

MEETING REPORT

DATE OF MEETING: July 13, 1981

GROUP/SUBJECT: Council Coordinating Committee

PERSONS ATTENDING: Couns. Burton, Deines, Rhodes, Schedeen, Banzer, Bonner, Etlinger

Staff: Denton Kent, Jennifer Sims, Andy Jordan, Cynthia Wichmann

SUMMARY:

The meeting was called to order at 5:15 PM.

Minutes of the meeting of June 18, 1981 were approved as circulated.

Waiving of Personnel Rules

A memorandum from the Executive Officer was distributed, in which he requested that the Council adopt a motion ratifying his action in waiving the personnel rules regarding recruitment of applicants for the positions of Manager of Accounting and Budget, and Public Affairs Director. The Committee agreed to recommend that the Council adopt such a motion as part of the Consent Agenda.

Recommendation on Resolution Establishing Classification of Maintenance Electrician and Authorizing a New Position in the Building and Grounds Division of the Zoo

Ms. Sims summarized the agenda materials and explained that the classification number for this position should be 6.5 rather than 65 as shown in the agenda materials. Following discussion, the Committee agreed to recommend that the Council adopt the Resolution as part of the Consent Agenda.

Recommendation on Two Resolutions Approving and Establishing the Classification of Field Office Manager and Authorizing Two New Positions

Ms. Sims explained that the agenda management summary for this item covered two completely separate requests. The Planner 1 position would assist in plan review at the Metro offices; the field office manager would staff the Oregon City resource recovery office in primarily a community liaison role similar to that of the Local Government department. Ms. Sims and Mr. Kent then responded to questions concerning the details of staffing and maintaining the field office.

Following discussion, the Committee agreed to recommend that the Council approve the Resolution establishing the field office manager position as part of the Consent Agenda.

Concerning the Planner 1 position, Ms. Sims explained that funding for this position was not anticipated. She added that persons who had been laid off during the recent cutback receive first notification and first hire preference over other applicants. At least one such person has expressed interest in the position.

Following discussion, the Committee agreed to recommend that the Council adopt the subject Resolution as a part of the Consent Agenda.

Recommendation on Request for Budget Authorization
for Oregon City Resource Recovery Facility Office

Mr. Kent explained that the source of the requested funds would be an EPA urban policy grant and Pollution Control Bond funds. Materials and services would be partially covered through the Local Government and Citizen Involvement budget for Solid Waste.

Following discussion, the Committee agreed to recommend that the Council adopt the subject Resolution as part of the Consent Agenda.

Recommendation on an Ordinance Relating to Council
Rules and Procedures and Amending Code Section 2.01.030

Committee discussion of this issue resulted in the following changes being made to the proposed ordinance:

- 1) In Section 5(a), "Ways and Means Committee was replaced by "Coordinating Committee." The remainder of Section 5(a) was stricken and replaced with the following: "Responsibilities of these standing committees will be as determined by the Presiding Officer."
- 2) Section 5(d) was changed to read: "Regular standing committee meetings shall be held at least once each month. Special committee meetings may be held at the call of the committee Chair or at the request of a majority of the members of the committee. On an annual basis the Presiding Officer, with the consent of the Council, can determine a schedule of regular meeting dates and times for the committees and the Council."
- 3) The first sentence of Section 5(n) was stricken.

The Committee asked that the ordinance be revised as indicated and brought back for further discussion at their next meeting. Further, the Committee felt that some questions, such as meeting schedules, responsibilities of the various committees, and so forth, should be addressed at length by the Council at some future time.

Metro Participation in Economic Development Committee

At the request of the Chair, Mr. Kent reviewed the structure and purpose of this committee, which was approved at the previous meeting of the Council.

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Drainage Management Program

There was some discussion of the status and intent of this program.
It was requested that a written report be prepared.

There being no further business, the meeting was adjourned.

Written by Cynthia Wichmann