

MINUTES OF THE COORDINATING COMMITTEE MEETING

August 13, 1982

Members present: Couns. Bonner, Burton and Deines.
Members absent: Couns. Banzer, Oleson and Schedeen.
Also present: Coun. Etlinger.
Staff present: Don Carlson and Keith Lawton.
Visitors present: Dan Durig, prospective Solid Waste Director.

The special meeting was called to order by Chairman Deines at 3:00 PM.

The minutes of 4/12, 5/17, 6/14 and 7/12/82 were approved as submitted.

1. Data Processing Status Report.

Keith Lawton outlined the goals and objectives of the newly created Data Processing Division of the Finance and Administration Dept., stating that the recommendations of the auditors were first priority: improving the management information reports, maximizing the existing data processing system, and developing a data processing plan for Metro.

2. Financial Management Report

Don Carlson presented the Executive Officer's report on Metro's financial management. His recommendations included the following:

1. Assigning the Deputy Executive Officer with the responsibilities of the Chief Financial Officer for the period of 7/1 thru 10/30/82 and increasing his salary for that period from \$2,950 to \$3,334 per month.
2. Provide timely and accurate financial reports to Council.
3. Complete the 1981-82 Audit on schedule.
4. Reconvene the Special Task Force on Fiscal management after August 16, 1982 (scheduled completion of audit schedules).
5. Present an updated fiscal management report by October 30, 1982.

Although a quorum of the committee was not present, Couns. Bonner, Burton and Deines recommended the approval of the increase in responsibilities and salary of the Deputy Executive Officer for the period of 7/1 thru 10/30/82.

3. Recommendation on Resolution No. 82-347, For the Purpose of Authorizing an Employment Contract for the Position of Solid Waste Director and Establishing a Rate of Compensation.

Don Carlson introduced Dan Durig, who is recommended for appointment to the position of Solid Waste Director.

Although a quorum of the Committee was not present, Couns. Bonner, Burton and Deines recommended the resolution be forwarded to Council for approval.

The meeting adjourned at 4:10 PM.

Written by Sue Haynes