

Meeting Date: May 12, 1994  
Agenda Item No. 7.3

**ORDINANCE NO. 94-544A**

## FINANCE COMMITTEE REPORT

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ORDINANCE NO. 94-544A, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY

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Date: May 4, 1994

Presented by: Councilor Hansen

**COMMITTEE RECOMMENDATION:** At its April 27, 1994 meeting the Finance Committee voted 6-0 to recommend Council adoption of Ordinance No. 94-544A. Voting were Councilors Monroe, Buchanan, Devlin, Gardner, Kvistad, and Van Bergen. Councilor McLain was absent.

**COMMITTEE DISCUSSION/ISSUES:** Council Analyst Casey Short explained that a revised version of the ordinance had been prepared following the Regional Facilities Committee's consideration of it. The substantive change was to provide that a position in the Regional Facilities Department not continue in that department while the incumbent works for MERC, and provide that MERC establish a temporary position for the incumbent using MERC funds. Changes to accomplish this in the ordinance included deletion of changes to the Support Services Fund, and an additional transfer amount from the Spectator Facilities Fund to the MERC Administration Fund.

MERC General Manager Pat LaCrosse introduced Heather Teed, MERC Director of Fiscal Operations, who presented the staff report. She discussed the change to the Convention Center Operating Fund, noting that \$156,000 in additional expenditures for concessions & catering is being offset by additional \$250,000 in revenue. She discussed the increase to the Fringe line item, saying it was budgeted at 38.5%, but the real fringe costs at OCC are closer to 40-41%. In response to Councilor Monroe's question, Ms. Teed said the higher fringe costs are attributable to more people being employed full time rather than part time, to greater employee selection of the more expensive health care package, and to higher than anticipated unemployment expenses.

Ms. Teed discussed the changes in the Convention Center Capital Fund, MERC Administration Fund, and Spectator Facilities Operating Fund. Councilor Van Bergen asked what was the principal purpose of extending the staff position being requested. Mr. LaCrosse said the person in question is Pam Erickson, whose job for the remainder of the fiscal year will be to work on implementation of the MERC Business Plan. He said she will do as much as she can by June 30 to identify work products and revenue opportunities from the Business Plan, and the rest of the MERC staff and commissioners will pick it up from there. Councilor Van Bergen asked Mr. Short how this work was to be done in the coming fiscal year. Mr. Short said there is no specific

allocation for Business Plan implementation in the 1994-95 budget, and this position is not in next year's budget.

Councilor Kvistad noted that projected losses at Civic Stadium are approaching \$1 million, and asked what the plans are for the future of the Stadium. Mr. LaCrosse said he has pledged to the Regional Facilities Committee that MERC will come back to the Council with alternatives for the Stadium if AAA baseball does not commit by this spring to return to Portland next year; the deadline for Calgary to commit will come within the next two months. In the short run, actions to close the Stadium or turn it over to private operation must wait until the fall because we have commitments for the facility this summer and fall. He expects to be back to Council broaching the decisions before the end of this fiscal year. He said it is not the Commission's intent to continue to subsidize the Stadium with its limited funds without knowing its future. Mr. LaCrosse discussed with Councilors Monroe and Kvistad the alternatives for the Stadium.

Councilor Devlin asked for clarification of the projected net loss for Civic Stadium. Ms. Teed said the projected loss is an additional \$206,000 above the budgeted loss, reducing the fund balance in the Spectator Facilities Fund.

Mr. Short asked for clarification from Mr. LaCrosse that the temporary position being established at MERC to work on the Business Plan was to be retroactively effective as of April 1. Mr. LaCrosse said that was correct.

## REGIONAL FACILITIES COMMITTEE REPORT

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ORDINANCE NO. 94-544, AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY

Date: April 21, 1994

Presented by: Councilor Moore

**COMMITTEE RECOMMENDATION:** At its April 20, 1994 meeting the Regional Facilities Committee voted 3-0 to recommend Council adoption of Ordinance No. 94-544, with amendments to be considered by the Finance Committee. Voting were Councilors Hansen, Moore, and Washington. Councilors Gates and McFarland were absent.

**COMMITTEE DISCUSSION/ISSUES:** MERC General Manager Pat LaCrosse and Director of Fiscal Operations Heather Teed presented the staff report. Ms. Teed said the need for the ordinance was to correct overexpenditures that have already occurred and to adjust budgets to prevent overexpenditures. The first item was a request to continue a Manager position in the Regional Facilities Department, the incumbent in which has been working at MERC since January. Costs for this position to date will be paid by MERC through a transfer to the Support Services Fund. Mr. LaCrosse distributed a draft work plan to implement the MERC Business Plan, and said the person in the requested position would be working through June on implementing the Business Plan. He said MERC does not otherwise have a position to dedicate to this work, and added that he would like to keep this person on staff after June 30 but that is not in the cards.

Ms. Teed said this position would be paid through transfers from the Convention Center and Spectator Facilities Operating Funds, and the ordinance increases the transfer from Spectator Facilities by \$12,880. The OCC transfer does not need to be increased because other transfers will be less than budgeted.

Ms. Teed discussed the amendment to the Spectator Facilities Fund budget, which recognizes reduced revenues at Civic Stadium due to the loss of AAA baseball as a tenant. She summarized the amendments to the OCC Operating Fund, which are needed to accommodate the minority marketing contract (\$150,000) and acknowledge an increase in catering (\$100,000). She summarized the amendment in the OCC Capital Fund, to adjust Personal Services costs to reflect the actual salary and benefits of the incumbent staff person, using savings in Materials & Services to cover those costs. Ms. Teed discussed changes in the MERC Administration Fund, to cover overexpenditures in Materials & Services and Capital Outlay that have already occurred.

Council Analyst Casey Short discussed the extension of the position in the Support Service Fund. He said this position had



been extended once already this fiscal year, when Council approved in December a budget amendment to extend the position through March to work on the MERC Business Plan. He noted that discussion in December was extensive, on matters of whether to extend the position, for how long, and where the position should be budgeted and paid for. At that time, Mr. LaCrosse wrote that MERC could afford only \$20,000 to support this position, which would mean it could only be fully supported by MERC for three months, through the end of March. Mr. Short pointed out that of the \$20,000 required to support the position from April through June, the ordinance would have \$15,000 of the cost coming from MERC and \$5,000 from the General Fund. The justification for that in the staff report was that the incumbent spent time in the January-March period working on the final report of the Funding Task Force; Mr. Short said that report did not acknowledge that the incumbent worked on the MERC Business Plan in the first six months of the fiscal year while she was supported by General Fund money. He recommended that if the Council approves this ordinance, the position should be fully funded by MERC.

Councilor Moore asked if the job description for the Manager position was consistent with the level of work being done for MERC; she said the salary level of over \$60,000 was quite high for the level of work. Mr. LaCrosse said the classification was a Metro classification, and he thought the level of work at MERC was consistent with the classification. Councilor McLain asked what Fund she is being paid out of. Mr. Short said she is paid out of the Support Service Fund. In response to a question from Councilor McLain, Mr. LaCrosse said the work to be done is on implementing the Business Plan, primarily on revenue matters.

Councilor Washington asked how long the person is on the payroll. Mr. Short summarized the history of the position in the past year, saying that it was authorized in June for a six-month extension, then extended again in December for three months. For the first six months, the salary was paid by the General Fund, and for the ensuing three months, it was paid by MERC. Authorization for the position expired on March 31, although the incumbent is still working and being paid.

Councilor McLain said that since the work is being done almost exclusively for MERC, the position should be a MERC position. Mr. LaCrosse said this was discussed in December, at which time it was decided to leave the position a Metro position because it was for a limited three-month term and there is considerable effort involved in closing a Metro position and establishing a MERC position. He advocated continuing this same arrangement for the remaining three months for the same reasons, adding that if a position could be funded after July 1, it would be a MERC position. Councilor McLain encouraged the committee to take whatever action was necessary to have the person in question be employed by the organization for which she is working. Councilor Moore said it is time for the transition to be made, and establish a MERC position. She doesn't think the level of work

described is consistent with the level of work she has seen elsewhere at Metro for Project Managers. She said the funding for the position should not continue as proposed, and that MERC should write a job description for the work to be done and hire for the position that comes out of that job description.

Mr. Short suggested that the committee direct MERC staff to prepare an amendment to the ordinance establishing the position at MERC, for the Finance Committee to review when it considers the ordinance. Councilor Moore moved that MERC staff prepare the job description and compensation level for the Finance Committee to consider. Councilors Washington and McLain spoke in support of Councilor Moore's motion, and the committee voted 3-0 in favor of the amendment.

Councilor Moore asked about the overexpenditures in the MERC Administration Fund. She asked why there is \$10,000 for courier services and \$4,000 for meeting costs. Ms. Teed said the courier service is to provide twice daily mail delivery between MERC facilities and to provide timely delivery of materials to MERC Commissioners. Mr. Short said he had asked a question on this item relative to the 1994-95 budget, and had found that Metro does not have the capacity to incorporate additional delivery services into its current system without extra expense. Councilor Hansen asked for further information on Metro's current system, and directed Mr. Short to ask the General Services Department to report to the committee on this issue at its next meeting. Councilor McLain asked for further justification of the need for twice daily mail delivery.

In response to a question from Councilor Moore, Ms. Teed said revenues at OCC would cover the additional catering costs; Councilor Moore encourage MERC staff to have the revenue figures available for the Finance Committee. Councilor Moore asked for clarification of the detail in the staff report for Temporary Purchased Labor in the MERC Administration Fund, and MERC staff acknowledged that this item was for bookkeeping services and was not related to the Business Plan.

Mr. Short discussed the budget amendment for the Spectator Facilities Fund. He said the amendment recognizing reduced revenues, and resulting expenditure reductions, was probably not necessary but might be desirable. He thought the policy issue related to this amendment would be appropriate for Finance Committee discussion. Mr. Short also noted that expenditures for Materials & Services in MERC Administration total \$69,000 for the first 3/4 of the year. If that expenditure rate held for the last three months, only \$92,000-\$95,000 would be needed, rather than the \$105,000 requested. Ms. Teed said the estimate was based on January financial statements, where Mr. Short had access to March 31 figures, and she said MERC would prefer appropriation of the full \$105,000 to make sure the category was not overspent.

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY ) ) ) ) ) )

ORDINANCE NO. 94-544A

Introduced by Rena Cusma, Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purposes of [transferring \$21,099 from the Support Services Fund Contingency to the Regional Facilities Department, Personal Services to fund .25 FTE to assist MERC in the] completion and implementation of the MERC Business Plan; recognizing operational changes in the Convention Center Project Capital Fund, Oregon Convention Center Operating Fund, MERC Administration Fund and Spectator Facilities Fund as identified in Exhibits A and B to this Ordinance; and recognizing the change of business resulting from the loss of Triple A baseball at the Civic Stadium.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_, 1994.

\_\_\_\_\_  
Judy Wyers, Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of the Council

**Exhibit A  
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Convention Center Project Capital Fund</b>							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Manager	0.50	24,000		4,000	0.50	28,000
512000	FRINGES		9,240		3,260		12,500
<b>Total Personal Services</b>		<b>0.50</b>	<b>33,240</b>	<b>0.00</b>	<b>7,260</b>	<b>0.50</b>	<b>40,500</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		500		0		500
524190	Misc. Professional Services		15,000		0		15,000
526200	Ads & Legal Notices		1,000		0		1,000
526310	Printing Services		2,000		0		2,000
526410	Telephone		500		0		500
526420	Postage		300		0		300
526440	Delivery Service		300		0		300
526500	Travel		1,250		0		1,250
526700	Temporary Help Service		1,500		0		1,500
528100	License, Permits, Payments to Other Agencies		15,000		(7,260)		7,740
526800	Training, Tuition and Conferences		1,650		0		1,650
529500	Meetings		500		0		500
<b>Total Materials &amp; Services</b>			<b>39,500</b>		<b>(7,260)</b>		<b>32,240</b>
<b>Total Capital Outlay</b>			<b>1,483,340</b>		<b>0</b>		<b>1,483,340</b>
<b>Total Interfund Transfers</b>			<b>605,920</b>		<b>0</b>		<b>605,920</b>
<u>Contingency and Unappropriated Balance</u>							
599990	Unappropriated Balance		538,000		0		538,000
<b>Total Contingency and Unappropriated Balance</b>			<b>538,000</b>		<b>0</b>		<b>538,000</b>
<b>TOTAL EXPENDITURES</b>		<b>0.50</b>	<b>2,700,000</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>2,700,000</b>

**Exhibit A  
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>MERC Administration Fund</b>							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	General Manager	1.00	86,294		0	1.00	86,294
	Director of Administration	1.00	55,000		0	1.00	55,000
	Construction/Capital/Project Manager	0.50	24,000		0	0.50	24,000
	Systems Administrator	1.00	43,220		0	1.00	43,220
	Purchasing Coordinator	1.00	32,202		0	1.00	32,202
	Accountant	2.00	76,312		0	2.00	76,312
	Executive Secretary	1.00	34,579		0	1.00	34,579
511221	WAGES-REGULAR EMPLOYEES (full-time)						
	Administrative Secretary	1.00	24,513	(0.75)	(11,000)	0.25	13,513
512000	FRINGE		124,120		0		124,120
<b>Total Personal Services</b>		<b>8.50</b>	<b>500,240</b>	<b>(0.75)</b>	<b>(11,000)</b>	<b>7.75</b>	<b>489,240</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		10,000		0		10,000
521310	Subscriptions		500		0		500
524190	Misc. Professional Services		0		12,500		12,500
525710	Equipment Rental		15,000		0		15,000
526310	Printing Services		0		6,000		6,000
526410	Telephone		6,000		0		6,000
526440	Delivery Services		0		10,000		10,000
526500	Travel		10,000		0		10,000
526700	Temporary/Purchased Labor		6,000		17,500		23,500
529500	Meetings		0		4,000		4,000
<b>Total Materials &amp; Services</b>			<b>47,500</b>		<b>50,000</b>		<b>97,500</b>
<u>Capital Outlay</u>							
571500	Office Furniture and Equipment		0		6,000		6,000
<b>Total Capital Outlay</b>			<b>0</b>		<b>6,000</b>		<b>6,000</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		80,000		(45,000)		35,000
<b>Total Contingency and Unappropriated Balan</b>			<b>80,000</b>		<b>(45,000)</b>		<b>35,000</b>
<b>TOTAL EXPENDITURES</b>		<b>8.50</b>	<b>627,740</b>	<b>(0.75)</b>	<b>0</b>	<b>7.75</b>	<b>627,740</b>

**Exhibit A**  
**Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Oregon Convention Center Operating Fund</b>							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Sales/Marketing Manager	1.00	47,584		0	1.00	47,584
	Sales Associate	1.00	39,069		0	1.00	39,069
	OCC Director	1.00	75,900		0	1.00	75,900
	Event Coordinator II	2.00	62,601		0	2.00	62,601
	Senior Event Coordinator	1.00	32,202		0	1.00	32,202
	Event Services Manager	1.00	43,150		0	1.00	43,150
	Operations Manager	1.00	46,455		0	1.00	46,455
	Booking Coordinator	1.00	29,098		0	1.00	29,098
	Audio Visual Technician	2.00	69,270		0	2.00	69,270
	Set-up Supervisor	3.00	91,141		0	3.00	91,141
	Telephone System Coordinator	1.00	38,185		0	1.00	38,185
	Security Supervisor	1.00	28,352		0	1.00	28,352
	Graphics Coordinator	1.00	34,641		0	1.00	34,641
	Volunteer Coordinator	0.20	5,415		0	0.20	5,415
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary	1.00	27,030		0	1.00	27,030
	Office Clerical/Secretary	5.00	115,072		0	5.00	115,072
	Reception	1.00	20,093		0	1.00	20,093
	Data Entry	1.00	23,311		0	1.00	23,311
	Utility Worker I	7.00	124,082		0	7.00	124,082
	Utility Worker II	10.00	200,894		0	10.00	200,894
	Utility Lead	7.00	153,104		0	7.00	153,104
	Facility Security Agent	8.00	177,381		0	8.00	177,381
	Utility Maintenance	2.00	43,502		0	2.00	43,502
	Utility-Grounds	2.00	43,308		0	2.00	43,308
	Electrician	1.00	39,478		0	1.00	39,478
	Operating Engineer	4.00	143,251		0	4.00	143,251
	Utility Technician	3.00	91,977		0	3.00	91,977
	Event Coordinator I	1.00	26,362		0	1.00	26,362
	Lead Engineer	1.00	37,553		0	1.00	37,553
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Event Receptionist/Secretarial	1.00	18,087		0	1.00	18,087
	Stagehand/Utility Workers	6.00	95,357	1.60	26,000	7.60	121,357
	Security/Medical	6.50	129,637	1.30	26,000	7.80	155,637
	Box Office Supervisor/Sellers	1.25	23,012		0	1.25	23,012
	Ushers/Sellers/Gate Attendants	3.50	59,412		0	3.50	59,412
	Message Center Operators	0.75	11,232		0	0.75	11,232
511400	OVERTIME		61,413		4,000		65,413
512000	FRINGE		819,202		85,000		904,202
<b>Total Personal Services</b>		<b>90.20</b>	<b>3,126,813</b>	<b>2.90</b>	<b>141,000</b>	<b>93.10</b>	<b>3,267,813</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		31,300		0		31,300
521290	Other Supplies		151,150		0		151,150
521292	Small Tools		4,250		0		4,250
521310	Subscriptions		1,100		0		1,100
521320	Dues		6,410		0		6,410
521510	Maintenance and Repair Supplies - Building		20,000		0		20,000
521540	Maintenance and Repair Supplies -Equipment		56,000		0		56,000
523200	Merchandise for Resale-Retail Goods		3,350		0		3,350
524110	Audit Fees		10,000		0		10,000
524120	Legal Fees		7,000		0		7,000
524130	Promotion/Public Relations		89,015		0		89,015

**Exhibit A**  
**Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Oregon Convention Center Operating Fund</b>							
524190	Misc. Professional Services		1,432,450		150,000		1,582,450
525110	Utilities-Electricity		385,000		0		385,000
525120	Utilities-Water and Sewer		65,580		0		65,580
525130	Utilities-Natural Gas		48,000		0		48,000
525150	Utilities-Sanitation Services		27,500		0		27,500
525190	Utilities-Other		3,700		0		3,700
525610	Maintenance & Repair Services-Building		91,750		0		91,750
525640	Maintenance & Repair Services-Equipment		63,790		0		63,790
525710	Equipment Rental		22,700		0		22,700
525720	Building Rental		36,500		0		36,500
525740	Capital Lease Payments-Office Equipment		6,500		0		6,500
526200	Ads & Legal Notices		5,375		0		5,375
526310	Printing Services		80,900		0		80,900
526320	Typesetting and Reprographics		10,200		0		10,200
526410	Telephone		92,326		0		92,326
526420	Postage		13,770		0		13,770
526440	Delivery Service		500		0		500
526500	Travel		30,425		0		30,425
526690	Concession/Catering Contract		2,492,000		100,000		2,592,000
526691	Parking Contract		36,400		0		36,400
526700	Temporary Help Services		6,500		0		6,500
526800	Training, Tuition, Conferences		30,406		0		30,406
526910	Uniforms and Cleaning		13,950		0		13,950
528100	License, Permits, Payments to Other Agencies		3,200		0		3,200
528500	Government Assessments		722,000		0		722,000
529500	Meetings		3,100		0		3,100
529800	Miscellaneous		19,550		0		19,550
529835	External Promotion Expenses		17,000		0		17,000
529930	Bad Debt Expense		2,000		0		2,000
<b>Total Materials &amp; Services</b>			<b>6,142,647</b>		<b>250,000</b>		<b>6,392,647</b>
<b>Total Capital Outlay</b>			<b>248,000</b>		<b>0</b>		<b>248,000</b>
<b>Total Interfund Transfers</b>			<b>1,170,142</b>		<b>0</b>		<b>1,170,142</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		500,000		(391,000)		109,000
599990	Unappropriated Balance		5,872,450		0		5,872,450
<b>Total Contingency and Unapp. Balance</b>			<b>6,372,450</b>		<b>(391,000)</b>		<b>5,981,450</b>
<b>TOTAL EXPENDITURES</b>		<b>90.20</b>	<b>17,060,052</b>	<b>2.90</b>	<b>0</b>	<b>93.10</b>	<b>17,060,052</b>

**Exhibit A  
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>SPECTATOR FACILITIES FUND:Resources</b>							
<u>Resources:</u>							
	Beginning Fund Balance		3,867,491		0		3,867,491
<b>CIVIC STADIUM</b>							
347110	Users' Fee		215,000		(109,250)		105,750
347220	Rentals-Building		275,000		(132,900)		142,100
347311	Food Service-Concessions/Food		1,500,000		(467,400)		1,032,600
347500	Merchandising		50,000		(49,000)		1,000
347700	Commissions		65,000		(58,600)		6,400
347900	Miscellaneous Revenue		40,000		(25,900)		14,100
361100	Interest		50,000		(4,300)		45,700
372100	Reimbursements - Labor		175,000		(112,300)		62,700
<b>PERFORMING ARTS CENTER</b>							
347110	Users' Fee		725,000		0		725,000
347220	Rentals-Building		675,000		0		675,000
347311	Food Service-Concessions/Food		130,000		0		130,000
347500	Merchandising		50,000		0		50,000
347700	Commissions		289,000		0		289,000
347900	Miscellaneous Revenue		91,000		0		91,000
361100	Interest		104,000		0		104,000
372100	Reimbursements - Labor		1,590,000		0		1,590,000
<b>TOTAL FUND RESOURCES</b>			<b>9,891,491</b>		<b>(959,650)</b>		<b>8,931,841</b>



**Exhibit A**  
**Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>SPECTATOR FACILITIES FUND:Civic Stadium Operations</b>							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Stadium Director	1.00	45,406		8,833	1.00	54,239
	Set-up Supervisor	1.00	37,591	(0.40)	(15,662)	0.60	21,929
	Ticker Service Supervisor II	1.00	28,437		0	1.00	28,437
	Senior Event Coordinator	1.00	34,103		0	1.00	34,103
	Maintenance Operation Supervisor	1.00	37,591		0	1.00	37,591
	Box Office Manager	1.00	30,963		0	1.00	30,963
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Utility Lead	2.00	53,944		0	2.00	53,944
	Security Agent	1.00	23,909	(0.30)	(6,900)	0.70	17,009
	Event Coordinator I	1.00	24,556	(1.00)	(24,556)	0.00	0
	Secretary	1.00	22,247	(0.30)	(6,675)	0.70	15,572
511225	WAGES-REGULAR EMPLOYEES (part time)						
	<u>Temporary Assistance</u>		0		2,500		2,500
	Stagehands/Utility	0.80	23,755		0	0.80	23,755
	Security/Medical	1.64	36,595		0	1.64	36,595
	Ushers/Gatemen	4.44	61,909	(2.50)	(34,982)	1.94	26,927
	Ticket Services	1.85	25,827		0	1.85	25,827
	Merchandising Vendors	0.50	11,736		0	0.50	11,736
	Scoreboard	0.05	1,040		0	0.05	1,040
511400	OVERTIME		2,200		1,699		3,899
512000	FRINGE		153,052		(2,916)		150,136
<b>Total Personal Services</b>		<b>20.28</b>	<b>654,861</b>	<b>(4.50)</b>	<b>(78,659)</b>	<b>15.78</b>	<b>576,202</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		4,000		(1,400)		2,600
521290	Other Supplies		21,000		(8,300)		12,700
521292	Small Tools		2,500		(1,675)		825
521310	Subscriptions		0		600		600
521320	Dues		0		260		260
521400	Fuels & Lubricants		360		1,120		1,480
521510	Maint & Repair Supplies-Buildings		7,500		3,830		11,330
521540	Maint & Repair Supplies-Equipment		9,300		(6,210)		3,090
521541	Maint & Repair Supplies>Show		0		1,580		1,580
524130	Promotion/Public Relations		57,100		(30,660)		26,440
524190	Misc professional services		8,500		(4,955)		3,545
525110	Utilities-Electricity		85,000		(6,525)		78,475
525120	Utilities-Water and Sewer		20,000		(5,480)		14,520
525150	Utilities-Sanitation Services		15,500		(2,500)		13,000
525610	Maintenance & Repair Services-Building		6,000		(1,385)		4,615
525640	Maintenance & Repair Services-Equipment		5,700		1,200		6,900
525710	Equipment Rental		3,775		1,445		5,220
526310	Printing Services		6,500		(1,450)		5,050
526320	Typesetting & Reprographic		6,500		(5,950)		550
526410	Telephone		9,000		(2,200)		6,800
526420	Postage		3,500		(3,100)		400
526430	Catalogues & Brochures		0		350		350
526440	Delivery Service		0		565		565
526500	Travel		8,300		(3,300)		5,000
526690	Concession/Catering Contract		990,000		(339,835)		650,165
526700	Temporary Help Services		115,000		(51,500)		63,500
526800	Training, Tuition, Conferences		7,000		(5,275)		1,725

**Exhibit A  
Ordinance No. 94-544A**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>SPECTATOR FACILITIES FUND:Civic Stadium Operations (continued)</b>							
526910	Uniforms and Cleaning		5,000		(2,350)		2,650
528100	Licenses, Permits & Pymts to Agencies		0		770		770
529500	Meetings Expense		0		500		500
529835	External Promotion Expense		0		200		200
529800	Miscellaneous		2,400		(1,380)		1,020
<b>Total Materials &amp; Services</b>			<b>1,399,435</b>		<b>(473,010)</b>		<b>926,425</b>
<u>Capital Outlay</u>							
571200	Improvements Other than Buildings		0		15,500		15,500
571300	Buildings, Exhibits & Related		37,000		(27,000)		10,000
571400	Purchases - Equipment and Vehicles		313,000		(154,840)		158,160
<b>Total Capital Outlay</b>			<b>350,000</b>		<b>(166,340)</b>		<b>183,660</b>
<b>TOTAL EXPENDITURES</b>		<b>20.28</b>	<b>2,404,296</b>	<b>(4.50)</b>	<b>(718,009)</b>	<b>15.78</b>	<b>1,686,287</b>

**SPECTATOR FACILITIES FUND:Performing Arts Center Operations**

<b>Total Personal Services</b>	<b>108.97</b>	<b>3,389,118</b>	<b>0.00</b>	<b>0</b>	<b>108.97</b>	<b>3,389,118</b>
<b>Total Materials &amp; Services</b>		<b>897,715</b>		<b>0</b>		<b>897,715</b>
<b>Total Capital Outlay</b>		<b>180,000</b>		<b>0</b>		<b>180,000</b>
<b>TOTAL EXPENDITURES</b>	<b>108.97</b>	<b>4,466,833</b>	<b>0.00</b>	<b>0</b>	<b>108.97</b>	<b>4,466,833</b>

