

FINANCE COMMITTEE REPORT

Council
6/24/93
#1 (a)

ORDINANCE NO. 93-487A ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 1993-94, MAKING APPROPRIATIONS AND LEVYING TAXES; AND DECLARING AN EMERGENCY

Date: June 18, 1993

Presented By: Councilor Monroe

COMMITTEE RECOMMENDATION: At its June 17, 1993 meeting the Committee voted 4 to 1 to recommend Council adoption of Ordinance No. 93-487 as amended. Voting in favor of the recommendation were Councilors Buchanan, Devlin, Kvistad and Monroe. Councilor Van Bergen voted against the motion to recommend adoption.

COMMITTEE DISCUSSION/ISSUES: Jennifer Sims, Finance Director, presented the Staff Report. Ms. Sims pointed out that the ordinance does the following:

1. Incorporates recommendations from the Multnomah County Tax Supervising and Conservation Commission (TSCC) (Exhibit A);
2. Adopts the FY 1993-94 Budget and Appropriation Schedule (Exhibits B and C respectively);
3. Levies ad valorem taxes in the amount of \$11,131,818 (\$6,074,181 for the Zoo Operating Fund and \$5,057,637 for the Convention Center Project Debt Service Fund);
4. Sets the Excise Tax rate at the maximum amount allowed under the Metro Code (6% from July 1, 1993 to August 4, 1993; and 7% on August 5, 1993);
5. Creates the Regional Park and Expo Fund for the purpose of operating regional parks, the Exposition Center and Greenspaces planning functions;
6. Creates the Oregon Convention Center & Replacement Fund for extraordinary repairs or capital replacement to the Oregon Convention Center;
7. Renames the Metro ERC Pool Fund as the Metro ERC Administration Fund with the same purpose;
8. Authorizes the personnel positions and expenditures as required by the Personnel Code and appropriates funds for the 1993-94 fiscal year in accordance with the Schedule of Appropriations;
9. Directs the Executive Officer to make certain filings as required by state statutes; and
10. Contains an emergency clause with an effective date of July 1, 1993.

Ms. Sims pointed out that the Approved Budget has been reviewed by and a public hearing held before the Tax Supervising and Conservation Commission (TSCC). The TSCC certified the Approved Budget conditionally, contingent on the inclusion of the Lease Costs for the Metro

Center Building in the Building Management Fund.

The Committee considered a number of proposed amendments to the FY 1993-94 Approved Budget. Ms Sims presented a memo dated June 15, 1993 which provide a number of technical type changes (see Attachment 1 to this Committee Report). In response to questions from the Committee Ms. Sims stated that these amendments were brought forward at this time to provide the Council with the most up to date information on fund balances and, in the case of the p planning activities utilizing federal and state grants, the most current information on expenditure progress to date which affects the carry over of grant funds in the next fiscal year. She stated the amendments will not start any new programs or materially enhance any existing program. They essentially follow or carry out Council adopted policies in the Approved Budget.

In response to a question about the Program Supervisor position for the Waste Characterization Study in the Solid Waste Department, Ms. Sims said it was a new position only for the study which is to be completed during the next fiscal year utilizing in-house Metro staff. The Committee requested that a new Budget Note be included in the Solid Waste Revenue Fund Planning and Technical Services Division budget as follows:

"The Program Supervisor position for the Waste Characterization Study is approved for the duration of the Study. It is not considered to be a permanent position beyond the FY 1993-94 Budget."

Chair Monroe presented a memo dated June 17, 1993 which included several proposed amendments to the FY 1993-94 Approved Budget (see Attachment 2 to this Committee Report). The first three amendments are program enhancements which were worked out in discussions between Councilors Monroe and Wyers and Councilors Devlin, Gardner and McLain. Chair Monroe explained the remaining items are matters which have come to light since the approval of the budget document on May 6, 1993. He also explained that items number 5, 8 and 9 are included in or are consistent with the proposed changes submitted by Ms. Sims.

Council Staff presented a proposed change from the Regional Facilities Committee which includes specific programming of the funds set aside for the most part in lump sum for the Arts/Cultural Funding work in the Approved Budget document (see Attachment 3 to this Committee Report). Mr. Short pointed out that the recommendation stays within the \$80,000 cap included in the Approved Budget.

All the above referred to amendments were approved by the Committee for recommendation to the Council in consideration of adopting the FY 1993-94 Annual Budget. The Committee considered two additional proposed amendments from Councilor Van Bergen. The first amendment was the request for a new Senior Administrative Services Analyst position for the Executive Management Department. The fiscal impact was \$66,000 for salary and fringe costs and \$3,200 for office set up costs. This amendment failed to receive Committee approval. The second amendment was for a new Associate Administrative Services Analyst position in the Council Department. The fiscal impact was \$50,875 for salary and fringe costs and \$3,200 for office set up costs. This amendment failed to receive Committee approval.



METRO

ATTACHMENT 1

(Fin Comm Rpt/Ord 93-487A)

DATE: June 15, 1993

TO: Council Finance Committee

FROM: Jennifer Sims, Director of Finance & Management Information

RE: FINAL ADJUSTMENTS TO THE FY 1993-94 BUDGET

Several departments have requested final adjustments to their FY 1993-94 budget. The requests are arranged by fund. Each individual request includes the line item adjustments necessary if the request is approved.

SOLID WASTE DEPARTMENT, SOLID WASTE REVENUE FUND

A final review of the current year's resources and expenditures indicates that support services transfers are now estimated to be \$2,608,078 rather than \$2,904,312 as originally budgeted. This will result in the FY 1993-94 beginning fund balance increasing by \$296,234.

Resources

305000	Fund Balance	
	General Account Unrestricted	<u>\$296,234</u>

Some of this increased beginning fund balance will be expended as follows with the remainder going to unappropriated fund balance:

1. Waste Characterization Study

Resolution #92-1686 authorized release of an RFP for a multi-year contract to perform a waste characterization study at an estimated cost of \$250,000. At its meeting on April 6, 1993, the Solid Waste Committee directed staff to find ways to reduce costs. At a subsequent committee meeting on April 20, staff recommended that the work be performed in-house. Ordinance No. 93-496 was approved by Council at its April 28, 1993, meeting to revise the current year's budget accordingly. Since this is a multi-year project, Council was advised at that time that an additional amendment would also be necessary to the FY 1993-94 budget prior to final adoption.

Subsequently, appropriations for the study that were originally budgeted as Miscellaneous Professional Services should be reallocated to various other Materials and Services line items and the balance of these appropriations moved to Personal Services for staff to perform the study in-house. Increased carryover going into the new fiscal year based on a newly revised estimate of revenues and expenditures for the current year (including taking into account the fact that little or no money will be spent on this project in the current year) will support the additional appropriation required in the amount of \$26,598. The total project cost in FY 1993-94 is estimated to be \$166,598 compared to an earlier estimate of \$143,272, still well under the \$250,000 that was originally budgeted for this work.

The new appropriation in Personal Services provides for one regular full-time supervisor position (1 FTE) and eight regular part-time technicians (the equivalent of 4 FTE) for the duration of this project with the understanding that when this and/or related work has been completed, the positions will be eliminated from the budget.

Expenditures (Planning and Technical Services)

511121	Program Supervisor	1.00 FTE	\$39,787
511235	Temp. Service Maint. (8 @ 1,044 hrs)	4.50 FTE	75,168
512000	Fringe		28,693
	Total Personal Services		<u>\$143,648</u>
521100	Office Supplies		150
521220	Custodial Supplies		350
521290	Other Supplies		3,650
521292	Small Tools		1,500
521400	Fuels & Lubricants		2,500
524190	Misc. Professional Services		(140,000)
525640	Maint & Repair Services - Equip		800
525710	Equipment Rental		12,000
526910	Clothing and Uniforms		2,000
	Total Materials & Services		<u>\$(117,050)</u>
	TOTAL EXPENDITURES INCREASES		<u>\$ 26,598</u>

2. Data Entry Position - Planning and Technical Services Division

During its review of the Solid Waste proposed budget, Council staff proposed an alternative to a \$50,000 contract for miscellaneous data entry and analysis work on several ongoing projects for the Planning and Technical Services Division. It

was recommended that a current 0.5 FTE Program Assistant position in the Administration Division be increased to full-time to assist with data entry, allocating \$15,731 for this; and \$10,000 remain in Miscellaneous Professional Services to provide for the services of a university student/intern on contract. This recommendation was approved by Council; however, in the approved version of the budget document, \$15,731 was never moved from Materials and Services to Personal Services within the Planning and Technical Services Division.

Expenditures

511235	Program Assistant 1	.50FTE	\$10,127	
512000	Fringes		<u>5,604</u>	
	Total Personal Services		<u>\$15,731</u>	
524190	Misc. Professional Services		<u>(\$15,731)</u>	
	Total Expenditures			<u>0</u>

3. Facilities Manager Salary

The salary budgeted in the Operations Division for the position of Facilities Manager is incorrect. It does not allow for a merit increase in the current year. The 4% increase in lieu of COLA and merit that was budgeted for FY 1993-94 (reflecting approval by Council of the non-represented class study) should have been applied to a higher annual salary figure of \$57,044. This slightly increases fringes as well (see Attachment "A" for a breakdown) for a total increase in Personal Services of \$4,037. This is supported on the revenue side by the increased Beginning Fund Balance.

Expenditures

511121	Facilities Manager		\$2,823	
512000	Fringes		<u>1,214</u>	
	Total Personal Services			<u>\$4,037</u>

4. Operations Pickup Truck - Capital Outlay

The proposed budget for FY 1993-94 for the Operations Division included \$15,000 in Materials and Services to lease a four-wheel drive pick-up truck. Since this equipment will be purchased rather than leased, it should be budgeted as Capital Outlay. Appropriations in this amount should be moved from Materials and Services in the Operations Division's budget within the Operating Account to create an equivalent Capital Outlay appropriation in the General Account for that division.

Expenditures

525740	Capital Lease Payments Furn & Equip (Operating Account)	(\$15,000)	
571400	Equipment (General Account)	\$15,000	
599990	Unappropriated Fund Balance	<u>\$265,599</u>	<u>\$265,599</u>
	Grand Total Expenditures		<u>\$296,234</u>

SUPPORT SERVICE FUND - REGIONAL FACILITIES

Jennifer Gilden and Jane Popple are Administrative Secretaries. They are listed in the Support Service Fund, Regional Facilities (Procurement) as:

511221 Wages-Regular Employees (full-time) 1.00 FTE

They should be listed as:

511225 Wages-Regular Employees (part-time)1.00 FTE

PLANNING FUND

The vast majority of changes in the Planning Fund are the carry forward of grant projects and contracts that were either obtained too late in FY 92-93 to be expended or the work did not get completed as anticipated. The detail of these projects is attached to this memo (Exhibit A) and only the summary changes are provided in this document. The exception to this explanation is the Earthquake Mitigation that was to be accomplished with matching funds. The matching federal funds have been reduced by \$5,533 and must be replaced with a like transfer from the General Fund due to a newly required 50/50 local match requirement.

Resources

305000	Fund Balance	\$184,500
331110	Federal Grants-Operating-Categorical-Direct FEMA (OEM)	(5,533)
331120	Federal Grants Operating-Categorical-Indirect FY93 STP	715,501
	FHWA Demo Grant	100,000
	FHWA 1000 Friends Grant	70,000
	Stn. Plng. Grant	145,000
334110	State Grants-Operating-Categorical-Direct FY93 STP ODOT Match	95,093
	FY93 ODOT Supp	327,408
	DLCD	6,500
337110	Local Grants-Operating-Categorical-Direct Reg. HCT - C-Tran	55,237
	Reg. HCT - Tri-Met	(13,020)
	Reg HCT - Portland	38,053
	FY94 - Tri-Met	37,500
391010	Trans. Resources from Gen'l Fund-Excise Tax	<u>5,533</u>
	Total Increased Resources	<u>\$1,761,772</u>

Expenditures

524190	Misc. Professional Services	\$945,909
526200	Ads & Legal Notices	122,335
526310	Printing Services	10,000
528100	License, Permits, Payments to Other Agencies	579,690
599999	Contingency	<u>103,838</u>
	Total increased Expenditures	<u>\$1,761,772</u>

REGIONAL PARKS AND EXPO FUND

1. The Regional Parks and Expo Fund is reflecting beginning fund balances for both the Regional Parks/Expo divisions and the Greenspaces Planning division. Since the fund is not created until July 1, 1993, it cannot technically reflect beginning fund balances. The following changes to the fund reflect the technically correct manner of portraying these amounts:

- a. Re-title line item 305000 - Beginning Fund Balance for the Regional Parks and Expo to line item 339200 - Intergovernmental Revenue.
- b. Re-title line item 305000 - Beginning Fund Balance for the Greenspaces Planning Division to line item 391140 - Transfer of Resources from the Planning Fund. Increase line item 305000 - Beginning Fund Balance in the Planning Fund by \$40,000 and add line item 582160 - Transfer of Resources to the Regional Parks and Expo Fund by \$40,000.

These items are technical adjustments to the budget. They do not affect the excise tax rate nor the cost allocation plan transfers.

2. The Greenspaces Department, like the Planning Fund, has changes related to the carry forward of grant projects and contracts that were either obtained too late in FY 92-93 to be expended or the work did not get completed as anticipated. The detail of these changes, by project is in an attachment to this memo (Exhibit B).

Resources

331110	Federal Grants - U.S. Fish & Wildlife Service	\$ 5,000	
391140	Transfer of Resources from Planning Fund	<u>74,500</u>	
	Total Resources		<u>\$79,500</u>

Expenditures

511231	Wages - Temporary Employees		
	Temporary Support	\$10,000	
524130	Miscellaneous Professional Services	<u>\$69,500</u>	
	Total Expenditures		<u>\$79,500</u>

3. The number two change in Regional Parks will also require changes to the Planning Fund to reflect the increased Fund Balance and increased transfers to the Regional Parks Fund.

PLANNING FUND

Resources

305000	Fund Balance	<u>\$74,500</u>
	Total Resources	<u>\$74,500</u>

Expenditures

582160	Transfer Resources to Regional Parks & Expo Fund	<u>\$74,500</u>
	Total Expenditures	<u>\$74,500</u>

BUILDING MANAGEMENT FUND (Metro Center Operations)

It became apparent during the TSCC hearing on Metro's FY 1993-94 Approved Budget that the lease payments on the Metro Center had been omitted. A full review of this section of the Building Management Fund was performed resulting in the following changes. Please refer to the attached memo dated June 9, 1993, discussing in detail the justification for the various changes.

Resources

347220	Sublease Income	\$108,238
374000	Parking Fees	<u>(10,156)</u>
	Total Change to Resources	<u>\$98,082</u>

Expenditures

521110	Custodial Supplies	(\$1,000)
524190	Misc. Purchased Professional Services	(93,188)
525110	Utilities-Electricity	(12,790)
525120	Utilities-Water & Sewer	(600)
525200	Cleaning Services	(11,600)
525610	Maintenance & Repairs Services-Building	(13,500)
525731	Operating Lease Payments-Building	290,760
528310	Real Property Taxes	<u>(60,000)</u>
	Total Change to Expenditures	<u>\$98,082</u>

GENERAL FUND

A re-evaluation of the General Fund FY 92-93 ending balance indicates an increase of \$323,000 which will result in an increased beginning fund balance for this fund.

Resources

305000	Fund Balance	<u>\$323,000</u>
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Expenditures

599990	Unappropriated Fund Balance	<u>\$323,000</u>
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PERSONAL SERVICES TITLE CHANGES

A complete review of the Personal Services line item titles has been accomplished by the Personnel Department. Exhibit D, attached to this memo, is a listing, by fund, of the position titles as listed in the Approved Budget and the corrections that will be in the Adopted Budget. No financial changes were made in this review. Finally, budget pages for affected funds are provided as Exhibit F. The Personal Services changes will be included in the Adopted Budget and are not reflected in the exhibits.

A revised Schedule of Appropriations (Exhibit E) has been prepared to reflect all of the changes listed in this memorandum.

JS:KLF:rs
Attc.

M & S Item	Category	Expenses				Revenue			
		Current Budget	Change	Proposed Budget	Change to Contracts List	Source	Current Budget	Change	Proposed Budget
Linked LU/Transp. Models	Misc. Prof. Svcs.	80,000	+ 30,000	210,000	Increase	FHWA Demo Grant	180,000	+100,000	280,000
Linked LU/Transp. Models	Conting.	0	+ 70,000	70,000					
Survey Digitizing	Misc. Prof. Svcs.	20,000	+ 20,000	40,000	Increase	FY 93 STP	216,667	+124,999	341,666
Survey Consulting Guidance	"	25,000	+ 25,000	50,000	Increase	FY 93 ODOT Suppl.	183,333	+158,333	341,666
On-Board Transit Survey	"	100,000	-100,000	0	Delete	FY 93 STP-ODOT Match	0	+ 19,553	19,553
Travel Behavior Survey	"	250,000	+357,885	607,885	Increase				
1000 Friends/ LUTRAQ	"	90,000	+ 60,000	150,000	Increase	FHWA: Land 0000(002)	0	+ 70,000	70,000
1000 Friends/ LUTRAQ	Conting.	2,271	+ 10,000	12,271					
David Evans & Assoc./Rural RLIS	Misc. Prof. Svcs.	0	+ 32,000	32,000	Add	Fund Bal. 1/3 SW, 1/3 Dues, 1/3 G.F.	0	+ 32,000	32,000
Intermodal Mgmt. Plan - Port	Pymt. to Other Agencies	100,000	+ 60,000	160,000	Increase	FY 93 STP	80,500	+ 69,500	150,000
						FY 93 STP - ODOT Match	0	+ 17,168	17,168
Intermodal Mgmt. Plan - Contractual	Misc. Prof. Svcs.	60,000	+ 40,000	100,000	Increase	FY 93 ODOT Suppl.	80,500	+ 44,500	125,000
Intermodal Mgmt. Plan	Conting.	2,171	+ 31,168	33,339					

Exhibit A

Proposed FY 93-94 Planning Department - Budget Revision

PLNGBUDG.CHT/lmk

M & S Item	Category	Expenses				Revenue			
		Current Budget	Change	Proposed Budget	Change to Contracts List	Source	Current Budget	Change	Proposed Budget
Congestion Mgmt. Plan	Misc. Prof. Svcs.	52,500	+ 51,123	103,623	Increase	FY 93 STP	27,300	+ 22,700	50,000
						FY 93 STP - ODOT Match	0	+ 5,723	5,723
						FY 93 ODOT Suppl.	27,300	+ 22,700	50,000
Public Transit Mgmt. Plan - Tri-Met	Payment to Other Agencies	22,500	+ 2,500	25,000	Increase	FY 93 STP	22,500	+ 2,500	25,000
RTP Financial Analysis	Misc. Prof. Svcs.	8,750	+ 11,431	20,181	Increase	FY 93 STP	7,500	+ 5,000	12,500
						FY 93 STP - ODOT Match		+ 1,431	1,431
						FY 93 ODOT Suppl.	7,500	+ 5,000	12,500
Arterial Fund	"	142,500	+100,470	242,970	Increase	FY 93 STP Suppl.	216,698	+ 83,302	300,000
						FY 93 STP - ODOT Match	0	+ 17,168	17,168
Regional HCT - Portland	Payment to Other Agencies	10,900	+ 33,200	44,100	Increase	Reg. HCT-Fund Bal. (1/2 dues, 1/2 G.F.)	0	+ 77,500	77,500
Regional HCT - CTRAN	Payment to Other Agencies	600	+ 2,400	3,000	Increase	Reg. HCT - C-TRAN	57,263	+ 55,237	112,500
Regional HCT - Tri-Met	"	26,900	+101,600	128,500	Increase	Reg. HCT - Portland	39,447	+ 38,053	77,500
Regional HCT - ODOT	"	600	+ 2,400	3,000	Increase	Reg. HCT - Tri-Met	91,620	- 13,020	78,600
Regional HCT - BRW	Misc. Prof. Svcs.	22,500	+ 25,500	48,000					
Regional HCT	Conting.	17,184	- 7,330	9,854					

Proposed FY 93-94 Planning Department - Budget Revision

M & S Item	Category	Expenses				Revenue			
		Current Budget	Change	Proposed Budget	Change to Contracts List	Source	Current Budget	Change	Proposed Budget
Earthquake Mitigation		No Change in Expenses				FEMA (OEM)	43,533	- 5,533	38,000
						Transf. from Gen. Fund	32,467	+ 5,533	38,000
Region 2040 - Concept Evaluation	Misc. Prof. Svcs.	80,000	+ 76,000	156,000	Increase	Fund Bal. (1/2 dues, 1/2 G.F.)	0	+ 75,000	75,000
						FY 94 T-M	0	+ 37,500	37,500
Region 2040 - Public Outreach	"	45,000	+ 60,000	105,000	Increase	FY 93 ODOT Suppl.	59,375	+ 96,875	156,250
Region 2040 - Video	Printing	18,000	+ 10,000	28,000	Increase	FY 93 STP	187,500	+407,500	595,000
Region 2040 - Urban Design Consultant	Misc. Prof. Svcs.	0	+150,000	150,000	Add	FY 93 STP - ODOT Match	0	+ 34,050	34,050
Region 2040 - Media Purchase	Ads & Legal Notice	0	+122,335	122,335	Add				
Region 2040 - Pass-Thru to local governments	Payment to Other Agencies	0	+232,590	232,590	Add				
Transit Station Area Planning - Local Grants	Payment to Other Agencies	710,000	+145,000	855,000	Increase	Station Area Plng. Grant	855,000	+145,000	1,000,000
Beaverton/Portland Mediator	Misc. Prof. Svcs.	0	+ 6,500	6,500	Add	DLCD	0	+ 6,500	6,500
Summary Expenses						Summary Revenue			
	Misc. Prof. Svcs.	2,257,236	945,909	3,203,145		Trans. from G.F	1,719,565	+ 5,533	1,725,098
	Payment to Other Agencies	2,006,250	579,690	2,585,940		FEMA (OEM)	43,533	- 5,533	38,000
						FY93 STP	758,665	+715,501	1,474,166
						FY93 STP - ODOT Match	0	+ 95,093	95,093

Summary Continued on Next Page

Proposed FY 93-94 Planning Department - Budget Revision

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Summary Expenses					Summary Revenue				
M & S Item	Category	Current Budget	Change	Proposed Budget	Change to Contracts List	Source	Current Budget	Change	Proposed Budget
	Ads & Legal Notices	13,000	122,335	135,335		FY93 ODOT Supp.	358,008	+ 327,408	685,416
	Printing	236,800	10,000	246,800		FHWA Demo Grant	180,000	+ 100,000	280,000
	Contingency	367,283	<u>103,838</u>	471,121		FHWA 1000 Friends Grant	0	+ 70,000	70,000
			1,761,772			Reg. HCT - C-TRAN	57,263	+ 55,237	112,500
						Reg. HCT - Tri-Met	91,620	- 13,020	78,600
						Reg. HCT - Portland	39,447	+ 38,053	77,500
						FY94 - Tri-Met	225,000	+ 37,500	262,500
						Stn. Plng. Grant	855,000	+ 145,000	1,000,000
						DLCD	0	+ 6,500	6,500
						Fund Balance:			
						Gen. Fund	0	+ 86,916	86,916
						Dues	0	+ 86,917	86,917
						Solid Waste	0	+ <u>10,667</u>	10,667
								1,761,772	

Proposed FY 93-94 Metropolitan Parks and Greenspaces Department - Budget Revision

EXHIBIT B PLNGBUDG.CHT/lmk

M & S Item	Category	Expenses				Revenue			
		Current Budget	Change	Proposed Budget	Change to Contracts List	Source	Current Budget	Change	Proposed Budget
Aerial Photos (Pacific Meridian) & Remote Sensing (Bergman Photo)	Misc. Prof. Svcs.	10,000	+ 22,500	32,500	Increase	USF&WS	5,000	+ 0	5,000
						Local Grt	5,000	+ 0	5,000
						Fund Bal. - G.F.	0	+ 22,500	22,500
Environmental Data (Genonex)	"	24,600	+ 8,000	32,600	Increase	Fund Bal. - G.F.	14,600	+ 8,000	22,600
						USF&WS	10,000	+ 0	10,000
Public Opinion Surveys (Interapt Research)	"	15,000	+ 12,500	27,500	Increase	Fund Bal. - G.F.	15,000	+ 12,500	27,500
Goal 5 - Contractural	"	20,000	+ 0	20,000	Existing	Fund Bal. - Local Grants	20,000	+ 21,500	41,500
Temp Help	Pers Svcs.	0	+ 10,000	10,000	N.A.				
David Evans	Misc.	0	+ 20,000	20,000	Add	Fund Bal. - G.F.	0	+ 10,000	10,000
Audubon Society	Prof. Svcs.	0	+ 1,500	1,500	Add				
Green City Data (OGI)	"	30,000	+ 5,000	35,000	Increase	USF&WS	30,000	+ 5,000	35,000
Summary Expenses						Summary Revenue			
	Misc. Prof. Svcs.	864,600	+ 69,500	929,100		Fund Balance Gen. Fund	0	+ 53,000	53,000
	Pers.	342,921	+ 10,000 79,500	352,921		Local Grants	40,000	+ 21,500	61,500
						USF&WS	865,100	+ 5,000 + 79,500	870,100

Exhibit B



METRO

EXHIBIT C

Date: June 9, 1993

To: Jennifer Sims, Director of Finance and Management Information

From: Neil Salinas, Director of Regional Facilities

Re: Revision to FY 1993-94 Building Management Fund Budget

It became apparent during the TSCC hearing on Metro's Approved FY 1993-94 Budget that the lease payments on the Metro Center had been omitted. The amount of these payments will be \$290,760. As it is anticipated that Metro will sublease Metro Center in FY 1993-94, these lease payments must continue.

Revision of the revenue assumptions and reduction of expenses permit correction of the Approved FY 1993-94 Metro Budget without increasing departmental transfers. A copy of a revised Schedule of Appropriations and Building Management Fund Budget are attached. Resources have been increased by \$98,082 and Materials and Services expenditures have been reduced by \$192,678. A brief description of the rationale for each change by line item is shown below:

Sublease Income: Increased \$108,238 after payment of excise tax; new amount assumes building occupancy of 85% as opposed to previous assumption of 70%; lease rate of \$14.50 per square foot is the current target of our broker as opposed to the original \$13.80 per square foot.

Parking Revenue: Decreased \$10,156 after payment of excise tax; revenue based on 100 leased spaces at \$70.00 per space; previous lease of 113 spaces not realistic.

Custodial Supplies, Utilities-Electricity, Utilities-Water and Sewer, Cleaning Services, Maintenance and Repairs-Building: Reduced by a total of \$39,490 based on evaluation of modified operations and occupancy patterns in each area.

Miscellaneous Professional Services: Reduced by \$93,188 based primarily on the fact that the \$66,000 estimated broker's fee is contained in the General Revenue Bond Fund, Construction Account; it also reflects the management of Metro Center by in-house as opposed to contract resources.

Real Property Taxes: Reduced by \$60,000 based on payment in November 1993 of taxes on Metro Center for FY 1992-93 when the facility was primarily occupied by tax-free governmental entities; taxes in the FY 1994-95 budget will reflect the FY 1993-94 occupancy pattern.

cc: Dick Engstrom
Sandy Stallcup
Flor Matias

Enclosures (2)

Exhibit (c)

EXHIBIT D

Classification Title Corrections FY 1993-94 Proposed Budget June 16, 1993

Old Classification

New Classification

General Fund

Executive Management

Principal Administrative Services Analyst

Senior Administrative Services Analyst
(Changed through Ordinance 93-489A, as amended)

Support Services Fund

Finance & Management Information Department

Information Services

D. P. Computer Programmer

D. P. Computer Operator

D. P. Computer Technician

Building Operations Worker

Title corrections only:

D. P. Programmer/Analyst

D. P. Operator

D. P. Technical Specialist

Building Service Worker

Office Services

Building Operations Worker

Title correction only:

Building Service Worker

Financial Planning

(1) Associate Administrative Services Analyst

Associate Management Analyst
(Position is now AFSCME represented
and therefore will have a different title)

Facilities Management

Building Operations Worker

Title correction only:

Building Service Worker

Public Affairs Department

Senior Public Information Specialist

Associate Public Information Specialist

Assistant Public Information Specialist

Title corrections only:

Public Affairs Specialist

Public Affairs Specialist

Public Affairs Specialist

Building Management Fund

Metro Center Operations

Building Operation Worker

Title correction only:

Building Service Worker

Metro Regional Center Operations

Building Operation Worker

Title correction only:

Building Service Worker

Old Classification

New Classification

Risk Management Fund

Associate Administrative Services Analyst

Associate Management Analyst
(Position is now AFSCME represented and
therefore has a different title)

Zoo Operating Fund

Administration

Security 1
Security 2
Cashroom Clerk

Title corrections only:

Security Officer 1
Security Officer 2
Clerk/Bookkeeper

Animal Management

Administrative Support Assistant
Records Specialist

Administrative Secretary (Now AFSCME)
Administrative Assistant (Title correction only)

Facilities Management

Maintenance Mechanic

Title correction only:

Maintenance Lead

Marketing

Photographer

Title correction only:

Program Assistant 1

Visitor Services

Retail Specialist

Title correction only:

Food Service/Retail Specialist

Solid Waste Revenue Fund

Operating Account (Administration)

Program Assistant

Title correction only:

Program Assistant 1

Planning Fund

Program Supervisor (3)

Senior P.I. Specialist

Associate P. I. Specialist

D. P. Operations Analyst

Associate Transportation Planner

Senior Program Supervisor
(listed under wrong class)
Senior Public Affairs Specialist
(title correction only)
Assoc. Public Affairs Specialist
(title correction only)
D. P. Technical Specialist
(title correction only)
Assistant Regional Planner
(title correction only)

Old Classification

New Classification

Metro ERC Administration Fund
Manager, Technical Services
Purchasing/Contracts Coordinator
Secretary/Purchasing

Title corrections only:
Technical Services Manager
Purchasing Coordinator
Secretary

Oregon Convention Center Op. Fund
Manager Sales/Marketing
Convention Center Director
Manager Event Services
Manager Operations
Sound/Audio Visual Technical
Assistant Manager/Admissions
Manager/Admissions
Assistant Manager/Security Medical
Medical
Security Watch Agent

Title corrections only:
Sales & Marketing Manager
OCC Director
Event Services Manager
Operations Manager
Audio Visual Technician
Assistant Special Services

Assistant Special Services Manager/Sec.

Facility Security Agent

Specatator Facilities Operating Fund
Civic Stadium Operations
Coliseum/Stadium Manager
Stadium Manager
Ticket Service Supervisor
Manager Sales Marketing
Manager Operations
Assistant Manager Admissions
Manager/Admissions
Assistant Manager Security/Medical
Medical
Secretary/Receptionist

Title corrections only:
Coliseum/Stadium Director
Stadium Director
Ticket Service Supervisor II
Sales & Marketing Manager
Operations Manager
Assistant Special Services

Assistant Special Services Manager/Sec.

Secretary

Performing Arts Center Operations
PAC Director
Manager Operations
Assistant Manager Admissions
Assistant Event Svcs. Manager
Ticket Office Manager
Operations Lead
Security Agent

Title corrections only:
PCPA Director
Operations Manager
Asst. Special Services Manager Admissions
Senior House Manager
Box Office Manager
Operations Lead II
Facility Security Agent

Schedule of Appropriations

REVISED

GENERAL FUND

Council

Personal Services	\$987,165
Materials & Services	157,746
Capital Outlay	4,000

Subtotal	\$1,148,911
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Executive Management

Personal Services	\$343,248
Materials & Services	69,532
Capital Outlay	0

Subtotal	\$412,780
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Office of Government Relations

Personal Services	\$67,538
Materials & Services	94,450
Capital Outlay	0

Subtotal	\$161,988
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Special Appropriations

Materials & Services	\$250,000
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Subtotal	\$250,000
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General Expenses

Interfund Transfers	\$3,041,097
Contingency	421,106

Subtotal	\$3,462,203
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Unappropriated Balance

\$479,532

Total Fund Requirements	\$5,915,414
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SUPPORT SERVICES FUND

Finance and Management Information

Personal Services	\$2,228,531
Materials & Services	793,716
Capital Outlay	77,891

Subtotal	\$3,100,138
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Regional Facilities

Personal Services	\$507,590
Materials & Services	\$300,594
Capital Outlay	5,000

Subtotal	\$813,184
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Personnel

Personal Services	\$534,856
Materials & Services	59,646
Capital Outlay	6,675

Subtotal	\$601,177
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Office of General Counsel

Personal Services	434,876
Materials & Services	23,715
Capital Outlay	0

Subtotal	\$458,591
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Public Affairs

Personal Services	\$669,686
Materials & Services	91,247
Capital Outlay	3,100

Subtotal	\$764,033
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Schedule of Appropriations

REVISED

SUPPORT SERVICES FUND (Continued)

General Expenses	
Interfund Transfers	\$579,671
Contingency	264,165
	<hr/>
Subtotal	\$843,836
	<hr/>
Unappropriated Balance	\$151,566
	<hr/>
Total Fund Requirements	\$6,732,525

BUILDING MANAGEMENT FUND

Personal Services	\$182,246
Materials & Services	1,098,670
Capital Outlay	50,000
Interfund Transfers	1,178,058
Contingency	70,000
	<hr/>
Total Fund Requirements	\$2,578,974

RISK MANAGEMENT FUND

Personal Services	\$225,151
Materials & Services	1,306,595
Capital Outlay	3,900
Contingency	200,000
Unappropriated Balance	5,575,218
	<hr/>
Total Fund Requirements	\$7,310,864

GENERAL REVENUE BOND FUND

Construction Account	
Personal Services	\$68,704
Materials & Services	88,024
Capital Outlay	867,173
	<hr/>
Subtotal	\$1,023,901

GENERAL REVENUE BOND FUND (Continued)

Debt Service Account	
Debt Service	\$1,494,332
	<hr/>
Subtotal	\$1,494,332

General Expenses	
Contingency	\$503,891
	<hr/>
Subtotal	\$503,891

Unappropriated Balance	\$2,158,801
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Total Fund Requirements	\$5,180,925
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ZOO OPERATING FUND

Administration	
Personal Services	\$757,850
Materials & Services	168,537
Capital Outlay	8,100
	<hr/>
Subtotal	\$934,487

Animal Management	
Personal Services	\$2,163,013
Materials & Services	504,770
Capital Outlay	152,591
	<hr/>
Subtotal	\$2,820,374

Facilities Management	
Personal Services	\$1,735,729
Materials & Services	1,356,725
Capital Outlay	97,295
	<hr/>
Subtotal	\$3,189,749

Schedule of Appropriations

REVISED

ZOO OPERATING FUND (Continued)

Education Services	
Personal Services	\$615,925
Materials & Services	224,349
Capital Outlay	31,600

<u>Subtotal</u>	<u>\$871,874</u>
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Marketing

Personal Services	\$303,109
Materials & Services	617,883
Capital Outlay	7,170

<u>Subtotal</u>	<u>\$928,162</u>
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Visitor Services

Personal Services	\$1,486,737
Materials & Services	1,387,870
Capital Outlay	79,300

<u>Subtotal</u>	<u>\$2,953,907</u>
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Design Services

Personal Services	\$313,740
Materials & Services	112,595
Capital Outlay	401,225

<u>Subtotal</u>	<u>\$827,560</u>
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General Expenses

Interfund Transfers	\$1,863,921
Contingency	598,222

<u>Subtotal</u>	<u>\$2,462,143</u>
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Unappropriated Balance	\$4,213,862
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<u>Total Fund Requirements</u>	<u>\$19,202,118</u>
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ZOO CAPITAL FUND

Personal Services	\$88,949
Capital Outlay	3,199,000
Contingency	150,000
Unappropriated Balance	107,330

<u>Total Fund Requirements</u>	<u>\$3,545,279</u>
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ZOO REVENUE BOND FUND

Debt Service	160,450
Unappropriated Balance	998,310

<u>Total Fund Requirements</u>	<u>\$1,158,760</u>
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SOLID WASTE REVENUE FUND

Administration	
Personal Services	\$515,867
Materials & Services	90,671

<u>Subtotal</u>	<u>\$606,538</u>
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Budget and Finance

Personal Services	\$461,629
Materials & Services	983,548

<u>Subtotal</u>	<u>\$1,445,177</u>
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Operations

Personal Services	\$2,087,430
Materials & Services	38,667,222

<u>Subtotal</u>	<u>\$40,754,652</u>
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Engineering & Analysis

Personal Services	\$692,155
Materials & Services	183,458

<u>Subtotal</u>	<u>\$875,613</u>
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Schedule of Appropriations

REVISED

SOLID WASTE REVENUE FUND (Continued)

Waste Reduction	
Personal Services	\$527,975
Materials & Services	908,162
Subtotal	<u>\$1,436,137</u>
Planning and Technical Services	
Personal Services	\$516,622
Materials & Services	344,816
Subtotal	<u>\$861,438</u>
Recycling Information and Education	
Personal Services	\$332,036
Materials & Services	245,240
Subtotal	<u>\$577,276</u>
Debt Service Account	
Debt Service	\$2,890,523
Subtotal	<u>\$2,890,523</u>
Landfill Closure Account	
Materials & Services	\$10,347,500
Subtotal	<u>\$10,347,500</u>
Construction Account	
Capital Outlay	\$1,780,000
Subtotal	<u>\$1,780,000</u>
Renewal and Replacement Account	
Capital Outlay	\$510,000
Subtotal	<u>\$510,000</u>

SOLID WASTE REVENUE FUND (Continued)

General Account	
Capital Outlay	\$440,610
Subtotal	<u>\$440,610</u>
Master Project Account	
Debt Service	\$933,013
Subtotal	<u>\$933,013</u>
General Expenses	
Interfund Transfers	\$4,167,887
Contingency	6,027,571
Subtotal	<u>\$10,195,458</u>
Unappropriated Balance	\$12,003,552
Total Fund Requirements	<u>\$85,657,487</u>
REHABILITATION & ENHANCEMENT FUND	
North Portland Enhancement Account	
Materials & Services	\$87,860
Subtotal	<u>\$87,860</u>
Composter Enhancement Account	
Materials & Services	\$57,600
Subtotal	<u>\$57,600</u>
Metro Central Enhancement Account	
Materials & Services	\$332,060
Subtotal	<u>\$332,060</u>

Schedule of Appropriations

REVISED

REHABILITATION & ENHANCEMENT FUND (Continued)

Forest Grove Account	
Materials & Services	\$31,030
<u>Subtotal</u>	<u>\$31,030</u>
Oregon City Account	
Materials & Services	\$178,368
<u>Subtotal</u>	<u>\$178,368</u>
General Expenses	
Interfund Transfers	\$39,048
Contingency	419,533
<u>Subtotal</u>	<u>\$458,581</u>
Unappropriated Balance	\$1,698,702
Total Fund Requirements	<u>\$2,844,201</u>

PLANNING FUND

Personal Services	\$3,936,766
Materials & Services	\$6,923,002
Capital Outlay	\$36,300
Interfund Transfers	\$1,437,567
Contingency	471,121
Unappropriated Balance	\$101,000
Total Fund Requirements	<u>\$12,905,756</u>

REGIONAL PARKS AND EXPO FUND

Regional Parks	
Personal Services	\$1,246,756
Materials & Services	704,713
Capital Outlay	11,945
<u>Subtotal</u>	<u>\$1,963,414</u>

REGIONAL PARKS AND EXPO FUND (Continued)

Expo Center	
Personal Services	\$378,807
Materials & Services	568,048
Capital Outlay	168,970
<u>Subtotal</u>	<u>\$1,115,825</u>
Greenspaces Planning	
Personal Services	\$352,921
Materials & Services	1,162,186
Capital Outlay	2,500
<u>Subtotal</u>	<u>\$1,517,607</u>
General Expenses	
Interfund Transfers	\$548,554
Contingency	122,000
<u>Subtotal</u>	<u>\$670,554</u>
Total Fund Requirements	<u>\$5,267,400</u>

SMITH AND BYBEE LAKES TRUST FUND

Personal Services	\$65,623
Materials & Services	504,950
Capital Outlay	450,000
Interfund Transfers	18,700
Contingency	80,000
Unappropriated Balance	1,723,491
Total Fund Requirements	<u>\$2,842,764</u>

METRO GREENSPACES FUND

Capital Outlay	\$1,000,000
Total Fund Requirements	<u>\$1,000,000</u>

Schedule of Appropriations

REVISED

CONVENTION CENTER PROJECT CAPITAL FUND

Personal Services	\$33,240
Materials & Services	39,500
Capital Outlay	1,983,340
Interfund Transfers	105,920
Unappropriated Balance	538,000

Total Fund Requirements	\$2,700,000
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CONVENTION CENTER PROJECT DEBT SERVICE FUND

Debt Service	\$5,530,803
Unappropriated Balance	2,768,551

Total Fund Requirements	\$8,299,354
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METRO ERC ADMINISTRATION FUND

Personal Services	\$500,240
Materials & Services	47,500
Contingency	80,000
Unappropriated Balance	0

Total Fund Requirements	\$627,740
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OREGON CONVENTION CENTER OPERATING FUND

Personal Services	\$3,126,813
Materials & Services	5,420,647
Capital Outlay	248,000
Interfund Transfers	1,892,142
Contingency	500,000
Unappropriated Balance	5,872,450

Total Fund Requirements	\$17,060,052
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OREGON CONVENTION CENTER RENEWAL & REPLACEMENT FUND

Unappropriated Balance	\$927,000
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Total Fund Requirements	\$927,000
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SPECTATOR FACILITIES OPERATING FUND

Civic Stadium	
Personal Services	\$654,861
Materials & Services	1,399,435
Capital Outlay	350,000

Subtotal	\$2,404,296
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Performing Arts Center	
Personal Services	\$3,389,118
Materials & Services	897,715
Capital Outlay	180,000

Subtotal	\$4,466,833
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General Expenses	
Interfund Transfers	\$668,157
Contingency	305,037

Subtotal	\$973,194
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Unappropriated Balance	\$2,047,168
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Total Fund Requirements	\$9,891,491
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COLISEUM OPERATING FUND

Materials & Services	1,000,000
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Total Fund Requirements	\$1,000,000
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TOTAL APPROPRIATIONS	\$202,648,104
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METRO

ATTACHMENT 2

(Fin Comm Rpt/Ord 93-487A)

Date: June 17, 1993

To: Finance Committee

From: Rod Monroe, Finance Committee Chair 

Re: Proposed Amendments to the Approved FY 1993-94 Budget

The Committee will consider Ordinance No. 93-487 at its Thursday June 17, 1993 meeting. The following are several proposed amendments to the Approved Budget which are a result of discussions between the Presiding Officer and me and Councilors Gardner, Devlin and McLain.

1. Add .9 FTE Associate Regional Planner position to the Growth Management Division in the Planning Fund. Also, add \$3,200 in office set up costs in the Capital Outlay category in the Planning Fund.

It is assumed the position will start on August 1, 1993 at the 2nd Step of the AFSCME salary schedule. The salary portion of the position is \$31,854; the Fringe costs are \$12,065; and the Overhead costs are \$14,054 for total position cost of \$57,973. The total cost of this position, including the office set up is \$61,173. The work of the position is to be split between station area planning program and RUGGO implementation.

These costs are proposed to be funded out of revenue from the General Fund. Therefore the Resources part of the Planning Fund budget will show an increase in the transfer from the General Fund of \$61,173.

2. Add \$40,000 to the Materials and Services category in the Greenspaces Planning Division in the Regional Parks/Expo Fund. Specifically, \$25,000 should be added to the Miscellaneous Professional Services line item (\$10,000 for Environmental Education Grants and \$15,000 for the local match for trails); \$5,000 added to the Printing Services line item; and \$10,000 added to the Postage line item.

These costs are proposed to be funded from an increased transfer of resources (\$30,000) from the General Fund and a reduction in the Regional Parks/Expo Fund Contingency of \$10,000. The General Fund transfer should include \$15,000 from the Contingency and \$15,000 from the Performance Audit Services line item in the Council Department budget which reduces that line item to \$45,000.

In addition to the fiscal amendments add a new Budget Note to the Greenspaces Planning Division in the Regional Parks/Expo Fund as follows:

"The \$15,000 for local match for trails will be expended only upon receipt of matching Federal funds."

3. Add \$25,000 to the Miscellaneous Professional Services line item in the Waste Reduction Division in the Solid Waste Revenue Fund. The purpose of this addition is to fund contracts relating to construction demolition debris recycling.

The funds to pay for these are proposed to be taken from the Solid Waste Revenue Fund Unappropriated Balance.

In addition to the above proposed items several other amendments appear to be necessary. They include:

4. Add \$6,800 to the Payment to Other Agencies line item in the Council Department budget for the annual dues to the FOCUS organization. When the FY 1993-94 Budget request was prepared FOCUS minimum dues were anticipated to be approximately \$2,000. Since that time the work program has shifted to single rate system and Metro's potential total costs are \$8,800 for FY 1993-94. The Council approved Resolution No. 93-1811 on June 10, 1993 continuing it's membership in FOCUS and the payment of dues on a quarterly basis.

5. Recognize additional Fund Balance in the General Fund based on revised estimates from the Finance Department of May 26, 1993. The proposed new Fund Balance is \$608,500 and the proposed new total General Fund revenue is \$5,915,414.

6. Program for specific expenditure up to \$80,000 of General Fund resources for the Cultural Funding Taskforce work for FY 1993-94. The Approved Budget includes \$80,000 of General Fund resources set aside for the Cultural Funding Taskforce. That Taskforce has asked for a 6 month extension before completing its final report. The Regional Facilities Committee will make a recommendation on the specific funding plan.

7. Set the General Fund Contingency at \$400,000 and place remaining resources in excess of expenditures in the Fund Unappropriated Balance. Based on the Approved Budget as amended above the Contingency category is approximately 7.8% of the total operating costs of the Fund. The Unappropriated Balance would be approximately \$367,665. This would provide for a carry over of approximately \$767,665 for FY 1994-95 which is not a great amount given the uncertainties of our revenue base for funding the District's planning program. As you know this year we programmed some one-time Federal transportation grants in the 2040 project and the local government dues are on a voluntary basis. We are starting the Tax Study Committee to assist us in finding a long term stable revenue source for planning activities. Until we are successful in that endeavor we should be conservative in our use of existing resources.

8. Include the building lease costs in the Metro Center program of the Building Management Fund and amend the budget accordingly. The lease payment for the Metro Center Building (\$290,000) was inadvertently left out of the Building Management Fund in the Approved Budget. The Finance Office has prepared amendments to include such costs in the Building Management Fund.

9. Make any technical amendments or corrections to the Approved Budget which have been identified since adoption of the Approved Budget. The Finance Office has identified a number of technical amendments which it will present at the Finance Committee meeting.

cc: Metro Council
Rena Cusma
Jennifer Sims

RdM 93-94 Bud Amend.memo



ATTACHMENT 3

(Fin Comm Rpt/Ord 93-437A)

METRO

DATE: June 17, 1993

TO: Finance Committee

FROM: Ruth McFarland, Chair
Regional Facilities Committee

RE: Budget Recommendation

At our Regional Facilities Committee meeting on June 16, the Committee voted 4-0 to recommend a change in the 1993-94 budget for the purpose of providing staff support to the Funding Task Force for Regional Facilities and Programs. Councilors Gardner, Hansen, Washington and I voted in favor, with Councilor McLain excused. Our recommendation would allocate the \$80,000 Council set aside for this purpose in the Approved Budget, in order to support the Task Force through December 31, 1993.

The Approved Budget set aside \$70,000 in the General Fund: \$50,000 in Contingency, and \$20,000 in Miscellaneous Professional Services in the Office of Government Relations for polling. There is also \$10,000 in the Support Services Fund, budgeted in Miscellaneous Professional Services in the Financial Planning Division of Finance & Management Information for financial analysis services. Our committee's recommendation deals only with the General Fund allocations.

We recommend transferring the \$70,000 from the General Fund to the Support Services Fund, to be appropriated as follows: creation of a 0.5 FTE Manager position in the Program Development Division of the Regional Facilities Department, with Personal Services costs (including fringe) of \$44,158; and addition of \$11,842 in Materials & Services for general office expenses (\$1,842) and polling (\$10,000). The remaining \$14,000 will go into the Support Services Fund Contingency, to be used as needed for this program. The position is to be full-time for six months, through December, and the staff person is to work in support of the Task Force, help prepare its final report for presentation to the Council, and work with interested parties on the End of the Oregon Trail project.

Attached you will find a more detailed breakdown of the budget actions we are requesting, and ask that the Finance Committee include these actions in your recommended budget ordinance. If you have any questions, please check with me or Casey Short.

GENERAL FUND

EXPENDITURES

Office of Governmental Relations

	<u>Approved</u>	<u>Rec.</u>	<u>Change</u>
524190 Misc. Prof. Services	\$ 89,500	\$ 69,500	(\$20,000)
TOTAL EXPENDITURES	\$161,988	\$141,988	(\$20,000)

General Expenses

582610 Trans. Resources to Support Svcs. Fund	\$ 0	\$ 70,000	\$70,000
599999 Contingency	\$421,106	<u>\$371,106</u>	(\$50,000)
TOTAL FUND EXPENDITURES	\$5,592,414	\$5,592,414	\$ 0

SUPPORT SERVICES FUND

RESOURCES

391010 Trans. Resources from General Fund	\$ 0	<u>\$ 70,000</u>	<u>\$70,000</u>
TOTAL RESOURCES	\$6,732,525	\$6,802,525	\$70,000

EXPENDITURES

Regional Facilities (Program Development)

511121 Manager - 0.5 FTE	\$ 0	\$ 31,999	\$ 31,999
512000 Fringe	\$ 0	\$ 12,159	\$ 12,159
TOTAL PERSONAL SERVICES	\$ 0	\$ 44,158	\$ 44,158

521100 Office Supplies	\$ 0	\$ 192	\$ 192
524190 Misc. Prof. Svcs.	0	10,000	10,000
526310 Printing	0	200	200
526410 Telephone	0	250	250
529500 Meetings	<u>0</u>	<u>1,200</u>	<u>1,200</u>
TOTAL MATERIALS & SERVICES	0	11,842	11,842

TOTAL EXPENDITURES	\$ 0	\$ 56,000	\$ 56,000
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General Expenses

599999 Contingency - General	\$241,000	\$ 255,000	\$ 14,000
TOTAL FUND EXPENDITURES	\$6,732,525	\$6,802,525	\$ 70,000

Council
6/24/93
7.1 (cb)

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING THE) ORDINANCE NO. 93-487A
ANNUAL BUDGET FOR FISCAL YEAR)
1993-94, MAKING APPROPRIATIONS) Introduced by
AND LEVYING AD VALOREM TAXES;) Rena Cusma, Executive Officer
AND DECLARING AN EMERGENCY)

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission held its public hearing on the annual Metro budget for the fiscal year beginning July 1, 1993, and ending June 30, 1994; and

WHEREAS, Recommendations from the Multnomah County Tax Supervising and Conservation Commission have been received by Metro (attached as Exhibit A and made a part of the Ordinance) and considered; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. The "Fiscal Year 1993-94 Metro Budget," attached hereto as Exhibit B, and the Schedule of Appropriations, attached hereto as Exhibit C, are hereby adopted.
2. The Metro Council does hereby levy ad valorem taxes, as provided in the budget adopted by Section 1 of this Ordinance, for a total amount of ELEVEN MILLION ONE HUNDRED THIRTY ONE THOUSAND EIGHT HUNDRED EIGHTEEN (\$11,131,818) DOLLARS to be levied upon taxable properties within the Metro District as of 1:00 a.m., July 1, 1993.

SIX MILLION SEVENTY FOUR THOUSAND ONE HUNDRED EIGHTY ONE (\$6,074,181) DOLLARS shall be for the Zoo Operating Fund, said amount authorized in a tax base, said tax base approved by the voters of the Metro District at a general election held May 15, 1990.

FIVE MILLION FIFTY SEVEN THOUSAND SIX HUNDRED THIRTY SEVEN (\$5,057,637) DOLLARS shall be for the Convention Center Project Debt Service Fund, said levy needed to repay a portion of the proceeds of General Obligation bonds as

approved by the voters of the Metro District at a general election held November 4, 1986.

