

COUNCIL COORDINATING COMMITTEE

Special Meeting
April 17, 1983

Committee Members Present: Councilors Hansen, Kafoury,
Kirkpatrick, and Oleson.

Committee Members Absent: Councilor Banzer.

Citizen Members Present: Jim Bowles, Alyce Dingler, Gary
Spanovich, and Chris Tobkin.

Citizen Members Absent: Ron Cease.

Other Councilors Present: Councilors Bonner and Etlinger.

Also Present: Rick Gustafson, Executive Officer.

Staff Present: Dan Durig, Doug Drennen, Ray Barker,
Dennis Mulvihill, Andy Cotugno, Keith
Lawton, Dan LaGrande, Jennifer Sims,
Dick Bolen, and Jack Bails.

A special meeting of the Council Coordinating Committee was convened at 3:00 p.m. by Chairperson Kirkpatrick for a work session on the proposed FY 83-84 budget.

Solid Waste

Dan Durig, Solid Waste Director, presented a memorandum regarding an additional staff position in the Systems Planning program in response to the Committee's request for such a proposal (a copy of the memo is attached to the agenda of the meeting).

Motion: Chris Tobkin moved the proposed budget be amended to provide for an additional staff person in the Solid Waste Department to support the Recycling Subcommittee and Systems Planning effort. Councilor Hansen seconded the motion.

Vote: By voice vote, the motion carried unanimously.

Transportation

Committee discussion focused on questions previously raised and outlined in an April 13th issue paper; namely, justification of the materials and services budget, acceleration of the LRT study, and provision for additional technical assistance to local jurisdictions.

Committee Action:

- o accepted the justification for the materials and services budget as submitted.
- o agreed not to recommend acceleration of the LRT study at this time
- o added a budget note that the Transportation Department should move toward additional technical assistance to local jurisdictions as time and funding permitted.

Mr. Cotugno and Mr. Lawton then presented an analysis of leasing vs purchasing a micro-computer and software (a copy of the analysis is attached to the agenda of the meeting).

Motion: Chris Tobkin moved the Committee recommend, based on the analysis conducted, the purchase of the micro-computer. Councilor Kafoury seconded the motion.

Vote: By voice vote, the motion carried unanimously.

Data Resource Center

Committee Action: At the end of the first quarter, an updated revenue estimate should be submitted to the Council, and a report on the progress of the Data Resource Center in providing services, with special attention to who was using the service.

The Committee also suggested that Public Affairs work with the Data Resource Center to ensure a good marketing program.

Development Services

Steven Siegel, Development Services Director, presented a revised Urban Service Financing Program, which included the project initiatives program proposed by Councilor Kelley on April 13th (a copy of the work program is attached to the agenda of the meeting). He outlined the steps which would be involved in implementing the program: 1) Council needs to be asked to take a part in solving a problem by the major regional interests; 2) The Public Affairs grantsperson would seek planning funds to do a study; 3) Planning funds would then be used by the Development Services Department to conduct the study; and 4) the Council and Development Services would work to gain consensus on a financial management plan produced by Development Services.

Committee Action: The Committee agreed that the Council Assistant, Public Affairs and Development Services work programs be revised to include the project initiatives program element using existing funds.

It was emphasized that the departments involved should cooperate and coordinate the activities of the total work program.

Criminal Justice

Jack Bails, Criminal Justice Planning Director, reported that the Association of Oregon Counties was still trying to determine a funding mechanism for a regional jail and were going to poll the three County Commissions to determine if they wanted to pursue changing Metro's enabling legislation to allow Metro to sell revenue bonds.

He also presented a paper outlining options which could be considered if grant funds expected were not realized, and an outline of potential areas for Metro Council involvement if an expanded role was desired (a copy of the paper is attached to the agenda of the meeting).

Committee Action:

- o Agreed that the Criminal Justice Program should not be expanded at this point in time.
- o Requested a budget and grants report at the end of the first quarter.
- o Recommended that the Planner III position not be filled until funding was known and secured.
- o Recommended that no decision on the Regional Jails option be made until additional information was obtained.

Public Affairs

Dan LaGrande, Public Affairs Director, submitted a revised budget, as requested by the Committee, which included the addition of a writer to the Public Affairs staff (a copy of the revised budget is attached to the agenda of the meeting). He recommended that the originally submitted budget be approved and not the revised budget, and suggested that at the end of the first quarter the option of adding a writer could be reviewed to determine if it was needed.

Committee Action:

- o Approval of the originally submitted budget.
- o Requested that at the end of the first quarter a report be prepared discussing whether or not an additional writer was needed, and a report on requests for Public Affairs services which had not been fulfilled.
- o Revised work program to provide grant research support to the project initiatives work.
- o A motion by Councilor Oleson, seconded by Council Hansen, to retain the receptionist function in Public Affairs was carried unanimously by voice vote.
- o Added a budget note that all newsletters should be reviewed by Public Affairs to ensure appropriate timing, proper editing, and to avoid duplication.

The Committee at this point recommended a general budget note that there be quarterly reports submitted by all departments on program progress and financial status to the Council. Citizen members of the Committee were invited to participate in the first quarter review.

Finance & Administration

Jennifer Sims stated that Budget & Administrative Services would continue to look for cost cutting measures and specifically cited improvements to the telephone system and pursuing the possibility of purchasing through the City of Portland and Multnomah County.

Committee Action: Accepted the budget as submitted with the amendment to delete the receptionist from the Finance & Administration budget and retain the position in the Public Affairs Department.

COLA

Motion: Councilor Hansen moved Council approval of a one percent cost of living adjustment and continuation of the three personal holidays for non-zoo employees as outlined in a joint memorandum from Jennifer Sims and Doug Robertson, dated April 13, 1983. Jim Bowles seconded the motion.

Ms. Dingler commented that she was opposed to the COLA because a disparity between the zoo and non-zoo employees was not a good enough reason for granting the raise.

Council Coordinating Committee
Minutes of April 17, 1983
Page 5

Councilor Hansen stated that if the COLA was perceived to resolve the disparity problem, it should be granted. Councilor Oleson agreed.

Chairperson Kirkpatrick noted that Councilor Kafoury and Chris Tobkin had to leave the meeting early but wanted the record to reflect that Councilor Kafoury favored the COLA and Ms. Tobkin was opposed.

Vote: A voice vote on the motion to recommend Council approval of a 1% cost of living increase to non-zoo employees, and continuation of the three personal holidays for FY 1983-84, carried. (Dingler dissenting)

Chairperson Kirkpatrick and Executive Officer Gustafson thanked the citizen members of the Budget Committee for participating in the process.

There being no further business, the meeting adjourned at 5:50 p.m.

Written by Everlee Flanigan