

MEETING REPORT

DATE OF MEETING: March 20, 1979

SUBJECT: Ways and Means Committee Meeting

GROUP: Chairman Kirkpatrick, Councilors Stuhr and Deines,
and John Gregory and Denton Kent, staff

SUMMARY: The first official meeting of the Ways and Means Committee, was called to deal with resolution of immediate problems and to discuss areas of concern and near-term strategies.

The first item discussed was the FY 1980 budget development schedule and structuring of an appropriate committee to provide advice to the Council on the proposed budget. After discussion it was agreed that the composition of the budget committee to be recommended to the Council for approval, would be as follows:

1. Three members of Ways and Means Committee
2. Two members from Citizen Advisory Committees (suggest Solid Waste and Air Quality Committees)
3. Two elected officials, one representing a County and one representing a City, to be selected by the Local Officials Advisory Committee at its meeting of April 4.

This composition will be proposed to the Council for confirmation at its meeting of March 22.

A proposed schedule for budget committee meetings was discussed and the attached schedule indicates the time and general subject matter of each budget committee meeting.

The second item discussed was the staff request to act immediately on unification of employee fringe benefits to bring former MSD and CRAG employees onto the same benefit schedule. A report prepared by the MSD's "Agent of Record" for insurance matters was reviewed and discussed by the committee. It was pointed out that immediate action on unifying benefits in accordance with the proposal would result in an annual operational saving to the agency of some \$15,000. This saving is predicated on approval prior to the end of March, when quoted rates would be subject to change. It was further pointed out that a committee of employees had reviewed the benefit unification proposal and had unanimously endorsed implementation of the proposal. It was agreed that the Committee would seek approval from the Council on this matter March 22, as part of the committee report process.

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The third item discussed was current status of remodeling office space. Staff pointed out that the space planning effort that was presented for approval was inadequate and that staff is working with the "landlord" to attempt to get a revised space plan and mechanical system analysis that would satisfactorily serve the needs of the agency. Staff indicated they would try to keep the Ways and Means Committee abreast of developments.

The fourth item discussed concerned areas to be given attention by the Ways and Means Committee in the next sixty day period. Attached is a report indicating those items.

The final action taken by the committee was to set regular times for meetings of the Ways and Means Committee. It was agreed that meetings would be from 5:00 p.m. to 7:00 p.m. the third Tuesday of each month. The next meeting of the committee will be April 17 and the Agenda will focus on two major items - 1), Establishment of a Task Force for review of the Interim Personnel Rules as described in Item E of the Ways and Means Committee tasks and 2), review and recommendation regarding Per Diem expenses for Councilors.

MSD STAFF PRESENT: John Gregory, Denton Kent

OTHERS PRESENT: Committee members Kirkpatrick, Deines and Stuhr

MEDIA: None

REPORT WRITTEN BY: Denton U. Kent

COPIES TO: Committee
Council
Executive Officer

DUK:mec
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PROPOSED SCHEDULE
BUDGET COMMITTEE MEETINGS

April 10, 12, 17 and 19
4:00 p.m. to 7:00 p.m.

527 SW Hall Street

Meeting #1 April 10, 1979

- a. Background and Agency Overview
- b. Revenues and Indirect Costs
- c. Executive Management, Administration (includes Local Government and Citizen Involvement, Management Services and Legal) and Council budgets

Meeting #2 April 12, 1979 (This is prior to 7:00 p.m. Council meeting - we will provide dinner)

- a. Solid Waste/Public Facilities
- b. Transportation

Meeting #3 April 17, 1979

- a. Metropolitan Development
- b. Zoo

Meeting #4 April 20, 1979

Response to questions previously raised - final review and wrap up - finalize recommendations to Council.

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