

COUNCIL COORDINATING COMMITTEE

SPECIAL MEETING  
APRIL 13, 1983

Committee Members Present: Councilors Banzer, Hansen,  
Kirkpatrick, and Oleson.

Committee Members Absent: Councilor Kafoury.

Citizen Members Present: Jim Bowles, Ron Cease, Alyce Dingler,  
Gary Spanovich, and Chris Tobkin.

Other Councilors Present: Councilors Bonner, Etlinger, Kelley,  
Van Bergen, and Waker.

Also Present: Rick Gustafson, Executive Officer.

Staff Present: Donald Carlson, Ray Barker, Jennifer  
Sims, Doug Robertson, Kay Rich, Norm  
Wietting, Dan Durig, Doug Drennen,  
Jack Bails, Dan LaGrande, Rod Sandoz,  
Andy Cotugno, Dennis Mulvihill, and  
Keith Lawton.

Testifiers: Robert Briehof, Ralph Wooten, Mike  
Durbin, Gaylen Kiltow, George  
Findling, and Deke Olmsted.

A special meeting of the Council Coordinating Committee was convened at 7:00 P.M. by Chairperson Kirkpatrick for a public hearing and work session on the proposed 1983-84 budget.

Public Hearing

Doug Robertson, Chairman of the Employees Association, and Jennifer Sims, Budget and Administrative Services Manager, presented a joint management and Employees Association recommendation: that Zoo wages be maintained and that non-Zoo employees receive a one percent Cost of Living Adjustment (COLA) plus the continuation of three personal holidays for the 1983-84 fiscal year. In addition, they endorsed the pay and classification study proposed in the budget. Ms. Sims stated the total dollar impact of the COLA would be approximately \$27,000.

Robert Briehof, President, Portland Recycling Refuse Operators, 1246 S.E. 49th, 97215, submitted a letter and testified in support of developing a Solid Waste plan.

Ralph Wooten, member of Portland Association of Sanitary Service Operators (PASSO), 7880 S.W. Pine, 97233, submitted and read a

letter in opposition to mandatory flow control because no wash rack had been provided at the Clackamas Transfer and Recycling Center.

Mike Durbin, member of PASSO, 10022 S.W. Balmer Circle, 97219, submitted and read a letter requesting that Metro's contract procedures be reviewed.

Gaylen Kiltow, 4515 N.E. 41st Avenue, 97211, submitted and read a letter regarding construction of a wash rack at the Wildwood landfill site and the borrowing of \$3,000,000 for purchase of the site.

George Findling, a member of PASSO, 2230 S.E. 152nd Avenue, 97233, submitted and read a letter concerning the St. John's Landfill set-aside fund for final cover. He suggested that the City of Portland be a co-signer on the account.

Deke Olmsted, Director of Community Corrections for Washington County, 150 N. First Avenue, Hillsboro, 97123, spoke in support of the Criminal Justice Planning Department.

At this time, Chairperson Kirkpatrick closed the public hearing and began the work session.

Council Budget: Ray Barker, Council Assistant, presented the proposed Council budget.

Chairperson Kirkpatrick proposed the following additions to the Council Assistant's work program:

- o On-going budget analysis--for the purpose of preparing policy guidelines for shaping the next year's budget priorities prior to November when the budget process is begun.
- o Amend #4 of the work plan to include a proposed Project Development Initiative--for the purpose of analyzing issues related to possible regional responsibilities in the areas of parks, libraries, jails, economic development, energy, drainage, etc. and recommend policy in priority areas based on appropriate research.

#### General Issues:

Jennifer Sims presented a packet of materials regarding issues and questions raised by the Committee previously (a copy of the packet is attached to the agenda of the meeting). The packet included the following materials which Ms. Sims reviewed with the Committee:

- o Explanation of Dues Expenditure Commitments for FY 1983-84 as well as Dues Assessment Revenue and Expenditure Detail.

- o A detail of the Transportation Department's justification of their Materials and Services proposed budget.
- o A Personal Services Worksheet for the Public Affairs and Development Services Departments.
- o An updated revenue estimate for the Criminal Justice Department
- o A summary of all Departments' Materials and Services budgets.

Ms. Sims reviewed with the Committee the overhead rate charged to the Zoo, Planning and Solid Waste, as well as the results of a comparison of Metro's fringe rate with other jurisdictions. She said basically the fringe rate of other jurisdictions was higher than Metro's. Councilor Hansen suggested that Council review at the employee benefits costs at a future date. Ms. Sims noted that medical and other benefits were reviewed prior to the beginning of each fiscal year and that the Council would have an opportunity to see the contracts.

The Committee then discussed guidelines for training, travel, meetings and conferences. Several Committee members stated that the funds for training, travel, meetings and conferences, should be spread among all employees at all levels of the organization. Staff was directed to prepare guidelines for the allocation of travel, training, and meetings and conferences monies which assured equality.

#### Project Initiatives Proposal

Councilor Kelley presented a memorandum which proposed an amendment to the budget to include a new program entitled "Project Initiatives" (a copy of the memorandum is attached to the agenda of the meeting). She explained that the program suggests that Metro should seek planning funds for the purpose of developing management plans for the provision of regional services to local jurisdictions.

Mr. Carlson presented a memorandum regarding the Project Initiatives program which briefly outlined a process for conducting analyses of areas of interest to the Council (a copy of the memo is attached to the agenda of the meeting). He said the Council Assistant, Public Affairs and Development Services work programs would be affected by the proposal.

After considerable discussion of the proposal, the Committee agreed that the proposal should be adopted, and the work program spread over the affected budgets using existing dollars. Staff was instructed to produce an amendment to the budget before final Council adoption.

Zoo

The Zoo budget was approved with the revision that the advertising expenses in the Public Relations budget be reclassified to more descriptive categories.

Solid Waste

Committee discussion focused on the systems planning and waste reduction effort. Staff was directed by the Committee to return with a proposal to add staff assistance to the recycling sub-committee.

The meeting was adjourned at 11:30 p.m.

Written by Everlee Flanigan