

A G E N D A

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METRO

MEETING: METRO BUDGET COMMITTEE WORK SESSION
DATE: February 17, 1995
DAY: Friday
TIME: 12:00 noon
PLACE: Metro Council Annex

APPROX. TIME*			PRESENTER	LEAD COUNCILOR
12:00 noon		CALL TO ORDER AND ROLL CALL		
12:00 noon (15 min.)	1.	INTRODUCTION TO BUDGET OVERVIEW PROCESS	Sims	McCaig
12:15 PM (45 min.)	2.	LONG RANGE FUNDING DISCUSSION		McCaig
	3.	BUDGET OVERVIEW		
1:00 PM (30 min.)	3.1	Planning Department	Short	McLain
1:30 PM (30 min.)	3.2	Solid Waste Department	Houser	Kvistad
2:00 PM (30 min.)	3.3	Metro Washington Park Zoo	Short	Washington
2:30 PM (30 min.)	3.4	Metro ER Commission	Short	Washington
3:00 PM (30 min.)	3.5	Regional Parks and Greenspaces	Short	Washington
3:30 PM (30 min.)	3.6	General Fund, Support Services Fund, Building Management Fund, and Insurances Fund	Houser	McCaig
4:00 PM		ADJOURN		

NOTE:

- Items scheduled at the work session may be continued for further discussion or action at the next budget work session.
- All times listed on the agenda are approximate; items may not be considered in the exact order listed.

For assistance/services per the Americans with Disabilities Act (ADA), dial TDD 797-1804 or 797-1540 (Council Office)

Metro



FY 1995-96

**Proposed
Budget**

How To Use This Budget

This budget provides clear and concise information about the services, organization and financial resources of your regional government: Metro.

Budget – The budget is a financial road map. It describes Metro's sources of revenue and charts a plan for using those funds during fiscal year (FY) 1995-96. The fiscal year is from July 1, 1995, to June 30, 1996.

Funds – Metro's financial operations are based on a fund structure that distributes revenues and expenditures for related functions into separate units called "funds." For example, the Solid Waste Fund contains all revenues, other financial resources and expenditures necessary for the operation and maintenance of the region's solid waste disposal and recycling system. This ensures that revenues generated by the solid waste system are used to support that system.

Fund transfers – Transfers of resources between funds are reflected to properly account for services budgeted in one fund and provided to the operation in another fund. The reason for most transfers is to provide funding to support services that are necessary for Metro's operation but do not generate income. Support services funded in this manner include Finance, Personnel, Office of General Counsel, Office of Public and Government Relations, and General Services.

Accounts – Funds may also contain a number of accounts that reflect specific activities within each operation. While these activities are a part of the larger operation, it is sometimes necessary (due to legal or operational requirements or other factors) to set up separate accounts to isolate the revenues and

expenditures of these sub-units. Where these accounts have been created, they will be reflected in the budget. An example is the Landfill Closure Account within the Solid Waste Fund. It receives monies earmarked for closure and post-closure activities at the St. Johns Landfill and is used to mitigate any environmental impacts.

Departments – Operationally, Metro is organized into several departments. Departments may be made up of a number of divisions and programs. Generally, departments are budgeted in only one fund, although funds may contain a number of departments.

The budget document contains information on the organization and financial structure of Metro based on this fund/account and department/division/program structure. Separate sections present information about each fund and the departments and accounts within that fund.

Quick Reference – The budget document starts with an overview of the organization and summary of the budget. Detailed information about the operating funds and program budgets for each department follow the overview.

The appendices, in the back of the document, include the cost allocation plan summary, debt service schedules, property tax levy calculation, budget transfer directions, and Metro Pay Plans as well as other information that may be helpful in understanding Metro's budget.

If you have questions about the budget, call the Finance Department at Metro, 797-1616.

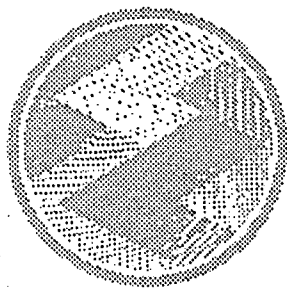


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Message from the Executive Officer

As the elected officials responsible for this government, we have a significant public responsibility and challenge to meet the future needs of this region. But, that challenge and responsibility is the most exciting endeavor that can be undertaken by public servants.

Enhancing and protecting our livability and ensuring that the citizens of the region have options and opportunities in housing, transportation, recreation, arts and cultural activities and the management of resources is a primary goal that few if any other governments share. This budget is designed to help accomplish that goal.

Metro is unique. It is the only government who's primary job is to look ahead -- to plan for the future. Designing the future is what Metro, by the Charter, is charged to do.

This budget is designed to support that primary mission:

- It focuses on long-term strategies.
- It supports mandated planning programs.
- It redirects the agency to focus on local government relationships.
- It reduces central administrative costs.
- It embarks on a program to properly plan for and manage capital projects.
- It supports the cultural life of our region in partnership with local jurisdictions and public and private advocates for arts, culture and recreation.
- It includes bond funds to acquire and protect open spaces, parks, trails, and streams.

- It preserves Metro's ability to pay for future costs of mandated programs and emerging issues without requesting new taxes or fees.

Metro looks to the future of this region, yet it too often fails to take a long-range view in the development and management of its own programs. Since the passage of the Charter in 1992, and the assignment of regional planning as the top priority, Metro has spent an inordinate amount of time and effort discussing and researching possible new revenue sources. Yet every budget since 1992 has been balanced by small, incremental cuts and excise tax increases which address the immediate need, but which have not solved the long-term problem. I have taken a longer view in this budget, not only for Planning, but for all Metro programs. I have cut administrative operations to make sure that Metro lives within its existing resources. I have maintained current general revenues at existing rates. I have proposed no new general revenues. I have ensured that all funds maintain prudent contingencies and fund balances. This is the first budget since the passage of the Charter that allows Metro to focus, for once, on the long term in carrying out the programs it was created to do.

In addition to the priorities that are reflected in this proposed budget, I have set in motion several directives that will implement one of my major responsibilities -- the management of Metro -- and that will improve our ability to focus on the long term. Over the course of the next six months, I will focus on improving and streamlining processes to accomplish work, reduce paper flow, simplify procedures, and present clear and succinct information to the Council for deliberation. I will take

Message from the Executive Officer

direct responsibility for the departments by having each department manager report to me directly and by not having a deputy director. I am committed to a direct line of accountability to the Council, our local government partners and all the people who work for this organization.

As Will Rogers said: "It's good to be on the right track, but you've gotta keep moving or the next train coming along will run over you." This budget puts Metro and the region on the right track, and it keeps us moving.

This budget focuses on the future with virtually no overall increase:

	<u>FY 1994-95 Adopted</u>	<u>FY 1995-96 Proposed</u>	<u>Percent Change</u>
Dollars	\$206.8 million	\$206.9 million	0.05%
FTE	770.54	775.08	0.60%
New Capital Projects	NA	\$159.7 million	
FTE	NA	6.00	
Grand Total	\$206.8	\$366.6 million	77.27%
FTE	770.54	781.08	1.37%

This budget allows the Planning Department to build on the great work of Region 2040 and to move into the next step: the Regional Framework Plan. The hardest part is in front of us and the Planning Department must have the resources to do this job right. While Region 2040 was primarily a process, the Regional Framework Plan is a plan for development: where we live, where we work, where we recreate and how we travel.

The Regional Framework Plan will pose many difficult and possibly unpopular decisions that must be made along the way. The only way we will succeed in implementation is to keep our commitment to building and maintaining livable communities and holding fast to our vision for the future of this region. The Planning Department must have the support from the Executive Officer and the Council to accomplish these tasks, to work with ALL affected parties, and to build partnerships with local governments to ensure a Regional Framework Plan that has the widest possible support and is in the best interest of the region as a whole.

The solid waste system must also focus on the long term. I am proposing to maintain current services in the Solid Waste Department. The region has made major strides over the past several years in developing its solid waste disposal system and encouraging recycling. These efforts have been entirely funded by the solid waste tip fee. The on-going dependence on this funding base has serious implications as we continue to reduce the amount of waste sent to landfills. I am proposing to stabilize the tip fee at \$75 per ton for the fourth year in a row. I have directed the Solid Waste Department to continue to develop an alternate method of funding waste reduction efforts through a system management fee, a waste generation fee, or other proposals which will more equitably spread the cost of these efforts to all who benefit. I hope to bring this proposal to Council in time for inclusion in the FY 1996-97 budget. I have also increased local challenge grants for recycling to local government by \$100,000 to help strengthen our local partnerships, and I have included funds to begin exploring options to disposal for organic wastes.

Message from the Executive Officer

The Metro Washington Park Zoo is entering a very challenging period. The Zoo is the number one paid tourist attraction in Oregon. Construction of the Westside Light Rail project will have a significant impact on the Zoo, particularly as work begins on the Washington Park Zoo/Light Rail Station. I am proposing a hold-the-line budget for the Zoo to allow more time to assess the impact of this activity and to develop long term strategies to strengthen Zoo attendance and address capital options. This budget allows both the Council and me to more carefully examine the Oregon Territory! project. To that end, I have included \$100,000 in the Zoo Capital Fund to develop alternatives to the Oregon Territory! project. The primary focus of the Zoo is and should be education, and I am maintaining a strong educational program for the Zoo.

Metro has committed to contribute \$2 million towards the cost of the Washington Park Zoo/Light Rail Station. That bill is coming due in FY 1995-96. The three institutions that share the parking lot in Washington Park (Metro, the World Forestry Center, and OMSI) will also have to undertake major modifications to the parking lot. I have \$5.8 million in the budget (to be financed through Metro bonds or State Economic Development Department loan funds and repaid from parking fees) to meet these commitments.

The MERC facilities continue to face a variety of challenges.

The Oregon Convention Center is extremely successful, and has to begin planning for possible expansion in the near term. I have included \$520,000 in the Convention Center budget to pay for preliminary studies to determine the feasibility of

expansion and to pay for the costs of an election for general obligation bond authority in May of 1996 should these studies support this project moving forward.

The Portland Center for the Performing Arts (PCPA) and Civic Stadium continue to face declining fund balances. Management efficiencies over the past several years have helped, but cannot solve the underlying problems alone. These facilities belong to the City of Portland, but are managed by Metro. We are beginning negotiations with the City of Portland regarding the future of these facilities and to outline options and identify solutions. I have included \$250,000 of excise tax subsidy in my budget for the PCPA to offset expected rent increases, contingent upon a commitment of an equal amount by the City of Portland. This effort to support the arts organizations who use the PCPA must be an equal partnership; if the city chooses not to participate in this effort, Metro's \$250,000 will not be spent. I have also included a \$149,000 General Fund appropriation for the Regional Arts Council and a \$25,000 General Fund allocation to continue support for the Portland Metropolitan Sports Authority.

A major cost component for all operating departments is central administrative services. Support Services costs will increase in FY 1995-96 due to the inclusion of the Metro Auditor. This is a new office, created by the 1992 Metro Charter, which is fully reflected in the budget for the first time in FY 1995-96. I have closely examined all other Support Services costs and reduced them wherever possible, and I have demanded operating efficiencies wherever possible. I am proposing that the Office of Citizen Involvement, budgeted

Message from the Executive Officer

as a separate office in FY 1994-95 be combined with the Office of Public and Government Relations. There is a natural tie between the work programs of these two entities, and so it makes good management sense that they be combined.

The Finance Department has embarked on a major effort to upgrade and replace Metro's central Management Information System (MIS). This MIS replacement is important, but this \$1.4 million project is not in my FY 1995-96 budget. I have directed the department to continue to work on this project, but to delay implementation. I am continuing to budget a reserve in the Support Services Fund to bank funds towards the cost of this project.

The Metro Council has placed a measure on the May 16, 1995 ballot to authorize up to \$135.6 million of general obligation bonds to acquire and protect regional open spaces, parks, trails, and streams. This measure is crucial to our long term quality of life and to protecting our local environment and assuring that these resources will remain available to all of the citizens of this region, now and in the future. I have included these funds in this budget to clearly demonstrate to the voters of this region how these funds will be used, and (most importantly) to make sure we are ready to move as quickly as possible after voter approval to carry out the will of the voters. The inclusion of the bond proceeds and debt service in the budget accounts for the tremendous increase in the budget compared to last year. The major focus of the Parks and Greenspaces Department will be implementing the new Open Spaces program after the bond has been approved. All other Parks programs are maintained at current

levels with only minor additions to maintain existing levels of services.

Metro is facing a number of major financial requirements over the long term, yet Metro has no capital planning program. I have redirected staff in the Finance Department to develop a capital improvement planning program and to strengthen Metro's long-range financial analysis capabilities. This must be done to adequately plan for needed improvements and to ensure that needed projects and programs are adequately structured and funded. There must be a strategic and balanced approach as to when and how we approach the voters of this region. I have also directed the Department to develop a renewal and replacement program for all Metro facilities to ensure that future capital maintenance and replacement needs of existing facilities are adequately funded.

There remains a need for long-range planning and management processes to secure existing programs which can anticipate potential needs or mandates as we develop the Regional Framework Plan. The proposed budget builds a base for both immediate prudence and financial long term strategies.

This budget no longer includes any dues or "service fees" paid by our local government partners. No new taxes and the loss of \$550,000 in local government participation have left a major gap in funding our mandated planning efforts. To fill this gap, I am proposing:

- significant reductions in central administrative costs
- implementation of operational efficiencies

Message from the Executive Officer

- selling subscriptions for data services to local governments
- increasing allocations of federal funds for Metro planning efforts
- maintaining the existing Metro excise tax at 7.5%
- extending excise tax to food and beverage concessions at the Convention Center and the Expo Center.

In conclusion, this is an exciting time for elected officials, especially elected officials at Metro. We have the challenge and responsibility to focus on the long-term livability of this region and to develop support programs that will achieve a bright future for all citizens. We are designing the future. This budget provides the tools we need to meet this challenge.

Budget Notes

Proposed Budget Presented by the Executive Officer

Solid Waste Revenue Fund

Tipping Fee Rate

The Solid Waste tip fee will remain at \$75 per ton for FY 1995-96 in order to stabilize the rate, and to buy time to achieve rate equity through the development of a system management fee, generation fee or other method of funding equalization.

Support Services Fund

Unappropriated Balance

The \$420,763 set aside in the Capital Replacement Reserve is dedicated for the purchase of a financial management computer system in FY 1996-97.

General Fund

PCPA Rent Support

A \$250,000 transfer from the General Fund is budgeted to offset rent increases. This contribution is contingent upon a commitment of an equal amount by the City of Portland.