3. Pursuant to Metro code Section 7.01.020(b) pertaining to the Metro Excise Tax, the Council hereby confirms that the rate of tax shall be the maximum amount allowed under the Metro Code~~established the rate of tax for the period commencing July 1, 1993, to and including June 30, 1994, to be seven and six tenths percent (7.6%).~~

4. The Regional Park and Expo Fund is hereby created for the purpose of operating the Regional Parks, Exposition Center, and Greenspaces Planning functions. Sources of revenue shall be reimbursements, enterprise revenue, commissions, interest, user fees and other revenues attributable to the operations of the facilities or functions.
~~In the event of elimination of this fund, disposition of any funds remaining will be in accordance with the Memorandum of Understanding with Multnomah County.~~

5. The Oregon Convention Center Renewal & Replacement Fund is hereby created for the purposes of extraordinary repairs or capital replacement to the Oregon Convention Center. Sources of revenue shall include deposits from the Oregon Convention Center operating fund. In the event of elimination of this fund, any funds remaining will be returned to the Operations of the Convention Center.

6. The Metro ERC Pool Fund is hereby renamed the Metro ERC Administration Fund. The purpose of the fund remains the same.

7. In accordance with Section 2.02.125 of the Metro Code, the Metro Council hereby authorizes personnel positions and expenditures in accordance with the Annual Budget adopted by Section 1 of this Ordinance, and hereby appropriates funds for the fiscal year beginning July 1, 1993, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit C.

8. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

- a. **Multnomah County Assessor**
 - 1) An original and one copy of the Notice of Levy marked Exhibit D, attached hereto and made a part of this Ordinance.
 - 2) Two copies of the budget document adopted by Section 2 of this Ordinance.
 - 3) A copy of the Notice of Publication required by ORS 294.421.
 - 4) Two copies of this Ordinance.

- b. **Clackamas and Washington County Assessor and Clerk**
 - 1) A copy of the Notice of Levy marked Exhibit D.
 - 2) A copy of the budget document adopted by Section 2 of this Ordinance.
 - 3) A copy of this Ordinance.
 - 4) A copy of the Notice of Publication required by ORS 294.421.

9. This ordinance being necessary for the health, safety, or welfare of the Metro area, for the reason that the new fiscal year begins July 1, 1993, and Oregon Budget Law requires the adoption of a budget prior to the beginning of the fiscal year, an emergency is declared to exist and the Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 24th day of June, 1993.

Judy Wyers, Presiding Officer

Attest:

Clerk of the Council

TAX SUPERVISING & CONSERVATION COMMISSION
MULTNOMAH COUNTY, OREGON

724 Mead Building 421 S.W. Fifth Avenue
Portland, Oregon 97204-2189 (503) 248-3054 FAX 248-3053

June 8, 1993

Metro Council
Metro
600 NE Grand Avenue
Portland, Oregon 97232

Dear Council Members:

As the Tax Supervising and Conservation Commission, we met on June 7, 1993 to review, discuss and conduct a public hearing on the 1993-94 Annual Budget. This hearing was conducted pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the district.

We find it regrettable that the Executive Officer was once again not in attendance this year.

The 1993-94 budget, filed May 17, 1993, is certified conditionally, contingent upon resolution of the following objection:

During the hearing, it was noted that the lease payments for the old Metro headquarters facility were not included in the approved budget. Appropriate adjustments should be made to the Building Management Fund before final adoption of the budget. If the adjustments are more than 10% of the total fund, arrangements need to be made with the Commission for an additional hearing.

In the written response to this objection, please identify the changes to be made to the budget.

Additionally, the Tax Supervising and Conservation Commission recommends that an exhibit be included in the Metro budget that allows the Planning Division's program budget to be correlated with the line item budget.

Budget estimates and levy amounts certified are as follows:

Budget Estimates:

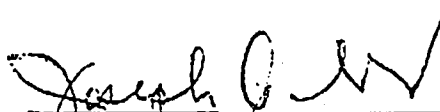
Zoo Operating Fund	\$ 19,202,118
(Including an Unappropriated Ending Fund Balance of \$4,213,862)	
Convention Center Project Debt Service Fund	8,299,354
(Including an Unappropriated Ending Fund Balance of \$2,768,551)	
General Fund	5,592,414
(Including an Unappropriated Ending Fund Balance of \$156,532)	
Support Services Fund	6,732,525
(Including an Unappropriated Ending Fund Balance of \$151,566)	
Building Management Fund	2,480,892
Risk Management Fund	7,310,864
(Including an Unappropriated Ending Fund Balance of \$5,575,218)	
Rehabilitation & Enhancement	2,844,201
(Including an Unappropriated Ending Fund Balance of \$1,698,702)	
Planning Fund	11,029,484
(Including an Unappropriated Ending Fund Balance of \$101,000)	
Regional Parks & Expo Fund	5,187,900
Smith & Bybee Lakes Trust Fund	2,842,764
(Including an Unappropriated Ending Fund Balance of \$1,723,491)	
General Revenue Bond Fund	5,180,925
(Including an Unappropriated Ending Fund Balance of \$2,158,801)	
Zoo Capital Fund	3,545,279
(Including an Unappropriated Ending Fund Balance of \$107,330)	
Zoo Revenue Bond Fund	1,158,760
(Including an Unappropriated Ending Fund Balance of \$998,310)	
Solid Waste Revenue Fund	85,361,253
(Including an Unappropriated Ending Fund Balance of \$11,737,953)	
Metropolitan Greenspaces Fund	1,000,000
Convention Center Project Capital Fund	2,700,000
(Including an Unappropriated Ending Fund Balance of \$538,000)	
MERC Administration Fund	627,740
Oregon Convention Center Operating Fund	17,060,052
(Including an Unappropriated Ending Fund Balance of \$5,872,450)	
Spectator Facilities Operating Fund	9,891,491
(Including an Unappropriated Ending Fund Balance of \$2,047,168)	
Coliseum Operating Fund	1,000,000
Oregon Convention Center Renewal & Replacement Fund	927,000
(Including an Unappropriated Ending Fund Balance of \$927,000)	
Total Budget Estimates	\$199,975,016

Tax Levy:	
Zoo Operating Fund - Tax Base	\$ 6,074,181
Debt Service Levy	<u>5,057,637</u>
Total Tax Levy	\$ 11,131,818

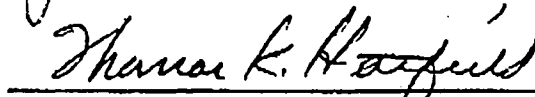
Please file a copy of the adopted budget and a written response to the objections included in this certification within 15 days of adoption.

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION



Joseph A. Labadie, Chair



Thomas K. Hatfield, Commissioner



Lianne Thompson, Commissioner



Robert Brunmeier, Commissioner

**METRO**

DATE: June 22, 1993

TO: Metro Council

FROM: Jennifer Sims, Director of Finance & Management Information

REGARDING: RESPONSE TO TSCC CERTIFICATION LETTER

Metro is in receipt of a letter dated June 8, 1993, from the Tax Supervising and Conservation Commission reporting the results of the Commission's review of Metro's approved budget. This review was performed under the provisions of Oregon Revised Statutes 294.605 through 294.710. The law provides, in part, that the Commission must review Metro's approved budget prior to the date Metro adopts its budget.

The Commission has certified Metro's approved budget for the fiscal year 1993-94 with one objection regarding the lease payments for the former Metro Headquarters facility and made one recommendation regarding the Planning Fund's budget.

Metro's responses to the Commission's objection and recommendation follow:

1. *"During the hearing, it was noted that the lease payments for the old Metro headquarters facility were not included in the approved budget. Appropriate adjustments should be made to the Building Management Fund before final adoption of the budget. If the adjustments are more than 10% of the total fund, arrangements need to be made with the Commission for an additional hearing. In the written response to this objection, please identify the changes to be made to the budget."*

Response:

Metro has corrected this deficiency in the budget and included \$290,760 for lease payments for the Metro Center facility. Total changes to the Building Management Fund are approximately 4.0% of the total approved budget for the fund. A copy of a memo from Neil Saling, Director of Regional Facilities, dated June 9, 1993, is attached. This memo provides a detailed explanation of the changes made to the fund.

2. *"Additionally, the Tax Supervising and Conservation Commission recommends that an exhibit be included in the Metro budget that allows the Planning Division's program budget to be correlated with the line item budget."*

Response:

A copy of the Planning Fund's "program budget matrix" budget is attached. This matrix will be updated to reflect changes approved by the Metro Council at the time of budget adoption, and included in the FY 1993-94 Adopted Budget as an appendix to the Planning Fund's budget.

Attachments

cc: Rena Cusma, Executive Officer

j:budget:adopt:tscres.doc



METRO

Date: June 9, 1993

To: Jennifer Sims, Director of Finance and Management Information

From: Neil Salinger, Director of Regional Facilities

Re: Revision to FY 1993-94 Building Management Fund Budget

It became apparent during the TSCC hearing on Metro's Approved FY 1993-94 Budget that the lease payments on the Metro Center had been omitted. The amount of these payments will be \$290,760. As it is anticipated that Metro will sublease Metro Center in FY 1993-94, these lease payments must continue.

Revision of the revenue assumptions and reduction of expenses permit correction of the Approved FY 1993-94 Metro Budget without increasing departmental transfers. A copy of a revised Schedule of Appropriations and Building Management Fund Budget are attached. Resources have been increased by \$98,082 and Materials and Services expenditures have been reduced by \$192,678. A brief description of the rationale for each change by line item is shown below:

Sublease Income: Increased \$108,238 after payment of excise tax; new amount assumes building occupancy of 85% as opposed to previous assumption of 70%; lease rate of \$14.50 per square foot is the current target of our broker as opposed to the original \$13.80 per square foot.

Parking Revenue: Decreased \$10,156 after payment of excise tax; revenue based on 100 leased spaces at \$70.00 per space; previous lease of 113 spaces not realistic.

Custodial Supplies, Utilities-Electricity, Utilities-Water and Sewer, Cleaning Services, Maintenance and Repairs-Building: Reduced by a total of \$39,490 based on evaluation of modified operations and occupancy patterns in each area.

Miscellaneous Professional Services: Reduced by \$93,188 based primarily on the fact that the \$66,000 estimated broker's fee is contained in the General Revenue Bond Fund, Construction Account; it also reflects the management of Metro Center by in-house as opposed to contract resources.

Real Property Taxes: Reduced by \$60,000 based on payment in November 1993 of taxes on Metro Center for FY 1992-93 when the facility was primarily occupied by tax-free governmental entities; taxes in the FY 1994-95 budget will reflect the FY 1993-94 occupancy pattern.

cc: Dick Engstrom
Sandy Stallcup
Flor Matias

Enclosures (2)

PLANNING DEPARTMENT FY93-94 PROGRAM BUDGET SUMMARY
(Based on Approved Budget of May 6, 1993)

PROJECT	Code	FTE	Salary	Fringe 38.2881%	Xler 32.0781%	Contingency (5% +/-)	Subtotal	M&S	Computer Transfer	Computer Direct	Unappropriated	Capital Outlay	TOTAL EXPENSES
Mgmt & Coord	45800	1.550	\$58,018	\$22,214	\$25,735	\$0	\$105,967	\$107,327		\$0		\$18,000	\$229,294
Disallowed					\$60,259	\$0	\$60,259			\$0			\$60,259
Contingency						\$326,269	\$326,269			\$0			\$326,269
Union	45870	0.100	\$3,976	\$1,522	\$1,764	\$0	\$7,262			\$0			\$7,262
Metro HQ TDM Program		0.000				\$0		\$0					\$0
P/C Support	45900	0.300	\$10,961	\$4,197	\$4,862	\$0	\$20,020	\$49,547		\$0		\$20,300	\$89,867
		1.950	\$72,955	\$27,933	\$92,620	\$326,269	\$519,777	\$156,874	\$0	\$0	\$0	\$36,300	\$712,951
												\$712,951	
DATA RESOURCE CENTER													
RLIS Development	xxx10	0.300	\$15,433	\$5,909	\$6,846	\$0	\$28,188	\$0		\$21,844			\$49,832
RLIS Maintenance	xxx20	4.150	\$142,336	\$54,498	\$63,137	\$0	\$259,970	\$15,000		\$43,269			\$318,259
Data Base Maintenance	xxx30	0.800	\$26,733	\$10,236	\$11,858	\$0	\$48,827	\$63,000		\$21,844			\$133,471
RLIS/Sup Serv-Internal	xxx40					\$0							
Solid Waste		0.688	\$38,450	\$14,722	\$17,055	\$0	\$70,227			\$5,411			\$75,636
Recycling		0.240	\$11,320	\$4,334	\$5,021	\$0	\$20,675			\$2,164			\$22,840
Greenspaces		0.125	\$7,202	\$2,758	\$3,195	\$0	\$13,154			\$10,822			\$23,976
Metro General		0.350	\$15,863	\$6,074	\$7,036	\$0	\$28,973			\$2,164			\$31,136
RLIS/Sup Serv-External	xxx50					\$0							
City of Portland		0.235	\$9,177	\$3,514	\$4,071	\$0	\$16,761			\$6,493			\$23,255
Multnomah County		0.093	\$3,340	\$1,279	\$1,482	\$0	\$6,100			\$2,164			\$8,265
Clackamas County		0.122	\$4,925	\$1,888	\$2,185	\$0	\$8,995			\$2,164			\$11,160
Washington County		0.189	\$7,634	\$2,923	\$3,388	\$0	\$13,943			\$2,164			\$16,108
Port of Portland		0.074	\$2,989	\$1,137	\$1,317	\$0	\$5,423			\$2,164			\$7,587
Tri-Met		0.302	\$12,583	\$4,818	\$5,581	\$0	\$22,982			\$2,164			\$25,147
ODOT		0.150	\$5,849	\$2,239	\$2,594	\$0	\$10,683			\$4,329			\$15,012
DRC Storefront/Sales	xxx60	2.300	\$76,624	\$29,338	\$33,988	\$0	\$139,950	\$26,000		\$21,844			\$187,595
Forecasts/Modeling	xxx70					\$0		\$38,000					\$193,579
Regional Pop & Emp		0.667	\$35,265	\$13,502	\$15,643	\$0	\$64,410			\$0			
Trans/Land Use Model		0.150	\$6,886	\$3,402	\$3,942	\$0	\$16,230			\$0			
Surveys		0.350	\$16,986	\$7,269	\$8,422	\$0	\$34,677			\$0			
General		0.450	\$22,044	\$8,440	\$9,778	\$0	\$40,262			\$0			
DRC Computer	xxx80	0.350	\$12,788	\$4,896	\$5,672	\$19,931	\$43,288	\$173,156		(\$218,444)			(\$0)
Mgmt & Coord	xxx90	1.400	\$52,687	\$20,173	\$23,371	\$0	\$96,230	\$41,007		\$0			\$137,237
		13.675	\$531,094	\$203,346	\$235,580	\$19,931	\$989,950	\$356,163	\$0	(\$66,015)	\$0	\$0	\$1,280,098
												\$1,280,098	
TRAVEL FORECASTING													
Survey & Research	xxxxx	3.064	\$141,667	\$54,249	\$62,849	\$0	\$258,765	\$445,000		\$26,092			\$729,877
Trans Sys Monitoring	44130	1.335	\$47,727	\$18,274	\$21,170	\$0	\$87,171	\$2,400		\$0			\$89,571
Model Refinement	44140	0.615	\$30,788	\$11,780	\$13,648	\$0	\$56,196	\$14,200		\$65,230			\$135,626
Technical Assistance													
Portland	44200	0.223	\$8,382	\$3,209	\$3,716	\$0	\$15,309	\$100		\$5,218			\$20,628
Multnomah Co	44210	0.107	\$4,039	\$1,546	\$1,792	\$0	\$7,377	\$100		\$7,828			\$15,305
Washington Co	44220	0.359	\$13,534	\$5,182	\$6,003	\$0	\$24,719	\$100		\$7,828			\$32,647
Clackamas Co	44230	0.282	\$10,678	\$4,066	\$4,736	\$0	\$19,503	\$100		\$7,828			\$27,430
Port of Portland	44240	0.071	\$2,578	\$987	\$1,144	\$0	\$4,709	\$100		\$1,305			\$6,113
Tri-Met	44250	0.226	\$8,508	\$3,258	\$3,774	\$0	\$15,539	\$100		\$5,218			\$20,858
ODOT	44260	0.226	\$8,480	\$3,247	\$3,762	\$0	\$15,488	\$100		\$10,437			\$26,025
Solid Waste	44270	0.028	\$1,005	\$385	\$446	\$0	\$1,836	\$50		\$1,305			\$3,190
Clark Co	44280			\$0	\$0	\$0	\$0			\$2,609			\$2,609
Gresham	44290			\$0	\$0	\$0	\$0			\$2,609			\$2,609
Sales	44300	0.024	\$876	\$335	\$389	\$0	\$1,600			\$2,609			\$4,209
RTC	44330		\$0	\$0	\$0	\$0	\$0			\$2,609			\$2,609
1000 Friends Project		0.180	\$9,707	\$3,717	\$4,308	\$0	\$17,729	\$90,000		\$0			\$107,729
Western Bypass Project		0.180	\$9,707	\$3,717	\$4,308	\$0	\$17,729						\$17,729
Fhwa Model Sensitivity			\$0	\$0	\$0	\$0	\$0	\$180,000					\$180,000
Sun System Support	45920	0.350	\$12,788	\$4,896	\$5,672	\$21,131	\$44,488	\$216,430		(\$260,918)			(\$0)
		7.470	\$310,464	\$116,671	\$137,714	\$21,131	\$586,180	\$946,760	\$0	(\$112,195)	\$0	\$0	\$1,424,765
												\$1,424,765	

PLANNING DEPARTMENT FY93-94 PROGRAM BUDGET SUMMARY
(Based on Approved Budget of May 6, 1993)

PROJECT	Coda	FTE	Salary	Fringe 38.2881%	Xler 32.0781%	Contingency (5% +/-)	Subtotal	M&S	Computer Transfer	Computer Direct	Unappropriated	Capital Outlay	TOTAL EXPENSES
TRANSPORTATION PLANNING													
RTP Update	43100	4.457	\$173,332	\$66,368	\$76,866	\$0	\$316,563	\$3,880		\$38,248			\$358,711
Trans Demand Mgmt	43180	1.000	\$41,195	\$15,773	\$18,273	\$0	\$75,241	\$0		\$0			\$75,241
Air Quality-DEQ ER/TDM	43170	0.705	\$29,770	\$11,398	\$13,205	\$0	\$54,374	\$0		\$5,218			\$59,592
Willamette Crossing-SE	43510	2.230	\$88,984	\$34,070	\$39,471	\$0	\$162,525	\$2,480		\$11,519			\$176,524
Trans Imp Program	43700	1.785	\$69,948	\$26,782	\$31,027	\$0	\$127,757	\$700		\$5,218			\$133,675
Urban Arterial Fund	43740	1.058	\$45,009	\$17,233	\$19,985	\$0	\$82,207	\$147,000		\$2,609			\$231,816
Pub Transit Mgt Plan	XXXXX	0.150	\$7,756	\$2,970	\$3,440	\$0	\$14,166	\$23,500		\$0			\$37,666
Intermodal Mgt Sys Pln	XXXXX	0.311	\$14,689	\$5,624	\$6,516	\$0	\$26,829	\$161,000		\$0			\$187,829
Congestion Mgt Sys Pln	XXXXX	0.507	\$22,292	\$8,535	\$9,888	\$0	\$40,715	\$54,600		\$10,437			\$105,752
RTP Fin Analysis Plan	XXXXX	0.177	\$6,041	\$3,079	\$3,567	\$0	\$14,687	\$9,250		\$0			\$23,937
Bike Plan	XXXXX										\$6,000		\$6,000
Mgmt & Coord	XXXXX	1.505	\$61,947	\$23,718	\$27,478	\$0	\$113,143	\$500		\$0			\$113,643
		13.885	\$562,963	\$215,548	\$249,716	\$0	\$1,028,227	\$402,910	\$0	\$73,250	\$6,000	\$0	\$1,510,387
													\$1,510,387
HIGH CAPACITY TRANSIT													
Regional HCT System	48100	1.590	\$73,205	\$28,029	\$32,472	\$0	\$133,706	\$96,975		\$14,768			\$245,446
HCT Finance													
Hillsboro PE/FEIS	48XXX	1.815	\$82,012	\$31,401	\$36,378	\$0	\$149,791	\$173,800		\$2,609			\$326,200
Hillsboro Final Design	48XXX	0.405	\$20,355	\$7,794	\$9,029	\$0	\$37,177	\$350		\$2,609			\$40,137
North Corridor Pre-AA	48XXX	1.865	\$80,883	\$31,007	\$35,922	\$0	\$147,812	\$308,666		\$7,383			\$464,161
South Corridor Pre-AA	48XXX	1.785	\$77,046	\$29,499	\$34,176	\$0	\$140,721	\$197,020		\$7,383			\$345,124
South Corridor AA	48XXX	5.315	\$213,290	\$81,665	\$94,610	\$0	\$389,565	\$1,117,850		\$12,156			\$1,519,571
Westside	XXXXX	0.520	\$27,922	\$10,691	\$12,365	\$0	\$50,998	\$0		\$0	\$95,000		\$145,998
		13.355	\$574,813	\$220,085	\$254,972	\$0	\$1,049,870	\$1,894,661	\$0	\$46,906	\$95,000	\$0	\$3,086,637
													\$3,086,637
GROWTH MANAGEMENT PLANNING													
Mgmt & Coord		2.725	\$95,899	\$36,641	\$42,450	\$0	\$174,790	\$12,050		\$0			\$186,840
Region 2040-Phase II		8.275	\$360,366	\$137,985	\$159,858	\$0	\$658,229	\$291,190		\$36,410			\$985,829
Region 2040-Phase III		0.000	\$0	\$0	\$0	\$0	\$0	\$0		\$0			\$0
Future Vision		1.220	\$42,363	\$16,220	\$18,791	\$0	\$77,374	\$76,450		\$0			\$155,824
Urban Reserves		0.500	\$17,514	\$6,708	\$7,769	\$0	\$31,989	\$0		\$0			\$31,989
Station Area Planning		1.820	\$72,214	\$27,849	\$32,032	\$0	\$131,896	\$711,800		\$2,164			\$845,860
UGB Adm		0.425	\$17,330	\$6,635	\$7,687	\$0	\$31,652	\$650		\$0			\$32,302
Local Govt Coord/Admn		0.250	\$8,757	\$3,353	\$3,884	\$0	\$15,994	\$0		\$0			\$15,994
Growth Conference		0.125	\$5,713	\$2,167	\$2,534	\$0	\$10,435	\$26,800		\$0			\$37,235
RUGGO Implementation		0.000	\$0	\$0	\$0	\$0	\$0	\$0		\$0			\$0
Emer Srvs Policy Devl		0.000	\$0	\$0	\$0	\$0	\$0	\$0		\$0			\$0
Earthquake Hazards Mapg		1.525	\$65,819	\$25,201	\$29,196	\$0	\$120,215	\$117,625		\$17,316			\$255,156
Earthquake Mitigation		1.000	\$31,574	\$12,089	\$14,005	\$0	\$57,668	\$17,650		\$0			\$75,318
Reg Water Quality Plng		1.000	\$42,100	\$16,119	\$18,674	\$0	\$76,894	\$19,265		\$2,164			\$98,323
Watershed Mgmt Projects		1.000	\$35,027	\$13,411	\$15,537	\$0	\$63,975	\$230,000		\$0			\$293,975
		19.665	\$794,498	\$304,197	\$352,418	\$0	\$1,451,111	\$1,505,480	\$0	\$58,054	\$0	\$0	\$3,014,646
													\$3,014,646
93budsc.wq1	TOTAL	70.200	\$2,846,785	\$1,089,980	\$1,323,020	\$367,331	\$5,627,116	\$5,265,068	\$0	\$0	\$101,000	\$36,300	\$11,029,484

Exhibit B

FY 1993-94

Revisions to Approved Budget Line Item Detail

As approved by the Council Finance Committee

General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
					<u>Resources</u>							
532,548	766,334		495,676	305000	Fund Balance		285,500		285,500	323,000		608,500
2,867,095	3,718,754		4,662,902	312000	Excise Tax		6,001,833		5,256,914	0		5,256,914
0	0		0	3xxxx	New Revenue Source		955,395		0	0		0
321	0		0	341500	Documents & Publications		0		0	0		0
173,731	83,496		50,000	361100	Interest on Investments		50,000		50,000	0		50,000
0	0		25,000	365100	Donations & Bequests		0		0	0		0
1,417	9,197		0	379000	Other Miscellaneous Revenue		0		0	0		0
0	302,585		0	391558	Trans. Resources from Conv. Ctr. Mgmt. Fund		0		0	0		0
3,575,112	4,880,366		5,233,578		Total Resources		7,292,728		5,592,414	323,000		5,915,414

(1)

General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT	
Executive Management Department														
<u>Personal Services</u>														
69,600	69,600	1.00	73,080	511110	ELECTED OFFICIALS									
					Executive Officer	1.00	73,080	1.00	73,080	0.00		0	1.00	73,080
58,939	64,024	1.00	69,249	511121	SALARIES-REGULAR EMPLOYEES (full time)									
28,801	0	0.00	0		Administrator	1.00	69,880	1.00	69,880	0.00		0	1.00	69,880
45,503	48,572	1.00	49,235		Managers (Finan., Const.)	0.00	0	0.00	0	0.00		0	0.00	0
0	0	0.00	0		Principal Administrative Services Analyst	1.00	51,052	0.00	0	0.00		0	0.00	0
28,465	23,983	1.00	26,403		Senior Administrative Services Analyst	1.00	48,000	1.00	51,052	0.00		0	1.00	51,052
23,724	0	0.00	0		Administrative Support Assistant D	1.00	27,458	1.00	27,458	0.00		0	1.00	27,458
5,968	0	0.00	0		Sr. Management Analyst	0.00	0	0.00	0	0.00		0	0.00	0
23,673	0	0.00	0		Asst. Management Analyst	0.00	0	0.00	0	0.00		0	0.00	0
17,311	10,590	0.00	0		Government Relations Mgr.	0.00	0	0.00	0	0.00		0	0.00	0
					Sr. Public Info. Specialist	0.00	0	0.00	0	0.00		0	0.00	0
10,848	0	0.00	0	511221	WAGES-REGULAR EMPLOYEES (full time)									
21,868	25,061	1.00	28,429		Administrative Secretary	0.00	0	0.00	0	0.00		0	0.00	0
					Administrative Support Assistant C	1.00	29,076	1.00	29,076	0.00		0	1.00	29,076
4,560	2,232	0.00	0	511235	WAGES-TEMPORARY EMPLOYEES (part time)									
4,560	0	0.00	0		Temporary Administrative Support	0.00	0	0.00	0	0.00		0	0.00	0
80,458	63,236		83,775	512000	FRINGE		110,462		92,702			0	92,702	
7,115	0		0		Service Reimbursement-Workers' Comp		0		0			0	0	
431,393	307,298	5.00	330,171		Total Personal Services	6.00	409,008	5.00	343,248	0.00		0	5.00	343,248
<u>Materials & Services</u>														
3,062	1,739		9,082	521100	Office Supplies		2,752		2,752			0	2,752	
1,045	1,233		525	521110	Computer Software		1,102		0			0	0	
0	13		0	521290	Other Supplies		0		0			0	0	
1,467	466		905	521310	Subscriptions		905		905			0	905	
14,117	13,790		16,430	521320	Dues		17,400		17,400			0	17,400	
77,797	5,560		2,500	524190	Misc. Professional Services		10,000		10,000			0	10,000	
397	224		450	525640	Maintenance & Repairs Services-Equipment		575		460			0	460	
2,496	350		0	525710	Equipment Rental		0		0			0	0	

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Executive Management Department												
1,600	0		0	525740	Lease Payments		0		0			0
289	156		0	526200	Ads & Legal Notices		0		0			0
133	224		250	526310	Printing Services		450		450			450
65	99		120	526320	Typesetting & Reprographics Services		120		120			120
1,896	1,435		2,400	526410	Telephone		2,100		2,100			2,100
0	31		125	526420	Postage		125		125			125
110	102		200	526440	Delivery Services		200		200			200
13,190	13,002		21,300	526500	Travel		24,600		21,300			21,300
0	150		2,080	526700	Temporary Help Services		2,080		2,080			2,080
5,035	5,439		79,775	526800	Training, Tuition, Conferences		4,640		4,640			4,640
8,891	5,366		5,600	529500	Meetings		5,800		5,800			5,800
388	912		1,000	529800	Miscellaneous		1,200		1,200			1,200
<hr/>												
131,978	50,291		142,742		Total Materials & Services		74,049		69,532			69,532
<hr/>												
<u>Capital Outlay</u>												
4,150	5,556		0	571500	Purchases-Office Furniture & Equipment		4,800		0			0
<hr/>												
4,150	5,556		0		Total Capital Outlay		4,800		0			0
<hr/>												
567,521	363,145	5.00	472,913		TOTAL EXPENDITURES	6.00	487,857	5.00	412,780	0.00	0	412,780

General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Executive Management (Executive Office)												
<u>Personal Services</u>												
				511110	ELECTED OFFICIALS							
69,600	69,600	1.00	73,080		Executive Officer	1.00	73,080	1.00	73,080	0	1.00	73,080
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
58,939	64,024	1.00	69,249		Administrator	1.00	69,880	1.00	69,880	0	1.00	69,880
45,503	48,572	1.00	49,235		Principal Administrative Services Analyst	1.00	51,052		0	0		0
0	0		0		Senior Administrative Services Analyst	1.00	48,000	1.00	51,052	0	1.00	51,052
28,465	23,983	1.00	26,403		Administrative Support Assistant D	1.00	27,458	1.00	27,458	0	1.00	27,458
23,673	0		0		Government Relations Mgr.		0		0	0		0
17,311	10,590		0		Sr. Public Info. Specialist		0		0	0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)							
21,868	25,061	1.00	28,429		Administrative Support Assistant C	1.00	29,076	1.00	29,076	0	1.00	29,076
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
4,560	2,232		0		Temporary Administrative Support		0		0	0		0
4,560	0		0		Temporary Professional Support		0		0	0		0
67,859	63,236		83,775	512000	FRINGE		110,462		92,702	0		92,702
6,081	0		0		Service Reimbursement-Workers' Comp		0		0	0		0
348,419	307,298	5.00	330,171		Total Personal Services	6.00	409,008	5.00	343,248	0.00	0	343,248
<u>Materials & Services</u>												
2,538	1,739		9,082	521100	Office Supplies		2,752		2,752	0		2,752
1,045	1,233		525	521110	Computer Software		1,102		0	0		0
0	13		0	521290	Other Supplies		0		0	0		0
1,303	466		905	521310	Subscriptions		905		905	0		905
14,117	13,790		16,430	521320	Dues		17,400		17,400	0		17,400
38,572	5,560		2,500	524190	Misc. Professional Services		10,000		10,000	0		10,000
397	224		450	525640	Maintenance & Repairs Services-Equipment		575		460	0		460
1,600	350		0	525710	Equipment Rental		0		0	0		0
1,600	0		0	525740	Lease Payments		0		0	0		0
148	156		0	526200	Ads & Legal Notices		0		0	0		0
133	224		250	526310	Printing Services		450		450	0		450
55	99		120	526320	Typesetting & Reprographics Services		120		120	0		120
1,685	1,435		2,400	526410	Telephone		2,100		2,100	0		2,100

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Executive Management (Executive Office)												
0	31		125	526420	Postage		125		125	0		125
18	102		200	526440	Delivery Services		200		200	0		200
11,751	13,002		21,300	526500	Travel		24,600		21,300	0		21,300
0	150		2,080	526700	Temporary Help Services		2,080		2,080	0		2,080
4,619	5,439		79,775	526800	Training, Tuition, Conferences		4,640		4,640	0		4,640
6,644	5,366		5,600	529500	Meetings		5,800		5,800	0		5,800
388	912		1,000	529800	Miscellaneous		1,200		1,200	0		1,200
86,613	50,291		142,742		Total Materials & Services		74,049		69,532	0		69,532
<u>Capital Outlay</u>												
4,150	5,556		0	571500	Purchases-Office Furniture & Equipment		4,800		0	0		0
4,150	5,556		0		Total Capital Outlay		4,800		0	0		0
439,182	363,145	5.00	472,913		TOTAL EXPENDITURES	6.00	487,857	5.00	412,780	0.00	0	5.00 412,780

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Executive Management (Regional Facilities)												
<u>Personal Services</u>												
				51121	SALARIES-REGULAR EMPLOYEES (full time)							
28,801	0	0			Managers (Finan., Const)	0	0	0	0		0	0
23,724	0	0			Sr. Management Analyst	0	0	0	0		0	0
5,968	0	0			Asst. Management Analyst	0	0	0	0		0	0
				51122	WAGES-REGULAR EMPLOYEES (full time)							
10,848	0	0			Administrative Secretary	0	0	0	0		0	0
12,599	0	0		51200	FRINGE	0	0	0	0		0	0
1,034	0	0			Service Reimbursement-Workers' Comp	0	0	0	0		0	0
82,974	0	0.00	0		Total Personal Services	0.00	0	0.00	0	0.00	0	0.00
<u>Materials & Services</u>												
524	0	0		521100	Office Supplies	0	0	0	0		0	0
164	0	0		521310	Subscriptions	0	0	0	0		0	0
39,225	0	0		524190	Misc. Professional Services	0	0	0	0		0	0
896	0	0		525710	Equipment Rental	0	0	0	0		0	0
141	0	0		526200	Ads & Legal Notices	0	0	0	0		0	0
10	0	0		526320	Typesetting & Reprographics Services	0	0	0	0		0	0
211	0	0		526410	Telephone	0	0	0	0		0	0
92	0	0		526440	Delivery Services	0	0	0	0		0	0
1,439	0	0		526500	Travel	0	0	0	0		0	0
416	0	0		526800	Training, Tuition, Conferences	0	0	0	0		0	0
2,247	0	0		529500	Meetings	0	0	0	0		0	0
45,365	0		0		Total Materials & Services	0	0	0	0		0	0
128,339	0	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0	0.00	0	0.00

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Office of Governmental Relations												
<u>Personal Services</u>												
0	65,852	1.50	71,240	511121	SALARIES-REGULAR EMPLOYEES (full time) Senior Administrative Services Analyst	1.50	72,261	1.00	49,298	0	1.00	49,298
0	0	0.25	4,900	511235	WAGES-TEMPORARY EMPLOYEES (part time) Temporary Intern		0		0	0		0
0	17,187		24,761	512000	FRINGE		26,737		18,240	0		18,240
0	83,039	1.75	100,901		Total Personal Services	1.50	98,998	1.00	67,538	0.00	0	67,538
<u>Materials & Services</u>												
0	2,406		765	521100	Office Supplies		765		765	0		765
0	0		395	521110	Computer Software		395		395	0		395
0	25		0	521310	Subscriptions		0		0	0		0
0	1,600		1,600	521320	Dues		1,600		1,600	0		1,600
0	64,975		76,460	524190	Misc. Professional Services		69,500		89,500	(20,000)		69,500
0	0		50	526310	Printing Services		50		50	0		50
0	0		240	526410	Telephone		240		240	0		240
0	0		50	526440	Delivery Services		50		50	0		50
0	78		1,300	526500	Travel		1,300		1,300	0		1,300
0	155		1,050	526800	Training, Tuition, Conferences		0		0	0		0
0	465		450	529500	Meetings		450		450	0		450
0	0		111	529800	Miscellaneous		100		100	0		100
0	69,704		82,471		Total Materials & Services		74,450		94,450	(20,000)		74,450
<u>Capital Outlay</u>												
0	3,351		0	571500	Purchases-Office Furniture & Equipment		0		0	0		0
0	3,351		0		Total Capital Outlay		0		0	0		0
0	156,094	1.75	183,372		TOTAL EXPENDITURES	1.50	173,448	1.00	161,988	0.00	(20,000)	141,988

General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Council												
<u>Personal Services</u>												
0	0		0		Executive Officer		0		0			0
0	0	2.34	162,400		Councilors	4.67	346,920		324,800			324,800
					511121 SALARIES-REGULAR EMPLOYEES (full time)							
63,120	65,170	1.00	67,766		Administrator	1.00	70,261	1.00	70,261		0	1.00
101,773	120,589	3.00	136,188		Senior Administrative Services Analyst	3.00	142,547	3.00	142,547		0	3.00
0	0	1.00	39,000		Associate Administrative Services Analyst	1.00	36,916	1.00	36,916		0	1.00
26,664	28,193	1.00	30,600		Associate Service Supervisor	1.00	32,343	1.00	32,343		0	1.00
			0		511221 WAGES-REGULAR EMPLOYEES (full time)							
65,029	75,585	3.00	79,366		Administrative Secretary	3.00	85,033	3.00	85,033		0	3.00
0	11,401	1.00	19,199		Secretary	1.00	20,937	1.00	20,937		0	1.00
					511235 WAGES-TEMPORARY EMPLOYEES (part time)							
11,024	569		0		Temporary Administrative Support		0		0		0	0
12,555	1,835		0		Temporary Professional Support		0		0		0	0
3,281	4,024		2,500		511400 OVERTIME		2,500		2,500		0	2,500
70,994	103,053		182,586		512000 FRINGE		309,732		271,828		0	271,828
5,557	0		0		Service Reimbursement-Workers' Comp		0		0		0	0
359,997	410,419	12.34	719,605		Total Personal Services	14.67	1,047,189	10.00	987,165	0.00	0	10.00
					<u>Materials & Services</u>							
5,432	6,082		7,100	521100	Office Supplies		7,100		7,100		0	7,100
3,145	95		0	521110	Computer Software		0		0		0	0
0	157		0	521310	Subscriptions		0		0		0	0
1,490	1,085		500	521320	Dues		750		750		0	750
42,575	61,200		60,000	524110	Accounting & Auditing Services		60,000		60,000	(15,000)	0	45,000
51,816	4,999		20,000	524190	Misc. Professional Services		20,000		20,000		0	20,000
438	412		1,000	525640	Maintenance & Repairs Services-Equipment		1,000		1,000		0	1,000
443	0		0	525710	Equipment Rental		0		0		0	0
0	0		15,000	525740	Lease Payments		11,696		11,696		0	11,696
221	3,665		1,300	526200	Ads & Legal Notices		1,300		1,300		0	1,300

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Council												
1,360	19		3,200	526310	Printing Services		3,200		3,200	0		3,200
571	961		900	526410	Telephone		900		900	0		900
170	579		700	526440	Delivery Services		700		700	0		700
8,151	4,076		10,000	526500	Travel		11,000		6,000	0		6,000
477	342		0	526700	Temporary Help Services		0		0	0		0
4,384	4,402		5,500	526800	Training, Tuition, Conferences		6,000		4,000	0		4,000
7,500	9,380		9,500	528100	License, Permits, Payments to Other Agencies		9,500		9,500	6,800		16,300
17,976	140,643		163,000	528200	Election Expense		0		0	0		0
68,005	73,671		44,400	529110	Council Per Diem		0		0	0		0
20,109	17,427		33,250	529120	Councilor Expenses		35,000		24,600	0		24,600
11,765	14,292		11,000	529500	Meetings		13,000		7,000	0		7,000
246,028	343,487		386,350		Total Materials & Services		181,146		157,746	(8,200)		149,546
<u>Capital Outlay</u>												
14,656	4,290		4,000	571500	Purchases-Office Furniture & Equipment		4,000		4,000	0		4,000
14,656	4,290		4,000		Total Capital Outlay		4,000		4,000	0		4,000
620,681	758,196	12.34	1,109,955		TOTAL EXPENDITURES	14.67	1,232,335	10.00	1,148,911	0.00	(8,200)	10.00 1,140,711

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Special Appropriations												
0	0	0	0	528200	<u>Materials & Services</u> Election Expense		250,000		250,000	0		250,000
0	0	0.00	0		TOTAL EXPENDITURES		250,000		250,000	0		250,000

(0)

General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT
Regional Facilities Planning													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	6,702				Directors		0		0			0	0
0	54,935				Managers (Finan., Const.)		0		0			0	0
0	32,825				Sr. Management Analyst		0		0			0	0
0	10,779				Asst. Management Analyst		0		0			0	0
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	5,277				Administrative Secretary		0		0			0	0
0	35,553			512000	FRINGE		0		0			0	0
0	146,071	0.00			Total Personal Services	0.00	0	0.00	0	0.00		0	0.00
<u>Materials & Services</u>													
0	957			521100	Office Supplies		0		0			0	0
0	360			521260	Printing Supplies		0		0			0	0
0	17,619			524190	Misc. Professional Services		0		0			0	0
0	270			526320	Typesetting & Reprographics Services		0		0			0	0
0	162			526410	Telephone		0		0			0	0
0	337			526440	Delivery Services		0		0			0	0
0	1,250			526500	Travel		0		0			0	0
0	229			526800	Training, Tuition, Conferences		0		0			0	0
0	2,092			529500	Meetings		0		0			0	0
0	23,276				Total Materials & Services		0		0			0	0
0	169,347	0.00			TOTAL EXPENDITURES	0.00	0	0.00	0	0.00		0	0.00

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General Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
General Expenses												
<u>Interfund Transfers</u>												
109,018	51,217		80,424	581513	Trans. Indirect Costs to Bldg. Fund-Metro Center		0		0		0	0
0	0		35,756	581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		161,503		163,504		0	163,504
363,409	436,993		484,187	581610	Trans. Indirect Costs to Support Svcs. Fund		502,365		488,647		0	488,647
6,804	103,997		1,459	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen1		1,813		2,173		0	2,173
0	16,816		7,907	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Co		8,238		8,238		0	8,238
0	302,585		0	582550	Trans. Resources to Oregon Conv. Ctr. Oper. Fund		0		0		0	0
0	0		0	583610	Trans. Direct Costs to Support Svcs. Fund		0		40,000		0	40,000
0	0		0	583615	Trans. Direct Costs to Risk Management Fund		0		14,429		0	14,429
<u>Excise Tax Transfers</u>												
355,036	540,265		1,917,600	582140	Trans. Resources to Planning Fund		1,736,332		1,719,565		61,173	1,780,738
562,309	1,201,508		0	582142	Trans. Resources to Plan. & Dev. Fund		0		0		0	0
0	3,628		0	582413	Trans. Resources to Gen1 Revenue Bond Fund		0		0		0	0
0	100,000		0	582513	Trans. Resources to Building Mgmt. Fund		68,550		58,869		0	58,869
0	0		200,000	582554	Trans. Resources to Spectator Facilities fund		0		0		0	0
224,000	0		185,424	582610	Trans. Resources to Support Svcs. Fund		286,404		0		70,000	70,000
0	0		0	582160	Trans. Resources to Reg. Parks/Expo Fund-Greenspr		538,868		455,672		40,000	495,672
0	0		0	582160	Trans. Resources to Reg. Parks/Expo Fund-Parks		433,088		90,000		(10,000)	80,000
<u>New Revenue Source Transfers</u>												
0	0		0	582140	Trans. Resources to Planning Fund		899,025		0		0	0
0	0		0	582610	Trans. Resources to Support Svcs. Fund		21,370		0		0	0
0	0		0	582160	Trans. Resources to Reg. Parks/Expo Fund-Greenspr		35,000		0		0	0
1,620,576	2,757,009		2,912,757		Total Interfund Transfers		4,692,556		3,041,097		161,173	3,202,270
<u>Contingency and Unappropriated Balance</u>												
0	0		292,669	599999	Contingency		300,000		421,106		(21,106)	400,000
766,334	676,575		261,912	599990	Unappropriated Fund Balance		156,532		156,532		211,133	367,665
766,334	676,575		554,581		Total Contingency and Unappropriated Balance		456,532		577,638		190,027	767,665
3,575,112	4,880,366	19.09	5,233,578		TOTAL EXPENDITURES	22.17	7,292,728	16.00	5,592,414	0.00	323,000	5,915,414

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
<u>Resources</u>												
0	133,087	91,860	305000		Fund Balance		133,938		133,936	0		133,936
74,140	126,610	160,600	321100		Contractors' License Fee		200,750		200,750	0		200,750
7,214	39,893	0	361100		Interest on Investments		0		0	0		0
19,969	23,737	0	379000		Other Miscellaneous Revenue		0		0	0		0
224,000	0	185,424	391010		Trans. of Resources from General Fund-Excise Tax		286,404		0	70,000		70,000
0	0	0	391010		Trans. of Resources from General Fund-New Source		21,370		0	0		0
25,200	0	0	391140		Trans. of Resources from Transportation Fund		0		0	0		0
363,409	436,992	484,187	392010		Trans. Indirect Costs from General Fund		502,365		488,647	0		488,647
609,106	671,420	799,621	392120		Trans. Indirect Costs from Zoo Oper. Fund		1,053,876		1,048,727	0		1,048,727
303,210	475,462	877,499	392140		Trans. Indirect Costs from Planning Fund		1,028,681		1,005,862	0		1,005,862
280,997	403,779	0	392142		Trans. Indirect Costs from Plan. & Dev. Fund		0		0	0		0
1,336,285	2,174,363	2,904,312	392531		Trans. Indirect Costs from S.W. Revenue Fund		2,596,260		2,541,165	0		2,541,165
181,364	229,132	263,040	392550		Trans. Indirect Costs from OCC Operating Fund		302,258		299,249	0		299,249
52,205	0	0	392558		Trans. Indirect Costs from Conv. Ctr. Mgmt. Fund		0		0	0		0
129,636	74,721	91,661	392559		Trans. Indirect Costs from Conv. Ctr. Cap. Fund		73,629		66,580	0		66,580
292,566	368,187	200,778	392553		Trans. Indirect Costs from Spec. Fac. Fund		230,711		228,414	0		228,414
0	0	221,897	392552		Trans. Indirect Costs from Coliseum Oper. Fund		0		0	0		0
0	0	0	392160		Trans. Indirect Costs from Reg. Parks/Expo Fund		392,000		370,554	0		370,554
0	0	0	393010		Trans. Direct Costs from General Fund		0		40,000	0		40,000
19,646	24,058	40,000	393140		Trans. Direct Costs from Planning Fund		0		0	0		0
137,112	143,823	0	393531		Trans. Direct Costs from S.W. Revenue Fund		56,181		56,181	0		56,181
25,544	37,931	80,162	393550		Trans. Direct Costs from OCC Operating Fund		153,556		153,556	0		153,556
38,316	56,897	32,251	393553		Trans. Direct Costs from Spec. Fac. Fund		61,772		61,772	0		61,772
0	0	51,544	393552		Trans. Direct Costs from Coliseum Oper. Fund		0		0	0		0
0	0	0	393559		Trans. Direct Costs from Conv. Ctr. Cap. Fund		0		37,132	0		37,132
4,119,919	5,420,092	6,484,836	Total Resources				7,093,751		6,732,525	70,000		6,802,525

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information Department												
<u>Personal Services</u>												
511121 SALARIES-REGULAR EMPLOYEES (full time)												
63,961	68,940	1.00	69,259		Senior Director	1.00	71,808	1.00	71,808	0.00	0	71,808
54,706	109,746	2.00	116,624		Senior Manager	2.00	124,110	2.00	124,110	0.00	0	124,110
115,376	51,143	1.00	57,543		Managers	1.00	52,118	1.00	52,118	0.00	0	52,118
0	95,920	2.00	95,888		Senior Program Supervisor	3.00	144,102	3.00	144,102	0.00	0	144,102
32,391	36,236	1.00	41,034		Program Supervisor	1.00	43,756	1.00	43,756	0.00	0	43,756
12,329	0	0.00	0		Facilities Supervisor	0.00	0	0.00	0	0.00	0	0
34,904	0	0.00	0		Management Analyst Supervisor	0.00	0	0.00	0	0.00	0	0
38,169	42,553	1.00	47,210		Principal Administrative Services Analyst	1.00	49,089	1.00	49,089	0.00	0	49,089
40,724	46,028	1.00	48,913		Senior Administrative Services Analyst	1.00	51,052	1.00	51,052	0.00	0	51,052
31,098	65,485	2.00	74,464		Associate Administrative Services Analyst	2.00	79,072	2.00	79,072	0.00	0	79,072
39,014	0	0.00	0		Sr. Management Analyst	0.00	0	0.00	0	0.00	0	0
20,633	29,803	1.00	33,735		Associate Services Supervisor	1.00	34,995	1.00	34,995	0.00	0	34,995
0	51,257	2.00	59,620		Asst. Management Analyst	2.00	63,917	2.00	63,917	0.00	0	63,917
158,474	107,297	3.00	122,191		D.P. Systems Analyst	3.00	120,013	3.00	120,013	0.00	0	120,013
0	31,804	2.00	55,838		D.P. Operations Analyst	2.00	70,744	2.00	70,744	0.00	0	70,744
0	0	1.00	34,068		D.P. Programmer/Analyst	1.00	37,847	1.00	37,847	0.00	0	37,847
111,192	118,580	3.00	125,256		Senior Accountant	3.00	131,484	3.00	131,484	0.00	0	131,484
25,979	0	0.00	0		Asst. Regional Planner	0.00	0	0.00	0	0.00	0	0
511221 WAGES-REGULAR EMPLOYEES (full time)												
38,245	19,546	1.00	22,905		Administrative Secretary	3.00	74,252	3.00	74,252	0.00	0	74,252
37,069	40,170	2.00	45,483		Secretary	0.00	0	0.00	0	0.00	0	0
15,922	0	0.00	0		Receptionist	0.00	0	0.00	0	0.00	0	0
14,804	17,019	1.00	18,730		Office Assistant	1.00	20,063	1.00	20,063	0.00	0	20,063
21,893	25,498	4.00	88,608		Lead Accounting Clerk	4.00	106,508	4.00	106,508	0.00	0	106,508
76,177	94,998	7.00	154,814		Accounting Clerk 2	7.00	175,954	7.00	175,954	0.00	0	175,954
46,900	44,635	0.00	0		Accounting Clerk 1	1.00	20,484	0.00	0	0.00	0	0
0	19,327	1.00	19,728		Program Assistant 1	1.00	21,866	1.00	21,866	0.00	0	21,866
24,186	26,407	1.00	28,741		D.P. Operator	1.00	29,668	1.00	29,668	0.00	0	29,668
25,546	29,311	2.00	66,192		D.P. Technical Specialist	2.00	59,336	2.00	59,336	0.00	0	59,336
24,744	26,507	1.00	26,457		Reproduction Clerk	1.00	27,515	1.00	27,515	0.00	0	27,515
4,209	1,599	0.00	0		Building Service Worker	0.00	0	0.00	0	0.00	0	0

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance & Management Information Department													
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
21,599	4,865	0.00	0		Temporary Professional Support	0.00	0	0.00	0	0.00	0	0.00	0
26,559	1,705	0.75	13,883		Temporary Administrative Support	0.95	17,406	1.00	18,867	0.00	0	1.00	18,867
4,762	3,591		6,090	511400	OVERTIME		5,810		5,810	0		0	5,810
344,955	380,599		499,948	512000	FRINGE		622,310		614,585	0		0	614,585
23,367	0		0		Service Reimbursement-Workers' Comp		0		0	0		0	0
1,506,520	1,590,569	43.75	1,973,222		Total Personal Services	45.95	2,255,279	45.00	2,228,531	0.00	0	45.00	2,228,531
<u>Materials & Services</u>													
64,206	48,249		59,494	521100	Office Supplies		69,847		44,961	0		0	44,961
13,585	22,671		28,897	521110	Computer Software		39,300		33,552	0		0	33,552
0	0		480	521111	Computer Supplies		20,580		20,580	0		0	20,580
1,581	0		500	521240	Graphics/Reprographic Supplies		500		500	0		0	500
39,522	52,254		59,140	521260	Printing Supplies		61,500		57,000	0		0	57,000
5,267	3,997		1,865	521290	Other Supplies		1,700		1,700	0		0	1,700
0	0		0	521291	Packing Materials		400		400	0		0	400
0	0		900	521292	Small Tools		700		700	0		0	700
4,349	6,669		5,300	521310	Subscriptions		6,356		6,356	0		0	6,356
1,699	2,028		7,230	521320	Dues		6,950		6,950	0		0	6,950
4,241	189		0	521400	Fuels & Lubricants		0		0	0		0	0
81	105		600	521540	Maintenance & Repairs Supplies-Equipment		3,000		3,000	0		0	3,000
31,605	99,850		85,000	524110	Accounting & Auditing Services		76,000		56,000	0		0	56,000
114,395	39,343		46,200	524190	Misc. Professional Services		42,000		52,000	0		0	52,000
1,050	2,242		0	524210	Data Processing Services		39,200		12,200	0		0	12,200
1,125	1,740		8,000	524310	Management Consulting Services		22,500		22,500	0		0	22,500
2,207	0		0	525630	Maintenance & Repairs Services-Vehicles		0		0	0		0	0
110,995	122,860		156,189	525640	Maintenance & Repairs Services-Equipment		173,849		173,849	0		0	173,849
2,284	931		800	525710	Equipment Rental		0		0	0		0	0
20,668	0		0	525732	Operating Lease Payments-Vehicles		0		0	0		0	0
15,989	647		1,100	526200	Ads & Legal Notices		700		700	0		0	700
2,036	4,610		6,300	526310	Printing Services		6,900		6,900	0		0	6,900
68	15		500	526320	Typesetting & Reprographics Services		500		500	0		0	500
28,650	666		1,500	526410	Telephone		1,200		1,200	0		0	1,200
75,317	100,322		115,000	526420	Postage		121,390		108,000	0		0	108,000
753	944		1,300	526440	Delivery Services		1,200		1,200	0		0	1,200