**SPECTATOR FACILITIES FUND:General Expenses**

<u>Interfund Transfers</u>							
581610	Trans. Indirect Costs to Support Svcs. Fund		228,414		0		228,414
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Gen1		90,801		0		90,801
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Cor		50,781		0		50,781
582751	Transfer Resources to Metro ERC Admin. Fund		236,389		0		236,389
583610	Transfer Direct Costs to Support Svcs. Fund		61,772		7,360		69,132
<b>Total Interfund Transfers</b>			<b>668,157</b>		<b>7,360</b>		<b>675,517</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		305,037		(42,360)		262,677
599990	Unappropriated Balance		2,047,168		(206,641)		1,840,527
<b>Total Contingency and Unappropriated Balan</b>			<b>2,352,205</b>		<b>(249,001)</b>		<b>2,103,204</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>129.25</b>	<b>9,891,491</b>	<b>(4.50)</b>	<b>(959,650)</b>	<b>124.75</b>	<b>8,931,841</b>

**Exhibit B**  
**Schedule of Appropriations**  
**Ordinance No. 94-544A**

	Current Appropriation	Revision	Proposed Appropriation
<b>CONVENTION CENTER PROJECT CAPITAL FUND</b>			
Personal Services	33,240	7,260	40,500
Materials & Services	39,500	(7,260)	32,240
Capital Outlay	1,483,340	0	1,483,340
Interfund Transfers	605,920	0	605,920
Unappropriated Balance	538,000	0	538,000
<b>Total Fund Requirements</b>	<b>2,700,000</b>	<b>0</b>	<b>2,700,000</b>

<b>METRO ERC ADMINISTRATION FUND</b>			
<i>Personal Services</i>	500,240	(11,000)	489,240
<i>Materials &amp; Services</i>	47,500	50,000	97,500
Capital Outlay	0	6,000	6,000
Contingency	80,000	(45,000)	35,000
Unappropriated Balance	0	0	0
<b>Total Fund Requirements</b>	<b>627,740</b>	<b>0</b>	<b>627,740</b>

<b>OREGON CONVENTION CENTER OPERATING FUND</b>			
Personal Services	3,126,813	141,000	3,267,813
Materials & Services	6,142,647	250,000	6,392,647
Capital Outlay	248,000	0	248,000
Interfund Transfers	1,170,142	0	1,170,142
Contingency	500,000	(391,000)	109,000
Unappropriated Balance	5,872,450	0	5,872,450
<b>Total Fund Requirements</b>	<b>17,060,052</b>	<b>0</b>	<b>17,060,052</b>

<b>SPECTATOR FACILITIES OPERATING FUND</b>			
Civic Stadium			
<i>Personal Services</i>	654,861	(78,659)	576,202
Materials & Services	1,399,435	(473,010)	926,425
Capital Outlay	350,000	(166,340)	183,660
<b>Subtotal</b>	<b>2,404,296</b>	<b>(718,009)</b>	<b>1,686,287</b>
Performing Arts Center			
Personal Services	3,389,118	0	3,389,118
Materials & Services	897,715	0	897,715
Capital Outlay	180,000	0	180,000
<b>Subtotal</b>	<b>4,466,833</b>	<b>0</b>	<b>4,466,833</b>
General Expenses			
<i>Interfund Transfers</i>	668,157	7,360	675,517
<i>Contingency</i>	305,037	(42,360)	262,677
<b>Subtotal</b>	<b>973,194</b>	<b>(35,000)</b>	<b>938,194</b>
Unappropriated Balance	2,047,168	(206,641)	1,840,527
<b>Total Fund Requirements</b>	<b>9,891,491</b>	<b>(959,650)</b>	<b>8,931,841</b>

**All Other Appropriations Remain As Previously Adopted**



**METRO**

**DATE:** April 12, 1994

**TO:** Sandi Hansen, Chair, Regional Facilities Committee

**FROM:** Patrick Lee, Regional Parks and Greenspaces Department *Patrick Lee*

**SUBJECT:** Background information regarding potential greenspaces bond measure

The Regional Facilities Committee has scheduled four public meetings to receive testimony regarding possible Council referral of a greenspaces acquisition and capital improvement bond measure. Attached are the following potential bond scenarios reviewed by the Greenspaces Policy Advisory Committee (PAC):

1. A \$138.85 million measure recommended by the PAC, including a \$25 million pass-through to local government park providers within the Metro boundary. The estimated pass-through amount each local park provider would receive is included in this information package. The PAC recommended that the Metro Council refer this general obligation bond for action by the region's voters at the September 20, 1994 election.
2. A \$100 million measure including a twenty five percent local pass-through share. The allocation of the local share would be the same as in the PAC-recommended alternative above.
3. A \$100 million measure for regional greenspaces acquisition and development with no local pass-through share.
4. A \$50 million measure for regional greenspaces acquisition and development with no local pass-through share.

If you would like additional information for the Regional Facilities Committee meetings, please call me at extension 1739.

TABLE 1

**PAC RECOMMENDATION**  
Updated April 7, 1994

<b>Greenspace</b>	<b>Acres<sup>1</sup></b>	<b>Cost (\$)<sup>1</sup></b>
Willamette River Greenway	1,600	17.9 million
Willamette Narrows		
Canemah Bluffs		
Cathedral Park to railroad bridge		
Oaks Bottom to OMSI		
West side of Multnomah Channel		
East Buttes/Boring Lava Domes	1,250	12 million
Newell Creek Canyon	400	7 million
Sandy River Gorge	1,000	7 million
Bull Mountain	180	12 million
Cooper Mountain	350	6 million
Buffer and expansion of Forest Park	550	7 million
Jackson Bottom and McKay/Dairy	500	1.75 million
Creeks Addition		
Tonquin Geological Area <sup>2</sup>	<u>?</u>	<u>3.5 million</u>
<b>Subtotal (does not include trails)</b>	<b>5,830 acres</b>	<b>\$74.15 million</b>
	<b>+ Tonquin</b>	
<b>Trails</b>		<b>\$19.3 million</b>
Peninsula Crossing Trail (Acquisition only with no improvements)		
Fanno Creek Trail		
Sauvie Island to Hillsboro/Beaverton Trail (Burlington Northern)		
North Bank Clackamas River Trail and Access		
Beaver Creek Canyon Trail (Troutdale vicinity)		
Tualatin River Greenway/Access Points and Improvements		
<b>TOTAL ACQUISITION</b>		<b>93.45 million</b>
+ options (sites and trails)		4.0 million
+ local share		25.0 million
+ purchase costs (12%)		14.69 million
+ 1.25% bond issuance costs		<u>1.71 million</u>
<b>GRAND TOTAL</b>		<b>\$138.85 million</b>

<sup>1</sup>Preliminary estimates based on recent sales; additional research underway.

<sup>2</sup>Added by the PAC. No recent sales for the area; thus acreage can not yet be determined from the cost figure.

**Table 2  
Clackamas County**

<b>City</b>	<b>% of Total County Allocation<sup>1</sup></b>	<b>Total Allocation</b>
Gladstone	3.11%	\$146,646
Happy Valley	0.70%	\$33,008
Lake Oswego	13.82%	\$651,656
Milwaukie	6.92%	\$326,300
Oregon City	5.32%	\$250,855
Portland (portion)	0.32%	\$15,089
Rivergrove	0.10%	\$4,715
Tualatin (portion)	0.90%	\$42,438
West Linn	6.61%	\$311,682
Wilsonville	4.32%	\$203,701
No. Clackamas County P&R District	20.68%	\$975,127
Unincorporated Clackamas County	37.20%	\$1,754,096
<b>Totals</b>	<b>100%</b>	<b>\$4,715,313</b>

Note: Clackamas Co. jurisdictions share = \$4,715,313

<sup>1</sup>Percentage based on a formula using 1991-1992 assessment rolls and 1991 P.S.U. certified population estimates.

**Table 3  
Washington County**

<b>City</b>	<b>% of Total County Population</b>	<b>Total Allocation</b>
Beaverton	18.94%	\$1,402,744
Cornelius	2.07%	\$153,309
Durham	0.25%	\$18,516
Forest Grove	4.47%	\$331,059
Hillsboro	13.34%	\$987,994
Lake Oswego	0.00%	none
Portland (portion)	0.39%	\$28,844
Rivergrove	0.01%	\$741
Sherwood	1.27%	\$94,059
Tigard	10.14%	\$750,994
Tualatin (portion)	4.58%	\$339,206
THP & R District (Beaverton Aloha)	33.02%	\$2,445,544
Unincorporated Washington County	11.52%	\$853,200
<b>Totals</b>	<b>100%</b>	<b>\$7,406,250</b>

Note: Washington Co. jurisdictions share = \$7,406,250

**Table 4  
Multnomah County**

<b>Juris- diction</b>	<b>Allocation based on % of Incorp- orated County Population</b>	<b>Base Allo- cation for Cities of &lt; 50,000 popu-lation</b>	<b>Natural Areas Fund Allocation based on % of Incorp- orated County Population</b>	<b>Natural Areas Fund Base Allo- cation for Cities of &lt; 50,000 popu- lation</b>	<b>Total Allocation</b>
Portland	\$5,025,693	0	\$2,096,216	0 \$	7,121,909
Gresham	\$783,770	0	\$326,911	0 \$	1,110,681
Troutdale	\$101,710	\$100,000	\$42,423	\$25,727	\$269,860
Fairview	\$41,880	\$100,000	\$17,468	\$25,727	\$185,075
Wood Village	\$29,915	\$100,000	\$12,477	\$25,727	\$168,119
<b>Totals</b>	<b>\$5,982,968</b>	<b>\$300,000</b>	<b>\$2,495,495</b>	<b>\$77,181 \$</b>	<b>8,855,644</b>
<b>Remainder is Multnomah County Share:</b>					<b>\$3,710,329</b>
<p><b>Note: Multnomah Co. jurisdictions share = \$12,565,973</b>  <b>County Share = 50% of Allocation \$6,282,968</b>  <b>City Share = 50% of Allocation \$6,282,968</b></p>					



TABLE 5

DRAFT

**COST ESTIMATES:  
\$100 Million with Local Share Scenario**

<b>Greenspace</b>	<b>Acres</b>	<b>Cost (\$)</b>
Willamette River Greenway Willamette Narrows Canemah Bluffs Cathedral Park to railroad bridge Oaks Bottom to OMSI West side of Multnomah Channel	1,600	18.9 million
East Buttes Kelly Butte Mt. Talbert Mt. Scott	1,250	12 million
Newell Creek Canyon	400	7 million
Boring Lava Domes	1,500	7.2 million
Tualatin River Site/Greenway	1,000	3 million
Sandy River Gorge	700	5.5 million
Cooper Mountain	350	6 million
Buffer and expansion of Forest Park	<u>250</u>	<u>4.7 million</u>
<b>Subtotal (does not include trails)</b>	<b>7,050</b>	<b>\$64.3 million</b>
<b>Trails</b>		<b>\$4.0 million</b>
Fanno Creek Trail Sauvie Island to Hillsboro/Beaverton Trail (Burlington Northern)		
<b>TOTAL ACQUISITION</b>		<b>68.3 million</b>
+ options (sites and trails)		4.0 million
+ \$25 million local share		25.0 million
+ purchase costs (12%)		11.6 million
+ 1.25% bond issuance costs		<u>1.36 million</u>
<b>GRAND TOTAL</b>		<b>\$110.26 million</b>

TABLE 6

**COST ESTIMATES:  
\$100 Million Scenario**

**DRAFT**

<b>Greenspace</b>	<b>Acres</b>	<b>Cost (\$)</b>
Willamette River Greenway Willamette Narrows Canemah Bluffs Cathedral Park to railroad bridge Oaks Bottom to OMSI West side of Multnomah Channel	1,600	18.9 million
East Buttes Kelly Butte Mt. Talbert Mt. Scott	1,250	12 million
Newell Creek Canyon	400	7 million
Boring Lava Domes	1,500	7.2 million
Tualatin River Site/Greenway	1,000	3 million
Sandy River Gorge	1,000	7 million
Bull Mountain	180	12 million
Cooper Mountain	350	6 million
Buffer and expansion of Forest Park	<u>550</u>	<u>7 million</u>
<b>Subtotal (does not include trails)</b>	<b>7,830</b>	<b>\$80.1 million</b>
<b>Trails</b>		<b>\$8.4 million</b>
Peninsula Crossing Trail Fanno Creek Trail Sauvie Island to Hillsboro/Beaverton Trail (Burlington Northern)		
<b>TOTAL ACQUISITION</b>		<b>88.5 million</b>
+ options (sites and trails)		4.0 million
+ purchase costs (12%)		11.1 million
+ 1.25% bond issuance costs		<u>1.29 million</u>
<b>GRAND TOTAL</b>		<b>\$104.89 million</b>

TABLE 7

**COST ESTIMATES:  
\$50 Million Scenario**

<b>Greenspace</b>	<b>Acres</b>	<b>Cost (\$)</b>
Willamette River Greenway Willamette Narrows Canemah Bluffs Cathedral Park to railroad bridge Oaks Bottom to OMSI West side of Multnomah Channel	1,600	18.9 million
East Buttes Kelly Butte Mt. Talbert Mt. Scott	1,250	12 million
Newell Creek Canyon	400	7 million
Boring Lava Domes	1,500	7.2 million
Tualatin River Site/Greenway	<u>1,000</u>	<u>3 million</u>
<b>Total</b>	<b>5,750</b>	<b>\$48.1 million</b>
<b>TOTAL ACQUISITION</b>		<b>48.1 million</b>
+ options (sites and trails)		4.0 million
+ purchase costs (12%)		6.25 million
+ 1.25% bond issuance costs		<u>.72 million</u>
<b>GRAND TOTAL</b>		<b>\$59.07 million</b>

## STAFF REPORT

### CONSIDERATION OF ORDINANCE NO. 94-544 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT MERC FACILITIES, COMPLETE WORK ON THE MERC BUSINESS PLAN, AND DECLARE AN EMERGENCY

---

Date: April 4, 1994

Presented by: Pat LaCrosse

#### **BACKGROUND AND ANALYSIS**

This action requests adjustments to various funds for the following purposes:

1. To complete work assignments related to the MERC Business Plan approved by the MERC Commission on March 30, 1994,
2. To reflect adjustments in various MERC funds related to operational needs, and
3. To recognize the impact on the Civic Stadium resulting from the loss of Triple A baseball for the FY 1993-94.

Each action will be addressed separately.

#### MERC Business Plan

Since January, MERC has been fortunate to utilize a Metro staff employee, Pam Erickson, to assist in the Business Plan process. The initial intent was to use her services until the Business Plans were complete and adopted. In December, 1993, the Metro Council adopted a budget adjustment authorizing additional FTE and appropriation for the period January through March, at a total cost of \$20,000. This cost is paid by MERC through support service transfers. As a result of the Business Plan process, a fairly long list of work items to be accomplished has been developed. These work items are important to complete as MERC considers the Business Plan to be a working document to assist and guide the agency into the future. Therefore, MERC has determined that Ms. Erickson's services will be needed for the remaining quarter of the fiscal year -- April through June.

This action requests the transfer of \$20,000 in total salary and fringe costs for the last quarter of the fiscal year. Ms. Erickson's salary is budgeted in the Program Development division of the Regional Facilities Department, and will be funded through direct support service transfers from the MERC operating funds. Ms. Erickson's salary has historically been budgeted in this division. To maintain consistency in the future identification of expenditures, and to avoid complications resulting from different personnel rules and pay plans between MERC and Metro, we feel it is important to continue to budget her time as it has been for the first three quarters of the fiscal year.

This action would transfer \$20,000 from the Support Services Fund Contingency to Personal Services in the Regional Facilities Department. It also requests an increase in the Spectator Facilities Fund interfund transfers to reflect its share of the increase in direct support transfers. Budget adjustments are not necessary in the Oregon Convention Center Operating Fund and the Expo Center due to savings in other transfer categories.

The total fiscal impact to retain Ms. Erickson's services for the second half of the fiscal year is \$40,000 in salaries and fringe. The initial action adopted by Council in December, 1993, assumed all of Ms. Erickson's time would be devoted to work on the MERC Business Plan, however, circumstances required that she complete some work on the Cultural Funding Task Force during the period from January through March. In the past, her work on the Cultural Funding Task Force has been funded through General Fund sources of revenue. While MERC is prepared to fund her entire salary and fringe costs for the full six months if needed, it is hoped that Metro and the Council would continue to fund that portion of Ms. Erickson's salary spent while completing work for the Cultural Funding Task Force -- approximately \$5,000.

#### Operational Needs

**Oregon Convention Center Operating Fund** -- The Oregon Convention Center has experienced an increase in events and catered functions during FY 1993-94 over the amount assumed in the budget. This increase in use has resulted in additional expenditures in part-time employees and overtime to staff the events and functions, as well as increased concessions expense. Additional revenues are being realized but, due to constraints of Oregon Budget Law, are not being recognized as part of this adjustment.

During FY 1993-94, MERC expanded its marketing efforts to directly target minority markets. A contract was signed with Oregon Convention Services Network to perform minority marketing. This contract was not anticipated in the adopted budget, and is over and above the amount assumed in the current budget.

An analysis of the Oregon Convention Center Operating Fund's personal services has indicated several areas where expenditures are exceeding the budget assumptions, primarily in fringe benefits. There are several reasons for the increase in expenditures. The facility budgeted a fringe benefit rate that was a composite rate for both full time and part time employees. The development of that rate assumed the same ratio of full time employees to part time employees. There has been a minor shift in actual salaries from part time to full time. The result is higher expenditures than assumed in the budget. In addition, there has been a shift in the number of employees opting for one medical benefit package over the other medical package, and an increase in unemployment expenses. This has also resulted in a slight increase in expenses. Finally, in spite of best efforts to estimate a correct rate for the facility, it appears the fringe benefit rate used for FY 1993-94 was under-estimated.

**Convention Center Project Capital Fund** -- During the FY 1993-94 budget process, MERC created a new position of Construction Project Manager. This position was budgeted half time in the Convention Center Project Capital Fund and half time in the MERC Administration Fund. Since the position was new, it was budgeted at an entry rate. However, MERC filled the position by retaining an employee who was identified to be laid-off as a result of the loss of the Coliseum. The position was filled at the existing employee's salary which was higher than budgeted but still within the pay range for the position. This action recognizes the additional personal services expense in the Convention Center Project Capital Fund and funds it through a corresponding reduction in materials and services. A corresponding increase is being realized in the MERC Administration Fund, however, due to position vacancies in that fund no adjustment is proposed at this time.

**MERC Administration Fund** -- The loss of the Coliseum necessitated the restructuring of this fund for FY 1993-94. The department was in transition as the fiscal year began and some changes in staffing continued to take place. One of the more significant changes to this budget for 1993-94 was to clearly identify and expense against the fund all charges directly related to administration. Most of these charges were formerly expensed directly to the operating funds. In addition, MERC began an extensive process to prepare business plans for all facilities under its direction. The combination of reasons has resulted in significant changes to the MERC Administration Fund. Further explanation by line item of the changes is provided below.

<u>Line Item</u>	<u>Explanation</u>	<u>Amount</u>
Salaries - Full time	Decrease due to position vacancy. Proposed to offset increase in materials & services	(\$18,500)
Misc. Professional Services	Expenditures have been mostly consulting work for MERC reorganization and Business Plan	\$12,500
Printing Services	Expenditures for bulk stationary, envelopes, etc.	\$6,000
Delivery Services	Expenditures for courier service mail delivery among MERC facilities and delivery service to commissioners	\$10,000
Temporary/Purchased Help	Increased use of temporary labor due to unanticipated position vacancies and assistance with Business Plan	\$25,000
Meetings	Expenditures for monthly commission meetings and Business Plan meetings	\$4,000
Capital Equipment	Purchase of computer upgrade and fax machine replacement	\$6,000
Contingency	Decrease to fund additional appropriation requirements.	(\$45,000)

## Civic Stadium

On July 1, 1993, the Civic Stadium departed from its partnership with the Memorial Coliseum when the Coliseum was transferred to private management. The Stadium now runs a stand-alone operation where it previously had enjoyed shared administrative, marketing and operations services with the Coliseum. The summer of 1993 also saw the departure of the facility's prime tenant, AAA baseball. The combined effect of these two significant events resulted in a major change to the financial picture of the stadium. While Oregon Budget Law does not require an official amendment to reduce a budget, it was felt the change was of significant magnitude to warrant this action.

The Civic Stadium is realizing loss of revenues in all categories for a total of approximately \$959,650. In addition, expenditures have been reduced \$721,009 and contingency has been reduced \$44,880. The net impact of this action is an increase in the projected negative cash flow of approximately \$206,000. This means that for the current year, the Stadium will use more of its fund balance than was originally anticipated.

### **EXECUTIVE OFFICERS RECOMMENDATION**

The Executive Officer recommends adoption of Ordinance No. 93-544.

Meeting Date: May 12, 1994  
Agenda Item No. 7.4

ORDINANCE NO. 94-545



## FINANCE COMMITTEE REPORT

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ORDINANCE NO. 94-545 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS OF THE WASHINGTON PARK ZOO

---

Date: May 3, 1994

Presented By: Councilor Washington

**COMMITTEE RECOMMENDATION:** At its April 27, 1993 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-545. Committee members present and voting were Councilors Devlin, Gardner, Kvistad, Van Bergen and Monroe. Councilors Buchanan and McLain were absent.

**COMMITTEE DISCUSSION/ISSUES:** Ms. Kathy Rutkowski, Financial Analyst and A. Mckay Rich presented the Staff Report. Ms. Rutkowski stated the ordinance requests the transfer of \$234,451 from the Zoo Operating Fund Contingency to various appropriation categories to pay for the following: 1) unanticipated PERS costs for personnel in all Zoo Divisions; 2) a settlement with the Oregon Laborers Trust; 3) expenditures related to the receipt of a Murdock Foundation Grant; and 4) operational costs related to increased events at the Zoo. She pointed out that the PERS expenditure was due to a miscalculation of the percentage contribution to the PERS during the preparation of the FY 1993-94 Budget. The Fringe Rate for Zoo employees should have been 0.7 percent higher.

In response to a question from Councilor Van Bergen, Mark Williams, Legal Counsel, stated the Oregon Laborers Trust matter involved a dispute over language in the Collective Bargaining Agreement requiring Metro to pay into the Trust for members who elected to be in the unions health insurance pool rather than the plans offered by Metro. This matter has been in dispute since 1992 and both sides reached agreement which required Metro to pay \$79,097 in claims costs and attorneys fees. A. Mckay Rich pointed out that in the process Mr. William had achieved clarification of the contract language for the future.

Mr. Rich explained the remaining two requests pointing out that \$27,400 will enable the Zoo to receive a \$200,000 Murdock Foundation Grant over a two year period to enhance the Zoo Education program; \$85,844 is needed to produce several special events by the Zoo Marketing Division. In response to a question from Councilor Gardner, Mr. Rich pointed out that the event will be revenue producers for the Zoo.

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993- )  
94 BUDGET AND APPROPRIATIONS )  
SCHEDULE TO REFLECT OPERATIONAL )  
NEEDS AT THE METRO WASHINGTON )  
PARK ZOO, AND DECLARING AN )  
EMERGENCY )

ORDINANCE NO. 94-545

Introduced by Rena Cusma,  
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the columns titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$234,451 from the Zoo Operating Fund Contingency to various appropriation categories as reflected in Exhibits A and B to this Ordinance, and authorizing .97 new FTE in the Zoo Operating Fund.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_, 1994.