Metropolitan Exposition Recreation Commission

Training Program

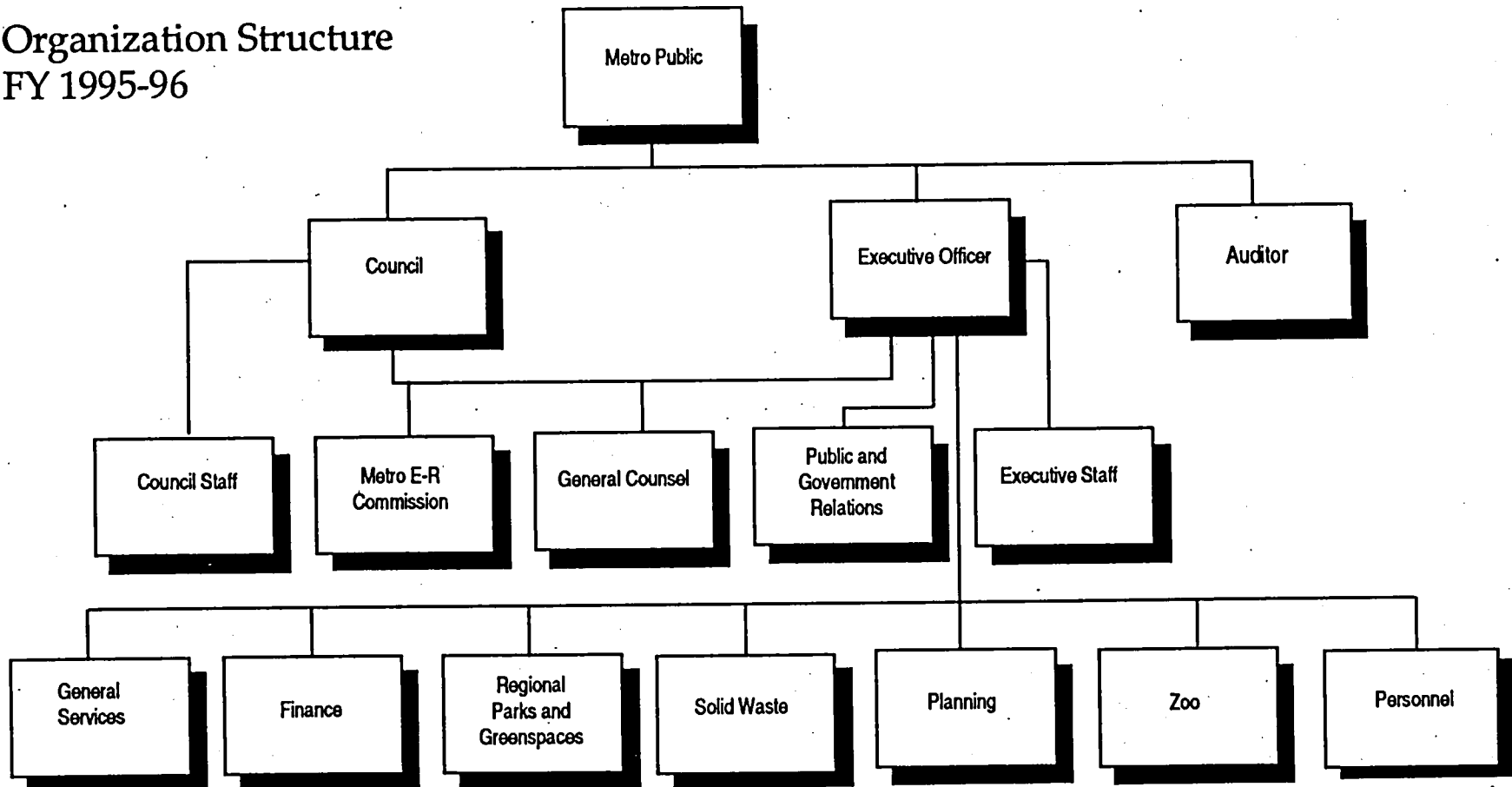
The funding for a facility wide MERC training program will remain in the MERC Administration Fund. A training plan will be developed by MERC and coordinated with the Personnel department.

Expo Center Renewal & Replacement Account

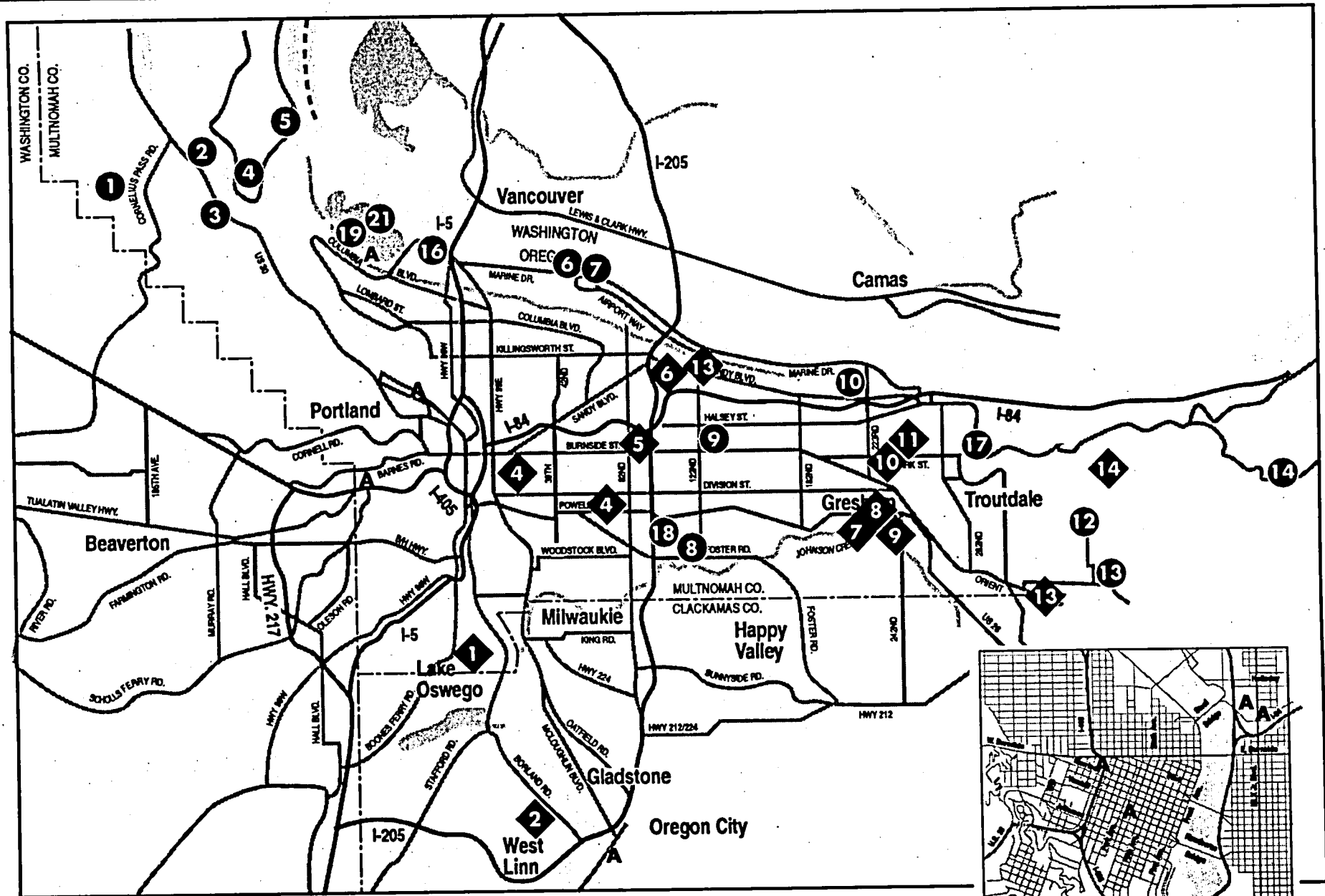
A renewal and replacement account for the Expo Center will be created as a designated balance in the Regional Parks and Expo Fund. The account will be used for major capital improvements at the Expo Center. Interest earned on the funds will accrue to the renewal and replacement account. This account will remain in the Regional Parks and Expo Fund until Phase II negotiations with Multnomah County are complete.

Organization Structure

Organization Structure FY 1995-96



Metro Facilities, Natural Areas and Cemeteries



Metro Facilities, Natural Areas and Cemeteries

■ Metro Facilities

- A. Metro Washington Park Zoo**
4001 SW Canyon Road
Portland, OR 97221
- B. Metro Central Station**
6161 NW 61st Ave.
Portland OR 97210
- C. St. Johns Landfill**
9363 N. Columbia Blvd.
Portland, OR 97232
- D. Oregon Convention Center**
777 NE Martin Luther King Jr. Blvd.
Portland, OR 97232
- E. Civic Stadium**
1844 SW Morrison St.
Portland, OR 97205
- F. Portland Center for the Performing Arts**
1111 SW Broadway
Portland, OR 97205
- G. Metro Regional Center**
600 NE Grand Ave.
Portland, OR 97232
- H. Metro South Station**
2001 Washington St.
Oregon City, OR 97045

● Natural Areas

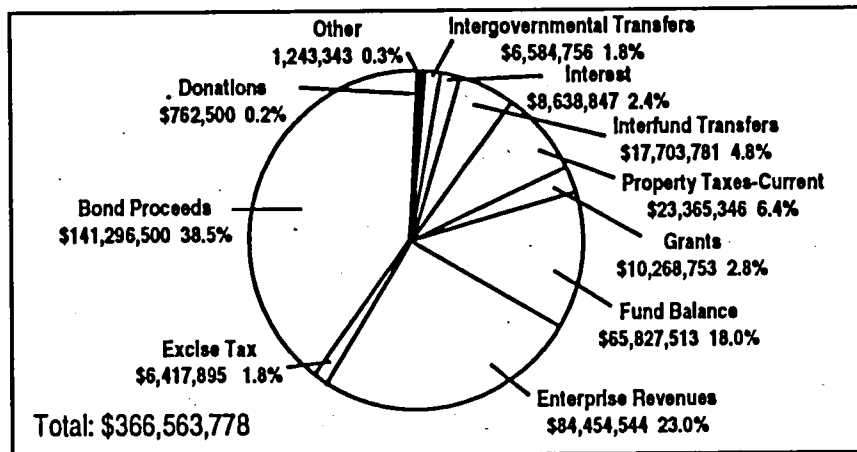
- 1. Mason Hill**
3 acres
- 2. Sauvie Island Boat Ramp**
1 acre
- 3. Multnomah Channel**
11 acres
- 4. Bybee House & Howell Park**
73 acres
- 5. Bell View Point**
10 acres
- 6. M. James Gleason Memorial Boat Ramp**
6 acres
- 7. Broughton Beach**
9 acres
- 8. Beggar's-tick Marsh**
20 acres
- 9. Glendoveer Golf Course & Fitness Trail**
232 acres
- 10. Blue Lake Park**
185 acres
- 11. Gary & Flagg Islands**
132 acres
- 12. Oxbow Park**
1,000 acres
- 13. Indian John Island**
64 acres
- 14. Larch Mountain Corridor**
185 acres
- 15. Chinook Landing Marine Park**
67 acres
- 16. Expo Park (future overnight facility)**
12 acres
- 17. Sandy River Access Points (4)**
5.6 acres
- 18. Beggar's-tick Addition**
.25 acres
- 19. Smith & Bybee Lakes Addition**
5.17 acres

- 20. Phillippi Property**
6.38 acres
- 21. Smith & Bybee Lakes**
2,000 acres

◆ Cemeteries

- 22. Jones**
2.5 acres
- 23. Grand Army of the Republic**
1 acre
- 24. Lone Fir**
30.5 acres
- 25. Multnomah Park**
9.3 acres
- 26. Bralnard**
1.1 acres
- 27. Columbia Pioneer**
2.4 acres
- 28. White Birch**
0.5 acres
- 29. Escobar**
0.5 acres
- 30. Gresham Pioneer**
2 acres
- 31. Mt. View Stark**
0.8 acres
- 32. Douglass**
9.1 acres
- 33. Pleasant Home**
2 acres
- 34. Powell Grove**
1 acre
- 35. Mt. View Corbett**
2 acres

Where the Money Comes From



Metro revenue and other sources

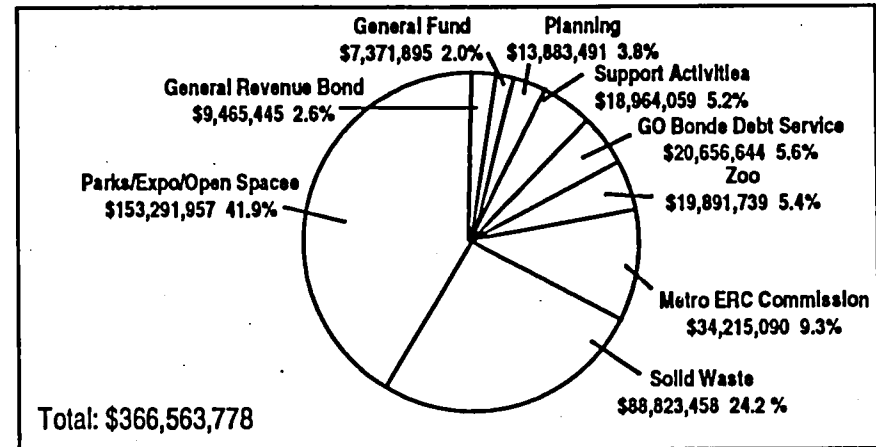
As shown in the graph, Metro plans to derive approximately 38.5 percent of its resources from bond proceeds for Open Spaces, Parks and Streams. Twenty-three percent of Metro's resources are from enterprise activities, primarily solid waste disposal, spectator facilities and zoo operations. Eighteen percent of resources are included in fund balances. The fund balance includes \$25.6 million in the Solid Waste Fund (\$7.5 million in reserves for landfill closure, \$9.5 million in the Solid Waste General Account, and \$8.6 million in other dedicated accounts), \$8.5 million in the Convention Center Operating Fund, \$6.9 million in the Risk Management Fund. The remaining fund balance of \$24.8 million is divided among the other 18 funds. Property taxes received by Metro include the zoo tax base and a levy to pay annual debt service on the Oregon Convention Center and open spaces general obligation bonds. State and federal grants provide 2.8 percent of the resources. Metro charges excise tax to users of certain Metro facilities including the solid waste disposal system, the zoo, convention center, parks and Expo Center. By agreement with Multnomah County, approximately \$4 million in transient lodging taxes (hotel/motel tax) is provided through intergovernmental transfer to the Metro ERC to support Oregon Convention Center operations and \$0.6 million to support the Spectator Facilities. The city of Portland is asked to provide a \$0.25 million matching grant to the Spectator Facilities. Approximately \$1.75 million from recreational vehicle taxes, marine fuel taxes and the Multnomah County Natural Area fund are transferred by Multnomah County to support the Regional Parks and Greenspaces Department.

Interest earnings are projected at \$8.6 million. Additional resources include donations and bequests, interfund transfers and other miscellaneous revenues.