Support Service Fund

HISTORICAL DATA- ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information Department												
13,518	9,151	14,922	526500		Travel		32,181		22,888	0		22,888
6,650	2,507	2,800	526700		Temporary Help Services		9,213		9,213	0		9,213
21,086	24,738	25,650	526800		Training, Tuition, Conferences		27,815		22,250	0		22,250
20,393	22,977	20,500	526900		Misc Other Purchased Services		28,900		28,900	0		28,900
53,049	99,625	50,200	528100		License, Permits, Payments to Other Agencies		200		200	0		200
0	0	75,000	528200		Election Expense		0		0	0		0
681	250	500	529500		Meetings		400		400	0		400
700	328	1,000	529800		Miscellaneous		1,400		1,400	0		1,400
238,081	195,516	199,610	525740		Capital Lease Payments-Furniture & Equipment		97,717		97,717	0		97,717
895,831	865,424	976,477			Total Materials & Services		894,098		793,716	0		793,716
					<u>Capital Outlay</u>							
55,717	153,253	125,615	571500		Purchases-Office Furniture & Equipment		65,641		77,891	0		77,891
55,717	153,253	125,615			Total Capital Outlay		65,641		77,891	0		77,891
2,458,068	2,609,246	43.75	3,075,314		TOTAL EXPENDITURES	45.95	3,215,018	45.00	3,100,138	0.00	0	45.00 3,100,138

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Accounting)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
11,016	16,557	0.30	20,778		Senior Director	0.30	21,542	0.30	21,542	0	0.30	21,542
54,706	57,546	1.00	59,847		Senior Manager	1.00	62,055	1.00	62,055	0	1.00	62,055
0	0		0		Senior Program Supervisor	1.00	40,564	1.00	40,564	0	1.00	40,564
32,391	36,236	1.00	41,034		Program Supervisor	1.00	43,756	1.00	43,756	0	1.00	43,756
0	51,257	2.00	59,620		Asst. Management Analyst	2.00	63,917	2.00	63,917	0	2.00	63,917
111,192	118,580	3.00	125,256		Senior Accountant	3.00	131,484	3.00	131,484	0	3.00	131,484
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0		0		Administrative Secretary	1.00	28,271	1.00	28,271	0	1.00	28,271
22,688	22,419	1.00	25,302		Secretary		0		0	0		0
14,804	17,019	1.00	18,730		Office Assistant	1.00	20,063	1.00	20,063	0	1.00	20,063
21,893	25,498	4.00	88,608		Lead Accounting Clerk	4.00	106,508	4.00	106,508	0	4.00	106,508
76,177	94,998	7.00	154,814		Accounting Clerk II	7.00	175,954	7.00	175,954	0	7.00	175,954
39,464	44,635		0		Accounting Clerk I	1.00	20,484		0	0		0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
0	4,865		0		Temporary Professional Support		0		0	0		0
7,790	0	0.50	9,683		Temporary Administrative Support	0.25	5,121	0.50	10,242	0	0.50	10,242
1,614	1,789		2,772	511400	OVERTIME		2,940		2,940	0		2,940
126,557	161,733		206,191	512000	FRINGE		276,007		268,684	0		268,684
8,121	0		0		Service Reimbursement-Workers' Comp		0		0	0		0
528,413	653,132	20.80	812,635		Total Personal Services	22.55	998,666	21.80	975,980	0.00	0	975,980

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Accounting)												
<u>Materials & Services</u>												
17,138	16,960	22,644	521100	Office Supplies	37,023	19,437	0	19,437				
926	3,414	3,835	521110	Computer Software	4,927	4,927	0	4,927				
304	1,316	955	521310	Subscriptions	1,330	1,330	0	1,330				
1,134	1,265	1,405	521320	Dues	1,700	1,700	0	1,700				
0	103	0	521540	Maintenance & Repairs Supplies-Equipment	0	0	0	0				
31,605	99,850	85,000	524110	Accounting & Auditing Services	76,000	56,000	0	56,000				
3,394	0	0	524190	Misc. Professional Services	0	0	0	0				
721	757	1,320	525640	Maintenance & Repairs Services-Equipment	1,530	1,530	0	1,530				
176	0	0	525710	Equipment Rental	0	0	0	0				
107	219	0	526200	Ads & Legal Notices	0	0	0	0				
0	892	0	526310	Printing Services	0	0	0	0				
5	25	0	526440	Delivery Services	0	0	0	0				
1,936	2,067	3,372	526500	Travel	7,278	7,278	0	7,278				
5,182	5,323	7,000	526800	Training, Tuition, Conferences	11,165	8,000	0	8,000				
20,393	22,736	20,000	526900	Misc Other Purchased Services	28,900	28,900	0	28,900				
83	56	0	529500	Meetings	0	0	0	0				
381	200	1,000	529800	Miscellaneous	1,400	1,400	0	1,400				
83,485	155,183	146,531		Total Materials & Services	171,253	130,502	0	130,502				
<u>Capital Outlay</u>												
5,376	12,468	15,200	571500	Purchases-Office Furniture & Equipment	14,000	28,500	0	28,500				
5,376	12,468	15,200		Total Capital Outlay	14,000	28,500	0	28,500				
617,274	820,783	20.80	974,366	TOTAL EXPENDITURES	22.55	1,183,919	21.80	1,134,982	0.00	0	21.80	1,134,982

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Office Services)												
<u>Personal Services</u>												
17,307	2,070	0.10	6,925	511121	SALARIES-REGULAR EMPLOYEES (full time)	0.10	7,181	0.10	7,181	0	0.10	7,181
12,329	0		0		Senior Director		0		0	0		0
19,374	14,909	0.75	25,302		Facilities Supervisor		26,246	0.75	26,246	0	0.75	26,246
					Associate Services Supervisor							
8,501	9,443		0	511221	WAGES-REGULAR EMPLOYEES (full time)		0		0	0		0
15,922	0		0		Administrative Secretary		0		0	0		0
0	19,327	1.00	19,728		Receptionist		21,866	1.00	21,866	0	1.00	21,866
24,744	26,507	1.00	26,457		Program Assistant 1	1.00	27,515	1.00	27,515	0	1.00	27,515
4,209	1,599		0		Reproduction Clerk	1.00	0		0	0		0
					Building Service Worker					0		0
18,769	1,525	0.25	4,200	511235	WAGES-TEMPORARY EMPLOYEES (part time)	0.37	6,225	0.37	6,225	0	0.37	6,225
36	0		0		Temporary Administrative Support		0		0	0		0
38,948	26,699		27,122	511400	OVERTIME		32,566		32,566	0		32,566
2,589	0		0	512000	FRINGE		0		0	0		0
					Service Reimbursement-Workers' Comp					0		0
162,728	102,079	3.10	109,734		Total Personal Services	3.22	121,599	3.22	121,599	0.00	3.22	121,599

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Office Services)												
<u>Materials & Services</u>												
21,347	15,661	19,250	521100		Office Supplies		27,700		21,000	0		21,000
862	0	1,200	521110		Computer Software		1,555		1,555	0		1,555
468	0	0	521240		Graphics/Reprographic Supplies		0		0	0		0
39,522	52,248	59,140	521260		Printing Supplies		61,500		57,000	0		57,000
708	32	1,865	521290		Other Supplies		1,700		1,700	0		1,700
139	123	235	521310		Subscriptions		235		235	0		235
75	125	225	521320		Dues		150		150	0		150
4,241	0	0	521400		Fuels & Lubricants		0		0	0		0
81	0	0	521540		Maintenance & Repairs Supplies-Equipment		0		0	0		0
19,979	7,278	13,000	524190		Misc. Professional Services		16,000		16,000	0		16,000
2,207	0	0	525630		Maintenance & Repairs Services-Vehicles		0		0	0		0
66,806	68,502	80,000	525640		Maintenance & Repairs Services-Equipment		77,970		77,970	0		77,970
1,016	175	0	525710		Equipment Rental		0		0	0		0
20,668	0	0	525732		Operating Lease Payments-Vehicles		0		0	0		0
296	0	0	526200		Ads & Legal Notices		0		0	0		0
1,365	1,882	4,250	526310		Printing Services		4,300		4,300	0		4,300
12	15	0	526320		Typesetting & Reprographics Services		0		0	0		0
27,452	0	0	526410		Telephone		0		0	0		0
75,178	100,320	115,000	526420		Postage		121,390		108,000	0		108,000
507	318	350	526440		Delivery Services		350		350	0		350
152	31	50	526500		Travel		610		610	0		610
6,426	1,683	1,800	526700		Temporary Help Services		1,900		1,900	0		1,900
591	701	550	526800		Training, Tuition, Conferences		1,125		1,125	0		1,125
2,189	0	200	528100		License, Permits, Payments to Other Agencies		200		200	0		200
14	0	0	529500		Meetings		0		0	0		0
0	42	0	529800		Miscellaneous		0		0	0		0
55,481	14,124	13,770	525740		Capital Lease Payments-Furniture & Equipment		18,784		18,784	0		18,784
347,782	263,260	310,885	Total Materials & Services				335,469		310,879	0		310,879
<u>Capital Outlay</u>												
25,765	38,940	7,800	571500		Purchases-Office Furniture & Equipment		15,900		13,650	0		13,650
25,765	38,940	7,800	Total Capital Outlay				15,900		13,650	0		13,650
536,275	404,279	3.10	428,419		TOTAL EXPENDITURES		3.22 472,968		3.22 446,128	0.00	0	3.22 446,128

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Financial Planning)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
26,290	32,981	0.30	20,778		Senior Director	0.30	21,542	0.30	21,542	0	0.30	21,542
0	52,200	1.00	56,777		Senior Manager	1.00	62,055	1.00	62,055	0	1.00	62,055
38,169	42,553	1.00	47,210		Principal Administrative Services Analyst	1.00	49,089	1.00	49,089	0	1.00	49,089
40,724	46,028	1.00	48,913		Senior Administrative Services Analyst	1.00	51,052	1.00	51,052	0	1.00	51,052
31,098	65,485	2.00	74,464		Associate Administrative Services Analyst	2.00	79,072	2.00	79,072	0	2.00	79,072
1,259	14,894	0.25	8,433		Associate Services Supervisor	0.25	8,749	0.25	8,749	0	0.25	8,749
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	10,103	1.00	22,905		Administrative Secretary	1.00	24,265	1.00	24,265	0	1.00	24,265
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
21,599	0		0		Temporary Professional Support		0		0	0		0
0	180		0		Temporary Administrative Support	0.33	6,060	0.13	2,400	0	0.13	2,400
0	0		328	511400	OVERTIME		360		360	0		360
37,709	78,625		95,135	512000	FRINGE		114,598		114,196	0		114,196
3,526	0		0		Service Reimbursement-Workers' Comp		0		0	0		0
200,374	343,049	6.55	374,943		Total Personal Services	6.88	416,842	6.68	412,780	0.00	0	6.68 412,780

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Financial Planning)												
<u>Materials & Services</u>												
5,049	4,844	1,600		521100	Office Supplies		1,600		1,000	0		1,000
3,568	7,398	2,500		521110	Computer Software		1,070		1,070	0		1,070
0	0	480		521111	Computer Supplies		792		792	0		792
1,113	0	500		521240	Graphics/Reprographic Supplies		500		500	0		500
0	6	0		521260	Printing Supplies		0		0	0		0
0	1,153	0		521290	Other Supplies		0		0	0		0
502	1,262	610		521310	Subscriptions		920		920	0		920
105	440	5,100		521320	Dues		4,350		4,350	0		4,350
0	189	0		521400	Fuels & Lubricants		0		0	0		0
38,806	31,866	31,000		524190	Misc. Professional Services		26,000		36,000	0		36,000
664	281	800		526200	Ads & Legal Notices		450		450	0		450
124	1,836	1,900		526310	Printing Services		2,600		2,600	0		2,600
56	0	500		526320	Typesetting & Reprographics Services		500		500	0		500
326	0	0		526410	Telephone		0		0	0		0
0	2	0		526420	Postage		0		0	0		0
74	206	550		526440	Delivery Services		550		550	0		550
1,183	1,148	5,000		526500	Travel		8,878		5,000	0		5,000
1,247	2,494	3,500		526800	Training, Tuition, Conferences		6,800		4,400	0		4,400
0	99,625	50,000		528100	License, Permits, Payments to Other Agencies		0		0	0		0
0	0	75,000		528200	Election Expense		0		0	0		0
0	194	300		529500	Meetings		300		300	0		300
0	86	0		529800	Miscellaneous		0		0	0		0
52,817	153,030	179,340		Total Materials & Services			55,310		58,432	0		58,432
<u>Capital Outlay</u>												
7,250	12,965	800		571500	Purchases-Office Furniture & Equipment		6,500		6,500	0		6,500
7,250	12,965	800		Total Capital Outlay			6,500		6,500	0		6,500
260,441	509,044	6.55	555,083	TOTAL EXPENDITURES		6.88	478,652	6.68	477,712	0.00	0	6.68 477,712

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Information Services)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
9,348	17,332	0.30	20,778		Senior Director	0.30	21,543	0.30	21,543	0	0.30	21,543
50,463	51,143	1.00	57,543		Managers	1.00	52,118	1.00	52,118	0	1.00	52,118
0	95,920	2.00	95,888		Senior Program Supervisor	2.00	103,538	2.00	103,538	0	2.00	103,538
158,474	107,297	3.00	122,191		D.P. Systems Analyst	3.00	120,013	3.00	120,013	0	3.00	120,013
0	31,804	2.00	55,838		D.P. Operations Analyst	2.00	70,744	2.00	70,744	0	2.00	70,744
0	0	1.00	34,068		D.P. Programmer/Analyst	1.00	37,847	1.00	37,847	0	1.00	37,847
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0		0		Administrative Secretary	1.00	21,716	1.00	21,716	0	1.00	21,716
14,381	17,751	1.00	20,181		Secretary		0		0	0		0
24,186	26,407	1.00	28,741		D.P. Operator	1.00	29,668	1.00	29,668	0	1.00	29,668
25,546	29,311	2.00	66,192		D.P. Technical Specialist	2.00	59,336	2.00	59,336	0	2.00	59,336
2,555	1,802		2,990	511400	OVERTIME		2,510		2,510	0		2,510
86,232	113,542		171,500	512000	FRINGE		199,139		199,139	0		199,139
5,801	0		0		Service Reimbursement-Workers' Comp		0		0	0		0
376,986	492,309	13.30	675,910		Total Personal Services	13.30	718,172	13.30	718,172	0.00	0	13.30 718,172

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Finance & Management Information (Information Services)													
<u>Materials & Services</u>													
17,230	10,784	16,000	521100	Office Supplies		3,524	3,524			0		3,524	
6,987	11,859	21,362	521110	Computer Software		31,748	26,000			0		26,000	
0	0	0	521111	Computer Supplies		19,788	19,788			0		19,788	
4,559	2,812	0	521290	Other Supplies		0	0			0		0	
0	0	0	521291	Packing Materials		400	400			0		400	
0	0	900	521292	Small Tools		700	700			0		700	
2,397	3,968	3,500	521310	Subscriptions		3,871	3,871			0		3,871	
360	198	500	521320	Dues		750	750			0		750	
0	2	600	521540	Maintenance & Repairs Supplies-Equipment		3,000	3,000			0		3,000	
0	199	2,200	524190	Misc. Professional Services		0	0			0		0	
1,050	2,242	0	524210	Data Processing Services		39,200	12,200			0		12,200	
1,125	1,740	8,000	524310	Management Consulting Services		22,500	22,500			0		22,500	
42,955	53,601	74,869	525640	Maintenance & Repairs Services-Equipment		94,349	94,349			0		94,349	
474	756	800	525710	Equipment Rental		0	0			0		0	
140	147	300	526200	Ads & Legal Notices		250	250			0		250	
0	0	150	526310	Printing Services		0	0			0		0	
689	666	1,500	526410	Telephone		1,200	1,200			0		1,200	
113	395	400	526440	Delivery Services		300	300			0		300	
9,144	5,905	6,500	526500	Travel		15,415	10,000			0		10,000	
0	824	1,000	526700	Temporary Help Services		7,313	7,313			0		7,313	
11,893	16,220	14,600	526800	Training, Tuition, Conferences		8,725	8,725			0		8,725	
0	241	500	526900	Misc Other Purchased Services		0	0			0		0	
129	0	200	529500	Meetings		100	100			0		100	
205	0	0	529800	Miscellaneous		0	0			0		0	
182,600	181,392	185,840	525740	Capital Lease Payments-Furniture & Equipment		78,933	78,933			0		78,933	
282,050	293,951	339,721		Total Materials & Services		332,066	293,903			0		293,903	
<u>Capital Outlay</u>													
13,806	88,880	101,815	571500	Purchases-Office Furniture & Equipment		29,241	29,241			0		29,241	
13,806	88,880	101,815		Total Capital Outlay		29,241	29,241			0		29,241	
672,842	875,140	13.30	1,117,446	TOTAL EXPENDITURES		13.30	1,079,479	13.30	1,041,316	0.00	0	13.30	1,041,316

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Support Service Fund

HISTORICAL DATA		FY 1992-93		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
ACTUAL \$		ADOPTED BUDGET										
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Construction Management)												
<u>Personal Services</u>												
	0			511121	SALARIES-REGULAR EMPLOYEES (full time)							
64,913	0		0		Managers		0		0		0	0
34,904	0		0		Management Analyst Supervisor		0		0		0	0
39,014	0		0		Sr. Management Analyst		0		0		0	0
25,979	0		0		Asst. Regional Planner		0		0		0	0
	0			511221	WAGES-REGULAR EMPLOYEES (full time)							
29,744	0		0		Administrative Secretary		0		0		0	0
7,436	0		0		Accounting Clerk 1		0		0		0	0
557	0		0	511400	OVERTIME		0		0		0	0
55,509	0		0	512000	FRINGE		0		0		0	0
3,330	0		0		Service Reimbursement-Workers' Comp		0		0		0	0
261,386	0	0.00	0		Total Personal Services	0.00	0	0.00	0	0.00	0	0
<u>Materials & Services</u>												
3,442	0		0	521100	Office Supplies		0		0		0	0
1,242	0		0	521110	Computer Software		0		0		0	0
1,007	0		0	521310	Subscriptions		0		0		0	0
25	0		0	521320	Dues		0		0		0	0
52,216	0		0	524190	Misc. Professional Services		0		0		0	0
513	0		0	525640	Maintenance & Repairs Services-Equipment		0		0		0	0
618	0		0	525710	Equipment Rental		0		0		0	0
14,782	0		0	526200	Ads & Legal Notices		0		0		0	0
547	0		0	526310	Printing Services		0		0		0	0
183	0		0	526410	Telephone		0		0		0	0
139	0		0	526420	Postage		0		0		0	0
54	0		0	526440	Delivery Services		0		0		0	0
1,103	0		0	526500	Travel		0		0		0	0
224	0		0	526700	Temporary Help Services		0		0		0	0
2,173	0		0	526800	Training, Tuition, Conferences		0		0		0	0
50,860	0		0	528100	License, Permits, Payments to Other Agencies		0		0		0	0
455	0		0	529500	Meetings		0		0		0	0
114	0		0	529800	Miscellaneous		0		0		0	0
129,697	0		0		Total Materials & Services		0		0		0	0

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Finance & Management Information (Construction Management)												
					<u>Capital Outlay</u>							
3,520	0	0	0	571500	Purchases-Office Furniture & Equipment	0	0	0	0	0	0	0
3,520	0	0	0		Total Capital Outlay	0	0	0	0	0	0	0
394,603	0	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0	0.00	0	0.00

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities Department												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	47,514	0.40	27,700		Directors	0.60	43,086	0.80	57,448	0.00	0.80	57,448
0	89,539	2.40	139,376		Managers	2.50	149,500	1.00	56,125	0.50	1.50	88,124
0	19,611	0.40	19,694		Associate Program Supervisor	0.45	22,090	0.45	22,090	0.00	0.45	22,090
0	0		0		Principal Administrative Services Analyst		0	0.50	26,810	0.00	0.50	26,810
0	41,485	2.00	91,023		Sr. Management Analyst	2.00	96,755	1.00	47,541	0.00	1.00	47,541
0	30,241	1.00	34,588		Assoc. Management Analyst	1.00	37,734	1.00	37,768	0.00	1.00	37,768
0	7,986	0.30	11,448		Asst. Management Analyst	0.50	20,445	0.50	16,446	0.00	0.50	16,446
0	0		0		Management Technician		0		0			0
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	30,258	1.95	50,040		Administrative Secretary	1.50	40,156	1.50	40,156	(1.00)	0.50	14,090
0	6,767		0		Secretary		0		0			0
0	0	1.00	18,164		Accounting Clerk 1	1.00	19,798	1.00	22,800	0.00	1.00	22,800
0	4,542	0.50	12,148		Building Operations Worker	0.50	13,250	0.50	13,250	0.00	0.50	13,250
				511225	WAGES-REGULAR EMPLOYEES (part time)							
0	0		0		Administrative Secretary	0.70	18,285	0.50	13,100	1.00	1.50	39,166
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
0	0	0.50	9,000		Temporary Professional Support	0.50	9,000	0.50	9,000	0.00	0.50	9,000
0	10,886	0.25	4,800		Temporary Administrative Support	0.25	4,000	0.25	4,000	0.00	0.25	4,000
0	458		1,690	511400	OVERTIME		3,168		3,168			3,168
0	86,337		139,514	512000	FRINGE		179,301		137,888			150,047
0	375,624	10.70	559,185		Total Personal Services	11.50	656,568	9.50	507,590	0.50	44,158	551,748
<u>Materials & Services</u>												
0	13,202		13,128	521100	Office Supplies		12,140		11,177		192	11,369
0	1,369		6,980	521110	Computer Software		2,030		2,030		0	2,030
0	250		0	521240	Graphics/Reprographic Supplies		0		0		0	0
0	1,224		2,500	521260	Printing Supplies		2,900		2,900		0	2,900
0	2,633		200	521290	Other Supplies		0		0		0	0
0	510		1,100	521310	Subscriptions		1,193		1,049		0	1,049
0	500		1,675	521320	Dues		2,050		2,050		0	2,050
0	3,421		6,333	521400	Fuels & Lubricants		9,252		9,252		0	9,252
0	400		0	521540	Maintenance & Repairs Supplies-Equipment		0		0		0	0
0	38,659		23,600	524190	Misc. Professional Services		70,100		10,100		10,000	20,100
0	177		2,773	525630	Maintenance & Repairs Services-Vehicles		2,773		2,773		0	2,773
0	12,003		15,620	525640	Maintenance & Repairs Services-Equipment		7,750		6,750		0	6,750
0	24,392		23,340	525732	Operating Lease Payments-Vehicles		28,800		28,800		0	28,800
0	13,610		19,250	526200	Ads & Legal Notices		16,050		15,850		0	15,850

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities Department												
0	511		0	526310	Printing Services		1,000		0	200		200
0	50		0	526320	Typesetting & Reprographics Services		0		0	0		0
0	46,314		69,766	526410	Telephone		62,232		61,732	250		61,982
0	2,135		2,000	526420	Postage		2,688		2,688	0		2,688
0	65		850	526440	Delivery Services		600		500	0		500
0	1,271		5,660	526500	Travel		9,299		5,825	0		5,825
0	961		1,008	526700	Temporary Help Services		2,400		2,400	0		2,400
0	4,395		7,470	526800	Training, Tuition, Conferences		8,945		7,745	0		7,745
0	15,839		0	526900	Misc Other Purchased Services		0		0	0		0
0	31,846		95,591	528100	License, Permits, Payments to Other Agencies		121,253		121,253	0		121,253
0	470		4,580	529500	Meetings		5,795		3,720	1,200		4,920
0	1,951		0	529800	Miscellaneous		0		2,000	0		2,000
<hr/>												
0	218,158		303,424		Total Materials & Services		369,250		300,594	11,842		312,436
<hr/>												
<u>Capital Outlay</u>												
0	38,256		40,400	571500	Purchases-Office Furniture & Equipment		5,000		5,000	0		5,000
<hr/>												
0	38,256		40,400		Total Capital Outlay		5,000		5,000	0		5,000
<hr/>												
0	632,038	10.70	903,009		TOTAL EXPENDITURES	11.50	1,030,818	9.50	813,184	0.50	56,000	10.00 869,184

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED						
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT					
Regional Facilities (Program Development)																	
<u>Personal Services</u>																	
	0		0		511121 SALARIES-REGULAR EMPLOYEES (full time)												
0	0		0		Directors	0.20	14,362			0		0					
0	0	1.00	59,847		Managers	1.10	68,319			0	0.50	31,999					
0	0	1.00	45,247		Sr. Management Analyst	1.00	49,214			0		0					
0	0	0.10	3,816		Asst. Management Analyst	0.30	12,145			0		0					
	0				511221 WAGES-REGULAR EMPLOYEES (full time)												
0	0	0.20	4,839		Administrative Secretary		0			0		0					
	0				511225 WAGES-REGULAR EMPLOYEES (part time)												
0	0		0		Administrative Secretary	0.45	11,735			0		0					
0	0		38,675		512000 FRINGE		59,973			0		12,159					
0	0	2.30	152,424		Total Personal Services	3.05	215,748	0.00		0	0.50	44,158					
					<u>Materials & Services</u>												
0	0		700	521100	Office Supplies		963			0		192					
0	0		1,000	521110	Computer Software		0			0		0					
0	0		100	521310	Subscriptions		144			0		0					
0	0		5,000	524190	Misc. Professional Services		60,000			0		10,000					
0	0		500	525640	Maintenance & Repairs Services-Equipment		1,000			0		0					
0	0		200	526200	Ads & Legal Notices		200			0		0					
0	0		0	526310	Printing Services		1,000			0		200					
0	0		0	526410	Telephone		500			0		250					
0	0		0	526440	Delivery Services		100			0		0					
0	0		1,000	526500	Travel		3,474			0		0					
0	0		920	526800	Training, Tuition, Conferences		1,200			0		0					
0	0		2,080	529500	Meetings		2,075			0		1,200					
0	0		11,500		Total Materials & Services		70,656			0		11,842					
					<u>Capital Outlay</u>												
0	0		1,500	571500	Purchases-Office Furniture & Equipment		0			0		0					
0	0		1,500		Total Capital Outlay		0			0		0					
0	0	2.30	165,424		TOTAL EXPENDITURES	3.05	286,404	0.00		0	0.50	56,000					

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Regional Facilities (Procurement)													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	20,208	0.20	13,850		Directors	0.20	14,362	0.20	14,362	0	0.20	14,362	
0	47,694	1.00	54,112		Managers	1.00	56,125	1.00	56,125	0	1.00	56,125	
0	41,485	1.00	45,776		Sr. Management Analyst	1.00	47,541	1.00	47,541	0	1.00	47,541	
0	0		0		Assoc. Management Analyst		0	0.25	9,442	0	0.25	9,442	
0	0		0		Asst. Management Analyst		0	0.30	8,146	0	0.30	8,146	
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	16,931	1.00	24,588		Administrative Secretary	1.00	26,066	1.00	26,066	(1.00)	(26,066)	0	
0	3,892		0		Secretary		0		0		0	0	
0	0	0.50	9,082		Accounting Clerk 1	0.50	9,899	0.50	11,400		0	0.50	11,400
				511225	WAGES-REGULAR EMPLOYEES (part time)								
0	0		0		Administrative Secretary		0		0	1.00	26,066	1.00	26,066
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	67		0		Temporary Administrative Support		0		0		0	0	
0	0		1,690	511400	OVERTIME		1,908		1,908		0	1,908	
0	38,389		50,693	512000	FRINGE		59,497		66,846		0	66,846	
0	168,666	3.70	199,791		Total Personal Services	3.70	215,398	4.25	241,836	0.00	0	4.25	241,836
<u>Materials & Services</u>													
0	6,081		8,843	521100	Office Supplies		7,552		7,552		0	7,552	
0	1,369		1,480	521110	Computer Software		1,480		1,480		0	1,480	
0	843		0	521290	Other Supplies		0		0		0	0	
0	469		600	521310	Subscriptions		624		624		0	624	
0	350		300	521320	Dues		625		625		0	625	
0	21,333		15,600	524190	Misc. Professional Services		10,100		10,100		0	10,100	
0	13,610		18,000	526200	Ads & Legal Notices		14,800		14,800		0	14,800	
0	50		0	526320	Typesetting & Reprographics Services		0		0		0	0	
0	291		0	526410	Telephone		0		0		0	0	
0	31		750	526440	Delivery Services		500		500		0	500	
0	132		2,100	526500	Travel		2,400		2,400		0	2,400	
0	459		1,008	526700	Temporary Help Services		2,400		2,400		0	2,400	
0	2,393		2,100	526800	Training, Tuition, Conferences		2,735		2,735		0	2,735	
0	250		0	528100	License, Permits, Payments to Other Agencies		0		0		0	0	
0	254		1,400	529500	Meetings		3,000		3,000		0	3,000	
0	47,915		52,181		Total Materials & Services		46,216		46,216		0	46,216	

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities (Procurement)												
					<u>Capital Outlay</u>							
0	6,499		4,500	571500	Purchases-Office Furniture & Equipment	0		0		0		0
0	6,499		4,500		Total Capital Outlay	0		0		0		0
0	223,080	3.70	256,472		TOTAL EXPENDITURES	3.70	261,614	4.25	288,052	0.00	0	288,052

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities (Construction/Code Support)												
<u>Personal Services</u>												
0	27,306	0.20	13,850	511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0		0		Directors	0.20	14,362	0.60	43,086		0	43,086
0	41,845	0.40	25,417		Senior Manager							
0	0		0		Managers	0.40	25,056		0		0	0
0	0		0		Principal Administrative Services Analyst		0	0.50	26,810		0	26,810
0	19,673	0.75	25,941		Assoc. Management Analyst	0.50	18,884	0.50	18,884		0	18,884
0	7,986	0.20	7,632		Asst. Management Analyst	0.20	8,300	0.20	8,300		0	8,300
0	6,432	0.25	6,023	511221	WAGES-REGULAR EMPLOYEES (full time)							
					Administrative Secretary		0		0		0	0
0	0		0	511225	WAGES-REGULAR EMPLOYEES (part time)							
					Administrative Secretary	0.25	6,550	0.50	13,100		0	13,100
0	32,978		26,813	512000	FRINGE		28,164		42,419		0	42,419
0	136,220	1.80	105,676		Total Personal Services	1.55	101,316	2.30	152,599	0.00	0	152,599
<u>Materials & Services</u>												
0	2,642		1,200	521100	Office Supplies		1,200		1,200		0	1,200
0	41		300	521310	Subscriptions		325		325		0	325
0	0		900	521320	Dues		950		950		0	950
0	537		0	524190	Misc. Professional Services		0		0		0	0
0	46		500	526410	Telephone		0		0		0	0
0	34		0	526440	Delivery Services		0		0		0	0
0	549		1,560	526500	Travel		1,625		1,625		0	1,625
0	486		1,500	526800	Training, Tuition, Conferences		1,560		1,560		0	1,560
0	450		0	528100	License, Permits, Payments to Other Agencies		0		0		0	0
0	148		500	529500	Meetings		520		520		0	520
0	4,933		6,460		Total Materials & Services		6,180		6,180		0	6,180
0	141,153	1.80	112,136		TOTAL EXPENDITURES	1.55	107,496	2.30	158,779	0.00	0	158,779

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities (Facilities Management)												
<u>Personal Services</u>												
0	19,611	0.40	19,694	511121	SALARIES-REGULAR EMPLOYEES (full time) Associate Program Supervisor	0.45	22,090	0.45	22,090		0	22,090
0	4,408	0.50	14,590	511221	WAGES-REGULAR EMPLOYEES (full time) Administrative Secretary	0.50	14,090	0.50	14,090		0	14,090
0	2,875		0		Secretary		0		0		0	0
0	4,542	0.50	12,148		Building Service Worker	0.50	13,250	0.50	13,250		0	13,250
0	0	0.50	9,000	511235	WAGES-TEMPORARY EMPLOYEES (part time) Temporary Professional Support	0.50	9,000	0.50	9,000		0	9,000
0	10,819	0.25	4,800		Temporary Administrative Support	0.25	4,000	0.25	4,000		0	4,000
0	458		0	511400	OVERTIME		1,260		1,260		0	1,260
0	10,413		17,305	512000	FRINGE		20,599		20,599		0	20,599
0	53,126	2.15	77,537	Total Personal Services		2.20	84,289	2.20	84,289	0.00	0	84,289
<u>Materials & Services</u>												
0	1,298		825	521100	Office Supplies		825		825		0	825
0	0		3,000	521110	Computer Software		0		0		0	0
0	250		0	521240	Graphics/Reprographic Supplies		0		0		0	0
0	1,790		0	521290	Other Supplies		0		0		0	0
0	150		475	521320	Dues		475		475		0	475
0	3,421		6,333	521400	Fuels & Lubricants		9,252		9,252		0	9,252
0	268		0	521540	Maintenance & Repairs Supplies-Equipment		0		0		0	0
0	16,789		3,000	524190	Misc. Professional Services		0		0		0	0
0	177		2,773	525630	Maintenance & Repairs Services-Vehicles		2,773		2,773		0	2,773
0	12,003		15,120	525640	Maintenance & Repairs Services-Equipment		6,750		6,750		0	6,750
0	24,392		23,340	525732	Operating Lease Payments-Vehicles		28,800		28,800		0	28,800
0	0		1,050	526200	Ads & Legal Notices		1,050		1,050		0	1,050
0	472		0	526310	Printing Services		0		0		0	0
0	45,897		68,766	526410	Telephone		61,232		61,232		0	61,232
0	0		100	526440	Delivery Services		0		0		0	0
0	590		900	526500	Travel		1,300		1,300		0	1,300
0	502		0	526700	Temporary Help Services		0		0		0	0
0	1,516		2,450	526800	Training, Tuition, Conferences		2,450		2,450		0	2,450
0	15,839		0	526900	Misc Other Purchased Services		0		0		0	0
0	68		100	529500	Meetings		200		200		0	200
0	1,951		0	529800	Miscellaneous		0		2,000		0	2,000
0	127,373		128,232	Total Materials & Services			115,107		117,107		0	117,107

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities (Facilities Management)												
					<u>Capital Outlay</u>							
0	31,757		32,400	571500	Purchases-Office Furniture & Equipment		5,000		5,000	0		5,000
0	31,757		32,400		Total Capital Outlay		5,000		5,000	0		5,000
0	212,256	2.15	238,169		TOTAL EXPENDITURES	2.20	204,396	2.20	206,396	0.00	0	206,396

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Facilities (Contractor's License Program)												
<u>Personal Services</u>												
0	10,568	0.25	8,647	511121	SALARIES-REGULAR EMPLOYEES (full time) Assoc. Management Analyst	0.50	18,850	0.25	9,442		0.25	9,442
0	2,487		0	511221	WAGES-REGULAR EMPLOYEES (full time) Administrative Secretary		0		0		0	0
0	0	0.50	9,082		Accounting Clerk 1	0.50	9,899	0.50	11,400		0.50	11,400
0	4,557		6,028	512000	FRINGE		11,068		8,024		0	8,024
0	17,612	0.75	23,757		Total Personal Services	1.00	39,817	0.75	28,866	0.00	0.75	28,866
<u>Materials & Services</u>												
0	3,181		1,560	521100	Office Supplies		1,600		1,600		0	1,600
0	0		1,500	521110	Computer Software		550		550		0	550
0	1,224		2,500	521260	Printing Supplies		2,900		2,900		0	2,900
0	0		200	521290	Other Supplies		0		0		0	0
0	0		100	521310	Subscriptions		100		100		0	100
0	132		0	521540	Maintenance & Repairs Supplies-Equipment		0		0		0	0
0	39		0	526310	Printing Services		0		0		0	0
0	80		500	526410	Telephone		500		500		0	500
0	2,135		2,000	526420	Postage		2,688		2,688		0	2,688
0	0		100	526500	Travel		500		500		0	500
0	0		500	526800	Training, Tuition, Conferences		1,000		1,000		0	1,000
0	31,146		95,591	528100	License, Permits, Payments to Other Agencies		121,253		121,253		0	121,253
0	0		500	529500	Meetings		0		0		0	0
0	37,937		105,051		Total Materials & Services		131,091		131,091		0	131,091
<u>Capital Outlay</u>												
0	0		2,000	571500	Purchases-Office Furniture & Equipment		0		0		0	0
0	0		2,000		Total Capital Outlay		0		0		0	0
0	55,549	0.75	130,808		TOTAL EXPENDITURES	1.00	170,908	0.75	159,957	0.00	0.75	159,957

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Personnel												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
23,337	54,208	1.00	62,169		Directors	1.00	65,103	1.00	65,103	0	1.00	65,103
37,191	40,235	1.00	43,916		Principal Administrative Services Analyst	1.00	47,773	1.00	47,773	0	1.00	47,773
74,381	80,470	2.00	87,832		Senior Administrative Services Analyst	2.00	91,433	2.00	91,433	0	2.00	91,433
59,738	24,557	1.00	34,706		Associate Administrative Services Analyst	1.00	35,976	1.00	35,976	0	1.00	35,976
0	23,001	1.00	31,477		Assistant Administrative Services Analyst	1.00	32,636	1.00	32,636	0	1.00	32,636
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	14,835	1.00	21,784		Receptionist	1.00	18,385	1.00	18,385	0	1.00	18,385
23,569	21,504	1.00	22,928		Administrative Support Assistant C	1.00	24,910	1.00	24,910	0	1.00	24,910
16,971	38,014	2.00	42,749		Administrative Support Assistant B	3.00	64,748	3.00	64,748	0	3.00	64,748
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
0	3,755	0.30	5,219		Temporary Administrative Support	0.30	5,425	0.30	5,425	0	0.30	5,425
739	117		1,200	511400	OVERTIME		1,080		1,080	0		1,080
69,588	97,417		119,153	512000	FRINGE		147,387		147,387	0		147,387
4,995	0		0		Service Reimbursement-Workers' Comp		0		0	0		0
310,509	398,113	10.30	473,133		Total Personal Services	11.30	534,856	11.30	534,856	0.00	0	534,856
<u>Materials & Services</u>												
7,423	3,971		8,801	521100	Office Supplies		7,909		5,734	0		5,734
0	223		6,440	521110	Computer Software		765		765	0		765
0	0		0	521111	Computer Supplies		152		152	0		152
0	0		3,000	521290	Other Supplies		1,250		1,250	0		1,250
635	674		630	521310	Subscriptions		910		910	0		910
683	820		1,000	521320	Dues		865		865	0		865
0	260		21,500	524190	Misc. Professional Services		21,000		21,000	0		21,000
1,865	16,035		29,500	524310	Management Consulting Services		4,500		4,500	0		4,500
15,372	14,919		17,000	526200	Ads & Legal Notices		16,000		16,000	0		16,000
0	0		50	526420	Postage		0		0	0		0
0	15		50	526440	Delivery Services		150		150	0		150
178	186		500	526500	Travel		3,524		1,500	0		1,500
1,712	6,294		3,620	526700	Temporary Help Services		3,000		3,000	0		3,000
2,796	1,712		5,500	526800	Training, Tuition, Conferences		3,300		3,300	0		3,300
559	516		520	529500	Meetings		520		520	0		520
31,223	45,625		98,111		Total Materials & Services		63,845		59,646	0		59,646

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Personnel												
7,916	922	13,250		571500	<u>Capital Outlay</u> Purchases-Office Furniture & Equipment	4,500		6,675		0		6,675
7,916	922	13,250			Total Capital Outlay	4,500		6,675		0		6,675
349,648	444,660	10.30	584,494		TOTAL EXPENDITURES	11.30	603,201	11.30	601,177	0.00	0	11.30 601,177

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Office of General Counsel												
<u>Personal Services</u>												
67,714	71,269	1.00	72,702	511121	SALARIES-REGULAR EMPLOYEES (full time)	1.00	75,398	1.00	75,398	0	1.00	75,398
87,803	146,761	3.00	177,074		Administrator	3.00	178,347	3.00	178,347	0	3.00	178,347
					Senior Assistant Counsel							
30,793	33,056	1.00	33,304	511221	WAGES-REGULAR EMPLOYEES (full time)	1.00	34,556	1.00	34,556	0	1.00	34,556
12,319	20,854	1.00	24,998		Legal Secretary	1.00	23,720	1.00	23,720	0	1.00	23,720
1,206	280		1,549		Administrative Support Assistant C		2,457		2,457	0		2,457
52,774	78,858		105,273	511400	OVERTIME		120,398		120,398	0		120,398
4,420	0		0	512000	FRINGE		0		0	0		0
					Service Reimbursement-Workers' Comp							
257,029	351,078	6.00	414,900		Total Personal Services	6.00	434,876	6.00	434,876	0.00	6.00	434,876
<u>Materials & Services</u>												
7,678	5,486		3,500	521100	Office Supplies		1,450		1,450	0		1,450
113	964		0	521110	Computer Software		0		0	0		0
184	247		200	521290	Other Supplies		208		208	0		208
3,306	8,953		7,200	521310	Subscriptions		12,350		12,350	0		12,350
1,154	1,525		1,749	521320	Dues		1,751		1,751	0		1,751
120	550		765	525640	Maintenance & Repairs Services-Equipment		795		795	0		795
61	0		0	525710	Equipment Rental		0		0	0		0
54	0		0	526200	Ads & Legal Notices		0		0	0		0
0	0		219	526310	Printing Services		228		228	0		228
0	16		0	526410	Telephone		0		0	0		0
4	29		0	526420	Postage		0		0	0		0
174	319		328	526440	Delivery Services		341		341	0		341
449	1,748		1,202	526500	Travel		2,938		2,279	0		2,279
408	0		0	526700	Temporary Help Services		1,200		1,200	0		1,200
1,351	1,401		3,000	526800	Training, Tuition, Conferences		2,159		2,159	0		2,159
61	35		437	529500	Meetings		454		454	0		454
952	367		219	529800	Miscellaneous		500		500	0		500
16,069	21,640		18,819		Total Materials & Services		24,374		23,715	0		23,715
<u>Capital Outlay</u>												
6,903	2,495		0	571500	Purchases-Office Furniture & Equipment		0		0	0		0
6,903	2,495		0		Total Capital Outlay		0		0	0		0
280,001	375,213	6.00	433,719		TOTAL EXPENDITURES	6.00	459,250	6.00	458,591	0.00	6.00	458,591

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Public Affairs												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
61,481	66,634	1.00	69,500		Directors	1.00	71,812	1.00	71,812	0	1.00	71,812
27,371	37,503	0.60	24,876		Senior Program Supervisor	0.60	28,075		0	0		0
0	41,810	1.00	44,480		Program Supervisor	1.00	51,291	1.00	51,291	0	1.00	51,291
93,606	52,331	2.00	75,750		Sr. Public Affairs Specialist	2.00	88,360	2.00	88,360	0	2.00	88,360
98,550	129,932	3.00	115,050		Assoc. Public Affairs Specialist	5.00	189,425	5.00	189,425	0	5.00	189,425
29,994	32,096		0		Asst. Public Affairs Specialist		0		0	0		0
26,227	72,423	3.00	85,812		Graphics/Exhibit Designer	1.00	29,840	1.00	29,840	0	1.00	29,840
				511221	WAGES-REGULAR EMPLOYEES (full time)							
20,921	22,849	1.00	24,945		Administrative Secretary	1.00	27,130	1.00	27,130	0	1.00	27,130
0	18,328	1.00	22,360		Secretary	1.00	25,670	1.00	25,670	0	1.00	25,670
41,828	0		0		Program Assistant 2		0		0	0		0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
6,499	8,729	0.15	4,411		Temporary Administrative Support		0		0	0		0
118,145	155,284		157,828	512000	FRINGE		196,967		186,158	0		186,158
8,155	0		0		Service Reimbursement-Workers' Comp		0		0	0		0
532,777	637,919	12.75	625,012		Total Personal Services	12.60	708,570	12.00	669,686	0.00	0	669,686

Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED			
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT		
Public Affairs														
<u>Materials & Services</u>														
6,164	7,792	5,645	521100		Office Supplies		5,540		5,540	0		5,540		
5,276	7,112	5,000	521110		Computer Software		13,652		11,182	0		11,182		
3,780	2,118	670	521240		Graphics/Reprographic Supplies		800		800	0		800		
825	5,623	1,150	521260		Printing Supplies		1,300		1,300	0		1,300		
97	1	0	521290		Other Supplies		0		0	0		0		
4,731	3,657	4,660	521310		Subscriptions		4,660		4,660	0		4,660		
697	749	900	521320		Dues		900		900	0		900		
0	416	150	521540		Maintenance & Repairs Supplies-Equipment		150		150	0		150		
8,764	50,000	2,000	524130		Promotion/Public Relations Services		0		0	0		0		
0	0	1,000	524210		Data Processing Services		0		0	0		0		
497	1,150	2,100	525640		Maintenance & Repairs Services-Equipment		1,500		1,500	0		1,500		
534	0	0	525710		Equipment Rental		0		0	0		0		
12,491	15,557	16,900	526200		Ads & Legal Notices		17,500		17,500	0		17,500		
12,916	14,285	23,500	526310		Printing Services		30,895		30,895	0		30,895		
3,616	4,668	3,100	526320		Typesetting & Reprographics Services		3,100		3,100	0		3,100		
10	0	0	526410		Telephone		0		0	0		0		
1,992	3,679	1,000	526420		Postage		2,800		2,800	0		2,800		
904	625	1,000	526440		Delivery Services		1,000		1,000	0		1,000		
3,295	4,318	3,200	526500		Travel		4,650		4,650	0		4,650		
1,270	364	1,040	526700		Temporary Help Services		1,040		1,040	0		1,040		
3,925	1,914	1,600	526800		Training, Tuition, Conferences		4,530		3,530	0		3,530		
0	20	0	526900		Misc Other Purchased Services		0		0	0		0		
215	690	400	529500		Meetings		700		700	0		700		
250	5,017	0	529800		Miscellaneous		0		0	0		0		
72,249	129,755	75,015	Total Materials & Services				94,717		91,247	0		91,247		
<u>Capital Outlay</u>														
12,960	7,057	5,220	571500		Purchases-Office Furniture & Equipment		3,100		3,100	0		3,100		
12,960	7,057	5,220	Total Capital Outlay				3,100		3,100	0		3,100		
617,986	774,731	12.75	705,247		TOTAL EXPENDITURES		12.60	806,387	12.00	764,033	0.00	0	12.00	764,033

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Support Service Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT
General Expenses													
<u>Interfund Transfers</u>													
231,000	314,648	311,347		581513	Trans. Indirect Costs to Bldg. Fund-Metro Center		0		0			0	0
0	0	79,418		581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		501,073		507,283			0	507,283
26,762	47,176	15,156		581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen'l		29,626		30,791			0	30,791
0	54,244	31,571		581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		41,597		41,597			0	41,597
257,762	416,068	437,492			Total Interfund Transfers		572,296		579,671			0	579,671
<u>Contingency and Unappropriated Balance</u>													
				599999	Contingency								
0	0	223,909			* General		243,000		241,000		14,000		255,000
0	0	402			* Builders License		12,215		23,165			0	23,165
133,087	168,136	121,250		599990	Unappropriated Fund Balance-Contractors License		151,566		151,566			0	151,566
133,087	168,136	345,561			Total Contingency and Unappropriated Balance		406,781		415,731		14,000		429,731
4,119,919	5,420,092	83.50	6,484,836		TOTAL EXPENDITURES	87.35	7,093,751	83.80	6,732,525	0.50	70,000	84.30	6,802,525

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
<u>Resources</u>												
METRO CENTER OPERATIONS												
72,309	46,007	12,434	347220		Sublease Income		402,978		402,978	108,238		511,216
49,659	51,175	42,283	374000		Parking Fees		88,276		88,276	(10,156)		78,120
1,106	147	0	379000		Other Miscellaneous Revenue		0		0	0		0
0	0	25,000	391531		Trans. Resource from S.W. Revenue Fund		0		0	0		0
109,018	51,216	80,424	392010		Trans. Indirect Costs from Gen1 Fund		0		0	0		0
87,125	219,280	183,398	392140		Trans. Indirect Costs from Planning Fund		0		0	0		0
38,893	0	0	392142		Trans. Indirect Costs from Plan. & Dev. Fund		0		0	0		0
99,590	159,200	191,724	392531		Trans. Indirect Costs from S.W. Revenue Fund		0		0	0		0
5,422	0	0	392558		Trans. Indirect Costs from Conv. Ctr. Mgmt. Fund		0		0	0		0
18,150	6,608	5,742	392559		Trans. Indirect Costs from Conv. Ctr. Cap. Fund		0		0	0		0
231,000	314,648	311,347	392610		Trans. Indirect Costs from Support Svcs. Fund		0		0	0		0
METRO REGIONAL CENTER OPERATIONS												
0	0	0	305000		Beginning Balance		120,905		120,905	0		120,905
0	0	53,302	374000		Parking Fees		90,168		85,457	0		85,457
0	0	35,756	392010		Trans. Indirect Costs from Gen1 Fund		161,503		163,504	0		163,504
0	0	44,180	392140		Trans. Indirect Costs from Planning Fund		271,840		275,152	0		275,152
0	0	40,398	392531		Trans. Indirect Costs from S.W. Revenue Fund		191,885		194,199	0		194,199
0	0	1,375	392559		Trans. Indirect Costs from Conv. Ctr. Cap. Fund		15,405		0	0		0
0	0	79,418	392610		Trans. Indirect Costs from Support Svcs. Fund		501,073		507,283	0		507,283
0	0	0	392160		Trans. Indirect Costs from Regional Parks/Expo Fund		30,000		30,000	0		30,000
PARKING STRUCTURE OPERATIONS												
0	0	104,186	305000		Fund Balance		173,544		173,544	0		173,544
0	0	436,173	374000		Parking Fees		338,131		340,225	0		340,225
0	0	0	391010		Trans. Resources from General Fund		68,550		58,869	0		58,869
0	0	0	391550		Trans. Resources from Oregon Conv. Ctr. Oper. Fund		40,500		40,500	0		40,500
METRO HEADQUARTERS PROJECT												
0	115,800	0	374000		Parking Fees		0		0	0		0
0	100,000	0	391010		Trans. Resources from General Fund		0		0	0		0
712,272	1,064,081	1,647,140	Total Resources			2,494,758	2,480,892	98,082	2,578,974			

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Expenditures													
<u>Personal Services</u>													
					511121 SALARIES-REGULAR EMPLOYEES (full time)								
0	6,702		0		Director	0.10	7,180	0.10	7,180		0	0.10	7,180
28,992	24,756	0.60	29,935		Associate Program Supervisor	0.55	27,882	0.55	27,882		0	0.55	27,882
1,308	0		0		Administrative Assistant		0		0		0	0	0
0	5,893		0		Construction Manager		0		0		0	0	0
0	23,962		0		Principal Administrative Services Analyst	0.30	16,086	0.00	0		0	0.00	0
0	0		0		Assistant Management Analyst	0.10	4,150	0.25	10,375		0	0.25	10,375
					511221 WAGES-REGULAR EMPLOYEES (full time)								
2,701	12,649	0.50	14,590		Administrative Secretary	0.50	14,090	0.80	21,950		0	0.80	21,950
0	1,579		0		Secretary		0		0		0	0	0
9,155	4,395	0.50	12,156		Building Service Worker	0.50	13,250	0.50	13,250		0	0.50	13,250
0	12,564	1.00	18,934		Security Officer II	1.00	26,500	1.00	26,500		0	1.00	26,500
0	0		0		Security Officer I	1.00	20,671	1.00	20,671		0	1.00	20,671
0	2,208		0		Accounting Clerk 1		0		0		0	0	0
					511235 WAGES-TEMPORARY EMPLOYEES (part time)								
1,922	58		0		Temporary Administrative Support		0		0		0	0	0
0	0	0.50	9,500		Temporary	0.50	9,941	0.00	0		0	0.00	0
0	355		0		511400 OVERTIME		1,260		1,260		0	0	1,260
13,677	20,769		30,641		512000 FRINGE		55,102		53,178		0	0	53,178
1,240	0		0		Service Reimbursement-Workers' Comp		0		0		0	0	0
58,995	115,890	3.10	115,756		Total Personal Services	4.55	196,112	4.20	182,246	0.00	0	4.20	182,246
<u>Materials & Services</u>													
749	1,607		0	521100	Office Supplies		778		778		0	0	778
123	0		0	521110	Computer Software		0		0		0	0	0
4,243	4,348		9,500	521220	Custodial Supplies		8,000		8,000	(1,000)	0	7,000	7,000
710	17		2,000	521240	Graphics/Reprographic Supplies		3,500		3,500		0	0	3,500
166	1,413		1,500	521290	Other Supplies		0		0		0	0	0
490	250		1,000	521292	Small Tools		1,700		1,700		0	0	1,700
134	0		0	521310	Subscriptions		0		0		0	0	0
150	290		0	521320	Dues		0		0		0	0	0
1,392	1,711		800	521510	Maintenance & Repairs Supplies-Building		1,100		1,100		0	0	1,100
68	0		0	521540	Maintenance & Repairs Supplies-Equipment		0		0		0	0	0
1,552	0		0	524120	Legal Fees		0		0		0	0	0
166,135	111,603		106,998	524190	Misc Purchased Professional Services		255,090		255,090		(93,188)	161,902	161,902
74,464	85,362		133,728	525110	Utilities-Electricity		207,870		207,870		(12,790)	195,080	195,080

