

MINUTES OF THE
COORDINATING COMMITTEE

December 14, 1981

Members present: Councilors Banzer, Bonner, Burton, Deines, Kafoury and Schedeen.

Also present: Councilors Etlinger and Oleson.

Staff present: Jack Bails, Andy Jordan, Dan LaGrande, Sonnie Russill, Charlie Shell, Jennifer Sims, Caryl Waters, Kevin Watkins, Norm Wietting, and Sue Woodford.

The meeting was called to order by Chairman Burton at 5:30 PM.

The minutes of the meetings of November 16 and December 2, 1981, were approved as presented.

1. Adopting of a Pay Plan and Classifications for Zoo Seasonal Visitor Service Workers.

Sue Woodford explained that these employees were previously covered under a union contract but recently voted to decertify from the union. The resolution before the Committee provides for a pay plan and classifications not previously provided for these employees and the amendment under #2 (below) amends the Personnel Rules to include provisions for these employees.

Ms. Woodford also stated that the last step listed the salary/classification table was unnecessary and should be deleted.

Motion to recommend Council adoption of Resolution No. 81-290, deleting the sixth step in the pay plan; carried unanimously. (Deines/Kafoury)

2. Amendment of Personnel Rules.

Sue Woodford stated that the Employees Association and management had met to discuss the outside work policy and this was included as part of the amendment to the Personnel Rules.

Coun. Kirkpatrick stated there was no provision for notifying the department head of the employee's outside work.

General discussion of disclosing outside work.

Motion to recommend the ordinance to the Council amending the Personnel Rules and that the staff prepare a recommendation requiring employees report outside work to the supervisor; carried. (Deines/Kafoury, Banzer voting "no")

3. Retirement and Adopting a Defined Contribution Pension Plan.

Sue Woodford stated that the resolution provided replacement of the pension program so that all employees were covered under one program.

Motion to recommend Council adoption of the resolution; carried unanimously. (Kafoury/Schedeen)

4. Preliminary Budget Planning Memoranda.

Jennifer Sims, Dan LaGrande, Sonnie Russill and Jack Bails reviewed their respective department's preliminary budget planning memos with the Committee.

(Couns. Kafoury and Kirkpatrick left the Council Chamber at this time.)

5. Proposal for Citizen Advisory Committee on the Budget.

Motion to adopt the proposal for a citizen advisory committee on the budget as outlined by the Chairman (for FY 82-83); carried unanimously. (Banzer/Bonner)

6. Repeal of Rules.

Motion to recommend Council adoption of an ordinance relating to rulemaking and declaratory rulings; carried unanimously. (Banzer/Deines)

Motion to recommend Council adoption of an ordinance relating to public contract review; carried unanimously. (Banzer/Deines)

7. Report on Special Legislative Session.

This item was covered at the Council Retreat on December 12.

8. Public Affairs Report on Reorganization.

Dan LaGrande reviewed his plans for the market development section of the public affairs department, through which Marilyn Holstrum is now working on a report outlining sources of revenue if Metro were to sell some of the services it provides.

9. Approval of Two Sole Source Contracts for Energy Recovery.

Kevin Watkins reviewed the present negotiation process with Wheelabrator Frye for contracts for the Energy Recovery Facility. He stated that although the contracts were not drawn up at this time, they should be ready for the December 22 Council meeting.

It was the consensus of the Committee to refer the contracts approval to the Council for their December 22 meeting.