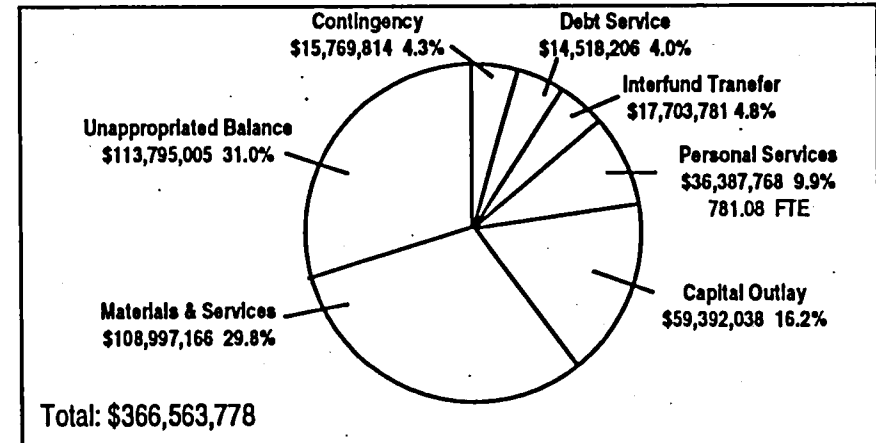
Where the Money Goes

By function: The Parks and Expo Fund will receive 41.9 percent of total Metro requirements largely due to a \$135.6 million bond measure for Open Spaces, Parks and Streams. Solid Waste activities consume 24.2 percent of the resources. Metro ERC operations including the Oregon Convention Center and spectator facilities, (but excluding Expo, which is included in another fund) comprise 9.3 percent. General Obligation Bonds Debt Service Fund is 5.6 percent and General Revenue Bond Fund is 2.6 percent. The zoo at 5.4 percent and Planning at 3.8 percent are the remaining major operations. Expenditures for general government, and support activities account for the remainder of Metro's budget.

By category: Metro devotes \$109 million to the materials and services category. Large expenditures in this area include solid waste disposal for transfer station disposal operations and transfer of solid waste to the Columbia Ridge Landfill in Gilliam County and \$25 million in grants to local governments as part of the Open Spaces, Parks and Streams bond. Materials and services also includes payments to other agencies for the Planning Department, and operation of the convention center, the zoo and spectator facilities. Approximately \$59 million is provided for capital expenditures. The vast majority, \$51.9 million, is for real estate acquisition relating to the Open Spaces, Parks and Streams bond. Three other funds – Solid Waste Revenue Fund, General Revenue Bond Fund and the Regional Parks and Expo Fund – have capital expenditures between \$1 million and \$2 million each. Approximately \$36.4 million in expenditures are devoted to personal services including salary, wages and fringe costs. Debt service requires \$14.5 million for Metro Central Station, the Oregon Convention Center, Metro Regional Center and Open Spaces Parks and Streams. The unappropriated balance of \$133.8 million includes \$59.2 million for from the Open Spaces, Parks and Streams purchases in future years from the bond receipts, reserves for landfill closure, debt service, solid waste rate stabilization and risk management as well as general reserves. Of



Metro requirements by function



Metro requirements by category

the \$133.8 million, approximately \$108.1 million is restricted by law or policy as to its use and approximately \$25.7 million is available within operating funds for unrestricted undesignated uses. Contingency represents 4.3 percent of total requirements.

FY 1995-96 Budget Summary

Proposed Budget

	General Fund	Support Services Fund	Building Management Fund	Risk Management Fund	General Revenue Bond Fund	Zoo Operating Fund	Zoo Capital Fund	Solid Waste Revenue Fund	Rehab. & Enhancement Fund	Planning Fund	Regional Parks and Expo Fund
Resources											
Fund Balance	\$904,000	\$686,076	\$479,222	\$6,938,605	\$2,115,636	\$5,062,436	\$838,975	\$25,637,185	\$2,027,751	\$33,420	\$1,403,446
Grants	0	0	0	10,000	0	133,000	0	0	0	9,592,432	483,321
Property Taxes-Current	0	0	0	0	0	6,278,952	0	0	0	0	0
Excise Tax	6,417,895	0	0	0	0	0	0	0	0	0	0
Enterprise Revenues	0	427,371	278,377	0	0	6,406,108	0	59,019,368	0	397,500	4,065,772
Intergov'tal Transfers	0	0	0	0	0	0	0	0	0	0	1,715,556
Donations and Bequests	0	0	0	0	0	565,000	0	0	0	75,000	0
Bond Proceeds	0	0	0	0	5,696,500	0	0	0	0	0	0
Interest	50,000	0	9,901	340,000	221,519	202,497	33,559	998,130	101,000	0	79,685
Interfund Transfers	0	7,369,569	1,894,596	530,342	1,431,790	0	0	43,134	463,539	3,785,139	862,249
Other	0	0	0	0	0	371,212	0	533,351	0	0	17,170
Total Resources	\$7,371,895	\$8,483,016	\$2,662,096	\$7,818,947	\$9,465,445	\$19,019,205	\$872,534	\$86,231,168	\$2,592,290	\$13,883,491	\$8,627,199
Requirements											
Personal Services	\$1,011,011	\$4,985,193	\$270,649	\$172,357	\$0	\$7,761,388	\$0	\$5,754,652	\$0	\$4,893,918	\$2,358,057
Materials & Services	367,147	1,347,553	559,937	1,054,985	2,250,000	4,460,319	0	54,377,553	752,766	6,483,548	2,516,841
Capital Outlay	12,000	60,066	0	10,000	1,696,500	588,190	240,000	1,939,685	0	38,100	1,341,150
Debt Service	0	0	0	0	1,531,337	0	0	3,019,191	0	0	0
Interfund Transfers	5,213,378	748,242	1,431,790	0	15,000	1,411,254	0	3,534,218	43,134	1,897,151	638,713
Contingency	568,359	672,049	65,000	231,000	309,452	711,058	40,000	7,690,054	300,000	570,774	397,397
Unappropriated Balance	200,000	669,913	334,720	6,350,605	3,663,156	4,086,996	592,534	9,915,815	1,496,390	0	1,375,041
Total Requirements	\$7,371,895	\$8,483,016	\$2,662,096	\$7,818,947	\$9,465,445	\$19,019,205	\$872,534	\$86,231,168	\$2,592,290	\$13,883,491	\$8,627,199
FTE	13.00	84.47	6.40	2.80		193.84		102.80		80.90	58.43

FY 1995-96 Budget Summary

Proposed Budget

Smith & Bybee Lakes Fund	Regional Parks Trust Fund	Open Spaces Fund	Convention Center Capital Project Fund	General Obligation Bond Debt Service Fund	Metro ERC Adminis. Fund	Oregon Convention Center Operating Fund	Oregon Conv. Ctr. Renewal & Replacement Fund	Spectator Facilities Operating Fund	Coliseum Operating Fund	Total	
											Resources
\$2,991,726	\$308,319	\$0	\$557,786	\$2,893,840	\$0	\$8,468,460	\$2,115,000	\$2,329,630	\$36,000	\$65,827,513	Fund Balance
50,000	0	0	0	0	0	0	0	0	0	10,268,753	Grants
0	0	0	0	17,086,394	0	0	0	0	0	23,365,346	Property Taxes-Current
0	0	0	0	0	0	0	0	0	0	6,417,895	Excise Tax
0	0	0	0	0	0	7,774,198	0	6,085,850	0	84,454,544	Enterprise Revenues
0	0	0	0	0	0	4,019,200	0	850,000	0	6,584,756	Intergov'tal Transfers
0	0	0	0	0	0	0	0	122,500	0	762,500	Donations and Bequests
0	0	135,600,000	0	0	0	0	0	0	0	141,296,500	Bond Proceeds
131,124	13,594	5,530,000	31,000	369,800	2,500	327,938	84,600	112,000	0	8,638,847	Interest
24,995	0	0	0	0	648,428	0	400,000	250,000	0	17,703,781	Interfund Transfers
0	15,000	0	0	306,610	0	0	0	0	0	1,243,343	Other
\$3,197,845	\$336,913	\$141,130,000	\$588,786	\$20,656,644	\$650,928	\$20,589,796	\$2,599,600	\$9,749,980	\$36,000	\$366,563,778	Total Resources
											Requirements
\$76,899	\$0	\$383,428	\$0	\$0	\$490,903	\$3,898,223	\$0	\$4,331,090	\$0	\$36,387,768	Personal Services
180,275	31,028	25,986,715	0	0	126,955	6,332,991	0	2,132,553	36,000	108,997,166	Materials & Services
325,000	0	51,921,145	443,327	0	5,000	385,500	0	386,375	0	59,392,038	Capital Outlay
0	0	0	0	9,967,678	0	0	0	0	0	14,518,206	Debt Service
50,470	4,000	456,053	14,459	0	0	1,529,743	0	716,176	0	17,703,781	Interfund Transfers
50,000	0	3,149,000	20,000	0	28,070	730,000	0	237,601	0	15,769,814	Contingency
2,515,201	301,885	59,233,659	111,000	10,688,966	0	7,713,339	2,599,600	1,946,185	0	113,795,005	Unappropriated Balance
\$3,197,845	\$336,913	\$141,130,000	\$588,786	\$20,656,644	\$650,928	\$20,589,796	\$2,599,600	\$9,749,980	\$36,000	\$366,563,778	Total Requirements
1.55		6.00			7.77	95.59		127.53		781.08	FTE

Budget Comparison

	FY 1991-92 ACTUAL		FY 1992-93 ACTUAL		FY 1993-94 ACTUAL		FY 1993-94 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FY 1995-96 PROPOSED BUDGET	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND												
Personal Services	18.75	\$946,827	19.09	\$1,083,510	16.00	\$1,449,413	16.00	\$1,451,962	13.50	\$1,261,980	13.00	\$1,011,011
Materials & Services		486,758		523,716		447,280		540,722		416,245		367,147
Capital Outlay		13,197		14,378		3,356		4,000		27,719		12,000
Interfund Transfers		2,757,009		2,870,207		3,487,033		3,614,631		4,189,599		5,213,378
Contingency		0		0		0		36,434		568,475		568,359
Unappropriated Balance		676,575		753,060		870,649		267,665		200,000		200,000
Total Fund Requirements	18.75	\$4,880,366	19.09	\$5,244,871	16.00	\$6,257,731	16.00	\$5,915,414	13.50	\$6,664,018	13.00	\$7,371,895
SUPPORT SERVICES FUND												
Personal Services	78.60	\$3,353,303	83.50	\$3,862,842	85.37	\$4,401,518	85.37	\$4,484,817	81.25	\$4,630,224	84.47	\$4,985,193
Materials & Services		1,280,602		1,306,983		1,023,348		1,305,507		1,527,900		1,347,553
Capital Outlay		201,983		168,170		118,939		123,144		31,260		60,066
Interfund Transfers		416,068		437,492		579,671		579,671		806,169		748,242
Contingency		0		0		0		157,820		265,526		672,049
Unappropriated Balance		168,136		216,645		612,628		151,566		407,625		669,913
Total Fund Requirements	78.60	\$5,420,092	83.50	\$5,992,132	85.37	\$6,736,104	85.37	\$6,802,525	81.25	\$7,668,704	84.47	\$8,483,016
BUILDING MANAGEMENT FUND												
Personal Services	3.20	\$115,890	3.10	\$100,335	4.60	\$179,019	4.60	\$212,458	5.55	\$242,612	6.40	\$270,649
Materials & Services		710,585		774,593		1,380,696		1,464,615		700,249		559,937
Capital Outlay		51,858		51,553		16,161		50,000		60,000		0
Interfund Transfers		0		230,183		397,574		397,574		1,428,958		1,431,790
Contingency		0		0		0		0		50,000		65,000
Unappropriated Balance		185,748		501,506		515,424		274,718		319,219		334,720
Total Fund Requirements	3.20	\$1,064,081	3.10	\$1,658,170	4.60	\$2,488,874	4.60	\$2,399,365	5.55	\$2,801,038	6.40	\$2,662,096
RISK MANAGEMENT FUND												
Personal Services	3.00	\$130,453	3.07	\$157,692	4.05	\$210,627	4.05	\$225,151	4.35	\$263,815	2.80	\$172,357
Materials & Services		902,308		648,947		487,228		1,303,245		1,105,215		1,054,985
Capital Outlay		39,313		0		5,617		7,250		20,000		10,000
Contingency		0		0		0		200,000		200,000		231,000
Unappropriated Balance		4,663,045		5,611,474		6,755,574		5,575,218		6,063,119		6,350,605
Total Fund Requirements	3.00	\$5,735,119	3.07	\$6,418,113	4.05	\$7,459,046	4.05	\$7,310,864	4.35	\$7,652,149	2.80	\$7,818,947

Budget Comparison

	FY 1991-92 ACTUAL		FY 1992-93 ACTUAL		FY 1993-94 ACTUAL		FY 1993-94 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FY 1995-96 PROPOSED BUDGET	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL REVENUE BOND FUND												
Personal Services	0.00	\$0	2.95	\$193,212	1.39	\$84,117	1.39	\$98,724	0.00	\$0	0.00	\$0
Materials & Services		522,069		136,143		468,558		145,740		23,500		2,250,000
Capital Outlay		7,419,618		10,615,954		865,077		913,009		147,732		1,696,500
Debt Service		0		1,618,859		26,629,863		1,128,665		1,492,958		1,531,337
Interfund Transfers		5,493		0		0		0		0		15,000
Contingency		0		0		0		370,319		218,412		309,452
Unappropriated Balance		15,409,034		3,759,157		2,187,770		1,870,548		1,805,705		3,663,156
Total Fund Requirements	0.00	\$23,356,214	2.95	\$16,323,325	1.39	\$30,235,385	1.39	\$4,527,005	0.00	\$3,688,307	0.00	\$9,465,445
ZOO OPERATING FUND												
Personal Services	180.76	\$5,783,060	187.11	\$6,331,203	195.49	\$7,315,054	195.49	\$7,535,002	198.44	\$7,698,488	193.84	\$7,761,388
Materials & Services		3,558,874		3,724,513		4,081,364		4,477,281		4,433,901		4,460,319
Capital Outlay		406,127		591,201		614,148		748,281		564,570		588,190
Interfund Transfers		925,008		1,048,587		1,863,921		1,863,921		1,356,276		1,411,254
Contingency		0		0		0		363,771		561,665		711,058
Unappropriated Balance		5,558,568		5,971,014		5,408,960		4,213,862		3,685,996		4,086,996
Total Fund Requirements	180.76	\$16,231,637	187.11	\$17,666,518	195.49	\$19,283,447	195.49	\$19,202,118	198.44	\$18,300,896	193.84	\$19,019,205
ZOO CAPITAL FUND												
Personal Services	1.50	\$20,555	1.50	\$59,956	1.00	\$66,587	1.00	\$88,949	0.17	\$15,300	0.00	\$0
Materials & Services		846		1,324		0		0		0		0
Capital Outlay		439,987		932,640		2,304,567		3,199,000		1,308,787		240,000
Contingency		0		0		0		150,000		150,000		40,000
Unappropriated Balance		3,262,825		2,549,011		1,001,024		107,330		0		592,534
Total Fund Requirements	1.50	\$3,724,213	1.50	\$3,542,931	1.00	\$3,372,178	1.00	\$3,545,279	0.17	\$1,474,087	0.00	\$872,534
ZOO REVENUE BOND FUND												
Debt Service		\$0		\$0		\$0		\$160,450		\$0		\$0
Unappropriated Balance		0		0		0		998,310		0		0
Total Fund Requirements	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$1,158,760	0.00	\$0	0.00	\$0