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Expenditures												
4,063	5,040	15,541	525120		Utilities-Water & Sewer		27,390		27,390	(600)		26,790
24,713	17,474	34,029	525130		Utilities-Natural Gas		89,670		89,670	0		89,670
3,684	4,103	8,054	525190		Utilities-Other		11,640		11,640	0		11,640
34,894	35,125	88,010	525200		Cleaning Services		212,700		212,700	(11,600)		201,100
46,027	33,865	33,981	525610		Maintenance & Repairs Services-Building		53,900		53,900	(13,500)		40,400
4,163	3,832	16,519	525620		Maintenance & Repairs Services-Grounds		25,800		25,800	0		25,800
522	0	0	525640		Maintenance & Repairs Services-Equipment		0		0	0		0
3,813	1,278	0	525690		Maintenance & Repairs Services-Other		0		0	0		0
310	92	0	525710		Rentals-Equipment		0		0	0		0
916	0	0	525720		Rentals-Land & Building		0		0	0		0
234,388	379,914	362,082	525731		Operating Lease Payments-Building		0		0	290,760		290,760
157	167	0	526200		Ads & Legal Notices		0		0	0		0
69	2,077	0	526310		Printing Services		1,500		1,500	0		1,500
17	205	0	526320		Typesetting and Reprographic Services		0		0	0		0
5	252	0	526440		Communications - Delivery Services		0		0	0		0
0	31	0	526410		Telephone		0		0	0		0
0	0	0	526420		Postage		250		250	0		250
2	5,827	0	526500		Travel		0		0	0		0
0	0	0	526700		Temporary Help Services		0		0	0		0
0	0	1,000	526800		Training, Tuition, Conferences		3,500		3,500	0		3,500
0	0	17,622	526900		Misc. Other Purchased Services		21,600		21,600	0		21,600
125	662	950	528100		License, Permits, Payments to Other Agencies		2,600		2,600	0		2,600
16,001	13,356	6,475	528310		Real Property Taxes		72,000		72,000	(60,000)		12,000
151	672	0	529500		Meetings		0		0	0		0
52	12	0	529800		Miscellaneous		0		0	0		0
624,448	710,585	839,789	Total Materials & Services				1,000,588		1,000,588	98,082		1,098,670
<u>Capital Outlay</u>												
0	1,864	0	571300		Purchases-Building, Exhibit, Related		0		0	0		0
11,216	0	0	571500		Purchases-Office Furniture & Equipment		0		0	0		0
0	140	0	574120		Architectural Services		0		0	0		0
375	0	0	574510		Construction-Other than Building		0		0	0		0
17,238	49,854	99,000	574570		Construction-Improvements		50,000		50,000	0		50,000
28,829	51,858	99,000	Total Capital Outlay				50,000		50,000	0		50,000

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Expenditures												
					<u>Interfund Transfers</u>							
0	0		0	582413	Trans. Resources to Gen'l Revenue Fund		662,432		662,432	0		662,432
0	0		230,183		Metro Regional Center-Debt Service		515,626		515,626	0		515,626
0	0		230,183		Total Interfund Transfers		1,178,058		1,178,058	0		1,178,058
					<u>Contingency and Unappropriated Balance</u>							
0	0		182,887	599999	Contingency		70,000		70,000	0		70,000
0	185,748		179,525	599990	Unappropriated Balance		0		0	0		0
0	185,748		362,412		Total Contingency and Unappropriated Balance		70,000		70,000	0		70,000
712,272	1,064,081	3.10	1,647,140		TOTAL EXPENDITURES	4.55	2,494,758	4.20	2,480,892	0.00	98,082	4.20 2,578,974

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Metro Center Operations												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	6,702		0		Director		0		0			0
28,992	20,666	0.25	12,473		Associate Program Supervisor	0.10	4,909	0.10	4,909		0	4,909
1,308	0		0		Administrative Assistant		0		0			0
0	18,877		0		Principal Administrative Services Analyst		0		0			0
				511221	WAGES-REGULAR EMPLOYEES (full time)							
2,701	12,649	0.20	5,836		Administrative Secretary		0		0			0
0	1,579		0		Secretary		0		0			0
9,155	4,395	0.25	6,078		Building Service Worker		0		0			0
0	12,564	0.50	9,467		Security Officer II		0		0			0
0	2,208		0		Accounting Clerk 1		0		0			0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
1,922	58		0		Temporary Administrative Support		0		0			0
0	0	0.25	5,000		Temporary Professional Support		0		0			0
	355			511400	OVERTIME		0		0			0
13,677	17,491		13,987	512000	FRINGE		2,037		2,037			2,037
1,240	0		0		Service Reimbursement-Workers' Comp		0		0			0
58,995	97,544	1.45	52,841		Total Personal Services	0.10	6,946	0.10	6,946	0.00	0	6,946
<u>Materials & Services</u>												
749	1,035		0	521100	Office Supplies		278		278			278
123	0		0	521110	Computer Software		0		0			0
4,243	4,348		7,500	521220	Custodial Supplies		4,000		4,000	(1,000)		3,000
710	0		1,500	521240	Graphics/Reprographic Supplies		1,500		1,500			1,500
166	1,413		1,500	521290	Other Supplies		0		0			0
490	250		500	521292	Small Tools		200		200			200
134	0		0	521310	Subscriptions		0		0			0
150	0		0	521320	Dues		0		0			0
1,392	1,711		800	521510	Maintenance & Repairs Supplies-Building		500		500			500
68	0		0	521540	Maintenance & Repairs Supplies-Equipment		0		0			0
1,552	0		0	524120	Legal Fees		0		0			0
166,135	50,085		15,000	524190	Misc Purchased Professional Services		146,500		146,500	(93,188)		53,312
74,464	85,362		68,621	525110	Utilities-Electricity		89,870		89,870	(12,790)		77,080
4,063	4,921		5,581	525120	Utilities-Water & Sewer		7,310		7,310	(600)		6,710
24,713	17,474		20,029	525130	Utilities-Natural Gas		26,230		26,230			26,230
3,684	4,103		5,648	525190	Utilities-Other		5,820		5,820			5,820

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Metro Center Operations													
34,894	35,125	38,310	525200	Cleaning Services	63,300	63,300	(11,600)	51,700					
46,027	33,865	33,181	525610	Maintenance & Repairs Services-Building	34,950	34,950	(13,500)	21,450					
4,163	3,832	9,652	525620	Maintenance & Repairs Services-Grounds	11,400	11,400	0	11,400					
522	0	0	525640	Maintenance & Repairs Services-Equipment	0	0	0	0					
3,813	1,278	0	525690	Maintenance & Repairs Services-Other	0	0	0	0					
310	92	0	525710	Rentals-Equipment	0	0	0	0					
916	0	0	525720	Rentals-Land & Building	0	0	0	0					
234,388	379,914	362,082	525731	Operating Lease Payments-Building	0	0	290,760	290,760					
157	0	0	526200	Ads & Legal Notices	0	0	0	0					
69	0	0	526310	Printing Services	0	0	0	0					
17	0	0	526320	Typesetting and Reprographic Services	0	0	0	0					
5	0	0	526440	Communications - Delivery Services	0	0	0	0					
0	31	0	526410	Telephone	0	0	0	0					
2	239	0	526500	Travel	0	0	0	0					
0	0	1,000	526800	Training, Tuition, Conferences	0	0	0	0					
0	0	17,622	526900	Misc. Other Purchased Services	0	0	0	0					
125	662	800	528100	License, Permits, Payments to Other Agencies	1,450	1,450	0	1,450					
16,001	13,356	6,475	528310	Real Property Taxes	66,000	66,000	(60,000)	6,000					
151	0	0	529500	Meetings	0	0	0	0					
52	7	0	529800	Miscellaneous	0	0	0	0					
624,448	639,103	595,801	Total Materials & Services		459,308	459,308	98,082	557,390					
<u>Capital Outlay</u>													
11,216	0	0	571500	Purchases-Office Furniture & Equipment	0	0	0	0					
375	0	0	574510	Construction-Other than Building	0	0	0	0					
17,238	49,854	74,000	574570	Construction-Improvements	25,000	25,000	0	25,000					
28,829	49,854	74,000	Total Capital Outlay		25,000	25,000	0	25,000					
712,272	786,501	1.45	722,642	TOTAL EXPENDITURES		0.10	491,254	0.10	491,254	0.00	98,082	0.10	589,336

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Metro Regional Center Operations												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0		0		Director	0.10	7,180	0.10	7,180		0	7,180
0	0	0.25	12,473		Associate Program Supervisor	0.45	22,973	0.45	22,973		0	22,973
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0	0.20	5,836		Administrative Secretary	0.50	14,090	0.80	21,950		0	21,950
0	0	0.25	6,078		Building Service Worker	0.50	13,250	0.50	13,250		0	13,250
0	0	0.50	9,467		Security Officer II	1.00	26,500	1.00	26,500		0	26,500
0	0		0		Security Officer I	1.00	20,671	1.00	20,671		0	20,671
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
0	0	0.25	4,500		Temporary Professional Support	0.50	9,941		0		0	0
0	0		0	511400	OVERTIME		1,260		1,260		0	1,260
0	0		13,807	512000	FRINGE		44,668		46,836		0	46,836
0	0	1.45	52,161		Total Personal Services	4.05	160,533	3.85	160,620	0.00	0	160,620
<u>Materials & Services</u>												
0	0		2,000	521220	Custodial Supplies		4,000		4,000		0	4,000
0	0		500	521240	Graphics/Reprographic Supplies		1,500		1,500		0	1,500
0	0		500	521292	Small Tools		1,500		1,500		0	1,500
0	0		0	521510	Maintenance & Repairs Supplies-Building		500		500		0	500
0	0		12,000	524190	Misc Purchased Professional Services		30,500		30,500		0	30,500
0	0		42,000	525110	Utilities-Electricity		100,000		100,000		0	100,000
0	0		4,800	525120	Utilities-Water & Sewer		17,680		17,680		0	17,680
0	0		14,000	525130	Utilities-Natural Gas		63,440		63,440		0	63,440
0	0		2,406	525190	Utilities-Other		5,820		5,820		0	5,820
0	0		49,700	525200	Cleaning Services		149,400		149,400		0	149,400
0	0		800	525610	Maintenance & Repairs Services-Building		18,950		18,950		0	18,950
0	0		3,852	525620	Maintenance & Repairs Services-Grounds		11,400		11,400		0	11,400
0	0		0	526310	Printing Services		500		500		0	500
0	0		0	526800	Training, Tuition, Conferences		2,500		2,500		0	2,500
0	0		0	526900	Misc. Other Purchased Services		21,600		21,600		0	21,600
0	0		0	528100	License, Permits, Payments to Other Agencies		1,000		1,000		0	1,000
0	0		0	528310	Real Property Taxes		6,000		6,000		0	6,000
0	0		132,558		Total Materials & Services		436,290		436,290		0	436,290

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	ADOPTED BUDGET FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT
Metro Regional Center Operations													
0	0		20,000	574570	<u>Capital Outlay</u> Construction-Improvements		25,000		25,000			0	25,000
0	0		20,000		Total Capital Outlay		25,000		25,000			0	25,000
0	0	1.45	204,719		TOTAL EXPENDITURES	4.05	621,823	3.85	621,910	0.00		0	3.85 621,910

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Parking Structure Operations												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0	0.10	4,989		Associate Program Supervisor		0		0			0
0	0		0		Principal Administrative Services Analyst	0.10	5,362		0			0
0	0		0		Assistant Management Analyst	0.10	4,150	0.10	4,150		0	4,150
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0	0.10	2,918		Administrative Secretary		0		0			0
0	0		2,847	512000	FRINGE		3,947		1,722			1,722
0	0	0.20	10,754		Total Personal Services	0.20	13,459	0.10	5,872	0.00	0	5,872
<u>Materials & Services</u>												
0	0		79,998	524190	Misc Purchased Professional Services		68,090		68,090			68,090
0	0		23,107	525110	Utilities-Electricity		18,000		18,000			18,000
0	0		5,160	525120	Utilities-Water & Sewer		2,400		2,400			2,400
0	0		3,015	525620	Maintenance & Repairs Services-Grounds		3,000		3,000			3,000
0	0		150	528100	License, Permits, Payments to Other Agencies		150		150			150
0	0		111,430		Total Materials & Services		91,640		91,640			91,640
<u>Capital Outlay</u>												
0	0		5,000	574570	Construction-Improvements		0		0			0
0	0		5,000		Total Capital Outlay		0		0			0
0	0	0.20	127,184		TOTAL EXPENDITURES	0.20	105,099	0.10	97,512	0.00	0	97,512

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Day Care Facility												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0		0		Principal Administrative Services Analyst	0.20	10,724		0		0	0
0	0		0		Assistant Management Analyst		0	0.15	6,225		0	6,225
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0		0	512000	FRINGE		4,450		2,583		0	2,583
0	0	0.00	0		Total Personal Services	0.20	15,174	0.15	8,808	0.00	0	8,808
<u>Materials & Services</u>												
0	0		0	521100	Office Supplies		500		500		0	500
0	0		0	521240	Graphics/Reprographic Supplies		500		500		0	500
0	0		0	521510	Maintenance & Repairs Supplies-Building		100		100		0	100
0	0		0	524190	Misc Purchased Professional Services		10,000		10,000		0	10,000
0	0		0	526310	Printing Services		1,000		1,000		0	1,000
0	0		0	526420	Postage		250		250		0	250
0	0		0	526800	Training, Tuition, Conferences		1,000		1,000		0	1,000
0	0		0		Total Materials & Services		13,350		13,350		0	13,350
0	0	0.00	0		TOTAL EXPENDITURES	0.20	28,524	0.15	22,158	0.00	0	22,158

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Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Metro Headquarters Project Management												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	4,090				Associate Program Supervisor		0		0			0
0	5,893				Construction Manager		0		0			0
0	5,085				Principal Administrative Services Analyst		0		0			0
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	3,278			512000	FRINGE		0		0			0
0	0				Service Reimbursement-Workers' Comp		0		0			0
0	18,346	0.00			Total Personal Services		0.00		0	0.00		0
<u>Materials & Services</u>												
0	572			521100	Office Supplies		0		0			0
0	17			521240	Graphics/Reprographic Supplies		0		0			0
0	290			521320	Dues		0		0			0
0	61,518			524190	Misc Purchased Professional Services		0		0			0
0	119			525120	Utilities-Water & Sewer		0		0			0
0	167			526200	Ads & Legal Notices		0		0			0
0	2,077			526310	Printing Services		0		0			0
0	205			526320	Typesetting and Reprographic Services		0		0			0
0	252			526440	Communications - Delivery Services		0		0			0
0	5,588			526500	Travel		0		0			0
0	672			529500	Meetings		0		0			0
0	5			529800	Miscellaneous		0		0			0
0	71,482				Total Materials & Services		0		0			0
<u>Capital Outlay</u>												
0	1,864			571300	Purchases-Building, Exhibit, Related		0		0			0
0	140			574120	Architectural Services		0		0			0
0	2,004				Total Capital Outlay		0		0			0
0	91,832	0.00			TOTAL EXPENDITURES		0.00		0	0.00		0

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
<div style="margin-left: 200px;"><u>Resources</u></div>												
				305000	Fund Balance							
0	26,601,533		20,883,183		* St. Johns Landfill Closure Account		13,031,671		13,031,671	0		13,031,671
0	533,557		1,322,100		* Renewal and Replacement		1,527,571		1,527,571	0		1,527,571
11,994,161	1,455,107		1,050,000		* Construction Account Metro Central		130,000		130,000	0		130,000
2,765,963	2,842,218		2,765,963		* Reserve Account Metro Central		2,842,218		2,842,218	0		2,842,218
0	937,694		1,378,574		* Metro Central Debt		1,377,439		1,377,439	0		1,377,439
0	2,651,044		149,359		* General Account (unrestricted)		5,965,204		6,260,204	296,234		6,556,438
14,544	17,329		30,000	331120	Federal Grants-Operating		200,000		200,000	0		200,000
13,083	4,485		0	334110	State Grants-Operating		0		0	0		0
3,377	4,212		3,491	341500	Documents & Publications		3,458		3,460	0		3,460
0	26,367		0	341600	Conferences and Workshops		0		0	0		0
0	0		0	343100	Refuse Disposal Charges		330,026		330,026	0		330,026
17,537,700	21,741,775		26,193,862	343111	Disposal Fees-Credit		24,915,562		24,490,577	0		24,490,577
1,248,962	1,681,249		0	343115	Disposal Fees-Cash		0		0	0		0
16,144,025	17,726,189		23,573,846	343121	User Fees-Credit		20,874,586		22,704,075	0		22,704,075
1,093,312	1,038,017		0	343125	User Fees-Cash		0		0	0		0
3,083,630	6,513,885		6,146,499	343131	Regional Transfer Charge-Credit		4,577,226		5,800,631	0		5,800,631
255,329	514,702		0	343135	Regional Transfer Charge-Cash		0		0	0		0
0	0		0	3xxxx	System Management Fee		4,927,287		0	0		0
158,725	35,657		198,085	343151	Rehabilitation & Enhancement Fee-Credit		168,928		166,225	0		166,225
5,788	0		0	343155	Rehabilitation & Enhancement Fee-Cash		0		0	0		0
231,147	0		0	343161	Mitigation Fee-Credit		0		0	0		0
19,385	0		0	343165	Mitigation Fee-Cash		0		0	0		0
0	326,495		243,150	343171	Host Fees-Credit		264,048		259,398	0		259,398
0	26,295		0	343175	Host Fees-Cash		0		0	0		0
0	0		0	343185	Tire Disposal Fee-Cash		53,858		54,195	0		54,195
0	0		0	343195	Yard Debris Disposal Fee-Cash		161,097		162,105	0		162,105
5,143	3,135		2,500	343200	Franchise Fees		2,486		2,502	0		2,502
0	0		0	343241	Household Hazardous Waste Fees		109,387		110,071	0		110,071
75	163,756		108,588	343211	DEQ - Orphan Site Account - Credit		105,538		103,378	0		103,378
382	13,145		0	343215	DEQ - Orphan Site Account - Cash		0		0	0		0
356,109	329,163		796,313	343221	DEQ - Promotional Program - Credit		703,585		758,104	0		758,104
24,791	26,299		0	343225	DEQ - Promotional Program - Cash		0		0	0		0
0	0		0	343230	Refrigeration Unit Disposal Fee		51,710		52,034	0		52,034
129,565	0		0	343180	Special Waste Fee		0		0	0		0

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Solid Waste Revenue Fund

HISTORICAL DATA - ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
13,193	67,483	92,856	343300		Salvage Revenue		63,288		62,665	0		62,665
17,989	45,606	48,679	343800		Sublease Income		2,275		2,289	0		2,289
5,390	961	944	343900		Tarp Sales		929		935	0		935
0	2,508	0	347221		Rentals - Offices		0		0	0		0
0	33,607	568,026	347900		Misc. Other Revenue		0		0	0		0
0	25,000	75,000	351000		Fines and Forfeits Revenue		25,000		25,000	0		25,000
3,102,561	1,936,931	2,200,000	361100		Interest on Investments		1,700,000		1,700,000	0		1,700,000
107,834	25,965	100,000	363000		Finance Charge		100,000		100,000	0		100,000
1,704,353	1,220,464	2,834,217	375000		Pass Through Debt Service Receipts		3,216,863		933,013	0		933,013
(3,888)	1,688,110	0	379000		Other Miscellaneous Revenue		198,000		213,000	0		213,000
0	0	0	385400		Revenue Bond Proceeds		1,919,419		1,919,419	0		1,919,419
0	5,493	0	391413		Trans. Resources from General Revenue Bond Fund		0		0	0		0
2,649,958	0	0	391530		Trans. Resources from S.W. Oper. Fund		0		0	0		0
3,275,783	0	0	391534		Trans. Resources from S.W. Capital Fund		0		0	0		0
26,220,270	0	0	391535		Trans. Resources from St. Johns Reserve Fund		0		0	0		0
2,995	7,377	47,615	393768		Trans. Direct Cost from Rehab. & Enhance.		39,048		39,048	0		39,048
92,181,634	90,272,813	90,812,850	TOTAL RESOURCES				89,587,707		85,361,253	296,234		85,657,487

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Administration)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
68,633	74,011	1.00	73,699		Senior Director	1.00	83,123	1.00	83,123	0	1.00	83,123
0	49,765	1.00	55,395		Manager	1.00	58,004	1.00	58,004	0	1.00	58,004
47,336	0		0		Sr. Management Analyst		0		0	0		0
0	31,119	1.00	37,202		Assoc. Management Analyst	1.00	39,977	1.00	39,977	0	1.00	39,977
27,879	50,529	2.00	57,325		Administrative Assistant	2.00	63,467	2.00	63,467	0	2.00	63,467
				511221	WAGES-REGULAR EMPLOYEES (full time)							
23,101	22,637	1.00	25,285		Administrative Secretary	1.00	27,172	1.00	27,172	0	1.00	27,172
32,332	18,357	2.00	42,630		Secretary	2.00	45,803	2.00	45,803	0	2.00	45,803
6,695	0	0.00	0		Program Assistant 1		0		0	0		0
20,040	8,457	1.00	16,303		Office Assistant	1.00	17,485	1.00	17,485	0	1.00	17,485
				511225	WAGES-REGULAR EMPLOYEES (part time)							
14,310	9,262	1.00	17,990		Office Assistant	1.00	16,786	1.00	16,786	0	1.00	16,786
0	0		0		Program Assistant 1	0.50	10,127	0.50	10,127	0	0.50	10,127
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
3,092	8,660	0.50	9,460		Temporary		0		0	0		0
4,851	3,565		3,594	511400	OVERTIME		3,919		3,919	0		3,919
74,627	85,822		122,054	512000	FRINGE		150,004		150,004	0		150,004
4,947	0		0		Service Reimbursements-Workers' Comp		0		0	0		0
327,843	362,184	10.50	460,937		Total Personal Services	10.50	515,867	10.50	515,867	0.00	0	515,867
<u>Materials & Services</u>												
14,216	15,076		20,945	521100	Office Supplies		20,980		20,980	0		20,980
227	0		290	521220	Custodial Supplies		302		302	0		302
3	13		0	521240	Graphics/Reprographic Supplies		0		0	0		0
0	90		0	521260	Printing Supplies		5,800		5,800	0		5,800
0	387		0	521290	Other Supplies		0		0	0		0
0	0		180	521291	Packaging Materials		187		187	0		187
0	15		240	521293	Promotion Supplies		250		250	0		250
1,780	3,176		7,243	521310	Subscriptions		7,547		7,547	0		7,547
1,067	1,518		3,011	521320	Dues		3,235		2,510	0		2,510
59	26		0	521400	Fuels & Lubricants		0		0	0		0
0	0		458	521540	Maintenance & Repairs Supplies-Equipment		476		476	0		476

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET				FISCAL YEAR 1993-94				PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
Operating Account (Administration)																	
51,228	0		0	524190	Misc. Professional Services		5,000		0							0	
95	0		0	525610	Maintenance & Repairs Services-Building		0		0							0	
27	0		0	525630	Maintenance & Repairs Services-Vehicles		0		0							0	
1,273	0		1,320	525640	Maintenance & Repairs Services-Equipment		1,373		1,373							1,373	
3,886	499		4,040	525710	Equipment Rental		1,000		1,000							1,000	
864	0		1,605	526200	Ads & Legal Notices		1,665		1,665							1,665	
3,246	117		6,575	526310	Printing Services		7,840		7,840							7,840	
1,909	366		0	526320	Typesetting & Reprographics Services		0		0							0	
5,780	5,090		10,100	526410	Telephone		7,800		7,800							7,800	
21	72		14,570	526420	Postage		300		300							300	
1,351	1,841		1,770	526440	Delivery Service		1,840		1,840							1,840	
5,798	6,152		5,527	526500	Travel		6,474		6,474							6,474	
0	0		0	526510	Mileage Reimbursement		672		672							672	
23,965	8,953		12,000	526700	Temporary Help Services		12,480		12,480							12,480	
1,640	3,291		5,835	526800	Training, Tuition, Conferences		6,615		6,615							6,615	
139	100		0	526910	Uniform Supply & Cleaning Services		0		0							0	
1,470	1,289		3,000	529500	Meetings		3,060		3,060							3,060	
0	0		0	529800	Miscellaneous		1,500		1,500							1,500	
120,044	48,071		98,709		Total Materials & Services		96,396		90,671							90,671	
447,887	410,255	10.50	559,646		TOTAL EXPENDITURES	10.50	612,263	10.50	606,538	0.00	0	10.50	606,538				

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Budget and Finance)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
55,729	58,973	1.00	59,840		Manager	1.00	62,055	1.00	62,055	0	1.00	62,055
37,898	57,127	1.00	45,248		Sr. Solid Waste Planner	1.00	48,591	1.00	48,591	0	1.00	48,591
33,758	5,686		0		Assoc. Solid Waste Planner		0		0	0		0
100,702	96,626	3.00	118,940		Sr. Management Analyst	3.00	132,699	3.00	132,699	0	3.00	132,699
0	27,613		0		Assoc. Management Analyst		0		0	0		0
0	31,656	1.00	35,422		Management Technician	1.00	36,778	1.00	36,778	0	1.00	36,778
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	19,617	2.00	50,620		Program Assistant 2	2.00	54,391	2.00	54,391	0	2.00	54,391
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
6,545	1,756		0		Temporary		0		0	0		0
0	122		0	511400	OVERTIME		0		0	0		0
64,343	87,469		102,322	512000	FRINGE		127,115		127,115	0		127,115
4,728	0		0		Service Reimbursements-Workers' Comp		0		0	0		0
303,703	386,645	8.00	412,392		Total Personal Services	8.00	461,629	8.00	461,629	0.00	8.00	461,629
<u>Materials & Services</u>												
2,404	2,666		0	521100	Office Supplies		0		0	0		0
6,978	44,270		12,000	521110	Computer Software		12,500		12,500	0		12,500
0	2,199		2,000	521111	Computer Supplies		1,500		1,500	0		1,500
0	40		0	521240	Graphics/Reprographic Supplies		0		0	0		0
905	0		0	521260	Printing Supplies		0		0	0		0
0	7		0	521290	Other Supplies		0		0	0		0
.57	226		0	521310	Subscriptions		0		0	0		0
0	50		50	521320	Dues		100		100	0		100
0	33		0	521400	Fuels & Lubricants		0		0	0		0
480	968		0	521540	Maintenance & Repairs Supplies-Equipment		0		0	0		0
11,177	11,352		0	524110	Accounting and Audit Fees		0		0	0		0
326	0		0	524120	Legal Fees		0		0	0		0
11,019	56,617		54,300	524190	Misc. Professional Services		66,500		66,500	0		66,500

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Budget and Finance)												
0	460		0	525610	Maintenance & Repairs Services-Building		0		0		0	0
9,907	18,715		10,000	525640	Maintenance & Repairs Services-Equipment		15,000		15,000		0	15,000
220	0		0	525710	Equipment Rental		0		0		0	0
0	2,312		32,832	525740	Capital Lease Payments-Furniture & Equipment		30,310		30,310		0	30,310
1,070	0		1,720	526200	Ads & Legal Notices		500		500		0	500
11,484	1,259		16,000	526310	Printing Services		15,500		15,500		0	15,500
1,046	104		1,000	526320	Typesetting & Reprographics Services		1,000		1,000		0	1,000
49,328	0		31,000	526420	Postage		30,500		30,500		0	30,500
2,082	2,009		3,000	526500	Travel		3,350		3,350		0	3,350
0	0		0	526510	Mileage Reimbursement		1,000		1,000		0	1,000
0	0		90,457	526612	Disposal Operations-Landfill Disposal		160,083		160,083		0	160,083
0	14,293		0	526700	Temporary Help Services		0		0		0	0
4,486	4,708		7,500	526800	Training, Tuition, Conferences		7,625		7,625		0	7,625
23,459	0		817,509	528100	License, Permits, Payments to Other Agencies		651,733		637,980		0	637,980
680	47		0	529500	Meetings		100		100		0	100
137,108	162,335		1,079,368		Total Materials & Services		997,301		983,548		0	983,548
440,811	548,980	8.00	1,491,760		TOTAL EXPENDITURES	8.00	1,458,930	8.00	1,445,177	0.00	0	8.00 1,445,177

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Operations)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
48,233	50,256	1.00	55,620		Senior Manager	1.00	56,501	1.00	56,501	2,823	1.00	59,324
0	0	1.00	47,508		Sr. Solid Waste Planner	1.00	48,591	1.00	48,591	0	1.00	48,591
38,965	43,472		0		Assoc. Solid Waste Planner		0		0	0		0
0	29,726	1.00	39,081		Assoc. Management Analyst	1.00	44,074	1.00	44,074	0	1.00	44,074
0	2,335		0		Asst. Solid Waste Planner		0		0	0		0
0	50,453	3.00	105,190		Associate Program Supervisor	3.00	119,538	3.00	119,538	0	3.00	119,538
15,535	18,595	5.00	151,343		Hazardous Waste Specialist	5.00	155,218	5.00	155,218	0	5.00	155,218
0	34,213	1.00	37,548		Senior Service Supervisor	1.00	41,196	1.00	41,196	0	1.00	41,196
74,348	59,739	2.00	64,877		Service Supervisor	2.00	68,904	2.00	68,904	0	2.00	68,904
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)							
0	32,938		0		Temporary		0		0	0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)							
62,518	119,777	17.00	322,412		Hazardous Waste Technician	17.00	490,642	17.00	490,642	0	17.00	490,642
202,268	238,062	14.00	300,191		Scalehouse Technician	14.00	330,733	14.00	330,733	0	14.00	330,733
				511225	WAGES-REGULAR EMPLOYEES (part time)							
0	11,724		0		Hazardous Waste Technician		0		0	0		0
52,151	88,559	2.15	47,336		Scalehouse Technician	2.15	48,022	2.15	48,022	0	2.15	48,022
				511231	WAGES-TEMPORARY EMPLOYEES (full time)							
0	25,631	1.00	28,233		Temporary		0		0	0		0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
42,559	18,149		0		Temporary		0		0	0		0
34,962	74,946		62,500	511400	OVERTIME		53,500		53,500	0		53,500
175,852	282,983		492,557	512000	FRINGE		626,474		626,474	1,214		627,688
45,804	0		0		Service Reimbursements-Workers' Comp		0		0	0		0
793,195	1,181,558	48.15	1,754,396		Total Personal Services	47.15	2,083,393	47.15	2,083,393	0.00	4,037	2,087,430

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Operations)												
<u>Materials & Services</u>												
32,109	18,736	15,361	521100	Office Supplies	14,360	14,360	0	14,360				
817	5,533	8,000	521110	Computer Software	500	500	0	500				
0	553	0	521111	Computer Supplies	4,500	4,500	0	4,500				
0	79	0	521210	Landscape Supplies	0	0	0	0				
10	85	1,804	521220	Custodial Supplies	1,660	1,660	0	1,660				
121	46	0	521240	Graphics/Reprographic Supplies	0	0	0	0				
3	8	0	521250	Tableware/Retail Supplies	0	0	0	0				
2,189	0	7,401	521260	Printing Supplies	6,040	6,040	0	6,040				
577	61,416	96,258	521290	Other Supplies	67,910	67,910	0	67,910				
10	752	0	521291	Packaging Materials	0	0	0	0				
2,542	4,347	0	521292	Small Tools	4,000	4,000	0	4,000				
0	74	0	521293	Promotion Supplies	0	0	0	0				
3,629	6,217	0	521310	Subscriptions	4,070	4,070	0	4,070				
0	790	0	521320	Dues	625	625	0	625				
1,035	4,301	5,500	521400	Fuels & Lubricants	4,160	4,160	0	4,160				
2,540	178	0	521510	Maintenance & Repairs Supplies-Building	0	0	0	0				
1,845	0	0	521520	Maintenance & Repairs Supplies-Grounds	0	0	0	0				
0	175	2,500	521530	Maintenance & Repairs Supplies-Vehicles	1,500	1,500	0	1,500				
92	1,388	114,300	521540	Maintenance & Repairs Supplies-Equipment	103,930	103,930	0	103,930				
9,500	0	0	523200	Merchandise for Resale-Retail	200	200	0	200				
0	0	1,900	523900	Freight In	0	0	0	0				
0	2,300	0	524110	Accounting and Audit Fees	0	0	0	0				
1,798	0	0	524120	Legal Fees	0	0	0	0				
197	0	13,900	524130	Promotion/Public Relations	11,100	11,100	0	11,100				
108,969	263,201	606,467	524190	Misc. Professional Services	1,505,046	1,602,386	0	1,602,386				
29,675	7,555	55,000	524210	Data Processing Services	51,200	51,200	0	51,200				
120	9,557	27,000	525110	Utilities-Electricity	48,000	48,000	0	48,000				
30,687	6,565	48,000	525120	Utilities-Water & Sewer	48,000	48,000	0	48,000				
3,270	1,779	0	525200	Cleaning Services	0	0	0	0				
5,943	5,304	18,000	525610	Maintenance & Repairs Services-Building	13,300	13,300	0	13,300				
2,257	2,545	2,000	525620	Maintenance & Repairs Services-Grounds	0	0	0	0				
47	342	2,500	525630	Maintenance & Repairs Services-Vehicles	4,000	4,000	0	4,000				
22,441	87,526	150,250	525640	Maintenance & Repairs Services-Equipment	137,120	137,120	0	137,120				
0	60	0	525690	Maintenance & Repairs Services-Other	0	0	0	0				
1,621	2,981	4,100	525710	Equipment Rental	3,000	3,000	0	3,000				
191,556	120,957	0	525720	Rentals - Land & Building	14,000	14,000	0	14,000				
0	0	120,000	525733	Operating Lease Payments-Other	0	0	0	0				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Operating Account (Operations)													
0	0	0	525740	Capital Lease Payments-Furniture & Equipment	42,800	42,800	(15,000)	27,800			0	4,480	
9,543	8,026	4,580	526200	Ads & Legal Notices	4,480	4,480	0	4,480			0	34,300	
13,964	9,051	35,700	526310	Printing Services	34,300	34,300	0	34,300			0	300	
5,635	2,152	0	526320	Typesetting & Reprographics Services	300	300	0	300			0	28,032	
17,563	22,244	37,540	526410	Telephone	28,032	28,032	0	28,032			0	800	
2,938	37	1,000	526420	Postage	800	800	0	800			0	2,000	
0	0	0	526430	Catalogues & Brochures	2,000	2,000	0	2,000			0	0	
252	833	0	526440	Delivery Service	0	0	0	0			0	7,300	
3,999	12,068	12,725	526500	Travel	7,300	7,300	0	7,300			0	6,160	
0	0	0	526510	Mileage Reimbursement	6,160	6,160	0	6,160			0	5,059,114	
5,957,853	8,057,597	7,684,159	526610	Disposal Operations	5,097,712	5,059,114	0	5,059,114			0	9,738,578	
7,548,476	9,831,857	10,858,637	526611	Disposal Operations-Transportation	9,922,794	9,738,578	0	9,738,578			0	19,790,622	
12,865,993	17,261,739	18,837,873	526612	Disposal Operations-Landfill Disposal	20,164,846	19,790,622	0	19,790,622			0	1,588,000	
24,797	902,472	974,400	526613	Disposal Operations-Hazardous Material	1,588,000	1,588,000	0	1,588,000			0	30,000	
0	0	0	526700	Temporary Help Services	30,000	30,000	0	30,000			0	55,650	
13,945	34,292	61,205	526800	Training, Tuition, Conferences	55,650	55,650	0	55,650			0	49,800	
9,834	21,672	74,000	526910	Uniform Supply & Cleaning Services	49,800	49,800	0	49,800			0	80,000	
0	0	0	526911	Disposal Protective Gear	80,000	80,000	0	80,000			0	17,875	
227,862	495,088	20,875	528100	License, Permits, Payments to Other Agencies	17,875	17,875	0	17,875			0	350	
0	396	0	528310	Real Property Taxes	350	350	0	350			0	500	
3,045	1,185	0	529500	Meetings	500	500	0	500			0	38,667,222	
27,161,299	37,276,059	39,902,935	Total Materials & Services		39,181,920	38,682,222	(15,000)	38,667,222			0.00	(10,963)	
27,954,494	38,457,617	48.15	41,657,331	TOTAL EXPENDITURES		47.15	41,265,313	47.15	40,765,615	0.00	(10,963)	47.15	40,754,652

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Engineering & Analysis)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
47,930	53,188	1.00	58,832		Manager	1.00	62,055	1.00	62,055	0	1.00	62,055
75,838	82,963	3.00	142,653		Sr. Engineer	3.00	150,752	3.00	150,752	0	3.00	150,752
66,173	73,067	2.00	84,408		Assoc. Engineer	2.00	86,067	2.00	86,067	0	2.00	86,067
44,225	72,509	2.00	104,761		Sr. Solid Waste Planner	2.00	103,538	2.00	103,538	0	2.00	103,538
0	42,596	1.00	54,604		Construction Coordinator	1.00	56,292	1.00	56,292	0	1.00	56,292
32,983	36,645	1.00	41,008		Assoc. Solid Waste Planner	1.00	41,984	1.00	41,984	0	1.00	41,984
46,737	23,323		0		Sr. Management Analyst		0		0	0		0
0	9,771		0		Asst. Solid Waste Planner		0		0	0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	13,016		0		Program Assistant 2		0		0	0		0
10,351	11,334		0		Program Assistant 1		0		0	0		0
				511231	WAGES-TEMPORARY EMPLOYEES (full time)							
0	0	0.50	9,429		Temporary	0.50	10,127	0.50	10,127	0	0.50	10,127
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
3,863	0		0		Temporary		0		0	0		0
95,080	126,997		158,622	512000	FRINGE		181,340		181,340	0		181,340
6,335	0		0		Service Reimbursements-Workers' Comp		0		0	0		0
429,515	545,409	10.50	654,317		Total Personal Services	10.50	692,155	10.50	692,155	0.00	0	692,155
<u>Materials & Services</u>												
650	1,428		0	521100	Office Supplies		0		0	0		0
409	811		0	521110	Computer Software		0		0	0		0
0	14		600	521240	Graphics/Reprographic Supplies		200		200	0		200
38	351		0	521290	Other Supplies		0		0	0		0
1,386	1,138		500	521310	Subscriptions		1,160		1,160	0		1,160
334	987		1,250	521320	Dues		1,500		1,500	0		1,500
0	61		0	521400	Fuels & Lubricants		0		0	0		0
311	0		0	524120	Legal Fees		0		0	0		0
366,813	57,042		125,000	524190	Misc. Professional Services		122,500		149,923	0		149,923
0	37		0	525610	Maintenance & Repairs Services-Building		0		0	0		0
680	0		0	525620	Maintenance & Repairs Services-Grounds		0		0	0		0
78	78		0	525640	Maintenance & Repairs Services-Equipment		0		0	0		0

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Engineering & Analysis)												
620	0	125	525710		Equipment Rental		125		125	0		125
23,959	2,520	6,000	526200		Ads & Legal Notices		4,550		4,550	0		4,550
2,516	1,151	8,400	526310		Printing Services		5,000		5,000	0		5,000
2,690	1,712	50	526320		Typesetting & Reprographics Services		400		400	0		400
3,746	2,404	0	526410		Telephone		0		0	0		0
1,232	0	0	526420		Postage		0		0	0		0
386	0	0	526440		Delivery Service		0		0	0		0
8,024	4,716	8,700	526500		Travel		6,800		6,800	0		6,800
0	0	0	526510		Mileage Reimbursement		1,000		1,000	0		1,000
19	0	0	526700		Temporary Help Services		0		0	0		0
3,364	5,637	7,150	526800		Training, Tuition, Conferences		7,400		7,400	0		7,400
214	0	0	526910		Uniform Supply & Cleaning Services		0		0	0		0
650	7,979	5,000	528100		License, Permits, Payments to Other Agencies		5,100		5,100	0		5,100
6,368	0	0	528310		Real Property Taxes		0		0	0		0
3,495	338	300	529500		Meetings		300		300	0		300
0	6	0	529800		Miscellaneous		0		0	0		0
<hr/>												
427,982	88,410		163,075		Total Materials & Services		156,035		183,458	0		183,458
<hr/>												
857,497	633,819	10.50	817,392		TOTAL EXPENDITURES	10.50	848,190	10.50	875,613	0.00	0	10.50 875,613

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Waste Reduction)												
<u>Personal Services</u>												
					511121 SALARIES-REGULAR EMPLOYEES (full time)							
49,694	51,680	1.00	59,842		Manager	1.00	62,055	1.00	62,055	0	1.00	62,055
39,039	74,528	2.00	90,342		Senior Program Supervisor	2.00	90,264	2.00	90,264	0	2.00	90,264
83,300	74,211	1.00	43,061		Sr. Solid Waste Planner	1.00	46,278	1.00	46,278	0	1.00	46,278
92,365	102,779	3.00	117,464		Assoc. Solid Waste Planner	5.00	186,786	5.00	186,786	0	5.00	186,786
21,397	0		0		Sr. Management Analyst		0		0	0		0
34,972	33,169		0		Assoc. Management Analyst		0		0	0		0
25,164	28,544		0		Asst. Management Analyst		0		0	0		0
0	0	2.00	63,258		Asst. Solid Waste Planner		0		0	0		0
0	25,792		0		Senior Public Affairs Specialist		0		0	0		0
29,206	9,028		0		Assoc. Public Affairs Specialist		0		0	0		0
					511131 SALARIES-TEMPORARY EMPLOYEES (full time)							
0	13,868		0		Temporary		0		0	0		0
					511221 WAGES-REGULAR EMPLOYEES (full time)							
8,308	29,568		0		Program Assistant 2		0		0	0		0
65,749	45,886		0		Program Assistant 1		0		0	0		0
					511225 WAGES-REGULAR EMPLOYEES (part time)							
0	4,840		0		Program Assistant		0		0	0		0
					511231 WAGES-TEMPORARY EMPLOYEES (full time)							
0	21,294		0		Temporary		0		0	0		0
					511235 WAGES-TEMPORARY EMPLOYEES (part time)							
4,362	50,903	0.50	18,000		Temporary		0		0	0		0
696	2,338		0		511400 OVERTIME		0		0	0		0
146,593	162,608		134,536		512000 FRINGE		142,592		142,592	0		142,592
9,352	0		0		Service Reimbursements-Workers' Comp		0		0	0		0
610,197	731,036	9.50	526,503		Total Personal Services	9.00	527,975	9.00	527,975	0.00	9.00	527,975
<u>Materials & Services</u>												
4,862	1,385		1,200	521100	Office Supplies		0		0	0		0
475	34,482		0	521110	Computer Software		0		0	0		0
140	0		0	521210	Landscape Supplies		0		0	0		0
8,150	4,538		15,800	521240	Graphics/Reprographic Supplies		1,900		1,900	0		1,900
1,963	276		0	521260	Printing Supplies		0		0	0		0
19,774	4,513		9,000	521290	Other Supplies		9,700		9,700	0		9,700
0	0		550	521291	Packaging Materials		250		250	0		250
6,569	5,127		500	521293	Promotion Supplies		21,100		3,600	0		3,600

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET				FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Waste Reduction)															
4,362	3,755	1,610		521310	Subscriptions		1,682		1,682						1,682
715	872	675		521320	Dues		675		625						625
0	10	0		521400	Fuels & Lubricants		0		0						0
0	1,324	0		521540	Maintenance & Repairs Supplies-Equipment		0		0						0
265,814	196,343	0		524130	Promotion/Public Relations		0		0						0
736,539	615,639	747,000		524190	Misc. Professional Services		702,500		267,000			25,000			292,000
0	22,183	0		524210	Data Processing Services		0		0						0
0	205	0		525630	Maintenance & Repairs Services-Vehicles		0		0						0
1,060	12,189	0		525640	Maintenance & Repairs Services-Equipment		0		0						0
2,710	3,563	0		525710	Equipment Rental		0		0						0
6,804	407	0		525720	Rentals - Land & Building		0		0						0
0	8,627	0		525740	Capital Lease Payments-Furniture & Equipment		0		0						0
81,654	43,746	2,000		526200	Ads & Legal Notices		3,250		3,250						3,250
22,658	68,270	25,500		526310	Printing Services		44,975		44,975						44,975
10,800	10,718	5,050		526320	Typesetting & Reprographics Services		2,450		2,450						2,450
1,222	175	0		526410	Telephone		0		0						0
19	605	0		526420	Postage		0		0						0
668	96	300		526440	Delivery Service		300		300						300
17,531	14,573	6,950		526500	Travel		6,950		6,950						6,950
2,151	0	0		526700	Temporary Help Services		0		0						0
9,073	12,383	4,000		526800	Training, Tuition, Conferences		5,200		5,200						5,200
0	260	0		526900	Miscellaneous Purchased Services		0		0						0
1,439,020	1,171,132	778,313		528100	License, Permits, Payments to Other Agencies		0		0						0
				528410	Grants		773,000		533,000						533,000
2,648	19,567	17,400		529500	Meetings		27,280		27,280						27,280
0	5	0		529800	Miscellaneous		0		0						0
2,647,381	2,256,968		1,615,848		Total Materials & Services		1,601,212		908,162			25,000			933,162
3,257,578	2,988,004	9.50	2,142,351		TOTAL EXPENDITURES	9.00	2,129,187	9.00	1,436,137	0.00	25,000	9.00	1,461,137		

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT
Operating Account (Planning and Technical Services)													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	1.00	45,236		Manager	1.00	52,076	1.00	52,076			1.00	52,076
0	0	1.00	41,034		Sr. Solid Waste Planner	1.00	46,277	1.00	46,277			1.00	46,277
0	0	2.00	80,278		Assoc. Solid Waste Planner	2.00	78,057	2.00	78,057			2.00	78,057
0	0	2.00	80,302		Sr. Management Analyst	2.00	84,351	2.00	84,351			2.00	84,351
0	0		0		Service Supervisor		0		0	1.00	39,787	1.00	39,787
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	0		0		Temporary		0		0	4.50	85,295	4.50	85,295
0	0		0	511400	OVERTIME		0		0				0
0	0		81,462	512000	FRINGE		96,482		96,482		34,297		130,779
0	0	6.00	328,312		Total Personal Services	6.00	357,243	6.00	357,243	5.50	159,379	11.50	516,622
<u>Materials & Services</u>													
0	0		0	521100	Office Supplies		0		0		150		150
0	0		4,080	521110	Computer Software		4,920		4,920				4,920
0	0		0	521220	Custodial Supplies		0		0		350		350
0	0		1,560	521240	Graphics/Reprographic Supplies		1,500		1,500				1,500
0	0		1,300	521260	Printing Supplies		1,200		1,200				1,200
0	0		0	521290	Other Supplies		0		0		3,650		3,650
0	0		0	521292	Small Tools		0		0		1,500		1,500
0	0		1,112	521310	Subscriptions		1,275		1,275				1,275
0	0		835	521320	Dues		1,000		1,000				1,000
0	0		0	521400	Fuels & Lubricants		0		0		2,500		2,500
0	0		442,000	524190	Misc. Professional Services		531,500		422,231		(155,731)		266,500
0	0		675	525640	Maintenance & Repairs Services-Equipment		500		500		800		1,300
0	0		0	525710	Equipment Rental		0		0		12,000		12,000
0	0		12,781	525740	Capital Lease Payments-Furniture & Equipment		18,871		18,871				18,871
0	0		1,020	526200	Ads & Legal Notices		1,000		1,000				1,000
0	0		13,900	526310	Printing Services		9,700		9,700				9,700
0	0		1,040	526320	Typesetting & Reprographics Services		1,350		1,350				1,350
0	0		3,120	526420	Postage		2,350		0				0
0	0		7,940	526500	Travel		8,250		8,250				8,250
0	0		5,160	526800	Training, Tuition, Conferences		4,850		4,850				4,850
0	0		0	526910	Uniform Supply & Cleaning Services		0		0		2,000		2,000
0	0		1,040	529500	Meetings		950		950				950
0	0		497,563		Total Materials & Services		589,216		477,597		(132,781)		344,816
0	0	6.00	825,875		TOTAL EXPENDITURES	6.00	946,459	6.00	834,840	5.50	26,598	11.50	861,438

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Operating Account (Recycling Information and Education)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0	0.40	16,584		Senior Program Supervisor	0.40	19,650		0		0	0
0	0	1.00	38,600		Senior Public Affairs Specialist	1.00	39,983	1.00	39,983	0	1.00	39,983
0	0	2.00	66,000		Assoc. Public Affairs Specialist	2.00	70,770	2.00	70,770	0	2.00	70,770
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0	4.00	91,280		Program Assistant 2	4.00	99,780	4.00	99,780	0	4.00	99,780
				511225	WAGES-REGULAR EMPLOYEES (part time)							
0	0	0.50	11,350		Program Assistant 2	0.50	12,319	0.50	12,319	0	0.50	12,319
				511235	WAGES-TEMPORARY EMPLOYEES (part time)							
0	0	0.15	2,290		Temporary	0.15	3,191	0.15	3,191	0	0.15	3,191
0	0		6,600	511400	OVERTIME		6,864		6,864	0		6,864
0	0		79,119	512000	FRINGE		107,579		99,129	0		99,129
0	0	8.05	311,823		Total Personal Services	8.05	360,136	7.65	332,036	0.00	0	332,036
<u>Materials & Services</u>												
0	0		3,330	521100	Office Supplies		470		470	0		470
0	0		2,100	521110	Computer Software		1,212		1,212	0		1,212
0	0		3,125	521240	Graphics/Reprographic Supplies		1,950		1,950	0		1,950
0	0		675	521260	Printing Supplies		550		550	0		550
0	0		1,675	521290	Other Supplies		1,400		1,400	0		1,400
0	0		10,430	521293	Promotion Supplies		7,390		7,390	0		7,390
0	0		1,665	521310	Subscriptions		1,708		1,708	0		1,708
0	0		180	521320	Dues		205		205	0		205
0	0		1,050	521540	Maintenance & Repairs Supplies-Equipment		250		250	0		250
0	0		65,000	524130	Promotion/Public Relations		68,000		68,000	0		68,000
0	0		3,650	524190	Misc. Professional Services		300		300	0		300
0	0		4,000	524210	Data Processing Services		10,000		10,000	0		10,000
0	0		1,830	525640	Maintenance & Repairs Services-Equipment		1,590		1,590	0		1,590
0	0		1,570	525710	Equipment Rental		3,900		3,900	0		3,900
0	0		42,530	525740	Capital Lease Payments-Furniture & Equipment		50,415		50,415	0		50,415

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET				FISCAL YEAR 1993-94				PROPOSED		APPROVED		REVISION		REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Operating Account (Recycling Information and Education)																		
0	0		49,025	526200	Ads & Legal Notices		43,525		43,525			0			43,525			
0	0		28,485	526310	Printing Services		38,005		38,005			0			38,005			
0	0		2,550	526320	Typesetting & Reprographics Services		3,100		3,100			0			3,100			
0	0		3,785	526500	Travel		6,485		6,485			0			6,485			
0	0		3,695	526800	Training, Tuition, Conferences		2,545		2,545			0			2,545			
0	0		2,350	529500	Meetings		2,240		2,240			0			2,240			
0	0		232,700		Total Materials & Services		245,240		245,240			0			245,240			
0	0	8.05	544,523		TOTAL EXPENDITURES	8.05	605,376	7.65	577,276	0.00		0		7.65	577,276			