\_\_\_\_\_  
Judy Wyers, Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of the Council

kr:ord93-94:94-545:ORD.DOC  
April 1, 1994

**EXHIBIT A**  
**Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Administration</b>													
<u>Personal Services</u>													
511221	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Director	1.00	83,123		0		0		0		0	1.00	83,123
	Assistant Director	1.00	68,403		0		0		0		0	1.00	68,403
	Service Supervisor	1.00	35,120		0		0		0		0	1.00	35,120
	Principal Administrative Service Analyst	1.00	46,771		0		0		0		0	1.00	46,771
	Senior Administrative Service Analyst	1.00	46,542		0		0		0		0	1.00	46,542
	Assistant Management Analyst	1.00	29,670		0		0		0		0	1.00	29,670
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Support Assistant C	2.00	53,077		0		0		0		0	2.00	53,077
	Security Officer 1	4.00	82,539		0		0		0		0	4.00	82,539
	Security Officer 2	1.00	24,430		0		0		0		0	1.00	24,430
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Security Officer 1-temp	1.00	16,829		0		0		0		0	1.00	16,829
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Clerk/Bookkeeper	1.50	34,358		0		0		0		0	1.50	34,358
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Clerk/Bookkeeper	1.00	20,149		0		0		0		0	1.00	20,149
511400	OVERTIME		10,052		0		0		0		0		10,052
512000	FRINGE		206,787		4,493		0		0		0		211,280
<b>Total Personal Services</b>		<b>16.50</b>	<b>757,850</b>	<b>0.00</b>	<b>4,493</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>16.50</b>	<b>762,343</b>
<b>Total Materials &amp; Services</b>			<b>168,537</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>168,537</b>
<b>Total Capital Outlay</b>			<b>8,100</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>8,100</b>
<b>TOTAL EXPENDITURES</b>		<b>16.50</b>	<b>934,487</b>	<b>0.00</b>	<b>4,493</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>16.50</b>	<b>938,980</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Animal Management</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Managers	1.00	56,125		0		0		0		0	1.00	56,125
	Program Supervisor	1.00	51,052		0		0		0		0	1.00	51,052
	Associate Service Supervisor	1.00	36,269		0		0		0		0	1.00	36,269
	Research Coordinator	1.00	48,650		0		0		0		0	1.00	48,650
	Veterinarian	1.75	81,213		0		0		0		0	1.75	81,213
511125	SALARIES-REGULAR EMPLOYEES (part time)												
	Assist. Research Coordinator	0.25	6,864		0		0	0.34	9,393	0.41	10,000	1.00	26,257
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Support Assistant C	1.00	24,868		0		0		0		0	1.00	24,868
	Records Specialist	1.00	33,345		0		0		0		0	1.00	33,345
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Management Intern	0.17	3,408		0		0		0		0	0.17	3,408
	Animal Hospital Attendant	0.70	15,376		0		0		0		0	0.70	15,376
	Program Assistant 1	0.50	11,077		0		0		0		0	0.50	11,077
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Program Assistant 2		0		0		0	0.08	2,091		0	0.08	2,091
	Administrative Support Asst. - Secretary		0		0		0	0.08	1,637		0	0.08	1,637
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)												
	Nutrition Technician	1.00	29,754		0		0		0		0	1.00	29,754
	Senior Animal Keeper	7.00	219,825		0		0		0		0	7.00	219,825
	Animal Keeper	26.75	798,475		0		0		0		0	26.75	798,475
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Animal Keeper-PT	2.00	59,508		0		0		0		0	2.00	59,508
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Animal Keeper	0.25	6,384		0		0		0		0	0.25	6,384
511400	OVERTIME		67,600		0		0		0		0		67,600
512000	FRINGE		613,220		14,580		0		5,379		4,100		637,279
<b>Total Personal Services</b>		<b>46.37</b>	<b>2,163,013</b>	<b>0.00</b>	<b>14,580</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>18,500</b>	<b>0.41</b>	<b>14,100</b>	<b>47.28</b>	<b>2,210,193</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Animal Management</b>													
<u>Materials &amp; Services</u>													
521100	Office Supplies		1,000	0	0		0		100		0		1,100
521111	Computer Supplies		1,100	0	0		0		1,000		0		2,100
521230	Vet & Medical Supplies		83,500	0	0		0		0		0		83,500
521260	Printing Supplies		550	0	0		0		50		0		600
521270	Animal Food		211,000	0	0		0		0		0		211,000
521290	Other Supplies		70,490	0	0		0		750		0		71,240
521292	Small Tools		4,500	0	0		0		0		0		4,500
521310	Subscriptions & Publications		2,500	0	0		0		50		0		2,550
521320	Dues		3,680	0	0		0		0		2,500		6,180
524190	Misc. Professional Services		7,700	0	0		0		4,250		0		11,950
525640	M&R-Equipment(Contract/Agreement)		2,500	0	0		0		0		0		2,500
525710	Equipment Rental		4,000	0	0		0		0		0		4,000
526310	Printing Services		2,500	0	0		0		0		0		2,500
526420	Postage		0	0	0		0		500		0		500
526500	Travel		19,000	0	0		0		200		4,300		23,500
526800	Training, Tuition, Conferences		2,050	0	0		0		0		0		2,050
526910	Uniform Supply & Cleaning		20,500	0	0		0		0		0		20,500
528100	License, Permits, Payments to Other Agencies		500	0	0		0		0		0		500
529500	Meetings		0	0	0		0		0		19,352		19,352
529700	Animal Purchases		67,700	0	0		0		0		0		67,700
<b>Total Materials &amp; Services</b>			<b>504,770</b>	<b>0</b>	<b>0</b>		<b>0</b>		<b>6,900</b>		<b>26,152</b>		<b>537,822</b>
<u>Capital Outlay</u>													
571400	Purchases-Equipment & Vehicles		146,841	0	0		0		0		0		146,841
571500	Purchases-Office Furniture & Equipment		5,750	0	0		0		2,000		0		7,750
<b>Total Capital Outlay</b>			<b>152,591</b>	<b>0</b>	<b>0</b>		<b>0</b>		<b>2,000</b>		<b>0</b>		<b>154,591</b>
<b>TOTAL EXPENDITURES</b>		<b>46.37</b>	<b>2,820,374</b>	<b>0.00</b>	<b>14,580</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>27,400</b>	<b>0.41</b>	<b>40,252</b>	<b>47.28</b>	<b>2,902,606</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Facilities Management</b>													
<i>Personal Services</i>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Managers	1.00	48,693		0		0		0		0	1.00	48,693
	Program Supervisor	1.00	37,559		0		0		0		0	1.00	37,559
	Service Supervisor	1.00	35,475		0		0		0		0	1.00	35,475
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	29,670		0		0		0		0	1.00	29,670
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Secretary	0.77	14,727		0		0		0		0	0.77	14,727
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)												
	Maintenance Worker 3	1.00	32,416		0		0		0		0	1.00	32,416
	Maintenance Technician	1.00	35,329		0		0		0		0	1.00	35,329
	Maintenance Worker 2	6.00	182,067		0		0		0		0	6.00	182,067
	Maintenance Worker 1	9.00	250,651		0		0		0		0	9.00	250,651
	Senior Gardener	1.00	34,118		0		0		0		0	1.00	34,118
	Gardener 2	1.00	30,109		0		0		0		0	1.00	30,109
	Gardener 1	6.00	163,368		0		0		0		0	6.00	163,368
	Maintenance Lead	1.00	36,958		0		0		0		0	1.00	36,958
	Master Mechanic	1.00	36,958		0		0		0		0	1.00	36,958
	Maintenance Electrician	1.00	42,637		0		0		0		0	1.00	42,637
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Maintenance Worker 3-PT	0.35	11,123		0		0		0		0	0.35	11,123
	Maintenance Worker 2-PT	1.97	59,315		0		0		0		0	1.97	59,315
	Maintenance Worker 1-PT	0.37	10,074		0		0		0		0	0.37	10,074
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Laborer	1.61	34,827		0		0		0		0	1.61	34,827
	Maintenance Worker 3	1.24	35,290		0		0		0		0	1.24	35,290
	Maintenance Worker 2	0.20	5,349		0		0		0		0	0.20	5,349
	Maintenance Worker 1	1.55	38,060		0		0		0		0	1.55	38,060
511400	OVERTIME		44,353		0		0		0		0		44,353
512000	FRINGE		486,603		10,590		79,097		0		0		576,290
<b>Total Personal Services</b>		<b>40.06</b>	<b>1,735,729</b>	<b>0.00</b>	<b>10,590</b>	<b>0.00</b>	<b>79,097</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>40.06</b>	<b>1,825,416</b>
<b>Total Materials &amp; Services</b>			<b>1,356,725</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>1,356,725</b>
<b>Total Capital Outlay</b>			<b>97,295</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>97,295</b>
<b>TOTAL EXPENDITURES</b>		<b>40.06</b>	<b>3,189,749</b>	<b>0.00</b>	<b>10,590</b>	<b>0.00</b>	<b>79,097</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>40.06</b>	<b>3,279,436</b>

LAUREL  
Ordinance No. 94-545

FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND: Education Services</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Program Supervisor	1.00	49,298		0		0		0		0	1.00	49,298
	Associate Program Supervisor	1.00	45,706		0		0		0		0	1.00	45,706
	Program Coordinator	2.00	67,881		0		0		0		0	2.00	67,881
	Volunteer Coordinator	1.00	37,897		0		0		0		0	1.00	37,897
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	26,852		0		0		0		0	1.00	26,852
	Program Assistant 2	1.00	29,670		0		0		0		0	1.00	29,670
	Program Assistant 1	2.00	47,794		0		0		0		0	2.00	47,794
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Education Service Aide I	8.52	140,920		0		0		0		0	8.52	140,920
	Education Service Aide II	0.65	12,935		0		0		0		0	0.65	12,935
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
511400	OVERTIME		16,224		0		0		0		0		16,224
512000	FRINGE		140,748		2,971		0		0		0		143,719
<b>Total Personal Services</b>		<b>18.17</b>	<b>615,925</b>	<b>0.00</b>	<b>2,971</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>18.17</b>	<b>618,896</b>
<b>Total Materials &amp; Services</b>			<b>224,349</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>224,349</b>
<b>Total Capital Outlay</b>			<b>31,600</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>31,600</b>
<b>TOTAL EXPENDITURES</b>		<b>18.17</b>	<b>871,874</b>	<b>0.00</b>	<b>2,971</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>18.17</b>	<b>874,845</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS											
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Marketing</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Senior Program Supervisor	1.00	53,620		0		0		0		0	1.00	53,620
	Assoc. Pub. Affairs Specialist	1.00	41,781		0		0		0		0	1.00	41,781
	Asst. Pub. Affairs Specialist	1.00	37,897		0		0		0		0	1.00	37,897
	Event Technician	1.00	30,255		0		0		0		0	1.00	30,255
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Program Assistant 1	0.50	13,071		0		0		0		0	0.50	13,071
	Educational Service Aide 2	0.50	10,241		0		0		0		0	0.50	10,241
	Secretary	0.75	14,345		0		0		0		0	0.75	14,345
511235	WAGES-TEMPORARY EMPLOYEES (part time)												
	Education Service Aide II	0.34	6,191		0		0		0	(0.14)	(2,437)	0.20	3,754
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Laborer	0.48	10,383		0		0		0	0.20	7,024	0.68	17,407
512000	FRINGE		85,325		1,734		0		0		505		87,564
<b>Total Personal Services</b>		<b>6.57</b>	<b>303,109</b>	<b>0.00</b>	<b>1,734</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.06</b>	<b>5,092</b>	<b>6.63</b>	<b>309,935</b>



**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Marketing</b>													
<u>Materials &amp; Services</u>													
521100	Office Supplies		1,850		0		0		0		0		1,850
521111	Computer Supplies		2,400		0		0		0		0		2,400
521290	Other Supplies		8,000		0		0		0		0		8,000
521293	Promotion Supplies		77,735		0		0		0		500		78,235
521310	Subscriptions		2,460		0		0		0		0		2,460
521320	Dues		1,290		0		0		0		0		1,290
524130	Promotional Services		76,830		0		0		0		0		76,830
524190	Misc. Professional Services		237,075		0		0		0		1,000		238,075
525640	M&R-Equipment(Contract/Agreement)		4,780		0		0		0		0		4,780
525710	Equipment Rental		6,580		0		0		0		0		6,580
525731	Operating Lease Payments-Building		18,000		0		0		0		0		18,000
526200	Ads & Legal Notices		65,950		0		0		0		3,000		68,950
526310	Printing Services		94,213		0		0		0		1,000		95,213
526320	Typesetting & Reprographics Services		5,500		0		0		0		0		5,500
526440	Delivery Service		850		0		0		0		0		850
526500	Travel		6,880		0		0		0		0		6,880
526700	Temporary Help Services		1,440		0		0		0		0		1,440
526800	Training, Tuition, Conferences		1,705		0		0		0		0		1,705
526910	Uniform Supply & Cleaning		525		0		0		0		0		525
528100	License, Permits, Payments to Other Agencies		2,370		0		0		0		0		2,370
529500	Meetings		1,150		0		0		0		0		1,150
529800	Miscellaneous		300		0		0		0		0		300
<b>Total Materials &amp; Services</b>			<b>617,883</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>5,500</b>		<b>623,383</b>
<b>Total Capital Outlay</b>			<b>7,170</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>7,170</b>
<b>TOTAL EXPENDITURES</b>		<b>6.57</b>	<b>928,162</b>	<b>0.00</b>	<b>1,734</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.06</b>	<b>10,592</b>	<b>6.63</b>	<b>940,468</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Visitor Services</b>													
<u>Personal Services</u>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Managers	1.00	52,743		0		0		0		0	1.00	52,743
	Senior Service Supervisor	2.00	86,903		0		0		0		0	2.00	86,903
	Associate Service Supervisor	6.65	185,110		0		0		0		0	6.65	185,110
	Catering Coordinator	1.00	29,545		0		0		0		0	1.00	29,545
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Administrative Secretary	1.00	26,935		0		0		0		0	1.00	26,935
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Office Assistant	0.75	11,792		0		0		0		0	0.75	11,792
	Secretary	0.75	19,184		0		0		0		0	0.75	19,184
	Food Service/Retail Specialist	0.90	21,686		0		0		0		0	0.90	21,686
	Visitor Service Worker 3-reg	5.00	82,601		0		0		0		0	5.00	82,601
	Visitor Service Worker 1-reg	0.50	9,563		0		0		0		0	0.50	9,563
511241	WAGES-SEASONAL EMPLOYEES												
	Visitor Service Worker 3-temp	1.25	16,965		0		0		0		0	1.25	16,965
	Visitor Service Worker 2-temp	9.50	136,868		0		0		0		0	9.50	136,868
	Visitor Service Worker 1-temp	23.25	279,140		0		0		0		0	23.25	279,140
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)												
	Typist/Receptionist-reg	1.00	21,486		0		0		0		0	1.00	21,486
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)												
	Typist/Receptionist Reg.(Part Time)	2.25	48,342		0		0		0		0	2.25	48,342
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)												
	Typist/Receptionist-temp	1.60	30,602		0		0		0		0	1.60	30,602
	Stationmaster-temp	2.20	52,275		0		0		0		0	2.20	52,275
512000	FRINGE		356,277		5,782		0		0		0		362,059
<b>Total Personal Services</b>		<b>60.60</b>	<b>1,486,737</b>	<b>0.00</b>	<b>5,782</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>60.60</b>	<b>1,492,519</b>
<b>Total Materials &amp; Services</b>			<b>1,387,870</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>1,387,870</b>
<b>Total Capital Outlay</b>			<b>79,300</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>79,300</b>
<b>TOTAL EXPENDITURES</b>		<b>60.60</b>	<b>2,953,907</b>	<b>0.00</b>	<b>5,782</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>60.60</b>	<b>2,959,689</b>

**EXHIBIT A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Design Services</b>													
<i>Personal Services</i>													
511121	SALARIES-REGULAR EMPLOYEES (full time)												
	Associate Program Supervisor	1.00	46,228		0		0		0		0	1.00	46,228
	Graphics/Exhibit Designer	1.00	34,348		0		0		0		0	1.00	34,348
	Project Coordinator	1.00	38,377		0		0		0		0	1.00	38,377
511125	SALARIES-REGULAR EMPLOYEES (part time)												
	Graphics/Exhibit Designer	1.00	34,348		0		0		0		0	1.00	34,348
511221	WAGES-REGULAR EMPLOYEES (full time)												
	Program Assistant 2-Graphics	1.00	29,670		0		0		0		0	1.00	29,670
511225	WAGES-REGULAR EMPLOYEES (part time)												
	Administrative Secretary	0.75	23,506		0		0		0		0	0.75	23,506
	Program Assistant 2-Graphics	0.50	11,630		0		0		0		0	0.50	11,630
511400	OVERTIME		1,664		0		0		0		0		1,664
512000	FRINGE		93,969		1,960		0		0		0		95,929
<b>Total Personal Services</b>		<b>6.25</b>	<b>313,740</b>	<b>0.00</b>	<b>1,960</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>6.25</b>	<b>315,700</b>

**Exhibit A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:Design Services</b>													
<u>Materials &amp; Services</u>													
521100	Office Supplies		600		0		0		0		0		600
521110	Computer Software		2,636		0		0		0		0		2,636
521111	Computer Supplies		800		0		0		0		0		800
521240	Graphics/Reprographic Supplies		31,200		0		0		0		0		31,200
521260	Printing Supplies		416		0		0		0		0		416
521290	Other Supplies		360		0		0		0		19,350		19,710
521292	Small Tools		260		0		0		0		0		260
521310	Subscriptions & Publications		815		0		0		0		0		815
521320	Dues		365		0		0		0		0		365
521540	Maintenance & Repairs Supplies-Equipment		6,032		0		0		0		0		6,032
524190	Misc. Professional Services		38,000		0		0		0		5,650		43,650
525640	M&R-Equipment(Contract/Agreement)		5,684		0		0		0		0		5,684
525710	Equipment Rental		444		0		0		0		0		444
526310	Printing Services		3,408		0		0		0		10,000		13,408
526320	Typesetting & Reprographics Services		6,300		0		0		0		0		6,300
526440	Delivery Service		104		0		0		0		0		104
526500	Travel		2,394		0		0		0		0		2,394
526700	Temporary Help Services		2,600		0		0		0		0		2,600
526800	Training, Tuition, Conferences		2,900		0		0		0		0		2,900
526900	Miscellaneous Other Professional Services		5,200		0		0		0		0		5,200
526910	Uniform Supply & Cleaning		187		0		0		0		0		187
528100	License, Permits, Payments to Other Agencies		1,520		0		0		0		0		1,520
529500	Meetings		100		0		0		0		0		100
529800	Miscellaneous		270		0		0		0		0		270
<b>Total Materials &amp; Services</b>			<b>112,595</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>35,000</b>		<b>147,595</b>
<b>Total Capital Outlay</b>			<b>401,225</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>401,225</b>
<b>TOTAL EXPENDITURES</b>		<b>6.25</b>	<b>827,560</b>	<b>0.00</b>	<b>1,960</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>35,000</b>	<b>6.25</b>	<b>864,520</b>

**EXHIBIT A  
Ordinance No. 94-545**

FISCAL YEAR 1993-94		REVISIONS										PROPOSED BUDGET	
		CURRENT BUDGET		PERS CALCULATION		OREGON LABORERS TRUST SETTLEMENT		MURDOCK GRANT		OPERATIONAL NEEDS			
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>ZOO OPERATING FUND:General Expenses</b>													
<u>Interfund Transfers</u>													
581010	Trans. Indirect Costs to Gen'l Fund		0		0		0		0		0		0
581610	Trans. Indirect Costs to Support Svcs. Fund		1,048,727		0		0		0		0		1,048,727
581615	Trans. Indirect Cost to Risk Mgmt. Fund (liability)		97,940		0		0		0		0		97,940
581615	Trans. Indirect Cost to Risk Mgmt Fund (Workers' Comp)		258,254		0		0		0		0		258,254
582325	Trans. Resources to Zoo Cap. Fund		434,000		0		0		0		0		434,000
583615	Trans. Direct Cost to Insur. Fund-EIL		25,000		0		0		0		0		25,000
<b>Total Interfund Transfers</b>			<b>1,863,921</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>1,863,921</b>
<u>Contingency and Unappropriated Balance</u>													
599999	Contingency		598,222		(42,110)		(79,097)		(27,400)		(85,844)		363,771
599990	Unappropriated Balance		4,213,862		0		0		0		0		4,213,862
<b>Total Contingency and Unappropriated Balance</b>			<b>4,812,084</b>		<b>(42,110)</b>		<b>(79,097)</b>		<b>(27,400)</b>		<b>(85,844)</b>		<b>4,577,633</b>
<b>TOTAL EXPENDITURES</b>		<b>194.52</b>	<b>19,202,118</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.50</b>	<b>0</b>	<b>0.47</b>	<b>0</b>	<b>195.49</b>	<b>19,202,118</b>

**Exhibit B  
Schedule of Appropriations  
Ordinance No. 94-545**

**REVISIONS**

	Current Appropriation	PERS Calculation	Oregon Laborers Trust Settlement	Murdock Grant	Operational Needs	Proposed Appropriation
<b>ZOO OPERATING FUND</b>						
Administration						
Personal Services	757,850	4,493	0	0	0	762,343
Materials & Services	168,537	0	0	0	0	168,537
Capital Outlay	8,100	0	0	0	0	8,100
<b>Subtotal</b>	<b>934,487</b>	<b>4,493</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>938,980</b>
Animal Management						
Personal Services	2,163,013	14,580	0	18,500	14,100	2,210,193
Materials & Services	504,770	0	0	6,900	26,152	537,822
Capital Outlay	152,591	0	0	2,000	0	154,591
<b>Subtotal</b>	<b>2,820,374</b>	<b>14,580</b>	<b>0</b>	<b>27,400</b>	<b>40,252</b>	<b>2,902,606</b>
Facilities Management						
Personal Services	1,735,729	10,590	79,097	0	0	1,825,416
Materials & Services	1,356,725	0	0	0	0	1,356,725
Capital Outlay	97,295	0	0	0	0	97,295
<b>Subtotal</b>	<b>3,189,749</b>	<b>10,590</b>	<b>79,097</b>	<b>0</b>	<b>0</b>	<b>3,279,436</b>
Education Services						
Personal Services	615,925	2,971	0	0	0	618,896
Materials & Services	224,349	0	0	0	0	224,349
Capital Outlay	31,600	0	0	0	0	31,600
<b>Subtotal</b>	<b>871,874</b>	<b>2,971</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>874,845</b>
Marketing						
Personal Services	303,109	1,734	0	0	5,092	309,935
Materials & Services	617,883	0	0	0	5,500	623,383
Capital Outlay	7,170	0	0	0	0	7,170
<b>Subtotal</b>	<b>928,162</b>	<b>1,734</b>	<b>0</b>	<b>0</b>	<b>10,592</b>	<b>940,488</b>
Visitor Services						
Personal Services	1,486,737	5,782	0	0	0	1,492,519
Materials & Services	1,387,870	0	0	0	0	1,387,870
Capital Outlay	79,300	0	0	0	0	79,300
<b>Subtotal</b>	<b>2,953,907</b>	<b>5,782</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,959,689</b>

**Exhibit B  
Schedule of Appropriations  
Ordinance No. 94-545**

	Current Appropriation	PERS Calculation	REVISIONS			Proposed Appropriation
			Oregon Laborers Trust Settlement	Murdock Grant	Operational Needs	
<b>ZOO OPERATING FUND (continued)</b>						
Design Services						
Personal Services	313,740	1,960	0	0	0	315,700
Materials & Services	112,595	0	0	0	35,000	147,595
Capital Outlay	401,225	0	0	0	0	401,225
Subtotal	827,560	1,960	0	0	35,000	864,520
General Expenses						
Interfund Transfers	1,863,921	0	0	0	0	1,863,921
Contingency	598,222	(42,110)	(79,097)	(27,400)	(85,844)	363,771
Subtotal	2,462,143	(42,110)	(79,097)	(27,400)	(85,844)	2,227,692
Unappropriated Balance	4,213,862	0	0	0	0	4,213,862
<b>Total Fund Requirements</b>	<b>19,202,118</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,202,118</b>

**All Other Appropriations Remain As Previously Adopted**

## STAFF REPORT

### CONSIDERATION OF ORDINANCE NO. 94-545 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT OPERATIONAL NEEDS AT THE METRO WASHINGTON PARK ZOO, AND DECLARING AN EMERGENCY

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Date: April 1, 1994

Presented by: McKay Rich  
Kathy Rutkowski

## BACKGROUND AND ANALYSIS

This action requests adjustments to Zoo Operating Fund for the following purposes:

1. Transfer \$42,110 from Contingency to Personal Services in all divisions of the Zoo to fund unanticipated PERS costs,
2. Transfer \$79,097 from Contingency to Personal Services in the Facilities Management division to reflect a legal settlement with Oregon Laborers Trust,
3. Transfer \$27,400 from Contingency to the Animal Management Division to fund expenditures related to the receipt of the Murdock Grant, and
4. Transfer \$85,844 from Contingency to various divisions reflect operational expenses related to increased events.

Each action will be addressed separately.

## PERS Rate Calculations for FY 1993-94 Fringe Benefit Rates

The PERS contribution is divided into two rates -- the employee contribution (known as the employer pick-up) and the employer contribution. The fringe rate estimates for the FY 1993-94 budget assumed that the total contribution rate was the simple sum of the two rates. The rates are, however, applied cumulatively. The dollar amount of the employee contribution is added to the employee's wages before applying the employer contribution rate. The result of the cumulative application of the rates increases the percentage contribution assumed in the fringe benefit rates by 0.7 percent.

In addition, Metro's employer contribution rate increased on July 1, 1993. Since Metro's payroll and benefit payments for the last payroll period in FY 1992-93 were not paid until July 6, 1993, PERS required Metro to pay the increased employer contribution rate on that payroll. The incremental increase in the PERS amount for the June 30, 1993, payroll as a result of the PERS rate increase on July 1, 1993, was not settled in sufficient time to charge it to FY 1992-93. This amount was ultimately charged to FY 1993-94.



The cumulative application of contribution rates is not a new process. However, Financial Planning was not aware of the process until this fiscal year. In each of the two preceding years, Metro had anticipated and budgeted an increase in its PERS contribution rate. This rate increase did not materialize until July 1 of this year, which left unused appropriation in the fringe benefit line item in prior years. As a result, in prior years on a budgetary basis, departments were able to absorb the error in the calculation of the fringe rates within their existing budgets. In late October, 1993, Financial Planning identified the error in the calculation of the fringe rates for FY 1993-94 and became aware of the additional charge for the June 30, 1993, payroll. The Council Finance Committee was informed at its first meeting in November, 1993, that budget actions could be necessary.

This request transfers \$42,110 from the Zoo Operating Fund Contingency to personal services, fringe benefits in the following divisions to fund the unanticipated PERS costs.

Administration	\$4,493
Animal Management	\$14,580
Facilities Management	\$10,590
Education Services	\$2,971
Marketing	\$1,734
Visitor Services	\$5,782
Design Services	\$1,960
Total	\$42,110

### Oregon Laborers Trust Settlement

In 1992, there was a disagreement between Metro and the Oregon Laborers Health and Welfare Trust Fund in the interpretation of a specific clause in the collective bargaining agreement regarding the payment of premiums for certain seasonal employees. As a result, Oregon Laborers Health & Welfare Trust Fund filed suit, and Metro filed counterclaims in the litigation. In January, 1994, Metro and Oregon Laborers Health and Welfare Trust Fund reached a settlement agreement. The settlement required Metro to pay \$79,097 in claims costs and attorney fees. The payment of this settlement was charged against the Facilities Management division of the Zoo Operating Fund. This action requests the transfer of \$79,097 from the Zoo Operating Fund to the Facilities Management Division, Personal Services to fund this unanticipated expense.

### Murdock Grant

In March, 1994, the Zoo received notice of a grant award from the Murdock Foundation. The award is a \$200,000 grant to be received in five installments over a two year period. The purpose of the grant is to teach science to elementary teachers. Authorized expenditures under the grant include the development of curriculum and the funding of three positions. This action recognizes the additional expenditures under this grant for period March 9, 1994

through June 30, 1994, in the amount of \$27,400. It also authorizes the continuation of the Assistant Research Coordinator (Dr. Shepardson) who will act as program coordinator and assist in the teaching, and adds a part-time Program Assistant 2 and a part-time Secretary beginning May 1, 1994. Although this action funds these expenditures from Contingency, grant funds will be received to offset the costs.

### Operations Needs

The Zoo Marketing Division is responsible for the coordination of special events, including catered events, at the Zoo. During FY 1993-94, they have experienced a 47 percent increase in the number of events requiring extra set up, such as canopies. The increase in event laborers has been partially offset by a decrease in the use of event assistants. However, if this action is not approved, the continued increase in laborers hours will be funded by further cutting the number of hours Event Assistants would use towards next year's events, leaving production five months behind schedule.

The Zoo is producing a new Zoo Key/talking box promotion and special event. Both the Marketing Division and the Design Services Division have experienced unanticipated expenditures for marketing, promotion and production of this event. Although this action is funded through a transfer from Contingency, sponsor donations have been received to offset these costs.

During FY 1993-94, the Zoo hosted an environmental enrichment conference. Neither the revenues nor the expenditures for this event were reflected in the adopted budget. The Zoo received \$32,507 in revenues from the conference. Related meeting expenditures in the Animal Management Division equaled \$19,352. From the profits of the conference the Assistant Research Coordinator's position was extended for another five months.