Budget Comparison

	FY 1991-92 ACTUAL		FY 1992-93 ACTUAL		FY 1993-94 ACTUAL		FY 1993-94 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FY 1995-96 PROPOSED BUDGET	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND												
Personal Services	86.80	\$3,206,832	103.28	\$4,089,883	106.75	\$5,087,608	106.75	\$5,235,554	102.95	\$5,617,633	102.80	\$5,754,652
Materials & Services		49,152,887		45,026,244		47,672,738		54,590,642		52,612,093		54,377,553
Capital Outlay		2,100,775		1,680,796		812,313		2,790,610		2,460,670		1,939,685
Debt Service		3,411,772		28,655,215		15,687,233		3,823,536		3,229,579		3,019,191
Interfund Transfers		4,284,964		3,999,023		4,167,887		4,167,887		3,686,836		3,534,218
Contingency		0		0		0		3,097,831		8,291,755		7,690,054
Unappropriated Balance		28,115,583		29,431,460		29,276,030		11,978,552		14,651,441		9,915,815
Total Fund Requirements	86.80	\$90,272,813	103.28	\$112,882,621	106.75	\$102,703,809	106.75	\$85,684,612	102.95	\$90,550,007	102.80	\$86,231,168
REHABILITATION & ENHANCEMENT FUND												
Materials & Services		\$292,265		\$376,381		\$567,699		\$791,918		\$966,405		\$752,766
Interfund Transfers		7,377		19,038		17,552		39,048		42,254		43,134
Contingency		0		0		0		314,533		350,000		300,000
Unappropriated Balance		2,283,684		2,367,619		2,277,255		1,698,702		1,384,716		1,496,390
Total Fund Requirements	0.00	\$2,583,326	0.00	\$2,763,038	0.00	\$2,862,506	0.00	\$2,844,201	0.00	\$2,743,375	0.00	\$2,592,290
PLANNING FUND												
Personal Services	41.70	\$1,701,594	70.10	\$3,010,355	72.10	\$3,731,254	72.10	\$4,021,691	77.50	\$4,495,781	80.90	\$4,893,918
Materials & Services		1,070,805		2,330,836		4,510,828		7,429,013		6,383,791		6,483,548
Capital Outlay		73,652		51,732		53,115		56,020		26,750		38,100
Interfund Transfers		671,596		1,061,684		1,329,575		1,437,567		2,045,828		1,897,151
Contingency		0		0		0		462,980		424,107		570,774
Unappropriated Balance		175,517		259,707		422,834		101,000		0		0
Total Fund Requirements	41.70	\$3,693,164	70.10	\$6,714,314	72.10	\$10,047,606	72.10	\$13,508,271	77.50	\$13,376,257	80.90	\$13,883,491
PLANNING & DEVELOPMENT FUND												
Personal Services	24.25	\$1,069,168		\$0		\$0	0.00	\$0	0.00	\$0	0.00	\$0
Materials & Services		784,600		0		0		0		0		0
Capital Outlay		23,794		0		0		0		0		0
Interfund Transfers		571,543		0		0		0		0		0
Total Fund Requirements	24.25	\$2,449,105	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0

Budget Comparison

	FY 1991-92 ACTUAL		FY 1992-93 ACTUAL		FY 1993-94 ACTUAL		FY 1993-94 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FY 1995-96 PROPOSED BUDGET	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
REGIONAL PARKS AND EXPO FUND												
Personal Services		\$0		\$0	28.21	\$1,037,703	28.21	\$1,134,383	56.55	\$2,178,081	58.43	\$2,358,057
Materials & Services		0		0		828,404		1,894,158		2,373,412		2,516,841
Capital Outlay		0		0		39,918		121,688		810,236		1,341,150
Interfund Transfers		0		0		331,960		338,960		651,920		638,713
Contingency		0		0		0		85,325		429,849		397,397
Unappropriated Balance		0		0		1,537,071		847,966		53,254		1,375,041
Total Fund Requirements	0.00	\$0	0.00	\$0	28.21	\$3,775,056	28.21	\$4,422,480	56.55	\$6,496,752	58.43	\$8,627,199
SMITH & BYBEE LAKES TRUST FUND												
Personal Services	1.00	\$53,345	1.00	\$56,665	1.00	\$66,487	1.00	\$65,623	1.50	\$82,652	1.55	\$76,899
Materials & Services		66,888		71,415		153,871		504,950		222,632		180,275
Capital Outlay		0		313,289		15,508		450,000		221,000		325,000
Interfund Transfers		5,000		5,000		169		18,700		25,429		50,470
Contingency		0		0		0		80,000		13,717		50,000
Unappropriated Balance		1,987,040		1,632,599		3,274,654		1,723,491		2,991,726		2,515,201
Total Fund Requirements	1.00	\$2,112,273	1.00	\$2,078,968	1.00	\$3,510,689	1.00	\$2,842,764	1.50	\$3,557,156	1.55	\$3,197,845
REGIONAL PARKS TRUST FUND												
Materials & Services		\$0		\$0		\$0		\$0		\$65,988		\$31,028
Interfund Transfers		0		0		0		0		3,960		4,000
Contingency		0		0		0		0		0		0
Unappropriated Balance		0		0		293,108		0		308,371		301,885
Total Fund Requirements	0.00	\$0	0.00	\$0	0.00	\$293,108	0.00	\$0	0.00	\$378,319	0.00	\$336,913
OPEN SPACES FUND												
Personal Services		\$0		\$0		\$0	0.00	\$0	0.00	\$0	6.00	\$383,428
Materials & Services		0		0		0		0		0		25,986,715
Capital Outlay		0		0		0		1,000,000		1,000,000		51,921,145
Interfund Transfers		0		0		0		0		0		456,053
Contingency		0		0		0		0		0		3,149,000
Unappropriated Balance		0		0		0		0		0		59,233,659
Total Fund Requirements	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$1,000,000	0.00	\$1,000,000	6.00	\$141,130,000

Budget Comparison

	FY 1991-92 ACTUAL		FY 1992-93 ACTUAL		FY 1993-94 ACTUAL		FY 1993-94 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FY 1995-96 PROPOSED BUDGET	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
CONVENTION CENTER PROJECT CAPITAL FUND												
Personal Services	1.75	\$94,570	0.50	\$32,760	0.50	\$38,156	0.50	\$40,500	0.60	\$44,425	0.00	\$0
Materials & Services		17,668		1,341,102		5,928		32,240		22,500		0
Capital Outlay		1,285,457		562,623		819,088		1,483,340		759,000		443,327
Interfund Transfers		91,959		93,094		605,920		605,920		53,053		14,459
Contingency		0		0		0		0		20,277		20,000
Unappropriated Balance		4,522,822		2,804,662		1,409,045		538,000		520,000		111,000
Total Fund Requirements	1.75	\$6,012,476	0.50	\$4,834,241	0.50	\$2,878,137	0.50	\$2,700,000	0.60	\$1,419,255	0.00	\$588,786
GENERAL OBLIGATION BOND DEBT SERVICE FUND												
Materials & Services		\$583,967		\$0		\$0		\$0		\$0		\$0
Debt Service		68,292,089		3,924,401		5,530,803		5,530,803		5,542,640		9,967,678
Unappropriated Balance		1,594,247		3,414,739		3,051,695		2,768,551		2,781,839		10,688,966
Total Fund Requirements	0.00	\$70,470,303	0.00	\$7,339,140	0.00	\$8,582,498	0.00	\$8,299,354	0.00	\$8,324,479	0.00	\$20,656,644
CONVENTION CENTER PROJECT MANAGEMENT FUND												
Interfund Transfers		\$302,585		\$0		\$0		\$0		\$0		\$0
Total Fund Requirements	0.00	\$302,585	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0
MERC ADMINISTRATION FUND												
Personal Services	13.00	\$710,028	11.50	\$738,602	7.75	\$471,287	7.75	\$489,240	7.64	\$496,619	7.77	\$490,903
Materials & Services		18,250		9,018		92,327		97,500		101,993		126,955
Capital Outlay		0		0		5,990		6,000		2,100		5,000
Contingency		0		0		0		35,000		24,000		28,070
Total Fund Requirements	13.00	\$728,278	11.50	\$747,620	7.75	\$569,604	7.75	\$627,740	7.64	\$624,712	7.77	\$650,928
OREGON CONVENTION CENTER OPERATING FUND												
Personal Services	82.61	\$2,150,119	89.33	\$2,672,238	93.10	\$3,199,100	93.10	\$3,267,813	93.44	\$3,654,705	95.59	\$3,898,223
Materials & Services		4,608,194		4,990,939		6,106,740		6,392,647		5,992,834		6,332,991
Capital Outlay		120,238		187,168		106,874		248,000		370,000		385,500
Interfund Transfers		692,432		753,222		1,119,569		1,170,142		2,448,592		1,529,743
Contingency		0		0		0		109,000		500,000		730,000
Unappropriated Balance		6,469,663		8,174,332		9,418,460		5,872,450		6,710,446		7,713,339
Total Fund Requirements	82.61	\$14,040,646	89.33	\$16,777,899	93.10	\$19,950,743	93.10	\$17,060,052	93.44	\$19,676,577	95.59	\$20,589,796

Budget Comparison

	FY 1991-92 ACTUAL		FY 1992-93 ACTUAL		FY 1993-94 ACTUAL		FY 1993-94 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FY 1995-96 PROPOSED BUDGET	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES OPERATING FUND												
Personal Services	251.90	\$6,698,687	139.37	\$3,846,579	126.05	\$3,808,915	126.05	\$3,985,320	127.10	\$3,980,000	127.53	\$4,331,090
Materials & Services		8,908,612		2,065,068		1,864,624		1,924,140		1,776,059		2,132,553
Capital Outlay		266,367		384,242		197,908		363,660		250,000		386,375
Interfund Transfers		1,228,525		608,977		660,596		675,517		640,545		716,176
Contingency		0		0		0		142,677		182,000		237,601
Unappropriated Balance		4,901,496		4,521,305		3,127,060		1,840,527		1,232,155		1,946,185
Total Fund Requirements	251.90	\$22,003,687	139.37	\$11,426,171	126.05	\$9,659,103	126.05	\$8,931,841	127.10	\$8,060,759	127.53	\$9,749,980
COLISEUM OPERATING FUND												
Personal Services		\$0	97.26	\$3,092,967		\$0	0.00	\$0	0.00	\$0	0.00	\$0
Materials & Services		0		6,327,756		732,671		1,000,000		180,000		36,000
Capital Outlay		0		72,542		0		0		0		0
Interfund Transfers		0		693,137		0		0		0		0
Unappropriated Balance		0		757,930		36,179		0		0		0
Total Fund Requirements	0.00	\$0	97.26	\$10,944,332	0.00	\$768,850	0.00	\$1,000,000	0.00	\$180,000	0.00	\$36,000
OREGON CONVENTION CENTER RENEWAL & REPLACEMENT FUND												
Unappropriated Balance		\$0		\$0		\$691,627		\$705,000		\$2,115,000		\$2,599,600
Total Fund Requirements	0.00	\$0	0.00	\$0	0.00	\$691,627	0.00	\$705,000	0.00	\$2,115,000	0.00	\$2,599,600
PORTLAND CENTER FOR THE PERFORMING ARTS CAPITAL FUND												
Capital Outlay		\$39,582		\$18,528		\$0		\$0		\$0		\$0
Unappropriated Balance		17,785		0		0		0		0		0
Total Fund Requirements	0.00	\$57,367	0.00	\$18,528	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0
TOTAL AGENCY BUDGET												
Personal Services	788.82	\$26,034,431	812.66	\$29,328,799	743.36	\$31,146,845	743.36	\$32,337,187	770.54	\$34,662,315	781.08	\$36,387,768
Materials & Services		72,966,178		69,654,978		70,424,304		83,894,318		78,904,717		108,997,166
Capital Outlay		12,481,948		15,644,816		5,978,579		11,564,002		8,059,824		59,392,038
Debt Service		71,703,861		34,198,475		47,847,899		10,643,454		10,265,177		14,518,206
Interfund Transfers		11,959,559		11,819,644		14,561,427		14,909,538		17,379,419		17,703,781
Contingency		0		0		0		5,605,690		12,249,783		15,769,814
Unappropriated Balance		79,991,768		72,726,220		72,167,047		41,533,456		45,230,612		113,795,005
TOTAL AGENCY BUDGET	788.82	\$275,137,745	812.66	\$233,372,931	743.36	\$242,126,101	743.36	\$200,487,645	770.54	\$206,751,847	781.08	\$366,563,778

Schedule of Appropriations

GENERAL FUND

Council	
Personal Services	706,252
Materials & Services	84,320
Capital Outlay	12,000
Subtotal	<u>\$802,572</u>
Executive Management	
Personal Services	304,759
Materials & Services	33,827
Capital Outlay	0
Subtotal	<u>\$338,586</u>
Special Appropriations	
Materials & Services	249,000
Subtotal	<u>\$249,000</u>
General Expenses	
Interfund Transfers	5,213,378
Contingency	568,359
Subtotal	<u>\$5,781,737</u>
Unappropriated Balance	200,000
Total Fund Requirements	<u>\$7,371,895</u>

SUPPORT SERVICES FUND

Finance and Management Information	
Personal Services	2,314,969
Materials & Services	411,242
Capital Outlay	29,811
Subtotal	<u>\$2,756,022</u>
General Services	
Personal Services	963,283
Materials & Services	658,362
Capital Outlay	3,735
Subtotal	<u>\$1,625,380</u>

Office of Personnel	
Personal Services	584,814
Materials & Services	60,515
Capital Outlay	5,720
Subtotal	<u>\$651,049</u>

Office of General Counsel	
Personal Services	466,253
Materials & Services	25,946
Capital Outlay	0
Subtotal	<u>\$492,199</u>

Office of Public and Government Relations	
Personal Services	365,650
Materials & Services	82,965
Capital Outlay	9,300
Subtotal	<u>\$457,915</u>

Auditor's Office	
Personal Services	290,224
Materials & Services	108,523
Capital Outlay	11,500
Subtotal	<u>\$410,247</u>

General Expenses	
Interfund Transfers	748,242
Contingency	672,049
Subtotal	<u>\$1,420,291</u>

Unappropriated Balance	669,913
Total Fund Requirements	<u>\$8,483,016</u>

BUILDING MANAGEMENT FUND

Personal Services	\$270,649
Materials & Services	559,937
Capital Outlay	0
Interfund Transfers	1,431,790
Contingency	65,000
Unappropriated Balance	334,720

Total Fund Requirements	<u>\$2,662,096</u>
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Schedule of Appropriations

RISK MANAGEMENT FUND

Personal Services	\$172,357
Materials & Services	1,054,985
Capital Outlay	10,000
Contingency	231,000
Unappropriated Balance	6,350,605

Total Fund Requirements	\$7,818,947
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GENERAL REVENUE BOND FUND

Materials & Services	\$2,250,000
Capital Outlay	1,696,500
Debt Service	1,531,337
Interfund Transfers	15,000
Contingency	309,452
Unappropriated Balance	3,663,156

Total Fund Requirements	\$9,465,445
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ZOO OPERATING FUND