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Debt Service Account												
<u>Requirements</u>												
					Metro Central Financing							
0	560,000		1,175,000	533210	Revenue Bond-Principal		1,250,000		1,250,000	0		1,250,000
1,359,423	1,631,308		1,579,458	533220	Revenue Bond-Interest		1,505,813		1,505,813	0		1,505,813
					Fibre Based Fuel Project							
0	0		0	533210	Revenue Bond-Principal		81,665		81,665	0		81,665
0	0		0	533220	Revenue Bond-Interest		53,045		53,045	0		53,045
1,359,423	2,191,308		2,754,458		Total Requirements		2,890,523		2,890,523	0		2,890,523
Landfill Closure Account												
<u>Materials & Services</u>												
0	499		0	521100	Office Supplies		0		0	0		0
0	5,865,926		6,151,481	521290	Other Operating Supplies		500,000		500,000	0		500,000
0	56		0	521400	Fuels & Lubricants		0		0	0		0
0	3,246,357		9,529,000	524190	Other Construction Services		9,292,500		9,392,500	0		9,392,500
0	205		0	525120	Utilities - Water and Sewer Charges		0		0	0		0
0	49		0	525640	Maintenance & Repair Svc - Equip		0		0	0		0
0	1,136		0	526200	Advertising and Legal Notices		0		0	0		0
0	520		0	526310	Printing Services		0		0	0		0
0	1,289		0	526320	Typesetting and Reprographic Services		0		0	0		0
0	1,611		0	526410	Communications - Telephone		0		0	0		0
0	128,412		530,000	526900	Other Purchased Services		455,000		455,000	0		455,000
0	302		0	528100	Licences Permits & Payments		0		0	0		0
0	9,246,362		16,210,481		Total Materials & Services		10,247,500		10,347,500	0		10,347,500
<u>Capital Outlay</u>												
773,379	0		0	574130	Engineering Services		0		0	0		0
942	0		0	574190	Other Construction Services		0		0	0		0
1,843,719	0		0	574510	Const. Work/Materials-Impvmts Other than Bldgs.		0		0	0		0
457	0		0	574571	Const. Work/Materials-Final Cover & Imp.		0		0	0		0
2,618,497	0		0		Total Capital Outlay		0		0	0		0
2,618,497	9,246,362		16,210,481		Total Requirements		10,247,500		10,347,500	0		10,347,500

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Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Construction Account													
<u>Personal Services</u>													
40,627	0		0	511121	SALARIES-REGULAR EMPLOYEES (full time)								
2,703	0		0	512000	FRINGE		0		0		0		0
905	0		0		Service Reimbursements-Workers' Comp		0		0		0		0
44,235	0	0.00	0		Total Personal Services	0.00	0	0.00	0	0.00	0	0.00	0
<u>Capital Outlay</u>													
METRO CENTRAL													
15,620	0		0	571100	Purchased Land		0		0		0		0
0	318,506		60,000	574130	Engineering Services		0		0		0		0
9,688,533	15,299		1,030,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.	130,000		130,000			130,000		130,000
76,436	0		0	574560	Const. Work/Materials-Railroad Equip/Facilities		0		0		0		0
FIBRE BASED FUEL PROJECT													
0	0		0	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.	1,650,000		1,650,000			1,650,000		1,650,000
9,780,589	333,805		1,090,000		Total Capital Outlay	1,780,000		1,780,000			1,780,000		1,780,000
9,824,824	333,805	0.00	1,090,000		Total Requirements	0.00	1,780,000	0.00	1,780,000	0.00	0	0.00	1,780,000

Renewal & Replacement Account

<u>Requirements</u>													
0	0		540,000	574520	Const. Work/Materials-Bldg., Exhibits & Rel.	510,000		510,000			0		510,000
0	0		540,000		Total Requirements	510,000		510,000			0		510,000

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
General Account												
<u>Materials & Services</u>												
BUDGET & FINANCE												
0	278			0	525640							
0	28,061			0	525740							
OPERATIONS												
0	19,633			0	525733							
WASTE REDUCTION												
0	5,652			0	521290							
0	21,058			0	525740							
0	74,682			0								
Total Materials & Services												
							0		0			0
<u>Capital Outlay</u>												
BUDGET AND FINANCE												
0	2,480			0	571400							
23,120	24,274		25,000	571500			23,500		23,500			23,500
OPERATIONS												
8,600	490			0	571200							
35,808	93,018		85,500	571400			70,000		70,000	15,000		85,000
145,632	4,939		3,000	571500			12,800		12,800			12,800
0	43,315			0	574520							
0	2,824		110,000	574571			80,000		80,000			80,000
WASTE REDUCTION												
3,036	16,964			0	571400							
2,677	13,375			0	571500							
0	0		80,000	574520			15,000		15,000			15,000
ADMINISTRATION												
395	1,835		5,778	571500			6,810		6,810			6,810
SYSTEMS ENGINEERING												
2,557	0			0	571500							
RECYCLING INFORMATION AND EDUCATION												
0	1,936		2,325	571500			4,500		4,500			4,500

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
General Account												
METRO SOUTH												
1,738,813	0		0	571200	Purchases-Improvements Other than Buildings		0		0			0
232	0		0	571300	Purchases-Buildings, Exhibits & Related		0		0			0
96,693	0		0	571400	Purchases-Equipment & Vehicles		0		0			0
1,546,478	253,195		0	574130	Engineering Services		20,000		20,000			20,000
3,517	0		0	574190	Other Construction Services		0		0			0
859,617	3,276		0	574520	Construction Work-Improvements		133,000		13,000			13,000
41,518	1,006,585		230,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0		0			0
ST. JOHNS LANDFILL												
253,121	0		0	571200	Improvements Other Than Building		0		0			0
0	7,969		0	574130	Engineering Services		0		0			0
650,362	179,741		0	574571	Const. Work/Materials-Final Cover & Imp.		0		0			0
METRO CENTRAL IMPROVEMENTS												
0	0		45,000	574130	Engineering Services		30,000		30,000			30,000
0	0		65,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		180,000		150,000			150,000
COMPOST FACILITY												
0	25,957		0	574130	Engineering Services		0		0			0
0	84,797		400,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		150,000		0			0
5,412,176	1,766,970		1,051,603		Total Capital Outlay		725,610		425,610		15,000	440,610
5,412,176	1,841,652		1,051,603		Total Requirements		725,610		425,610		15,000	440,610

Master Project Account

<u>Requirements</u>												
Reidel Compost Facility-Series A												
0	0	600,000	533210	Revenue bond-Principal		600,000	0	0	0		0	0
1,422,342	1,010,970	1,849,217	533220	Revenue Bond-Interest		1,683,850	0	0	0		0	0
Reidel Compost Facility-Series One												
282,011	209,494	385,000	533220	Revenue Bond-Interest		350,000	350,000	0	350,000		0	350,000
0	0	0	533220	Wilsonville Transfer Station Revenue Bond-Interest		583,013	583,013	0	583,013		0	583,013
1,704,353	1,220,464	2,834,217		Total Requirements		3,216,863	933,013	0	933,013		0	933,013

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
General Expenses													
<u>Interfund Transfers</u>													
1,336,285	2,174,365	2,904,312	581610	581610	Trans. Indirect Costs to Support Srvs. Fund	2,596,260	2,541,165			0		2,541,165	
99,590	159,201	191,724	581513	581513	Trans. Indirect Costs to Bldg. Fund (Metro Center)	0	0			0		0	
0	0	40,398	581513	581513	Trans. Indirect Costs to Bldg. Fund (Regional Center)	191,885	194,199			0		194,199	
46,267	66,945	74,611	581615	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen1	76,087	81,897			0		81,897	
0	48,369	32,599	581615	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' C.	50,997	50,997			0		50,997	
0	0	25,000	582513	582513	Trans. Resources to Building Fund	0	0			0		0	
207,895	245,714	278,000	582140	582140	Trans. Resources to Planning Fund	325,875	324,125			0		324,125	
800,560	577,958	0	582142	582142	Trans. Resources to Plan. & Developmt Fund	0	0			0		0	
15,049	0	0	582761	582761	Trans. Resources to Smith/Bybee	0	0			0		0	
140,102	464,064	441,235	582768	582768	Trans. Resources to Rehab. & Enhance. Fund	432,977	425,623			0		425,623	
137,112	143,823	0	583610	583610	Trans. Direct Costs to Supp. Srvs. Fund	56,181	56,181			0		56,181	
500,000	400,000	400,000	583615	583615	Trans. Direct Costs to Risk Mgmt Fund-EIL	475,000	475,000			0		475,000	
0	4,525	15,045	583761	583761	Trans. Direct Costs to Smith/Bybee Lakes Fund	18,700	18,700			0		18,700	
0	0	390,000	582140	582140	Trans. Resources to Planning Fund	0	0			0		0	
3,282,860	4,284,964	4,792,924			Total Interfund Transfers	4,223,962	4,167,887			0		4,167,887	
<u>Contingency and Unappropriated Balance</u>													
0	0	5,615,623	599999	599999	Contingency	6,027,571	6,027,571			0		6,027,571	
35,021,234	28,115,583	7,884,666	599990	599990	Unappropriated Fund Balance	12,099,960	11,737,953			240,599		11,978,552	
35,021,234	28,115,583	13,500,289			Total Contingency and Unappropriated Balance	18,127,531	17,765,524			240,599		18,006,123	
92,181,634	90,272,813	100.70	90,812,850		TOTAL REVENUE FUND EXPENDITURES	99.20	89,587,707	98.80	85,361,253	5.50	296,234	104.30	85,657,487

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
					<u>Resources</u>							
469,650	178,994	701,886	305000		Fund Balance		425,272		36,000		299,000	335,000
175,539	315,931		331110		Federal Grants-Operating-Categorical-Direct							
		0			FY 93 FTA I-205/Milwaukie		301,750		312,800		0	312,800
		0			FY 94 FTA South AA/DEIS		1,252,000		1,265,600		0	1,265,600
		34,990			FY 92 UMTA Sec. 8		0		0		0	0
		20,000			FY 91 UMTA Sec 8(OR-08-0063)		0		0		0	0
		5,000			FY 88 UMTA Sec 8 (OR-08-0051)		0		0		0	0
		718,250			FY 92 UMTA I-205/Milwaukie		0		0		0	0
		50,000			National Parks Service		0		0		0	0
		827,553			FY 92/93 U.S. Fish & Wildlife Service		0		0		0	0
		550,000			FEMA (Mapping)		302,500		258,500		0	258,500
		40,000			FEMA (OEM)		41,066		43,533		(5,533)	38,000
		75,000			Water Quality		305,000		296,000		0	296,000
		20,000			US Geological Services		0		0		0	0
0	0		331120		Federal Grants-Operating-Categorical Indirect							
		0			FY 94 PL\ODOT		694,313		694,313		0	694,313
		641,059			FY 93 PL\ODOT		0		0		0	0
		0			FY 94 Sec 8 - ODOT		217,000		217,000		0	217,000
		219,925			FY 93 Sec 8 - ODOT		30,000		30,000		0	30,000
		0			FY 94 STP - ODOT\FHWA		300,000		300,000		0	300,000
		234,800			FY 93 STP - ODOT\FHWA		808,665		808,665		0	808,665
		0			FY 94 HPR - FHWA		117,382		117,382		0	117,382
		95,275			FY 93 HPR - FHWA		0		0		0	0
		0			FY 93 FHWA (Trans/Land Use Model)		180,000		180,000		100,000	280,000
		0			FY 93 FHWA (LUTRAC)		110,000		110,000		0	110,000
		402,581			FY 93 STP		0		0		715,501	715,501
		0			FY 93 Transit Station Area Planning Grant		835,500		855,000		145,000	1,000,000
		300,000			FY 93 Hillsboro PE/FEIS(Tri-Met)		389,500		391,000		0	391,000
		408,000			FY 91 Hillsboro AA (Tri-Met)		0		0		0	0
					FHWA 1000 Friends Grant		0		0		70,000	70,000
572,583	787,362		334110		State Grants-Operating-Categorical-Direct							
		0			FY 94 ODOT Supplemental		225,000		225,000		0	225,000
		225,000			FY 93 ODOT Supplemental		358,008		358,008		327,408	685,416
		290,908			FY 93 ODOT STP		0		0		95,093	95,093
		124,900			DEQ (Air Quality)		46,500		61,600		0	61,600
		15,750			ODOT - Western Bypass		20,000		20,000		0	20,000
		15,047			DEQ		0		0		0	0
0	0		334120		State Grants-Operating-Categorical-Indirect							
		1,052,000			C-TRAN I/S-Vancouver (WSDOT)		427,500		439,200		0	439,200

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Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
0	0			334210	State Grants-Operating-Non-Categorical-Direct		0		0			0
			50,000		DEQ (Fairview Creek)		15,000		15,000			15,000
			25,000		DLCD		0		0	6,500		6,500
			16,000		Oregon Emergency Management		0		0			0
571,340	951,090			337110	Local Grants-Operating-Categorical-Direct							
			0		FY94 Tri-Met General Planning		225,000		225,000	37,500		262,500
			225,000		FY93 Tri-Met General Planning		91,620		91,620	(13,020)		78,600
			33,334		Tri-Met		0		0			0
			0		Portland HTC Study		0		39,447	38,053		77,500
			80,000		C-TRAN - HCT Study		57,263		57,263	55,237		112,500
			0		FY 94 South AA/DEIS Match		0		316,400	0		316,400
			0		I205/Milwaukie AA match-various jurisdictions		0		46,000	0		46,000
			0		I-5 Portland/Vancouver Pre-AA local match		0		24,400	0		24,400
			93,500		FY 90 Westside from Tri-Met		155,000		155,000	0		155,000
0	0			337210	Local Grants-Operating-Non-Categorical-Direct							
			82,500		Water Program		0		0	0		0
			22,500		City of Portland - IPA/EPA		0		0	0		0
			0		Northwest Area Foundation Grant		30,000		30,000	0		30,000
314,990	471,050		581,157	339100	Local Government Dues Assessment		597,563		597,563	0		597,563
28,355	97,674		171,450	339200	Contract Services		125,000		130,000	0		130,000
0	0		2,500	341310	UGB Fees		5,000		5,000	0		5,000
3,952	14,456		30,000	341500	Documents & Publications		72,000		75,000	0		75,000
180	4,915		21,000	341600	Conferences & Workshops		32,500		37,500	0		37,500
0	10,266		20,000	361100	Interest on Investments		15,000		15,000	0		15,000
0	0		345,000	365100	Donations and Bequests		0		50,000	0		50,000
3,675	2,375		715,000	379000	Other Miscellaneous Revenue		56,000		56,000	0		56,000
355,036	540,266		1,917,600	391010	Trans. Resources from Gen1 Fund-Excise Tax		1,736,332		1,719,565	66,706		1,786,271
0	0		0	391010	Trans. Resources from Gen1 Fund-New Rev. Source		899,025		0	0		0
0	73,071		0	391142	Trans. Resources from Planning & Develop.Fund		0		0	0		0
207,895	245,714		668,000	391530	Trans. Resources from S.W. Revenue Fund		325,875		324,125	0		324,125
0	0		20,000	393761	Trans. Direct Costs from Lakes Trust Fund		0		0	0		0
2,703,195	3,693,164		12,187,465		Total Resources		11,825,134		11,029,484	1,937,445		12,966,929

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT
Expenditures													
<u>Personal Services</u>													
511121 SALARIES-REGULAR EMPLOYEES (full time)													
67,714	71,475	1.00	72,703		Senior Director	1.00	75,395	1.00	75,395			1.00	75,395
117,948	122,629	2.00	125,645		Assistant Director	2.00	130,292	2.00	130,292			2.00	130,292
183,723	198,562	6.00	322,787		Manager	5.00	278,802	5.00	278,802			5.00	278,802
0	0		0		Senior Program Supervisor		0		0	3.00	157,327	3.00	157,327
0	0		0		Program Supervisor	4.00	206,555	4.00	206,555	(3.00)	(157,327)	1.00	49,228
0	0	1.00	44,913		Senior Administrative Services Analyst	1.00	48,685	1.00	48,685			1.00	48,685
0	0	2.00	67,581		Assoc. Management Analyst	1.00	38,631	1.00	35,027			1.00	35,027
0	0	1.25	52,298		Senior Public Affairs Specialist	2.00	89,508	2.00	85,555			2.00	85,555
77,955	85,615	6.00	269,483		Senior Regional Planner	7.00	298,281	6.00	255,697			6.00	255,697
41,627	48,826	4.75	199,466		Senior Management Analyst	2.00	88,692	1.00	46,108			1.00	46,108
145,957	245,978	11.00	453,192		Senior Trans. Planner	11.00	496,130	11.00	488,224			11.00	488,224
0	0	1.00	38,149		Assoc Public Affairs Specialist	1.00	36,340	1.00	36,340			1.00	36,340
0	0	1.00	33,744		DP Technical Specialist	1.00	36,536	1.00	36,536			1.00	36,536
62,280	145,810	7.00	249,371		Assoc. Trans. Planner	7.00	266,885	7.00	263,281			7.00	263,281
87,171	114,967	5.00	181,502		Assoc. Regional Planner	5.00	188,501	6.00	219,924	0.90	31,854	6.90	251,778
77,253	94,036	4.00	120,034		Asst. Trans. Planner	4.50	154,071	4.50	145,928			4.50	145,928
0	0	1.00	30,075		Asst. Management Analyst	2.70	100,707	1.70	65,680			1.70	65,680
0	0	2.00	69,138		Management Technician		0	1.00	25,179			1.00	25,179
19,202	43,988	4.25	122,070		Asst. Regional Planner	8.00	262,539	7.00	220,996			7.00	220,996
29,921	30,898		0		Administrative Assistant		0		0				0
0	0	1.00	28,412		Assistant Administrative Services Analyst	1.00	31,574	1.00	31,574			1.00	31,574
511125 SALARIES-REGULAR EMPLOYEES (part time)													
0	0	0.60	26,668		Senior Trans. Planner		0		0				0
0	0		0		Assistant Regional Planner	0.50	19,316	0.50	15,885			0.50	15,885
511221 WAGES-REGULAR EMPLOYEES (full time)													
26,409	28,131	1.00	29,259		Administrative Secretary	1.00	30,249	1.00	30,249			1.00	30,249
22,171	20,291	3.00	68,440		Secretary	3.00	74,269	3.00	74,269			3.00	74,269
0	44,312	2.00	46,742		Planning Technician		0		0				0
0	0	1.00	18,789		Office Assistant	1.00	21,321	1.00	21,321			1.00	21,321
0	0	1.00	19,904		Program Assistant 1		0		0				0
511231 WAGES - TEMPORARY EMPLOYEES (Full-time)													
28	19,480	0.25	11,314		Temporary Assistance	0.50	9,284	0.50	9,284			0.50	9,284
0	392		0		511400 OVERTIME		0		0				0
269,689	386,204		894,332		512000 FRINGE		1,129,646		1,089,980		12,065		1,102,045
0	0		30,000		Unemployment		0		0				0
21,387	0		0		Service Reimbursements-Workers' Comp		0		0				0
1,250,435	1,701,594	70.10	3,626,011		Total Personal Services	72.20	4,112,209	70.20	3,936,766	0.90	43,919	71.10	3,980,685

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Expenditures												
<u>Materials & Services</u>												
18,130	43,344	57,157	521100	Office Supplies	62,449	44,116	0	44,116		0	44,116	
34,225	59,145	70,419	521110	Computer Software	63,815	62,915	0	62,915		0	62,915	
0	0	8,000	521111	Computer Supplies	8,767	8,767	0	8,767		0	8,767	
1,503	8,773	17,194	521240	Graphics/Reprographic Supplies	22,794	21,794	0	21,794		0	21,794	
0	0	4,435	521260	Printing Supplies	3,300	2,700	0	2,700		0	2,700	
0	0	100	521290	Promotion Supplies	1,000	0	0	0		0	0	
1,579	1,813	4,811	521310	Subscriptions	5,622	5,112	0	5,112		0	5,112	
859	764	5,734	521320	Dues	6,856	6,381	0	6,381		0	6,381	
0	0	5,000	524110	Accounting & Auditing Services	10,000	10,000	0	10,000		0	10,000	
0	0	25,000	524130	Promotion/PR Services	0	0	0	0		0	0	
205,436	619,308	4,785,027	524190	Misc. Professional Services	2,376,236	2,257,236	945,909	3,203,145		945,909	3,203,145	
57,841	0	0	524210	Data Processing Services	0	0	0	0		0	0	
632	31,222	49,851	525640	Maint. & Repairs Services-Equipment	84,600	84,600	0	84,600		0	84,600	
0	4,778	6,800	525710	Equipment Rental	1,500	1,500	0	1,500		0	1,500	
2,743	1,606	33,550	526200	Ads & Legal Notices	15,750	13,000	122,335	135,335		122,335	135,335	
1,862	32,812	209,700	526310	Printing Services	327,300	236,800	10,000	246,800		10,000	246,800	
2,216	4,757	21,250	526320	Typesetting & Reprographics Services	53,500	51,000	0	51,000		0	51,000	
4,672	8,335	12,370	526410	Telephone	12,000	12,000	0	12,000		0	12,000	
0	19	101,450	526420	Postage	45,415	36,365	0	36,365		0	36,365	
626	2,676	2,150	526440	Delivery Services	6,200	6,200	0	6,200		0	6,200	
18,030	25,218	44,000	526500	Travel	52,715	52,565	0	52,565		0	52,565	
0	0	0	526510	Mileage Reimbursement	2,000	2,000	0	2,000		0	2,000	
1,567	14,044	2,500	526700	Temporary Help Services	14,500	14,500	0	14,500		0	14,500	
8,228	10,339	30,500	526800	Training, Tuition, Conferences	42,485	41,235	0	41,235		0	41,235	
92,091	55,735	1,261,664	528100	License, Permits, Payments to Other Agencies	2,276,250	2,006,250	579,690	2,585,940		579,690	2,585,940	
4,613	6,992	15,200	529500	Meetings	22,140	20,160	0	20,160		0	20,160	
999	646	3,004	529800	Miscellaneous	40,750	750	0	750		0	750	
44,293	138,479	223,810	525740	Capital Lease-Furniture & Equipment	267,122	267,122	0	267,122		0	267,122	
502,145	1,070,805	7,000,676		Total Materials & Services	5,825,066	5,265,068	1,657,934	6,923,002		1,657,934	6,923,002	
<u>Capital Outlay</u>												
92,401	73,652	53,843	571500	Purchases-Office Furniture & Equipment	24,100	36,300	3,200	39,500		3,200	39,500	
92,401	73,652	53,843		Total Capital Outlay	24,100	36,300	3,200	39,500		3,200	39,500	

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Expenditures													
<u>Interfund Transfers</u>													
87,125	142,680	183,398	581513		Trans. Indirect Costs to Bldg. Fund-Metro Center	0		0		0		0	
0	0	44,180	581513		Trans. Indirect Costs to Bldg. Fund-Regional Center	271,840		275,152		0		275,152	
303,210	475,462	877,499	581610		Trans. Indirect Costs to Support Svcs. Fund	1,028,681		1,005,862		0		1,005,862	
2,948	29,396	5,309	581615		Trans. Indirect Costs to Risk Mgmt. Fund-Gen1	8,147		9,014		0		9,014	
0	0	20,117	581615		Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp	33,039		33,039		0		33,039	
241,091	0	0	582142		Trans. Resources to Planning & Development Fund	0		0		0		0	
0	0	0	582160		Trans. Resources to Regional Parks/Expo Fund	0		0		114,500		114,500	
25,200	0	0	582610		Trans. Resources to Support Svcs. Fund	0		0		0		0	
19,646	24,058	40,000	583610		Trans. Direct Costs to Support Svcs. Fund	0		0		0		0	
679,220	671,596	1,170,503			Total Interfund Transfers	1,341,707		1,323,067		114,500		1,437,567	
<u>Contingency and Unappropriated Balance</u>													
0	0	291,726	599999		Contingency	421,052		367,283		117,892		485,175	
178,994	175,517	44,706	599990		Unappropriated Fund Balance	101,000		101,000		0		101,000	
178,994	175,517	336,432			Total Contingency and Unappropriated Balance	522,052		468,283		117,892		586,175	
2,703,195	3,693,164	70.10	12,187,465		TOTAL EXPENDITURES	72.20	11,825,134	70.20	11,029,484	0.90	1,937,445	71.10	12,966,929

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Resources												
<u>Resources</u>												
REGIONAL PARKS AND EXPO												
				305000	Fund Balance		0		187,372	(187,372)		0
0	0	0		322000	Boat Ramp Use Permit		1,158		2,000	0		2,000
0	0	0		338000	Local Gov't Shared Revenues-R.V. Registration Fees		31,503		28,330	0		28,330
0	0	0		338200	Local Gov't Shared Revenues-Marine Fuel Tax		153,210		140,929	0		140,929
0	0	0		339200	Intergovernmental Revenue		0		0	187,372		187,372
0	0	0		341700	Grave Openings		112,368		105,698	0		105,698
0	0	0		341710	Cemetery Sales		49,174		40,214	0		40,214
0	0	0		345000	Insurance Recovery Revenue		161		0	0		0
0	0	0		347100	Admissions		447,843		349,215	0		349,215
0	0	0		347110	User Fees		58,582		23,594	0		23,594
0	0	0		347120	Reservation Fees		171,823		137,866	0		137,866
0	0	0		347220	Rental-Buildings		511,448		472,000	0		472,000
0	0	0		347300	Food Service		435,544		432,686	0		432,686
0	0	0		347830	Contract Revenue		741,044		708,000	0		708,000
0	0	0		347900	Other Miscellaneous Revenue		241,956		210,084	0		210,084
0	0	0		347960	Boat Launch Fees		32,335		111,025	0		111,025
0	0	0		361100	Interest Earned		17,012		41,151	0		41,151
0	0	0		365110	Donations		12,307		0	0		0
0	0	0		372100	Reimbursements-Labor		85,185		0	0		0
0	0	0		373500	Sale of Proprietary Assets		27,516		15,264	0		15,264
0	0	0		374000	Parking Fees		615,854		520,000	0		520,000
0	0	0		391010	Trans. of Resources from General Fund		433,088		90,000	(10,000)		80,000
GREENSPACES PLANNING												
0	0	0		305000	Fund Balance		40,000		40,000	(40,000)		0
0	0	0		331110	Federal Grants							
0	0	0			National Parks Service		25,000		25,000	0		25,000
0	0	0			U.S. Fish & Wildlife Service		865,100		865,100	5,000		870,100
0	0	0			U.S. Fish & Wildlife Service (Year 4)		125,000		125,000	0		125,000
0	0	0		337210	Local Grants							
0	0	0			City of Portland, IPA/EPA		27,500		27,500	0		27,500
0	0	0			Local governments		10,000		10,000	0		10,000
0	0	0		365100	Donations & Bequests		5,500		5,500	0		5,500
0	0	0		391010	Trans. of Resources from General Fund-Excise Tax		538,868		455,672	40,000		495,672
0	0	0		391010	Trans. of Resources from General Fund-New Source		35,000		0	0		0
0	0	0		391140	Trans. Resources from Planning Fund		0		0	114,500		114,500
0	0	0		393761	Trans. Direct Costs from Smith & Bybee Lakes Fund		18,700		18,700	0		18,700
0	0	0			Total Resources		5,869,779		5,187,900	109,500		5,297,400

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Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Regional Parks Division												
<u>Personal Services</u>												
					51121 SALARIES-REGULAR EMPLOYEES (full time)							
0	0	0			Director	1.00	56,984	0.83	47,121	0	0.83	47,121
0	0	0			Regional Park Supervisor	2.00	73,434	2.00	73,434	0	2.00	73,434
0	0	0			Operations/Maintenance Supervisor	1.00	42,514	1.00	42,514	0	1.00	42,514
0	0	0			Senior Regional Planner	0.50	22,325	0.50	22,325	0	0.50	22,325
0	0	0			Associate Regional Planner	1.00	34,968	1.00	34,968	0	1.00	34,968
0	0	0			Park Ranger	10.00	298,197	10.00	298,197	0	10.00	298,197
					511221 WAGES-REGULAR EMPLOYEES (full time)							
0	0	0			Office Assistance	1.00	24,863	0.83	20,560	0	0.83	20,560
0	0	0			Administrative Assistant	1.00	28,781	0.83	23,799	0	0.83	23,799
0	0	0			Senior Gardener	1.00	30,127	1.00	30,127	0	1.00	30,127
0	0	0			Gardener	1.00	27,222	1.00	27,222	0	1.00	27,222
0	0	0			Arborist	1.00	33,110	1.00	33,110	0	1.00	33,110
0	0	0			Program Coordinator	1.00	31,726	1.00	31,726	0	1.00	31,726
0	0	0			Communications Information Technician	1.00	28,776	1.00	28,776	0	1.00	28,776
					511231 WAGES-TEMPORARY EMPLOYEES (full time)							
0	0	0			Temporary Support	14.85	181,417	14.85	223,266	0	14.85	223,266
0	0	0			511400 OVERTIME		0		12,412	0		12,412
0	0	0			512000 FRINGE		298,506		297,199	0		297,199
0	0	0.00	0		Total Personal Services	37.35	1,212,950	36.84	1,246,756	0.00	0	36.84 1,246,756
<u>Materials & Services</u>												
0	0	0		521100	Office Supplies		16,003		99,736	0		99,736
0	0	0		521110	Computer Software		677		0	0		0
0	0	0		521210	Landscape Supplies		14,767		0	0		0
0	0	0		521220	Custodial Supplies		29,533		0	0		0
0	0	0		521240	Graphics/Reprographic Supplies		18,356		0	0		0
0	0	0		521320	Dues		276		265	0		265
0	0	0		523100	Merchandise for Resale-Food		4,108		4,700	0		4,700
0	0	0		524190	Miscellaneous Professional Services		158,241		175,025	0		175,025
0	0	0		525190	Utilities-Other		67,111		58,340	0		58,340
0	0	0		525620	Maintenance & Repairs Services-Grounds		36,029		33,000	0		33,000
0	0	0		525640	Maintenance & Repairs Services-Equipment		6,755		6,800	0		6,800

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Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED			
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT		
Regional Parks Division														
0	0			0	525710		12,518		23,450	0		23,450		
0	0			0	526500		520		200	0		200		
0	0			0	526800		6,833		6,597	0		6,597		
0	0			0	526900		220,490		228,600	0		228,600		
0	0			0	528310		70,720		68,000	0		68,000		
				0	Total Materials & Services		662,937		704,713	0		704,713		
<u>Capital Outlay</u>														
0	0			0	571500		5,800		5,800	0		5,800		
0	0			0	574510		126,200		6,145	0		6,145		
				0	Total Capital Outlay		132,000		11,945	0		11,945		
0	0	0.00		0	TOTAL EXPENDITURES		37.35	2,007,887	36.84	1,963,414	0.00	0	36.84	1,963,414

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Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT
Expo Center Division												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0	0			Manager	1.00	61,497	1.00	57,759	0	1.00	57,759
0	0	0			Expo Operations Supervisor	1.00	42,081	1.00	42,081	0	1.00	42,081
0	0	0			Fair/Expo Administrator	1.00	37,216		0	0		0
0	0	0			Financial Specialist 1	1.00	26,958	1.00	32,252	0	1.00	32,252
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0	0			Office Assistance 2	1.00	26,958	1.00	26,958	0	1.00	26,958
0	0	0			Expo Operations Worker	4.00	100,382	4.00	100,382	0	4.00	100,382
				511231	WAGES-TEMPORARY EMPLOYEES (full time)							
0	0	0			Temporary Support	0.50	8,000	0.50	12,000	0	0.50	12,000
0	0	0		511400	OVERTIME		0		5,500	0		5,500
0	0	0		512000	FRINGE		113,015		101,875	0		101,875
0	0	0.00	0		Total Personal Services	9.50	416,107	8.50	378,807	0.00	0	8.50 378,807
<u>Materials & Services</u>												
0	0	0		521220	Custodial Supplies		31,200		32,000	0		32,000
0	0	0		521240	Graphics/Reprographic Supplies		4,056		5,000	0		5,000
0	0	0		521293	Promotional Supplies		33,280		10,000	0		10,000
0	0	0		521310	Subscriptions		520		0	0		0
0	0	0		521320	Dues		1,695		1,500	0		1,500
0	0	0		524190	Miscellaneous Professional Services		343,847		120,000	0		120,000
0	0	0		525190	Utilities-Other		202,800		180,000	0		180,000
0	0	0		525610	Maintenance & Repair Services-Building		135,200		35,000	0		35,000
0	0	0		525710	Equipment Rental		45,760		0	0		0
0	0	0		526500	Travel		572		550	0		550
0	0	0		526800	Training, Tuition, Conferences		4,160		2,000	0		2,000
0	0	0		526900	Miscellaneous Other Purchased Services		29,588		181,998	0		181,998
0	0	0			Total Materials & Services		832,678		568,048	0		568,048
<u>Capital Outlay</u>												
0	0	0		574520	Construction Work/Materials-Buildings		351,000		168,970	0		168,970
0	0	0			Total Capital Outlay		351,000		168,970	0		168,970
0	0	0.00	0		TOTAL EXPENDITURES	9.50	1,599,785	8.50	1,115,825	0.00	0	8.50 1,115,825

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Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
Greenspaces Planning Division													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	0			Director		0	0.17	9,863	0	0.17	9,863	
0	0	0			Manager	1.00	56,286	1.00	56,286	0	1.00	56,286	
0	0	0			Senior Regional Planner	2.00	98,588	2.00	98,588	0	2.00	98,588	
0	0	0			Associate Regional Planner	1.00	42,085	1.00	42,085	0	1.00	42,085	
0	0	0			Assistant Management Analyst	0.30	11,879	0.30	11,879	0	0.30	11,879	
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	0	0			Office Assistance		0	0.17	4,303	0	0.17	4,303	
0	0	0			Administrative Assistant		0	0.17	4,982	0	0.17	4,982	
				511231	WAGES-TEMPORARY EMPLOYEES (full time)								
0	0	0			Temporary Support		0		0	0.50	9,009	0.50	9,009
0	0	0		512000	FRINGE		86,950		94,202		991		95,193
0	0	0.00	0		Total Personal Services	5.30	316,521	5.81	342,921	0.50	10,000	6.31	352,921
<u>Materials & Services</u>													
0	0	0	0	521100	Office Supplies		2,976		2,976	0		2,976	
0	0	0	0	521110	Computer Software		2,295		2,295	0		2,295	
0	0	0	0	521111	Computer Supplies		2,015		2,015	0		2,015	
0	0	0	0	521240	Graphics/Reprographic Supplies		2,000		750	0		750	
0	0	0	0	521260	Printing Supplies		2,000		1,000	0		1,000	
0	0	0	0	521293	Promotional Supplies		0		0	0		0	
0	0	0	0	521310	Subscriptions		2,050		1,750	0		1,750	
0	0	0	0	521320	Dues		1,000		575	0		575	
0	0	0	0	524130	Promotion/Public Relation Services		15,000		10,000	0		10,000	
0	0	0	0	524190	Miscellaneous Professional Services		985,000		864,600	94,500		959,100	
0	0	0	0	525710	Equipment Rental		650		500	0		500	
0	0	0	0	526200	Ads & Legal Notices		30,850		30,000	0		30,000	
0	0	0	0	526310	Printing Services		107,500		92,500	5,000		97,500	
0	0	0	0	526320	Typesetting & Reprographics Services		22,000		17,000	0		17,000	
0	0	0	0	526410	Telephone		4,000		4,000	0		4,000	
0	0	0	0	526420	Postage		55,000		50,000	10,000		60,000	
0	0	0	0	526440	Delivery Services		1,000		800	0		800	
0	0	0	0	526500	Travel		5,350		4,300	0		4,300	
0	0	0	0	526700	Temporary Help Services		800		800	0		800	
0	0	0	0	526800	Training, Tuition, Conferences		3,500		2,725	0		2,725	
0	0	0	0	529500	Meetings		6,100		4,100	0		4,100	
0	0	0	0		Total Materials & Services		1,251,086		1,092,686		109,500		1,202,186

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Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION		REVISED APPROVED	
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT
Greenspaces Planning Division													
					<u>Capital Outlay</u>								
0	0		0	571100	Land		0		0				0
0	0		0	571500	Purchases-Office Furniture & Equipment		2,500		2,500				2,500
0	0		0		Total Capital Outlay		2,500		2,500				2,500
0	0	0.00	0		TOTAL EXPENDITURES	5.30	1,570,107	5.81	1,438,107	0.50	119,500	6.31	1,557,607

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Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1992-93 ADOPTED BUDGET		FISCAL YEAR 1993-94		PROPOSED		APPROVED		REVISION	REVISED APPROVED		
FY 1990-91	FY 1991-92	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT		FTE	AMOUNT	
General Expenses													
<u>Interfund Transfers</u>													
0	0	0	581610		Trans. Indirect Costs to Supp. Svcs. Fun		392,000		370,554	0		370,554	
0	0	0	581615		Trans. Indirect Costs to Risk Mgmt Fund-Liability		43,000		43,000	0		43,000	
0	0	0	581615		Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		35,000		35,000	0		35,000	
0	0	0	581513		Trans. Indirect Costs to Bldg Mgmt Fund		30,000		30,000	0		30,000	
0	0	0	583751		Transfer Direct Costs to MERC Admin. Fund		70,000		70,000	0		70,000	
		-----					-----			-----			
0	0	0			Total Interfund Transfers		570,000		548,554	0		548,554	
<u>Contingency and Unappropriated Balance</u>													
0	0	0	599999		Contingency		122,000		122,000	(10,000)		112,000	
		-----					-----			-----			
0	0	0			Total Contingency and Unappropriated Balance		122,000		122,000	(10,000)		112,000	
		-----					-----			-----			
0	0	0.00	0		TOTAL EXPENDITURES	52.15	5,869,779	51.15	5,187,900	0.50	109,500	51.65	5,297,400

(85)

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	<u>Proposed</u> <u>Appropriations</u>	<u>Approved</u> <u>Appropriations</u>	<u>Council</u> <u>Revision</u>	<u>Revised</u> <u>Approved</u> <u>Appropriations</u>
GENERAL FUND				
Council				
Personal Services	1,047,189	987,165	0	987,165
Materials & Services	181,146	157,746	(8,200)	149,546
Capital Outlay	4,000	4,000	0	4,000
Subtotal	1,232,335	1,148,911	(8,200)	1,140,711
Executive Management				
Personal Services	409,008	343,248	0	343,248
Materials & Services	74,049	69,532	0	69,532
Capital Outlay	4,800	0	0	0
Subtotal	487,857	412,780	0	412,780
Office of Government Relations				
Personal Services	98,998	67,538	0	67,538
Materials & Services	74,450	94,450	(20,000)	74,450
Subtotal	173,448	161,988	(20,000)	141,988
Special Appropriations				
Materials & Services	250,000	250,000	0	250,000
Subtotal	250,000	250,000	0	250,000
General Expenses				
Interfund Transfers	4,692,556	3,041,097	161,173	3,202,270
Contingency	300,000	421,106	(21,106)	400,000
Subtotal	4,992,556	3,462,203	140,067	3,602,270
Unappropriated Balance	156,532	156,532	211,133	367,665
Total Fund Requirements	7,292,728	5,592,414	323,000	5,915,414
SUPPORT SERVICES FUND				
Finance and Management Information				
Personal Services	2,255,279	2,228,531	0	2,228,531
Materials & Services	894,098	793,716	0	793,716
Capital Outlay	65,641	77,891	0	77,891
Subtotal	3,215,018	3,100,138	0	3,100,138
Regional Facilities				
Personal Services	656,568	507,590	44,158	551,748
Materials & Services	369,250	300,594	11,842	312,436
Capital Outlay	5,000	5,000	0	5,000
Subtotal	1,030,818	813,184	56,000	869,184
Personnel				
Personal Services	534,856	534,856	0	534,856
Materials & Services	63,845	59,646	0	59,646
Capital Outlay	4,500	6,675	0	6,675
Subtotal	603,201	601,177	0	601,177

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	<u>Proposed</u> <u>Appropriations</u>	<u>Approved</u> <u>Appropriations</u>	<u>Council</u> <u>Revision</u>	<u>Revised</u> <u>Approved</u> <u>Appropriations</u>
SUPPORT SERVICES FUND (continued)				
Office of General Counsel				
Personal Services	434,876	434,876	0	434,876
Materials & Services	24,374	23,715	0	23,715
Subtotal	459,250	458,591	0	458,591
Public Affairs				
Personal Services	708,570	669,686	0	669,686
Materials & Services	94,717	91,247	0	91,247
Capital Outlay	3,100	3,100	0	3,100
Subtotal	806,387	764,033	0	764,033
General Expenses				
Interfund Transfers	572,296	579,671	0	579,671
Contingency	255,215	264,165	14,000	278,165
Subtotal	827,511	843,836	14,000	857,836
Unappropriated Balance	151,566	151,566	0	151,566
Total Fund Requirements	7,093,751	6,732,525	70,000	6,802,525
BUILDING MANAGEMENT FUND				
Personal Services	196,112	182,246	0	182,246
Materials & Services	1,000,588	1,000,588	98,082	1,098,670
Capital Outlay	50,000	50,000	0	50,000
Interfund Transfers	1,178,058	1,178,058	0	1,178,058
Contingency	70,000	70,000	0	70,000
Total Fund Requirements	2,494,758	2,480,892	98,082	2,578,974
RISK MANAGEMENT FUND				
Personal Services	172,439	225,151	0	225,151
Materials & Services	1,305,495	1,306,595	0	1,306,595
Contingency	200,000	200,000	0	200,000
Unappropriated Balance	5,575,218	5,575,218	0	5,575,218
Total Fund Requirements	7,253,152	7,310,864	0	7,310,864
GENERAL REVENUE BOND FUND				
Construction Account				
Personal Services	70,877	68,704	0	68,704
Materials & Services	13,024	88,024	0	88,024
Capital Outlay	940,000	867,173	0	867,173
Subtotal	1,023,901	1,023,901	0	1,023,901
Debt Service Account				
Debt Service	1,494,332	1,494,332	0	1,494,332
Subtotal	1,494,332	1,494,332	0	1,494,332

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	<u>Proposed</u> <u>Appropriations</u>	<u>Approved</u> <u>Appropriations</u>	<u>Council</u> <u>Revision</u>	<u>Revised</u> <u>Approved</u> <u>Appropriations</u>
GENERAL REVENUE BOND FUND (continued)				
General Expenses				
Contingency	503,891	503,891	0	503,891
<u>Subtotal</u>	<u>503,891</u>	<u>503,891</u>	<u>0</u>	<u>503,891</u>
Unappropriated Balance	2,158,801	2,158,801	0	2,158,801
<u>Total Fund Requirements</u>	<u>5,180,925</u>	<u>5,180,925</u>	<u>0</u>	<u>5,180,925</u>
ZOO OPERATING FUND				
Administration				
Personal Services	757,850	757,850	0	757,850
Materials & Services	168,537	168,537	0	168,537
Capital Outlay	8,100	8,100	0	8,100
<u>Subtotal</u>	<u>934,487</u>	<u>934,487</u>	<u>0</u>	<u>934,487</u>
Animal Management				
Personal Services	2,163,013	2,163,013	0	2,163,013
Materials & Services	505,380	504,770	0	504,770
Capital Outlay	152,591	152,591	0	152,591
<u>Subtotal</u>	<u>2,820,984</u>	<u>2,820,374</u>	<u>0</u>	<u>2,820,374</u>
Facilities Management				
Personal Services	1,735,729	1,735,729	0	1,735,729
Materials & Services	1,356,725	1,356,725	0	1,356,725
Capital Outlay	97,295	97,295	0	97,295
<u>Subtotal</u>	<u>3,189,749</u>	<u>3,189,749</u>	<u>0</u>	<u>3,189,749</u>
Education Services				
Personal Services	615,925	615,925	0	615,925
Materials & Services	224,349	224,349	0	224,349
Capital Outlay	31,600	31,600	0	31,600
<u>Subtotal</u>	<u>871,874</u>	<u>871,874</u>	<u>0</u>	<u>871,874</u>
Marketing				
Personal Services	303,109	303,109	0	303,109
Materials & Services	617,883	617,883	0	617,883
Capital Outlay	7,170	7,170	0	7,170
<u>Subtotal</u>	<u>928,162</u>	<u>928,162</u>	<u>0</u>	<u>928,162</u>
Visitor Services				
Personal Services	1,486,737	1,486,737	0	1,486,737
Materials & Services	1,387,870	1,387,870	0	1,387,870
Capital Outlay	79,300	79,300	0	79,300
<u>Subtotal</u>	<u>2,953,907</u>	<u>2,953,907</u>	<u>0</u>	<u>2,953,907</u>
Design Services				
Personal Services	313,740	313,740	0	313,740
Materials & Services	112,595	112,595	0	112,595
Capital Outlay	401,225	401,225	0	401,225
<u>Subtotal</u>	<u>827,560</u>	<u>827,560</u>	<u>0</u>	<u>827,560</u>

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	Proposed Appropriations	Approved Appropriations	Council Revision	Revised Approved Appropriations
ZOO OPERATING FUND (continued)				
General Expenses				
Interfund Transfers	2,428,835	1,863,921	0	1,863,921
Contingency	598,222	598,222	0	598,222
Subtotal	<u>3,027,057</u>	<u>2,462,143</u>	<u>0</u>	<u>2,462,143</u>
Unappropriated Balance	3,600,282	4,213,862	0	4,213,862
Total Fund Requirements	<u>19,154,062</u>	<u>19,202,118</u>	<u>0</u>	<u>19,202,118</u>
ZOO CAPITAL FUND				
Personal Services	54,852	88,949	0	88,949
Capital Outlay	3,765,000	3,199,000	0	3,199,000
Contingency	150,000	150,000	0	150,000
Unappropriated Balance	141,427	107,330	0	107,330
Total Fund Requirements	<u>4,111,279</u>	<u>3,545,279</u>	<u>0</u>	<u>3,545,279</u>
ZOO REVENUE BOND FUND				
Debt Service	160,450	160,450	0	160,450
Unappropriated Balance	998,310	998,310	0	998,310
Total Fund Requirements	<u>1,158,760</u>	<u>1,158,760</u>	<u>0</u>	<u>1,158,760</u>
SOLID WASTE REVENUE FUND				
Administration				
Personal Services	515,867	515,867	0	515,867
Materials & Services	96,396	90,671	0	90,671
Subtotal	<u>612,263</u>	<u>606,538</u>	<u>0</u>	<u>606,538</u>
Budget and Finance				
Personal Services	461,629	461,629	0	461,629
Materials & Services	997,301	983,548	0	983,548
Subtotal	<u>1,458,930</u>	<u>1,445,177</u>	<u>0</u>	<u>1,445,177</u>
Operations				
Personal Services	2,083,393	2,083,393	4,037	2,087,430
Materials & Services	39,181,920	38,682,222	(15,000)	38,667,222
Subtotal	<u>41,265,313</u>	<u>40,765,615</u>	<u>(10,963)</u>	<u>40,754,652</u>
Engineering & Analysis				
Personal Services	692,155	692,155	0	692,155
Materials & Services	156,035	183,458	0	183,458
Subtotal	<u>848,190</u>	<u>875,613</u>	<u>0</u>	<u>875,613</u>
Waste Reduction				
Personal Services	527,975	527,975	0	527,975
Materials & Services	1,601,212	908,162	25,000	933,162
Subtotal	<u>2,129,187</u>	<u>1,436,137</u>	<u>25,000</u>	<u>1,461,137</u>

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	Proposed Appropriations	Approved Appropriations	Council Revision	Revised Approved Appropriations
SOLID WASTE REVENUE FUND (continued)				
Planning and Technical Services				
Personal Services	357,243	357,243	159,379	516,622
Materials & Services	589,216	477,597	(132,781)	344,816
Subtotal	946,459	834,840	26,598	861,438
Recycling Information and Education				
Personal Services	360,136	332,036	0	332,036
Materials & Services	245,240	245,240	0	245,240
Subtotal	605,376	577,276	0	577,276
Debt Service Account				
Debt Service	2,890,523	2,890,523	0	2,890,523
Subtotal	2,890,523	2,890,523	0	2,890,523
Landfill Closure Account				
Materials & Services	10,247,500	10,347,500	0	10,347,500
Subtotal	10,247,500	10,347,500	0	10,347,500
Construction Account				
Capital Outlay	1,780,000	1,780,000	0	1,780,000
Subtotal	1,780,000	1,780,000	0	1,780,000
Renewal and Replacement Account				
Capital Outlay	510,000	510,000	0	510,000
Subtotal	510,000	510,000	0	510,000
General Account				
Capital Outlay	725,610	425,610	15,000	440,610
Subtotal	725,610	425,610	15,000	440,610
Master Project Account				
Debt Service	3,216,863	933,013	0	933,013
Subtotal	3,216,863	933,013	0	933,013
General Expenses				
Interfund Transfers	4,223,962	4,167,887	0	4,167,887
Contingency	6,027,571	6,027,571	0	6,027,571
Subtotal	10,251,533	10,195,458	0	10,195,458
Unappropriated Balance	12,099,960	11,737,953	240,599	11,978,552
Total Fund Requirements	89,587,707	85,361,253	296,234	85,657,487
REHABILITATION & ENHANCEMENT FUND				
North Portland Enhancement Account				
Materials & Services	87,860	87,860	0	87,860
Subtotal	87,860	87,860	0	87,860

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	<u>Proposed Appropriations</u>	<u>Approved Appropriations</u>	<u>Council Revision</u>	<u>Revised Approved Appropriations</u>
REHABILITATION & ENHANCEMENT FUND (continued)				
Composter Enhancement Account				
Materials & Services	57,600	57,600	0	57,600
<u>Subtotal</u>	<u>57,600</u>	<u>57,600</u>	<u>0</u>	<u>57,600</u>
Metro Central Enhancement Account				
Materials & Services	332,060	332,060	0	332,060
<u>Subtotal</u>	<u>332,060</u>	<u>332,060</u>	<u>0</u>	<u>332,060</u>
Forest Grove Account				
Materials & Services	31,184	31,030	0	31,030
<u>Subtotal</u>	<u>31,184</u>	<u>31,030</u>	<u>0</u>	<u>31,030</u>
Oregon City Account				
Materials & Services	182,865	178,368	0	178,368
<u>Subtotal</u>	<u>182,865</u>	<u>178,368</u>	<u>0</u>	<u>178,368</u>
General Expenses				
Interfund Transfers	39,048	39,048	0	39,048
Contingency	422,236	419,533	0	419,533
<u>Subtotal</u>	<u>461,284</u>	<u>458,581</u>	<u>0</u>	<u>458,581</u>
Unappropriated Balance	1,698,702	1,698,702	0	1,698,702
Total Fund Requirements	2,851,555	2,844,201	0	2,844,201
PLANNING FUND				
Personal Services	4,112,209	3,936,766	43,919	3,980,685
Materials & Services	5,825,066	5,265,068	1,657,934	6,923,002
Capital Outlay	24,100	36,300	3,200	39,500
Interfund Transfers	1,341,707	1,323,067	114,500	1,437,567
Contingency	421,052	367,283	117,892	485,175
Unappropriated Balance	101,000	101,000	0	101,000
Total Fund Requirements	11,825,134	11,029,484	1,937,445	12,966,929
REGIONAL PARKS AND EXPO FUND				
Regional Parks				
Personal Services	1,212,950	1,246,756	0	1,246,756
Materials & Services	662,937	704,713	0	704,713
Capital Outlay	132,000	11,945	0	11,945
<u>Subtotal</u>	<u>2,007,887</u>	<u>1,963,414</u>	<u>0</u>	<u>1,963,414</u>
Expo Center				
Personal Services	416,107	378,807	0	378,807
Materials & Services	832,678	568,048	0	568,048
Capital Outlay	351,000	168,970	0	168,970
<u>Subtotal</u>	<u>1,599,785</u>	<u>1,115,825</u>	<u>0</u>	<u>1,115,825</u>

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	<u>Proposed Appropriations</u>	<u>Approved Appropriations</u>	<u>Council Revision</u>	<u>Revised Approved Appropriations</u>
REGIONAL PARKS AND EXPO FUND (continued)				
Greenspaces Planning				
Personal Services	316,521	342,921	10,000	352,921
Materials & Services	1,251,086	1,092,686	109,500	1,202,186
Capital Outlay	2,500	2,500	0	2,500
Subtotal	<u>1,570,107</u>	<u>1,438,107</u>	<u>119,500</u>	<u>1,557,607</u>
General Expenses				
Interfund Transfers	570,000	548,554	0	548,554
Contingency	122,000	122,000	(10,000)	112,000
Subtotal	<u>692,000</u>	<u>670,554</u>	<u>(10,000)</u>	<u>660,554</u>
Total Fund Requirements	<u>5,869,779</u>	<u>5,187,900</u>	<u>109,500</u>	<u>5,297,400</u>
SMITH AND BYBEE LAKES TRUST FUND				
Personal Services	60,647	65,623	0	65,623
Materials & Services	504,950	504,950	0	504,950
Capital Outlay	450,000	450,000	0	450,000
Interfund Transfers	18,700	18,700	0	18,700
Contingency	80,000	80,000	0	80,000
Unappropriated Balance	1,728,467	1,723,491	0	1,723,491
Total Fund Requirements	<u>2,842,764</u>	<u>2,842,764</u>	<u>0</u>	<u>2,842,764</u>
METRO GREENSPACES FUND				
Capital Outlay	1,000,000	1,000,000	0	1,000,000
Total Fund Requirements	<u>1,000,000</u>	<u>1,000,000</u>	<u>0</u>	<u>1,000,000</u>
CONVENTION CENTER PROJECT CAPITAL FUND				
Personal Services	88,200	33,240	0	33,240
Materials & Services	39,500	39,500	0	39,500
Capital Outlay	1,763,058	1,983,340	0	1,983,340
Interfund Transfers	91,242	105,920	0	105,920
Unappropriated Balance	538,000	538,000	0	538,000
Total Fund Requirements	<u>2,520,000</u>	<u>2,700,000</u>	<u>0</u>	<u>2,700,000</u>
CONVENTION CENTER PROJECT DEBT SERVICE FUND				
Debt Service	5,530,803	5,530,803	0	5,530,803
Unappropriated Balance	2,768,551	2,768,551	0	2,768,551
Total Fund Requirements	<u>8,299,354</u>	<u>8,299,354</u>	<u>0</u>	<u>8,299,354</u>
METRO ERC ADMINISTRATION FUND				
Personal Services	602,937	500,240	0	500,240
Materials & Services	47,500	47,500	0	47,500
Contingency	10,000	80,000	0	80,000
Unappropriated Balance	70,000	0	0	0
Total Fund Requirements	<u>730,437</u>	<u>627,740</u>	<u>0</u>	<u>627,740</u>

Exhibit C
FY 1993-94 SCHEDULE OF APPROPRIATIONS

	Proposed Appropriations	Approved Appropriations	Council Revision	Revised Approved Appropriations
OREGON CONVENTION CENTER OPERATING FUND				
Personal Services	3,111,762	3,126,813	0	3,126,813
Materials & Services	5,420,647	5,420,647	0	5,420,647
Capital Outlay	748,000	248,000	0	248,000
Interfund Transfers	1,937,329	1,892,142	0	1,892,142
Contingency	500,000	500,000	0	500,000
Unappropriated Balance	5,342,314	5,872,450	0	5,872,450
Total Fund Requirements	17,060,052	17,060,052	0	17,060,052
OREGON CONVENTION CENTER RENEWAL & REPLACEMENT FUND				
Unappropriated Balance	927,000	927,000	0	927,000
Total Fund Requirements	927,000	927,000	0	927,000
SPECTATOR FACILITIES OPERATING FUND				
Civic Stadium				
Personal Services	654,861	654,861	0	654,861
Materials & Services	1,402,725	1,399,435	0	1,399,435
Capital Outlay	350,000	350,000	0	350,000
Subtotal	2,407,586	2,404,296	0	2,404,296
Performing Arts Center				
Personal Services	3,394,814	3,389,118	0	3,389,118
Materials & Services	847,715	897,715	0	897,715
Capital Outlay	180,000	180,000	0	180,000
Subtotal	4,422,529	4,466,833	0	4,466,833
General Expenses				
Interfund Transfers	702,127	668,157	0	668,157
Contingency	300,000	305,037	0	305,037
Subtotal	1,002,127	973,194	0	973,194
Unappropriated Balance	2,059,249	2,047,168	0	2,047,168
Total Fund Requirements	9,891,491	9,891,491	0	9,891,491
COLISEUM OPERATING FUND				
Materials & Services	300,000	1,000,000	0	1,000,000
Total Fund Requirements	300,000	1,000,000	0	1,000,000
TOTAL APPROPRIATIONS	\$207,444,688	\$199,975,016	2,834,261	\$202,809,277

NOTICE OF PROPERTY TAX LEVY

Multnomah, Washington
To assessor of and Clackamas County

- File no later than JULY 15.
- Be sure to read instructions in the 1993-94 Notice of Property Tax Levy Certification and Publication Forms and Instructions booklet.

