

A G E N D A

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
TEL 503 797 1700 | FAX 503 797 1797



METRO

**METRO SOLID WASTE
RESOURCE LIBRARY**

MEETING: METRO COUNCIL REGULAR MEETING
DATE: January 12, 1995
DAY: Thursday
TIME: 2:00 p.m.
PLACE: Council Chamber

Approx.
Time *

Staff
Presenter

Lead
Councilor

- | | | | | |
|-------------------|-----|--|----------|--------|
| 2:00 | | CALL TO ORDER AND ROLL CALL | | |
| (5 min.) | 1. | INTRODUCTIONS | | |
| (5 min.) | 2. | CITIZEN COMMUNICATIONS | | |
| (5 min.) | 3. | EXECUTIVE OFFICER COMMUNICATIONS | | |
| | 4. | RESOLUTIONS | | |
| | | ITEM 4.1 BEFORE THE CONTRACT REVIEW BOARD | | |
| 2:15
(10 min.) | 4.1 | Consideration of Resolution 95-2064, Declaring Novell to be a Metro Local Area Network Standard and Thereby Authorizing a Sole Source Relationship with Novell Netware Pursuant to State Price Agreement No. 3215 (Action requested: motion to adopt the resolution) | Clem | McCaig |
| 2:25
(10 min.) | 4.2 | Consideration of Resolution No. 95-2071, Accepting Nominees to the Metro Committee for Citizen Involvement (Metro CCI) (Action requested: motion to adopt the resolution) | Shioishi | McLain |
| 2:35
(10 min.) | 5. | COUNCILOR COMMUNICATIONS | | |
| 2:45 | | ADJOURN | | |

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* All times listed on the agenda are approximate; items may not be considered in the exact order listed.

BEFORE THE METRO CONTRACT REVIEW BOARD

FOR THE PURPOSE OF DECLARING) RESOLUTION NO. 94-2064
NOVELL TO BE A METRO LOCAL)
AREA NETWORK STANDARD AND) Introduced by
THEREBY AUTHORIZING A SOLE) Executive Officer
SOURCE RELATIONSHIP WITH NOVELL)
NETWARE PURSUANT TO STATE PRICE)
AGREEMENT NO. 3215.)

WHEREAS, Novell Netware has been considered a local area network standard for all of Metro, including MERC, since 1991; and

WHEREAS, the State of Oregon, as its contract review board, has declared State purchases of Novell Netware to be sole source procurements exempt from competitive bid; and

WHEREAS, the State of Oregon has established a Master License Agreement (MLA) with Novell which is exclusively for state agencies, but which the State will extend to Metro upon written request including a specific statement that Novell's Netware is a network standard for Metro; and

WHEREAS, purchases under State price agreements are automatically exempt from competitive bid pursuant to Metro Code Section 2.04.041; and

WHEREAS, it is unlikely that use of that MLA by Metro would significantly encourage favoritism or diminish competition for such network software, and there are natural potential savings in standardizing on one software manufacturer, utilizing existing volume pricing and executing a single Master Lease Agreement; now, therefore,

BE IT RESOLVED,

That the Metro Contract Review Board hereby declares Novell to be a Metro LAN standard thereby allowing the sole source procurement outlined above pursuant to State Price Agreement No. 3215, and authorizes the Executive Officer to execute the appropriate contract documentation with the State of Oregon and Novell Network to establish and document that relationship.

ADOPTED by Metro's Contract Review Board this _____ day of _____, 199__.

, Presiding Officer

STAFF REPORT

FOR THE PURPOSE OF DECLARING NOVELL NETWARE TO BE A METRO LOCAL AREA NETWORK STANDARD AND THEREBY AUTHORIZING A SOLE SOURCE RELATIONSHIP WITH NOVELL PURSUANT TO STATE PRICE AGREEMENT NO. 3215.