Personal Services	\$7,761,388
Materials & Services	4,460,319
Capital Outlay	588,190
Interfund Transfers	1,411,254
Contingency	711,058
Unappropriated Balance	4,086,996

Total Fund Requirements	\$19,019,205
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ZOO CAPITAL FUND

Capital Outlay	\$240,000
Contingency	40,000
Unappropriated Balance	592,534

Total Fund Requirements	\$872,534
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SOLID WASTE REVENUE FUND

Operating Account	
Personal Services	5,754,652
Materials & Services	46,292,553

Subtotal	\$52,047,205
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Debt Service Account	
Debt Service	2,669,191

Subtotal	\$2,669,191
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Landfill Closure Account

Materials & Services	8,085,000
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Subtotal	\$8,085,000
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Renewal and Replacement Account

Capital Outlay	425,000
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Subtotal	\$425,000
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General Account

Capital Outlay	1,514,685
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Subtotal	\$1,514,685
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Master Project Account

Debt Service	350,000
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Subtotal	\$350,000
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General Expenses

Interfund Transfers	3,534,218
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Contingency	7,690,054
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Subtotal	\$11,224,272
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Unappropriated Balance

9,915,815

Total Fund Requirements	\$86,231,168
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REHABILITATION & ENHANCEMENT FUND

Materials & Services	\$752,766
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Interfund Transfers	43,134
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Contingency	300,000
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Unappropriated Balance	1,496,390
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Total Fund Requirements	\$2,592,290
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PLANNING FUND

Personal Services	\$4,893,918
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Materials & Services	6,483,548
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Capital Outlay	38,100
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Interfund Transfers	1,897,151
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Contingency	570,774
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Total Fund Requirements	\$13,883,491
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Schedule of Appropriations

REGIONAL PARKS AND EXPO FUND

Regional Parks and Greenspaces	
Personal Services	1,832,791
Materials & Services	1,283,596
Capital Outlay	1,149,700

Subtotal	\$4,266,087
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Expo Center	
Personal Services	525,266
Materials & Services	1,233,245
Capital Outlay	191,450

Subtotal	\$1,949,961
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General Expenses	
Interfund Transfers	638,713
Contingency	397,397

Subtotal	\$1,036,110
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Unappropriated Balance	1,375,041
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Total Fund Requirements	\$8,627,199
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SMITH AND BYBEE LAKES TRUST FUND

Personal Services	\$76,899
Materials & Services	180,275
Capital Outlay	325,000
Interfund Transfers	50,470
Contingency	50,000
Unappropriated Balance	2,515,201

Total Fund Requirements	\$3,197,845
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REGIONAL PARKS TRUST FUND

Materials & Services	\$31,028
Interfund Transfers	4,000
Unappropriated Balance	301,885

Total Fund Requirements	\$336,913
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METROPOLITAN OPEN SPACES

Personal Services	\$383,428
Materials & Services	25,986,715
Capital Outlay	51,921,145
Interfund Transfers	456,053
Contingency	3,149,000
Unappropriated Balance	59,233,659

Total Fund Requirements	\$141,130,000
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CONVENTION CENTER PROJECT CAPITAL FUND

Capital Outlay	\$443,327
Interfund Transfers	14,459
Contingency	20,000
Unappropriated Balance	111,000

Total Fund Requirements	\$588,786
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GENERAL OBLIGATION BOND DEBT SERVICE FUND

Debt Service	\$9,967,678
Unappropriated Balance	10,688,966

Total Fund Requirements	\$20,656,644
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METRO ERC ADMINISTRATION FUND

Personal Services	\$490,903
Materials & Services	126,955
Capital Outlay	5,000
Contingency	28,070

Total Fund Requirements	\$650,928
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OREGON CONVENTION CENTER OPERATING FUND

Personal Services	\$3,898,223
Materials & Services	6,332,991
Capital Outlay	385,500
Interfund Transfers	1,529,743
Contingency	730,000
Unappropriated Balance	7,713,339

Total Fund Requirements	\$20,589,796
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OREGON CONVENTION CENTER RENEWAL & REPLACEMENT FUND

Unappropriated Balance	\$2,599,600
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Total Fund Requirements	\$2,599,600
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Schedule of Appropriations

SPECTATOR FACILITIES OPERATING FUND

Personal Services	\$4,331,090
Materials & Services	2,132,553
Capital Outlay	386,375
Interfund Transfers	716,176
Contingency	237,601
Unappropriated Balance	1,946,185

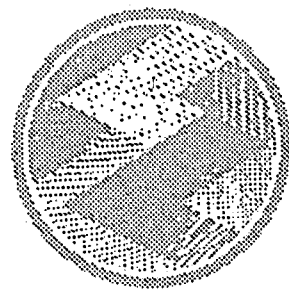
Total Fund Requirements	\$9,749,980
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COLISEUM OPERATING FUND

Materials & Services	\$36,000
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Total Fund Requirements	\$36,000
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TOTAL APPROPRIATIONS	\$366,563,778
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Program

Summaries

and

Budget

Details

General

Fund

General Fund

The General Fund includes the costs of general government functions, including the elected officials (Executive Officer and Metro Council) and their staffs. The Office of the Auditor, budgeted in the General Fund in FY 1994-95, has been transferred to the Support Services Fund. The General Fund is supported by an excise tax on the users of Metro's facilities and services (an explanation of the excise tax can be found in the appendix).

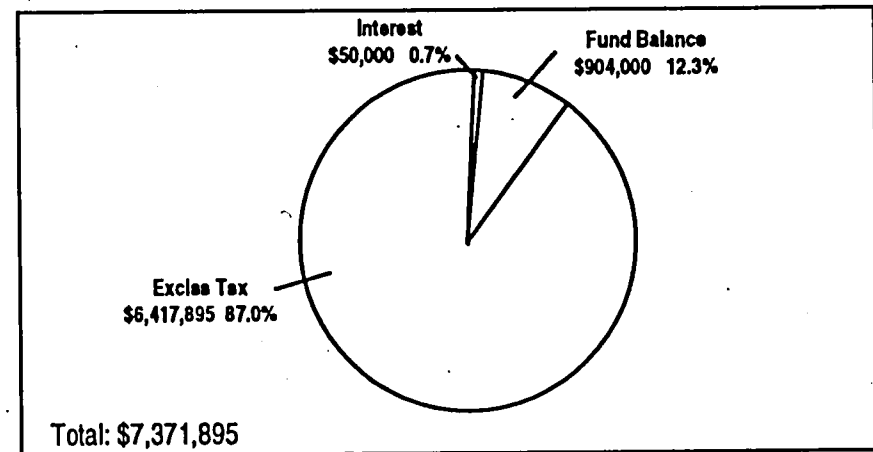
This fund includes the Council Department, Executive Office and a non-departmental special appropriation.

Metro Council – The Metro Council, consisting of seven councilors elected from districts within the region, is responsible for the overall policy direction of the district, which consists of the urban and urbanizing parts of the three-county metropolitan area.

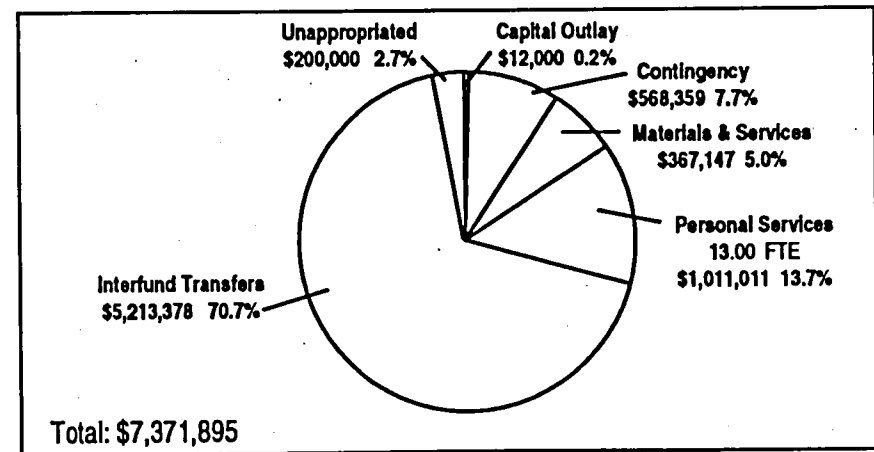
The council establishes policies for the operation of Metro's programs and functions; develops long-range plans for existing and future activities; assures the financial integrity of Metro through adoption of the budget and levying of taxes, user charges and other revenue measures; oversees the operation of Metro functions and programs to assure that adopted policies and programs are carried out; and informs citizens of the role and responsibility of the council and Metro programs, involves citizens in the decision-making process and responds to citizen requests for information about council actions.

To carry out its priorities, the Council Department has three programs:

General Administration – Provides administrative support to the council and the department, including personnel administration, budgeting and fiscal control, council meeting support and



General Fund resources



General Fund expenditures

agendas, and maintenance of mailing lists and council records.

Policy Making and Program Oversight – Includes establishing policies and oversight for the implementation of Metro programs,

General Fund

the adoption of long-range plans, adoption of the annual budget and enactment of revenue measures. This program is carried out through the operation of council meetings, work sessions and specific task forces.

Council Outreach/Citizen Response – The purpose of this program is to inform citizens of the roles and responsibilities of the council and Metro programs, and to respond to citizen requests for information about council functions and actions.

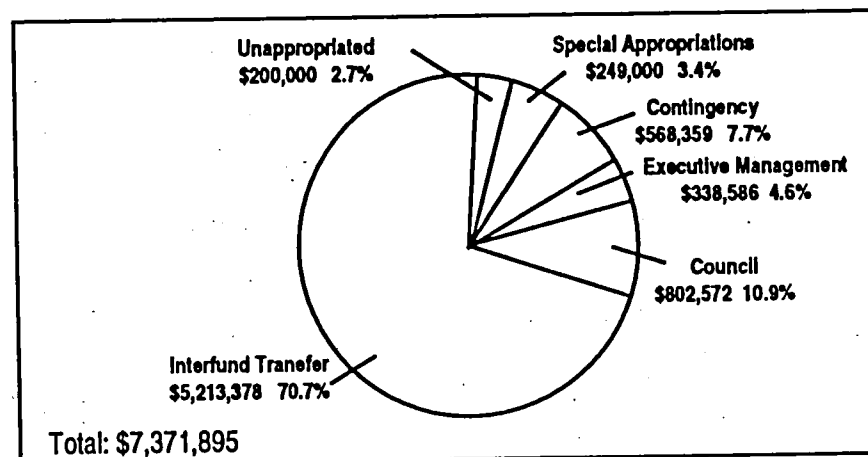
Executive Office – The Executive Office provides support to the Executive Officer in developing policy recommendations and options for the Metro Council for consideration and deliberation.

Under the direction of the Executive Officer, the office is responsible for administering and carrying out the activities and programs that are Metro's responsibility.

The office will work with all the departments to provide all the information and resources necessary to provide the Executive Officer and the Metro Council with recommendations and options on policy issues in a concise, accurate and timely manner.

The office is responsible for supporting the Executive Officer in the goals of:

- building and maintaining positive working relationships with the Metro Councilors individually and collectively
- building and maintaining positive working relationships with each local government and their elected officials
- building and maintaining the management practices necessary to have the internal administrative responsibilities of Metro carried out effectively and with public accountability



General Fund expenditures by department

The office is responsible for supporting the Executive Officer in his endeavors to:

- do community outreach regionally
- do effective citizen involvement
- establish and maintain relationships with state and federal officials
- establish and maintain positive working relationships with all of the employees within the Metro umbrella

Special Appropriations – This category provides for expenditures that are not specific to or cannot be assigned to a particular department. In FY 1995-96, there are three major expenditures from the Special Appropriations category – elections expense, a contribution to the Regional Arts Commission and a contribution to the Portland Metropolitan Sports Authority.

General Fund

The Metro charter provided for staggered terms for the councilors. In May 1996, three of the seven Metro Council positions will be included in the primary elections. The FY 1995-96 budget provides \$75,000 for the elections expense incurred by Multnomah, Clackamas and Washington counties on behalf of Metro positions.

The FY 1995-96 budget also includes \$149,000 as contribution to the Regional Arts Commission. The contribution will continue the assistance towards the Regional Arts Funding Task Force recommendations. Programs to be funded included regional public information, regional cultural planning and arts plan grants.

The Portland Metropolitan Sports Authority was created in 1992 as a private nonprofit operation. Its mission is to facilitate the attraction of national and international, professional and amateur sporting events and activities to the Portland area. The FY 1995-96 budget includes a \$25,000 contribution to the Sports Authority to assist in the goal of increasing the use of spectator facilities.

Transfers – The General Fund also includes transfers of excise tax revenues. A portion of these transfers are the General Funds share of Support Services costs. The remaining portion is to support or supplement programs in other funds. These transfers include excise tax transferred to the Planning Fund, the Parks and Expo Fund, the Building Management Fund and the Spectator Facilities Fund. These transfers are discussed in greater detail in the narratives of the receiving funds.