On June 24, 1993, the Council Governing Body
of Metro Municipal Corporation, Multnomah, Washington & Clackamas County, Oregon, levied taxes as follows:
600 N.E. Grand Avenue Portland OR 97232-2736
Mailing Address of District City State ZIP
Jennifer Sims Director of Finance & Management Information (503) 797-1700 May 7, 1993
Contact Person Title Daytime Telephone Date

PART I: TOTAL PROPERTY TAX LEVY

		Department of Revenue Use Only
1. Levy within the tax base (cannot exceed box 11, Part II)	1. 6,074,181	1.
2. One-year levies (outside tax base) (itemize these levies in Part III)	2. -0-	2.
3. Continuing levies (millage and fixed) (itemize in Part III)	3. -0-	3.
4. Serial levies (itemize in Part III)	4. -0-	4.
5. Amount levied for payment of bonded indebtedness	5. 5,057,637	5.
6. TOTAL AMOUNT to be raised by taxation (add boxes 1 through 5)	6. \$11,131,818	6.

PART II: TAX BASE WORKSHEET (If an annexation occurred in the preceding fiscal year, complete Part IV first)

7. VOTED TAX BASE, if any May 15, 1990 Date of Voter Approval 7. \$5,100,000 Amount Voter Approved

8. CONSTITUTIONAL LIMITATION — Tax base portion of preceding three levies actually levied.

Actual Amount Levied	Fiscal Year	Actual Amount Levied	Fiscal Year	Actual Amount Levied	Fiscal Year
8a. \$5,100,000	1990-91	8b. \$5,406,000	1991-92	8c. \$5,730,360	1992-93

9. Largest of 8a, 8b, or 8c 9a. \$5,730,360 multiplied by 1.06 = 9b. \$6,074,181
Note: This is a constitutional limitation and can NOT be rounded up.

10. Annexation Increase (from Part IV, box 7, on back of form) 10. -0-

11. Adjusted tax base (largest of box 9b plus box 10; or box 7 plus box 10) 11. \$6,074,181

PART III: SCHEDULE OF ALL SPECIAL LEVIES — Enter all special levies on this schedule. If there are more than three levies, attach a sheet showing the information for each.

Type of levy (one-year, serial, or continuing)	Purpose (operating, capital construction, or mixed)	Date voters approved ballot measure authorizing tax levy	First year levied	Final year to be levied	Total tax levy authorized per year by voters or rate if tax rate serial or millage levy	Amount of tax levied this year as a result of voter approval

ter value used to compute millage levies or tax rate serial levies

PART IV: ANNEXATION WORKSHEET

1.	Area	Effective Date of Annexation	Assessed Value of Annexed Area as of 7-1-92
	A		
	B		
	C		
	D		

If more than four annexations, attach sheet showing the above information for each annexation.

2. Total assessed value of annexed areas (sum of A through D)

3. Tax base levied by annexing entity for fiscal year 1992-93

4. Assessed value of annexing entity on July 1, 1992

5. Tax base rate of annexing entity (divide box 3 by box 4)

6. Annexation Increase (multiply box 2 by box 5)

7. **TOTAL ANNEXATION INCREASE** (multiply box 6 by 1.06)
Enter this amount in box 10, Part II, on front of form

PART V: LIMITATIONS PER OREGON REVISED STATUTES

A. Certain Municipal Corporations — See the ORS chapter under which the municipal corporation was formed. **THIS SECTION DOES NOT APPLY TO ALL MUNICIPAL CORPORATIONS.** Does NOT apply to Bond Limitations.

1. Value of municipal corporation from most recent tax roll	1.
2. Statutory limitation of municipal corporation per ORS Formation Chapter.....	2.
3. Total dollar amount authorized by statutory limit (box 1 multiplied by box 2) (Total of Part I, lines 1, 2, 3, and 4, cannot exceed this amount.)	3.

File with your assessor no later than **JULY 15**, unless granted an extension in writing.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 93-487 ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 1993-94, MAKING APPROPRIATIONS AND LEVYING AD VALOREM TAXES; AND DECLARING AN EMERGENCY

Date: March 2, 1993

Presented by: Rena Cusma
Executive Officer

FACTUAL BACKGROUND AND ANALYSIS

I am forwarding to the Council for consideration and approval my proposed budget for Fiscal Year 1993-94.

Council action, through Ordinance No. 93-487, is the first step in the process for the adoption of the District's operating financial plan for the forthcoming fiscal year. Final action by the Council to adopt this plan is scheduled for June 24, 1993.

Oregon Revised Statutes 294.635, Oregon Budget Law, requires that Metro prepare and submit the District's approved budget to the Tax Supervising and Conservation Commission by May 15, 1993. The Commission will conduct a hearing during June 1993 for the purpose of receiving information from the public regarding the Council's approved budget. Following the hearing, the Commission will certify the budget to the Council for adoption and may provide recommendations to the Council regarding any aspect of the budget.

Once the budget plan for Fiscal Year 1993-94 is adopted by the Council, the number of funds and their total dollar amount and the maximum tax levy cannot be amended without review and certification by the Tax Supervising and Conservation Commission. Adjustments, if any, by the Council to increase the level of expenditures in a fund are limited to no more than 10 percent of the total value of that fund in the period between approval, scheduled for May 6, 1993, and adoption.

Exhibits B and C of the Ordinance will be available at the public hearing on March 11, 1993.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council conduct a public hearing on Ordinance No. 93-487. The Executive Officer recommends that the Council schedule consideration of the proposed budget and necessary actions to meet the key dates as set out in Oregon Budget Law described above.

TO BE INCLUDED IN VOLUME 2

FY 93-94

ADOPTED BUDGET

Council
6/24/93
7.1 (c)

Contracts List

The following list contains all known, existing or anticipated contracts for FY 1993-4. This list has been prepared in accordance with Metro Code Section 2.04.032 and 2.04.033. The contracts are shown by department and /or division. All contract have been classified into one or more of the following types: PS - Personal Services, PUB - Public Contract, PROC - Procurement, CONST - Construction, IGA - Intergovernmental Agreement, REV - Revenue, LEASE/PURCH - Lease/Purchase

In addition, these acronyms and abbreviations have been utilized: MRC - Metro Regional Center, SPA - State Price Agreement, LIC - License Agreement
 Explanation of Council Designation as follows:

- A -Bid or request for proposal documents require Council Committee approval
- B -Bid or request for proposal documents do not require Council Committee approval
- N/A -Contract is exempt or not subject to Metro Code sections 2.04.032 and 2.04.033
- Existing -Contract already exists and/or bid documents have already received appropriate review according to Metro Code
- A/Multi-Year -Bid or request for proposal documents and contract documents require Council approval

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PERSONNEL							
	New	To be determined Training contract(s): Mgmt./supervision/cultural diversity/AA/EEO	PS	7/1/93-6/30/94	20,000	20,000	B
	902182	CAPE-Employee Assistance Program Employee counseling services	PS	11/1/91-6/30/94	50,000	8,100	Existing
	902826	Mercer, Inc Agent/consultant: employee health and welfare	PS	1/1/93-12/31/95	108,000	36,000	Existing
	902675	WM Trust/Benefit Service Corp Recordkeeping/administration: salary savings plan	PS	8/1/92-6/30/94	77,750	37,000	Existing
	902941	The Gibbens Company Unemployment claims processing	PS	1/1/93-12/31/94	9,000	5,000	Existing
METRO EXPOSITION-RECREATION COMMISSION							
	911628	Xerox Lease: Copier, administration office	LEASE	7/1/90-6/30/95	81,000	15,480	N/A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
METRO EXPOSITION-RECREATION COMMISSION-continued							
<i>Oregon Convention Center</i>							
	912141	Foliage service Plant service	L/M	10/1/92- 9/30/93	13,662	13,662	N/A
	912755	Waste Mgmt. of Oregon Refuse hauling/recycling services	L/M	11/1/92- 10/31/93	27,000	27,000	N/A
	910485	Fine Host Management/Operation: concessions & catering	REV	10/2/89-6/30/95	35,000,000	5,060,000	N/A
	910486	City Center Parking Management: Parking lot	REV	7/1/93-6/30/96	6,300,000	565,000	N/A
	910520	POVA National sales and marketing for OCC	PS	1/17/90-6/30/94	3,709,915	1,350,000	N/A
	911993	Borders, Perrin & Norrande	PUB	7/1/93-6/30/94	388,000	194,700	N/A
	Open PO 12330	Digital Equipment Service Maintenance Agreement: Computer	L/M	8/1/92- 7/31/93	23,108	23,108	N/A
	911714	Lease America Lease of copier	LEASE	8/16/90-8/15/93	15,428	15,428	N/A
<i>Oregon Convention Center Project Capital Fund</i>							
	900448	Chase Manhattan Bank General Obligation bond registrar/paying agent	PS	7/13/87 until cancelled	15,000	2,000	N/A
	New	To be determined Tiered seating	PROC	7/1/93-3/31/94	900,000	450,000	N/A
	TBD	To be determined Construction of ADA retrofit work	L/M	9/1/93-6/31/94	150,000	150,000	N/A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
METRO EXPOSITION-RECREATION COMMISSION-continued							
<i>Oregon Convention Center Project Capital Fund-continued</i>							
	New	To be determined Master plan development	PS	9/1/93-6/31/94	100,000	100,000	N/A
	New	To be determined American Disabilities Act retrofit design	PS	7/15/93-6/31/94	20,000	20,000	N/A
	TBD	To be determined Entry and Sky View Terrace signage design	PS	4/15/93-12/31/93	25,000	25,000	N/A
	New	To be determined AV upgrades	PS	6/93-12/93	40,000	40,000	N/A
	903069	OTAK, Inc Design of truck marshalling lot	PS	6/14/93-12/93	38,660	38,660	N/A
	TBD	To be determined Inspection Services: Truck Marshalling Lot	PS	7/15/93-12/31/93	15,000	15,000	N/A
	New	To be determined Truck Marshal Lot construction	CONST	7/1/93-12/31/93	350,000	350,000	N/A
	903124	PAE, Inc Design of lighting controls	PS	6/93-12/1/93	15,000	15,000	N/A
	TBD	To be determined Construction of lighting controls	L/M	9/1/93-6/31/94	180,000	180,000	N/A
	TBD	To be determined Construction of signage at entrance and skyview terrace	L/M	9/1/93-6/31/94	50,000	50,000	N/A
<i>Portland Center for the Performing Arts</i>							
	911758	Landis & Gyr Maintenance for control systems	L/M	9/1/92- 8/31/93	15,575	15,575	N/A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
METRO RECREATION-EXPOSITION COMMISSION-continued							
<i>Portland Center for the Performing Arts-continued</i>							
	912534	American Business Machines/Lease America Lease of two copiers	Lease	5/1/92-5/31/96	12,883	3,221	N/A
	912078	Pitney Bowes Corp. Postage by phone	L/M	7/1/93-6/30/94	25,000	25,000	N/A
	912756	The Oregonian Weekly advertising in the A&E section	PROC	7/1/93-6/30/94	10,000	10,000	N/A
	911586	Hollywood Lights Temporary electrical work	L/M	7/1/93-6/30/94	60,000	60,000	N/A
	910346	First Congregational Church Lease payment for PCPA - New theater	LEASE	11/1/84-11/1/2083	9,370,000	94,399	N/A
	911731	McCormick & Schmicks Concessions	REV	9/1/84-6/30/94	1,650,000	130,000	N/A
	912258	Metropolitan Disposal Trash hauling service	L/M	12/1/92- 11/30/93	17,720	17,720	N/A
	912731	Beginright Industrial labor services	PS	7/1/93-6/30/94	300,000	30,000	N/A
<i>Civic Stadium</i>							
	912645	Portland Beavers Pay Beavers' split of concessions	REV	9/29/90- 9/30/93	400,000	150,000	N/A
	Open PO 28103	Arrow Sanitary Svc. Drop box service	L/M	8/1/92- 7/31/93	24,000	24,000	N/A
	912730	Barrett Business Services Industrial labor services	PS	7/1/93-6/30/94	115,000	115,000	N/A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
METRO RECREATION-EXPOSITION COMMISSION-continued							
<i>Civic Stadium-continued</i>							
	912222	Lease America Lease of copier	LEASE	11/1/93-10/31/94	2,500	2,500	N/A
<i>MERC Facilities</i>							
	912590	Motorolla Maintenance of radio system	L/M	7/1/93-6/30/94	17,496	10,000	N/A
	911587	Coast to Coast Event Service Security services: Peer Group	PS	7/1/93-6/30/96	60,000	15,000	N/A
	912729	Oregon Armored Services Armored Car Transport	PUB	10/1/92-6/30/93	9,000	9,000	N/A
	911618	Photo & Sound Company Audio visual equipment/services	L/M	8/1/90-6/30/93	45,000	45,000	N/A
	912646	The Personnel Department Temporary personnel services	PS	7/1/93-6/30/94	30,000	30,000	N/A
	911996	EID Services Economic improvement	PS	7/1/89-7/1/94	113,324	18,887	N/A
	912642	Beginright Temporary personnel services	PS	7/1/93-6/30/94	30,000	30,000	N/A
	912643	Employees Overload Temporary personnel services	PS	7/1/93-6/30/94	30,000	30,000	N/A
	912644	Interim Personnel Temporary personnel services	PS	7/1/93-6/30/94	30,000	30,000	N/A
	912645	Northwest Temporary Services Temporary personnel services	PS	7/1/93-6/30/94	30,000	30,000	N/A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
METRO RECREATION-EXPOSITION COMMISSION-continued							
<i>MERC Facilities-continued</i>							
	912284	GI Joes Ticketmaster Automated ticket sales	REV	12/18/91- 6/30/94	600,000	60,000	N/A
	912285	Fastixx-Oregon Ticket Co Automated ticket sales	REV	12/31/91-6/30/94	200,000	20,000	N/A
ZOO							
<i>Administration</i>							
	903073	NW Protective Services Security services: Zoo functions	L/M	6/1/93-5/31/94	13,500	12,375	Existing
	New	To be determined Security services: Zoo functions	L/M	6/1/94-5/31/95	14,900	1,242	B
	902938	School Bus Services Shuttle bus service: Peak attendance parking	PUB	3/15/93- 3/14/94	14,500	10,500	Existing
	New	To be determined Shuttled bus services: Peak attendance parking	PUB	3/15/94-3/14/95	15,080	4,000	B
<i>Animal Management</i>							
	902498	Orkin Pest Control Bi-monthly rodent & roach control.	PUB	7/1/92- 6/30/94	3,500	3,500	Existing
	902531	Dr. David Hess Endocrine hormone research/radiation safety	PS	7/8/92-6/30/94	1,500	1,500	Existing
	New	To be determined Timothy hay: 200+ tons for Asian elephants.	PROC	7/1/93-6/30/94	96,000	32,000	B
	PO #7759	Darigold Feed Herbivore pellets.	PROC	12/30/92-10/30/93	10,780	7,280	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Animal Management-continued</i>							
	New	To be determined Herbivore pellets	PROC	11/1/93-10/30/94	10,780	3,500	B
	902347	Food Quality Analysts Polar bear water quality testing	PS	3/1/92-2/28/94	7,500	1,250	Existing
	902347	Food Quality Analysts Polar bear water quality testing	PS	3/1/94-2/28/95	2,500	1,250	Existing
<i>Facilities Management</i>							
	PO 51883, CRO 153856	Seafirst Bank Vehicle lease: Zoo Director	LEASE	7/1/92-6/30/95	10,944	3,648	Existing
	901999	Waste Management of Oregon Refuse Hauling: Zoo-wide	PUB	8/1/91-7/31/94	223,084	60,000	Existing
	New	To be determined Custodial supplies: Zoo-wide	PROC	7/1/93-6/30/96	180,000	60,000	B
	901489	Amerigas Propane delivery and tank storage	L/M	11/1/90 - 10/31/93	6,820	2,649	Existing
	New	To be determined Propane delivery and tank storage	L/M	11/1/93-10/31/96	21,000	7,000	B
	903075	The Bug Man Insect control: Bee and yellow-jacket	PUB	5/24/93-5/23/95	13,385	4,223	Existing
	901606	Cascade Fire Safety Fire extinguisher supply & service	PUB	12/30/90-12/16/93	9,879	3,000	Existing
	New	To be determined Fire extinguisher supply & service	PUB	12/17/93-12/16/94	12,000	2,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Facilities Management-continued</i>							
	New	To be determined Pagers/air time: Facilities Management only	LEASE/ PURCH	7/1/93-6/30/96	21,000	5,000	B
	901378	Industrial Laundry Service Uniforms (supply and laundry)	L/M	5/20/91-5/20/94	57,868	14,000	Existing
	New	To be determined Uniforms (supply and laundry)	L/M	5/21/94-6/30/95	57,868	1,250	B
	902073	Metro Sweeping Pavement cleaning services: Zoo-wide.	PUB	9/1/91 - 8/31/93	13,608	6,500	Existing
	New	To be determined Pavement cleaning services: Zoo-wide	PUB	9/1/93-8/31/96	18,000	6,000	B
	New	To be determined Vehicle Replacement: 1980 1/2 ton Security van	PROC/ PO	7/1/93-12/93	16,000	16,000	B
	New	To be determined Railroad/track replacement for new Snow Shed	PROC/ PO	7/1/93 - 6/30/94	14,000	14,000	B
	New	To be determined New Passenger Car (fabrication/machining)	PUB	9/1/93 - 6/30/94	15,000	15,000	B
	New	To be determined Lawn Renovation: Zoo-wide	L/M	7/1/93-6/30/96	12,000	12,000	B
	New	To be determined Paving services	PUB	7/1/93-6/30/96	45,000	15,000	B
	New	To be determined Asphalt sealing (slurry seal)	PUB	8/1/93-12/31/93	10,000	10,000	B

(8)

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Facilities Management-continued</i>							
	New	To be determined Purchase and installation of handicapped assisting doors	L/M	7/1/93-6/30/94	16,500	16,500	B
	New	To be determined Purchase and installation of relief valves	L/M	7/1/93-6/30/94	30,000	30,000	B
	New	To be determined Zoobloom Plant Material	PO	7/1/93-6/30/94	15,000	15,000	B
	New	To be determined Acquisition and planting of Tree Canopy	PUB	7/1/93-6/30/94	15,000	15,000	B
	New	To be determined Purchase and delivery of various rock	PUB	7/1/93-6/30/96	30,000	30,000	B
	New	To be determined Purchase and delivery of diesel and unleaded gasoline	PUB	7/1/93-6/30/96	75,000	25,000	B
	New	To be determined Acquisition of Plumbing Supplies	PUB	7/1/93-6/30/96	21,000	7,000	B
	New	To be determined Acquisition of Electrical Supplies	PUB	7/1/93-6/30/96	69,000	23,000	B
	New	To be determined Acquisition and delivery of water treatment chemicals	PUB	7/1/93-6/30/96	36,000	12,000	B
	New	To be determined Acquisition and delivery of HVAC filters and belts	PUB	7/1/93-6/30/96	36,000	12,000	B
	New	To be determined Acquisition of Irrigation parts, supplies	PUB	7/1/93-6/30/96	22,500	7,500	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Facilities Management-continued</i>							
	New	To be determined Elevator maintenance	PUB	7/1/93-6/30/96	15,000	5,000	B
	New	To be determined Sprinkler Maintenance	PUB	7/1/96-6/30/96	12,000	4,000	B
<i>Marketing</i>							
	902945	09 Properties Warehouse lease - Zooboo, Zoolights	PROC	3/1/93-2/28/94	18,000	18,000	Existing
	TBD	09 Properties Warehouse lease - Zooboo, Zoolights	PROC	3/1/94-2/28/95	18,000	4,500	B
	902483	The Coates Agency Advertising agency services	PS	7/1/92-6/30/95	32,000	32,000	Existing
	902354	Showman, Inc. Coordination/Production: Summer Concert Series	PS	3/15/93-3/15/94	88,940	88,940	Existing
	902354	Showman Coordination/Production: Summer Concert Series	PS	3/16/94-3/15/95	88,940	50,000	Existing
	TBA	To be determined Design/Production: ZooBoo stage sets	PS	1/15/93 - 11/30/93	18,000	8,000	B
	New	To be determined Design/Production: ZooBoo stage sets	PS	1/15/94-11/30/95	18,000	10,000	B
	TBA	To be determined Marketing research: Gate surveys, etc.	PS	5/16/93 - 5/15/94	20,000	18,000	B
	New	To be Determined Marketing research: Gate surveys, etc.	PS	5/16/94-5/15/95	20,000	2,000	B
	New	To be determined Group sales program: Events, tickets & tours	PS	7/1/93-6/30/94	28,500	28,500	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Marketing-continued</i>							
	New	To be determined Printing: General Zoo Brochures	PROC	Spring 1994	12,000	12,000	B
	New	To be determined Printing: Summer Program Guides	PROC	Spring 1994	12,000	12,000	B
	New	To be determined Newspaper Insert: Summer Program Guide	PROC	Spring 1994	12,000	12,000	B
	New	To be determined Lights: ZooLights Festival	PROC	7/1/93 - 11/30/93	16,000	16,000	B
	New	To be determined Installation: ZooLights Festival	L/M	11/1/93 - 1/31/94	27,768	12,768	B
	TBA	To be determined Billboard rentals	PO	6/1/93 - 8/31/93	10,000	10,000	B
<i>Visitor Services</i>							
	902632	Artline Admission Gates Zoo Maps	PROC	8/28/92 - 8/27/93	9,968	500	Existing
	New	To be determined Admission Gates Zoo Maps	PROC	8/28/93-8/27/94	9,968	9,468	B
	901432	Poppers Supply Food Service: Popcorn, oil and bags	PROC	8/24/90 - 8/23/93	46,700	6,000	Existing
	New	To be determined Food Service: Popcorn, oil and bags	PROC	8/24/93-8/23/96	46,700	9,567	B
	901728	Portland Provision Co. Food service: Hot dogs	PROC	2/11/91-2/10/94	55,000	15,000	Existing
	New	To be determined Food Service: Hot dogs	PROC	2/11/94-2/10/97	55,000	3,333	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Visitor Services-continued</i>							
	901566	Sunshine Dairy Foods Food service: Misc. dairy products	PROC	12/15/90-12/14/93	45,000	8,000	Existing
	New	To be determined Food Service: Misc. dairy products	PROC	12/15/93-12/12/96	45,000	7,000	B
	901433	Take-A-Break Refreshment Service Food service: Coffee & machines	PROC	9/4/90-9/3/93	20,700	2,000	Existing
	New	To be determined Food Service: Coffee & machines	PROC	9/4/93-9/3/96	20,700	4,900	B
	901541	Tillamook County Creamery Food service: Ice cream/sherbet	PROC	11/1/90 - 10/31/93	113,000	8,000	Existing
	New	To be determined Food Service: Ice cream/sherbet	PROC	11/1/93-10/30/96	113,000	29,667	B
	901539	Tom Rogers Distributor Food service: Ice cream novelties	PROC	11/1/90 - 10/31/93	27,000	3,500	Existing
	New	To be Determined Food Service: Ice cream novelties	PROC	11/1/93-10/31/96	27,000	5,500	B
	902763	Pacific Steam Cleaning Hood cleaning (3 food service locations)	L/M	11/16/92-11/15/93	750	490	Existing
	New	To be determined Hood cleaning (3 food service locations)	L/M	11/16/93-11/15/94	750	260	B
	N/A	NCR Equipment maintenance: cash registers	L/M	8/1/92 -7/31/93	11,345	945	Existing
	New	To be determined Equipment maintenance: Cash registers	L/M	8/1/93-7/31/94	11,345	10,400	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
ZOO-continued							
<i>Visitors Services-continued</i>							
	902764	Sysco Food Services of Portland Food Service: Hamburger patties	PROC	11/18/92-11/17/93	38,500	15,500	Existing
	New	To be determined Food Service: Hamburger patties	PROC	11/18/93-11/17/94	38,500	23,000	B
	902736	Wedding Time Products Food Service: Caramel/almond corn	PROC	11/6/92-11/5/93	5,500	2,300	Existing
	New	To be determined Food Service: Carmel/almond corn	PROC	11/6/93-11/5/94	5,500	3,200	B
	902735	Good Earth Products Food Service: Frozen fruit bars & freezers	PROC	11/6/92-11/5/93	14,000	5,800	Existing
	New	To be determined Food Service: Frozen fruit bars & freezers	PROC	11/6/93-11/5/94	14,000	8,200	B
	902806	Sysco Food Services of Portland Food Service: Chili, salads and ice cream toppings	PROC	12/4/92-12/3/93	12,500	5,200	Existing
	New	To be determined Food Service: Chili, salads and ice cream toppings	PROC	12/4/93-12/3/94	12,500	7,300	B
	902734	Sysco Food Services of Portland Food Service: Frozen yogurt	PROC	11/6/92-11/5/93	8,500	3,500	Existing
	New	To be determined Food Service: Frozen yogurt	PROC	11/6/93-11/5/94	8,500	5,000	B
	902804	Oregon Chief Meats Food Service: Polish sausages	PROC	12/4/92-12/3/93	12,000	4,000	Existing
	New	To be determined Food Service: Polish sausages	PROC	12/4/93-12/3/94	12,000	8,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Visitors Services-continued</i>							
	902805	Food Services of America Food Service: Onion rings	PROC	12/4/92-12/3/93	9,000	3,000	Existing
	New	To be determined Food Service: Onion rings	PROC	12/4/93-12/3/94	9,000	6,000	B
	902801	Food Services of America Food Service: Corn dogs	PROC	12/1/92-11/30/93	11,500	4,000	Existing
	New	To be determined Food Services: Corn dogs	PROC	12/1/93-11/30/94	11,500	7,500	B
	902917	Coca-cola USA & Coca-cola of Oregon Food Service: Pre and post mix	PROC	2/15/93-1/31/96	95,000	20,000	Existing
	TBA	To be determined Food Service: Assort. Resale Merchandise	PROC	1/1/93-12/31/93	320,000	120,000	B
	New	To be determined Food Service: Assort. Resale Merchandise	PROC	1/1/94-12/31/94	400,000	250,000	B
	New	To be determined Food Service: Printed paper items	PROC	1/1/94-12/31/95	43,000	20,000	B
	New	To be determined Food Service: Pest control	L/M	4/21/94-4/20/95	3,000	1,800	B
	New	To be determined Purchase: Mobile popcorn cart	PROC	7/1/93-9/30/93	31,500	31,500	B
	New	To be determined Purchase: Picnic tables	PROC	7/1/93-9/30/93	12,000	12,000	B
	New	To be determined Complete/furnish: Catering kitchen	L/M	7/1/93-6/30/94	20,000	20,000	B

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Visitors Services-continued</i>							
	New	To be determined Linen/equipment rental for catered events	PROC	7/1/93-6/30/94	8,000	8,000	B
	New	To be determined Computer maintenance: ReMax inventory system	L/M	8/1/93-7/31/94	900	900	B
<i>Design Services</i>							
	New	To be determined Video production: Guided tour for disabled	PS	12/93-5/94	15,000	15,000	B
	New	To be determined Copywriting services: Interpretive Signage	PS	7/93-6/94	10,000	10,000	B
	New	To be determined Design and Production: Elephant Interpretives	PUB	7/93-4/94	51,500	51,500	A
	TBA	To be determined Design structures for Cascades Elk Exhibit	PS	7/93-6/94	25,000	25,000	B
	New	To be determined Construct storage loft in gardeners workshop	PUB	7/93-10/93	10,500	10,500	B
	New	To be determined Construct a first aid/security station (east end).	PUB	9/93-2/94	20,000	20,000	B
	New	To be determined Repair/remodel restrooms at elephant building	PUB	9/93-2/94	65,000	65,000	B
	New	To be determined Repaint bears and treetops building	PUB	3/94-6/94	50,000	50,000	B
	New	To be determined Install energy savings equipment in feline building	PUB	7/93-12/93	55,000	55,000	B
	New	To be determined Paint structural steel members in feline cages	PUB	2/94-6/94	25,000	25,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
<i>ZOO-continued</i>							
<i>Design Services-continued</i>							
	New	To be determined Remodel elephant crush	PUB	9/93-12/93	10,000	10,000	B
	TBD	To be determined Prepare design and specifications to remodel front exhibit yard and spaces at elephant barn	PS	6/93-10/93	60,000	60,000	A
	New	To be determined Remodel elephant front yard exhibit to improve health and update exhibit	PUB	7/93-6/94	690,000	690,000	A
	New	To be determined Construct center for Species Survival	PUB	7/93-6/94	750,000	650,000	A
901374		SMH Architects Construction observation on Center for Species Survival project	PS	7/17/90-10/28/94	73,653	12,000	Existing
	New	To be determined Design of Entrance/Oregon I exhibit segment of master plan	PS	7/93-6/95	2,000,000	934,000	A
	New	To be determined Design services for remodel/repair of research building	PS	7/93-6/94	50,000	50,000	A
	New	To be determined Repair/remodel research building	CONST	9/93-6/94	425,000	425,000	A
	New	To be determined Design events/graphics workshop	PS	7/93-12/93	15,000	15,000	B
	TBD	To be determined Purchase a Street Trolley to move people from Lower Africa exhibit area back to main gate.	PROC	3/93-6/93	250,000	250,000	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
ZOO-continued							
<i>Design Services-continued</i>							
	903036	Bishop Construction Construct elk exhibit as part of Oregon/Cascade regional exhibit	CONST	1/93-8/93	185,000	0	Existing
	TBD	To be determined Construct kitchen facility in lower AfriCafe	CONST	7/93-10/93	45,000	45,000	B
FINANCE & MANAGEMENT INFORMATION							
<i>Accounting Division</i>							
	901871	KPMG Peat Marwick Annual Financial Audit - Grant Program	PS	4/1/91-3/31/94	150,000 + CPI	30,000	Existing
	901844	KPMG Peat Marwick Calculation of Arbitrage rebate, etc.	PS	4/1/91-3/31/94	16,000 + CPI	7,000	Existing
	TBA	To be determined Annual Financial Audit: Grant Program	PS	4/1/94-3/31/97	TBD	20,000	A
	TBA	To be determined Calculation of Arbitrage rebate, etc.	PS	4/1/94-3/31/97	TBD	0	B
	TBA	U.S. Bank of Oregon Checking account/cash management	PS	5/1/92-4/30/95	72,000	26,400	B
	TBA	To be determined Investment Safe Keeping Services: Internal controls	PS	7/1/93-6/30/96	TBD	2,500	B
<i>Information Services Division</i>							
	900678	Moore (SCT Governmental Systems, Inc.) Acquisition: In-place Financial Software system	5-year lease	5/27/88-5/27/93	231,845	See Contract #900680	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
FINANCE & MANAGEMENT INFORMATION-continued							
<i>Information Services Division-continued</i>							
	900679	Unisys Corporation Computer maintenance: Financial System	5 year lease	5/27/88-5/27/93	363,390	43,486	Existing
	900680, Agreement. 1	Unisys Finance Initial Financing Agreement: Unisys Network. Includes: Contract Nos. 900679/900680.	Lease	5/30/88-5/27/93	851,509	60,464	Existing
	900680, Agreement. 2	Unisys Finance Mainframe hardware: Subsequent agreement	LEASE/ PURCH	8/27/90-10/1/93	See Agrmt 1	See Agrmt 1	Existing
	902154	CTR Business Systems, Inc. Supplier, maintenance and service: Novell	L/M	10/21/91-10/21/94	231,664	0	Existing
	902181	DataSafe Off-site storage: backup computer tapes	LEASE	2/22/91-12/21/94	4,314	1,800	Existing
	TBD	To be determined Lease(s): tape backup, UPS/line conditioner, third file server & call back modem	LEASE	7/1/93-6/30/97	55,407	18,649	A
	None	OMS Maintenance agreement: new printer	L/M	To be determined	6,600	1,500	B
	TBD	SCT Financial System Software	PROC	7/1/93-6/30/94	16,020	16,020	B
	N/A	DARGAL Software maintenance: Report Writer	L/M	N/A	3,420	3,420	B
	N/A	Lanwise Computer software: Financial system terminal emulation, electronic file transfer and remote printing	PROC	N/A	2,700	2,700	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
FINANCE & MANAGEMENT INFORMATION-continued							
<i>Information Services-continued</i>							
	N/A	ISC Printing software: Duplex and quad printing	PURCH/ LIC		N/A	Unknown 2,000-4,000	B
	N/A	Datametrics System Corporation Computer software: new/improved software releases	PURCH/ LIC		N/A	1,800	B
	N/A	Stewart & Knutson LTD Computer hardware: Database Monitoring	PURCH		N/A	200	B
	TBD	To be determined Computer hardware: Add disk.	PURCH		N/A	19,546	B
	TBD	To be determined Computer software: CD-ROM mainframe updates	PURCH		N/A	975	B
<i>Office Services Division</i>							
	902031	Azumano Travel Service Inc. Travel agent (Expense within department budget)	PS	8/16/91-8/31/94	0	0	Existing
	902521	Eastman Kodak Copier maintenance: Kodak 300.	L/M	7/1/92-6/30/94	66,750	26,000	Existing
	New	To be determined Supply recycled paper: Print Shop copiers.	PROC	7/1/93-12/31/93	14,999	14,999	B
	New	To be determined Supply recycled paper: Print Shop copiers.	PROC	1/1/94-6/30/94	14,999	14,999	B
	New	City of Portland Inter-city mail delivery	IGA	7/1/93-6/30/94	2,000	2,000	B
	New	City of Portland Record storage: PDX Archive/Record Center.	LEASE	7/1/93-6/30/94	4,000	4,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
FINANCE & MANAGEMENT INFORMATION-continued							
<i>Office Services Division-continued</i>							
	New	To be determined Print Shop Copier: Kodak 300 backup	LEASE/ PURCH	7/1/93-6/30/98	57,000	11,400	B
	New	To be determined Canon copier maintenance (SPA)	PURCH	7/1/93-6/30/94	21,900	21,900	B
	New	To be determined Copier maintenance/repair: 2 Kodak 85 copiers.	PUB	7/1/93-6/30/94	4,200	4,200	B
	New	To be determined Lease: Canon copier for Regional Facilities. (Includes maintenance & repair)	PUB	7/1/93-6/30/95	7,600	3,800	B
	New	To be determined Maint./repair contract: Print Shop backup copier.	PUB	7/1/93-6/30/94	13,000	13,000	B
	New	To be determined Lease/purchase: Canon copier for FMI. (SPA)	LEASE/ PURCH	7/1/93-6/30/98	14,590	2,918	B
	New	To be determined Lease/Purchase: Canon copier for Personnel (SPA)	LEASE/ PURCH	7/1/93-6/30/98	8,930	1,786	B
	New	To be determined Lease/purchase: mail scale/accounting system.	LEASE/ PURCH	7/1/93-6/30/98	19,400	3,360	B
	New	To be determined Presort/Barcode mail	PUB	3/1/93-6/30/94	3,600	2,800	B
<i>Financial Planning</i>							
	902953	Public Financial Management Provide for general financial advisory services.	PS	1/25/93-12/31/95	180,000	60,000	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
FINANCE & MANAGEMENT INFORMATION-continued							
<i>Financial Planning-continued</i>							
	902288	Dun and Bradstreet Provide credit reports	PS	1/1/93-12/31/93	3,232	1,616	Existing
	New	Dun and Bradstreet Provide credit reports, as needed.	PS	1/1/94-12/31/94	4,400	4,400	B
	New	To be determined PR: Cultural funding election measure	PS	1/1/94-5/31/94	10,000	10,000	A
EXECUTIVE MANAGEMENT							
	TBD	Western Advocate Special Districts Assoc. of Oregon (SDAO)	PS	7/1/93-6/30/94	60,000	60,000	A
REGIONAL FACILITIES DEPARTMENT							
<i>Metro Headquarters Project</i>							
	902255	Hoffman Construction Design/build: Metro Regional Center & parking.	PUB	1/92-11/93	12,500,000	620,000	Existing
	TBD	To be determined Exterior Signage: Metro Regional Center (MRC)	PUB	7/93-12/93	25,000	25,000	B
	902616	Anne Storrs - David Bales Art Project: MRC's 1% for Art Program	PS	8/92-9/93	55,000	4,000	Existing
	Various	Various Furnishings: new Metro Regional Center (MRC)	PUB	4/1/93-12/93	1,050,000	400,000	Existing
	New	To be determined Provide/install: parking garage signage	PUB	9/1/93-12/31/93	10,000	10,000	B
	New	To be determined Provide/install: parking garage control	PUB	3/1/94-6/30/94	40,000	40,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
REGIONAL FACILITIES DEPARTMENT-continued							
<i>Metro Headquarters Project-continued</i>							
	New	To be determined District Police Upgrade	PUB	8/1/93-5/31/94	10,000	10,000	B
	New	To be determined Exhibit Hall Upgrade	PUB	8/1/93-5/31/94	25,000	25,000	B
	New	To be determined Plaza Retail Space Improvement	PUB	8/1/93-5/31/94	50,000	50,000	A
<i>Child Care Center</i>							
	903077	NE YMCA Mgmt Svcs: MRC Child Development Facility	PS	2/93-2/98	40,000	40,000	Existing
	New	To be determined Consulting Services: MRC Child Development	PS	7/1/93-6/30/94	10,000	10,000	B
<i>Metro Parking Garage</i>							
	New	To be determined Parking Lot Management	PS	7/1/93-6/30/97	136,180	68,090	A
<i>Cultural Funding</i>							
	New	To be determined Cost Estimate: Election Prep, Cultural Funding Pkg.	PS	7/1/93-12/31/93	20,000	20,000	A
<i>Procurement</i>							
	New	To be determined Minority/Women-owned/Disadvantaged Business Enterprise database assistance	PS	7/1/93-6/30/94	5,000	5,000	B
	New	To be determined Computer tracking system: Minority/Women- owned/Disadvantaged Business Enterprises	PS	7/1/93-6/30/94	1,100	1,100	B

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
REGIONAL FACILITIES DEPARTMENT-continued							
<i>Facilities Management</i>							
	901545	McCullagh Leasing, Inc. Lease: Metro fleet vehicles	PUB	3/1/91-2/2/95	66,780	34,000	Existing
	New	To be determined Telephone equipment maintenance	L/M	3/1/94-2/28/95	20,000	4,000	B
	New	To be Determined Lease: Metro fleet vehicles	PUB	11/1/93-10/31/96	86,000	28,000	A
<i>Building Management-Metro Center & Metro Regional Center</i>							
	New	TBD Fire alarm maintenance: Metro Center	PUB	8/31/92-6/30/94	2,276	1,138	B
	State Bid	PHC Window Washing: Metro Regional Center and Metro Center	PUB	3/1/93-6/30/94	25,050	20,050	Existing
	New	To be determined Landscape Services: Metro Center & Metro Regional Center	PUB	7/1/93-6/30/94	11,210	11,210	B
	New	To be determined Tree service: Metro Center & Metro Regional Center	PUB	7/1/93-6/30/94	6,400	6,400	B
	New	To be determined Parking Lot Sweeping: Metro Center & Metro Regional Center	PUB	7/1/93-6/30/94	3,000	2,600	B
	900749	Centrex Elevator service: Metro Center & Metro Regional Center (Sound Elevator Warranty)	PUB	3/31/93-6/30/94	12,300	11,400	Existing
	902614	Simplex Fire sprinkler maintenance: Metro Center & Metro Regional Center	PUB	3/1/93-6/30/94	3,700	2,600	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
REGIONAL FACILITIES DEPARTMENT-continued							
<i>Building Management-Metro Center & Metro Regional Center-continued</i>							
	New	TBD Management services for Metro Center and Metro Regional Center parking	PUB	7/1/93-6/30/94	7,812	7,812	A
	New	TBD Management services for Metro Center building system	PS	7/1/93-6/30/94	25,000	25,000	A
	901530	MDC Building garbage pick-up: Metro Center & Metro Regional Center	PUB	3/1/93-6/30/94	12,840	11,640	Existing
	New	To be determined Electrical line retainer	PUB	7/1/93-6/30/94	1,500	1,500	B
	On Acct.	N.W. Natural Gas Co. Level gas payments: Metro Center & Metro Regional Center	PUB	10/23/92-6/30/94	190,320	89,670	Existing
	902964	Northwest Protective Service Security service: Metro Center & Metro Regional Center	PUB	3/1/93-3/31/94	62,500	50,000	Existing
	New	To be determined Security services: Metro Center & Metro Regional Center	PUB	3/1/94-6/30/95	66,406	16,600	A
	State bid	PHC Janitorial cleaning: Metro Center & Metro Regional Center	PUB	4/1/93-6/30/94	191,800	167,800	Existing
	TBD	To be determined HVAC services: Metro Center & Metro Regional Center	PUB	7/1/93-6/30/94	22,000	22,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
REGIONAL FACILITIES DEPARTMENT-continued							
<i>Building Management-Metro Center & Metro Regional Center-continued</i>							
	900764	Amco, Inc. Lease of Metro Center	PUB	7/1/85-6/30/96	2,916,500	290,760	Existing
PUBLIC AFFAIRS DEPARTMENT							
<i>Support Services Fund Programs</i>							
Note:							
All existing contracts will expire on or before 6/30/93.							
The department anticipates no contracts or purchase orders exceeding \$10,000 during FY 1993-94.							
The department anticipates no multi-year contracts during FY 1993-94.							
RISK MANAGEMENT FUND							
<i>Liability/Property Program</i>							
	902856	Willis Corroon Claims Adjusting Services	PS	1/1/93-12/31/94	30,000	15,000	Existing
	902855	Sedgwick James Agent of record and loss control services	PS	1/1/93-12/31/95	60,000	18,000	Existing
	New	To be determined Actuarial Services for risk management fund	PS	7/1/93-6/30/94	10,000	10,000	A
<i>Workers' Compensation Program</i>							
	New	To be determined Bloodborne Pathogen Services	IGA	3/1/93-2/28/94	25,600	0	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT							
<i>Engineering Division, St. Johns Closure Account</i>							
	TBD	To be determined Purchase/install sub-area and cover, clay and seed (subcontracts).	PROC/ CONST	7/93-6/94	500,000	500,000	B
	TBD	To be determined Install Sub-areas 2/3 cover/SA3 gas wells & construct phase one motor blower flare facility (subcontracts).	CONST	4/93-1/95	11,500,000	8,833,000	Existing
	902525	Jensen Drilling Company Abandon/repair/construct: GroundH2O monitoring wells (no subcontracts).	CONST	7/1/92-12/31/96	347,625	58,500	Existing
	New	To be determined Research: Landfill closure methods	PS	7/93-6/94	50,000	50,000	A
	New	To be determined Engineering svcs: Groundwater & regulatory issues	PS	7/93-6/94	31,500	31,500	B
	TBD	To be determined Ground surveying for aerial fly-over.	PS	2/93-11/94	32,500	31,500	B
	TBD	To be determined Environmental risk assessment: St. Johns Landfill	PS	5/93-1/94	100,000	100,000	A
	TBD	To be determined Monitor/evaluate: Sub Area 1 vegetation test plots	PS	3/93-12/93	27,000	27,000	B
	New	To be determined Determine feasibility of treating leachate and/or contaminated groundwater by land irrigation.	PS	7/93-6/94	36,000	36,000	B
	New	To be determined Engineering services: North Slough water quality	PS	7/93-6/94	50,000	50,000	A

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Engineering Division, St. Johns Closure Account-continued</i>							
	902635	Oregon Graduate Institute Landfill environmental impact (no subcontracts)	PS	10/1/92-9/30/93	99,999	75,000	Existing
	901270	Parametrix, Inc. (MBE) Design/construct. mgmt.: St. Johns Landfill closure	PS	5/24/90-4/30/96	2,778,565	455,000	Existing
	New	To be determined Develop groundwater model	PS	7/1/93-6/30/94	100,000	100,000	A
<i>Engineering & Analysis Division, Construction Account</i>							
	901584 C.O.	Trans Industries Construct/Install: Metro Central fuel cubing system (No subcontracts).	PUB	10/1/92-9/30/96	1,650,000	1,650,000	A
	902608	Michael J. Watt, Inc. Metro Central Household Hazardous Waste facility ventilation modifications (no subcontracts).	C/O	8/12/92-6/93	1,011,767*	130,000	Existing
<i>Engineering & Analysis Division, General Account</i>							
	TBD	To be determined Engineering svces: sanitary pump & stormH2O drainage	PS	5/93-9/93	20,000	20,000	B
	New	To be determined Engineering services: Latex paint process facility	PS	7/93-6/94	30,000	30,000	B
	New	To be determined Develop options for managing organic waste	PS	2/93-6/94	27,423	27,423	B
	New	To be determined Repair: Area Lighting. (No subcontracts).	CONST	7/93-9/93	5,000	5,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Engineering & Analysis Division, General Account-continued</i>							
	New	To be determined Upgrade emergency power: Scalehouses.	CONST	7/93-2/94	5,000	5,000	B
	New	To be determined Metro South Traffic Island	CONST	7/93-12/93	3,000	3,000	B
	New	To be determined Latex Paint Processing Facility. (Subcontractors).	CONST	7/93-6/94	120,000	120,000	A
	New	To be determined Surface water drainage to sanitary sewer.	CONST	7/93-6/94	10,000	10,000	B
<i>Engineering & Analysis Division, Renewal & Replacement Account</i>							
	902607	SJO Consulting Engineers Design services for roof & ventilation system at Metro South	PS	8/12/92-9/93	45,000	10,000	Existing
	903040	Emerick Construction Metro South main roof/ventilation system & roof for paint-bulking room. (Subcontracts).	CONST	5/93-9/93	560,000	500,000	Existing
<i>Planning & Technical Services Division, Operating Account</i>							
	902507	Portland State University Single family waste disposal & recycling	IGA	6/26/90-6/30/94	80,000	25,000	Existing
	New	To be determined Long-term system financing	PS	10/1/93-6/30/94	35,000	35,000	A
	New	To be determined Multi-family waste disposal and recycling	PS	10/1/93-6/30/94	30,000	30,000	A
	New	To be determined Implement Model Ordinances	PS	7/1/93-6/30/94	4,500	4,500	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Planning & Technical Services Division, Operating Account-continued</i>							
	New	To be determined Forecasting (data collection)	PS	7/1/93-6/30/94	30,000	30,000	A
	New	To be determined Forecasting (statistical analysis)	PS	7/1/93-6/30/94	25,000	25,000	B
	New	To be determined RLIS mapping of regional employers	PS	7/1/93-6/30/94	35,000	35,000	A
	New	To be determined Implement ARCVIEW	PS	10/1/93-6/30/94	20,000	20,000	B
	New	To be determined Transaction reporting software	PS	8/1/93-6/30/94	15,000	15,000	B
	New	To be determined Economic forecast service	PS	7/1/93-6/30/94	9,500	9,500	B
	New	To be determined Building permit collection	PS	7/1/93-6/30/94	25,000	25,000	B
	New	To be determined Hauler recycling database	PS	7/1/93-6/30/94	2,500	2,500	B
	New	To be determined Data analysis	IGA	7/1/93-6/30/94	10,000	10,000	B
<i>Administration Division, Operating Account</i>							
	TBD	1% - Carryover of 92-93 projects Multiple contracts: 1% for Recycling	PS	4/1/93-6/30/94	225,000	150,000	Existing
<i>Waste Reduction Division, Operating Account</i>							
	TBD	To be determined Performance Testing: Recycled Paint	PS	4/1/93-8/31/93	5,000	2,500	B