Date: 12/27/94

Presented By: Ann Clem

PROPOSED ACTION

Section 2.04.041(c) of the Metro Code allows the Contract Review Board, where appropriate, to exempt specific contracts from the general requirement for competitive bidding, and direct the use of alternate contracting and purchasing practices.

The Metro Code references ORS 279.015 as the basis for requiring that all public contracts be based upon competitive bid and sets forth a process by which the following findings will permit an exemption and allow execution of a sole source contract. The Board must find that:

- It is unlikely that the exemption will encourage favoritism in the awarding of public contracts or substantially diminish competition for public contracts; and
- The award of a public contract pursuant to the exemption will result in substantial cost savings to the public contracting agency.

FACTUAL BACKGROUND AND ANALYSIS

In 1991, the existing Metro local area network was established and at that time it was determined that Novell's Netware would be a local area network standard for the agency.

The State of Oregon has declared Novell Netware as a LAN standard and used the expression of the standard as a condition for a sole source class exemption to establish a pricing agreement with Novell called the Master License Agreement (MLA). That MLA agreement No. 3215 is exclusively for State agency use, except that the State will extend the MLA pricing to other state governments if they declared Novell to be a LAN standard (see agreement attached). The MLA offers volume pricing, node-based, rather than server-based, licensing, an automatic upgrade program and direct hotline support from Novell. Metro has a total of six servers running at the Regional Center, the Solid Waste sites and the Zoo with different versions of the Netware Operating System. The MLA would allow all servers to be upgraded to the same version of the operating system thereby allowing a single support person to administer the servers more easily.

BUDGET IMPACT

No change in the current budget is anticipated and if the proposed sole source contract is approved, potential savings are anticipated both now and in the future as Metro's software needs continue to grow.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends adoption of Resolution 94-2064 to waive competitive bidding of the MLA and allow execution of a sole source contract.

STATE OF OREGON
DEPARTMENT OF ADMINISTRATIVE SERVICES
PURCHASING DIVISION
PRICE AGREEMENT SUMMARY

COMMODITY CODE: 20437
BUYER NAME: M. LONGABAUGH (503) 378-4646
PA NUMBER: 3215
REVISION NUMBER: 004
EFFECTIVE DATE: 05/01/1994

ITEM: NOVELL NETWORK AND SUPPORT - MLA AGREEMENT

AGENCY: STATE OF OREGON AGENCIES AND AUTHORIZED
ORCPP MEMBERS

CONTRACTOR: NOVELL INC./MICRODYNE INC.
3601 EISENHOWER AVENUE
ALEXANDRIA VA 22304

TELEPHONE: (703) 329-3700 CONTACT: PHILLIP ROCLIFF

BRAND/TRADE NAME: NOVELL

PRICE: CONTACT AUTHORIZED RESELLERS/INTEGRATORS FOR COSTS

TERMS: NET 30
FOB: FOB DESTINATION

CONTRACT PERIOD: MAY 1 1993 THROUGH APR 30 1995

DAYS REQUIRED FOR DELIVERY: REFERENCE SUPPLEMENTAL INFORMATION
MINIMUM ORDER: NONE
TRANSPORTATION CHARGES: REFERENCE SUPPLEMENTAL INFORMATION
OTHER CONDITIONS: NON-STATE AGENCIES MUST BE FORMALLY
APPROVED BY THE PURCHASING DIVISION
TO BECOME A PARTY TO THIS SOLE SOURCE
MLA CONTRACT.

THIS REVISION HAS BEEN ISSUED TO LIST NEW CONTACT NAME & PHONE NUMBER
FOR MICRODYNE & TO REVISE THE LIST OF AUTHORIZED RESELLER/INTEGRATORS

THE STATE AGENCY OR AGENCIES LISTED ARE REQUIRED TO PURCHASE FROM THE
CONTRACTOR WHEN PURCHASING THE ITEMS LISTED IN THE PRICE SCHEDULE UNLESS
AN EXCEPTION IS INDICATED.