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
676,575	753,061		531,000	305000	Fund Balance		904,000				
4,527,103	5,451,649		5,968,760	312000	Ease Tax		6,417,895				
0	58		0	341500	Documents & Publications		0				
37,145	49,418		40,000	361100	Interest on Investments		50,000				
4,048	3,546		0	379000	Other Miscellaneous Revenue		0				
0	0		124,258	391531	Trans. Resources from Solid Waste Revenue Fund		0				
5,244,871	6,257,731		6,664,018		Total Resources		7,371,895				

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Executive Office											
					<u>Personal Services</u>						
69,600	76,200	1.00	76,200	511110	ELECTED OFFICIALS						
					Executive Officer	1.00	76,200				
68,614	71,806	1.00	71,806	511121	SALARIES-REGULAR EMPLOYEES (full time)						
51,316	51,052	0.50	25,526		Administrator	1.00	67,092				
25,986	27,457	0.50	13,729		Senior Administrative Services Analyst	1.00	42,379				
					Administrative Support Assistant D	1.00	32,600				
27,313	32,300	1.00	29,076	511221	WAGES-REGULAR EMPLOYEES (full time)						
65,357	88,620		98,319		Administrative Support Assistant C	1.00	24,565				
				512000	FRINGE		61,923				
308,186	347,435	4.00	314,656		Total Personal Services	5.00	304,759				
					<u>Materials & Services</u>						
1,450	1,997		2,295	521100	Office Supplies		1,947				
779	48		1,494	521110	Computer Software		600				
80	90		784	521310	Subscriptions		685				
17,357	15,030		9,400	521320	Dues		9,150				
4,982	4,591		5,620	524190	Misc. Professional Services		800				
0	0		575	525640	Maintenance & Repairs Services-Equipment		575				
153	16		525	526310	Printing Services		500				
0	237		120	526320	Type-setting & Reprographics Services		120				
1,383	509		1,620	526410	Telephone		1,500				
30	0		125	526420	Postage		1,950				
175	77		200	526440	Delivery Services		200				
9,479	11,808		6,010	526500	Travel		3,000				
1,089	505		2,080	526700	Temporary Help Services		2,400				
65,036	3,085		2,054	526800	Training, Tuition, Conferences		2,000				
0	10,000		0	528100	License, Permits, Payments to Other Agencies		0				
5,527	4,570		5,900	529500	Meetings		7,200				
3,822	2,934		1,200	529800	Miscellaneous		1,200				
111,342	55,497		40,002		Total Materials & Services		33,827				
					<u>Capital Outlay</u>						
0	0		1,600	571500	Purchases-Office Furniture & Equipment		0				
0	0		1,600		Total Capital Outlay		0				
419,528	402,932	4.00	356,258		TOTAL EXPENDITURES	5.00	338,586				

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Council											
					<u>Personal Services</u>						
162,400	353,607		279,400	511110	ELECTED OFFICIALS		203,200				
					Councilors						
67,568	70,261	0.95	66,748	511121	SALARIES-REGULAR EMPLOYEES (full time)		0				
0	0		0		Administrator						
133,337	142,336	3.00	148,818		Assistant to the Presiding Officer	1.00	44,290				
27,524	36,916		0		Council Analyst	3.00	169,699				
29,608	33,456	1.00	33,385		Citizen Involvement Analyst		0				
					Associate Service Supervisor		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
81,144	87,082	2.75	82,965		Administrative Secretary	3.00	98,115				
19,292	21,954	0.80	18,836		Secretary	1.00	26,455				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
6,652	0		0		Temporary Professional Support		0				
11,204	7,801		13,972	511400	OVERTIME		10,000				
156,962	278,960		244,767	512000	FRINGE		154,493				
695,691	1,032,373	8.50	888,891		Total Personal Services	8.00	706,252				
					<u>Materials & Services</u>						
7,281	7,214		4,420	521100	Office Supplies		4,420				
4,264	1,662		3,000	521110	Computer Software		4,500				
234	560		450	521310	Subscriptions		450				
755	815		660	521320	Dues		1,100				
59,997	35,000		30,000	524110	Accounting & Auditing Services		0				
13,235	3,638		10,000	524190	Misc. Professional Services		10,000				
183	420		1,000	525640	Maintenance & Repairs Services-Equipment		1,300				
179	0		0	525710	Equipment Rental		0				
13,778	11,696		3,898	525740	Lease Payments		0				
2,470	1,433		1,500	526200	Ads & Legal Notices		1,500				
2,722	134		2,900	526310	Printing Services		0				
1,099	787		850	526410	Telephone		850				
0	117		200	526420	Postage		7,000				
1,057	126		465	526440	Delivery Services		500				
10,387	8,380		5,000	526500	Travel		8,700				
2,625	3,246		4,000	526800	Training, Tuition, Conferences		4,000				

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Council (continued)											
7,576	11,900		8,700	528100	License, Permits, Payments to Other Agencies		9,000				
117,692	0		0	528200	Election Expense		0				
40,525	41		0	529110	Council Per Diem		0				
27,905	15,013		19,200	529120	Councilor Expenses		21,000				
16,737	5,577		6,000	529500	Meetings		10,000				
12	0		0	529800	Miscellaneous		0				
330,713	107,759		102,243		Total Materials & Services		84,320				
<u>Capital Outlay</u>											
14,378	3,356		13,800	571500	Purchases-Office Furniture & Equipment		12,000				
14,378	3,356		13,800		Total Capital Outlay		12,000				
1,040,782	1,143,488	8.50	1,004,934		TOTAL EXPENDITURES	8.00	802,572				

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Special Appropriations											
					<u>Materials & Services</u>						
0	0		115,000	524190	Misc. Professional Services		174,000				
0	217,266		150,000	528200	Election Expense		75,000				
0	217,266		265,000		Total Materials & Services		249,000				
0	217,266	0.00	265,000		TOTAL EXPENDITURES	0.00	249,000				

General Fund

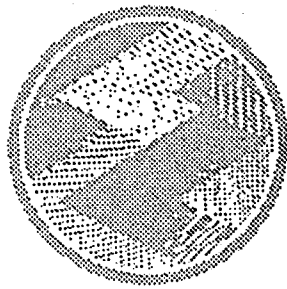
HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of the Auditor											
					<u>Personal Services</u>						
0	0	0.50	30,432	511110	ELECTED OFFICIALS						
					Auditor		0				
0	0	0.50	11,578	511221	WAGES-REGULAR EMPLOYEES (full time)						
					Administrative Secretary		0				
0	0		333	511400	OVERTIME		0				
0	0		16,090	512000	FRINGE		0				
0	0	1.00	58,433		Total Personal Services	0.00	0				
					<u>Materials & Services</u>						
0	0		2,000	521100	Office Supplies		0				
0	0		2,000	521110	Computer Software		0				
0	0		300	521310	Subscriptions		0				
0	0		300	521320	Dues		0				
0	0		800	526410	Telephone		0				
0	0		1,000	526500	Travel		0				
0	0		1,000	526800	Training, Tuition, Conferences		0				
0	0		1,600	529800	Miscellaneous		0				
0	0		9,000		Total Materials & Services		0				
					<u>Capital Outlay</u>						
0	0		12,319	571500	Purchases-Office Furniture & Equipment		0				
0	0		12,319		Total Capital Outlay		0				
0	0	1.00	79,752		TOTAL EXPENDITURES	0.00	0				

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of Government Relations											
<u>Personal Services</u>											
35,350	50,718		0	511121	SALARIES-REGULAR EMPLOYEES (full time)						
					Senior Administrative Services Analyst		0				
5,239	0		0	511235	WAGES-TEMPORARY EMPLOYEES (part time)						
25,680	0		0		Temporary Intern		0				
13,364	18,887		0		Temporary Professional Support		0				
				512000	FRINGE		0				
79,633	69,605	0.00	0		Total Personal Services	0.00	0				
<u>Materials & Services</u>											
491	290		0	521100	Office Supplies		0				
266	0		0	521110	Computer Software		0				
1,825	1,764		0	521320	Dues		0				
76,362	63,098		0	524190	Misc. Professional Services		0				
108	0		0	526310	Printing Services		0				
0	7		0	526440	Delivery Services		0				
473	1,036		0	526500	Travel		0				
211	289		0	526800	Training, Tuition, Conferences		0				
1,853	264		0	529500	Meetings		0				
72	10		0	529800	Miscellaneous		0				
81,661	66,758		0		Total Materials & Services		0				
161,294	136,363	0.00	0		TOTAL EXPENDITURES	0.00	0				

General Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT.#	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Expenses											
<u>Interfund Transfers</u>											
80,424	0	0	0	581513	Trans. Indirect Costs to Bldg. Fund-Metro Center		0				
35,756	163,504	303,807	303,807	581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		283,295				
430,245	488,647	519,495	519,495	581610	Trans. Indirect Costs to Support Svcs. Fund		441,772				
1,459	1,989	3,244	3,244	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen'l		2,576				
7,907	4,009	6,008	6,008	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		3,325				
0	0	0	0	581615	Trans. Indirect Costs to Risk Mgmt. Fund (Open Spaces)		10,000				
0	26,191	28,130	28,130	583610	Trans. Direct Costs to Support Svcs. Fund		0				
0	10,868	15,758	15,758	583615	Trans. Direct Costs to Risk Mgmt. Fund (Open Spaces EIL)		10,000				
<u>Excise Tax Transfers</u>											
1,910,188	1,869,938	2,676,264	2,676,264	582140	Trans. Res. to Planning Fund		3,415,068				
39,264	394,000	55,984	55,984	582513	Trans. Res. to Building Mgmt. Fund		53,695				
200,000	0	0	0	582554	Trans. Res. to Spectator Facilities fund		250,000				
164,964	42,707	0	0	582610	Trans. Res. to Support Svcs. Fund		0				
0	485,180	496,435	496,435	582160	Trans. Res. to Reg. Parks/Expo Fund (Green. Prgs)		530,318				
0	0	84,474	84,474	582160	Trans. Res. to Reg. Parks/Expo Fund (earnd on facilities)		213,329				
2,870,207	3,487,033	4,189,599	4,189,599		Total Interfund Transfers		5,213,378				
<u>Contingency and Unappropriated Balance</u>											
0	0	568,475	568,475	599999	Contingency		568,359				
753,060	870,649	200,000	200,000	599990	Unappropriated Fund Balance		200,000				
753,060	870,649	768,475	768,475		Total Contingency and Unappropriated Balance		768,359				
5,244,871	6,257,731	13.50	6,664,018		TOTAL FUND REQUIREMENTS	13.00	7,371,895				



Support

Services

Fund

Support Services Fund

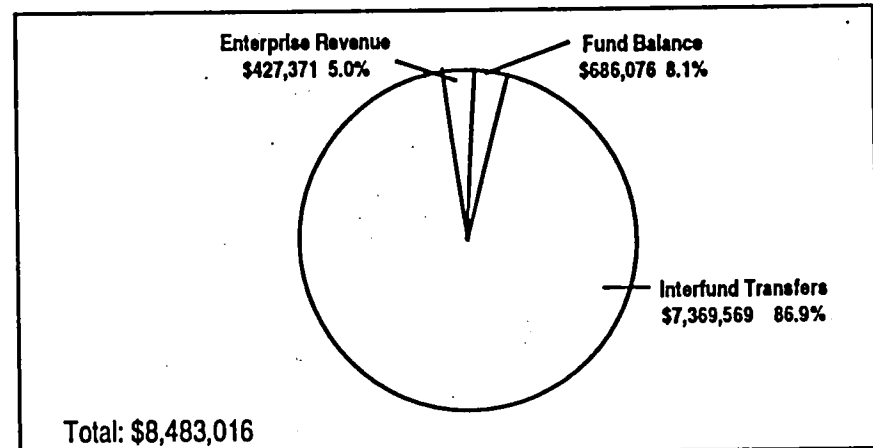
The Support Services Fund consists of six functional areas providing central services for the organization. It is divided into the following departments or offices: Finance, General Services, Personnel and Public and Government Relations departments; and the Office of the Auditor and Office of General Counsel. The fund is supported by transfers from operating departments and funds. The transfer amounts are established through a cost allocation plan that distributes the central service costs to the departments based on the benefit received.

Finance Department

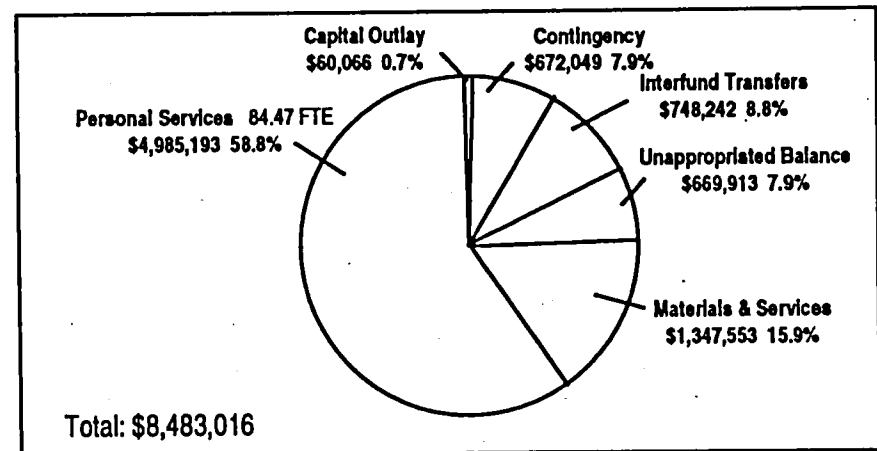
Department functions include accounting, financial planning, investments, credit management, data processing, budget support services and risk management. The department has four divisions: Accounting, Information Services, Financial Planning and Risk Management. The Risk Management Fund is managed through the Risk Management Division.

Accounting Division – Responsible for recording the financial activities of Metro in an accurate and timely manner and providing necessary financial reports to help others manage the financial affairs of Metro, including preparation of the Comprehensive Annual Financial Report. The division processes payroll, cash disbursements, cash receipts and invoices, and maintains internal accounting controls to safeguard Metro's assets.

The priorities for FY 1995-96 are to continue disposal site compliance for Solid Waste, improve financial reporting and department communications and provide increasingly efficient and cost-effective support to Metro operating departments.



Support Services Fund resources



Support Services Fund expenditures

Financial Planning Division – Provides central coordination of the agency's annual budget, long-range financial planning, debt management, cash and investment management and credit

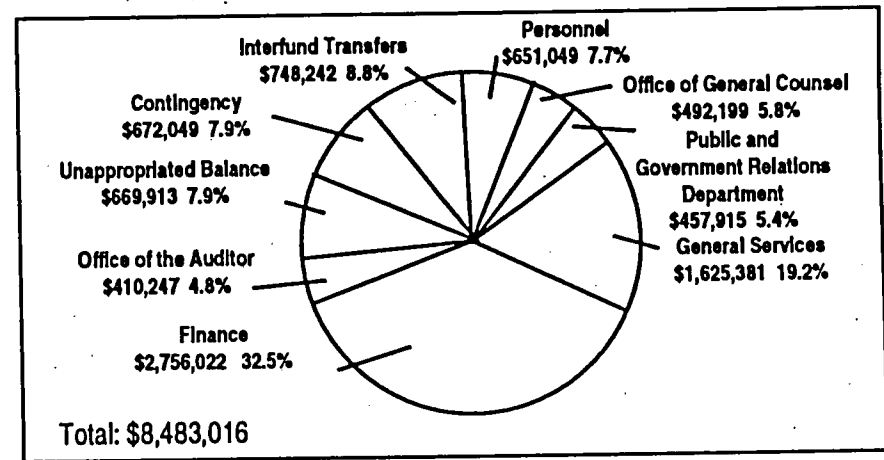
Support Services Fund

management. The division helps ensure the agency's positive financial position in two areas: financial stability and financial planning. The division is organized into five program areas as follows:

Budget Management – Provides central support for development, coordination and monitoring of the annual budget. This includes the analysis of budget requests, preparation of the cost allocation plan and federal indirect cost rate proposal, and development of excise tax forecasts. This program provides ongoing training and assistance to other departments and ensures compliance with federal, state and local requirements. During FY 1995-96, the program will develop a capital improvement projects planning and budgeting system, an FY 1996-97 CIP and a renewal and replacement program.

Financial Planning – Prepares long-range forecasts of revenues and expenditures, special funding plans and special revenue and financial studies. For FY 1995-96, the program will provide financial planning, analysis and modeling for Metro, including debt-related projects and tax coordination planning activities.

Debt Management – Ensures the highest possible credit rating for Metro bonds and other debt instruments and works to achieve the lowest possible borrowing costs. The program ensures compliance with all local, state and federal regulations and with bond covenants, maintains ongoing relationships with rating agencies and the municipal debt community, and works with other Metro departments to structure new debt issues to achieve the lowest possible borrowing costs. Near-term pending and potential debt issues include Washington Park light-rail station/parking lot project; Open Spaces, Parks and Streams; Oregon Convention Center expansion and other projects.



Support Services Fund expenditures by department

Investment and Cash Management – Manages Metro's cash and investment portfolio of \$70 million to ensure compliance with federal, state and local regulations and Metro Code. This program ensures the best return on Metro's investments consistent with prudent investment practices. It monitors investments and management of debt proceeds to ensure compliance with arbitrage and rebate provisions of federal IRS regulations and ensures prompt payment of all debt service due. This program also provides support to the Investment Advisory Board and prepares regular investment monitoring reports.

