

## COUNCIL COORDINATING COMMITTEE

MINUTES OF THE MEETING OF  
MAY 16, 1983

Committee Members Present: Councilors Banzer, Hansen, Kafoury, Kirkpatrick, and Oleson.

Committee Members Absent: None.

Other Councilors Present: Councilors Deines and Etlinger.

Staff: Donald Carlson, Ray Barker, Dan LaGrande, Marilyn Matteson, Nancy Carter, Jennifer Sims, Chum Chitty, and Tom O'Connor.

A regular meeting of the Council Coordinating Committee was called to order at 5:35 p.m. by Chairperson Corky Kirkpatrick.

### Consent Agenda

The consent agenda consisted of the following items:

Minutes of the meetings of March 14 and April 18, 1983.

Legislative Liaison's Time & Expense Report.

Consideration of Metro/Inro, Inc. contract for the purchase of Transportation Planning software (EMME 2) and hardware (Pixel Super Micro-Computer) and sole source documentation.

Consideration of Resolution No. 83-406, for the purpose of authorizing a new Regional Planner I position in the Solid Waste Department.

Motion: Councilor Banzer moved adoption of the Consent Agenda.

Vote: By voice vote, the motion to adopt the Consent Agenda was carried unanimously.

### Public Affairs Briefing

Dan LaGrande, Marilyn Matteson, and Nancy Carter discussed with the Committee current activities in the Public Affairs Department--the new employee newsletter, the opening of CTRC and the Yard Debris Recycling campaign. Mr. LaGrande showed the Committee videotapes of Public Service Announcements for the recycling switchboard and yard debris program.

Third Quarter Financial Report (Informational).

Donald Carlson, Deputy Executive Officer, briefly described the contents of the report. Councilor Kafoury and Chairperson Kirkpatrick requested copies of the year-to-date report on the meetings and conferences line item. There were then general questions by the Committee regarding the report.

Consideration of Ordinance No. 83-155, relating to the composition of the Contract Review Committee of the Council and amending Ordinance No. 82-130.

Jennifer Sims, Budget and Administrative Services Manager, presented the staff report, as contained in the agenda of the meeting.

Chairperson Kirkpatrick noted that Councilor Banzer had written a memorandum regarding the issue (attached to the agenda of the meeting). Councilor Banzer stated her memorandum clarified elements of the staff report. She said the amendment to the ordinance would allow the Presiding Officer the same flexibility to appoint Councilors to the Contract Review Committee as allowed the Presiding Officer when making other Committee appointments. She suggested the Contract Review Committee could submit monthly reports to the Coordinating Committee to allow for oversight.

Chairperson Kirkpatrick stated her preference would be to keep the composition of the committee as it currently stands but amend the ordinance to allow the Deputy Presiding Officer and the Chair of the Coordinating Committee to designate another Councilor to their place on the Committee if they so desired.

Motion: Councilor Kirkpatrick moved that Section 1, (b) of Ordinance No. 82-130 be amended to read as follows: "The Contract Review Committee shall be comprised of the Deputy Presiding Officer, the Chair of the Coordinating Committee, or their designee, and a third member to be appointed annually by the Presiding Officer of the Council".

There was then committee discussion of the motion. Councilor Oleson suggested that the Presiding Officer appoint Councilor Etlinger to the Coordinating Committee which would resolve the existing problem of not having a Coordinating Committee member on the Contract Review Committee

Chairperson Kirkpatrick stated that she wanted to clarify the record to reflect that she had never been asked to serve on the Contract Review Committee.

Councilor Hansen stated he was going to vote against the motion and suggested that the ordinance be changed to read that the Chairman of the Contract Review Committee sit on the Coordinating Committee.

Vote: The vote on the motion to amend Ordinance No. 82-130 to add the words "or their designee" resulted in:

Ayes: Councilors Kafoury and Kirkpatrick.

Nays: Councilors Banzer, Hansen, and Oleson.

Motion failed.

Motion: Councilor Banzer moved that the Committee recommend Council adoption of Ordinance No. 83-155 which would amend Ordinance No. 82-130 to allow the Presiding Officer the flexibility to appoint Councilors to the Contract Review Committee.

Motion to amend: Councilor Kirkpatrick moved amendment to the main motion to require that a member of the Contract Review Committee be on the Coordinating Committee.

Vote on Motion to amend: The vote on the amendment to the main motion resulted in:

Ayes: Councilor Kirkpatrick.

Nays: Councilors Banzer, Hansen, Kafoury and Hansen.

Motion to amend failed.

Motion to amend: Councilor Hansen moved amendment to the main motion to require that the Chairperson of the Contract Review Committee serve on the Coordinating Committee.

Vote on motion to amend: The vote on the motion to amend the main motion resulted in:

Ayes: Councilors Hansen and Kirkpatrick.