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Waste Reduction Division, Operating Account-continued</i>							
	TBD	To be determined Programming: Recycling Database Info.	PS	2/1/93-8/31/93	7,500	2,500	B
	New	To be determined Home Compost Demonstration Centers	PS	7/1/93-6/30/94	9,500	9,500	B
	New	To be determined Market research: Test promote recycled products	PS	7/1/93-6/30/94	15,000	15,000	B
	New	To be determined Sustainable Building Program	PS	7/93-6/95	25,000	20,000	B
	New	To be determined Video: Bldg. materials purchasing/salvage	PS	7/93-2/94	15,000	15,000	B
	New	To be determined Salvageable building materials exchange	PS	7/93-6/94	10,000	10,000	B
	New	To be determined Design/construct: Source separation containers	PS	7/93-6/94	10,000	10,000	B
	New	To be determined Develop course: Constructor Training Program	PS	7/93-3/94	15,000	15,000	B
	New	To be determined Estab. Resource Ctr: Efficient Building Techniques	PS	7/93-6/95	20,000	15,000	B
	New	To be determined Design/construct: Modular display booth	PS	7/93-1/94	10,000	10,000	B
	New	To be determined Reduction/recycling for commercial generators	PS	7/93-6/94	37,500	37,500	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Engineering and Analysis Division, Operating Account</i>							
	901894	Envirodata Systems, Inc. Independent technical engineer	PS	5/8/91-6/30/94	95,000	50,000	Existing
	902878	URS Consultants, Inc. Consultant: Renewal & Replacement Accounts	PS	1/93-8/93	24,840	10,000	Existing
	TBD	To be determined Aerial photography and topographical mapping	PS	3/93-12/96	80,000	20,000	A
	901323	Portland State University Water quality monitoring and modeling	IGA	7/1/90-6/30/94	110,000	30,000	Existing
	TBD	Luzier Hydrosiences Groundwater model set-up	PS (Sole source)	1/93-10/93	2,500	2,500	B
	New	To be determined Groundwater model calibration	PS	7/93-6/94	10,000	10,000	B
<i>Operations Division, Operating Account</i>							
	TBA	DEQ Pilot collection for CEGS	IGA	7/93-6/94	75,000	75,000	A
	TBA	DEQ HHW clean up events (Grant)	IGA	7/93-6/94	200,000	200,000	B
	New	To be determined Crawler/tractor for St. Johns Landfill closure	LEASE/ PURCH	11/1/93-10/31/94	14,600	14,600	B
	New	To be determined Backhoe/Loader for St. Johns Landfill closure	LEASE/ PURCH	11/1/93-10/31/94	13,200	13,200	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Operations Division, Operating Account-continued</i>							
	New	To be determined 4-Wheel Drive Pick-up for St. Johns Landfill closure	PROC	7/1/93-9/30/93	15,000	15,000	B
	902405	Clackamas County Litter collection: Metro South roadsides	IGA	7/1/92-6/30/94	59,600	29,800	Existing
	902243	Metropolitan Disposal Corporation Transport of sewage grit/screenings	L/M	2/3/92-2/3/97	1,650,000	330,026	Existing
	901106	Waste Management of Oregon Operation of Metro South Station	PUB	1/1/90-12/31/94	5,591,754	1,518,947	Existing
	901584	Trans Industries Operation of Metro South Station	PUB	7/1/91-10/1/96	32,732,686	3,494,407	Existing
	900848	Jack Gray Transport, Inc. Transport Solid Waste: Metro South & Central	L/M	3/1/89-12/31/2009	214,186,562	9,568,005	Existing
	901623	Walsh & Sons Trucking Transport of solid waste from Metro South Station	L/M	2/1/91-1/31/94	250,195	38,573	Existing
	900607	Oregon Waste Systems Disposal of solid waste from Metro South and Metro Central Station	PUB	4/1/88-12/31/2009	370,942,100	17,752,575	Existing
	901368	Marion County Disposal of solid waste from Metro South station	IGA	2/22/90-12/31/94	460,000	207,169	Existing
	902830	The Mallory Company Personal Protective Equipmt: Hazardous waste techs	PROC	1/1/93-12/31/93	67,380	33,690	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Operations Division, Operating Account-continued</i>							
				8/1/92 - end of FY in which HHW facility ceases to operate			
	902570	Oregon City Host fees: Dept. Haz. Mat. training equipment	IGA		62,000	10,000	Existing
	New	To be determined Absorbent, plastic bags, buckets, etc. for HH Hazardous Waste	PUB	7/1/93-6/30/94	30,000	30,000	B
	New	To be determined Lab supplies	PUB	7/1/93-6/30/94	10,000	10,000	B
	New	Multnomah County Sheriff's Dept. Flow Control and Illegal Dumpsite cleanup	IGA	7/1/93-8/31/95	843,900	458,000	A
	New	To be determined Investigative services	PS	7/1/93-6/30/94	31,000	31,000	A
	New	To be determined Armored car service for scalehouses	L/M	7/1/93-6/30/95	14,700	7,152	B
	New	To be determined Employee health testing	PS	7/1/93-6/30/95	48,000	24,000	B
	New	To be determined Rubbish disposal: Metro S. HH Hazardous Waste	L/M	7/1/93-6/30/94	10,000	10,000	B
	New	To be determined Recycling srvc. at Metro S. HH Hazardous Waste	L/M	7/1/93-6/30/94	10,000	10,000	B
	New	To be determined Hazardous waste advertising	L/M	7/1/93-6/30/94	47,000	47,000	A
	New	To be determined SJLF: Waste water sampling/analysis	PS	7/1/93-6/30/95	13,000	6,240	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Operations Division, Operating Account-continued</i>							
	New	To be determined SJLF: Bridge maintenance	L/M	7/1/93-6/30/94	22,700	22,700	B
	New	Parametrix, Inc. SJLF: Methane gas monitoring	PS	1/1/93-6/20/94	75,000	50,000	A
	New	To be determined SJLF: Groundwater monitoring	PS	7/1/93-6/30/96	709,980	200,000	A
	New	To be determined SJLF: Surface water/sediment monitoring	PS	7/1/93-6/30/96	81,024	27,008	A
	New	To be determined SJLF: Stormwater monitoring	PS	7/1/93-6/30/96	49,500	16,500	A
	New	To be determined SJLF: Road maintenance	L/M	7/1/93-6/30/96	55,000	11,000	A
	New	To be determined SJLF: Leachate seepage repair	L/M	7/1/93-6/30/94	12,500	12,500	B
	New	To be determined Hazardous material testing	L/M	7/1/93-6/30/94	75,000	75,000	A
	New	To be determined Waste tire hauling	L/M	7/1/93-6/30/95	128,500	62,600	Existing
	New	To be determined Waste tire recycling	L/M	7/1/93-6/30/95	44,700	21,800	Existing
	New	Information Systems, Inc. Programming: Scalehouse Weight Systems	PS	7/1/93-6/30/95	50,000	20,000	Existing
	New	To be determined Maintenance/repair: vehicle scales	L/M	7/1/93-6/30/95	28,000	14,000	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Operation Division, Operating Account-continued</i>							
	New	To be determined Scalehouse computer systems management	PUB	7/1/93-6/30/95	111,000	48,000	B
	New	To be determined Maintenance/repair: Copiers	PUB	7/1/93-6/30/95	3,400	1,700	B
	New	City of Portland SJLF Lease: Parcel "A"	IGA	2/1/93-1/31/97	40,000	10,000	B
	New	To be determined Rental: Material and equipment storage	PUB	7/1/93-6/30/95	8,000	4,000	B
	New	To be determined Haul/process: Metro South yard debris	PUB	7/1/93-6/30/94	75,000	75,000	A
	New	To be determined Disposal: E/W Wasteshed hazardous waste	PUB	7/1/93-6/30/94	200,000	200,000	A
	New	To be determined Disposal: Oil filters	PUB	7/1/93-6/30/94	18,000	18,000	B
	New	To be determined Bulking disposal drums	PUB	7/1/93-6/30/94	101,000	33,700	B
	New	To be determined Personal Protective Equipmt Haz. waste techs	PUB	1/1/94-12/31/94	70,000	34,000	B
	New	To be determined Disposal: Hazardous waste materials	PUB	7/1/93-6/30/94	1,315,400	1,315,400	A
<i>Budget & Finance Division, Operating Account</i>							
	New	To be determined Creative design: Rate brochure	PS	8/93-12/93	4,000	4,000	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
SOLID WASTE DEPARTMENT-continued							
<i>Budget & Finance Division, Operating Account-continued</i>							
	New	To be determined Consulting: Budget & rate development process	PS	8/1/93-11/30/93	30,000	30,000	A
	TBD	To be determined Prewire/install: MRC move	L/M	4/93-8/94	6,000	5,000	B
PLANNING DEPARTMENT							
<i>DRC Section</i>							
	TBD	Assoc. Marketing Resources (AMR) Land Development Data Collection	PS	7/1/93-6/30/95	45,000	45,000	Existing
	TBD	Contacts Influential 1993 Employment Data.	PS	9/1/93-2/30/94	5,500	5,500	B
	TBD	To be determined Household demographics variables	PS	7/1/93-2/30/94	35,000	12,500	B
	TBD	To be determined Aerial photography.	PS	7/1/93-9/30/94	14,000	15,000	B
	TBD	To be determined Storefront marketing support.	PS	7/1/93-6/30/94	10,000	10,000	B
	TBD	To be determined Storefront subcontracting	PS	7/1/93-6/30/94	30,000	10,000	B
	TBD	To be determined NW Area Foundation Grant: economic analysis.	PS	7/1/93-12/30/93	30,000	30,000	B
	902774	David Evans & Associates Rural RLIS	PROC	12/92-6/94	50,000	32,000	Existing
	902018	Hewlett Packard STRAP, Phase I	PROC	7/91-1/95	222,271	10,500	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>DRC Section-continued</i>							
	902165	Hewlett Packard STRAP, Phase II	PROC	7/93-6/94	212,925	25,351	Existing
	PO #7646	Hewlett Packard RLIS Hardware Maintenance	PROC	7/93-6/94	24,460	24,460	Existing
	901705	Citicorp NA Color Map Plotter	PROC	2/91-3/94	37,932	8,567	Existing
	TBD	To be determined HP Lease	PROC	7/93-6/96	105,619	42,987	B
<i>Land Use Planning</i>							
	New	To be determined Growth Conference: Space/food/related services	PS	7/1/93-12/1/93	10,000	10,000	B
	New	Growth Conference Speaker 1 Growth Conference: Speaker fee	PS	7/1/93-12/1/93	5,000	5,000	B
	New	Growth Conference Speaker 2 Growth Conference: Speaker fee	PS	7/1/93-12/1/93	4,000	4,000	B
	New	To be determined Growth Conference: Registration services	PS	7/1/93-12/1/93	2,000	2,000	B
	New	To be determined Growth Conference: Graphic/design services	PS	7/1/93-6/30/94	5,000	5,000	B
	New	To be determined Region 2040 Phase II: Alternatives analysis	PS	7/1/93-12/1/93	156,000	156,000	A
	New	To be determined Region 2040 Phase II: Public involvement	PS	7/1/93-6/30/94	105,000	105,000	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Land Use Planning-continued</i>							
	New	To be determined Region 2040 Phase III: Public opinion survey	PS	7/1/93-6/30/94	18,000	18,000	B
	New	To be determined Region 2040 Phase II: Printing/mat. dist.	PUB	7/1/93-6/30/94	111,000	111,000	B
	New	To be determined Region 2040 Phase II: Public involvement video	PS	7/1/93-12/1/93	28,000	28,000	B
	New	To be determined Future Vision Contract Support	PS	7/1/93-12/31/94	150,000	75,000	A
	New	To be determined Region 2040 Urban Design Services	PS	7/1/93-6/30/94	150,000	150,000	A
	New	To be determined 2040/Future Vision Media Purchase	PS	7/1/93-6/30/94	122,335	122,335	B
	New	To be determined Pass-thru to local governments for assistance on Region 2040 (multiple contracts)	IGA	7/1/93-6/30/94	232,590	232,590	B
	New	To be determined Pass-thru to local governments for Westside Transit Station area planning	IGA	7/1/93-6/30/94	855,000	855,000	B
	902950	DLCD Revenue for Portland/Beaverton Dispute Mediation	REV	5/93-7/94	10,500	6,500	Existing
<i>Travel Forecasting Section</i>							
	903041/ 903042	INRO/SH Putman Interactive transportation and land-use models	PS	1/93-12/94	210,000	210,000	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Travel Forecasting Section-continued</i>							
	TBD	1000 Friends Build/No build scenarios: LUTRAC	PS	1/93-12/94	178,250	150,000	Approved
	TBD	To be determined Design and fielding: Travel preferences	PS	1/93-12/94	607,885	607,885	A
	TBD	To be determined Design & fielding: Traffic speed survey	PS	1/93-12/94	50,000	50,000	B
	New	Portland State University Analysis: Travel behavior survey	IGA	7/1/93-12/31/93	40,000	40,000	B
	New	To be determined Survey & research program: Innovative modeling	PS	7/1/93-6/30/94	50,000	50,000	B
	901436	INRO Maintenance of EMME/2 Software	PUB	7/93-6/94	8,000	8,000	Existing
	901579	Bank of America SUN Computer Lease	PROC	12/90-1/94	173,329	5,000	Existing
	902988	GE Capital Finance SUN Computer Lease	PROC	3/93-2/96	48,275	19,012	Existing
	New	To be determined SUN Computer Lease	PROC	9/93-9/96	235,000	95,988	B
	902018	Hewlett Packard STRAP, Phase I	PROC	7/91-1/95	222,271	10,500	Existing
	901705	Citicorp NA Color Map Plotter	PROC	3/91-6/94	37,952	6,597	Existing
	902505	ODOT/FHWA Revenue for TR/LU Modeling	REV	1/93-12/94	293,000	280,000	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Travel Forecasting Section-continued</i>							
	TBD	ODOT/FHWA Revenue for 1000 Friends Contract	REV	1/93-12/94	162,000	70,000	B
<i>Transportation Planning Section</i>							
	TBD	Port of Portland Lead Agency Service: Intermodal mgmt. plan	IGA	3/93-6/94	160,000	160,000	B
	TBD	Tri-Met Lead Agency Service: Public transit mgmt. plan	IGA	7/93-6/94	25,000	25,000	B
	TBD	To be determined Development of Intermodal Management Plan	PS	3/93-6/94	100,000	100,000	B
	TBD	To be determined Congestion management plan	PS	4/93-6/94	103,623	103,623	B
	TBD	To be determined Urban Arterial Plan: Implementation	PS	3/93-5/94	275,000	242,970	A
	TBD	To be determined Develop/install "turnkey" software: Financial Analysis Plan	PS	3/93-9/93	20,181	20,181	B
	903034	ODOT ISTEA and State Rule 12 funding	Revenue	3/93-7/94	2,521,806	2,254,675	Existing
	TBD	DEQ Clean Air Act funding	Revenue	7/93-6/94	40,000	40,000	B
<i>HCT Section</i>							
	TBD	Parametrix Draft Environmental Impact Statement/Final Environmental Impact Statement: Hillsboro Corridor.	PS	1/92-4/94	719,800	300,000	B

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>HCT Section-continued</i>							
	TBD	Steve Siegel and Associates Draft Environmental Impact Statement (DEIS) and Final Environmental Impact Statement (FEIS): Hillsboro Corridor.	PS	1/92-4/94	75,000	40,000	B
	TBD	Tri-Met Concept. design/analysis: High capacity transit system	IGA/ REV	7/92-12/93	128,500	128,500	Existing
	TBD	City of Portland Concept. design/analysis: High capacity transit system	IGA/ REV	7/92-12/93	44,100	44,100	Existing
	TBD	ODOT Concept. design/analysis: High capacity transit system	IGA/ REV	7/92-12/93	3,000	3,000	Existing
	TBD	C-TRAN Concept. design/analysis: High cap. transit system	IGA/ REV	7/92-12/93	3,000	3,000	Existing
	TBD	Tri-Met North Corridor Preliminary Alternatives Analysis	IGA/ REV/LM	1/92-9/93	408,000	81,600	Existing
	TBD	City of Portland North Corridor Preliminary Alternatives Analysis	IGA/ REV/LM	1/92-9/93	87,000	17,400	Existing
	TBD	ODOT North Corridor Preliminary Alternatives Analysis	IGA/ REV/LM	1/92-9/93	71,000	14,200	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>HCT Section-continued</i>							
TBD		C-TRAN North Corridor Preliminary Alternatives Analysis	IGA/ REV/LM	1/92-9/93	189,500	37,900	Existing
TBD		City of Vancouver North Pre-AA	IGA/ REV/LM	1/92-9/93	42,000	8,400	B
TBD		Clark County North Pre-AA	IGA/ REV/LM	1/92-9/93	58,000	11,600	Existing
TBD		WS-DOT -- Clark County North Pre-AA. North Corridor Preliminary Alternatives Analysis.	IGA/ REV/LM	1/92-9/93	89,500	17,900	Existing
TBD		RTC North Pre-AA.	IGA/ REV/LM	1/92-9/93	186,500	37,300	Existing
TBD		BRW North/South/CBD Pre-AA. Consulting services: Land use/trans analyses/public involvement	PS	1/93-12/93	410,926	107,686	Existing
TBD		To be determined North/South/CBD Pre-AA. Consulting services: Financial analyses	PS	1/93-9/93	30,000	6,000	B
TBD		Steve Siegel and Associates North/South/CBD Pre-AA. Consulting services: Develop/execute scope of work	PS	11/92-9/93	65,250	13,050	Existing

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>HCT Section-continued.</i>							
TBD		Tri-Met South Pre-AA.	IGA/ REV/LM	1/92-9/93	286,400	71,600	Existing
TBD		City of Portland South Pre-AA.	IGA/ REV/LM	1/92-9/93	63,000	12,600	Existing
TBD		ODOT South Pre-AA.	IGA/ REV/LM	1/92-9/93	56,000	11,200	Existing
TBD		Multnomah County South Pre-AA.	IGA/ REV/LM	1/92-9/93	20,400	5,100	Existing
TBD		City of Milwaukie South Pre-AA.	IGA/ REV/LM	1/92-9/93	31,500	6,300	Existing
TBD		Clackamas County South Pre-AA.	IGA/ REV/LM	1/92-9/93	63,000	12,600	Existing
TBD		Port of Portland South Pre-AA.	IGA/ REV/LM	1/92-12/93	23,200	5,800	Existing
TBD		WSDOT - Olympia South Pre-AA. (Funding includes reimbursement Expert Review Panel)	IGA	1/92-9/93	18,000	5,000	Existing
TBD		Tri-Met Design/construct: Westside LRT	IGA - REV only	1/92-12/97	200,000	155,000	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>HCT Section-continued</i>							
TBD		Tri-Met Demand analysis: Hillsboro corridor	IGA - REV only	7/93-12/97	450,000	391,000	B
TBD		To be determined North and South Corridor and Portland CBD Alternatives Analyses.	PS	7/93-12/95	1,000,000	330,000	A
TBD		To be determined North and South Corridor and Portland CBD Alternatives Analyses.	PS	7/93-12/95	100,000	25,000	A
TBD		To be determined North and South Corridor and Portland CBD Alternatives Analyses.	PS	7/93-12/95	50,000	16,500	A
TBD		Tri-Met South Corridor Alternatives Analysis.	IGA/ REV/LM	7/93-12/95	1,250,000	412,500	A
TBD		City of Portland South Corridor Alternatives Analysis.	IGA/ REV/LM	7/93-12/95	250,000	82,500	A
TBD		ODOT South Corridor Alternatives Analysis.	IGA/ REV/LM	7/93-12/95	125,000	41,250	A
TBD		Multnomah County South Corridor Alternatives Analysis.	IGA/ REV/LM	7/93-12/95	125,000	41,250	A
TBD		City of Milwaukie South Corridor Alternatives Analysis.	IGA	7/93-12/95	125,000	41,250	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>HCT Section-continued</i>							
	TBD	Clackamas County South Corridor Alternatives Analysis.	IGA	7/93-12/95	250,000	82,500	A
<i>Environmental Planning</i>							
	902216	U.S. EPA Loan of EPA staff	IGA	3/92-3/94	50,000	20,000	Existing
	902594	Geonex Hypsography for RLIS Topography Layer	PUB	8/92-8/93	60,000	3,000	Existing
	902696	Urban Streams Council Landscape Restoration Assistance	PUB	7/93-3/94	27,500	12,500	Existing
	902685	W&H Pacific Stormwater Treatment Leaf Compost BMP	PUB	10/92-11/93	60,416	15,000	Existing
	902705	Oregon Graduate Institute Year 2, Green City Data Project	PS	12/92-7/93	20,000	2,500	Existing
	TBD	To be determined Fairview Creek Water Quality Study Phase II	PS	4/93-6/94	15,000	12,500	B
	902780	City of Milwaukie Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	15,000	15,000	Existing
	902781	City of Beaverton Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	14,700	14,700	Existing
	902782	Unitarian Universalist Fellowship Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	2,765	2,765	Existing
	902783	City of Gresham Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	17,500	17,500	Existing

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Environmental Planning-continued</i>							
	902784	Washington State University Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	15,900	15,900	Existing
	902785	City of Lake Oswego Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	10,000	10,000	Existing
	902786	John Inskeep Environmental Learning Center Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	17,430	17,430	Existing
	902787	Portland Community College - Rock Creek Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	10,300	10,300	Existing
	902788	Multnomah County Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	25,845	25,845	Existing
	902789	City of Troutdale Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	13,500	13,500	Existing
	902790	City of Portland Bureau of Environmental Services Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	20,000	20,000	Existing
	902791	Portland Audubon Society Year 2, Greenspaces Restoration Grant	PS	12/92-3/94	7,650	7,650	Existing
	902792	City of Hillsboro Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	7,050	7,050	Existing
	902793	City of Tigard Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	23,138	23,138	Existing
	902794	City of Vancouver, Washington Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	24,000	24,000	Existing
	902795	City of Sherwood Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	22,500	22,500	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Environmental Planning-continued</i>							
	902796	City of Portland Bureau of Parks Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	8,000	8,000	Existing
	902797	City of Portland Bureau of Parks Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	5,900	5,900	Existing
	902799	City of Hillsboro Year 2, Greenspaces Restoration Grant	IGA	12/92-3/94	10,800	10,800	Existing
	902988	Fernhill Wetlands Council Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	5,400	2,000	Existing
	902989	City of Hillsboro Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	3,700	1,700	Existing
	902990	Multnomah Education District Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	2,500	1,500	Existing
	902991	Oregon Episcopal School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	3,150	1,150	Existing
	902992	Highland Park Intermediate School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	4,945	2,445	Existing
	902993	George Middle School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	2,500	1,500	Existing
	902994	Willamette Primary School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	3,390	1,390	Existing
	902995	Multnomah County Parks Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	4,591	2,591	Existing
	902996	Lakeshore Elementary School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	1,200	500	Existing

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Environmental Planning-continued</i>							
	902997	Sabin Skills Center Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	2,500	1,500	Existing
	902998	Whitman Elementary School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	754	354	Existing
	902999	City of Portland - Parks Department Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	2,500	0	Existing
	903000	Sunset Primary School Year 1, Greenspaces Small Educational Grant	IGA	3/93-1/94	7,600	2,600	Existing
	TBD	To be determined Develop local "Goal 5" RLIS layer	PS	5/93-12/94	30,000	20,000	B
	TBD	To be determined Greenspaces promotional services	PS	5/93-6/94	16,000	10,000	B
	TBD	To be determined Graphic design services (3-5 contracts)	PS	7/93-6/94	15,000	15,000	B
	TBD	To be determined Public opinion surveys	PS	4/93-6/94	15,000	15,000	B
	TBD	Contracts: Printing Services Printing service	PUB	7/93-6/94	92,000	92,000	B
	New	To be determined Greenspaces acquisition site portfolios	PS	7/93-6/94	20,000	20,000	B
	New	To be determined Garden Festival research	PS	7/93-6/94	5,000	5,000	B
	New	To be determined Tualatin River Greenway Study	PS	7/93-6/94	25,000	25,000	B

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Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Environmental Planning-continued</i>							
	New	To be determined Speakers' contracts for workshops and conferences (up to 10 contracts)	PS	7/93-6/94	10,000	10,000	B
	New	To be determined Aerial photography/remote sensing	PS	7/93-6/94	10,000	10,000	B
	New	To be determined Year 3, Greenspaces restoration grants (10-25 contracts)	PS/IGA	7/93-3/95	250,000	150,000	A
	TBD	To be determined Environmental data digitization	PS	5/93-6/94	24,600	14,600	B
	TBD	To be determined Biological consultant	PS	7/93-6/94	20,000	20,000	B
	New	Oregon Graduate Institute Year 3, Green City Data Project	PS	7/93-6/94	30,000	30,000	B
	New	To be determined Year 2, Greenspaces Small Education Grants (15- 25 contracts)	PS/IGA	7/93-1/95	60,000	60,000	A
	New	University of Oregon Landscape architecture assistance	IGA	7/93-6/94	10,000	10,000	B
	New	Portland State University Urban Natural Resources Unit	IGA	7/93-6/94	10,000	10,000	B
	New	New Water quality modeling	PS	7/93-6/94	50,000	50,000	A
	New	New Watershed management	PS	7/93-6/94	85,000	85,000	A

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Environmental Planning-continued</i>							
	New	New Earthquake workshop: space/Mat./Equipment	PS	7/93-6/94	15,000	15,000	B
	New	New Building surveys: earthquake vulnerability	IGA	7/93-6/94	65,000	65,000	A
	902217	City of Portland Loan of EPA staff	IGA/Rev	3/92-3/94	43,402	22,000	Existing
	901743	U.S. Fish & Wildlife "Year 1" and "Year 2" Greenspaces	IGA/Rev	1/91-3/94	1,134,500	602,500	Existing
	902715	State of Oregon Emergency Management "Year 1" State Earthquake Mitigation Program	IGA/Rev	11/92-9/94	40,000	11,000	Existing
	DEQ No. 02593	DEQ Leaf compost BMP	IGA/Rev	10/92-12/93	40,000	15,000	B
	TBD	U.S. Fish & Wildlife "Year 3" Greenspaces	IGA/Rev	1/93-3/95	245,500	100,000	A
	TBD	DEQ DEQ Grant for Fairview Creek Phase II Project	IGA/Rev	2/93-10/93	26,400	21,000	B
	TBD	Federal Emergency Management Agency "Year 1" Earthquake Hazards Mapping	IGA/Rev	1/93-9/94	230,000	217,500	Existing
	TBD	Oregon Emergency Management "Year 2" State Earthquake Mitigation	IGA/Rev	10/93-9/94	41,066	30,066	B
	TBD	Local governments (several contracts) Greenspaces cooperation	IGA/Rev	7/93-6/94	10,000	10,000	B
	TBD	Private foundations Greenspaces environmental education	IGA/Rev	7/93-6/94	5,500	5,500	B

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Environmental Planning-continued</i>							
	TBD	U.S. Fish & Wildlife (new) "Year 4" Greenspaces	IGA/Rev	10/93-9/94	125,000	125,000	A
	TBD	FEMA (new) "Year 2" Earthquake hazards mapping	IGA/Rev	10/93-9/94	69,200	69,200	A
<i>Smith & Bybee Lakes</i>							
	902563	Esther Lev (WBE) "Year 1" biological monitoring	PS	7/92-9/93	47,637	9,000	Existing
	902717	Chicago Title "Year 1" escrow agent and title insurer land acquisition	PS	12/92-7/93	12,580	12,000	Existing
	902216	U.S. EPA Loan of EPA staff	IGA	3/92-3/94	5,000	2,500	Existing
	New	To be determined Trail construction/restoration	PS/IGA	4/93-6/94	50,000	50,000	A
	New	To be determined Water augmentation study	PS	7/93-6/94	50,000	50,000	A
	New	To be determined Observation platforms construction	PS/IGA	7/93-12/93	26,000	26,000	B
	New	To be determined (several contracts) Environmental education	PS/IGA	8/93-6/94	40,000	40,000	B
	New	To be determined Interpretive signs	PS/IGA	9/93-6/94	15,000	15,000	B
	New	To be determined Interpretive center conceptual design	PS	9/93-6/94	40,000	40,000	B

(1)

Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1993-94 AMOUNT	RECOMMENDED DESIGNATION
PLANNING DEPARTMENT-continued							
<i>Smith & Bybee Lakes-continued</i>							
	New	To be determined (2-6 contracts) Surface water monitoring	PS/IGA	7/93-6/94	30,000	30,000	B
	New	To be determined "Year 2" biological monitoring	PS	9/93-6/94	40,000	40,000	B
	New	To be determined Noxious weed control	PS	7/93-6/94	8,000	8,000	B
	New	To be determined Environmental data acquisition	PS	7/93-6/94	4,000	4,000	B
	New	To be determined Property appraisal	PS	7/93-6/94	10,000	10,000	B
	New	To be determined "Year 2" title insurance and escrow agent	PS	7/93-6/94	5,000	5,000	B
	New	To be determined Promotional services	PS	7/93-6/94	4,000	4,000	B
	TBD	DEQ Flow augmentation study	IGA/Rev	7/93-12/94	40,000	32,000	B
	TBD	U.S. EPA Intertidal Habitat Restoration Study	IGA/Rev	8/93-6/94	15,000	15,000	B
	New	Private foundation North ponds enhancement and trail construction	IGA/Rev	7/93-6/94	50,000	50,000	A



METRO

Council
6/24/93
7.1

Date: June 24, 1993

To: Metro Council

From: Rod Monroe, Finance Committee Chair *R.M.*

Re: Proposed Amendment to Ordinance No. 93-487A for Potential Increased Election Costs

In reviewing the needs for FY 1993-94 it appears that the potential costs for elections (May Primary 1994 at which all Metro elected offices are on the ballot and a measure or measures at any special election date) could easily exceed the amount budgeted. Therefore, I propose an amendment to the FY 1993-94 Approved Budget and Appropriations Schedule (Exhibits B and C) to transfer \$100,000 from the General Fund Unappropriated Balance to the Contingency for the purpose of funding potential election costs during FY 1993-94.



METRO

COUNCIL
Agenda Item No. 8.1
June 24, 1993

DATE: June 23, 1993
TO: Councilor Rod Monroe, Finance Committee Chair
FROM: Jennifer Sims, ^{JS} Director of Finance and Management Information
RE: Tax Study Committee

This memo follows up on two matters that were left outstanding at the June 9, Finance Committee regarding appointment of the Tax Study Committee.

First, Mr. Ragsdale has reported to me that he has found no substance to the concerns raised by Councilor Van Bergen regarding the appointment of Phil Kalberer. Second, one of the committee members, Eric Merrill, is no longer available to serve on the Committee. In his place, Rebecca Marshall Chao, is recommended. Her vitae sheet is attached to this memo for your information. An amendment will be needed to the Resolution at the Council meeting to insert her name.

If you have any questions regarding the items covered in this memo, please contact me directly.

JS:kc
Attachment

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cc: Council Finance Committee
Mike Ragsdale, Chair, Tax Study Committee
Rena Cusma, Executive Officer
Councilor Judy Wyers, Metro Presiding Officer
✓ Don Carlson, Council Administrator

Tax Study Committee
Member Vitae
June 22, 1993

Chair, Mike Ragsdale

Commercial Real Estate Advisory Services, self-employed.

Vice president and senior marketing consultant, Grubb & Ellis Co., 1983-1992; elected Metro Councilor, 1986-1990, serving as presiding officer for two of those years. Also served as chair of committees responsible for construction and management of the Oregon Convention Center, planning and financing the major transportation improvements throughout the region, and coordinating with federal, state and local government. Past president, Marquam Commercial Brokerage Co., 1978-1983. Oregon State Legislator, 1972-1980.

Member of citizens committee that promoted passage of \$85 million ballot measure to construct the Oregon Convention Center. Founding member and original board of directors, Tualatin Valley Economic Development Corporation; founding member and current board of directors, Sunset Corridor Association; founding member and original board of directors, Oregon Tourism Alliance; member and public spokesperson, Transportation 2000.

University of Oregon, Political Science major.

Vice-Chair, Wayne Atteberry

Currently directs the Retirement Plan Division at Standard Insurance Company. With Standard Insurance since 1969, he also has been the vice president of Real Estate Finance and assistant vice president and manager of the Real Estate and Mortgage Loan Department for Standard Insurance. Prior to his tenure with Standard Insurance, Mr. Atteberry worked in real estate appraisal and statistical analysis of mortgage loan applications for U. S. National Bank.

Past chair of the Portland Metropolitan Area Boundary Commission; chair, Oregon Affiliate, American Heart Association; member, Citizen's Advisory Committee, Westside Corridor Transit Study, and the Columbia Pacific Council of Boy Scouts of America, Investment Committee; past president and director of Oregon National Guard Association; past president of Sunset Corridor Association; U. S. Army Reserve, Lt. Col. (Retired); senior fellow of the American Leadership Forum.

B. S., Social Science/Business Administration, Portland State University, 1962. Additional graduate courses. School of Business Administration, Portland State University, 1971-1973.

Rebecca Marshall Chao

President and owner of Regional Financial Advisors, Inc., an independent financial advisory firm.

Formerly served as managing director at Public Financial Management, Inc. He also served as an acting finance director for the Bellevue Convention Center Authority, a senior vice president of Government Finance Associates, and as vice president of Shearson Lehman Brothers. Served as assistant vice president at First Interstate Bank in the public finance group, and was a municipal finance consultant for E. F. Hutton. First director of the Oregon Municipal Debt Advisory Commission. Has been involved in public finance since 1976, as a financial advisor and/or an investment banker.

Currently serving as secretary/treasurer of the YMCA of Columbia Willamette, member of the Portland Fire Study Committee, and co-chair of the Selection Committee of the American Leadership Forum. In prior years, chair of the State Ethics Commission, vice chair of the Oregon American Leadership Forum, director on the City Club Board, chair of the DEQ Citizens Landfill Siting committee, vice chair of the Oregon Environmental Council, and member of the Investment Advisory Committees of Metro and of Multnomah County.

Educational data not available at this time.

Charles A. Hales

Commissioner of Public Safety, City of Portland. Previously staff vice president, Home Builders Association of Metropolitan Portland, assistant director, Oregon Lodging Association, and proprietor, Hales & Company, General Contractors.

Board member, Hayhurst Neighborhood Association; Metro Charter Committee; Portland-Vancouver Metropolitan Area Solar Access Project; Balch Creek Task Force (City of Portland); Portland Regulatory Review Committee; Board of Directors, REACH Community Development; 1000 Friends of Oregon, Transportation/Air Quality Project; Portland Future Focus; Metro Policy Advisory Committee on Urban Growth Management; American Institute of Architects Regional Alternatives Project; Portland City Club; American Planning Association.

BA (with Distinction), Political Theory Honors Program, University of Virginia, 1979; studies toward a Masters in Public Administration, Lewis and Clark College, 1990-91.

Darlene Hooley

Chair, Clackamas County Board of County Commissioners; manages services of the fastest growing county in Oregon with a budget of \$140 million and 1,800 employees.

Oregon State Legislator for Clackamas County (honored as Legislator of the Year 1985); strong advocate for quality public education, environmental issues and welfare reform. Member of Oregon Tourism Alliance, End of the Oregon Trail Committee; Metro Urban Growth Management Policy Advisory Committee.

Educational data not available at this time.

Philip A. Kalberer

President, Kalberer Hotel Supply Company (food service design, equipment and supplies).

Chair, Food Services Advisory Committee for Health Division; board member, Food Equipment Dealers Association (national industry group); President's Advisory Board, Jesuit High School; chair, Business Development Task Force, Association for Portland Progress; chair, Mental Health Task Force, Association for Portland Progress; board member, Portland Chamber of Commerce.

Mt. Angel Seminary College, 1964-66; BA Poly Sci, Stanford University, 1968; MBA, Harvard University, 1973.

Wm. "Wally" Mehrens

Executive secretary, Columbia Pacific Building and Construction Trades Council; Executive Board of Northwest Oregon Labor Council, Washington State Building Trades and Oregon AFL-CIO, and Labor Co-chair for Partners in Construction Cooperation.

Has served on Workforce Quality Council since 1991. From 1968 to 1983, worked as a fitter/welder out of United Association of Plumbers and Steamfitters Local 290. From 1983 to 1987, served as Business Representative for Local 290. January 1988 to June 1988, served as organizer/business representative for Local 290.

North Catholic High School graduate, 1968; attended Portland Community College one year; four-year apprenticeship, Steamfitters Local 235.

Ray Phelps

Vice president, Pacific/West Communications Group, Inc. (an issues management/marketing communications consulting firm). Metro Charter Committee; previously served as director of public affairs for major construction trade association; director on staff of Oregon's Speaker of the House of Representatives;; Director of Finance and Administration for Metro; assistant to three of Oregon's Secretaries of State. Private sector experience includes positions as internal auditor, manager and senior systems analyst for natural gas public utility and two manufacturing companies.

Member Oregon Youth Soccer Association and PTA; Babe Ruth baseball, and remedial studies for disadvantaged youth.

BS degree and studies for MBA.

George C. Scott

Certified Public Accountant. Retired partner, Deloitte & Touche (35 years in public accounting and head of Tax Department for Touche Ross for several of those years; retired before merger); currently does specialty consulting (quality management, strategic planning, etc.).

Past president, Oregon Society of CPAs; past chair, American Institute of CPAs; past president and current member, board of Boys & Girls Clubs of Portland Metropolitan Area; past president and current board member of Executive Committee of Oregon Tax Research; current president of Oregon Tax Foundation; past President of Toastmasters International. (still active but not in official capacity); currently district District Treasurer of Rotary International and past president and current member of Rotary Club.

BA, Lewis & Clark College, 1953. Entered public accounting in 1953; retired in 1988.

Gene Seibel

Administrator, Tualatin Valley Water District (formerly Wolf Creek Highway Water District), 1963 - present. Previous positions held with the water district: meter reading crew and foreman, meter installation crew and foreman, construction crew and foreman, field superintendent, assistant administrator, administrator (past 15 years).

Member of Special Districts Association of Oregon; member, American Waterworks Association (25 years); Pacific Northwest Section Committee activities; School Board member and chair of West Union School District; Washington County Fair Rodeo Committee member and chair; member of Washington County Blue Ribbon Committee for Public Works; Chair, Steering Committee for Washington County Water Resources Management Plan; Cedar Mill Fire District Director, 1967-69.

Beaverton High School graduate; Portland State University.

Amoy D. Williamson

Certified Public Accountant, Senior Management Auditor, Office of the City Auditor, City of Portland. Previously auditor for Secretary of State, Division of Audits, Salem, OR; auditor for the Housing Authority of the City of Los Angeles; taxpayer service representative for the Internal Revenue Service, El Monte, CA; and an internal auditor for the Port of Portland.

Committee member, Oregon Society of Certified Public Accountants; National Association of Local Government Auditors; Blacks in Government; The Institute of Managerial and Professional Women; supervisory committee for the Portland Area Credit Union; Charter member, Portland Chapter of the National Political Congress of Black Women; Vice President for Finance for the Walker Institute; Financial Secretary for the Delta Sigma Theta Sorority, Inc.

BS in Management, Portland State University. Currently enrolled in Master's of Taxation program.

DRAFT

Council
6/24/93
8-4

**REGIONAL EMERGENCY MANAGEMENT
WORKPLAN**

Prepared by the
REGIONAL PLANNING GROUP

June 1993

T H A R D

ACKNOWLEDGEMENT

Regional Planning Group

Lt. Bert Kile, - City of Portland, Chair

John DeFrance - Columbia County, Vice Chair

Bill Blanchard - City of Oregon City

Gordon Booth - Washington County

Margaret Dimmick - City of Gresham

Sherry Grandy - City of Beaverton/Tualatin Valley Fire District

Robert Joy - American Red Cross

Emilie Kroen - City of Tualatin

Penny Malmquist - Multnomah County

Casey Marley - Clackamas County

Gerry Uba - Metro

Regional Planning Group Workplan Committee

Gerry Uba, Chair

Lt. Bert Kile

Emilie Kroen

Penny Malmquist

Casey Marley

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APPENDIX

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Part One

INTRODUCTION

The purpose of the workplan is to determine the emergency management issues and needs of this region and propose methods of coordinating, improving and maintaining the emergency services system in the region.

Part one of the workplan describes existing emergency management responsibilities, programs and funding at various levels of government in the region.

Part two articulates the issues, needs, and projects necessary for effective and efficient regional emergency management.

The status of emergency management and a listing of emergency management elements which may need to be planned for and coordinated at the regional level are presented in Appendixes A and B respectively.

I. THE REGIONAL PLANNING GROUP

There exists an ad hoc group of representatives of legislatively established emergency management programs in Clackamas, Columbia, Multnomah and Washington Counties, some cities within those counties, Metro, Tualatin Valley Fire and Rescue, and the Oregon Trail Chapter of the American Red Cross. The full list of members is in Appendix A. This group calls itself the Regional Planning Group (RPG).

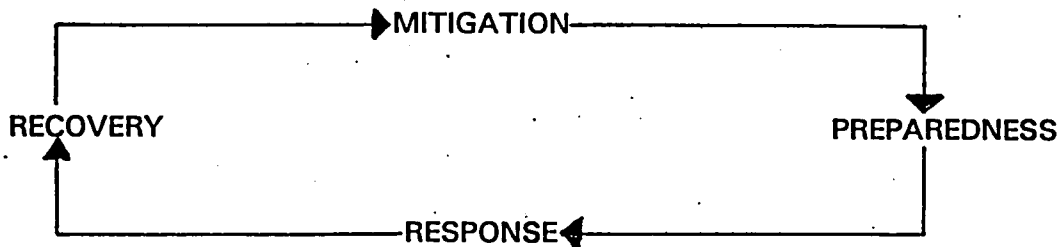
Members of the RPG have worked together on an informal basis for several years dealing primarily with local emergency program issues such as: a) Regional Contacts Information; b) Emergency Management Resource System; c) Earthquake Preparedness Month activities; and d) Winter Storm Preparedness.

Increased recognition of seismic hazards risk has brought to the forefront the need to address formally the common issues faced in a regional disaster. RPG hopes to use earthquake planning as a focal point for its regional disaster planning activities. Most of the activities associated with earthquake planning (mitigation, preparedness, response and recovery) are similar to those for other natural disasters such as flooding, and major storms. For example, an earthquake mitigation policy addressing land use planning or building codes patterning to landslide hazards could be applied to flood or earthquake.

II. ELEMENTS OF EMERGENCY MANAGEMENT PROGRAMS

Emergency management programs are based on the strategy of developing integrated emergency management systems (IEMS) to include all hazards, all phases, all disciplines, and all jurisdictions that may be involved in a major emergency. This strategy is based on proven concepts and was developed by the Federal Emergency Management Agency (FEMA) and endorsed by the President and Congress. Basically, the concept emphasizes:

- All hazards which may face a community should be addressed. That is, the consequences of a disaster must be considered regardless of the hazard that caused the problems. A majority of the emergency services functions will apply in most emergencies (law enforcement, fire, medical, evacuation, mass care, public works, communications, etc.).
- All phases applies to all the aspects of emergency management dealing with the four phases of an emergency described below. It is important to note that each of the four phases is integral to the others. For example, preparedness must continue after response to incorporate lessons learned; recovery must include mitigation activities to attempt to prevent the emergency from recurring, etc.



Mitigation includes all those proactive measures that may be taken to prevent an emergency or limit the problems resulting from one. Some examples of mitigation efforts include land use planning, building codes, flood plain management, fire safety, etc.

Preparedness includes all steps involved in being ready to respond and accomplish emergency functions in an effective manner should an emergency occur. Examples of preparedness activities include the adoption of an incident management system, training of personnel, developing and maintaining community plans, identifying and locating needed resources, conducting disaster exercises, etc.

Response includes all those actions which must be taken to protect life and property when a disaster is imminent or occurs. Such action may include public warning, evacuation, search and rescue, mass care, maintaining order, fire suppression, etc.

Recovery includes those activities of both a short-term and long-term nature which involve returning the community to its pre-disaster conditions. Examples of both short- and long-term recovery activities include restoring water and electricity, clearing roads, demolishing damaged structures, rebuilding roads and bridges, housing, etc. Long-term recovery activities may take several years to accomplish and, in some cases, the community may never completely recover.

- All disciplines emphasizes that no one emergency services organization has sole responsibility for a major emergency. An effective response is dependent on the different skills and expertise of a number of public and private agencies. The development of an IEMS must include all those disciplines with a role in the

emergency. These disciplines include: police and fire responders, emergency managers, public works personnel, medical professionals, shelter managers, communications technicians, public officials, etc.

- All jurisdictions identifies that, while jurisdictional boundaries exist, they seldom are honored by a disaster. It is critical that emergency management programs take into account the multi-jurisdictional nature of some emergencies. In that way, emergency services providers will not be competing for limited resources and available resources will be committed to the greatest benefit of the whole stricken area instead of on a "first come-first served" basis.

III. AUTHORITIES

Several public organizations are involved in emergency management at different capacities in this region. For example, through Oregon emergency management law (ORS Chapter 401) the State and counties are required to establish an emergency management agency, while cities may establish such programs if they wish. Through the Metro Charter (Chapter 2, Section 6), Metro is authorized to address metropolitan aspects of natural disaster planning and response coordination. Through a Federal Act (36 USC 1905) the American Red Cross is authorized to meet the emergency needs of disaster victims. By the nature of their charters, fire and emergency medical services (EMS) districts are also involved in disaster planning.

A. Responsibilities of the Federal Government

As outlined in the Robert T. Stafford Disaster Relief & Emergency Assistance Act (P.L. 93-288 and amended by P.L. 100-707), it is the intent of Congress to provide an orderly and continuing means of assistance by the federal government to state and local governments in carrying out their responsibilities to alleviate suffering and damage from disasters by:

- revising and broadening the scope of existing disaster relief programs;
- encouraging the development of comprehensive disaster preparedness and assistance plans, programs, capabilities and organizations by the states and by local governments;
- achieving greater coordination and responsiveness of disaster preparedness and relief programs;
- encouraging individuals, states and local governments to protect themselves by obtaining insurance coverage to supplement or replace governmental assistance; and
- encouraging hazard mitigation measures to reduce losses from disasters, including development of land use and construction regulations; and
- providing Federal assistance programs for both public and private losses sustained in disasters.

B. Responsibilities of the Governor

The Governor is responsible for the emergency services system within the State of Oregon. The executive officer, or governing body of each county or city of this state is responsible for the emergency services system within that jurisdiction. In carrying out their responsibilities for emergency services systems, the Governor and the executive officers or governing bodies of the counties or cities may delegate any administrative or operative authority vested in them by ORS Chapter 401.

The Governor is authorized by state law to declare a state of emergency by proclamation at the request of a county governing body or after determining that an emergency has occurred or is imminent. The state law also authorizes the Governor to exercise all police powers vested in the State by the Oregon Constitution. The Governor may direct state agencies to utilize and employ state personnel, equipment and facilities for the performance of any activities designed to prevent or alleviate actual or threatened damage due to the emergency. The law also authorizes the Governor to direct the agencies to provide supplemental services and equipment to local governments to restore any services in order to provide for the health and safety of the citizens of the affected area.

C. Responsibilities of Local Governments

State law requires each county to establish an emergency management agency which shall be directly responsible for the organization, administration and operation of such agency, subject to the direction and control of the county. Cities may establish an emergency management agency which shall also be directly responsible for the organization, administration and operation of such agency, subject to the direction and control of the city. Each emergency management agency shall perform emergency program management functions within the territorial limits of the county or city and may perform such functions outside the territorial limits as required under any mutual aid agreement or as authorized by the county or city.

County governing bodies may request (through the Emergency Management Division of the Oregon State Police) the Governor to declare an emergency. Cities must submit such requests through the governing body of the county in which the majority of the city's property is located. Requests from counties shall be in writing and include: 1) the geographical area that will be covered by the proclamation; 2) a certification signed by the county governing body that all local resources have been expended; and 3) a preliminary assessment of property damage or loss, injuries and deaths.

In Oregon, special districts such as fire and EMS are considered local governments. Some of these districts, by virtue of their charters, have established programs to plan for disaster. Special districts perform those emergency management functions necessary to maintain its service in all phases within the territorial limits of the districts and may perform such functions outside the territorial limits. State law does not provide for special districts to submit requests for disaster declarations.

D. Responsibilities of Metro

The Metro Charter, effective January 1, 1993, authorizes Metro to exercise several regional planning functions including "metropolitan aspects of natural disaster planning and response coordination." Current Metro involvement in natural disaster planning is limited to collection and dissemination of seismic risks information and interacting with federal, state and local governments, businesses, utilities and special interests in developing a regional earthquake program. Metro's budget for FY 1993-94 created a position that will be responsible for developing an emergency response plan for its facilities in the region and to support cooperative efforts to address common policy issues faced in region disasters.

E. Responsibilities of the American Red Cross

The American Red Cross is charged by Congressional Mandate (36 USC 1905) to provide relief and recovery services within the United States. This responsibility has been reaffirmed by the Disaster Relief Act of 1974 (P.L. 93-288).

As a humanitarian organization led by volunteers, the American Red Cross provides relief to victims of disasters and helps people prevent, prepare for and respond to emergencies. It does this through services that are consistent with its Congressional Charter and the principles of the International Red Cross.

IV. EXISTING PROGRAMS

A. Federal Programs

In 1988, Public Law 93-288 was amended by Public Law 100-707 and retitled the Robert T. Stafford Disaster Relief and Emergency Assistance Act. The Stafford Act provides the authority for the Federal Government to respond to disasters and emergencies in order to provide assistance to save lives and protect public health, safety and property.

The Federal Response Plan is designed to address the consequences of any disaster or emergency situation in which there is a need for federal assistance under the authorities of the Stafford Act. It is applicable to natural disasters such as earthquakes, hurricanes, typhoons, tornados and volcanic eruptions; technological emergencies involving radiological or hazardous materials releases; and other incidents requiring federal assistance under the Act.

Historically, the federal government has been seen as a provider of recovery assistance, including temporary housing, loans and grants to individuals, business loans, and grants to local and state government. In recent years, major disasters have shown the need for resources not available at the local and state level to respond to the immediate impact of a disaster. Thus, the Federal Response Plan has been developed with federal agencies tasked to take the lead in providing assistance under the following Emergency Support Functions: transportation, communications, public works and engineering, fire fighting, information and planning, mass care, resource

support, health and medical services, urban search and rescue, hazardous materials, food and energy.

Few resources have been committed to federal agencies to conduct the planning required under the Federal Response Plan. Most agencies have assumed the function as a collateral duty. Both federal response planning and disaster response and recovery activities are coordinated through the Federal Emergency Management Agency (FEMA).

At the time a disaster strikes, and with a governor's request for assistance, the President may declare a Presidential Emergency and will assign a Federal Coordinating Officer to work with local and state officials. Funding for disaster response and recovery activities is authorized under a separate appropriation by Congress following a specific disaster.

B. State Programs

Oregon Emergency Management Division (OEM) is the agency responsible for: 1) coordinating the state emergency services system and for making rules necessary to administer ORS Chapter 401; 2) coordinating the activities of all public and private organizations providing emergency services within the state; 3) for maintaining liaison and cooperating with emergency management agencies and organizations of local governments, other states and the federal government; and 4) administering grants relating to emergency program management and services.

The OEM provides emergency alert and warning and notification of state agencies. They also assist local governments in damage assessment and the emergency declaration process, assure continuity of government, provide assistance in training and exercising and administer the Emergency Management Assistance Program. In addition, OEM supports the State's sheriffs in wilderness search and rescue activities and administers the 9-1-1 program throughout the State.

Emergency Management Assistance Program objectives are to increase the operational capability for emergency management at state and local government levels, including development and maintenance of trained and experienced full-time emergency management professional personnel. In Oregon, 22 counties and three cities are currently participating in the EMA Program.

C. Local Government Programs

The local programs are responsible for the full spectrum of emergency management tasks necessary to plan with and coordinate an emergency services system. These tasks include program development, fiscal management, coordination with nongovernmental agencies and organizations, public information development, personnel training, and development and implementation of exercises to test the system.

An Emergency Services system is defined in ORS 401.025 as "...system composed of all agencies and organizations involved in the coordinated delivery of emergency

services." These include two components. First local government agencies with emergency operational responsibilities to prepare for and carry out any activity to prevent, minimize, respond to or recover from an emergency. These activities include: coordination, preplanning, training, interagency liaison, fire fighting, oil or hazardous materials spill response, law enforcement, medical, health and sanitation services, engineering and public works, search and rescue activities, warning and public information, damage assessment, administration and fiscal management. The second component of the system is the administrative framework necessary to ensure the mission of coordinated delivery of emergency services is realized. This framework includes appropriate staffing and funding for emergency management programs. It is this second component which is addressed in this plan.

Those jurisdictions participating in the state's Emergency Management Assistance program are required, according to Oregon Administrative Rules, to develop and submit an annual Comprehensive Cooperative Agreement (workplan), review the jurisdiction's Emergency Operations Plan for consistency with a Federal Civil Preparedness Guide (CPG 1-8), conduct emergency operating plan exercises, and attend a minimum of 20 hours of training a year.

Local emergency management programs vary throughout the region by personnel size and placement in county and city structure. Emergency management programs established within cities and counties may be responsible directly to the governing body or may be assigned within another emergency services organization (i.e., fire department or sheriff's office). Depending on that assignment, emergency program managers may have additional responsibilities than those stated above within the parent organization. Like other local governments, programs provided by special district vary in size and complexity.

D. Metro Programs

Recently, Metro started working with the State Department of Geology and Mineral Industries (DOGAMI) to initiate a regional earthquake planning effort with focus on mitigation. Current projects of Metro's earthquake planning program include: 1) developing a seismic hazard database for the Portland quadrangle utilizing Metro's Regional Land Information System (RLIS); 2) establishing a model for regional assessment of damage and loss resulting from an earthquake; 3) disseminating seismic risk and damage and loss information to emergency service planners, land use planners, policy makers, businesses, risk managers, and citizens; and 4) providing a forum (workshop) for everyone to participate in the discussion of earthquake hazards mitigation approaches. Metro's staff has proposed to develop a model zoning regulation and building design guidelines that would: a) correlate geologic and relative earthquake hazards data with land use ordinances; and b) correlate geologic and relative earthquake hazards data with structures and occupancy.