IF PRODUCTS OR SERVICES PURCHASED UNDER THIS CONTRACT ARE UNSATISFACTORY
ASSISTANCE MAY BE OBTAINED BY SUBMITTING A PURCHASING PERFORMANCE REPORT
(FORM NO. 125-3001) TO THE QUALITY ASSURANCE UNIT OF THE PURCHASING DIV.

THIS CONTRACT COVERS ONLY THOSE ITEMS LISTED.

DATE OF ISSUANCE: 05/18/1993
BID NO.: 10100001 93

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SUPPLEMENTAL INFORMATION

1. INTRODUCTION

Oregon state government has a Master License Agreement (MLA) with Novell. This agreement offers discount pricing, node-based licensing, an automatic upgrade program, and direct Novell hotline support.

The term agency used in this document refers to all state agencies and authorized non-state agencies. The MLA Agreement is non-exclusive for State agency use. The MLA pricing can be extended to authorized non-state agencies/governments (county, city, etc.). NON-STATE AGENCIES MAY ONLY USE THIS CONTRACT SUBJECT TO THE FOLLOWING PROVISIONS:

- a. They are a current member of the Department of Administrative Services Purchasing Division's Cooperative Purchasing Program; and
- b. They must submit, for advanced approval, a written request to become a party to the contract. The request must be mailed or faxed to the Department of Administrative Services Purchasing Division (reference Section 2.a.iii for contact person, address, etc). The request must contain the following information:
 - i. A statement declaring and documenting Novell's Netware as a local area network standard for their agency or jurisdiction;
 - ii. Contact person's name, address, telephone and facsimile numbers.
- c. The Purchasing Division will mail/fax a letter of acceptance to the non-state agency. This letter will authorize the non-state agency and the reseller/integrator to proceed with the contract.

Non-state agency's requests must be approved by the Department of Administrative Services before contract participation can be granted. The State declared Novell Netware a LAN standard, pursuant to its rule making role under ORS 291.038. The State used the expression of the standard as the basis for a sole source class exemption to enable it to establish a Master License Agreement with Novell. Because Oregon state government's standards do not extend to other non-state agencies/governmental bodies in Oregon, the only way our standards-based sole source contract can be extended legally to any other party is if they formally declare and document Novell Netware as a standard.

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The Department of Administrative Services Information Resource Management Division sees potential advantages for other non-state agencies/governments to file their network standards with Oregon state government. Our enterprise network will grow dramatically in the next several years. It may be beneficial for local and federal governments, that do business with Oregon state government, to establish standards and work with the state to make network services as predictable and universal as possible. For more information on the state's various standards and network plans, call the Department of Administrative Services Information Resource Management Division at 503-378-4126.

This Price Agreement Summary is designed to inform agencies of the process to find Novell products under this State of Oregon MLA. Contact names and other pertinent information are supplied. This Price Agreement Summary in no way modifies the signed agreement between Novell and the State of Oregon. Its purpose is to delineate the details necessary to implement this agreement. Agencies should acquire a complete copy of this MLA and all associated schedules from the Reseller/Integrator organizations listed in Section 5.

2. CONTRACT ADMINISTRATION

a. State Contract Administration

Three levels of administration are required to manage the State of Oregon MLA, Executive, Contract, and Location. The Executive level, in conjunction with the Department of Administrative Services Purchasing Division, coordinates contractual arrangements between Novell and the State of Oregon. The Contract level is responsible for day to day operations of the statewide contract. The location coordinators are at the agency level and deal with the specifics of ordering and installation of products.

In addition the State of Oregon has authorized Microdyne to be their agent for duplication and distribution of Novell products under this MLA.

i. Executive:

Ron Jones, of the Department Administrative Services Telcom Section, has been identified as the State's Executive Coordinator for this contract.

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ii. Contract:

Carl Grzybowski, of the Department Administrative Services Telcom Section, will be the State of Oregon Contract Coordinator. Novell's Contract Coordinator will be Al Viera from the Novell Portland Office.