Credit Management – The Credit Management program encompasses Metro's credit functions, including review and approval of credit customers, monitoring of accounts receivable, and collection of past due accounts. Through this program, the Financial Planning division manages more than 600 solid waste credit accounts and 450 zoo invoices. This program reviews all credit

Support Services Fund

applications, monitors credit accounts, and develops strategies to ensure that all money owed to Metro is paid on time and in full. The program has achieved significant collections of past due credit accounts during the past year by actively contacting those accounts by letter and phone.

Information Services Division – This division provides information processing services to Metro. Services support the financial reporting operation, increase productivity of office functions within the operating departments and ensure that computer-dependent operations have timely and efficient response at minimum cost with up-to-date and cost-effective tools.

The division is organized in three sections:

Management Information System Support – supports Metro's mainframe computer and its financial information software.

PC Network Support – supports Metro's PCs and networks. Priorities for FY 1995-96 include continued service response improvements, network and service expansion and establishment of policies and procedures for security, software compatibility and other issues.

UNIX Support – supports UNIX-based computer systems in Solid Waste, the Recycling Information Center and Planning. In FY 1995-96, the focus will continue to be customer service and development of policies and procedures.

Risk Management Division – This division's program is discussed in the narrative of the Risk Management Fund.

General Services Department

The General Services Department was created during the budget process of FY 1994-95 by combining functions formerly housed in

the Regional Facilities, Public Affairs, Finance and Management Information and Personnel Departments.

The department performs operational support functions within Metro including essential support services in facilities management, office services, graphics design, as well as professional support for contracting, development and construction activities.

The General Services Department consists of six divisions that draw primarily on the Support Services and Building Management funds. Development Services, Contract Services, Construction Services, Facilities Services, Office Services, Graphic Design Services and programs are supported by the Support Services Fund. The Building Management Fund supports a major portion of the facilities services program. The contractor's license program is a "stand-alone" program under the Office Services Division and has a separate budget.

Development Services Division – This program initially focused on development of facilities, specifically the bond measure to construct the Oregon Convention Center. In 1991, the Regional Facilities Study Committee was formed to identify the financial needs of Metro convention, trade and spectator facilities. In 1992, the Regional Funding Task Force took those financial needs, coordinated with ArtsPlan 2000, and developed recommendations for funding arts and cultural facilities and programs. Other division efforts have included creation of the Metropolitan Sports Authority, and coordination of the End of the Oregon Trail Interpretive Center construction with Clackamas County.

Because many of the projects that this division would be working on in FY 1995-96 have not received final authorization to proceed, the division's work plan is tentative. Projects that may be included

Support Services Fund

in a work plan are the completion of the RV parks at the Expo Center and Blue Lake Regional Park; the study for expansion of the Oregon Convention Center and assistance with the real property acquisition for Open Spaces, Parks and Streams bond measure.

Contract Services Division – This division provides advice and guidance on the agency's decentralized procurement program. The division assures that all purchasing and contract documentation is properly prepared, reviewed and routed for approval and distribution. It also provides competitive bidding, public procurement and contract development services, and is the repository for all formal contract records. The division administers the Minority and Woman-owned Business Enterprise programs and assists with federally mandated Disadvantaged Business Enterprise grant requirements.

Construction Services Division – This division was created to provide professional oversight of all Metro construction activities, and retains the expertise to assist with improvements to the Oregon Convention Center and construction support on Solid Waste and zoo projects. For FY 1995-96, staff will continue under contract to Tri-Met on the coordination of the light rail station construction at the zoo. Other projects include St. Johns Landfill closure, convention center master plan, design and construction for capital improvements at the Expo Center and parks and greenspaces.

Facilities Services Division – Responsible for daily operation and maintenance of Metro Regional Center and public parking garage, this division also maintains the telecommunications system and Metro fleet, building and staff security, fire and life safety systems and emergency procedures.

Office Services Division – This division is responsible for printing, mail room activities and courier systems, and central archiving. The program is also responsible for office equipment, supplies and furnishings. Management and staffing of the central switchboard receptionist is the responsibility of this division. The receptionist provides basic secretarial backup to the department.

Within this division is the contractor's license program, started at Metro in 1988. Licenses for residential builders, landscapers and commercial contractors throughout the region (except city of Portland) are provided through this program. Nineteen cities participate in the program. Applications for licenses are expected to increase by 30 percent in FY 1995-96.

Graphic Services Division – This division provides a complete range of graphic design and public services to Metro departments, including the design of visual communication support services for Metro facilities and departments. Services include consultation on communications strategies and the production of marketing materials, advertising, photography, displays, illustrations, maps, computer graphics, signs and forms, as well as concept development and project management.

Office of the Auditor

The Office of the Auditor was created on Jan. 3, 1995, as required by the Metro charter. Duties of the auditor are: (a) to make continuous investigations of the operations of Metro, including financial and performance auditing and review of financial transactions, personnel, equipment, facilities and all other aspects of those operations and (b) to make reports to the Metro Council and Executive Officer of the results of any investigation with recommendations for remedial action.

Support Services Fund

Prior to passage of the charter, audit activities were performed by contracting professional services at the direction of the Metro Council. In Oregon, local jurisdictions are required to have an outside CPA firm conduct their annual financial audit oversight. Responsibility for this contract is transferred from the Finance Department and reflected in the auditor's budget.

Most of the auditor's current activities are directed toward establishing a department that will do performance auditing and oversee the contract for the annual financial audit. Performance auditing will be an ongoing effort that may include questions that address any of the following concerns:

- the efficient allocation and use of resources
- the performance of management
- the cost-effectiveness of alternative methods of service delivery and goal attainment
- the reliability of information provided by management
- the administration and organizational design of programs
- the results of programs and activities and their impact on recipients
- the achievement of program and/or organizational goals and objectives
- compliance with applicable laws, rules and other authoritative and relevant standards.

The goal of the auditor is to do high-quality, professional work; to be objective and independent; to address issues and concerns that are relevant to decision-makers; to do work in a timely way and to communicate findings and recommendations effectively.

Office of General Counsel

The Office of General Counsel provides legal services to the entire Metro organization, including all departments, commissions, the executive officer and the Metro Council. Legal services include research, evaluation, analysis and advice regarding legal issues affecting Metro; review of contracts, request for proposals and bid documents, negotiations regarding contractual agreements; advice and assistance on legislative matters.

The office prepares written opinions, reviews ordinances and resolutions, reviews contracts, and represents Metro and its officers and employees. The general counsel may initiate, defend or appeal litigation on behalf of Metro with approval of the Metro Council and executive officer. The existence, duties and functions of the office are established in Metro Code, Chapter 2.08. Since FY 1987-88, the office has functioned as a full-service legal department for Metro in order to minimize legal costs by reducing dependence on outside firms.

The mission of the Office of General Counsel is to provide legal services to Metro in a cost-effective, responsive and proactive manner, including vigorous litigation when appropriate.

During FY 1995-96, the office will provide legal services to the Regional Framework Plan and Region 2040 Plan, Greenspaces funding and property acquisition issues, parks merger issues, Metro Code enforcement, code and rate structure revision and flow control issues, implementation of Metro's home-rule charter and finance/tax proposals for Metro. The office will continue to provide training and education for staff to upgrade productivity in order to meet the continuing demand for legal services.

Support Services Fund

Public and Government Relations Department

The function of this department is to carry out an aggressive local government relations program and also to increase Metro's visibility and strengthen its position as the regional government that performs services crucial for maintaining livability in the metropolitan area. In addition, Public and Government Relations communicates Metro program to help citizens better understand regional government's decision-making process.

In the area of government relations, the Public and Government Relations Department develops and assists in carrying out an extensive government relations program to strengthen Metro's partnership with the 24 cities, three counties and special districts in the region. The office also coordinates contact with members of the state legislature, which includes managing Metro's lobbying contract.

Public and Government Relations also uses the traditional tools of the public affairs and government relations practitioners and new technology such as cable access television and electronic bulletin board services to communicate with the public and Metro's local government partners.

The department also provides public and government relations services for Metro departments and acts as the in-house public relations and government relations agency for both the executive officer and the Metro Council.

The FY 1995-96 proposed budget continues and improves current programs, broadens Metro's outreach to the public and its government partners and at the same time increases efficiency. The major change reflected in the budget is the inclusion of the pro-

gram carried out by the staff of the Metro Committee on Citizen Involvement. The merger of those activities with other programs carried out by the department provides for a more comprehensive approach to communication with the public by the executive officer and the council.

Personnel Department

Under the direction of the Executive Officer, the Personnel Office is responsible for all human resources activities for Metro and the MetroERC, including, but not limited to, job classification and compensation, recruitment and selection, benefits administration, labor and employee relations, collective bargaining, training, and compliance with employment law such as Affirmative Action, Equal Employment Opportunity, and the Americans with Disabilities Act. The majority of the functions of Personnel are required by state or federal law, Metro Code, MetroERC Personnel Policies, executive order or collective bargaining agreements.

Personnel's mission is to be the primary authority for the management of Metro/MetroERC human resources; to provide leadership in developing and implementing personnel policies and procedures; to provide leadership in planning and implementing human resource needs in a fiscally responsible manner; to ensure services satisfy required state and federal laws, policies, and collective bargaining agreements; and to ensure services meet agency needs and provide good value for the expenses transferred to departments.

Under the direction of the personnel director, the *Personnel Administration* program is responsible for oversight activities of the agency, including but not limited to the Personnel program areas, state and federal statutes and policies. The *Classification and*

Support Services Fund

Compensation program is responsible for establishing and maintaining the job classification and pay plans, the employee job allocation system, and the automated personnel/payroll database system. The *Employment* program is responsible for outreach recruitment and advertising and the administration of selection methodologies, procedures, and records. The *Benefits Administration* program is responsible for the administration of indirect financial benefits including health, life and disability insurance plans; Metro salary savings plan; dependent care reimbursement plan; employee assistance program and the Public Employee Retirement System program. The *Labor Relations* program is responsible for the negotiation and administration of eight collective bargaining agreements, management training, consultation, grievance handling, and oversight in the areas of discipline and discharge.

For FY 95-96, Personnel goals and objectives include the continuation of programs at current or better service levels; determine the issues and time frame to complete the consolidation of Metro and MetroERC personnel rules, classification and compensation systems, Affirmative Action Programs and Plans; and Training programs; revision and development of sections of the Personnel Procedures Manual; staff training and development programs, and outreach recruitment programs; audit of FLSA compliance for job classifications; oversight of the administration of employee data for accuracy in the automated personnel/payroll system and maintenance; generate statistical information for required EEO and affirmative action data; review and revise recruitment and selection procedures; review and recommend revisions to employee salary savings plan; file required benefits IRS reports; monitor revisions of employee orientation program; negotiate labor agreements with AFSCME, Local 3580-1, IATSE Local 28 - Stagehands

and the Intermediate Theatre Addendum; and continue to participate in various labor/management committees, community impact committees, advisory committees and management-team committees.

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
168,136	216,645	398,016	305000		Fund Balance		65,000				
0	0	0			*Undesignated		200,313				
0	0	0			*Contractor's License		420,763				
0	0	0			*Capital Replacement Reserve		330,000				
162,250	200,760	275,000	321100		Contractors' License Fee		97,371				
0	8,630	98,182	339200		Contract and Professional Services		0				
50,967	24,927	0	361100		Interest on Investments		0				
25,007	26,391	0	379000		Other Miscellaneous Revenue		0				
164,963	42,707	0	391010		Trans. of Resources from General Fund-Excise Tax		0				
430,245	488,647	519,495	392010		Trans. Indirect Costs from General Fund		441,772				
704,298	1,048,727	1,178,797	392120		Trans. Indirect Costs from Zoo Oper. Fund		1,296,831				
777,041	977,645	1,548,361	392140		Trans. Indirect Costs from Planning Fund		1,439,571				
0	0	0	392150		Trans. Indirect Costs from Open Spaces Fund		225,000				
0	230,785	405,977	392160		Trans. Indirect Costs from Reg. Parks/Expo Fund		417,700				
0	0	0	392413		Trans. Indirect Costs from Gen'l Revenue Bond Fund		15,000				
2,613,326	2,541,165	2,311,955	392531		Trans. Indirect Costs from S.W. Revenue Fund		2,297,817				
236,274	299,249	419,607	392550		Trans. Indirect Costs from OCC Operating Fund		557,235				
199,318	0	0	392552		Trans. Indirect Costs from Coliseum Oper. Fund		0				
180,346	228,414	271,903	392553		Trans. Indirect Costs from Spec. Fac. Fund		353,248				
0	66,580	0	392558		Trans. Indirect Costs from Conv. Ctr. Mgmt. Fund		0				
84,405	0	53,053	392559		Trans. Indirect Costs from Conv. Ctr. Cap. Fund		14,459				
0	26,191	28,130	393010		Trans. Direct Costs from General Fund		0				
31,639	0	0	393140		Trans. Direct Costs from Planning Fund		0				
0	0	0	393150		Trans. Indirect Costs from Open Spaces Fund		140,921				
0	0	0	393160		Trans. Direct Costs from Reg. Parks/Expo Fund		14,451				
0	56,181	0	393531		Trans. Direct Costs from S.W. Revenue Fund		0				
79,452	153,556	98,838	393550		Trans. Direct Costs from OCC Operating Fund		95,209				
52,195	0	0	393552		Trans. Direct Costs from Coliseum Oper. Fund		0				
32,270	61,772	61,390	393553		Trans. Direct Costs from Spec. Fac. Fund		60,355				
0	37,132	0	393559		Trans. Direct Costs from Conv. Ctr. Cap. Fund		0				
5,992,132	6,736,104	7,668,704			Total Resources		8,483,016				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance Department											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
70,428	71,806	0.90	67,614		Senior Director	0.90	73,665				
112,340	124,110	2.00	130,316		Senior Manager	2.00	147,073				
52,576	52,116	1.00	54,600		Managers	1.00	62,063				
90,630	146,972	3.00	154,554		Senior Program Supervisor	3.00	176,505				
42,073	35,964	1.00	45,953		Program Supervisor	1.00	44,111				
49,089	51,052	1.00	53,605		Principal Administrative Services Analyst	2.00	108,351				
34,620	37,375	1.00	39,244		Associate Administrative Services Analyst	1.00	43,852				
48,175	49,433	1.00	50,592		Sr. Management Analyst		0				
33,120	35,328		0		Associate Services Supervisor		0				
39,873	43,421	1.00	45,886		Assoc. Management Analyst	2.00	106,361				
59,237	43,656	2.00	71,026		Asst. Management Analyst	2.00	76,377				
116,080	123,661	4.00	174,750		D.P. Systems Analyst	4.00	195,895				
58,965	76,065	1.00	40,675		D.P. Operations Analyst	1.00	46,369				
35,338	38,448	1.00	43,855		D.P. Programmer/Analyst	1.00	47,462				
124,988	130,842	3.00	137,619		Senior Accountant	1.00	49,873				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
42,466	73,459	3.00	80,161		Administrative Secretary	3.00	90,123				
25,140	0		0		Secretary		0				
18,613	20,252		0		Office Assistant		0				
58,214	98,292	4.00	117,062		Lead Accounting Clerk	4.00	138,673				
176,853	171,251	7.00	180,854		Accounting Clerk 2	7.00	207,854				
19,382	20,582	1.00	22,835		Program Assistant 1	1.00	26,060				
28,934	31,146	1.00	33,800		D.P. Operator	1.00	38,461				
46,794	60,879	2.00	66,450		D.P. Technical Specialist	2.00	76,377				
26,392	27,799		0		Reproduction Clerk		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	783		3,085		Temporary Professional Support		0				
35,963	30,190	1.10	22,998		Temporary Administrative Support	0.35	10,441				
4,050	2,328		7,886	511400	OVERTIME		7,130				
446,606	615,991		660,101	512000	FRINGE		541,893				
1,896,939	2,213,201	42.00	2,305,521		Total Personal Services	40.25	2,314,969				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance Department											
					<u>Materials & Services</u>						
58,039	22,125	13,421	521100		Office Supplies		15,197				
24,131	33,873	32,580	521110		Computer Software		17,100				
3,993	24,466	22,710	521111		Computer Supplies		25,355				
0	0	500	521240		Graphics/Reprographic Supplies		500				
46,267	61,513	0	521260		Printing Supplies		0				
3,182	981	0	521290		Other Supplies		0				
0	585	400	521291		Packing Materials		400				
0	175	700	521292		Small Tools		700				
4,130	3,871	5,001	521310		Subscriptions		3,604				
4,080	7,900	9,140	521320		Dues		9,850				
736	738	7,000	521540		Maintenance & Repairs Supplies-Equipment		8,000				
78,408	57,310	65,000	524110		Accounting & Auditing Services		0				
7,222	0	0	524120		Legal Fees		0				
57,274	36,695	29,500	524190		Misc. Professional Services		18,000				
8,010	3,409	20,960	524210		Data Processing Services		28,500				
4,500	5,000	27,500	524310		Management Consulting Services		25,000				
126,745	169,962	120,315	525640		Maintenance & Repairs Services-Equipment		111,875				
2,392	690	0	525710		Equipment Rental		0				
1,428	2,292	900	526200		Ads & Legal Notices		650				
3,316	5,373	16,470	526310		Printing Services		21,750				
32	213	500	526320		Typesetting & Reprographics Services		500				
792	639	1,800	526410		Telephone		2,300				
88,038	81,137	0	526420		Postage		12,074				
841	768	950	526440		Delivery Services		900				
11,776	9,838	20,589	526500		Travel		14,771				
3,528	10,948	10,931	526700		Temporary Help Services		45,220				
19,935	16,949	22,740	526800		Training, Tuition, Conferences		17,604				
33,141	22,098	27,700	526900		Misc Other Purchased Services		28,900				
46,827	300	0	528100		License, Permits, Payments to Other Agencies		0				
97,207	0	0	528200		Election Expense		0				
384	937	1,092	529500		Meetings		1,092				
1,141	1,196	1,400	529800		Miscellaneous		1,400				
195,161	33,671	18,469	525740		Capital Lease Payments-Furniture & Equipment		0				
932,656	615,652	478,268	Total Materials & Services				411,242				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95		ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance Department													
123,903	106,506		16,700	571500	<u>Capital Outlay</u> Purchases-Office Furniture & Equipment		29,811						
123,903	106,506		16,700		Total Capital Outlay		29,811						
2,953,498	2,935,359	42.00	2,800,489		TOTAL EXPENDITURES	40 25	2,756,022						