In FY 1993-94, Metro will be developing an emergency response plan for its facilities in the region and to participate in some of the efforts of the RPG.

E. American Red Cross Program

The Oregon Trail Chapter of the American Red Cross includes Clackamas, Columbia, Multnomah, Washington and Yamhill Counties. The Chapter has further responsibilities within the state of Oregon, as a State Coordinating Chapter, for ensuring consistent Red Cross response to disaster within Oregon.

The American Red Cross maintains its capability to take immediate action to provide emergency assistance to any number of people affected by, and emergency workers involved in disaster or the threat of disaster. Assistance provided includes:

1) emergency shelter; 2) food; 3) clothes; 4) medicine; 5) verification of the health and welfare of relatives living in a disaster area; 6) recovery assistance for individuals and families affected by disaster; and 7) preparedness programs that encourage families to prevent, prepare for and cope with disasters. All Red Cross Assistance is an outright grant.

V. PROGRAM FUNDING

A. Federal Program Funding

FEMA receives its on-going funding from a variety of sources, including the Department of Defense, and other Federal programs such as National Earthquake Hazards Reduction, Radiological Emergency Preparedness, Chemical Stockpile Emergency Preparedness, etc.).

Federal funding for state and local emergency management programs comes primarily from the EMA program. Under this program, participating state and local governments may be reimbursed for up to 50 percent of the cost of maintaining an emergency management program (actual reimbursement is most often less than 30 percent). There are a number of other federal agencies/programs which may make grants to individual state and local governments for specific contingencies or emergency functions.

B. State Program Funding

OEM program funding primarily comes from FEMA. The only state general fund monies that OEM receives are matching funds for the FEMA Emergency Management Assistance Program (EMA). The state may keep one-third of the total amount received through the EMA program and must match that fund with state general fund monies. The other two-thirds of EMA funds received must be passed through to local governments.

C. Local Government Program Funding

The majority of funding for local programs is provided by local government. All county and some city programs in the region are minimally funded by FEMA through the EMA Program, but some city programs receive no outside funding. EMA funding allocated usually amounts to less than 30 percent of a program's budget (though FEMA expects 100 percent of the program's activities to focus on FEMA's required program). Some

programs receive additional funds from state and federal agencies based on special hazards or projects. Special districts receive no outside emergency management assistance funding.

D. Metro Program Funding

Currently, seismic hazards mapping and public education programs are partly funded by Metro and FEMA. Metro and the Oregon Department of Geology and Mineral Industries will receive additional money from FEMA in 1993 for collecting earthquake hazards data in other quadrangles in the metropolitan area and extending the damage and loss assessment throughout the Portland quadrangle.

E. American Red Cross Program Funding

The local programs of the American Red Cross are funded through Membership Campaigns, Annual Giving Program, Alumni, Leadership Society, Bequests, Remembrances, Special Events and United Way.

Part Two

VI. REGIONAL ISSUES AND NEEDS

The underlying regional emergency preparedness issue is that no comprehensive regional emergency management planning has been done and no regional emergency management/response plans exist.

The following are the primary issues which have been identified regarding regional emergency preparedness:

A. Regional Emergency Management Planning

While formal programs exist in many jurisdictions and individual agencies, an ad hoc group, the Regional Planning Group (RPG) was formed several years ago through the desires of the region's several emergency management agencies; however, no formal organization exists which can provide policy decision-making at the regional level.

B. Legal Authority

Legal authorities for emergency planning and/or response exist at the city, county, regional, special districts and state levels of government. These authorities are vaguely worded and the relationships among the jurisdictions are poorly defined.

C. Regional Planning Elements

The RPG has defined many of the elements of an emergency preparedness program. (The summation of these elements is included in Appendix B.) However, the RPG has not been able to identify which of these "elements" apply to a regional emergency management plan and regional emergency response plan.

D. Compatibility and Consistency

All counties, some cities and one special district have formal emergency management programs and have developed emergency response plans. Jurisdiction plans follow a variety of planning formats. It is unknown if the existing emergency management plans of cities, counties, special districts, Metro, the American Red Cross, and the state and other organizations are compatible and consistent with each other for effective coordination of regional response to regional emergencies.

VII. REGIONAL GOALS

Assuming that we want to develop and be able to implement a regional emergency management/response plan when a "regional" disaster occurs, the following goals have been identified:

A. Build a formal, regional machinery that will facilitate REGIONAL EMERGENCY MANAGEMENT and PREPAREDNESS.

To accomplish this goal, an intergovernmental agreement (IGA) to authorize regional emergency management planning has been drafted and will be presented to jurisdictions along with this workplan.

B. Develop a REGIONAL EMERGENCY MANAGEMENT SYSTEM.

To accomplish this goal, the elements of an emergency management system have been identified (see Appendix B). Those elements appropriate to a regional emergency management system will be selected for regional development and scheduled into yearly work plans.

C. As part of the regional emergency management system, develop a REGIONAL EMERGENCY MANAGEMENT PLAN which addresses regional disaster mitigation, preparedness, response and recovery issues.

To accomplish this goal, a technical committee (created through the IGA) will develop a plan which will focus on the cooperation, coordination and decision-making structures needed for management of a regionwide disaster.

D. Encourage jurisdictions to become a party to the intergovernmental agreement, and encourage jurisdictions and agencies to participate in the planning process.

To accomplish this goal, the emergency management agency of each jurisdiction who is a party to the IGA will encourage jurisdictions and agencies within their geographic area to participate in the IGA and in the planning process.

VIII. IMPLEMENTATION

To deal with the Regional Issues and begin to implement the Regional Goals, the following tasks should be accomplished in the order listed:

A. Recognition of this Workplan.

This workplan has been presented to the several jurisdictions, by a member of the current Regional Planning Group, for their consideration.

B. Adoption of the Intergovernmental Agreement to establish the Regional Emergency Management Group (REMG).

The intent of the agreement is to bring together public officials and emergency management officials in Clackamas, Columbia, Multnomah and Washington counties, the cities and special districts within those counties, Metro and the Oregon Trail Chapter of the American Red Cross to deal with regional emergency management issues.

C. Identify the members of the Regional Emergency Management Policy Advisory Committee (REMPAC).

Once the IGA is adopted, three members from the jurisdictions within the boundaries of a county who have signed the IGA shall be selected to serve on the REMPAC. The selection process will be determined by the jurisdictions within that county.

D. Identify the members of the Regional Emergency Management Technical Committee (REMTEC).

Once the IGA is adopted, each jurisdiction which has signed the IGA may appoint a person as a member of the REMTEC.

E. Hold the initial REMG meeting to organize and schedule future meetings.

The initial meeting of the Regional Emergency Management Group (REMG) will probably be a combined meeting of the Policy Advisory Committee and the Technical Committee. As a minimum, the officers of the Policy Advisory Committee will be elected and future meeting dates established. At this meeting, or at a separate meeting, the officers of the Technical Advisory Committee will be selected and their future meeting dates established.

F. The REMTEC will meet and prepare an initial Workplan for approval by the REMPAC at their next scheduled meeting.

As soon as possible after the initial REMG meeting, the Technical Committee will meet to prepare an initial Workplan. This Workplan will, at a minimum, contain one or more projects intended to begin development of a regional emergency management plan and system. The Workplan may call for development and/or consideration of regional emergency management and response policy issues.

APPENDIX A

STATUS OF EMERGENCY MANAGEMENT IN THE REGION

ORGANIZATION	ORDINANCE	DESIGNATED DIRECTOR/MANAGER	DAY TO DAY EMERGENCY MANAGEMENT CONTACT	CURRENT REMG MEMBER
Multnomah County	Yes	Emergency Manager	Emergency Manager	Yes
Portland	Yes	Fire Chief	Emergency Coordinator	Yes
Gresham	Yes	Fire Chief	Emergency Coordinator	Yes
Troutdale	Yes	Multnomah County Emergency Manager	Multnomah County Emergency Manager	No
Fairview	Yes	Multnomah County Emergency Manager	Multnomah County Emergency Manager	No
Wood Village	Yes	Multnomah County Emergency Manager	Multnomah County Emergency Manager	No
Clackamas County	Yes	Sheriff	Emergency Coordinator	Yes
Barlow	No	-		No
Canby	Yes	Police Chief	Police Chief	No
Estacada	No	City Manager	City Manager	No
Gladstone	Yes	Police	Police Chief	No
Happy Valley	No	-	-	No
Johnson City	No	-	-	No
Lake Oswego	Yes	Fire Chief	Fire Marshall	No
Milwaukie	?	Fire Chief	Fire Chief	No
Molalla	No	Police Chief	Police Chief	No
Oregon City	Yes	Police Chief	Police Officer	Yes
Rivergrove	Yes	Councilor	Councillor	No
Sandy	No	City Manager	Police Chief	No
West Linn	Yes	Fire Chief	Fire Chief	No
Wilsonville	No	Planning Director	Planning Director	No
Washington County	Yes	Emergency Program Mgr.	Emergency Coordinator	Yes
Banks	No	Fire Chief	Fire Chief	No
Beaverton	Yes	Emergency Manager	Emergency Manager	Yes
Cornelius	No	Fire Chief	Fire Chief	No
Durham	No	City Administrator	City Administrator	No
Forest Grove	Yes	Fire Chief	Fire Chief	No
Gaston	No	Fire Chief	Fire Chief	No
Hillsboro	Yes	Fire Chief	Fire Chief	No
King City	No	Police Chief	Police Chief	No
North Plains	No	Public Works Supdnt.	Public Works Supdnt.	No
Sherwood	No	Police Chief	Police Chief	No

ORGANIZATION	ORDINANCE	DESIGNATED DIRECTOR/MANAGER	DAY TO DAY EMERGENCY MANAGEMENT CONTACT	CURRENT REMG MEMBER
Tigard	Yes	Police Chief	Administrative Lt.	No
Tualatin	Yes	Public Works Director	Public Works Director	Yes
Columbia County	Yes	Emergency Manager	Emergency Manager	Yes
Clatskanie	No	-	-	No
Columbia City	No	-	-	No
Prescott	No	-	-	No
Rainier	No	-	-	No
St. Helens	No	-	-	No
Scappoose	No	-	-	No
Vernonia	No	-	-	No
OTHER ORGANIZATIONS				
Metro	Yes	Planning Director	Emergency Coordinator	Yes
American Red Cross	Yes	Emergency Services Director	Emergency Services Director	Yes
Tualatin Valley Fire and Rescue	Yes	Emergency Manager	Emergency Manager	Yes

KEY: - means Unknown/Not Available

APPENDIX B

POTENTIAL REGIONAL PREPAREDNESS PROGRAM ELEMENTS

The purpose of this appendix is to identify potential emergency preparedness elements which need to be planned for and coordinated at the regional level in order to improve current multi-jurisdictional planning for and response to regional disasters.

The criteria established to identify regional emergency management issues are:

- the issue must cover more than one county;
- the issue must not already be more effectively addressed by the local governments; and
- the issue must be one which may be more efficiently or effectively addressed at the regional level.

Not all elements found in local plans will have a corresponding plan at the regional level. Only those elements which require a regional approach will be included in the Regional Plan.

1. Administration

Program Description/Regional Issues: A program to establish and administer a regional organization to assure the coordination of regional emergency management activities. This includes outlining the roles and responsibilities of the REMG and the REMPAC and formalizing working relationships among members of jurisdictions, defining the relationship of REMG and REMPAC with other established regional groups.

Current Status: From time to time representatives from local jurisdictions have come together in an organized fashion to address specific problems and perform specific tasks. Examples include the 1992 Washington County Earthquake Task Force and the Regional Incident Command System (ICS) Steering Committee. While such examples involve regional emergency related planning, and often the same personnel, these are initiatives independent of overall regional coordination.

Goal Statement: Provide structure to and recognition of the REMG, and also create a Policy Advisory Committee to which recommendations for regional emergency management policy will be presented. The goal also is to facilitate groups of other emergency service providers in order to resolve emergency response and recovery issues which could impact the emergency management system in a regional emergency.

2. Alert and Warning

Program Description/Regional Issues: A common method of providing emergency information and protective action recommendations to public officials, first responders and

the public. This may include use of various emergency communications systems, commercial radio and television stations, and printed materials.

Current Status: Each jurisdiction maintains its individual alert and warning procedures for notification of public officials and resource providers. No outdoor warning systems exist in this region, except for the Trojan Warning System in Columbia County. The Clackamas/Multnomah County Emergency Broadcast System Plan (soon to include Washington and Clark Counties) has been developed to coordinate the use of the media to provide emergency information to the public. All counties are equipped to receive warnings from higher authority by use of the National Warning System (NAWAS).

Goal Statement: Create a coordinated regional Emergency Broadcasting System (EBS) and develop a structured process to provide definitions and criteria which will establish when a "regional" emergency exists, provide notification of appropriate jurisdictions so the regional emergency can be managed, and manage the regional media to provide public alert, warning and instructions.

3. **Communications**

Program Description/Regional Issues: A system to assure communications (by voice or other method) among emergency service agencies to coordinate emergency response and recovery activities. This may include a variety of emergency communications systems, dispatch centers and emergency service agencies.

Current Status: Common communications systems (including both hardware and frequencies) among regional emergency services providers and local/regional/state emergency management agencies are very limited or nonexistent. Washington County is currently changing to an 800 mhz system with Multnomah County soon to follow. Funding for such a system in Clackamas County is currently not available. A thorough analysis of emergency communications needs and capabilities has not be conducted.

Goal Statement: Design, fund and implement a regional emergency communications system which will enable coordination during emergencies affecting the entire region.

4. **Damage Assessment**

Program Description/Regional Issues: A system to a) conduct safety inspections for habitability of buildings, homes, etc.; b) estimate financial loss for damage to real property; and c) analyze the economic impact of a disaster.

Current Status: The State Recovery Guide that is being developed by OEM will contain standardized damage assessment procedures that local governments can use. Metro is developing a comprehensive damage and loss assessment database and models for buildings, critical facilities, and lifeline systems for the Portland 7 ½-Minute Quadrangle. The data and model are resident in the Regional Land Information System (RLIS). The database will be expanded in the future to include the rest of the region as funding permits. Washington

County is also developing a system for initial damage assessment that estimates dollar loss as part of the process of developing a state of emergency request for State and Federal help.

Goal Statement: To develop a system for determining impact and assessing damage following a major emergency to ensure citizen safety, effective resource allocation, timely disaster declaration and the implementation of recovery operations.

5. **Debris Removal**

Program Description/Regional Issues: A program designed to collect, sort, temporarily store and dispose the potentially massive amount of debris which may accompany a regional disaster.

Current Status: While Metro and local governments within the urban growth boundary has developed a Regional Solid Waste Management Plan, this plan does not cover the REMG region, nor does it have provisions for contingency arrangements for disaster-related debris management.

Goal Statement: Develop a regional plan for disaster response waste management for the entire REMG region.

6. **Evacuation**

Program Description/Regional Issues: The process of moving people in an orderly fashion from areas threatened or impacted by an emergency. This may include identification of routing alternatives, transportation resources and temporary staging areas.

Current Status: A formal process does not currently exist except for interagency cooperation at the responder level. While this includes cooperation among local agencies currently participating in the REMG, there is no mechanism to manage a regional evacuation effort.

Goal Statement: Develop a mechanism for the development and implementation of regional evacuation guidelines.

7. **Exercise**

Program Description/Regional Issues: The effectiveness of emergency management plans and training are tested through emergency incident simulations. This may include multi-jurisdictional drills, functional or full scale exercises.

Current Status: There is currently no formal regional exercise program in place. While the State may encourage participation in statewide exercises, each individual jurisdiction usually participates independently of the other jurisdictions in the region. Local agencies may assist each other in design, development, delivery and evaluation of exercises, but these usually

involve response to an emergency in one or possibly two jurisdictions rather than the whole region.

Goal Statement: Develop a program to test regional emergency plan elements.

8. Incident Command Management

Program Description/Regional Issues: A standardized system to manage major incidents. This may include the coordination of inter-jurisdictional emergency response and decision making, and designation of a point of contact for state, federal and private assistance organizations.

Current Status: While National Interagency Incident Management Systems (NIIMS) incident command system (ICS) provides a standard incident management system for local jurisdictions, there is currently no system for regional incident management. Several jurisdictions within the region have adopted and implemented NIIMS, but there is no established focal point for regional policy decision-making.

Goal Statement: Establish a regional system for the allocation of scarce resources and coordinate emergency response to: a) serve as a point of contact for state and federal agencies; and b) facilitate regional decisions that may need to be addressed during and following a regional emergency or disaster.

9. Individual Assistance

Program Description/Regional Issues: A system to provide citizens with services/assistance to meet their basic needs. This may include the provision of food, shelter, water, medical care and other needed goods or services.

Current Status: Emergency managers coordinate individual assistance during emergencies through a variety of government agencies, charitable and other volunteer organizations. There is currently no mechanism in place to provide "one stop" assistance shopping and access to these public assistance programs. During the recovery process individual assistance is provided through a FEMA Disaster Application Center.

Goal Statement: Regional emergency management programs will provide individuals with basic needs in the same way, while streamlining access to such assistance regionally.

10. Judicial Issues

Program Description/Regional Issues: A process to standardize roles and responsibilities, legal mandates and authorities among various levels of governments in judicially oriented functions which may be impacted by a regional emergency. This may include the movement or release of prisoners, court closures, conduct of elections, or other judicial issues.

Current Status: No regional policies or procedures currently exist for dealing with court closures, prisoner release or transfer, cancellation of elections or other court related functions of government during a major disaster.

Goal Statement: Establish procedures for continuation of the Criminal Justice system, compliance with election laws and other judicial issues which may arise during a major disaster.

11. **Legal Issues**

Program Description/Regional Issues: A process to interpret, define, revise or otherwise clarify existing laws relating to emergency management. This would include the roles and relationships among the counties, cities, service districts and the regional government.

Current Status: There is currently no review underway to identify or resolve legal issues relevant to response to a regional emergency. Some mutual aid agreements exist for the use of emergency services resources, but these are not standardized nor adopted by the entire region. In addition, ORS 401 and the Metro Charter leave much open to interpretation and do not clearly specify the emergency management roles and responsibilities of cities, counties, the regional government, special districts, or the State. Current barriers exist in law at nearly all levels of government.

Goal Statement: Clarify the roles of state and local governments in a disaster to support the continued development of mutual aid cooperative assistance. Create a memorandum of understanding (MOU) for response agencies regionally.

12. **Medical**

Program Description/Regional Issues: A common system for the delivery of emergency medical services to victims of disaster. This may include the development of protocols for medical treatment or transportation, identification of medical resources, and use of non-licensed medical personnel.

Current Status: Emergency medical services are provided by fire agencies and public/private ambulance companies, with oversight by County Health Departments. The medical community within the region is not standardized and insufficient planning has taken place to identify and resolve regional issues relating to the provision of medical care in a region-wide emergency.

Goal Statement: Develop a Regional Disaster Medical System. The system would include protocols that would be used in all hospitals and by all ambulance services. It also would include a system for effectively utilizing known medical personnel and incorporating those that respond who are from out of the area or out of the state.

13. **Mitigation**

Program Description/Regional Issues: A program of activities designed to prevent the occurrence of a disaster, or to reduce the effects when a disaster occurs, or to reduce the risk of a recurrence. This may include land use planning, building codes, public education or flood plain management programs.

Current Status: Most emergency managers in the region are familiar with earthquake mitigation references and materials from various sources such as FEMA, the American Red Cross and land use associations, but there is no current regional program or focus on mitigation. The Metro emergency management program work plan includes the development of model zoning ordinance for adopting seismic safety elements into land use planning.

Goal Statement: Include seismic safety strategies in land use regulations, building codes and building engineering to reduce the loss of life and damage to property caused by catastrophic disasters.

14. **Public Education (Mitigation and Preparedness)**

Program Description/Regional Issues: A program to educate the public in this region regarding hazards, risks and preparedness efforts. This may include self-help information for the public or coordinating emergency plans with businesses.

Current Status: Each jurisdiction and the Oregon Trail Chapter of the American Red Cross will provide public education primarily through the distribution of brochures on disaster preparedness and prevention. Through the distribution of FEMA, ARC and other cooperatively produced brochures, the message is consistent, but not necessarily complete or disseminated in a consistent, ongoing or widespread manner. The citizens on the street do not understand his or her role or governments' roles in emergency preparedness. The Oregon Trail Chapter of the American Red Cross and local emergency management take the lead in organizing a regional effort within the region's school districts for individual, family and organizational earthquake preparedness during the month of April known as "Earthquake Preparedness Month."

Goal Statement: Develop a regional plan for effective, consistent, ongoing public education on hazards faced by this region and prevention, preparedness and response activities for citizen action. Identify and secure funding source(s) for implementation of this plan.

15. **Public Information (Response and Recovery)**

Program Description/Regional Issues: A system to disseminate and manage information given to the public after an emergency occurs (may or may not follow an alert or warning). This may include official details of the response, instructions for self help, or protective actions and coordination of activities with the media.

Current Status: Most jurisdictions in this region have designated Public Information Officers for response and administrative agencies that operate independently. Many have been

trained in NIIMS ICS. No plans or agreements are in place for cooperative functioning in a Joint Information Center (JIC).

Goal Statement: Create a coordinated regional public information system including: b) Joint Information Center; c) common public protective action statements; and d) joint rumor control.

16. **Recovery Management**

Program Description/Regional Issues: A program to standardize activities to deal with recovery from a catastrophic event. This may include standardized forms, agreements with professional specialists or plans to deal with specific problems.

Current Status: The final draft of the State Recovery Guide will soon be distributed by OEM. Once the final review is completed, this guide will serve as a planning base.

Goal Statement: Identify regional recovery issues and develop a guideline which documents the agreements reached by regional players as to how those elements will operate before, during and after a disaster (while recovery is a process which takes place after the dust settles, certain associated tasks must take place before and even during the disaster response).

17. **Resource Management**

Program Description/Regional Issues: An integrated system for the collection of resource information and the coordination and utilization of resources. This may include public or privately owned resources, volunteer groups, or other goods or services.

Current Status: Currently management tools for the inter-jurisdictional deployment and use of resources does not exist with the exception of mutual aid agreements specific to certain disciplines or agencies. Washington County has been developing a county-wide resource management model which can be adapted to other counties. This model then can be expanded to include all resource providers in the region. Multnomah County has completed a computerized resource inventory system called EMRIS (Emergency Management Resource Inventory System).

Goal Statement: Promote and facilitate the development of the "hardware" and management "software" to implement a regional resource management system.

18. **Shelters**

Program Description/Regional Issues: A regional system to provide short-term safe refuge for people displaced by a disaster. This may include the identification of appropriate facilities, recruitment and training of shelter workers, or the evaluation of the most efficient or effective shelter locations.

Current Status: The American Red Cross has an inventory of reception and care shelters, identified and surveyed through collaborative efforts between the American Red Cross and local government. The American Red Cross will set up and staff shelters to meet the short-term shelter needs of disaster victims. While many local jurisdictions have identified American Red Cross as the agency to provide reception and care shelters, some may have identified others.

Goal Statement: Develop regional self-sufficiency in shelter operations pre-positioned in key locations by: a) increasing inventory to meet the region's shelter needs; b) facilitating regional acceptance of public health and safety standards for shelter facilities, e.g., food handling requirements and inspections, fire and construction code; and c) fostering local jurisdiction cooperation and support to facilitate the training of shelter management staff.

19. **Training**

Program Description/Regional Issues: A regional program to provide emergency management related training to emergency responders, public officials, media, volunteers and the public. This may include such topics as Incident Command Systems, mitigation strategies or emergency preparedness.

Current Status: The Regional ICS Training Committee is performing incident command system training on a regional basis and this can be used as a model for successful integration of other training needs of REMG.

Goal Statement: Perform an assessment of training needs, resources, and courses as a basis for developing short-term and long-term regional emergency management training programs.

20. **Transportation**

Program Description/Regional Issues: A system for the movement of goods and people. This may include such activities as route identification, access restoration or priority repair.

Current Status: To date, little analysis has been done to determine, develop or coordinate emergency routes within their jurisdiction or between jurisdictions. Data has not previously existed to allow jurisdictions to clearly identify those areas that will be hardest hit in an earthquake. Some emergency transportation planning has been conducted to deal with winter weather transportation problems, but not for a catastrophic disaster such as an earthquake. Metro's RLIS and other geographic information systems being developed by local governments can be used to develop regional emergency transportation plan.

Goal Statement: Develop a regional emergency transportation plan that identifies emergency transportation routes which will be designated to receive priority for repair and debris clearance/access restoration, and a method for effective utilization of regional mass transit resources.

21. Urban Search and Rescue

Program Description/Regional Issues: A program to locate and extricate victims from collapsed structures. This may include search activities using search dogs and sensing equipment, technical heavy rescue and medical treatment.

Current Status: Locating and extricating victims from collapsed structures, such as might be required following an earthquake, requires a properly trained and specially equipped cadre of personnel. This need can rarely be met within the confines of a single emergency service agency or jurisdiction. By combining the assets of several organizations, at least a minimum level capability could be achieved and maintained through joint training, exercising and equipment purchase. The federal government has enhanced national capabilities through the development of 25 US&R Task Forces available nationwide to respond to a Presidentially declared emergency in which there is a need for US&R capabilities. There has been no marked progress in efforts to evaluate or enhance US&R capabilities within the region or the State of Oregon.

Goal Statement: Identify most probable areas of need and evaluate and enhance existing capabilities to provide US&R resources for quick response in this region. This program may be most cost-effective if developed on a statewide, rather than region wide, basis.

erb
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08/17/93



METRO

Council
6/24/93
#9

DATE: June 24, 1993

TO: Executive Officer Rena Cusma
Presiding Officer Judy Wyers
Metro Council

FROM: Merrie Waylett, Office of Government Relations

RE: HJR 10

The State Legislature is continuing to discuss a constitutional amendment to place a sales tax measure on the ballot. There may be a constitutional amendment bill moved out of committee on the House side by Saturday with a bill following that which would address exemptions and/or pre-emptions of local governments by the State.

Attached please find talking points arguing for Metro to be left out of pre-emptive language and a list of the Senate and House Revenue Committees.

Noel Klein has requested that you contact as many of these committee members as you can and support Metro's position.

REVENUE COMMITTEE MEMBERS

SENATE REVENUE AND SCHOOL FINANCE COMMITTEE

SENATOR SHIRLEY GOLD, CHAIR, (D-PORTLAND)	378-8845
SENATOR BRADY ADAMS (R-GRANTS PASS)	378-8844
SENATOR RON CEASE (D-PORTLAND)	378-8073
SENATOR ROD JOHNSON (R-ROSEBURG)	378-8070
SENATOR JOYCE COHEN (D-LAKE OSWEGO)	378-8028
SENATOR PAUL PHILLIPS (R-TIGARD)	378-8839
SENATOR TRICIA SMITH (D-SALEM)	378-8098

HOUSE REVENUE AND SCHOOL FINANCE COMMITTEE

REP. DELNA JONES, CHAIR (R-ALOHA)	378-8857
REP. JOHN SCHOON, VICE CHR (R-RICKREALL)	378-8002
REP. RON ADAMS (R-WEST LINN)	378-8853
REP. TOM BRIAN (R-TIGARD)	378-8042
REP. MIKE BURTON (D-PORTLAND)	378-8782
REP. MARGARET CARTER (D-PORTLAND)	378-8823
REP. TONY FEDERICI (D-ST. HELENS)	378-8026
REP. FRED GIROD (R-STAYTON)	378-8785
REP. GAIL SHIBLEY (D-PORTLAND)	378-8864
REP. GREG WALDEN (R-HOOD RIVER)	378-8829
REP. JIM WHITTY (D-COOS BAY)	378-8019

POINTS FOR DISCUSSION RE TAXATION PRE-EMPTION

- Metro has been launched to be "on its own" by the 1989 Legislature; by adoption statewide of a "home rule" constitutional amendment; and by adoption in 1992 of the Metro charter by a wide margin.

- Metro should not be preempted from adopting new taxes in a state solution to Measure 5. Metro does not need and does not want revenue-sharing from the state to make up for lost property dollars.
 - Metro has never been a property tax dependant agency like cities, counties, and schools.
 - A constitutional pre-emption of Metro would force the Legislature to deal with costs created by growth pressures in Portland area. This means either state voter approval or spending scarce state dollars.
 - Non-preemption will empower the Portland region to tax itself (voter approval required already in charter) to pay costs of growth.

Council
6/24/93
#9

DISCOVER THE WORLD OF METRO REGIONAL SERVICES

Dropping off old paint? Taking in a play?
Spending Saturday with your kids watching Packy at
the zoo? Chances are you use Metro's regional services
without knowing it.

What in the world is Metro? We're regional
government – serving the urban areas of Clackamas,
Multnomah and Washington counties. Problems of
increased population, land use and transportation, to
name a few, do not stop at the county line or city
limits. As the lead agency in addressing issues of the
environment and livability, Metro deals with those
problems and provides services that extend across
those boundaries.

Call or send us the form below and we'll send
you our Passport to Metro Regional Services, a guide
to help you use the regional services we provide. Line
up a speaker for your next meeting. Find out who your
councilor is, how to rent the Arlene Schnitzer Concert
Hall and who to call with questions about recycling
and garbage disposal.

Illustrations by Lydia Hess

Metro Regional Center
600 NE Grand Ave.
Portland
797-1700

Council office – 797-1540
Data Resource Center and Map
Service – 797-1742
Executive Management – 797-1502
Metro Job Line – 797-1777
Metropolitan Greenspaces –
22 GREEN (224-7336)
Public Affairs – 797-1510
Region 2040 – 797-1750
South/North Corridor Study –
797-1745

Metro Recycling Information
600 NE Grand Ave.
Portland
234-3000



Metro Washington Park Zoo
4001 SW Canyon Rd.
Portland

For information on rates, hours
and special events, call 226-ROAR
(226-7627). For group rates or
other information, call the
business office at 226-1561.

Oregon Convention Center
777 NE Martin Luther King Jr. Blvd.
Portland
235-7575



**Portland Center for
the Performing Arts**
Winningstad Theatre,
Intermediate Theatre
1111 SW Broadway
Portland
248-4335

Arlene Schnitzer Concert Hall
1037 SW Broadway
248-4335

Civic Auditorium
222 SW Third & Clay
Portland
248-4335

Civic Stadium
1844 SW Morrison
Portland
248-4345



Call or send for your free Passport to Metro Regional Services – A User's Guide

Mail to the Metro Public Affairs Department, 600 NE Grand Ave., Portland,
OR 97232-2736, or call 797-1510.

Name _____

Address _____

City _____ State _____ ZIP _____



METRO



METRO

Council
6/24/93
#9

Date: June 24, 1993

To: Metro Council

From: *JW* Judy Wyers, Presiding Officer

Re: Council Actions to Implement the Charter

Now that the fiscal year is drawing to a close it is an opportune time to reflect on all the hard work we have accomplished in the past seven and one-half months to implement the Charter approved by the voters on November 3, 1992. Attached for your reference is a memo dated November 12, 1992 which outlined most of the issues for us to consider. Listed below by subject matter is a recap of our actions:

CITIZEN INVOLVEMENT PROGRAM: The Charter established an office of citizen involvement and requires the Council by ordinance to establish a citizen involvement committee and a citizen involvement process. While we had previously commenced the creation of a citizen involvement committee and program under the RUGGO program, the Council adopted Ordinance No. 93-479A on January 14, 1993. That ordinance recognized the establishment of the office of citizen involvement and continued the previously appointed Committee for Citizen Involvement. Under separate action (Ord. No. 93-480A) the Council appropriated additional funds to increase support for the citizen involvement program within the Council Department budget.

COUNCILOR REMUNERATION: The Charter removed the authority to pay Councilors a per diem and established payment of a salary and benefits for services rendered as of January 1, 1993. The Council adopted Ordinance No. 93-481 on January 14, 1993 which repealed Metro Code procedures relating to per diem and instituted new salary related procedures. In related actions the Council appropriated additional funds (Ord. No. 93-480A) to pay for councilor salaries and benefits for the remainder of the fiscal year and reduced the amount authorized for individual councilor expenses for FY 1993-94 (Res. 93-1746).

APPORTIONMENT: The Charter reduces the number of Councilors from thirteen to seven thus requiring the reapportionment of the District into seven equally populated council districts. The Charter created a seven member Apportionment Commission to prepare and adopt an apportionment plan by no later than July 1, 1993 and required councilors to appoint members of the Commission by no later than February 1, 1993.

The Council adopted Ordinance No. 93-477A setting forth criteria for the Commission to follow in preparing its plan. Councilors met the charter requirements for appointments and provided out of its budget sufficient funds for the hiring of independent staff and the Commission commenced its work on April 1, 1993. The Commission has completed its work and is in the process of preparing its final report for filing with the Council by the July 1, 1993 deadline.

FUTURE VISION: The Charter requires the Council to adopt a Future Vision for the region between January 15, 1995 and July 1, 1995. To assist in the carrying out of this requirement, the Council must appoint a commission to develop and recommend a proposed Future Vision by a date that the Council sets. On February 25, 1993 the Council adopted Resolution No. 93-1755B which established the general membership requirements and process for appointing the members of the Future Vision Commission. Following an extensive nomination and selection process, the Council appointed its members to the Future Vision Commission through adoption of Resolution No. 93-1801 on May 27, 1993. The remaining appointments of other entities have been made and the Council hosted an initial get together for the Commission on June 22, 1993. The first formal meeting of the Commission is scheduled for July 12, 1993.

METROPOLITAN POLICY ADVISORY COMMITTEE (MPAC): The Charter created the MPAC with specific designated members which are mostly representatives of various local governments in the region. The purpose of MPAC is to advise the Council on adoption of all or any component of the Regional Framework Plan and approve or reject any ordinance referred to it by the Council for the purpose of assuming a local government function. During the early part of 1993, the Council assisted in the gathering of appointees by various local governments; discussed the relationship of the MPAC to the Regional Policy Advisory Committee (RPAC) created earlier by Council ordinance; and confirmed the Executive Officer's appointment of citizen members of MPAC through adoption of Resolution No. 93-1742A on February 11, 1993. Following several joint meetings of MPAC and RPAC the Council adopted Ordinance No. 93-499 on May 27, 1993 to amend the Regional Urban Growth Goals and Objectives to substitute MPAC for RPAC as the body to assist the Council in its urban growth management efforts. Also, on May 27, 1993 the Council adopted Resolution No. 93-1790 to approve expansion of the membership of MPAC to include a representative of the State Agency Council and three Metro Councilors as non-voting liaison members. Under current consideration is the question of adding two non-voting liaison members from the City of Vancouver and Clark County Washington.

CHARTER IMPLEMENTATION LEGISLATION: The Charter instructs the Council to request from the state legislature adoption of legislation necessary to make all or any part of the Charter operative. In this regard the Council has taken two actions. It has recommended adoption of SB 392 which confirms Metro's regional planning role set forth in the Charter. It has also approved adoption of SB 389 with amendments proposed by Metro to clarify that the existing provisions of ORS Chapter 268 do not preempt the Charter. The Council is actively seeking adoption of this legislation during the current legislative session.

TAX STUDY COMMITTEE: The Charter requires the advice of a tax study committee prior to the imposition of any new tax which does not require voter approval. The Charter also states that regional planning functions are the primary function of Metro. Additional resources will likely be required to implement or carry out the mandate for regional planning. To implement both these provisions of the Charter, the Council adopted Ordinance No. 93-486A on April 22, 1993. This ordinance establishes procedures in the Metro Code to be followed for the creation of tax study committees as the need arises. Currently before the Council is Resolution No. 93-1813A which will create a tax study committee to advise the Council on appropriate tax sources to fund Metro's planning functions as well as general government and greenspaces operations.

As you can see this Council has deliberately and conscientiously set forth to implement the Charter in a positive way. I thank all of you for the hard work as well as the various Metro staff people who have assisted us. We have more to do but I think we have achieved a great start.

cc: Rena Cusma
Dan Cooper
Department Heads

P.O. Charter Imp.memo



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: November 12, 1992

To: Jim Gardner, Presiding Officer and Standing Committee Chairpersons

From: Donald E. Carlson, Council Administrator

Re: List of Immediate Council Actions to Implement the Charter

Listed below are the subject areas of necessary immediate ordinances or resolutions that the Council should act on to implement the Charter. There may be others that come to mind later. The approach to dealing with these and any others should be discussed at the November 12, 1992 meeting.

- * Budget amendment for the Council Department to accommodate councilor salaries and fringe costs.
- * Recognize establishment of Apportionment Commission, set forth appointment process and list apportionment criteria.
- * Recognize establishment of MPAC and define relationship, if any, to RPAC.
- * Recognize establishment of Office of Citizen Involvement and integrate it with current Metro CCI and define staffing arrangement.
- * Create the Future Vision Commission and define relationship with the current 2040 process.
- * Revise Council procedures as necessary to make consistent with Charter, ie., ordinances and resolutions, custodian of records, succession of E.O., etc.
- * Possibly create Tax Study Committee(s) to address current financial needs.
- * Adopt Charter implementation legislative package.

Council Action Charter.memo

MERC Staff Report

Agenda Items/Issue: *National Marketing Agreement*

Resolution No. 226

Date: May 6, 1993

Presented by Jeff Blosser

Background and Analysis: In order to provide national marketing for the Oregon Convention Center, an agreement was entered into by MERC and the Portland Oregon Visitors Association in 1988 and again through a formal RFQ process in 1990 as the only qualified respondent. This agreement expires in June of 1993 and with Commission approval, OCC staff solicited qualified responses for the national marketing of the Oregon Convention Center in April of 1993. Two responses were received for the national marketing.

Fiscal Impact: \$1,276,000

Discussion with Liaison Commission: OCC staff, consisting of Jeff Blosser and Debra Jeffery, along with Commissioner Mitzi Scott and a representative from the industry, Debbie Kennedy participated in the review of the national marketing responses. The group concluded, after much discussion, that the Portland Oregon Visitor Association was the only qualified respondent to the RFQ. It was further discussed that the specialty or niche marketing response by the Oregon Convention and Visitor Services Network, Inc. was very well received and comprehensive in concept and ideas. We encourage the successful bidder to work with this group in forming a specialty marketing approach for minority and ethnic markets.

Recommendation: Staff recommends that the Metropolitan Exposition-Recreation Commission approve the selection of Portland Oregon Visitors Association to provide national marketing services for the Oregon Convention Center for a three-year agreement commencing July 1, 1993 and terminating June 30, 1996. Program and budget amount to be approved through the MERC budgeting process on an annual basis.

METROPOLITAN EXPOSITION-RECREATION COMMISSION

Resolution No. 226

Approval to contract with the Portland Oregon Visitors Association for the national marketing effort for the Oregon Convention Center.

The Metropolitan Exposition-Recreation Commission finds:

1. That national marketing of the Oregon Convention Center is imperative to the success of attracting national and regional conventions and trade shows to Portland;

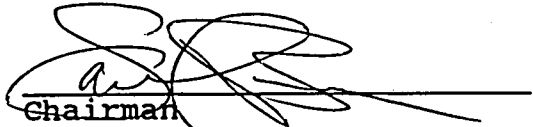
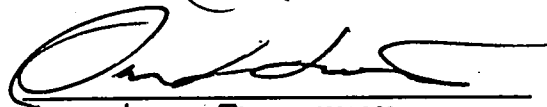
2. That the Portland Oregon Visitors Association is the only vendor qualified to render these necessary marketing efforts for the Center.

3. That an Agreement will be for a three year period with the budget and program content of the national marketing effort to be approved by the Commission during the budget process annually; and

4. That the Metropolitan Exposition-Recreation Commission has the authority to enter into such an agreement for the national and regional marketing of the Oregon Convention Center.

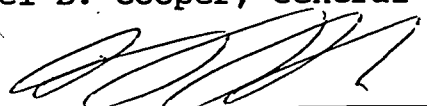
BE IT THEREFORE RESOLVED that the Metropolitan Exposition-Recreation Commission directs the General Manager to negotiate costs, approve program content and enter into an agreement with the Portland Oregon Visitors Association for national marketing of the Oregon Convention Center.

Passed by the Commission on May 12, 1993.


Chairman

Secretary-Treasurer

Approved As To form:
Daniel B. Cooper, General Counsel

By:


Mark B. Williams
Senior Assistant Counsel

DRAFT

REQUEST FOR PROPOSAL
OREGON CONVENTION CENTER
MINORITY AND ETHNIC MARKETING SERVICES

The Metropolitan Exposition-Recreation Commission (MERC) is seeking proposals for a promotion, sales and marketing agent for minority and ethnic marketing services. Qualifications will be due on Thursday, September 30, 1993 at 5:00 p.m., PST, at the Oregon Convention Center King Office, 777 N.E. Martin Luther King Jr. Boulevard, Portland, Oregon 97232.

BACKGROUND

MERC is charged with the promotion, marketing and operation of the Oregon Convention Center. Construction of the Oregon Convention Center resulted from a recommendation of the Regional Convention, Trade & Spectator Facilities Master Plan. This Plan was adopted by the Metro Council in May of 1986. The MERC Commission recognizes the significance of marketing the convention center to minority and ethnic groups of potential users, and recommended that a minority/ethnic marketing effort be implemented and funded at an amount not to exceed \$200,000 annually.

In 1987, Metro's Convention Center Project commissioned a marketing program study, implemented by Laventhol & Horwath. The study assessed convention center marketing approaches in 11 comparable cities, and outlined a recommended plan for the Oregon Convention Center marketing program. Based on the recommendations of that study, Metro established the first national marketing contract in the summer of 1987. Upon its formation and organization in December of 1987, MERC has followed up by renegotiating and extending the original national marketing contract annually. MERC also wishes to compliment the current effort with a specialized approach through attracting and securing minority and ethnic conventions, conferences, trade shows and meetings to Portland.

This specialized convention sales and marketing effort will be carried out in cooperation with the current national and regional sales and marketing efforts. The center's staff focuses on filling the calendar on a short-term basis with regional trade shows, state association business, consumer shows and local events and will work with the selected contractor on minority and ethnic marketing efforts. Continual cooperation is necessary between the national sales and marketing agent, the minority and ethnic marketing agent and the center's own marketing staff.

The annual marketing budget for the minority and ethnic sales and marketing program is approximately \$200,000 annually. The marketing budget is funded from hotel/motel taxes assessed by Multnomah County.

This RFP will result in a determination of the most responsive proposer who will lead this effort. Contract for these services will be for a three-year period beginning October 15, 1993 will result from this process.

CONTRACTOR QUALIFICATIONS

Successful proposer must meet all of the following criteria to be considered as a candidate for the Minority/Ethnic Marketing Contractor.

1. Minimum three (3) years experience in the convention and visitors industry, preferably at least one within the Portland Metro area.
2. Demonstrated experience in advertising, marketing, special promotions with contacts in various media and organizations, preferably in the convention and hospitality industry.
3. Ability and demonstrated experience in leading efforts to marshal community resources in support of a minority/ethnic sales and marketing approach particularly geared toward involvement from and with the diverse minority/ethnic population in Portland and surrounding region that will encourage confidence and participation from the communities.
4. Ability and experience in the coordination of sales leads, providing necessary services and referrals to visitors and conventions.
5. Demonstrated experience in successfully referring, developing and coordinating business leads and opportunities to the minority/ethnic groups and services.
6. Experience and ability in consulting and developing new service materials, information and collateral pieces of specific interest and need to the minority/ethnic groups targeted as prospective clients and then servicing those groups which have selected Portland as their destination.
7. Ability to consult, coordinate and compliment current convention sales programs with local, regional and state marketing efforts including but not limited to material, promotions of the Convention Center and the Portland Metropolitan region as it relates to the minority/ethnic target groups.
8. Demonstrated membership, contact or direct association with regional/national convention/trade show minority ethnic group. (A submittal of such affiliation will need to be sent with RFP.)

SCOPE OF WORK

Year One -- \$200,000

- 1) Develop a strong relationship with ethnic /minority businesses and broader community by creating a resource base to influence encouragement of ethnic/ minority conventions, conferences and meetings.
- 2) Develop and implement a resource directory of attractions and contacts which would be of particular interest to all ethnic /minority visitors.
- 3) Create a database with identifiable diverse conventions, meeting planners and organizations throughout the country to promote Portland and the region as a destination site. This would include groups of 200-600 room nights in addition to reviewing and recommending changes to POVA current database.
- 4) Create and develop advertising and promotional materials which would attract and influence ethnic /minority convention planners to select the Oregon

Convention Center and other local areas as a destination site. Research proper publications and place ads.

- 5) To work in conjunction and cooperation with prime contractor's sales and marketing efforts and provide needed input, suggestions and recommendations to improve visibility and credibility for the region with respect to culturally diverse decision makers.
- 6) Develop and produce basic collateral materials including bid packages that would be specifically influencing to ethnic/minority groups that may select the Oregon Convention Center and Portland as a destination site.
- 7) Be involved and participate in the planning, with prime contractor and other agencies, regarding FAM trips, trade shows, exhibits and public relations as it relates to attracting ethnic/minority prospects.
- 8) Develop and implement specific marketing and advertising approaches to attract and generate leads of targeted groups.
- 9) Follow-up and refer all leads generated that appear to be qualified prospects for conventions and meetings. Method to be developed by contractor/MERC/POVA as to what type of process will be handled.
- 10) Develop and implement referral and booking process with Oregon Convention Center, POVA and area hotels to book leads.

Year Two -- Funding to be determined.

- 1) Make direct sales calls on prospective customers via FAM Trips or sales blitz activities as well as working specific trade shows.
- 2) Develop and create a visitors and convention services referral guide which will effectively help ethnic/minority visitors with specific service needs.
- 3) Develop periodical promotions to elevate the visibility of the Oregon Convention Center with minority meeting planners both nationally and regionally.
- 4) Develop, create and implement a public relations campaign effort promoting the Oregon Convention Center, Portland and the region in a manner that would attract inquiries from ethnically diverse meeting planners and convention coordinators.
- 5) Establish contacts and create working relationship with minority associations and organizations by participating in committees, planning groups, boards and the like to encourage groups in coming to Portland.
- 6) Continue efforts from year one as it relates to updating of materials and database as well as new advertising and collateral material changes.

Year Three -- Funding to be determined.

- 1) Develop and implement a community-wide program to create a better awareness of the impact of ethnic/minority conventions to the Portland area residents, business and government agencies.
- 2) Establish and implement a local program to meet the special needs and requirements of minority and ethnic convention attendees booked throughout the region.
- 3) Develop and create a diversity training and awareness workshop for the Portland area hospitality and other business that focuses on cultural understanding of Black and other ethnic/minority visitors. This training program would help project a positive image of the region, its people and services to all visitors.
- 4) Provide comprehensive training for upward mobility within the hospitality industry through career enhancement. To include scholarships, internships, cooperative education and job-bank activities. Funding for these activities to come from city/county/federal agencies as well as local corporation sponsorships.
- 5) Continue all sales and marketing activities as developed in years one and two with appropriate changes and upgrades.

WORK PROGRAM

- a) Develop work plan that encompasses each years' activities in a comprehensive package that outlines goals, time lines, staffing levels and funding needed on an annual basis.
- b) Work plan to be submitted and approved by MERC no later than February of each year.
- c) Funding levels will be approved annually by MERC during the budget process. Payment for services rendered will be in accordance with currently approved process adopted by the MERC Commission.
- d) Contractor will closely coordinate all activities with POVA sales staff and the MERC Commission, particularly with the OCC Director. Coordination to be achieved by the following:
 - ▶ regular attendance at sales meetings
 - ▶ coordinate the follow-up leads with sales staff
 - ▶ marketing meetings at key points in development of advertising and collateral materials
 - ▶ coordinate and participate in sales efforts at national conventions and trade shows
 - ▶ any other necessary communications
- e) MERC Commission will be kept informed as to the status of projects and meetings/goals through quarterly reports and any other requested information for the term of this Agreement.

- f) Scope of Work to be included in the OCC Marketing Plan and all work will be managed by the contractor who is responsible for the completion of approved work program items.
- g) Funding levels approved by MERC for the Minority/Ethnic Marketing program will be allocated in total as approved and documented accordingly. These funds will not be spent on any other marketing efforts which do not relate to minority, ethnic or specialty groups directly related to the Oregon Convention Center.
- h) Goals will be established and evaluated annually by Contractor and MERC Commission prior to budget approval and work plan development.

CONTRACT SCHEDULE

This contract is expected to begin October 15, 1993 and will run for a period of three years, to June 30, 1996.

CONTENTS OF PROPOSAL STATEMENT

The statement of proposals should contain not more than fifteen (15) pages of written material (excluding a one-page transmittal letter, biographies and brochures, which may be included in an appendix), describing the qualifications to perform the minority and ethnic marketing work requested, as outlined above.

- ▶ **Transmittal Letter**
- ▶ **Contractor Qualifications:** Describe abilities and experience in conducting minority marketing efforts similar in scope, addressing specifically the qualification information. Evaluation will be based upon the most responsive proposal of those submitting as relates to qualifications.
- ▶ **Scope of Work:** Identify specific ideas, processes and actions that will accomplish the scope of work duties for year one and how years two and three will transition into the work program.
- ▶ **Staffing:** Identify specific personnel assigned who will carry out the tasks, their roles and experience in relation to the work required, and special qualifications they may bring to the marketing program. Distinguish personnel currently employed from those yet to be hired.
- ▶ **Costs:** Please identify potential costs associated with the specific scope of work items proposed, and staffing on an annual basis and any other efforts to be proposed.

RFP AS BASIS FOR SELECTION

This RFP represents the most definitive statement which will be made concerning the desired qualifications of a minority and ethnic marketing contractor. Any verbal information received from any source not presented in this RFP or subsequent informational mailings will not be considered in evaluating the proposals.

All questions related to the RFP or to this project must be submitted in writing. Any questions which, in the opinion of the General Manager, warrant a reply will be furnished to all parties receiving a copy of the RFP. Upon discretion of the General Manager, questions received after September 15, 1993 may not be responded to.

ROLE OF THE MARKETING AGENT

Marketing contracts will be awarded to a firm or association. The contractor ultimately selected from this process must assure responsibility for any subconsultant work and shall be responsible for the day-to-day direction and internal management of the total marketing effort for which they are selected.

GENERAL CONDITIONS

1. **Limitation and Award:** This RFP does not commit to the award of a contract, nor to pay any costs incurred in the preparation and submission of proposals or any subsequent proposals in anticipation of a contract. The right to accept or reject any or all proposal statements received as the result of this request, to negotiate with all qualified sources, or to cancel all or part of this RFP, is reserved by the Metropolitan Exposition-Recreation Commission through its General Manager.
2. **Contract Type:** A personal services contract will be executed with the selected firm or association for this project.
3. **Validity Period and Authority:** The qualifications statement shall contain the name, title, address and telephone number of an individual or individuals with authority to bind any company contacted during the period in which the qualifications statement will be evaluated.
4. **Equal Employment Opportunity:** The firm or association ultimately selected for this contract will not discriminate against any employee or applicant for employment because of race, color, religion, gender, or national origin. The firm or association will take affirmative action to assure that applicants are hired, and that employees are treated, without any regard to race, color, religion, gender, or national origin. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
5. **Compliance with MBE / WBE Program Requirements:** MERC has made a strong commitment to provide maximum opportunities to State of Oregon certified Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) in contracting activities. In the procurement of any subconsultants required in the national marketing effort, the selected minority marketing contractor will be required to meet the requirements of the Metropolitan Exposition-Recreation Commission's Disadvantaged Business Program in contracting activities. This requires maximizing opportunities for minority and women-owned business enterprises (MBE and WBE) in accordance with applicable provisions of the Metro Code.

6. **Involvement in Commission Outreach Programs:** MERC has developed a community outreach program focused on economic opportunity for employment, contracting and subcontracting in the targeted area adjacent to the convention center. Participation in this outreach effort by the selected contractor is expected.
7. **Selection:** MERC has the right to select more than one firm or association to perform all or portions of this contract.

SUBMITTAL INSTRUCTIONS

Submit 8 copies of your statement of qualifications by Thursday, September 30, 1993, by 5:00 p.m., PST, to:

Metropolitan Exposition-Recreation Commission
Attn: Jeffrey A. Blosser
Oregon Convention Center
777 N.E. Martin Luther King Jr. Boulevard
Portland, Oregon 97232
(503) 235-7575

Questions related to the RFP should be directed to Jeffrey A. Blosser at the address noted above.