

Meeting Date:

COUNCIL COORDINATING COMMITTEE

Minutes of the Meeting  
of October 18, 1982

Committee Members Present: Councilors Banzer, Bonner, Deines,  
Oleson, and Schedeen.

Committee Members Absent: Councilor Burton

Other Councilors Present: Councilors Etlinger and Kirkpatrick

Staff Present: Don Carlson, Andy Jordan, Ray Barker,  
Steve Burdick, Jennifer Sims, and  
Chum Chitty.

The meeting was convened at 5:39 by Chairman Jack Deines.

Motion to accept the minutes of the meeting of September 13, 1982  
(Schedeen/Banzer). Motion carried unanimously.

1. Consideration of Resolution No. 82-363, for the purpose of authorizing the Metropolitan Service District (Metro) to enter into an intergovernmental agreement with Multnomah County, Multnomah County Central Service District, City of Gresham, and Tri-Met to delineate the roles and responsibilities of each party in financing and constructing a sanitary sewer dry line in East Burnside.

Steve Burdick presented the staff report on Resolution No. 82-363, as contained in the agenda of the meeting.

Motion to recommend Council adoption of Resolution No. 82-363  
(Schedeen/Banzer). Motion carried unanimously.

2. Consideration of Resolution No. 82-364, for the purpose of changing the designation of registered agent for receipt of legal service.

Don Carlson presented the staff report on Resolution No. 82-364, as contained in the agenda of the meeting.

Motion to recommend Council adoption of Resolution No. 82-364  
(Bonner/Schedeen). Motion carried unanimously.

3. Report on Citizens Committee Policy

Ray Barker stated that he had researched, as requested by the Council, the question of whether there was a written or established

policy of the Council regarding appointments to a committee of citizens who have expertise in the area of a committee's focus. He said his research had found no policy on the matter. He said he had also conferred with Andrew Jordan, Metro's General Counsel, who was also unaware of any such policy. Mr. Barker stated that Mr. Jordan indicated that he saw no problem legally with appointing citizens with expertise as long as they didn't work for Metro or any agency which would be affected by decisions or recommendations of a committee.

There was no action by the Committee on this matter.

### 3. Council Assistant Work Plan

Ray Barker presented his draft work plan for the Committee's consideration, along with a list of specific assignments for the period October 1982 through March 1983. He said he had met with or talked to a majority of the Council members regarding his work plan.

There was considerable discussion by the Committee members regarding the elements of the draft work plan and the percentage of time which should be allotted to each element.

Councilor Deines suggested that since Mr. Barker had been on the job less than a month that it might be too early to set a work plan in concrete. He recommended that Mr. Barker come back at the next meeting and review what he had been doing, where he thought he should be spending his time, and what he thought he could accomplish. He asked Councilors Oleson and Schedeen to review the work plan with Mr. Barker before the next Committee meeting.

### 4. Status Report on Audit

Chum Chitty stated that Coopers & Lybrand had left the Metro premises and that their report was expected shortly. He indicated that Jim Savage and Perry Ankerson of Coopers & Lybrand would be present at the October 28th Audit Committee meeting.

### 5. Monthly Revenue and Expenditure Report

Jennifer Sims distributed the September 1982 Revenue and Expenditure Report on all funds. She said beginning fund balance figures were not reflected because they had wanted to wait for the audit to be complete. She said at the November 4th Council meeting a complete report would be presented.

6. Council Committee Report Regarding a Budget Advisory Committee.

Councilor Schedeen reported that her subcommittee, comprised of Councilors Oleson, Bonner and herself, as well as Jennifer Sims, had met and that their recommendation to the Committee was that the Coordinating Committee be responsible for meetings on the budget as soon as the Executive Officer had presented his recommendations, and that they appoint citizens to sit with them during their deliberations.

She stated there were two different approaches suggested for the make-up of the citizens to participate: 1) names submitted by each member of the Council with selection of six citizens by the Coordinating Committee, or 2) selection of twelve citizens representing each Councilor to sit with the Coordinating Committee.

Councilors Oleson and Bonner each presented their philosophy behind their recommendation for the number of citizens who should be appointed.

Councilor Schedeen stated that the recommendation further proposed that there would be a total of four Coordinating Committee meetings held on the operating budgets (planning, general, solid waste and the zoo) and a recommendation on each would be submitted to the Council.

There was then discussion by the Committee members regarding the proposal.

Councilor Kirkpatrick suggested that the Local Government Advisory Committee be involved in the process.

Councilor Deines outlined the points of discussion which were agreed upon:

- 1) All budgets would be heard by the Coordinating Committee.
- 2) Standing advisory committees would review their portions of the budget before the Coordinating Committee held their meetings, i.e., SWPAC, JPACT, etc.
- 3) Some citizen group would meet with the Coordinating Committee in its deliberations and have voting powers at the committee level.
- 4) The timeframe for the meetings would be between the Executive Officer's proposed budget and the Council's public hearing as the Budget Committee.
- 5) The Local Government Advisory Committee would be involved in the process.

Councilor Deines stated he would put something together in writing and submit it for the Council's consideration.

7. Consideration of Resolution No. 82-365, for the purpose of amending the Metro Deferred Compensation Plan to allow hardship withdrawals, to make plan participation voluntary, and to make other minor changes.

Jennifer Sims presented the staff report on Resolution No. 82-365, as contained in the agenda of the meeting.

Motion to recommend Council adoption of Resolution No. 82-365 (Bonner/Schedeen). Motion carried unanimously.

8. 1983 Legislative Program

Don Carlson presented his memorandum of October 7th, as contained in the agenda of the meeting. He said the items listed in his memo were in no priority order and were not a recommendation for legislation to be drafted. He said the items had come up as a result of in-house discussions and in conversations with some Councilors.

Councilor Deines stated that he would have a problem with dedicating staff time to any of the items listed under Solid Waste.

Mr. Carlson informed the Committee members that an RFP would be prepared soon for a lobbyist for the Zoo, and that he had told department heads that if there was legislation needed for them to fulfill their function that they should propose it and it would depend on the Council if it would be done.

There was general discussion regarding the timing of preparing a legislative package and what Metro's role should be.

No action was taken on this item.

The meeting was adjourned at 7:20 P.M.

Written by Everlee Flanigan