The Animal Management division is requesting an additional \$2,500 in dues resulting from a billing change for ISIS dues requiring two payments in one fiscal year. In addition, the division has experienced approximately \$4,300 in unanticipated travel expenses related to the acquisition of the Golden Lion Tamarins and for veterinarian interviews and moving expenses.

The total impact for operational needs requires the transfer of \$85,844 from the Zoo Operating Fund Contingency to the various divisions as described above.

### EXECUTIVE OFFICERS RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 93-545.

Meeting Date: May 12, 1994  
Agenda Item No. 7.5

**ORDINANCE NO. 94-540**

## FINANCE COMMITTEE REPORT

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ORDINANCE NO. 94-540 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE TO TRANSFER \$28,798 FORM THE FINANCE AND MANAGEMENT INFORMATION CAPITAL OUTLAY ACCOUNT TO FUND THE PURCHASE OF CANON COPIERS AND NETWORK EQUIPMENT

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Date: May 3, 1994

Presented By: Councilor Kvistad

**COMMITTEE RECOMMENDATION:** At its April 27, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-540. Committee members present and voting were Councilors Buchanan, Gardner, Kvistad, Monroe and Van Bergen. Councilors Devlin and McLain were absent.

**COMMITTEE DISCUSSION/ISSUES:** Ms. Ann Clem, Information Services Manager, and Ms. Pam Juett, Office Services Supervisor, gave the Staff Report. Ms. Clem indicated the ordinance addresses two separate but related requests and she would speak to the request dealing with the purchase of data processing network equipment. Ms. Clem stated the data processing request is to transfer \$21,007 from the Materials and Services category to the Capital Outlay Category in the Information Services Division budget for the purpose of purchasing certain equipment for the Metro Network. By purchasing the equipment rather than leasing it for three years as was originally planned and budgeted, Metro is able to save approximately \$3,600.

Ms. Juett stated the Office Services request is similar in that it proposes to transfer \$7,971 from the Materials and Services category to the Capital Outlay category in the Office Services Division budget to pay for the purchase of two copiers which earlier this year had been financed by a five year lease purchase. Doing the purchase in this manner will save Metro approximately \$9,941. Ms. Juett pointed out that both requests amend the Budget and Appropriation Schedule for the Finance and Management Information Department.

There were no questions or comments from the Committee.

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1993- )  
94 BUDGET AND APPROPRIATIONS )  
SCHEDULE FOR THE PURPOSE OF )  
TRANSFERRING \$28,798 FROM THE )  
FINANCE AND MANAGEMENT )  
INFORMATION MATERIALS AND SERVICES )  
TO THE FINANCE AND MANAGEMENT )  
INFORMATION CAPITAL OUTLAY )  
ACCOUNT TO FUND THE PURCHASE OF )  
CANON COPIERS AND NETWORK )  
EQUIPMENT AND DECLARING AN )  
EMERGENCY )

ORDINANCE NO. 94-540

Introduced by Rena Cusma,  
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$28,798 from the Support Service Fund, Finance and Management Information Department, Materials and Services, Software and Capital Lease Payments to the Support Service Fund, Finance and Management Information Department, Capital Outlay Account to purchase two Canon copiers and network equipment.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_, 1994.

\_\_\_\_\_  
Judy Wyers, Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of the Council

**Exhibit A  
Ordinance No. 94-540**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Finance &amp; Management Information Department</b>							
<b>Total Personal Services</b>		<b>45.42</b>	<b>2,238,932</b>	<b>0.00</b>	<b>0</b>	<b>45.42</b>	<b>2,238,932</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		44,961		0		44,961
521110	Computer Software		34,052		(2,538)		31,514
521111	Computer Supplies		20,580		0		20,580
521240	Graphics/Reprographic Supplies		500		0		500
521260	Printing Supplies		57,000		0		57,000
521290	Other Supplies		1,700		0		1,700
521291	Packing Materials		400		0		400
521292	Small Tools		700		0		700
521310	Subscriptions		6,356		0		6,356
521320	Dues		6,950		0		6,950
521400	Fuels & Lubricants		0		0		0
521540	Maintenance & Repairs Supplies-Equipment		3,000		0		3,000
524110	Accounting & Auditing Services		56,000		0		56,000
524190	Misc. Professional Services		52,000		0		52,000
524210	Data Processing Services		12,200		0		12,200
524310	Management Consulting Services		22,500		0		22,500
525630	Maintenance & Repairs Services-Vehicles		0		0		0
525640	Maintenance & Repairs Services-Equipment		173,849		0		173,849
525710	Equipment Rental		725		0		725
525732	Operating Lease Payments-Vehicles		0		0		0
526200	Ads & Legal Notices		700		0		700
526310	Printing Services		6,900		0		6,900
526320	Typesetting & Reprographics Services		500		0		500
526410	Telephone		1,200		0		1,200
526420	Postage		108,000		0		108,000
526440	Delivery Services		1,200		0		1,200
526500	Travel		22,888		0		22,888
526700	Temporary Help Services		9,213		0		9,213
526800	Training, Tuition, Conferences		22,250		0		22,250
526900	Misc Other Purchased Services		28,900		0		28,900
528100	License, Permits, Payments to Other Agencies		200		0		200
528200	Election Expense		0		0		0
529500	Meetings		400		0		400
529800	Miscellaneous		1,400		0		1,400
525740	Capital Lease Payments-Furniture & Equipment		97,717		(26,440)		71,277
<b>Total Materials &amp; Services</b>			<b>794,941</b>		<b>(28,978)</b>		<b>765,963</b>
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		77,891		28,978		106,869
<b>Total Capital Outlay</b>			<b>77,891</b>		<b>28,978</b>		<b>106,869</b>
<b>TOTAL EXPENDITURES</b>		<b>45.42</b>	<b>3,111,764</b>	<b>0.00</b>	<b>0</b>	<b>45.42</b>	<b>3,111,764</b>

**Exhibit A  
Ordinance No. 94-540**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>FOR INFORMATION ONLY</b>							
<b>Finance &amp; Management Information (Office Services)</b>							
<b>Total Personal Services</b>		<b>3.22</b>	<b>121,599</b>	<b>0.00</b>	<b>0</b>	<b>3.22</b>	<b>121,599</b>
<b>Materials &amp; Services</b>							
521100	Office Supplies		21,000		0		21,000
521110	Computer Software		1,555		0		1,555
521260	Printing Supplies		57,000		0		57,000
521290	Other Supplies		1,700		0		1,700
521310	Subscriptions		235		0		235
521320	Dues		150		0		150
524190	Misc. Professional Services		16,000		0		16,000
525640	Maintenance & Repairs Services-Equipment		77,970		0		77,970
526310	Printing Services		4,300		0		4,300
526420	Postage		108,000		0		108,000
526440	Delivery Services		350		0		350
526500	Travel		610		0		610
526700	Temporary Help Services		1,900		0		1,900
526800	Training, Tuition, Conferences		1,125		0		1,125
528100	License, Permits, Payments to Other Agencies		200		0		200
525740	Capital Lease Payments-Furniture & Equipment		18,784		(7,971)		10,813
<b>Total Materials &amp; Services</b>			<b>310,879</b>		<b>(7,971)</b>		<b>302,908</b>
<b>Capital Outlay</b>							
571500	Purchases-Office Furniture & Equipment		13,650		7,971		21,621
<b>Total Capital Outlay</b>			<b>13,650</b>		<b>7,971</b>		<b>21,621</b>
<b>TOTAL EXPENDITURES</b>		<b>3.22</b>	<b>446,128</b>	<b>0.00</b>	<b>0</b>	<b>3.22</b>	<b>446,128</b>

**Exhibit A  
Ordinance No. 94-540**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>FOR INFORMATION ONLY</b>							
<b>Finance &amp; Management Information (Information Services)</b>							
<u>Total Personal Services</u>		13.30	718,172	0.00	0	13.30	718,172
<u>Materials &amp; Services</u>							
521100	Office Supplies		3,524		0		3,524
521110	Computer Software		26,000		(2,538)		23,462
521111	Computer Supplies		19,788		0		19,788
521291	Packing Materials		400		0		400
521292	Small Tools		700		0		700
521310	Subscriptions		3,871		0		3,871
521320	Dues		750		0		750
521540	Maintenance & Repairs Supplies-Equipment		3,000		0		3,000
524210	Data Processing Services		12,200		0		12,200
524310	Management Consulting Services		22,500		0		22,500
525640	Maintenance & Repairs Services-Equipment		94,349		0		94,349
526200	Ads & Legal Notices		250		0		250
526410	Telephone		1,200		0		1,200
526440	Delivery Services		300		0		300
526500	Travel		10,000		0		10,000
526700	Temporary Help Services		7,313		0		7,313
526800	Training, Tuition, Conferences		8,725		0		8,725
529500	Meetings		100		0		100
525740	Capital Lease Payments-Furniture & Equipment		78,933		(18,469)		60,464
<u>Total Materials &amp; Services</u>			293,903		(21,007)		272,896
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		29,241		21,007		50,248
<u>Total Capital Outlay</u>			29,241		21,007		50,248
<b>TOTAL EXPENDITURES</b>		13.30	1,041,316	0.00	0	13.30	1,041,316



**Exhibit B**  
**FY 1993-94 SCHEDULE OF APPROPRIATIONS**  
**Ordinance No. 94-540**

	<u>Current</u> <u>Appropriations</u>	<u>Revision</u>	<u>Proposed</u> <u>Appropriations</u>
<b>SUPPORT SERVICES FUND</b>			
Finance and Management Information			
Personal Services	2,238,932	0	2,238,932
Materials & Services	794,941	-28,978	765,963
Capital Outlay	-77,891	28,978	106,869
<b>Subtotal</b>	<b>3,111,764</b>	<b>0</b>	<b>3,111,764</b>
Regional Facilities			
Personal Services	606,467	0	606,467
Materials & Services	362,436	0	362,436
Capital Outlay	5,000	0	5,000
<b>Subtotal</b>	<b>973,903</b>	<b>0</b>	<b>973,903</b>
Personnel			
Personal Services	534,856	0	534,856
Materials & Services	59,646	0	59,646
Capital Outlay	6,675	0	6,675
<b>Subtotal</b>	<b>601,177</b>	<b>0</b>	<b>601,177</b>
Office of General Counsel			
Personal Services	434,876	0	434,876
Materials & Services	23,715	0	23,715
Capital Outlay	1,500	0	1,500
<b>Subtotal</b>	<b>460,091</b>	<b>0</b>	<b>460,091</b>
Public Affairs			
Personal Services	669,686	0	669,686
Materials & Services	91,247	0	91,247
Capital Outlay	3,100	0	3,100
<b>Subtotal</b>	<b>764,033</b>	<b>0</b>	<b>764,033</b>
General Expenses			
Interfund Transfers	579,671	0	579,671
Contingency	160,320	0	160,320
<b>Subtotal</b>	<b>739,991</b>	<b>0</b>	<b>739,991</b>
Unappropriated Balance	151,566	0	151,566
<b>Total Fund Requirements</b>	<b>6,802,525</b>	<b>0</b>	<b>6,802,525</b>

**All Other Appropriations Remain As Previously Adopted**

lf: c:\Budget\Amend\FM\94-540C

## STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 94-540 AMENDING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING \$28,978 FROM THE FINANCE AND MANAGEMENT INFORMATION MATERIALS AND SERVICES TO THE FINANCE AND MANAGEMENT INFORMATION CAPITAL OUTLAY ACCOUNT TO FUND THE PURCHASE OF TWO CANON COPIERS AND NETWORK EQUIPMENT AND DECLARING AN EMERGENCY

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Date: March 24, 1994

Presented by: Jennifer Sims  
Ann Clem  
Pam Juett

## BACKGROUND AND ANALYSIS

The proposed budget amendment covers two issues. First is the transfer of \$7,971 from Finance and Management Information, Office Services Materials and Services Capital Lease Payments line item to Capital Outlay. Office Services purchased two Canon copiers in the first quarter of this fiscal year. The copiers had originally been budgeted as a Capital Lease item. However, by purchasing them on the state contract, rather than leasing them over a five year period a significant savings of \$9,941 was achieved. The funds that are being transferred represent the original budgeted funds for the lease payments of the copiers, plus savings resulting from a favorable lease arrangement which was negotiated for the lease purchase of the Kodak 2085 duplicator and mailing machine for the print shop.

The second part of this budget amendment purposes to transfer funds from Finance and Management Information Materials and Services Computer Software and Capital Lease Payments to Capital Outlay to purchase Network Equipment. A detailed listing of the equipment along with Vendors and price details is attached to this staff report. The funds that are being transferred represent the original budgeted funds for the lease payments on network equipment, a communications system, an upgrade to the network backup system and a resource management system. By purchasing these items rather than leasing them over a three year period as originally planned and budgeted, a savings of \$3,600 can be realized.

Total savings for these actions, over the next five years amount to \$13,541.

## EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 94-540.

**Budget Amendment 94-540**

for

**Network Equipment Purchase**

\*\*The winning vendors were selected using Metro's procurement policy

Quantity	Description	**Vendor	Hardware Cost	Software Cost	Total Purchase Amt
2	<b>Wiring Concentrators</b> LattisHub 2813-04 w/adv. mgmt	JRE Consulting Assoc.	\$3,552.00		\$4,307.00
1	LattisHub 2803 w/o adv. mgmt		\$755.00		
1	<b>Async. Comm. system</b> Netblazer	SJI Corporation	\$3,075.00		\$6,269.00
1	T3000 modem		\$569.00		
7	Qblazer modems		\$2,625.00		
1	<b>Tape Backup system</b> ADIC 1200c-2 (autochanger)	Applied Infor. Svcs.	\$7,784.00		\$10,800.20
1	cable		\$45.00		
1	controller card		\$160.00		
1	Cheyenne ARCserve (operating software)			\$1,764.00	
1	Cheyenne Multi-protocol software			\$1,047.20	
1	<b>Mail Server</b> 486DX2/66 EISA 16mb RAM 128K-256K cache 350mb hard disk	JRE Consulting Assoc.	\$2,442.00		\$7,442.00
1	Novell Netware 3.11 (operating software)			\$5,000.00	
1	1yr on-site parts & labor warranty		included		
1	<b>Resource Mgmt system</b> HELP! software (includes training, setup & Lotus Notes)	Northwest NetCom		\$7,995.00	\$7,995.00
1	1 yr support contract				
	<b>Total Amount</b>		<b>\$21,007.00</b>	<b>\$15,806.20</b>	<b>\$36,813.20</b>

Meeting Date: May 12, 1994  
Agenda Item No. 8.1

RESOLUTION NO. 94-1956

**BEFORE THE METRO COUNCIL**

IN MEMORY OF GLENN E. OTTO )  
IN APPRECIATION FOR HIS )  
CONTRIBUTIONS TO THE )  
GREATER PORTLAND )  
METROPOLITAN AREA )

RESOLUTION NO. 94-1956

Introduced by  
Councilors Wyers and Monroe

WHEREAS, For the past thirty years and until his recent death, former Senator Glenn E. Otto served the Portland metropolitan area and the State of Oregon with dedication and distinction; and

WHEREAS, Glenn Otto's advocacy and vision for regional government and understanding of local governments provided a foundation for each stage of the development of Metro; and

WHEREAS, In 1977 Glenn Otto, then a State Representative, chaired the House Intergovernmental Affairs Committee; under his leadership this committee devoted many months drafting statutes generally defining "metropolitan service districts" for the State of Oregon and specifically describing the legal boundary of Metro; the work of this committee resulted in the voters approving formation of a redefined Metropolitan Service District (Metro) for the Portland region; and

WHEREAS, As Chair of the Senate Government Operations and Elections

Committee, Senator Otto repeatedly guided the passage of legislation further clarifying the responsibilities and roles of Metro; such legislation included removing legal obstacles for establishment of the Oregon Convention Center and the Regional Land Information System (RLIS), clarification of the separation of powers issue and creation of the Metro Business License Passport; and

WHEREAS, Glenn Otto chaired the Interim Task Force on Metropolitan Regional Government, the work of which ultimately resulted in the voters of this region approving the 1992 Metro Charter; and

WHEREAS, In addition to his legislative accomplishments, Glenn Otto served his community as City Councilor and Mayor of Troutdale; as member and Chair of the Mt. Hood Community College Board; as a Board Member on the Franciscan Montessori Earth School; as a member of the Mount Hood Medical Board and Rogers (later Paragon) Cable Board; as a member of Local 48 of the International Brotherhood of Electrical Workers; as a member of the Oregon Commission for Women; and a long-time member of St. Henry's Catholic Church; and,

WHEREAS, Upon his untimely death in April 1994, the Oregonian newspaper described Glenn Otto as ". . . a statesman, a regionalist and a visionary. . ." whose ". . . career was a model of how an effective lawmaker can break out of the local view and work effectively for the general good"; now therefore

BE IT RESOLVED

1. That the Metro Council recognizes Glenn Otto as a person of great integrity, wisdom and vision, who contributed to the richness of his local community, his family, the region, and the state's educational and political communities; and
2. That the Metro Council expresses its sincere appreciation for the many contributions Glenn Otto made to the region during his lifelong service as a community leader and public servant; and
3. That the Metro Council expresses its profound sympathy to Helen Otto and their five children at the loss of their beloved husband and father.

ADOPTED by the Council of Metro this \_\_\_\_\_ day of May, 1994.

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Judy Wyers, Presiding Officer

Meeting Date: May 12, 1994  
Agenda Item No. 9.1

RESOLUTION NO. 94-1953



## PLANNING COMMITTEE REPORT

### **CONSIDERATION OF RESOLUTION NO. 94-1953 FOR THE PURPOSE OF EXPRESSING SUPPORT FOR THE PACIFIC NORTHWEST RAIL CORRIDOR PASSENGER SERVICE OBJECTIVES**

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Date: May 5, 1994

Presented By: Councilor Gardner

**Committee Recommendation:** At the May 5 meeting, the Planning Committee voted unanimously to recommend Council adoption of Resolution No. 94-1953. Voting in favor: Councilors Kvistad, Gates, McLain, Moore, and Washington. Absent: Councilors Gardner, Devlin, and Monroe.

**Committee Issues/Discussion:** Gail Ryder, Senior Council Analyst, presented the staff report. This resolution is the result of a recent briefing the Planning Committee received from Gil Mallory, Washington Department of Transportation. Mr. Mallory briefed the committee on the endeavors of the State of Washington regarding the Pacific Northwest Rail Corridor Passenger Services Objectives. He presented the committee with a "draft" resolution for Metro's endorsement. This "draft" version largely reflected the history of the work within the state of Washington.

At the April 21 meeting, Fred Nussbaum, an interested citizen, requested the committee rewrite the resolution to add "whereas" clauses describing Oregon's efforts. The current version of the resolution is the result of this rewrite. Four "whereas" clauses were added detailing the history of project within the State of Oregon. A second "resolve" was also added directing Metro staff to "cooperate with appropriate state and local agencies to facilitate development of higher speed, frequent passenger rail service to, from and through the metropolitan area."

**BEFORE THE METRO COUNCIL**

**FOR THE PURPOSE OF EXPRESSING )  
SUPPORT FOR THE PACIFIC )  
NORTHWEST RAIL CORRIDOR )  
PASSENGER SERVICE OBJECTIVES )**

**RESOLUTION NO. 94-1953**

**Introduced by  
Planning Committee**

WHEREAS, the Federal Railroad Administration declared the Eugene, OR to Vancouver, BC corridor as one of five priority High Speed Rail corridors; and

WHEREAS, the Oregon Transportation Commission adopted the Oregon Rail Passenger Policy and Plan calling for the development of the corridor jointly with Washington and British Columbia and the establishment of rail passenger service objectives for the Willamette Valley; and

WHEREAS, the Oregon Legislature appropriated between \$5.5 and \$11 million for rail infrastructure and passenger service improvements in the Eugene - Portland corridor; and

WHEREAS, the City of Portland adopted Resolution 35220 requesting consideration be given for High Speed Rail and an intermodal transportation station in the Central Eastside; and

WHEREAS, Washington State Department of Transportation is committed to re-establishing rail passenger service from Seattle to Vancouver, BC and adding additional rail passenger service between Seattle to Portland, OR; and

WHEREAS, the Washington State Legislature has provided Washington State

Department of Transportation funding to upgrade the rail infrastructure and increase passenger rail service between Portland and Seattle; and

WHEREAS, Washington State Department of Transportation has established rail passenger service objectives for the Seattle to Vancouver, BC route, restoring service with one round-trip per day, increasing to three round-trips per day by the year 1999; and

WHEREAS, Washington State Department of Transportation has established rail passenger service objectives for the Seattle to Portland, OR route, increasing service to six round-trips per day by the year 1999; now, therefore

BE IT RESOLVED,

1. That the Metro Council expresses it's support for the Pacific Northwest Rail Corridor passenger service objectives.
2. That the Metro Council directs staff to cooperate with appropriate state and local agencies to facilitate development of higher speed, frequent passenger rail service to, from and through the metropolitan area.

ADOPTED by the Metro Council this \_\_\_\_ day of \_\_\_\_\_, 1994.

\_\_\_\_\_  
Judy Wyers, Presiding Officer

## STAFF REPORT

### CONSIDERATION OF RESOLUTION NO. 94-1953 FOR THE PURPOSE OF EXPRESSING SUPPORT FOR THE PACIFIC NORTHWEST RAIL CORRIDOR PASSENGER SERVICE OBJECTIVES

---

Date: April 11, 1994

Presented by: Gail Ryder

#### PROPOSED ACTION

Approval of this resolution will express the Metro Council's support for the objectives of the Pacific Northwest Rail Corridor Passenger Service.

#### FACTUAL BACKGROUND AND ANALYSIS

On April 7, 1994 the Planning Committee received a briefing from Gil Mallory with the Washington Department of Transportation (WDOT). Mr. Mallory explained his state's commitment to re-establishing rail passenger service from Seattle, Washington to Vancouver, BC and adding additional rail passenger service between Seattle and Portland, Oregon.

The State of Oregon has committed \$10 million of lottery funding to high speed rail. The Washington legislature has provided funding for an upgrade of rail infrastructure to allow passenger rail service to be re-established and safely operated. To do this WDOT has established rail service objectives that will restore service with one round-trip per day between Seattle to Vancouver. This will increase to three round-trips per day by the year 1999. Rail passenger transit between Seattle and Portland is to be increased to six round-trips per day by the year 1999.

GR.- C:\wpwin60\wpdocs\ord-res\94-1953.res  
April 11, 1994

Meeting Date: May 12, 1994  
Agenda Item No. 9.2

RESOLUTION NO. 94-1952

**SOLID WASTE COMMITTEE REPORT**

CONSIDERATION OF RESOLUTION NO. 94-1952, FOR THE PURPOSE OF AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH CLACKAMAS COUNTY TO PROVIDE LITTER COLLECTION SERVICES

-----  
Date: May 5, 1994

Presented by: Councilor McLain

**Committee Recommendation:** At the May 3 meeting, the Committee voted 5-0 to recommend Council adoption of Resolution No. 94-1952. Voting in favor: Councilors Hansen, McFarland, McLain, Monroe and Wyers. Councilor Buchanan was absent.

**Committee Issues/Discussion:** Historically, Metro has entered into a series of intergovernmental agreements with Clackamas County to provide litter collection services along 1-205 and other roads that service the users of Metro South. Under these agreements, Metro has provided the funding for the litter patrol crews that have been provided by the county. The existing two-year agreement will expire on June 30, 1994.

Sam Chandler, Solid Waste Operations Manager, explained that a new two-year IGA includes the same scope of work as the existing agreement. The maximum amount to be paid under the agreement would be \$62,000, an increase of \$2,400 from the current agreement.

**BEFORE THE METRO COUNCIL**

FOR THE PURPOSE OF AUTHORIZING ) RESOLUTION NO. 94-1952  
AN INTERGOVERNMENTAL )  
AGREEMENT WITH CLACKAMAS ) Introduced by Rena Cusma,  
COUNTY TO PROVIDE LITTER ) Executive Officer  
COLLECTION SERVICES )

WHEREAS, Metro entered into an intergovernmental agreement on June 26, 1992 with the Clackamas County Department of Transportation and Development to provide litter collection services in the area of the Metro South Transfer Station; and

WHEREAS, The intergovernmental agreement for litter collection services expires on June 30, 1994; and

WHEREAS, a new intergovernmental agreement has been negotiated between Metro and Clackamas County; and

WHEREAS, The Executive Officer has reviewed the intergovernmental agreement with Clackamas County to provide litter collection services and hereby forwards the Agreement to the Council for approval; now, therefore,

BE IT RESOLVED,

That the Metro Council, pursuant to Metro Code Section 2.04.033 (a)(1), authorizes the Executive Officer to enter into an intergovernmental agreement with the Clackamas County Department of Transportation and Development (Exhibit A) to provide litter collection services.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_,  
1994.

\_\_\_\_\_  
Judy Wyers, Presiding Officer

**INTERGOVERNMENTAL AGREEMENT**

THIS AGREEMENT, entered into under the provisions of ORS Chapter 190, is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the 1992 Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, and the CLACKAMAS COUNTY DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT, whose address is 902 Abernethy Road, Oregon City, Oregon 97045, hereinafter referred to as "County, for the period commencing July 1, 1994, through and including June 30, 1996.

WHEREAS, Metro has a need for services and the County can provide these services;

IT IS MUTUALLY AGREED AS FOLLOWS:

The County Agrees:

1. To provide the services as outlined under the Scope of Work attached hereto as Attachment A; and
2. To provide all the labor, equipment and materials necessary to perform the services in a competent manner; and
3. To assume full responsibility for all liability for bodily injury or physical damage to person or property arising out of the performance of the work under this Contract, and to indemnify and hold harmless Metro, its agents and employees, from any and all claims, demands, damages, actions, losses and expenses, including attorney's fees, arising out of the performance of the work under this Contract, to the extent permitted by the Oregon Tort Claims Act and Article XI Section 10 of the Oregon Constitution.

Metro Agrees:

1. To compensate the County for services performed and materials supplied as set forth in Attachment A to a maximum of \$62,000.00; and



2. To make such compensation payments on a monthly basis within thirty (30) days of receipt of the County's invoice; and
3. To provide full information regarding its requirements for services to be provided and to notify the County of any changes in the overall Scope of Work.

**Both Parties Agree:**

1. That this Contract may be terminated by either party upon at least thirty (30) days written notice to the other; and
2. That in the event of termination, Metro shall pay the County for services performed prior to the date of termination; and
3. That this Contract may be amended only by the written consent of both parties.