Carl Grzybowski
State of Oregon
Department of Administrative Services Telcom Section
1225 SE Ferry Street
Salem, OR 97310
503-378-6633

Al Viera
Novell, Inc.
10220 SW Greenburg Road, Suite 100
Portland, OR 97223
503-293-8346

iii. Administrative Services:

Marleen Longabaugh, of the Department of Administrative Services Purchasing Division, will administer the Price Agreement Contract for the state.

Marleen Longabaugh, Purchasing Analyst
Department of Administrative Services
Purchasing Division
1225 SE Ferry Street
Salem, Or 97310
503-378-4646 (voice)
503-373-1626 (facsimile)

iv. Duplication and Distribution Services

Phillip Rocliff
Microdyne, Inc.
(703)329-3700 ext. 3210
Fax (703)739-1026

b. Location Coordinators

Each agency submitting a schedule C will select a Location Coordinator for the MLA from that agency. This person will have the right to order software and will coordinate the distribution and installation of these products.

c. Change of Coordinators

Novell's Coordinator (Al Viera) must be notified in writing of any change in the State of Oregon's coordinators, either at the Location level or Executive level.

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3. License

- a. Licensed Works
This MLA grants only a license to use Novell's software. Please refer to schedule H of the MLA for specifics of this licence.
- b. Conversion of Existing Novell Licenses
Agencies who have purchased Novell products can "grandfather" those licenses under the node-based licensing of the MLA. These existing nodes must be listed on the Novell Final Pricing Worksheet. There is no license fee charged but these nodes are subject to the annual maintenance fees. See Schedule G of the MLA for license and maintenance fees.
- c. Upgrades from Old Version Novell and Competitive Products
Conversion of existing Novell Licenses only applies to current versions of Novell Products. An agency can upgrade to the current version for a lesser license fee.

Competitive server based products, such as Banyan Vines and LAN Manager, can also be upgraded for this lesser fee. Pricing for these upgrades are listed on Schedule G.
- d. Documentation
No right to copy the documentation is given under the terms of the MLA. See Section 4 for directions on how to purchase additional sets of documentation.

4. Delivery of Software and Documentation

- a. Software Distribution
Novell will provide Microdyne one set of Master Software for each product licensed. These products and their pricing are listed Schedule G. The State has assigned these Masters to Microdyne for duplication and distribution to all agencies.

Copies of the software will be shipped to each agency by Microdyne for each Novell product listed on the agency's Schedule C Novell Final Pricing Worksheet. The order will be processed ONLY when accompanied by a fully completed Schedule C Order Form and a completed State of Oregon CRO. Completed forms should be submitted to The Reseller/Integrator organization of the agencies choice for processing.

Microdyne will charge the agency a nominal duplication fee (contact your Reseller/Integrator for the Microdyne Price list and Schedule C Order Forms).

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- b. **Installation**
State agencies can install copies of the software on workstations and servers, assuming they have purchased the appropriate license to use each product.
- c. **Upgrades**
Upgrades, when commercially available, shall be provided by Novell' sending Microdyne one set of Master Software per product. Microdyne will advise registered agencies of the availability and duplication costs. Agencies can then request, via CRO, copies of these upgrades.
- d. **Request for Netware 4**
Netware 4 has many wide area network implications. To promote an awareness of the statewide directory effort, before Microdyne will issue activation diskettes for Netware 4 servers, Microdyne will first validate that your group will be using registered organizational names and addresses. See the following section for information regarding IPX addresses.

Netware Directory Services (NDS) is a complex undertaking. The DAS Network Information Center (NIC) has published a directory planning guide to help you implement NDS in a enterprise-wide environment. In addition, the NIC installed a 4.01 Master Server on the WAN and established the Oregon Tree. The Master Server provides a timing synchronization service to all Netware servers on the WAN. Timing synchronization is critical to maintaining proper updates to replicated partitions of the directory. The NIC will create top level containers for agencies wanting to connect to the Oregon Tree. Groups not connecting to the tree should still coordinate naming conventions with the NIC.