Nays: Councilors Banzer, Kafoury and Oleson.

Motion to amend failed.

Vote on      The vote on the main motion to recommend Council  
main      adoption of Ordinance No. 83-155 resulted in:  
motion:

Ayes:          Councilors Banzer, Hansen, and Oleson.

Nays:          Councilors Kafoury and Kirkpatrick.

Motion carried.

Councilor Kafoury requested that when the ordinance was considered by the Council there be a minority report given.

Consideration of Ordinance No. 83-156, relating to FY 1982-83 appropriations, transferring funds from the General Fund Contingency, and amending Ordinance No. 82-132.

Jennifer Sims, presented the staff report, as contained in the agenda of the meeting. She requested that the Ordinance be forwarded to the Council for first reading at the June 2nd Council meeting with second reading on June 23rd to allow the Council to consider any last minute unexpected expenses that would need to be addressed in adjusting the 82-83 appropriations. She said the ordinance would need to be an emergency ordinance so it would take effect immediately when voted on by the Council because the ordinance must be in effect prior to the close of the Fiscal Year.

Motion:      Councilor Kafoury moved that the Committee recommend Council adoption of Ordinance No. 83-156, with the amendment that the emergency clause be added to the title of the ordinance.

Vote:          The vote on the motion to recommend Council adoption of Ordinance No. 83-156, as amended, resulted in:

Ayes:          Councilors Banzer, Hansen, Kafoury,  
Kirkpatrick, and Oleson.

Nays:          None.

Motion carried.

Consideration of Waiver of Personnel Rules.

Councilor Banzer stated the Personnel Rules did not allow a salary increase after the six month probation period if a member of the staff was hired above the entry level, which was the case for Mr. Barker. She said she had conducted an evaluation of Mr. Barker and was recommending that the Personnel Rules be waived to allow for the standard five percent salary increase after successful completion of the six month probation period.

Motion: Councilor Oleson moved that the Committee recommend Council ratification of the waiver of the Personnel Rules. Councilor Kafoury seconded the motion.

Councilor Kafoury suggested that Mr. Barker's work program be ratified by the Coordinating Committee and that it be reviewed quarterly.

Vote: The vote on the motion to recommend Council ratification of the waiver of Personnel Rules resulted in:

Ayes: Councilors Banzer, Hansen, Kafoury, Kirkpatrick, and Oleson.

Nays: None.

Motion carried.

#### Legislative Update.

Tom O'Connor, Legislative Liaison, distributed two drafts of SB 405 (recycling bill), one by the Oregon Environmental Council and one put together by Senator L.B. Day and others (copies of the bills are attached to the agenda of the meeting). He said Metro's role and responsibilities would remain the same under either version.

Mr. Barker reported that H.B. 2228 (Tri-Met bill) had been assigned to the Senate Banking and Commerce Committee but no hearing had yet been scheduled.

#### Information Items

Mr. Barker stated that the League of Women Voters had submitted a proposal for a Regional Government Day, with Councilors participating with students in the region.. (A copy of the proposal is attached to the agenda of the meeting.)

Councilor Banzer reported that Metro was operating under a draft Affirmative Action Program which had not been adopted by the Council. She said she had requested Councilor Kirkpatrick to place the matter on the Coordinating Committee's agenda to review and forward a recommendation to the Council. Councilor Kirkpatrick stated the Affirmative Action Program would be on the Committee's June agenda.

#### Discussion of Council Procedures.

The Committee discussed several areas of the Council Procedures and requested staff presentation of draft language at their next meeting for the following:

2.01.070 (g) Ordinances: Draft language dealing with emergency ordinances to allow nine members of Council to pass an emergency ordinance, only after public notification and two readings on two different days. Maintain language requiring unanimous Council approval of an emergency ordinance which would be proposed to be adopted at the same meeting it was introduced.

Notice of Meetings: Draft language to require notification of all committee meetings to the press, mailing lists, staff and Councilors.

Consent Agenda: Draft language to allow Committees of the Council to present Consent Agendas for Committee adoption.

Local Government Advisory Committees: There was considerable discussion by the Committee regarding Local Government Advisory Committees. Councilor Etlinger argued for implementing such a committee and directing staff to prepare a format and composition. Councilor Kirkpatrick stated that before staff was directed to draft any language, the committee needed to decide what the purpose of such a committee would be. Councilor Etlinger stated he would put together a written proposal for the Committee to discuss.

Seven Votes to Adopt Ordinance: Councilor Hansen requested staff to investigate whether seven votes were required to pass an ordinance when the Council was not at full strength (vacancy on the Council) and whether the language could be amended to state a majority of those sitting on the Council could adopt an ordinance.

There being no further business, the meeting adjourned at 7:45 p.m.

Written by Everlee Flanigan

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