THEREFORE, This Contract has been executed as of the date first above written.

CLACKAMAS COUNTY DEPARTMENT  
OF TRANSPORTATION AND  
DEVELOPMENT, BY AND THROUGH  
THE BOARD OF COUNTY  
COMMISSIONERS

METRO

\_\_\_\_\_  
Chair

By: \_\_\_\_\_

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

APPROVED:

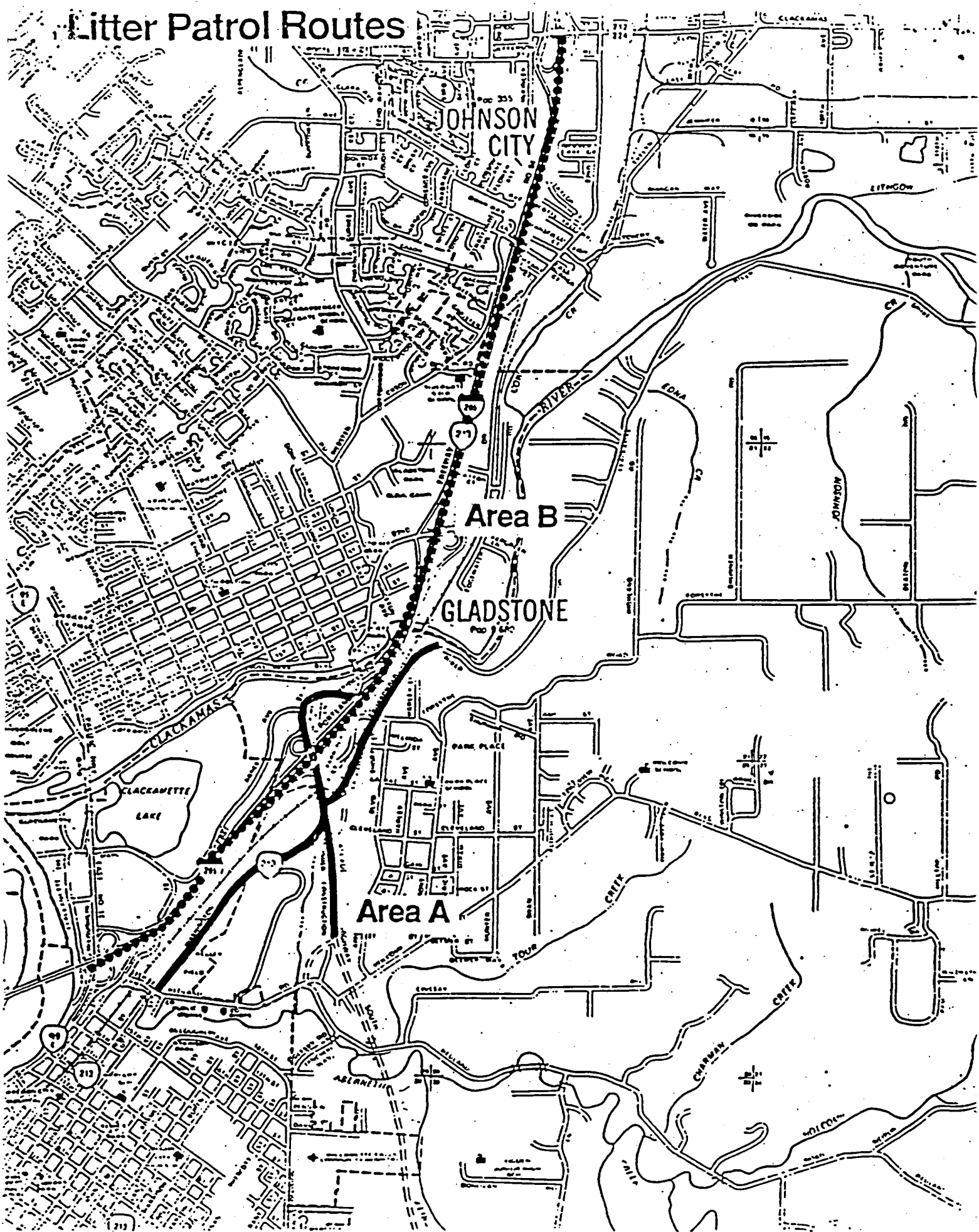
APPROVED AS TO FORM:

\_\_\_\_\_  
Executive Director,  
Department of Transportation and Development

\_\_\_\_\_  
County Counsel

RB:clk  
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# Litter Patrol Routes



## STAFF REPORT

### IN CONSIDERATION OF RESOLUTION NO. 94-1952 FOR THE PURPOSE OF AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE CLACKAMAS COUNTY TO PROVIDE LITTER COLLECTION SERVICES

April 7, 1994

Presented By: Sam Chandler

## PROPOSED ACTION

Adopt Resolution No. 94-1952 approving an Intergovernmental Agreement with the Clackamas County Department of Transportation and Development to provide litter collection services in the area of the Metro South Transfer Station.

## FACTUAL BACKGROUND AND ANALYSIS

Metro entered into an Intergovernmental Agreement on June 26, 1992 with the Clackamas County Department of Transportation and Development to collect litter from roadsides in the area of the Metro South Transfer Station. The agreement was for a two-year period and expires on June 30, 1994.

A new Intergovernmental Agreement has been negotiated with Clackamas County to collect litter from roadsides along: 3.5 miles of I-205 from the Oregon City exit north to the Clackamas exit; 1 mile of Washington Street from the Abernethy Road intersection north to the Agnes Street intersection on the north side of I-205; Clackamas River Drive from its intersection with Washington Street north to a point one-half mile distant; and the Oregon City bypass for a distance of 1 mile in both directions from the intersection of Washington Street and the Oregon City bypass.

The proposed scope of work is the same as in the previous agreement with Clackamas County. Under the agreement, the County collects litter approximately once every seven days, with two crews of four-to-six workers per crew.

## BUDGET IMPACT

The total amount of the existing contract is \$59,600. The proposed new contract shall not exceed \$62,000 for the period of July 1, 1994 through June 30, 1996. The proposed budget for fiscal year 1994-95 provides \$31,700 for litter collection for the Metro South Station area. Expenditures are expected to total \$31,700 for FY 94-95.

## EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 94-1952.

Attachment A  
SCOPE OF WORK

1. County shall collect litter from roadsides along: 3.5 miles of I-205 from the Oregon City exit north to the Clackamas exit; 1 mile of Washington Street from the Abernethy Road intersection north to Agnes Street intersection on the north side of I-205; and .5 mile of Clackamas River Drive from its intersection with Washington Street north to a point one-half mile distant. Both sides of Oregon City Bypass for a distance of 1 mile from the intersection of Washington Street and Oregon City Bypass. See attached description/map.
2. County shall collect litter approximately once every seven (7) days on a date agreed to by both parties in advance. Saturdays shall be the preferred day of the week.
3. County shall fill litter bags and place them along the roadside. Filled bag collection will be provided by Metro. Metro will reimburse the County for the cost of litter bags utilized for this contract.
4. Workers shall be courteous to the public, not obstruct traffic, and shall in all ways conduct themselves in a manner properly representative of Metro and the County.
5. County shall supply all labor and supervision. Approximately four to six workers shall be provided per crew. Two crews should be used when possible.
6. County shall be paid \$4.75 per man-hour for litter collection services, and \$12.50 per hour for each of two supervisors when the collection crews are working. Beginning July 1, 1995, the hourly rate for crew supervisors shall increase to \$13.00 per hour for each of two supervisors.
7. County shall be paid for 1.5 hours per week at \$40.00 per hour for program administration, not to exceed \$3,120.00 per year.
8. County shall be reimbursed for work crew vehicle rental costs at \$50.00 per work day not to exceed \$2,600.00 per year.
9. County shall be reimbursed for annual liability insurance costs for work crews not to exceed the premium cost of the policy.
10. County shall be reimbursed for the purchase of new highway work identification signs as required by the State Highway Division for the performance of the terms of this Contract not to exceed their purchase price.
11. All visible, unconcealed litter objects, greater than approximately one square inch in size shall be collected. Bulky items may be separately set along the roadside. Items of excess unmanageable weight shall not be handled. Supervisors shall see that the workers perform according to the stipulations and use extreme caution at all times.

12. County will provide special cleanup crews, when available, for major cleanup efforts on public lands required after storms, high winds or other such occurrences.
13. The entire collection area (Areas A and B attached) shall be picked up at least once every two weeks.
14. Metro shall pay Contractor for services performed and materials delivered in the maximum sum of SIXTY-TWO THOUSAND AND NO/100THS DOLLARS (\$62,000.00). This maximum sum includes all fees, costs and expenses of any nature whatsoever. Each of Metro's payments to Contractor shall equal a percentage of the total contract price, and that percentage shall equal the percentage of the work Contractor accomplished during the billing period. Contractor's invoices shall include an itemized statement of the work done during the billing period, and will not be submitted more frequently than once per month. Send invoices to Metro, Attention Solid Waste Department. Metro shall pay Contractor within thirty (30) days of receipt of an approved invoice.

RB:ck  
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# METRO

600 NE Grand Ave.  
Portland, OR 97232  
(503) 797-1700

## Procurement Review Summary

From: Procurement and Contracts Division

Vendor

From

Date April 7, 1994

Clackamas County Department of Transportation & Develop.

Department Solid Waste

Subject

902 Abernethy Road

Division Operations

Oregon City, OR 97045-1100

Name Ray Barker

Bid

Contract

Vendor no. 389

RFP

Other

Contract no. 903634

Title Asst. Operations Manager

Extension 1694

Purpose Litter Collection, MSS

Expense

Procurement  Personal/professional services  Services (L/M)  Construction  IGA

Revenue

Budget code(s)

Price basis

Term

Contract

531-310274-524190-75000

Unit

Completion

Grant

Total

Annual

Other

Other

Multi-year\*\*

This project is listed in the  
1994 -1995 budget.

Payment required

July 1, 1994  
Beginning date

Yes

Type A

Lump sum

June 30, 1996

No

Type B

Progress payments

Ending date

Total commitment

Original amount

\$ 62,000.00

Previous amendments

\$

This transaction

\$ 62,000.00

Total

\$ 62,000.00

A. Amount of contract to be spent fiscal year 1994 -1995

\$ 30,700.00

B. Amount budgeted for contract Misc. Professional Services

\$ 60,700.00

C. Uncommitted/discretionary funds remaining as of 4/7/94

\$ 60,700.00 \*\*\*

Approvals

Division manager

Department director

Labor

Fiscal

Budget

Risk

Legal

Competitive quotes, bids or proposals:

Submitted by _____	\$Amount _____	M/W/DBE _____	Foreign or Oregon Contractor _____
Submitted by _____	\$Amount _____	M/W/DBE _____	Foreign or Oregon Contractor _____
Submitted by _____	\$Amount _____	M/W/DBE _____	Foreign or Oregon Contractor _____

Comments: \_\_\_\_\_

- Attachments:
- Ad for bid
  - Plans and specifications
  - Bidders list (M/W/DBEs included)

Instructions:

1. Obtain contract number from procurement division.  
Contract number should appear on the summary form and all copies of the contract.
2. Complete summary form.
3. If contract is:
  - A. Sole source, attach memo detailing justification.
  - B. Less than \$2,500, attach memo detailing need for contract and contractor's capabilities, bids, etc.
  - C. More than \$2,500, attach quotes, evaluation form, notification of rejection, etc.
  - D. More than \$10,000 or \$15,000 attach RFP or RFB respectively.
  - E. More than \$50,000, attach agenda management summary from council packet, bids, RFP, etc.
4. Provide packet to procurement for processing.

Special program requirements:

General liability: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Liquidated damages \$ \_\_\_\_\_ day

<input type="checkbox"/> Workers comp	<input type="checkbox"/> Prevailing wages
<input type="checkbox"/> Auto	<input type="checkbox"/> Non-standard contract
<input type="checkbox"/> Professional liability	<input type="checkbox"/> Davis/Bacon

Dates:

Ads \_\_\_\_\_ (Publication) \_\_\_\_\_

Re-bid meeting \_\_\_\_\_ Bid opening\*\* \_\_\_\_\_

Filed with council \_\_\_\_\_ For action \_\_\_\_\_

Filed with council committee \_\_\_\_\_ For hearing \_\_\_\_\_

Project estimate: \_\_\_\_\_

Funding:

- Local/state
- Federal
- Other

Bond requirements:

\_\_\_\_\_ % Bid \$ \_\_\_\_\_

\_\_\_\_\_ % Performance \$ \_\_\_\_\_

\_\_\_\_\_ % Performance \$ \_\_\_\_\_

\_\_\_\_\_ % L/M \$ \_\_\_\_\_

Separate bonds required if more than \$50,000.

\*\* Minimum period: two weeks from last day advertised.

Council  
5/12/94  
5.1

MINUTES OF THE METRO COUNCIL

April 14, 1994

Council Chamber

Councilors Present: Presiding Officer Judy Wyers, Deputy Presiding Officer Ed Washington, Roger Buchanan, Richard Devlin, Mike Gates, Sandi Hansen, Jon Kvistad, Ruth McFarland, Susan McLain, Rod Monroe, Terry Moore and George Van Bergen

Councilors Absent: Jim Gardner

Also Present: Executive Officer Rena Cusma

Presiding Officer Wyers called the regular meeting to order at 4:05 p.m.

1. INTRODUCTIONS

None.

2. CITIZEN COMMUNICATIONS TO THE COUNCIL ON NON-AGENDA ITEMS

None.

Presiding Officer Wyers announced the Council would consider Agenda Item No. 7.7 before "Executive Officer Communications."

7. RESOLUTIONS

7.7 Resolution No. 94-1944, For the Purpose of Confirming the Appointment of Alice Norris to the Metropolitan Exposition-Recreation Commission

Motion: Councilor Gates moved, seconded by Councilor Moore, for adoption of Resolution No. 94-1944.

Councilor Gates gave the Regional Facilities Committee's report and recommendations. He explained Ms. Norris would fill the vacancy created by Commissioner Ares and said Ms. Norris was highly qualified for the position

Vote: Councilors Gates, Hansen, McFarland, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Buchanan, Devlin, Gardner, Kvistad and McLain were absent. The vote was 8/0 in favor and Resolution No. 94-1944 was adopted.

3. EXECUTIVE OFFICER COMMUNICATIONS

3.1 Introduction to Oregon Children's Theatre

Executive Officer Cusma introduced Sondra Pearlman, director, Oregon Children's Theatre.

Ms. Pearlman distributed materials illustrating the work done by the Oregon Children's Theatre and briefed the Council on the Theatre's inception 16 years ago and its history to-date. She discussed the importance of children's theatre and of the arts in the region in general. She said the Theatre's attendance rose every year and attributed that to elementary teachers' support of the arts.



## METRO COUNCIL

April 14, 1994

Page 2

The Council discussed the Oregon Children's Theatre with Ms. Pearlman and thanked her for her presentation.

### 3.2 Briefing on Process To-Date Related to Greenspaces Public Opinion and Preliminary Direction for a Bond Measure Proposal

Executive Officer Cusma noted also on this agenda was a resolution establishing a Metropolitan Greenspaces Blue Ribbon Committee to work on the Greenspaces bond measure. She discussed the bond measure on the November 1992 ballot and said that Resolution No. 94-1942A would assist Metro in gaining the business community's support for a future ballot measure.

Charlie Ciecko, Director of Parks and Greenspaces, said the Council adopted a resolution stating its intent last fall 1993 to pursue another ballot measure in the future. He said that resolution laid out a process and steps to achieve that goal. He said the resolution stated Metro should try to achieve a range of \$135-175 million in funding; consult local governments, groups and businesses for specific recommendations on timing and the amount; and directed staff to recommend a consultation process aimed at community, business and civic leaders. He said in October 1993, staff recommended the consultation process including a business/civic survey, a public opinion poll and the formation of a blue ribbon committee. He said to that goal, Conklin Fiske & McCormick was hired to assist Metro in implementing the process components and discussed their progress to-date. He said the survey had been completed, a list of acquisition sites had been assembled, and the GSTAC and GSPAC had made their recommendations on timing, amount and bond elements. He said four public hearings had been planned concurrent with the blue ribbon committee process.

Mr. Ciecko introduced Patty Ferrell, Conklin Fiske & McCormick, who briefed the Council on their work to-date. She said they conducted a poll of 51 civic/business leaders, as well as a public opinion survey of approximately 800 citizens, and summarized the results of the surveys. She said most persons stated that growth management was their most important concern. She said the ballot measure would have a better chance if the bond amount was reduced and Metro specifically identified sites for acquisition. She said citizens surveyed also would not support as high an amount as had been originally proposed, but said as the amount went down, people expressed more support. She said the public was also concerned about water quality and animal habitat. She said the blue ribbon committee would assist in assembling the best package possible for ballot consideration. Ms. Ferrell introduced Pat McCormick who would facilitate the blue ribbon committee's work and described the work to be done by the blue ribbon committee further.

Ron Klein gave a slide show on possible sites for acquisition.

The Council and Mr. Klein discussed what sites would be preserved and whether the criteria used would be provided during public hearings/workshops. Mr. Klein said staff would provide the criteria used to the public.

The Council discussed the issues further. Councilor McFarland said the Council should support at least the \$139 million amount and said putting the bond measure on the November ballot would be difficult because of the large amount of items expected to be on that ballot. Councilor Devlin said concerns expressed by Councilors Buchanan and McFarland probably expressed the concerns of the Council as a whole. Councilor Devlin said staff should be prepared for resistance to various sites as listed and that staff should be prepared to adjust or alter the sites listed. Mr. Ciecko said staff was prepared to adjust the list as the process continued. He said it would be difficult to prepare a ballot measure that would please all parties involved and to prepare a ballot measure that fulfilled the true biological purposes of the Greenspaces Master Plan. He said by the time Phase II occurred, sites would likely have already been omitted. The Council thanked staff and Ms. Ferrell for their presentations.

METRO COUNCIL

April 14, 1994

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7. RESOLUTIONS (Continued)

7.5 Resolution No. 94-1942A, For the Purpose of Establishing a Metropolitan Greenspaces Blue Ribbon Committee to Advise Metro Council on the Characteristics of Greenspaces General Obligation Bond Measure

Motion: Councilor Gates moved, seconded by Councilor Kvistad, for adoption of Resolution No. 94-1942A with the new Exhibit A, final Blue Ribbon Committee membership list.

Councilor Gates gave the Regional Facilities Committee's report and recommendations. Councilor Van Bergen asked if the \$150,000 expenditure called for was included in the Proposed FY 94-95 Budget. Councilor Monroe said the Budget Committee would work on that issue at its April 18 Budget Committee meeting.

Vote: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Gardner was absent. The vote was 12/0 in favor and Resolution No. 94-1942A was adopted.

3. EXECUTIVE OFFICER COMMUNICATIONS (Continued)

3.3 Briefing on Metro Washington Park Zoo Parking Lot Issues

Don Rocks, Executive Assistant, briefed the Council on Metro Washington Park Zoo Parking Lot Issues (hand-out on same filed with the record of this meeting).

The Council and Mr. Rocks briefly discussed the issues. Councilor Van Bergen asked if outstanding issues would be resolved in court. Mr. Rocks said the Parking Lot Committee would arbitrate claims and the Council would make final decisions. He said the committee's purpose was to equitably distribute parking lot revenues among the interested parties. Councilor Van Bergen said the issues should go through the Council committee process since they were financial in nature. The Council briefly discussed the issues further.

4. CONSENT AGENDA

4.1 Minutes of March 24, 1994

REFERRED FROM THE FINANCE COMMITTEE

4.2 Resolution No. 94-1928, For the Purpose of Confirming the Appointment of David Smith to the Investment Advisory Board

4.3 Resolution No. 94-1924, For the Purpose of Confirming the Appointment of Peggy J. Miller and Virginia V. Benware to the Investment Advisory Board

REFERRED FROM THE REGIONAL FACILITIES COMMITTEE

4.4 Resolution No. 94-1931, For the Purpose of Authorizing the Metro Washington Park Zoo to Establish a Multi-Year Contract for Catering Sales Services

4.5 Resolution No. 94-1934, For the Purpose of Authorizing Parks and Greenspaces to Solicit Proposals and Establish a Multi-Year Contract for Video Documentation of Smith & Bybee Lakes

METRO COUNCIL

April 14, 1994

Page 4

4.6 Resolution No. 94-1935, For the Purpose of Authorizing Parks and Greenspaces to Solicit Proposals and Establish a Multi-Year Contract for Paleolimnological Investigation of Smith and Bybee Lakes

Motion: Councilor Gates moved, seconded by Councilor Moore, for adoption of the Consent Agenda.

Councilor McFarland corrected the minutes. She noted that the March 24 minutes, page 7, Agenda Item No. 6.5, "Vote on Main Motion as Amended," listed the four Councilors who voted in opposition as voting "aye" as well as the seven Councilors who voted in favor, and said the record should be corrected to indicate that the four Councilors voted "nay."

Councilor Buchanan corrected the March 24 minutes also. He noted he was not listed as present in the meeting record, but said record clearly indicated he was present and in attendance via votes on Council agenda items.

Vote: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Washington and Wyers voted aye. Councilors Gardner and Van Bergen were absent. The vote was 11/0 in favor and the Consent Agenda was adopted with the minutes of March 24, 1994, corrected.

5. ORDINANCES, FIRST READINGS

5.1 Ordinance No. 94-539, An Ordinance Amending the FY 1993-94 Budget and Appropriations Schedule for the Purpose of Replacing the South Corridor Alternatives Analysis/Draft Environmental Impact Statement (AA/DEIS) with the South/North AA/DEIS, Authorizing 1.0 New FTE, Recognizing New Planning Grants and Related Expenditures and Declaring an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-539 had been referred to the Planning and the Finance Committees for consideration.

5.2 Ordinance No. 94-540, An Ordinance Amending the FY 1993-94 Budget and Appropriations Schedule for the Purpose of Transferring \$28,798 from the Finance and Management Information Capital Outlay Account to Fund the Purchase of Canon Copiers and Network Equipment and Declaring an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced Ordinance No. 94-540 had been referred to the Finance Committee for consideration.

5.3 Ordinance No. 94-541, An Ordinance Amending the FY 1993-94 Budget and Appropriations Schedule For the Purpose of Reflecting Funding Increases Due to Delivered Solid Waste Tonnage in Excess of Budget Expectations, Restoring Funding for the Neighborhood Annual Cleanup Program, Recognizing New Grant Funds and Related Expenditures, Funding Unanticipated Personal Services Requirements, and Transferring Appropriations Within the Solid Waste Revenue Fund and the Rehabilitation and Enhancement Fund, and Declaring an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-531 had been referred to the Solid Waste and the Finance Committees for consideration.

METRO COUNCIL

April 14, 1994

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5.4 Ordinance No. 94-542, For the Purpose of Repealing Ordinance No. 94-531 Due to Metro Waste Disposal Services Contract Amendment No. 4, Which Will Allow Reduction of Metro's Solid Waste Disposal Rate by Separate Ordinance, and Declaring an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-542 had been referred to the Solid Waste and the Finance Committees for consideration.

5.5 Ordinance No. 94-543, For the Purpose of Amending Metro Code Chapter 5.02 to Reduce and Otherwise Adjust Disposal Fees Charged at Metro Solid Waste Facilities, Provide for Special Exemptions from Fees and Establish Covered Load Rebates, Effective September 1, 1994

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-543 had been referred to the Solid Waste and the Finance Committees for consideration.

5.6 Ordinance No. 94-544, An Ordinance Amending the FY 1993-94 Budget and Appropriations Schedule to Reflect Operational Needs at MERC Facilities, Complete Work on the MERC Business Plan, and Declare an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-544 had been referred to the Regional Facilities and the Finance Committees for consideration.

5.7 Ordinance No. 94-545, An Ordinance Amending the FY 1993-94 Budget and Appropriations Schedule to Reflect Operational Needs at the Metro Washington Park Zoo, and Declaring an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-545 had been referred to the Finance Committee for consideration.

5.8 Ordinance No. 94-546, For the Purpose of Amending Franchise No. 12 for Pemco, Inc. to Authorize an Additional Temporary Location for Treatment of Petroleum Contaminated Soil and Declaring an Emergency

The Clerk read the ordinance for a first time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-546 had been referred to the Solid Waste Committee for consideration.

6. ORDINANCES, SECOND READINGS

6.1 Ordinance No. 94-536, An Ordinance Amending Ordinance No. 93-487A Revising the FY 1993-94 Budget and Appropriations Schedule For the Purpose of Funding a Request from the North Portland Enhancement Committee to Provide Grants from the Rehabilitation and Enhancement Fund, North Portland Enhancement Account, for New Construction to Fund an Improvement Project at Delauney Family of Services and for Project Start-Up of the Multnomah Community Development Corporation; and Declaring an Emergency (Public Hearing)

The Clerk read the ordinance for a second time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-536 was first read on March 10, 1994, and referred to the Solid Waste and Finance Committees for consideration. The Solid Waste Committee considered the ordinance on March 15 and the Finance Committee considered it on March 23 and that both committees recommended the ordinance to the full Council for adoption.

Motion: Councilor Hansen moved, seconded by Councilor Devlin, for adoption of Ordinance No. 94-536.

Councilor Hansen gave the Finance Committee's report and recommendations. She explained the ordinance would transfer \$85,000 from Rehabilitation and Enhancement Fund Contingency to Miscellaneous Professional Services under Materials & Services for the North Portland Enhancement Committee Account. She said the purpose of the transfer was to enable funding for two projects recommended by the North Portland Enhancement Committee. She said one grant in the amount of \$50,000 would go to the Delauney Family of Services for assistance in constructing a new facility in North Portland and the other grant in the amount of \$35,000 would go to the Multnomah Community Development Corporation for the start-up of a community commercial center benefitting the Portsmouth community in North Portland. She said the grants were not anticipated earlier in the fiscal year thus necessitating the need for an emergency clause at this time.

Presiding Officer Wyers opened the public hearing. No persons present appeared to testify and the public hearing was closed.

Vote: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Gardner was absent. The vote was 12/0 in favor and Ordinance No. 94-536 was adopted.

6.2 Ordinance No. 94-533, For the Purpose of Amending Metro Code Sections 5.02.055 and 7.01.080 Relating to the Collection of User Fees and Excise Taxes from Franchised and Other Designated Solid Waste Facilities, and Declaring an Emergency (Public Hearing)

The Clerk read the ordinance for a second time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-533 was first read on March 10, 1994, and referred to the Finance Committee for consideration. The Finance Committee considered the ordinance on March 23 and recommended it to the full Council for adoption.