For copies of the Planning Guide or information regarding organizational naming standards call Carl Grzybowski at 503-378-6633.

- e. **IPX Address Registration:** To help avoid network conflicts before they occur, we are asking you to use registered IPX addresses. During network integration, duplicate addressing can cause disruptions and data loss. To help assure unique network addresses, the DAS NIC has purchased a block of IPX addresses from Novell. These addresses are available to all government and educational agencies for free. Your agency should first estimate the number of IPX segments and servers you will have running two years from now. Then call Carl Grzybowski at 503-378-6633 to get a block of addresses for your use.

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f. Documentation

Novell has provided the State of Oregon five copies of the documentation for each licensed product. The copies have been distributed to the following locations:

Carl Grzybowski
DAS NOC
5th Floor Revenue Building
955 Center Street
Salem, Oregon 97310

Tami Williams
Multnomah ISD
4747 E Burnside
Portland, Oregon 97215

Troy Howe
Housing
1600 State Street
Salem, Oregon 97310

Jim Sanders
OECC
Dept. Ed
255 Capitol NE
Salem, Oregon 97310

John Osterhout
CSD Human Resources Building
500 Summer Street
Salem, Oregon 97310

Agencies can purchase additional copies from Microdyne for the prices listed in the Microdyne Documentation price list. Obtain these documents from your reseller/integrator.

g. Delivery Terms

Delivery of Master Software will be made FOB destination, agencies facility by Novell's carrier, ground only. All other freight arrangements will be prepaid and billed to each agency.

Microdyne will ship copies of Master diskettes freight prepaid to the agencies facilities, ground only. All other freight arrangements will be prepaid and billed to each agency.

5. Reseller/Integrators

Customers must nominate a Novell Authorized Reseller/Integrator from the list below for purposes of pre-sales support. This is accomplished on the Schedule C Order Form.

Applied Information Systems
Contact: Alan Lyles
(Portland)639-0777

Cascade Computer Maintenance
Contact: Gerry Woock
(Salem)581-0081

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Polar Systems
Contact: Michael Peach
(Portland) 775-4410

Precision Computer
Contact: Beth Seismore
(Portland) 234-4553

The Network Group
Contact: Adam Apalategui
(Eugene) 485-0895

Pre-sales support involves establishing a relationship between the Agency and Reseller. The Reseller would assist the agency in understanding Novell products and their benefits to that agency. This does not include systems design, installation, training, or after sales support. These services may be purchased separately from this MLA.

The Resellers will provide all associated MLA schedules and assist agencies in completing the Schedule C information accurately and understanding the concepts of the State MLA. They will also conduct semi-annual agency reviews of Schedule C information and assist the agencies in completing the Novell forms for this review.

6. Compensation

- a. Calculation of Fees
Fees are calculated on the Schedule C Novell Final Pricing Worksheet. The Reseller/Integrators listed in section 5 are available for assistance in completing this form.
- b. Payment of License Fees
Discounted License Fees calculated on Schedule C shall be due and payable by each agency within 30 days of the execution of the MLA or any new schedule C. MICRODYNE will invoice each agency separately and agency funds should be sent directly to MICRODYNE at the address indicated on the invoice. Novell has appointed Microdyne as the billing and collection agent for this contract.

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c. Payment of Maintenance Fees

Agencies shall pay an annual Discounted Maintenance Fee as calculated on schedule C. This fee shall be payable in quarterly installments, with the first payment being due and payable within 30 days of the execution of the MLA or new Schedule C and each payment thereafter being due within 10 days of the end of each calendar quarter. Microdyne will invoice each agency separately for maintenance.

7. Maintenance Agreement

a. Updates and Upgrades

Novell shall provide the agencies upgrades when they are commercially available. See Section 4.c for distribution information.

b. Hotline Support

The State of Oregon has selected the Unlimited Contact Support option of Schedule F of the MLA. This schedule shows the total number of incidents for the statewide maintenance dollars. An incident is a reported problem assigned a Novell incident number and is open until resolved or closed. There is no limit to the number of phone calls per incident.

