

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1994-95)
BUDGET BY REINSTATING TWO POSITIONS)
(1.0 FTE) AND DELETING ONE)
ADMINISTRATOR POSITION (0.5 FTE) FROM)
EXECUTIVE MANAGEMENT IN THE)
GENERAL FUND; AND DECLARING AN)
EMERGENCY)

ORDINANCE NO. 95-584

Introduced by Rena Cusma
Executive Officer on behalf of
Mike Burton, Executive Officer
Elect

WHEREAS, The Executive Officer Elect takes office January 2, 1995, as specified in the 1992 Metro Charter, and

WHEREAS, The Executive Officer elect has reviewed the resources required to perform the duties of the Executive Office and decided to reorganize by eliminating the position of Administrator (Deputy Executive Officer) and reinstating a Senior Administrative Services Analyst position and an Administrative Support Assistant D position, and

WHEREAS, No additional funds are required for this change; now, therefore, THE METRO COUNCIL ORDAINS AS FOLLOWS;

1. That the FY 1994-95 Budget is hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of deleting one regular position (0.5 FTE) and adding two positions (1.0 FTE), and

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 5th day of January, ~~1994~~ ¹⁹⁹⁵

ATTEST:

Marilyn Leary-Symon
Clerk of Council

Ruth McFarland
Judy Wyers, Presiding Officer
Ruth McFarland

**Exhibit A
Ordinance No. 95-584**

FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Executive Management							
<i>Personal Services</i>							
511110	ELECTED OFFICIALS						
	Executive Officer	1.00	76,200	0.00	0	1.00	76,200
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Administrator	1.00	71,806	(0.50)	(33,940)	0.50	37,866
	Senior Administrative Services Analyst	0.50	25,526	0.50	22,371	1.00	47,897
	Administrative Support Assistant D	0.50	13,729	0.50	12,369	1.00	26,098
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Support Assistant C	1.00	29,076	0.00	(2,158)	1.00	26,918
511400	OVERTIME		0	0.00	0		0
512000	FRINGE		98,319	0.00	1,358		99,677
	Total Personal Services	4.00	314,656	0.50	0	4.50	314,656
	Total Materials & Services		40,002		0		40,002
	Total Capital Outlay		1,600		0		1,600
	TOTAL EXECUTIVE MANAGEMENT EXPENDITURES	4.00	356,258	0.50	0	4.50	356,258

Exhibit B
Ordinance No. 95-584
FY 1994-95 SCHEDULE OF APPROPRIATIONS

	Current Appropriation	Revision	Proposed Appropriation
GENERAL FUND			
Council			
Personal Services	888,891	0	888,891
Materials & Services	102,243	0	102,243
Capital Outlay	13,800	0	13,800
Subtotal	1,004,934	0	1,004,934
Executive Management			
Personal Services	314,656	0	314,656
Materials & Services	40,002	0	40,002
Capital Outlay	1,600	0	1,600
Subtotal	356,258	0	356,258
Office of the Auditor			
Personal Services	88,833	0	88,833
Materials & Services	21,904	0	21,904
Capital Outlay	20,127	0	20,127
Subtotal	130,864	0	130,864
Special Appropriations			
Materials & Services	265,000	0	265,000
Subtotal	265,000	0	265,000
General Expenses			
Interfund Transfers	4,237,499	0	4,237,499
Contingency	469,463	0	469,463
Subtotal	4,706,962	0	4,706,962
Unappropriated Balance	200,000	0	200,000
Total Fund Requirements	6,664,018	0	6,664,018

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 95-584 AMENDING THE FY 1994-95 BUDGET BY REINSTATING TWO POSITIONS (1.0 FTE) AND DELETING ONE ADMINISTRATOR POSITION (0.5 FTE) FROM EXECUTIVE MANAGEMENT IN THE GENERAL FUND; AND DECLARING AN EMERGENCY

Date: December 14, 1994

Presented by: Mike Burton

FACTUAL BACKGROUND AND ANALYSIS

As provided in the Metro Charter, an Executive Officer elected in the November 1994 general election will take office on January 2, 1995. The Executive Officer elect has reviewed the resources required to perform the duties of the Executive Office during the remainder of FY 1994-95.

The Executive Officer elect proposes to perform the duties of the Office and pay the staff salaries with the funds currently appropriated in the FY 1994-95 budget, but with a reorganization of how the funds are applied. For the remainder of the year it is proposed to eliminate the position of Administrator (Deputy Executive Officer) and replace it with one Senior Administrative Services Analyst and one Administrative Support Assistant D. This ordinance also makes minor adjustments in the appropriations for two regular positions which are funded only through December 31, 1994, to reflect additional funds needed for vacation pay off.

With the elimination of the Administrator position, funds currently appropriated for personal services in the Office will be adequate to cover the two new positions and the required vacation buyback of terminating members of the Executive Office while remaining within the FY 1994-95 budgeted amount.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 95-584.



METRO

DATE: January 9, 1994
TO: Mike Burton, Executive Officer
Executive Management
FROM: Marilyn Geary-Symons, Council Assistant
RE: Transmittal of Legislation

Attached for your consideration are true copies of Ordinances 95-584 and 95-585 adopted by the Council on January 5, 1995.

I, *Stella Ke*, received this memo and true copies of Ordinance Nos. 95-584 and 95-585 from the Council Assistant on January 9, 1995.