Motion: Councilor McLain moved, seconded by Councilor Hansen, for adoption of Ordinance No. 94-533.

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Councilor McLain gave the Solid Waste Committee's report and recommendations. She explained the ordinance would regulate charge policy time lines and allow for consistent interest charges on users of Metro solid waste facilities. She said the Committee concluded that a 45-day time line was best, although staff would attempt to institute a 30-day time line later.

Presiding Officer Wyers opened the public hearing. No persons present appeared to testify and the public hearing was closed.

The Council discussed the ordinance. Councilor Devlin stated Metro should evaluate the change from 45 to 30 days and its impact on customers carefully. Councilor Monroe said the change would achieve uniformity in charges and said he had asked staff to work on an ordinance asking for a 30-day time line. Councilor Van Bergen said the use of the 30-day time line was an industry standard, and that Metro should try to achieve it, and said he would vote nay on the ordinance for those reasons. Councilor Hansen noted haulers billed their customers bi-monthly and said the new time frame would place an additional burden on them. She said haulers should testify when the Council reviewed these issues again. Councilor McFarland agreed with the 30-day time line. Councilor Buchanan concurred with Councilor Van Bergen and said he would vote nay also. Councilor Devlin said many haulers billed in arrears now and stated for the record that the issues were not as simple as they appeared.

Vote: Councilors Devlin, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Washington and Wyers voted aye. Councilors Buchanan, Gates and Van Bergen voted nay. Councilor Gardner was absent. The vote was 9/3 in favor and Ordinance No. 94-533 was adopted.

6.3 Ordinance No. 94-538, An Ordinance Amending Metro Code 2.06.030(b) and 2.06.030(b)(1); and Declaring an Emergency (Public Hearing)

The Clerk read the ordinance for a second time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-538 was first read on March 10, 1994 and referred to the Finance Committee for consideration. The Finance Committee considered the ordinance on March 23 and recommended it to the full Council for adoption.

Main Motion: Councilor Devlin moved, seconded by Councilor Gates, for adoption of Ordinance No. 94-538.

Councilor Devlin gave the Finance Committee's report and recommendations. He said the ordinance requested an increase in the size of the Investment Advisory Board (IAB) from three members to five to address quorum problems.

Presiding Officer Wyers opened the public hearing. No persons present appeared to testify and the public hearing was closed.

Motion to Amend: Councilor Devlin moved, seconded by Councilor Hansen, to amend the ordinance by adding the language: "Relating to Membership on the Investment Advisory Board" to the ordinance title.

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Vote on Motion to Amend: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Gardner was absent. The vote was 12/0 in favor and the motion to amend passed.

Councilor Van Bergen said Metro now had expert financial staff and said the need for the IAB as it existed when created was no longer necessary.

Vote on Main Motion as Amended: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Gardner was absent. The vote was 12/0 in favor and Ordinance No. 94-538 was adopted as amended.

7. RESOLUTIONS (Continued)

7.1 Resolution No. 94-1947, For the Purpose of Authorizing a Contract with Spangle Associates for the Development of Model Land Use and Development of Regulation for Mitigating Seismic Risks in the Portland Metropolitan Area

Motion: Councilor Gates moved, seconded by Councilor Hansen, for adoption of Resolution No. 94-1947.

Councilor Gates gave the Planning Committee's report and recommendations. He explained the resolution would authorize a contract for development of effective ways to share or transfer innovative risks to use earthquake hazards information to those entities responsible for mitigating seismic risks. He noted the grant amount requested had been \$119,862, but was received at \$58,800.

Vote: Councilors Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Washington and Wyers voted aye. Councilor Van Bergen voted nay. Councilors Buchanan and Gardner were absent. The vote was 10-1 and Resolution No. 94-1947 was adopted.

7.2 Resolution No. 94-1950, For the Purpose of Making Citizen Appointments to the Transportation Policy Alternatives Committee

Motion: Councilor Moore moved, seconded by Councilor Gates, for adoption of Resolution No. 94-1950.

Councilor Moore gave the Planning Committee's report and recommendations. She explained the resolution would appoint three citizen members to the Transportation Policy Alternatives Committee: Molly O'Reilly, Rex Burkholder and David Bragdon. She said all of the nominees were committed persons and would bring a citizens' perspective to TPAC. Councilor McLain said she was very impressed with the nominees and all of the applicants. Councilor Van Bergen said because of their other affiliations, he did not believe the nominees would be unbiased.

Vote: Councilors Buchanan, Devlin, Gates, Hansen, McFarland, McLain, Monroe, Moore, Washington and Wyers voted aye. Councilor Van Bergen voted nay. Councilor Kvistad abstained. Councilor Gardner was absent. The vote was 10/1 in favor with one abstention and Resolution No. 94-1950 was adopted.

7.3 Resolution No. 94-1940, For the Purpose of Expressing Metro Council Support for the "Bottoms Up, Three's Down" Campaign to Boycott and Eliminate PVC(#3) Containers

Councilor McFarland noted she had been asked by three Councilors to return Resolution No. 94-1940 back to the Solid Waste Committee for additional Committee review and work.

Presiding Officer Wyers announced Resolution No. 94-1940 had been referred back to the Solid Waste Committee.

7.4 Resolution No. 94-1941, For the Purpose of Revising Chapter 5 of the Regional Solid Waste Management Plan and Adjusting Tonnages at Metro Facilities

Main Motion: Councilor Monroe moved, seconded by Councilor Hansen, for adoption of Resolution No. 94-1941.

Councilor Monroe gave the Solid Waste Committee's report and recommendations. He explained the resolution would adjust tonnage between Metro South and Metro Central Stations to reduce tonnage at MSS by a minimum of 60,000 tons. He said that would also increase tonnage at MCS which would eliminate the "put or pay" clause which had cost Metro \$500,000 this year.

Motion to Amend: Councilor Monroe moved, seconded by Councilor Gates, to correct a typographical error in the resolution Be it Resolved Section No. 3, to change "July 1, 1994" to "July 1, 1995."

Councilor McLain noted Estle Harlan, Tri-County Council, had submitted a memorandum for consideration at this meeting and stated there should be opportunity for testimony and analysis of the issues before the Council instituted flow control. Councilor Devlin said before the resolution became effective, there should be data on impacts to the haulers. Councilor McFarland said the changed time line made the resolution more feasible.

Vote on the Motion to Amend: Councilors Buchanan, Gates, Hansen, McFarland, McLain, Monroe, Moore, and Washington voted aye. Councilors Devlin, Kvistad, Van Bergen and Wyers voted nay. Councilor Gardner was absent. The vote was 8/4 in favor and the motion to amend passed.

Councilor Hansen if staff would assess voluntary shifts by the haulers.

Bob Martin, Director of Solid Waste, said staff had already done some research and that the haulers would probably implement voluntary shifts.

Councilor Van Bergen said when MCS was built, the Council was told that haulers would voluntarily go to the new station. He said Metro should stop subsidy of MCS.

The Council discussed the issues further. John Houser, Senior Council Analyst, said action could be implemented on or before the new date. Councilor Devlin said the additional time was needed to resolve the issues. Councilor McFarland said other outstanding issues as related to the Forest Grove Transfer Station should be resolved, but said to implement before the effective date in the resolution would put undue pressure on the haulers. Councilor Van Bergen asked if the Council or the Executive Officer had the ultimate authority to exercise flow control.



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Dan Cooper, General Counsel, said Legal Counsel was in the process of preparing a written opinion that four Councilors had already requested related to Forest Grove Transfer Station issues. He said it was already clear that the issuance of a required use order, which was how Metro would direct flow control and require a specific hauler/generator to use a specific facility under the present provisions of the Metro Code, lay with the Solid Waste Director. He said questions on the separation of powers or how to amend them represented another set of issues.

Motion to Lay on the Table: Councilor Van Bergen moved, seconded by Councilor Buchanan, to lay Resolution No. 94-1941 on the table.

Motion on Motion to Table: Councilors Buchanan, Devlin, Kvistad, Van Bergen and Washington voted aye. Councilors Gates, Hansen, McFarland, McLain, Monroe, Moore and Wyers voted nay. Councilor Gardner was absent. The vote was 7/5 opposed and the motion to table failed.

Presiding Officer Wyers said the issues required more work. Councilor Monroe said the resolution would assist staff to begin to facilitate flow control.

Vote on Main Motion as Amended: Councilors Buchanan, Gates, Hansen, McFarland, McLain, Monroe, Moore and Washington voted aye. Councilors Devlin, Kvistad, Van Bergen and Wyers voted nay. Councilor Gardner was absent. The vote was 8/4 in favor and Resolution No. 94-1841 was adopted as amended.

Presiding Officer Wyers recessed the Metro Council and convened the Metro Contract Review Board to consider Agenda Item No. 7.6.

7.6 Resolution No. 94-1946A, For the Purpose of Authorizing the Release of Request for Proposal for the Metro Washington Park Zoo's Oregon Project and Authorizing a Multi-Year Design Contract with the Selected Design Team

Motion: Councilor McFarland moved, seconded by Councilor Gates, for adoption of Resolution No. 94-1946A.

Councilor McFarland gave the Regional Facilities Committee's report and recommendations. She explained the resolution would authorize a contract with a selected design team for the full scope of design services related to the Oregon Project and new entrance, but said the contract would progress in phases, with only \$150,000 authorized for expenditure at this time. She said the Committee amended the resolution to further assure Council oversight on all phases of the project.

Councilor Van Bergen said the Council should discuss whether or not funds should be spent on design work at this time in expectation of funds to be donated. Councilor Moore said staff's response had been to perform the schematics of the new entrance and to comply with the Zoo Master Plan already adopted by the Council to determine what costs would be. She said design work done now would lay the foundation for design work done later. Councilor Devlin said when the Council discussed the level of funding last year, it realized the work would have to be done in conjunction/coordination with Westside Light Rail construction. He said the Council should recognize there would have to be a public investment because donations could not possibly equal the \$20 million required. Presiding Officer Wyers asked if final decisions had been made on who would own and

operate the proposed restaurant. Councilor McFarland said that decision had not been made. She said the design work had to accommodate light rail.

Casey Short, Senior Council Analyst, said the Council would make the final decisions on items like the restaurant. He said Phase I was merely meant to do preliminary designs to show all the options and to get a realistic estimate of costs. He said the restaurant would not be built if it was too expensive. The Council discussed the issues further.

Vote: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Gardner was absent. The vote was 12/0 and Resolution No. 94-1946A was adopted.

Presiding Officer Wyers recessed the Metro Contract Review Board and reconvened the Metro Council.

7.8 Resolution No. 94-1948, For the Purpose of Recommending to Multnomah County a Reallocation of \$600,000 of Transient Lodging Tax Proceeds for Three Years, to Provide Operating Support to the Portland Center for the Performing Art

Main Motion: Councilor Hansen moved, seconded by Councilor Devlin, for adoption of Resolution No. 94-1948.

Councilor Hansen gave the Regional Facilities Committee's report and recommendations. She said MERC had asked that Multnomah County amend its code to allow \$600,000 per year of the Multnomah County hotel/motel tax to help cover PCPA's operating expenses for three years. She said there would still be a shortfall, but said it would become more manageable with the assistance of other MERC facilities, and discussed fiscal issues further.

The Council discussed the issues. Councilor Monroe said he supported the resolution, but said it was unusual for one government to control a revenue source funded by another government activity. Councilor Buchanan said it was important to support the PCPA, but asked how Metro could get funds back if they were needed. Mr. Cooper said the language was non-binding. He said the agreement did not require funds to be spent on the PCPA, but authorized funds to be spent on the PCPA. Mr. Cooper noted he was uncomfortable with the use of the word "condition" in the resolution. Councilor Buchanan asked if the Council could decide how the funds would be spent. Mr. Cooper said it would.

Motion to Amend: Councilor Buchanan moved, seconded by Councilor Van Bergen, to delete Be It Resolved Section No. 2 and replace deleted language with: "That the Council adopts the provisions of Exhibit A to this resolution as a policy statement of the Council."

The Council discussed the motion to amend.

Vote on Motion to Amend: Councilors Buchanan, Devlin, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gardner and Gates were absent. The vote was 11/0 in favor and the motion to amend passed.

In response to Councilor Buchanan's question, Mr. Cooper said via the resolution, Metro would commit not to impose a hotel/motel tax over the next three years. Councilor Buchanan asked if that commitment was legally

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binding. Mr. Cooper said the commitment contained in the resolution was not legally binding. The Council as a whole discussed the issues further.

Vote on Main Motion as Amended: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gardner and Monroe were absent. The vote was 11/0 and Resolution No. 94-1848 was adopted.

Presiding Officer Wyers recessed the Metro Council and reconvened the Metro Contract Review Board to consider Agenda Item No. 7.9.

7.9 Resolution No. 94-1929A, For the Purpose of Authorizing Issuance of a Request for Proposals and Execution of a Multi-Year Consultant Contract for a Metro Information Systems Strategic Plan

Motion: Councilor Kvistad moved, seconded by Councilor Devlin, for adoption of Resolution No. 94-1929A.

Councilor Kvistad gave the Finance Committee's report and recommendations.

Vote: Councilors Buchanan, Devlin, Gates, Hansen, Kvistad, McFarland, McLain, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gardner and Monroe were absent. The vote was 11/0 and Resolution No. 94-1929A was adopted.

Presiding Officer Wyers adjourned the Metro Contract Review Board and reconvened the Metro Council.

8. COUNCILOR COMMUNICATIONS AND COMMITTEE REPORTS

Councilor Hansen reminded Councilors and those present of the four Greenspaces public hearings. She said she hoped at least four or five Councilors would attend each of the hearings.

Presiding Officer Wyers noted she had just attended the Zoo's annual Zoo volunteer banquet. She said the Zoo had over 800 volunteers.

Don Carlson, Council Administrator, said the Budget Committee would hold its Phase III meeting for General Fund and Support Service fund review on Monday, April 18 and said that a final Budget Committee meeting would be held Wednesday, April 20.

All business having been attended to, Presiding Officer Wyers adjourned the regular meeting at 7:10 p.m.

Respectfully submitted,

Paulette Allen  
Clerk of the Council  
MCMIN94.104

Council  
5/12/94  
5.1

MINUTES OF THE METRO COUNCIL

April 28, 1994

Council Chamber

Councilors Present: Presiding Officer Judy Wyers, Deputy Presiding Officer Ed Washington, Roger Buchanan, Richard Devlin, Jim Gardner, Sandi Hansen, Jon Kvistad, Susan McLain, Rod Monroe, Terry Moore and George Van Bergen

Councilors Absent: Mike Gates and Ruth McFarland

Presiding Officer Wyers called the regular meeting to order at 4:05 p.m.

1. INTRODUCTIONS

Councilor Washington introduced a constituent from his district, Andee Short, daughter of Senior Council Analyst, Casey Short. Councilor Washington noted Ms. Short attended second grade at Alameda Grade School and was at Metro to participate in "Take Your Daughter to Work Day" activities. The Council welcomed Ms. Short to the meeting.

2. CITIZEN COMMUNICATIONS TO THE COUNCIL ON NON-AGENDA ITEMS

Bill White, citizen, 205 Berwick Road, Lake Oswego, asked the Council to enact a resolution requesting or ordering the City of Portland and the Willamette Shore Line Consortium to offer to sell 4 miles of the 6.5 mile railroad south of Sellwood Bridge for the fixed price of \$1.2 million on or before a fixed date summer of 1994. He said that was the price the Willamette Shore Line Consortium had paid for the whole railroad in 1988. He said that Metro should also be assured in writing that it could use the 3.5 miles of railroad north of the Sellwood Bridge for light rail or any other purpose it chose.

Mr. White said the reasons for such action were because Metro's South/North Steering Group had recommended dropping river transit and commuter rail, and that it had also recommending extending light rail on the west bank of the river south of Sellwood Bridge before crossing the east side, but with further consideration being given for crossing further north from downtown Portland. Mr. White said it made sense to buy the rail road portion he mentioned at this time since commuter rail was no longer being considered for the south 4 miles. He said Metro should also receive assurances in writing that it could use the 3.5 miles of track north of the Sellwood Bridge because, via intergovernmental agreement, it required a unanimous vote on the part of all six members of the Consortium to do anything with the 6.5 miles of track. Mr. White said it was normal and proper for the Consortium to raise the funds to purchase the railroad and to agree that the City of Portland, the title holder, do nothing without the unanimous consent of the six members. He said the IGA should be amended to allow only a majority vote from the six-member group.

Presiding Officer Wyers thanked Mr. White for his testimony and said the information he provided would be referred to the Council Planning Committee for review and possible action. Mr. White said his request for action on the issues was very important to Metro's effective operations and asked that the Council vote on the issues at the appropriate time and that each Councilor should give a brief reason on why he/she voted. He said that the Council in these issues was equivalent to an appellate court. Presiding Officer Wyers said the Council would consider the issues seriously, but did not think the issues he referenced would be pending soon. Mr. White said the Council should not wait too long to make decisions because of pending light rail construction.

J.B. Langston, member, Metro Committee for Citizen Involvement (MCCI), said he wished to compliment the Council on the work they had done in the past on MCCI and other issues. Presiding Officer Wyers thanked Mr. Langston.

**3. EXECUTIVE OFFICER COMMUNICATIONS**

**3.1 Tabloid from Region 2040**

Sherry Oeser, Senior Public Involvement Analyst, briefed the Council on the Region 2040 Tabloid. She said staff had hoped final copy would be approved this date, but said it was not at that point yet. She briefed the Council on input received to-date and listed all the groups/committees that had reviewed and commented on copy to-date. She said staff planned to mail it May 31. She said if that deadline was not met, open houses would have to be rescheduled. She thanked Councilors for their comments which she said had been very helpful.

Councilor McLain said the Tabloid would be pivotal to the formation of the final Future Vision Plan. She said it was essential that recipients took the time to review it carefully. She said it was important to take time to make sure the Tabloid was good, but urged staff to maintain existing schedules to avoid confusion.

The Council and Ms. Oeser briefly discussed Tabloid logistical details further.

**4. OTHER BUSINESS**

**4.1 Consideration and Review of MERC Resolution No. 94-15**

**Motion:** Councilor Hansen moved, seconded by Councilor Gardner, to return Resolution No. 94-15 to the Metropolitan Exposition-Recreation Commission (MERC).

Councilor Hansen said per Finance Committee discussion and action on April 27, Resolution No. 94-15 was no longer under consideration, but said the Council would likely review a future MERC resolution.

**Motion:** Councilors Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Buchanan, Devlin, Gates and McFarland were absent. The vote was 8/0 in favor and the motion passed.

**5. CONSENT AGENDA**

**5.1 Resolution No. 94-1945, For the Purpose of Accepting a Nominee to the Metro Committee for Citizen Involvement (Metro CCI)**

**Motion:** Councilor Kvistad moved, seconded by Councilor Moore, for adoption of the Consent Agenda.

**Vote:** Councilors Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Buchanan, Devlin, Gates and McFarland were absent. The vote was 8/0 and the Consent Agenda was adopted.

**6. ORDINANCES, SECOND READINGS**

**6.1 Ordinance No. 94-546, For the Purpose of Amending Franchise No. 12 for Pemco, Inc. to Authorize an Additional Temporary Location for Treatment of Petroleum Contaminated Soil and Declaring an Emergency (Public Hearing)**

The Clerk read the ordinance for a second time by title only.

Presiding Officer Wyers announced that Ordinance No. 94-546 was first read on April 14, 1994, and referred to the Solid Waste Committee for consideration. The Solid Waste Committee considered the ordinance on April 19 and recommended it to the full Council for adoption.

Motion: Councilor Hansen moved, seconded by Councilor McLain, for adoption of Ordinance No. 94-546.

Councilor Hansen gave the Solid Waste Committee's report and recommendations. She explained that the Council had previously approved a franchise for Pemco, Inc. to operate its petroleum contaminated soil (PCS) and that this ordinance would allow Pemco, Inc. to move its equipment to another temporary location in Forest Grove. She said the terms of Metro's franchise meant that Pemco must obtain prior approval from Metro to perform such moves.

Presiding Officer Wyers opened the public hearing. No persons present appeared to testify and the public hearing was closed.

Vote: Councilors Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Buchanan, Devlin, Gates and McFarland were absent. The vote was 8/0 and Ordinance No. 94-546 was adopted.

## 7. RESOLUTIONS

### 7.1 Resolution No. 94-1937, For the Purpose of Amending the FY 1994 Metro Transportation Improvement Program to Allocate Funds to Support the Extension of Westside Light Rail to the City of Hillsboro

Motion: Councilor Gardner moved, seconded by Councilor Hansen, for adoption of Resolution No. 94-1937.

Councilor Gardner gave the Planning Committee's report and recommendations. He explained the resolution would amend the FY 1994 Transportation Improvement Plan (TIP) and request amendment of the State Transportation Improvement Plan (STIP) to line up funding for the potential extension of Westside Light Rail (LRT) from 185th Avenue to the City of Hillsboro. He said the resolution specifically asked for the reallocation of \$8 million in Section 9 funds for FY 1995 and also for the reallocation of an additional \$75 million in Section 3 discretionary funds to be dedicated to the project. He said both actions would put funding in place so that if Metro did get final approval from the Federal Transit Administration (FTA) to add the extension, Metro could demonstrate regional and statewide support for the funding sources to pay for the project.

Vote: Councilors Buchanan, Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Devlin, Gates and McFarland were absent. The vote was 10/0 in favor and Resolution No. 94-1937 was adopted.

### 7.2 Resolution No. 94-1930A, For the Purpose of Describing Intended Metro Action on Final Region 2040 Reports and Comments

Main Motion: Councilor Moore moved, seconded by Councilor McLain, for adoption of Resolution No. 94-1930A.

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Councilor Moore gave the Planning Committee's report and recommendations. She said the Planning Committee amended the original resolution to reflect comments made at MPAC during its review of the resolution. She said MPAC was reflecting comments made to them by MTAC. Councilor Moore noted Peggy Lynch, Future Vision Commission member, called her the date of this meeting to express concern about the inclusion or non-inclusion of the Future Vision Commission in the process.

First Motion to Amend: Councilor Moore moved, seconded by Councilor McLain to amend Resolution No. 94-1930A to add the Future Vision Commission along with other bodies/entities in the first Be It Resolved Section to give the Metro Council comments/recommendations on Region 2040 reports.

The Council discussed the motion to amend. Councilor Van Bergen objected to including the Future Vision Commission and asked who would have authority over final Metro Council action. Councilor Kvistad said he understood MPAC's role in the process, but did not think Future Vision should be included, and asked the Council to adopt the resolution as originally presented at this meeting. Councilor McLain said the Council asked Future Vision to submit their comments when they held their workshop on Region 2040. She said the Commission had worked diligently for the last seven months and their comments should be included and said it would be beneficial to include comments from as many entities as possible.

Vote on Motion to Amend: Councilors Buchanan, Devlin, Gardner, Hansen, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Kvistad voted nay. Councilors Gates and McFarland were absent. The vote was 10/1 in favor and the motion to amend passed.

Councilor Van Bergen again asked which entity would have final authority over the 2040 process. Councilor Moore said the Council would.

Second Motion to Amend: Councilor Van Bergen moved, seconded by Councilor Buchanan, to amend Resolution No. 94-1930A by replacing "intends" in Be It Resolved Section Nos. 4 and 5 with "shall."

The Council discussed the amendment. Councilor Devlin stated for the record that the language "shall describe applicable state, regional and local government implementation responsibilities" meant that the language "shall," or "intend," to describe state responsibilities was a matter of recommending what state responsibilities were and that the language "shall describe...local government...responsibilities" was limited by Metro's abilities under the Charter in what responsibilities it could indicate belonged to local governments. He said the Council lacked the authority to direct the state or local government on any issues it might see fit to do so. Councilor Van Bergen said the legislation currently before the Council was a resolution only and could be changed by the Council any time it wanted to do so. Councilor Gardner said the resolution described a process rather than an action. Councilor McLain said revised language clarified the Council's intent.

Vote on Second Motion to Amend: Councilors Buchanan, Devlin, Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gates and McFarland were absent. The vote was 11/0 in favor and the motion to amend passed.

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Vote on the Main Motion as Amended: Councilors Buchanan, Devlin, Gardner, Hansen, Kvistad, McFarland, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gates and McFarland were absent. The vote was 11/0 and Resolution No. 94-1930B was adopted.

7.3 Resolution No. 94-1949, For the Purpose of Endorsing the ODOT/DLCD Funding Recommendations for the Transportation and Growth Management Grant Program

Motion: Councilor Gardner moved, seconded by Councilor McLain, for adoption of Resolution No. 94-1949.

Councilor Gardner gave the Planning Committee's report and recommendations. He explained the resolution had undergone extensive review via the Planning Committee, MTAC, and then MPAC and JPACT at a joint meeting. He said throughout the process, suggestions were made and incorporated into the resolution which would endorse a grant program approved by the State Legislature in 1993 in the amount of \$2 million to be spent in the metropolitan area for proposals that would integrate land use and transportation planning in innovative ways and develop proposals to manage growth that could encourage compact growth and encourage bicycle and pedestrian transit ways. He said the grant program was developed into three categories and said Metro's area covered Categories 1 and 2. He said it was originally planned that Metro would have a role in deciding who would receive funding, but said Metro ended up being a proposer in both categories. He said Metro then changed its role to provide technical background and support only.

Councilor Gardner discussed a proposal submitted by the City of Beaverton that was not selected. He said that proposal would have evaluated Beaverton's overall transportation system plan and review ways to make it more consistent with the Transportation Planning Rule. He said the selection committee did not feel the proposal was not specific enough and the work program did not clearly demonstrate how it would comply with the Transportation Planning Rule. He said at Councilor Moore's urging, a residual proposal would be developed by transportation/growth management staff from ODOT and DLCDC to work with Washington County and Beaverton to prepare a proposal to use any residual funds to address arterial and collector street standards. He said that intent would be included in the cover letter to ODOT and DLCDC. He said the resolution meant local jurisdictions would get \$2 million they previously would not have had access to help them comply with the Transportation Planning Rule.

Councilor Van Bergen asked how and where vehicles and trucks were included in the grant program. Councilor Gardner said one of the categories specifically focussed on how to improve bicycle, pedestrian and transit aspects of new development. He said several of the projects developed dealt with roads via planning, not construction, and discussed specific projects. Councilor Gardner said development of alternative modes would improve the roads via less congestion. He said allocation of funds for projects being built was completely different and said most of those funds were used for road projects.

The Council briefly discussed the issues further.

Vote: Councilors Buchanan, Devlin, Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Washington and Wyers voted aye. Councilor Van Bergen voted nay. Councilors Gates and McFarland were absent. The vote was 10/1 in favor and Resolution No. 94-1949 was adopted.