These incidents will be handled as a statewide pool of incidents. Each agency is expected to use only those incidents appropriated to them. This is approximately one incident for every \$1,500 of annual maintenance. This will be governed by the honor system. Each agency should have only one contact who would use the Novell Hotline. Calls should be made to the hotline after the agency uses any other sources of resolution at their disposal. For information regarding this service, call Carl Grzybowski at 503-378-6633.

8. Confidentiality and Information Exchange

Novell, from time to time, will offer State of Oregon MLA customers the opportunity to attend special briefings on product strategies and directions. Non-disclosure agreements may need to be signed for each of these sessions as the non-disclosure section was eliminated from the State of Oregon's MLA.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ACCEPTING) RESOLUTION NO. 95-2071
NOMINEES TO THE METRO COMMITTEE)
FOR CITIZEN INVOLVEMENT (METRO CCI)) Introduced by Councilor Susan McLain
) Council Liaison to the Metro
) Committee for Citizen Involvement

WHEREAS, The Metro Council adopted the Regional Urban Growth Goals and Objectives (RUGGOs) on September 26, 1991 by Ordinance 91-418B; and

WHEREAS, A partnership is described therein between Metro, citizens, cities, counties, special districts, school districts, and state and regional agencies to work together in this planning process; and

WHEREAS, Citizen Participation is included in the RUGGOs as the first objective under Goal 1, the Regional Planning Process; and

WHEREAS, Objective 1.1 states that Metro shall establish a Regional Citizen Involvement Coordinating Committee (RCICC) to assist with the development, implementation and evaluation of its citizen involvement program, and

WHEREAS, a committee was formed to draft, develop, solicit comments upon, and revise, a set of bylaws to establish the RCICC; and

WHEREAS, These bylaws identify the committee as the Metro Committee for Citizen Involvement (Metro CCI); and

WHEREAS, These bylaws have been adopted by the Metro Council by Resolution No. 92-1580A on May 28, 1992; and subsequently revised three times, most recently by Resolution 94-1986 on November 22, 1994; and

WHEREAS, The Metro Charter called for the creation of an Office of Citizen Involvement, and the establishment of a citizens committee therein; and

WHEREAS, The Metro Council created said Office and established the Metro CCI as the citizen committee within that Office, by adopting Ordinance No. 93-479A,

WHEREAS, The Metro Council accepted the initial membership of the Metro CCI by Resolution No. 92-1666 on August 27, 1992; with subsequent rounds of applicants approved by Resolution No. 92-1702 on October 20, 1992; Resolution No. 92-1763 on February 25, 1993;

Resolution No. 93-1859 on October 15, 1993; Resolution No. 93-1882 on December 23, 1993, Resolution No. 94-1899 on February 24, 1994 and Resolution No. 94-2048 on November 10, 1994; and

WHEREAS, This round of the selection process for nomination to the Metro CCI has been initiated, resulting in the nominations of individuals indicated in Attachment A; now, therefore,

BE IT RESOLVED,

That the Metro Council accepts the persons nominated for membership on the Metro Committee for Citizen Involvement (Metro CCI) identified in Exhibit A attached to this resolution.

ADOPTED BY THE METRO COUNCIL this ____ day of _____, 1995.

Ruth McFarland, Presiding Officer

**EXHIBIT A
METRO COMMITTEE FOR CITIZEN INVOLVEMENT (METRO CCD)
POSITION DESCRIPTIONS & NOMINEES TO FILL VACANT POSITIONS**

December 28, 1994

RESIDING WITHIN METRO COUNCIL DISTRICTS:

District 1

Resides within Metro Council district #1. Three positions are open with different lengths of terms. They are:

Position 1	Position 2	Position 3
Term Expires: 12/97	Term Expires: 12/96	Term Expires: 12/95
Angel Olsen	Bob Wiggin	Linda Bauer
19319 NE Couch	1111 NE 192nd Ave	6232 S.E. 158th
Gresham, OR 97230	Gresham, OR 97230	Portland, OR 97236

District 2

Resides within Metro Council district #2. One position is open with an expiration date of December 1997.

Position 4	Position 5	Position 6
		Term Expires: 12/97
		Patty Mamula
		3119 Cottonwood Court
		West Linn, OR 97068

District 3

Resides within Metro Council district #3. Three positions are open with different lengths of terms. They are:

Position 7	Position 8	Position 9
Term Expires: 12/97	Term Expires: 12/96	Term Expires: 12/95
Holly K. Isaak	Steve Abeling	Dick A. Schouten
18345 SW Salix Ridge	7619 SW Locust	6105 SW 148th Ave
Beaverton, OR 97006	Portland, OR 97223	Beaverton, OR 97007

District 4

Resides within Metro Council district #4. One position is open with a term ending December 1997.

Position 10	Position 11	Position 12
		Term Expires: 12/97
		Jeanette Gouldsberry
		1558 NW 129th Place
		Portland, OR 97229

District 5

Resides within Metro Council district #5. Two positions are open with different lengths of terms. They are:

Position 13

Position 14
Term Expires: 12/96
Gerry Lee Federico
1414 N.E. Failing St.
Portland, OR 97212

Position 15
Term Expires: 12/97
James C. Robison
6615 N. Princeton St.
Portland, OR 97203

District 6

Resides within Metro Council district #6. Two positions are open with different lengths of terms. They are:

Position 16

Position 17
Term Expires: 12/96
Lennie R. Bjornsen
4729 SE Ellis St.
Portland, OR 97206

Position 18
Term Expires: 12/97
Aleta C. Woodruff
2143 N.E. 95th Place
Portland, OR 97220

District 7

Resides within Metro Council district #7. One position is open with an expiration date of December 1997.

Position 19

Position 20
Term Expires: 12/97
Henri G. Schauffler
4460 SW Greenleaf Dr.
Portland, OR 97221

Position 21

Multnomah County Outside Metro Boundaries

Resides within Multnomah County, outside of the Metro boundaries.

Position 23

Term Expires: 12/97
Gerald Penk
22530 NW Gillihan Road
Portland, OR 97231

Washington County Outside Metro Boundaries

Resides within Washington County, outside of the Metro boundaries.

Position 24

Term Expires: 12/96

Clackamas County Committee for Citizen Involvement

Represents the Clackamas County Committee for Citizen Involvement.

Position 25

Term Expires: 12/97
William B. Merchant
19634 S Ferguson Road
Oregon City, OR 97045

Staff Report

CONSIDERATION OF RESOLUTION 95-2071, FOR THE PURPOSE OF ACCEPTING NEW MEMBERS TO THE METRO COMMITTEE FOR CITIZEN INVOLVEMENT (METRO CCI).

Date: December 29, 1994

Presented by: Judy Shioishi

Background. Metro Council adoption of the Regional Urban Growth Goals and Objectives (RUGGO) on September 26, 1991 included citizen participation as the first objective under Goal 1, the Regional Planning Process. Metro established the Metro Committee for Citizens Involvement (renamed from the Regional Citizen Involvement Coordinating Committee) to assist with the development, implementation and evaluation of its citizen involvement program and to advise in ways to best involve citizens in regional planning activities.

The Charter outlined an Office of Citizen Involvement, as well as a citizen committee within that office. The Council created the Office of Citizen Involvement and established the Metro Committee for Citizen Involvement (MCCI) as the citizen's committee to assist in the same fashion as outlined above.

The first meeting of the committee took place in December of 1992. During the past two years, the committee bylaws have been changed a number of times, including work on the membership selection process. This round of the selection process utilized a new review process which includes a meeting held at Metro with five members appointed from the county organizations and the MCCI itself. Previously meetings were held separately in the three counties utilizing different criteria.