7.4 Resolution No. 94-1932, For the Purpose of Establishing Personnel Policies for Council Department Employees

Motion: Councilor Buchanan moved, seconded by Councilor Hansen, for adoption of Resolution No. 94-1932.

Councilor Buchanan gave the Governmental Affairs Committee's report and recommendations.

Councilor Devlin asked if the resolution altered the status of union employees employed in the Council Department. Presiding Officer Wyers said it did not. To Councilor Kvistad's question, Senior Council Analyst Casey Short, explained the resolution would keep Council Department employees' personnel rules on a par with other Metro employees except that they did not report to the Executive Officer due to separation of powers.

Vote: Councilors Buchanan, Devlin, Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gates and McFarland were absent. The vote was 11/0 in favor and Resolution No. 94-1932 was adopted.

7.5 Resolution No. 94-1933, For the Purpose of Creating the Department of General Services and Confirming the Appointment of Douglas E. Butler to the Position of Director of General Services

Motion: Councilor Washington moved, seconded by Councilor Hansen, for adoption of Resolution No. 94-1933.

Councilor Washington gave the Finance Committee's report and recommendations. He explained what the resolution would do. He said functions would be transferred immediately upon adoption of the resolution, but explained for financial management purposes the FY 1993-94 Budget would not be amended to reflect those changes.

The Council discussed the resolution. Councilor Van Bergen said he Council should have the authority to create and/or dissolve departments. He said the future Council should establish a process in the Metro Code. Councilor Moore asked if new job descriptions were available. Don Carlson, Council Administrator, explained the new department would have more responsibilities than the old one and noted the Council would adopt a pay and classification plan eventually to reflect these and other changes. Councilor McLain discussed the new department's work plan and said it had been agreed to give the new department six months to implement it. Councilor Kvistad said the original goal had been to eliminate the department, but said the final product was a bigger department with a more comprehensive work plan and said he would vote nay on the resolution. The Council discussed the issues further.

Vote: Councilors Buchanan, Devlin, Gardner, Hansen, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilor Kvistad voted nay. Councilors Gates and McFarland were absent. The vote was 10/1 in favor and Resolution No. 94-1933 was adopted.

7.6 Resolution No. 94-1951, For the Purpose of Authorizing a Multi-Year Intergovernmental Agreement with Tri-Met for Construction Management Services for the Westside Light Rail Project

Motion: Councilor Buchanan moved, seconded by Councilor Devlin, for adoption of Resolution No. 94-1951.

Councilor Buchanan gave the Finance Committee's report and recommendations.

**METRO COUNCIL**

April 28, 1994

Page 7

**Vote:** Councilors Buchanan, Devlin, Gardner, Hansen, Kvistad, McLain, Monroe, Moore, Van Bergen, Washington and Wyers voted aye. Councilors Gates and McFarland were absent.

**8. COUNCILOR COMMUNICATIONS AND COMMITTEE REPORTS**

Presiding Officer Wyers noted her memo to the Council on amendment procedures when the full Council May 5 to finish work on the Proposed FY 1994-95 Budget.

Councilor McLain noted a memo received by herself and other Councilors on issues related to the "Metro Kids" day care center at Metro Regional Center. She said she and Councilor Hansen would meet with General Services Department staff to discuss those issues.

Councilor McLain distributed her memo, "Disposition of Waste from the Forest Grove Transfer Station" dated April 28, 1994.

Councilor Monroe said the Finance Committee would hold a work shop to discuss long-term funding options. He said the preliminary date and time had been set for May 25 from 4:00 to 9:30 p.m.

Councilor Van Bergen asked the Council would do about the issues raised by Mr. White at the beginning of this meeting. Councilor Devlin said that he and Councilor Gardner would draft a resolution for the Planning Committee's consideration.

All business having been attended to, Presiding Officer Wyers adjourned the regular meeting at 5:55 p.m.

Respectfully submitted,

Paulette Allen  
Clerk of the Council  
MCMIN94.118



METRO

Council  
5/12/94  
6-2

DATE: May 12, 1994

TO: Presiding Officer Judy Wyers

FROM: Don Carlson<sup>SC</sup> Council Administrator  
Casey Short<sup>C</sup> Senior Council Analyst

RE: Ordinance No. 94-548

Ordinance No. 94-548 is on tonight's Council agenda for first reading and referral. This ordinance would transfer \$2,441 in General Fund contingency to the Office of Government Relations to cover costs associated with Merrie Waylett's salary being set at a rate higher than her predecessor's.

The agenda lists this ordinance as being requested for a double referral, to Governmental Affairs and Finance. We suggest that this ordinance be referred only to the Finance Committee because it is a minor matter that ought to be able to be handled through a single referral. We appreciate your consideration.

cc: Councilor Gates  
Paulette Allen

FINANCE COMMITTEE REPORT

Council  
5/12/94  
7.1

ORDINANCE NO. 94-541 AMENDS THE FY 1993-94 BUDGET AND APPROPRIATION SCHEDULE TO FUND INCREASED COSTS RESULTING FROM ADDITIONAL SOLID WASTE ABOVE BUDGET PROJECTIONS, RESTORING FUNDS FOR THE ANNUAL NEIGHBORHOOD CLEAN UP PROGRAM, RECOGNIZING NEW GRANT FUNDS AND RELATED EXPENDITURES, FUNDING UNANTICIPATED PERSONAL SERVICES REQUIREMENTS, TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND DECLARING AN EMERGENCY.

Date: May 12, 1994

Presented By: Councilor McLain

**COMMITTEE RECOMMENDATION:** At its May 11, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-541. Committee members present and voting were Councilors Devlin, Gardner, McLain, Monroe and Van Bergen. Councilors Buchanan and Kvistad were absent.

**COMMITTEE DISCUSSION/ISSUES:** Kathy Rutkowski, Financial Analyst, and Roosevelt Carter, SW Financial Manager, presented the Staff Report. Ms. Rutkowski, pointed out that the ordinance amends the Solid Waste Revenue Fund for several purposes. She explained that part of the transfer of \$41,240 from the Operating Account Contingency to the Personal Services category in all divisions was to pay for PERS expenses because of an error in calculating the costs when the original budget was put together.

Mr. Carter stated the major request of the ordinance is to transfer \$1,840,000 from the Operating Account Contingency to pay for costs related to the addition tonnage received at solid waste facilities and restoration of the costs for the Neighborhood Annual Cleanup Grant Program (\$35,000). Other parts of the request include: transfers of funds from the Operating Account Contingency for unanticipated personal services costs in various divisions; receipt of a grant from the U.S. EPA for a publication on the house hold hazardous waste facilities; and for the Rehabilitation and Enhancement Fund transfer of \$20,000 for costs associated with the Forest Grove program and the Oregon City program.

Councilor Monroe pointed out that he had requested this matter be re-referred to the Solid Waste Committee to check the record to make sure that the request for restoration of the Neighborhood Cleanup Grant program was consistent with Council budget approval in June of 1993. He stated he was satisfied that the Department had inadvertently left the funds out of the current year budget and that the Council had not made a specific decision to exclude them. He stated he was supportive of this request.

Council  
5/12/94  
7.2

FINANCE COMMITTEE REPORT

ORDINANCE NO. 94-539 AMENDS THE FY 1993-94 BUDGET AND APPROPRIATION SCHEDULE TO REPLACE THE SOUTH CORRIDOR ALTERNATIVES ANALYSIS/DRAFT ENVIRONMENTAL IMPACT STATEMENT WITH THE SOUTH/NORTH AA/DEIS, AUTHORIZES 1.0 NEW FTE, RECOGNIZES NEW PLANNING GRANTS AND RELATED EXPENDITURES AND DECLARES AN EMERGENCY

Date: May 12, 1994

Presented By: Councilor McLain

**COMMITTEE RECOMMENDATION:** At its May 11, 1994 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 94-539. Committee members present and voting were Councilors Gardner, McLain, Monroe and Van Bergen. Councilors Buchanan, Devlin and Kvistad were absent.

**COMMITTEE DISCUSSION/ISSUES:** Andy Cotugno, Planning Director, presented the Staff Report. He stated the Ordinance would amend the Planning Fund FY 93-94 Budget to reflect the Council decision to proceed with the South/North High Capacity Transit Corridor Study as a single integrated project and the securing of funds from the various agencies for the \$8.25 million multi-year work program. Specifically, the amendment adds \$541,342 in various federal, state and local grant resources to the FY 93-94 Budget and transfers \$22,195 from the Planning Fund Contingency. On the expenditure side, the ordinance provides an additional \$41,006 in the Personal Services category (adds four positions for the last quarter of the fiscal year and reclasses three positions); it increases the Materials and Services category by \$506,011 (the largest amount of which is to be passed through to other local agencies); and it provides an additional \$16,520 in the Capital Outlay category for the purchase of new furniture and office equipment.


Mr. Cotugno pointed out this matter had been reviewed and approved by the Planning Committee and was consistent with the FY 1994-95 Planning Fund budget recently approved by the Council.

There were no questions or discussion by the Committee.



METRO

Council  
5/12/94  
#10

To: Councilors  
From:  Judy Wyers  
Re: Metro to receive national award  
Date: May 12, 1994

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I received word recently that Metro will receive a prestigious national award for our region being recognized as one of "America's Most Livable Communities." Enclosed is some preliminary information about the program and the award.

I think this is a wonderful opportunity for Metro to brag about itself nationally, as well as locally. We will begin working shortly on a media strategy to get the word out about Metro being named a recipient of this award.

I expect to receive additional information shortly from "Partners for Livable Communities," which I will share with you. In the meantime, please let me know if you are interested in finding out more about the award.



**Metro**

**Long Range Funding Need  
and  
Projects Workshop**

**May 25, 1994**

**Metro Long Range Funding Need and Projects Workshop  
May 25, 1994**

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## METRO

May 25, 1994

TO: Metro Council  
Rena Cusma, Executive Officer

FROM: Don Carlson, Council Administrator  
Jennifer Sims, Director of Finance and Management Information

SUBJECT: Metro Long Range Funding Need and Projects Workshop

The Metro Charter makes regional growth management Metro's number one priority, but the Charter provides no money to implement this priority. Last year, Metro created the Tax Study Committee to review possible revenue sources for the support of growth management and general government activities. Because of timing considerations, the Metro Council balanced the FY 1994-95 budget by adjusting the Metro excise tax and realigning the Support Services Fund. This is now the time for the Council to look at a long-term funding source to support regional growth management.

Metro has also traditionally operated a wide variety of programs, each having its own funding needs. In addition, over the last couple of years, citizen groups have approached Metro to help develop funding solutions for various community needs.

As a result of all of these factors, Metro has a number of projects and program funding needs under development. Some funding options will require voter approval and, at present, some will not. Some will require new sources of funds. By our count, there are 17 of these programs or projects that have been identified as needing funds. Timelines are not fully developed at this time, but all of these projects and programs could potentially be presented to the Metro Council or to voters over the next few years.

Development of these projects requires considerable resources, not only in terms of staff time, but also in terms of volunteer effort, community support, and policy direction. Without a coordinated approach, projects may appear to conflict, may use scarce resources inefficiently, and may dissipate community support. The lack of a coordinated approach could also confuse voters, which could lead to losses at the polls.

Metro Council  
Rena Cusma, Executive Officer  
May 25, 1994  
Page 2

The Council Department and the Department of Finance and Management Information have been working together to gather summary level information on all currently identified funding needs. That information has been compiled into this briefing booklet to prepare Councilors and the Executive Officer for a Council Workshop which has been scheduled for Wednesday May 25, 1994, from 4:00 p.m. to 9:00 p.m. Finance and Management Information staff and the Council staff have gathered this information with the active participation and cooperation of the Metro departments responsible. As you review the materials you will see that there are many unknowns, including in some cases, the amount of funding needed.

At the Council Workshop, Council and FMI staff will brief the Council on the status of these projects, with particular emphasis on funding proposals during FY 1994-95. These include Regional Growth Management, Greenspaces Acquisition, Urban Arterial Funding, the Metro Zoo Oregon Territory! Exhibit, the Washington Park Parking Lot, and South/North Light Rail. We will present a consolidated time schedule for these projects to demonstrate their interaction and to help determine priorities. Finally, we will solicit Council discussion and direction on these projects and will attempt to define an overall framework to place each of these projects into a larger, Metro context. Department directors and staff will also be available to help facilitate these discussions.

If you have any questions before the workshop please let us know.

JS:CP:rs  
Attachment

\\Funding\CvrMemo.Doc

cc: Dick Engstrom, Deputy Executive Officer  
Department Directors

# A G E N D A

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736  
TEL 503 797 1700 | FAX 503 797 1797



**METRO**

**MEETING:** Council Workshop on Long Range Funding Issues  
**DATE:** May 25, 1994  
**DAY:** Wednesday  
**TIME:** 4:00 - 9:00 p.m.  
**PLACE:** Room 115, Metro Regional Center  
600 N.E. Grand Avenue

<b>Approx. Time*</b>		<b>Presented By</b>
4:00 p.m.	1. <b>CALL TO ORDER &amp; ROLL CALL</b>	Wyers
4:05 p.m.	2. Introduction	Monroe
4:15 p.m.	3. Presentation/Overview of Upcoming Financial Projects <ul style="list-style-type: none"><li>• Review Briefing Book Materials</li><li>• Major Issues</li><li>• Project Timelines</li></ul>	Sims/Prosser
6:30 p.m.	Dinner Break	
7:00 p.m.	4. Discuss Metro Funding Priorities	Monroe
8:00 p.m.	5. Discuss Funding Action Plan/Strategies	Monroe
9:00 p.m.	Adjourn	

mgstfin\052594fn.wks

\* All Times listed on the agenda are approximate; items may not be considered in the exact order listed..

## **OBJECTIVES FOR WORKSHOP**

- 1. Gain a mutual understanding and appreciation of funding issues facing Metro.**
- 2. Share other information, ideas, and concerns about funding issues.**
- 3. Discuss purpose, structure, strategy, and roles for funding issues.**
- 4. Discuss recommended action plan, including project priorities.**

**POTENTIAL METRO FUNDING NEEDS/FUNDING PROJECTS**  
**New & Replacement Funding Requirements**

**Operating and Program Requirements**

Priority	Need/Project	Estimated Requirement	Potential Fund Source(s)	Voter Approval Required	Implementation Date
	Regional Growth Management	\$3 million	Construction Excise Tax Real Estate Transfer Tax	No	November 1994
	Cultural, Scientific, & Arts Funding	\$14.54 million (incl. PCPA)	Income Tax	Yes	November 1995
	Parks & Greenspaces Operations	\$2 million	RV Parking fees Auto Rental Marine Fuel Tax	Depends on source and Son of 5	Unknown
	PCPA Operations	\$1 to \$2 million	Income Tax Hotel/Motel Tax	Yes, if Income Tax Hotel/Motel depends on Son of 5	Unknown
	Civic Stadium Operations	Unknown	Income Tax Hotel/Motel Tax	Yes, if Income Tax Hotel/Motel depends on Son of 5	Unknown
	Solid Waste Funding (non-Tip Fee)	\$2 to \$5 million	System Management Fee Advance Disposal Fee Fixed Fee per Customer	Depends on Son of 5	FY 95-96
	Zoo Operations	\$3.5 million	Unknown	Unknown	Unknown

**Voter-Approved Capital Requirements**

Priority	Need/Project	Estimated Requirement	Potential Fund Source(s)	Voter Approval Required	Implementation Date
	Urban Arterial Program	\$16.7 to \$41.9 million	Gas Tax	Yes	Jan. 1995
	South-North LRT Local Match	\$250 to \$350 million	Motor Vehicle Registration GO Bonds (Property Tax)	Yes	Nov. 1996
	Greenspaces Acquisition	\$554.7 million (\$139 initial bond request)	GO Bonds (Property Tax)	Yes	Funds available Jan. 1995?
	Metro Zoo Oregon Territory Exhibit	\$25 to \$30 million	GO Bonds (Property Tax) Grants Donations	Yes for bonds No for other sources	Sept. 1997
	OCC Expansion	\$50 to- \$60 million	GO Bonds (Property Tax) State funds (lottery) Hotel/Motel tax	Yes for bonds Hotel/Motel tax depends on Son of 5	FY 95-96
	Expo Capital	\$3 to \$4 million	GO Bond (Property Tax) Enterprise revenues	Yes	Unknown
	PCPA Capital	\$7 million	Unknown	Unknown	Unknown

**POTENTIAL METRO FUNDING NEEDS/FUNDING PROJECTS**

**Non-Voter Approved Capital (Revenue Bond) Requirements**

Priority	Need/Project	Estimated Requirement	Potential Fund Source(s)	Voter Approval Required	Implementation Date
	Washington Park Parking Lot	\$4.8 million	General Revenue Bonds	No, depending on Son of 5	Sept. 1997
	RV Facilities	\$4 to \$5 million	Revenue Bonds State RV registration fees	No, depending on Son of 5	FY 95-96
	Pelletizer	\$1.63 million	SW Revenue Bonds SW Funds	No	FY 94-95

2.

**Long Range Funding Calendar**  
**May 25, 1994**

	1994								1995												
	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
<b>Regional Growth Mgt. Funding</b>		File Ord. 15-Jun  1st Read 23-Jun	Adopt 28-Jul	IGAs with Locals for Collections			1-Nov Impl.														
<b>General Purpose Income Tax</b>															File Ord. 5-Jul  1st Read 13-Jul  Finance 26-Jul	Council Adopt 10-Aug	County Filing 8-Sep  TSCC Filing 15-Sep		Election 7-Nov		
<b>Urban Arterial</b>		File Ord. 15-Jun  1st Read 23-Jun	Adopt 28-Jul		County Filing 9-Sep  TSCC Filing 15-Sep		Election 8-Nov		Imp. 1-Jan												
<b>South-North Light Rail</b>							Progress Rept. to Council			Legis. Referral of Const. Amend											Election 7-Nov Const. Amend.
<b>Greenspaces Acquisition</b>	Blue Ribbon Rec. 12-May	File Res. 1-Jun  Blue Ribbon Rept 9-Jun  Adopt 23-Jun	County Filing 22-Jul  TSCC filing 28-Jul		Election 20-Sep		Prepare Bond Sale  Bond Sale Month End		Funds Avail.												
<b>Metro Zoo Oregon Territory Exhibit</b>	Initial Design Proposals 18-May								File Res. 11-Jan	Adopt Res. 9-Feb	County Filing 17-Mar  TSCC Filing 23-Mar		Election 18-May		Bond Sale					Constr. Drawings Done	
<b>Wash. Park Parking lot</b>					Operating Agreement				File Res. 11-Jan If Needed	Adopt Res. 9-Feb If Needed	County Filing 17-Mar If Needed  TSCC Filing 23-Mar If Needed		Election 16-May If Needed		Bond Sale						

**Long Range Funding Calendar**  
**May 25, 1994**

	1994								1995											
	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Cultural Fund. Income Tax															File Ord 5-Jul	Council Adopt 10-Aug	County Filing 8-Sep		Election 7-Nov	
															1st Road 13-Jul		TSCC Filing 15-Sep			
															Finance 26-Jul					
Parks and Greenspaces Operations																				
PCPA Operations			Hotel/Motel Temp. Fix Imp.																	
Civic Stadium Operations																				
OCC Expansion																		Construction in FY 95-96		
Expo Capital																				
PCPA Capital																				
RV Facilities																		Construction in FY 95-96		
Solid Waste Funding																		Implement in FY 95-96		
Solid Waste Pelletizer																				
Metro Zoo Operations																		Fund Balance runs out in FY 95-96		



## Regional Growth Management Funding

Purpose:	Replace Local Dues Provide Growth Management funding Greenspaces planning
Amount:	\$3 million
Type of Tax:	Construction excise tax Real estate transfer tax
Structure:	Should we include a new money component? Should the Metro Excise Tax be capped at 6% or replaced?
Vote Required:	No
How Enacted:	Ordinance
Timeline/Key Dates:	<ul style="list-style-type: none"><li>• File ordinance June 15, 1994</li><li>• First reading June 23, 1994</li><li>• Adopt ordinance July 28, 1994</li><li>• Negotiate Collection IGAs with local governments Aug. &amp; Sept. 1994</li><li>• Implement November 1, 1994</li></ul>
Background:	<ul style="list-style-type: none"><li>• Follows up on Tax Study Committee recommendations.</li><li>• Does the amount collected justify the effort required?</li><li>• Need to review System Development Charge statutes relative to Construction Excise Tax.</li></ul>
Who Pays:	Builders, Property Buyers/Sellers
Authority:	Metro Charter

## General Purpose Income Tax

Purpose:	<ul style="list-style-type: none"><li>♦ Replace 6% Excise Tax (\$5 million)</li><li>♦ Replace Construction Excise Tax (\$3 million)</li><li>♦ Fund Parks and Greenspaces operations (\$2 million)</li><li>♦ Fund Zoo operations (\$3.5 million)</li><li>♦ Cultural Funding recommendations (\$14.54)</li></ul>
Amount:	\$28.04 million
Type of Tax:	Income tax
Structure:	<ul style="list-style-type: none"><li>♦ Exclude first \$20,000 of taxable income</li><li>♦ No upper cap</li><li>♦ Income tax, not tax surcharge</li><li>♦ Apply to corporate &amp; personal incomes</li></ul>
Vote Required:	Yes
How Enacted:	Ordinance, referring to a vote.
Timeline/Key Dates:	<ul style="list-style-type: none"><li>♦ File Ordinance July 15, 1995</li><li>♦ First reading July 13, 1995</li><li>♦ Finance Committee July 26, 1996</li><li>♦ Council adoption Aug. 10, 1995</li><li>♦ File with counties Sept. 8, 1995</li><li>♦ File with TSCC Sept. 15, 1995</li><li>♦ Election Nov. 7, 1995</li><li>♦ Effective January 1, 1996</li><li>♦ Funds available April 15, 1997</li></ul>
Background:	<p>This source could be used to replace several existing fund sources with a broad-based source and provide additional operating funds as needed for specific areas. A tax rate of approximately .55% would be required to generate \$28.04 million in revenue.</p> <p>Parks and Greenspaces operating requirements will grow as the system is developed and greenspaces are acquired. The Zoo fund balance is projected to drop below an acceptable level in FY 95-96.</p>
Who Pays:	Income earners (individuals and corporations)
Authority:	Metro Charter

## Urban Arterial Funding

Purpose:	Construction for arterial roads, bike paths, sidewalks, transit-oriented streets.
Amount:	\$16.7 million per year at \$0.05 \$41.9 million per year at \$0.10
Type of Tax:	Gas tax
Structure:	<ul style="list-style-type: none"><li>• \$0.05 to \$0.10 gas tax equalizing all county gas taxes</li><li>• IGA with Portland, counties, Tri-Met defining use of gas tax.</li></ul>
Vote Required:	Yes
How Enacted:	Ordinance, including referral to a vote. Metro Ordinance vs Tri-Met Ordinance not resolved.
Timeline/Key Dates:	<ul style="list-style-type: none"><li>• File Ordinance June 15, 1994</li><li>• First reading June 23, 1994</li><li>• Adopt Ordinance July 28, 1994</li><li>• File measure with counties Sept. 9, 1994</li><li>• File with TSCC Sept. 15, 1994</li><li>• Election Nov. 8, 1994 (60-70% chance to go to this election)</li><li>• Implement January 1, 1995</li></ul>
Background:	<p>Metro or Tri-Met would levy a \$0.05 gas tax region-wide to fund urban arterial roads and other transportation. Multnomah County and Washington County would receive rebates equal to their existing gas tax to maintain their current programs. The net revenue to Metro or Tri-Met would therefore be \$16.7 million. As an alternative, Metro or Tri-Met would levy a \$0.10 gas tax, with the rebates to the two counties. This would increase the total revenue for the program to \$41.9 million.</p> <p>Tax on marine fuels would go to parks under current structure.</p> <p>Over a 10 year period, \$300 to \$400 million would be needed to fund list of priority projects.</p>
Who Pays:	Purchasers of motor fuels.
Authority	Metro Charter or Tri-Met statute



**ARTERIAL PROGRAM/TRANSPORTATION FINANCE/LIVABILITY CAMPAIGN SCHEDULE**

MONTH	2040 ACTIONS	PUBLIC ACTIONS (TRANSP. FINANCE)	PRIVATE SECTOR ACTIONS
APRIL	<ul style="list-style-type: none"> <li>- Complete Concept Report</li> <li>- Develop Media Material</li> </ul>	<ul style="list-style-type: none"> <li>- Staff Recommendation on How to Proceed</li> </ul>	<ul style="list-style-type: none"> <li>- JPACT Agreement on Election Date, Approach with Business Community, Regional Compact Concept</li> </ul>
MAY	<ul style="list-style-type: none"> <li>- Publish Concept Report</li> <li>- Begin Public Information (Media)</li> </ul>	<ul style="list-style-type: none"> <li>- Complete Financial Analysis</li> <li>- Complete Definition of Arterial Program</li> <li>- Complete Intergovernmental Agreement on Overall Strategic Plan</li> </ul>	<ul style="list-style-type: none"> <li>- Go/No-Go Decision on Business Committee</li> <li>- Begin to Assess Business Community Support for Ballot Measure</li> </ul>
JUNE	<ul style="list-style-type: none"> <li>- End Media Phase of Public Information</li> <li>- Mail Tabloid, Distribute Videos</li> <li>- 8 Public Meetings</li> <li>- Tabulate Public Responses to Tabloid</li> </ul>	<ul style="list-style-type: none"> <li>- Tri-Met Board Reviews IGA and Makes Informal Go/No Go Decision</li> <li>- JPACT acts on Arterial Program Concept, Reviews IGA</li> <li>- If Go, Metro, City and 3 Counties have Boards Adopt IGA</li> </ul>	<ul style="list-style-type: none"> <li>- If Business Committee is a "Go", Begin to Form Civic Group</li> <li>- Request Loan of Corporation Staff as Support for Civic Group</li> </ul>
JULY	<ul style="list-style-type: none"> <li>- Staff Preparation of Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>- Arterial Program is Refined to Conform with 2040 Recommendation</li> <li>- Jurisdictions Request Tri-Met to Approve IGA Including related Ballot Title</li> <li>- Tri-Met Board Action on IGA and Ballot Title (May slip to September)</li> </ul>	
AUGUST	<ul style="list-style-type: none"> <li>- Executive Officer submits recommendation to Council, MPAC, JPACT</li> <li>- Newsletter of Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>- Appeal Period on Ballot Title Over</li> <li>- Submit Voters Pamphlet Material</li> <li>- S/N Tier I Decision by JPACT, METRO (May slip to October)</li> </ul>	<ul style="list-style-type: none"> <li>- Ballot Measure Campaign Committee is Formed and Begins Fund Raising</li> </ul>
SEPT	<ul style="list-style-type: none"> <li>- MPAC/JPACT Act on Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>- S/N Tier I Recommendations by Jurisdictions</li> </ul>	<ul style="list-style-type: none"> <li>- Civic Group Meets and Starts to Release Initial Public Information</li> </ul>
OCT	<ul style="list-style-type: none"> <li>- METRO Council Acts on Recommendation</li> </ul>		

FIVE YEAR FUNDING PROGRAM

	1994 Road Vote	1995 OTP Package	1996 Transit Votes	1997	1998
Road Bridges Bike/Ped. Program	Regional 5¢ gas tax effective 1995 and an additional 5¢ effective 1997				
South/North Capital & SW LRT Start-up Capital		STP Shift	Regional VRF for S/N & SW LRT Capital and Operating (November Vote)  - OR -  GO bond for Capital only	Legislative approval of lottery funds for LRT Match	
Transit Operations		Legislative referral of Constitutional Amendment for use of vehicle fees  State \$20 VRF imposed effective 1/97	Statewide Constitutional Amendment (May Vote)		Possible VRF for Operation s if GO bond vote in 1996
Major State Highways & Roads		Impose 3¢ X 2 gas tax and \$15 VRF for roads effective 1/96 with STP shift as outlined in MOU		Impose 3¢ X 2 gas tax for roads, VRF for transit.	
Federal	Mini-ISTEA Reauth. with S/N set at 50/50		ISTEA Reauth. with S/N Funding Authority	ISTEA Reauth. if not in 1996	

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## South-North Light Rail

Purpose:	South-North Light Rail Construction Local Match
Amount:	\$250 to \$350 million regional share
Type of Tax:	♦ Local option motor vehicle registration fee
Structure:	Up to \$50 per year regional add-on to vehicle registration fee.
Vote Required:	Yes
How Enacted:	♦ Likely Tri-Met (possible Metro) voter referral. ♦ Requires IGA between Metro, Tri-Met, Portland, three counties.
Timeline/Key Dates:	♦ Progress report to Council Nov. 1994. ♦ 1995 Legislature referral of constitutional amendment on use of motor vehicle registration fee. ♦ May 1996 state constitutional amendment to allow motor vehicle registration fee to be used for transit. ♦ Nov. 1996 regional vote to enact regional fee.
Background:	Total construction cost estimated to be \$2 billion. Federal grants would be sought for 50% of the project cost. Local match would consist of the \$250 to \$350 from the motor vehicle registration fee plus contributions from Oregon, Washington, and Clark County.  If the constitutional amendment authorizing the use of local option motor vehicle fees is not approved, the next alternative would likely be voter approved General Obligation bonds.
Who Pays:	Vehicle owners
Authority:	Metro Charter or Tri-Met statute



## Greenspaces Acquisition

Purpose:	Greenspaces Acquisition
Amount:	<ul style="list-style-type: none"><li>• \$139 million initial bond sale amount</li><li>• \$554.7 million total requirement</li></ul>
Type of Tax:	Property tax
Structure:	General Obligation Bond
Vote Required:	Yes
How Enacted:	Resolution, referring to a vote
Timeline/Key Dates:	<ul style="list-style-type: none"><li>• Blue Ribbon Committee Report May 12, 1994</li><li>• Regional Facilities Committee hears Blue Ribbon Report June 9, adopts Resolution of Intent</li><li>• File bond Resolution June 1, 1994</li><li>• Adopt bond Resolution June 23, 1994</li><li>• File measure with counties July 22, 1994</li><li>• File with TSCC July 28, 1994</li><li>• Election Sept. 20, 1994</li><li>• Prepare bond sale Sept. - Oct. 1994</li><li>• Sell bonds end of Nov. 1994</li><li>• Funds available January 1995</li></ul>

Sept./Nov. 1995 election date question not resolved. The time schedule shown above assumes a Sept. 20, 1994 election. Time schedule will be adjusted once election date set.

Son of 5, if adopted, would limit available election dates for tax measures to two per year – May and Nov. in even numbered years, and two dates set by the Legislature in odd numbered years. It is uncertain whether this would also apply to bond elections.

**Background:** The Greenspaces Financial Study identified total program requirements of \$554.7 million. Current plans are to request authority from voters for an initial bond sale of \$139 million. The local share of the initial amount is still undecided, though the Policy Advisory Committee has recommended \$25 million

## Greenspaces Acquisition (continued)

Assumes no operating costs until July 1, 1996.

Both the Greenspaces Policy Advisory Committee and the Greenspaces Funding Measure Blue Ribbon Committee have recommended a bond measure in the range of \$139 million. Their recommendations differ, however as follows:

	Policy Adv. Comm.	Blue Ribbon Comm.
Timing	Sept. '94	Fall. '95
Bond Pkg.	\$25 mill. local share  10 target areas 5 target trails	Local share unknown  Target areas    Trails unknown

Who Pays: Property owners, local governments

Authority: Metro Charter



## Metro Zoo Oregon Territory! Exhibit

Purpose:	Zoo exhibit, new Zoo entrance
Amount:	\$25 to \$30 million
Type of Tax:	Property tax Grants Donations
Structure:	General Obligation Bonds Federal and State funds Private donations
Vote Required:	Yes
How Enacted:	Resolution, referring to a vote
Timeline/Key Dates:	Initial design proposals due May 16, 1994 File Resolution Jan. 11, 1995 Adopt resolution February 9, 1995 File measure with counties March 17, 1995 File with TSCC March 23, 1995 Election May 16, 1995 Construction drawings May - Dec. 1995 Bond sale July 1995 Bid project Jan. - March 1996 Construction begins April 1996 Light Rail Station opens Sept. 1997
Background:	First phases of the Zoo Master Plan, consisting of a new entrance to the Zoo, general use facilities, and related exhibits. The total Master Plan is estimated to cost \$100 million over a 25-year period in 1992 dollars.  Needs direction from Council as to funding sources.
Who Pays:	Property Tax payers, state, private.
Authority:	Metro Charter

## Washington Park Parking Lot

Purpose:	<ul style="list-style-type: none"><li>• LRT contribution Note repayment</li><li>• Parking lot construction</li></ul>
Amount:	\$4.8 million
Structure:	General Revenue Bond, backed by parking fees
Type of Tax:	Parking fees
Vote Required:	Unknown. Depends on Son of 5 interpretation. (May require voter approval of parking fees.)
How Enacted:	Not clear, due to role of Parking Lot committee
Timeline/Key Dates:	<p>If vote required . . .</p> <ul style="list-style-type: none"><li>• File Resolution Jan. 11, 1995</li><li>• Adopt Resolution Feb. 9, 1995</li><li>• File measure with counties March 17, 1995</li><li>• File with TSCC March 23, 1995</li><li>• Election May 16, 1995</li></ul> <p>Bond sale July - Aug. 1995</p> <ul style="list-style-type: none"><li>• Light Rail Station opening Sept. 1997</li></ul>
Background:	<p>Construction of a paid parking lot to be opened in conjunction with the opening of the Zoo Light Rail Station in Sept. 1997 and the rerouting of Knights Blvd. This will convert the existing free parking lot serving the Zoo, the World Forestry Center and OMSI to paid parking, and it will fund Metro's \$2 million contribution to the Westside Light Rail project. Paid parking is necessary to keep the parking lot serving the Zoo, the World Forestry Center and OMSI from becoming a park and ride lot for light rail commuters.</p> <p>The parking lot could be completed as early as April 1997, and the Light Rail Station is scheduled to open in September 1997. There will, therefore, be a question as to when charges for parking should be implemented.</p> <p>The impact of Son of 5 on this project is unclear. It is not known whether the parking lot would be a "monopoly" under</p>

## Washington Park Parking Lot (continued)

Son of 5, or what effect the Joint Operating Agreement will have. It may be necessary to request voter approval for parking fees as a precautionary measure before these questions are resolved to reassure the bond market concerning the security for the bonds.

Who Pays:

Patrons of the Zoo, World Forestry Center and OMSI, who use the lot.

Authority:

Metro Charter, Zoo, Forestry Center, and OMSI joint operating agreement.

## Cultural Funding Income Tax

- Purpose:**
- ♦ Fund Arts (Cultural Funding Recommendation)
    - PCPA operations, capital, and program improvements (\$2.31 million)
    - Arts Program (\$6.23 million)
    - Children's Access to Cultural/Scientific Facilities (\$6 million)
- Amount:** \$14.54 million
- Type of Tax:** Income tax
- Structure:**
- ♦ Exclude first \$20,000 of taxable income
  - ♦ Cap at \$100,000 of taxable income
  - ♦ Income tax surcharge
  - ♦ Apply to personal incomes only
- Vote Required:** Yes
- How Enacted:** Ordinance, referring to a vote
- Timeline/Key Dates:**
- ♦ File Ordinance July 15, 1995
  - ♦ First Reading July 13, 1995
  - ♦ Finance Committee July 26, 1996
  - ♦ Council adoption Aug. 10, 1995
  - ♦ File with counties Sept. 8, 1995
  - ♦ File with TSCC Sept. 15, 1995
  - ♦ Election Nov. 7, 1995
  - ♦ Effective January 1, 1996
  - ♦ Funds available April 15, 1997
- Background:** In February 1992, Metro appointed a 21-member task force to:
- Make recommendations to Metro on financing facility and arts program needs.
  - Promote a regional consensus on cultural financing.
  - Develop intergovernmental agreements and funding packages needed to provide regional coordination and support for arts and entertainment facilities and programs.
  - Provide public information on financing issues to the general public, media, other bodies, advocate groups, and civic organizations.

## **Cultural Funding Income Tax (continued)**

The final report was presented to Council in March 1994. It recommends a funding package and strategy that ties cultural funding to education and access for children.

An income tax surcharge of approximately 2.1% would be needed to generate \$14.54 million in revenue.

Implementation of these recommendations will also raise the question of the transfer of Metropolitan Arts Commission to Metro or creation of a private, non-profit entity to support arts programs.

**Who Pays:** Individual income earners.

**Authority:** Metro Charter

## Parks and Greenspaces Operations

Purpose:	Operating costs for regional parks and greenspaces
Amount:	\$2 million
Type of Tax:	<ul style="list-style-type: none"><li>♦ RV parking profits</li><li>♦ Marine fuel tax</li><li>♦ Auto rental tax</li></ul>
Structure:	Depends on source(s) selected.
Vote Required:	Unknown. Depends on source selected.
How Enacted:	Metro ordinance, or ordinance with referral to a vote (depending on source). Son of 5, if passed and depending on how interpreted, could require vote on any measure.
Timeline/Key Dates:	Depends on Greenspaces acquisition schedule.
Background:	<p>Regional parks operations requires a subsidy of approximately \$400,000 in FY 94-95 to maintain operations at minimal levels. This subsidy currently comes from profits at the Expo Center and fund balance. In future years, this subsidy will most likely come almost entirely from the Expo Center profits. The Expo Center, however, has major unfunded capital requirements. If a new operating source is found for regional parks, Expo Center profits can be retained at the Expo Center for the maintenance and improvement of that facility.</p> <p>It is difficult to project Greenspaces operating costs. Greenspaces will require some level of upkeep regardless of whether the land is banked or passively managed. Amount required for operations will depend upon the size of parcels, geographic distribution, traditional or informal uses, and interim public use policy. Land banking will require expenditures for law enforcement, signs, hazard mitigation, fencing, and nuisance abatement.</p> <p>These projections assume an annual requirement of \$2 million which could be used either for regional parks or greenspaces.</p>
Who Pays:	<ul style="list-style-type: none"><li>♦ RV park users</li><li>♦ Renters of automobiles</li><li>♦ Boaters</li></ul>

Authority: Metro Charter

## PCPA Operations

- Purpose:** Operating fund source for PCPA
- Amount:** Temporary fix – \$600,000 per year for three years.  
Long term fix – \$1 million to \$2 million per year
- Type of Tax:** Temporary fix – Existing hotel/motel tax  
Long term fix – Income tax  
Regional hotel/motel tax
- Structure:** Temporary fix – Share IGA hotel/motel proceeds currently going to Convention Center.  
Long term fix – ♦ Income tax would follow Cultural Funding Task Force recommendations.  
♦ Regional hotel/motel tax could impose a uniform regional rate, with rebates back to jurisdictions currently collecting hotel/motel taxes
- Vote Required:** Temporary fix – No  
Long term fix – Income tax – yes  
Hotel/Motel – Unknown (Depends on Son of 5).
- How Enacted:** Temporary fix – Multnomah County Ordinance, Revised IGA  
Long term fix –
- Timeline/Key Dates:** Temporary fix – Implementation July 1, 1994  
Long term fix –
- Background:** The Portland Center for the Performing Arts does not generate sufficient revenue to support the operations of the Center. The PCPA has cut operations to minimal levels to reduce the annual operating subsidy required to approximately \$600,000 to \$800,000 per year. Full operation of the Center will require approximately \$1 to \$2 million per year in additional funding.

Metro ERC administration is recommending use of the existing Multnomah County hotel/motel tax dedicated to the Oregon Convention Center to temporarily fund the operating needs for PCPA for three years. This proposal will reduce

## **PCPA Operations (continued)**

the Oregon Convention Center's portion of the hotel/motel tax by \$600,000 and transfer it to PCPA. This temporary solution is intended to provide time for a long-term solution to the funding of the PCPA.

A long-term solution to PCPA funding was considered by the Regional Funding Task Force. The task force recommended an income tax be imposed to cover PCPA, arts and other cultural funding needs. See the separate discussion paper on this.

<b>Who Pays:</b>	Temporary fix – Hotel/motel customers
	Long term fix – Income earners
<b>Authority:</b>	Metro Charter



## **Civic Stadium Operations**

**Purpose:** Civic Stadium operating subsidy

**Amount:**

**Type of Tax:**

**Structure:**

**Vote Required:**

**How Enacted:**

**Timeline/Key Dates:** Council action June 1994

**Background:** The Civic Stadium staff is working on determining the current funding levels for the Civic Stadium. The FY 1994-95 budget projections include the assumptions that a AAA baseball team has contracted with the Stadium. To date, this has not happened. Operating costs at this time are unknown.

**Who Pays:**

**Authority:** Metro Charter

## Oregon Convention Center Expansion

**Purpose:** Expand Convention Center and build parking lot

**Amount:** \$50 to \$60 million

**Structure:** General Obligation bond  
Lottery funds  
Hotel/motel tax  
Include money for Expo Center capital needs?  
Include money for PCPA capital needs?

**Type of Tax:** Property tax

**Vote Required:** Yes

**How Enacted:** Resolution, referral to vote

**Timeline/Key Dates:** To Council in 1995  
Build in FY 95-96

**Background:** Expansion of the Convention Center was anticipated as a second phase of its operations from its inception. Expansion would include construction of a multi-level parking structure, and would be expected to reduce OCC revenues during the construction period. MERC has budgeted funds in the 1994-95 budget for development of a Master Plan for the OCC site.

GO Bonds may have to be sold as a taxable issue (rather than tax exempt) due to federal IRS Code and regulations.

It may be possible to include funds within the OCC Expansion GO Bond to fund needed capital improvements at the Expo Center and PCPA, though timing would be a problem. The need for capital improvements at the Expo Center and PCPA is more immediate than the current schedule for expansion of the Convention Center.

**Who Pays:** Property tax payers

**Authority:** Metro Charter

## Expo Capital

**Purpose:** Capital improvements at the Expo Center

**Amount:** \$3 to \$4 million

**Type of Tax:**

**Structure:**

**Vote Required:**

**How Enacted:** Could be included with OCC Expansion project?

**Timeline/Key Dates:**

**Background:** Currently identified capital needs are estimated to be \$3 to \$4 million. This include renovations and construction to comply with seismic regulations, which would require closing portions of the facility during construction. These closures would result in the loss of a minimum of \$250,000 in operating revenues during the 6 months of construction.

As an alternative, the ERA master plan study suggested building a new building (estimated to cost \$5 to \$6 million) to add additional space without interrupting business. After completion of the new building, the old building could be upgraded, thereby doubling the current space capacity

**Who Pays:**

**Authority:** Metro Charter

## PCPA Capital

**Purpose:** Capital improvements at the PCPA

**Amount:** \$7 million (\$.7 million annual repair and replacement, and \$6.3 million improvements)

**Type of Tax:**

**Structure:**

**Vote Required:**

**How Enacted:** Included with OCC Expansion project?

**Timeline/Key Dates:**

**Background:** The adopted PCPA Business Plan identifies approximately \$7 million in capital requirements. This amount excludes ongoing capital outlay which will be funded annually from operations.

Although there may be a possibility of including this requirement with funding the Convention Center Expansion, timing of the two projects and the justification for the tie would need to be carefully considered.

**Who Pays:**

**Authority:** Metro Charter

## RV Facilities

<b>Purpose:</b>	Build RV facilities at the Expo Center and Blue Lake Park
<b>Amount:</b>	\$4 to \$5 million
<b>Type of Tax:</b>	<ul style="list-style-type: none"><li>♦ RV parking fees</li><li>♦ State RV registration fees</li></ul>
<b>Structure:</b>	<ul style="list-style-type: none"><li>♦ Revenue Bond</li></ul>
<b>Vote Required:</b>	Unknown. Depends on Son of 5 interpretation. (May require voter approval of RV parking fees.)
<b>How Enacted:</b>	Ordinance
<b>Timeline/Key Dates:</b>	<ul style="list-style-type: none"><li>♦ Preliminary design, feasibility study, &amp; engineering in FY 94-95</li><li>♦ Construction in FY 95-96</li></ul>
<b>Background:</b>	<p>300 RV sites at Expo and Blue Lake Park.</p> <p>May need intergovernmental agreement with Multnomah County to be eligible to receive share of State RV registration fees. Shared fees are allocated to counties based on a formula.</p> <p>Revenue bonds may have to be sold as a taxable issue (rather than tax exempt) due to federal IRS Code and regulations.</p>
<b>Who Pays:</b>	<ul style="list-style-type: none"><li>♦ Oregon RV owners</li><li>♦ RV owners using facilities.</li></ul>
<b>Authority:</b>	Metro Charter

## Solid Waste Funding

**Purpose:** Broaden Solid Waste funding base (no new funding)

**Amount:** \$2 to \$5 million

**Type of Tax:** System Management fee  
Advance Disposal fee (similar to DEQ \$1 per tire charge)  
Fixed fee per customer (universal charge)

**Structure:**

**Vote Required:** Unknown. Six of 5 may require a vote.

**How Enacted:** Ordinance

**Timeline/Key Dates:** Implement FY 95-96

**Background:** Solid Waste expenses are funded primarily by the tip fee. This method of funding has two problems. First is equity. Not all beneficiaries of the Solid Waste System pay proportionally to the service received. As an example: recyclers accept waste, but do not contribute to paying the cost of the system. The cost of handling and disposing of hazardous waste is also substantially greater than the fees charged for accepting the materials. Second, if the tip fee becomes too high some tonnage could be lost from the Metro system to competitors. This would result in lower revenues to cover fixed costs, or substantial increases in the tip fee which would exacerbate the problem. A broader funding base would provide greater stability and reduce the need for future tip fee increases.

The System Management fee and the Advance Disposal fee have received favorable recommendation from the Solid Waste Advisory Committee and have been presented to Council.

**Who Pays:** Producers of materials which will end up in landfills, recyclers, and other system users.

**Authority:** Metro Charter

## Solid Waste Pelletizer

Purpose:	Purchase fiber based fuel processing equipment at Metro Central
Amount:	\$1.63 million
Type of Tax:	Solid Waste fees
Structure:	Solid Waste Bond Outright purchase
Vote Required:	No
How Enacted:	Resolution
Timeline/Key Dates:	FY 94-95
Background:	<p>Trans Industries is installing a Fiber Based Fuel (FBF) processing line (Pelletizer) at the Metro Central transfer station. Metro has the right to purchase the FBF facility after the evaluation phase. FBF processes separate the combustible fraction of solid waste from the total waste stream, shredding the combustible fraction, and then compressing the materials into small cubes or pellets. This material is then sold for burning in industrial processes. If the existing facility proves to be economically feasible, Metro can purchase the line and sell the product to help support the Solid Waste system.</p> <p>The waste reduction goal of 56% in the Regional Solid Waste Management Plan assumed that 3% of the reduction would occur from FBF production.</p>
Who Pays:	Solid Waste system users
Authority:	Metro Charter

## **Metro Zoo Operations**

**Purpose:** Operating costs of the Metro Zoo

**Amount:** \$3.5 million

**Type of Tax:**

**Structure:**

**Vote Required:**

**How Enacted:**

**Timeline/Key Dates:** Funds needed in FY 95-96

**Background:** The Zoo has prepared an Eight Year Outlook of its financial requirements. Based on that analysis, the Zoo will require an additional source of funds by FY 95-96. The Eight Year Outlook assumes an 8% annual increase in operating costs, no new exhibits, and steady attendance. A major assumption of the Outlook is that major new additions to the Zoo would bring their own operating funds.

The Zoo is currently funded by a combination of User Fees (admissions and concessions) and property taxes. The Zoo has developed a large fund balance in previous years, but the combination of increased operating costs and slow growth of revenues requires the use of fund balances to fund current operations. Increases in Zoo admissions prices will be difficult during periods of static or declining attendance anticipated during Light Rail construction. A new source of operating funds will therefore be required to maintain anticipated 8% growth in operations.

Measure 5 has accelerated the need for additional resources. The existing tax base was not intended to provide funding for capital improvements at the Zoo and was projected to be sufficient for about seven years. Any increase in the tax base would aggravate the existing Measure 5 compression in Multnomah County. Since 1986, property tax revenues for the Zoo have grown 4.23%. This lack of growth is due to three factors: 1) the 1990 tax base was \$400,000 lower than the combined serial levies it



## **Metro Zoo Operations (continued)**

replaced, 2) a technical change in the way tax rates are calculated required by judicial action, and 3) Measure 5. Total Zoo resources during the same period have grown 45%. Actual Zoo expenditures have grown in excess of 90% from FY 86-87 to FY 92-93.

**Who Pays:**

**Authority:** Metro Charter

## Potential List

End of the Oregon Trail Funding

Civic Stadium Remodel/Replacement

**Long Range Funding**  
**Major Issues**  
May 25, 1994

1. What do these decisions mean for the future?  
How do current issues affect future issues?
2. What is the appropriate timing of these issues and what impact will they have on or how will they be impacted by  
Other jurisdictions?  
Other Metro initiatives?  
Other measures or events?
3. How do we prioritize all issues?
4. Is there a common theme, package, or action that connects some or all of all these issues?
5. Do we construct an omnibus package or create a series of specific, targeted issues?
6. Public mood.  
Is the public going to be receptive to these efforts, or should we wait for a better time?  
How frequently can we ask for funding?
7. How do we use Metro support groups?  
Should we consolidate efforts to keep all issues and supporters together?  
How do we prevent supporter burn-out?
8. How are local governments, JPACT, MPAC, and other partners involved?
9. How are issues coordinated with the new Council and Executive?
10. Who will take the leadership on these issues (Council, Executive, support groups)?

**BEFORE THE METRO COUNCIL**

**FOR THE PURPOSE OF )  
ESTABLISHING A FRAMEWORK )  
FOR NEW FUNDING PROJECTS )  
AND SETTING PRIORITIES. )**

**RESOLUTION NO. 94-\_\_\_\_\_**

**Introduced by the  
Council Finance Committee**

**WHEREAS, The Metro Council has approved the FY 1994-95 Budget;  
and**

**WHEREAS, Charter mandates give Metro key responsibilities in  
preserving and enhancing the livability of the Portland metropolitan region, and**

**WHEREAS, livability is the product of a wide range of factors which  
include good planning, a clean environment, a strong educational system, a healthy  
economy, artistic and cultural opportunities, and**

**WHEREAS, Metro has a direct responsibility for programs affecting many  
of these factors, and**

**WHEREAS, many of the region's citizens, groups and organizations have  
requested Metro to develop various programs, initiatives, and projects addressing  
various livability issues, and**

**WHEREAS, the Metro Council is actively considering several programs,  
initiatives, and projects to improve and enhance the livability of this region, and**

**WHEREAS, Metro does not have a general funding source which enables  
it to address Charter mandates and livability issues, and to undertake new programs,  
initiatives, and projects without also identifying new or expanded sources of funds, and**

**WHEREAS, many of the programs, initiatives, and projects currently  
under consideration and development will require voter approval or a voter-approved  
fund source, and**

**WHEREAS, it is imperative that Metro explain to the region's citizens and  
Metro's local government partners the relationship of these various programs,  
initiatives, and projects as part of a coordinated framework and also be able to identify  
the relative priority of these programs, initiatives, and projects, and**

WHEREAS, programs, initiatives, and projects currently under development should be timed and presented in such a way as to minimize conflicting demands and confusion over their importance, and

WHEREAS, it is appropriate for the Metro Council, as Metro's policy-setting body, to develop the overall framework and priorities for all programs, initiatives, and projects; now, therefore,

**BE IT RESOLVED,**

1. That Metro will play a direct and central role in preserving and enhancing the livability of the region.
2. That Council hereby expresses its intent to address the region's livability needs through various programs, initiatives, projects and supporting funding measures.
3. That the criteria for setting priorities for these new programs, initiatives, projects and funding measures as identified in Exhibit A are approved.
4. That the priorities and relative timelines for new programs, initiatives, projects, and funding measures as shown on Exhibit B, are approved.

ADOPTED by the Metro Council this \_\_\_\_ day of \_\_\_\_\_, 1994.

---

Judy Wyers, Presiding Officer

**DRAFT**  
**Revised 4/1/94**  
**Criteria for New Funding Priorities**

1. Direct, articulated contribution to Metro Framework (i.e., Regional Livability)
2. Direct tie to the Charter-mandated regional planning program.
  - Future Vision
  - Regional Framework Plan
  - Regional land use planing
  - Regional transportation planning
3. Direct relation to other Metro Missions (solid waste, zoo, convention center, performing arts and spectator facilities, regional parks).
4. Issue of "Metropolitan Concern" under the Charter, but not yet adopted by action of the Metro.
5. Proposed Fund Source linked to need (program-specific, limited use, rather than general)
6. Strong partners (contributing financial and program support) in place.
7. Other considerations
  - Adequate funding in hand or readily available
  - Related to existing revenues
  - Demonstrated public support existing
  - Background/preparatory work completed (ready to go, on the shelf)

**Potential Metro Funding Needs/Funding Projects**