The membership selection committee included five members:

- Bob Bothman the appointee to the committee from Washington County Committee for Citizen Involvement, and the Vice-Chair of the MCCI for 1995.
- Bill Merchant from the Clackamas County Committee for Citizen Involvement, current alternate for the "outlander" position for the MCCI, nominee for the member Position 25.
- Don MacGillivray from the Multnomah County Citizen Involvement Committee, Steering Committee member for 1995.
- Jim Regan as a representative from the MCCI (Multnomah County).
- Geoff Hyde as a representative from the MCCI (Washington County) and a member of the Steering Committee for 1995.

The selection committee met on Wednesday, December 28, 1994 and forwarded the nominees as listed in Resolution 95-2071, Attachment A. Councilors were invited to participate. Councilor McLain was able to attend the portion of the meeting involving her district, Councilor Kvistad sent a letter to the meeting (attached) as he had a scheduling conflict, and Councilor Morissette, also with a scheduling conflict, sent a representative to the meeting.

Inasmuch as the members with terms carrying into 1995 are all white males, some concern was raised over balancing the composition of the committee to more accurately reflect the diversity of the people in the region. Starting with 11 men and adding the 9 men and 6 women listed in Attachment A, the membership will be composed of 20 men and 6 women. One position remains vacant at this point, Position 24, as there were no applications from citizens residing in the portion of Washington County outside of the Metro boundary.

Councilor Kvistad has written to the nominating committee to indicate that he does not support appointment of the candidates named for his district, and the reasons for his desire to have other names submitted. This letter is also attached.



METRO

**From The Desk Of
Metro Councilor Jon Kvistad**

December 29, 1994

To the Metro Committee for Citizen Involvement

Dear MCCI Membership Selection Committee

Due to a scheduling conflict, I was unable to attend the membership selection meeting held yesterday. However, I did inquire as to the outcome of the meeting, specifically the nominations made for District 3. I want to advise you of my intent to decline these nominees and request the committee submit other nominations. This is certainly not to preclude any individual, as I stated in my letter of December 26, rather it is to enhance my ability to communicate with my district and for my district to communicate with me as their elected official.

An observation I might offer regarding the three nominees that have been forwarded is that they are all from a very small geographic area within a very large district. Part of my reason for my selections was to diversify the options for communication. While I value the input of the Neighborhood Association Committees, it might be helpful to have additional avenues of communication available. Two of the three individuals nominated are from Beaverton NAC groups. The third resides nearby in the Metzger area.

With our smaller Council, good lines of communication will become increasingly important, I hope we can work through this matter quickly so that we might get on to the important work ahead.

Please review my December 26, 1994 letter to you and the selections I have recommended. As stated in that letter, I believe these individuals would be strong replacements and would offer the benefit of involving people with diverse backgrounds, yet all have the common thread of being good communicators.

Thank you all for your hard work for Metro.

Sincerely,

Metro Councilor Jon Kvistad



METRO
From The Desk Of
Metro Councilor Jon Kvistad

December 26, 1994

To the Metro MCCI

Dear MCCI Selection Committee,

After reviewing the applications which were forwarded to me by Ms. Shioishi I have selected three which I feel best represent my needs and the new district which I am to represent as of January.

As you know I had a fantastic working relationship with J.B. Langston and was most sorry to see him have to leave us. The following individuals would be strong replacements and would suit my desire not only to select new people with diverse backgrounds but ones which can work well with the Metro Councilor whose district they will serve and with whom they will have to work.

My selections are as follows:

Mr. John Potter (Tualatin)

Mr. Ronald Repp (Tigard)

Mr. Leonard Berman (Metzger)

My choices are made not to preclude any individual but to enhance my ability to communicate with my district and for my district to communicate with me as their elected official. I would appreciate your consideration.

Thank you all for your hard work for Metro and for confirming the above MCCI choices.

Sincerely,

Metro Councilor Jon Kvistad