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Accounting)													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
16,463	20,679	0.30	22,538		Senior Director	0.30	24,555						
59,675	62,055	1.00	65,158		Senior Manager	1.00	74,257						
0	43,449	1.00	47,654		Senior Program Supervisor	1.00	53,799						
42,073	35,964	1.00	45,953		Program Supervisor	1.00	44,111						
59,237	43,656	2.00	71,026		Asst. Management Analyst	2.00	76,377						
124,988	130,842	3.00	137,619		Senior Accountant	1.00	49,873						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	27,353	1.00	29,582		Administrative Secretary	1.00	33,744						
25,140	0		0		Secretary		0						
18,613	20,252		0		Office Assistant		0						
58,214	98,292	4.00	117,062		Lead Accounting Clerk	4.00	138,673						
176,853	171,251	7.00	180,854		Accounting Clerk II	7.00	207,854						
0	0	1.00	22,835		Program Assistant 1	1.00	26,060						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
23,215	12,907	0.50	10,506		Temporary Administrative Support	0.15	4,171						
687	2,314		4,860	511400	OVERTIME		4,039						
201,799	265,501		302,938	512000	FRINGE		225,629						
806,957	934,515	21.80	1,058,585		Total Personal Services	19.45	963,142						
<u>Materials & Services</u>													
17,107	10,237		4,940	521100	Office Supplies		6,220						
4,856	4,731		0	521110	Computer Software		0						
49	887		1,095	521111	Computer Supplies		990						
97	0		0	521260	Printing Supplies		0						
737	1,054		1,225	521310	Subscriptions		985						
1,405	1,880		2,265	521320	Dues		2,810						
77,778	57,310		65,000	524110	Accounting & Auditing Services		0						
1,175	1,402		1,675	525640	Maintenance & Repairs Services-Equipment		1,675						
421	2,017		14,470	526310	Printing Services		19,250						
4	0		0	526410	Telephone		0						
0	0		0	526420	Postage		12,074						
115	39		0	526440	Delivery Services		0						

Support Services Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>											
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED		
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Accounting)													
2,247	3,179		7,305	526500	Travel		7,560						
0	0		1,680	526700	Temporary Help Services		2,000						
6,714	6,710		9,000	526800	Training, Tuition, Conferences		10,279						
32,900	22,098		27,700	526900	Misc Other Purchased Services		28,900						
1,141	1,190		1,400	529800	Miscellaneous		1,400						
146,746	112,734		137,755		Total Materials & Services		94,143						
<u>Capital Outlay</u>													
17,468	24,250		5,300	571500	Purchases-Office Furniture & Equipment		3,650						
17,468	24,250		5,300		Total Capital Outlay		3,650						
971,171	1,071,499	21.80	1,201,640		TOTAL EXPENDITURES	19.45	1,060,935						

Support Services Fund

HISTORICAL DATA ACTUAL \$		For Information Only											
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Financial Planning)													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
41,935	24,083	0.30	22,538		Senior Director	0.30	24,555						
52,665	62,055	1.00	65,158		Senior Manager	1.00	72,816						
49,089	51,052	1.00	53,605		Principal Administrative Services Analyst	2.00	108,351						
34,620	37,375	1.00	39,244		Associate Administrative Services Analyst	1.00	43,852						
48,175	49,433	1.00	50,592		Sr. Management Analyst		0						
9,615	8,832		0		Associate Services Supervisor		0						
39,873	43,421	1.00	45,886		Assoc. Management Analyst	2.00	106,361						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
22,206	24,158	1.00	26,309		Administrative Secretary	1.00	28,731						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	7,198	0.60	12,492		Temporary Administrative Support	0.20	6,270						
140	0		516	511400	OVERTIME		581						
83,187	108,225		124,433	512000	FRINGE		118,430						
381,505	415,832	6.90	440,773		Total Personal Services	7.50	509,947						
Materials & Services													
1,010	652		4,850	521100	Office Supplies		5,200						
615	1,451		1,380	521110	Computer Software		600						
3,944	944		0	521111	Computer Supplies		0						
0	0		500	521240	Graphics/Reprographic Supplies		500						
1,037	703		970	521310	Subscriptions		660						
2,083	5,498		5,875	521320	Dues		6,490						
630	0		0	524110	Accounting & Auditing Services		0						
7,222	0		0	524120	Legal Fees		0						
41,560	31,217		29,500	524190	Misc. Professional Services		18,000						
0	91		0	525640	Maintenance & Repairs Services-Equipment		0						
0	690		0	525710	Equipment Rental		0						
1,190	1,420		600	526200	Ads & Legal Notices		650						
1,134	467		2,000	526310	Printing Services		2,500						
0	213		500	526320	Typesetting & Reprographics Services		500						
137	203		550	526440	Delivery Services		500						

Support Services Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>											
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Financial Planning)													
1,714	1,867		3,890	526500	Travel		1,647						
0	26		1,351	526700	Temporary Help Services		1,500						
4,115	1,740		4,000	526800	Training, Tuition, Conferences		2,700						
46,827	0		0	528100	License, Permits, Payments to Other Agencies		0						
97,207	0		0	528200	Election Expense		0						
328	860		300	529500	Meetings		300						
210,753	48,042		56,266		Total Materials & Services		41,747						
<u>Capital Outlay</u>													
7,379	7,737		3,800	571500	Purchases-Office Furniture & Equipment		750						
7,379	7,737		3,800		Total Capital Outlay		750						
599,637	471,611	6.90	500,839		TOTAL EXPENDITURES	7.50	552,444						

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Information Services)											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
8,745	20,283	0.30	22,538		Senior Director	0.30	24,555				
52,576	52,116	1.00	54,600		Managers	1.00	62,063				
90,630	103,523	2.00	106,900		Senior Program Supervisor	2.00	122,706				
116,080	123,661	4.00	174,750		D.P. Systems Analyst	4.00	195,895				
58,965	76,065	1.00	40,675		D.P. Operations Analyst	1.00	46,369				
35,338	38,448	1.00	43,855		D.P. Programmer/Analyst	1.00	47,462				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
20,260	21,948	1.00	24,270		Administrative Secretary	1.00	27,648				
28,934	31,146	1.00	33,800		D.P. Operator	1.00	38,461				
46,794	60,879	2.00	66,450		D.P. Technical Specialist	2.00	76,377				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	783		3,085		Temporary Professional Support		0				
3,436	149		0		Temporary Administrative Support		0				
3,100	0		2,510	511400	OVERTIME		2,510				
134,872	204,675		232,730	512000	FRINGE		197,834				
599,730	733,676	13.30	806,163		Total Personal Services	13.30	841,880				
<u>Materials & Services</u>											
11,808	2,712		3,631	521100	Office Supplies		3,777				
18,660	27,391		31,200	521110	Computer Software		16,500				
0	22,635		21,615	521111	Computer Supplies		24,365				
0	266		0	521290	Other Supplies		0				
0	585		400	521291	Packing Materials		400				
0	175		700	521292	Small Tools		700				
2,290	2,080		2,806	521310	Subscriptions		1,959				
467	377		1,000	521320	Dues		550				
639	738		7,000	521540	Maintenance & Repairs Supplies-Equipment		8,000				
2,016	0		0	524190	Misc. Professional Services		0				
8,010	3,409		20,960	524210	Data Processing Services		28,500				
4,500	5,000		27,500	524310	Management Consulting Services		25,000				
64,327	98,041		118,640	525640	Maintenance & Repairs Services-Equipment		110,200				
2,362	0		0	525710	Equipment Rental		0				
220	791		300	526200	Ads & Legal Notices		0				
788	639		1,800	526410	Telephone		2,300				
289	230		400	526440	Delivery Services		400				

Support Services Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>											
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96			PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Information Services)													
7,786	4,269		9,394	526500	Travel		5,564						
1,877	9,097		7,900	526700	Temporary Help Services		41,720						
8,854	7,630		9,740	526800	Training, Tuition, Conferences		4,625						
241	0		0	526900	Misc Other Purchased Services		0						
56	77		792	529500	Meetings		792						
0	6		0	529800	Miscellaneous		0						
181,392	32,753		18,469	525740	Capital Lease Payments-Furniture & Equipment		0						
316,582	218,901		284,247		Total Materials & Services		275,352						
<u>Capital Outlay</u>													
90,400	52,909		7,600	571500	Purchases-Office Furniture & Equipment		25,411						
90,400	52,909		7,600		Total Capital Outlay		25,411						
1,006,712	1,005,486	13.30	1,098,010		TOTAL EXPENDITURES	13.30	1,142,643						

Support Services Fund

For Information Only

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Finance (Office Services)											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
3,285	6,761		0		Senior Director		0				
23,505	26,496		0		Associate Services Supervisor		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
19,382	20,582		0		Program Assistant 1		0				
26,392	27,799		0		Reproduction Clerk		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
9,312	9,936		0		Temporary Administrative Support		0				
123	14		0	511400	OVERTIME		0				
26,748	37,590		0	512000	FRINGE		0				
108,747	129,178	0.00	0		Total Personal Services	0.00	0				
<u>Materials & Services</u>											
28,114	8,524		0	521100	Office Supplies		0				
0	300		0	521110	Computer Software		0				
46,170	51,513		0	521260	Printing Supplies		0				
3,182	715		0	521290	Other Supplies		0				
66	34		0	521310	Subscriptions		0				
125	145		0	521320	Dues		0				
97	0		0	521540	Maintenance & Repairs Supplies-Equipment		0				
13,698	5,478		0	524190	Misc. Professional Services		0				
61,243	70,428		0	525640	Maintenance & Repairs Services-Equipment		0				
30	0		0	525710	Equipment Rental		0				
18	81		0	526200	Ads & Legal Notices		0				
1,761	2,889		0	526310	Printing Services		0				
32	0		0	526320	Typesetting & Reprographics Services		0				
88,038	81,137		0	526420	Postage		0				
300	296		0	526440	Delivery Services		0				
29	523		0	526500	Travel		0				
1,651	1,825		0	526700	Temporary Help Services		0				
252	869		0	526800	Training, Tuition, Conferences		0				
0	300		0	528100	License, Permits, Payments to Other Agencies		0				
13,769	918		0	525740	Capital Lease Payments-Furniture & Equipment		0				
258,575	235,975		0		Total Materials & Services		0				

Support Services Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>										
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Finance (Office Services)												
					<u>Capital Outlay</u>							
8,656	21,610		0	571500	Purchases-Office Furniture & Equipment		0					
8,656	21,610		0		Total Capital Outlay		0					
375,978	386,763	0.00	0		TOTAL EXPENDITURES	0.00	0					

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services Department											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
28,172	40,583	0.70	49,710		Directors	0.80	66,773				
139,704	146,430	2.00	121,453		Managers	2.00	133,262				
0	0		0		Senior Services Supervisor	0.80	34,019				
0	0	1.00	54,214		Program Supervisor	1.00	59,531				
19,300	21,949	0.35	17,071		Associate Program Supervisor	0.35	19,164				
0	0		0		Construction Coordinator	0.85	51,533				
0	9,037	0.85	49,285		Principal Administrative Services Analyst		0				
75,266	44,174	1.00	50,592		Sr. Management Analyst		0				
0	0	1.00	36,314		Associate Services Supervisor		0				
34,735	37,562		0		Assoc. Management Analyst		0				
11,422	20,201	0.75	31,211		Asst. Management Analyst	3.00	111,143				
0	0	3.00	112,892		Assoc. Public Info. Specialist	3.00	121,509				
0	0	1.00	33,418		Graphics/Exhibit Designer	1.00	37,206				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
43,032	35,570	1.35	35,786		Administrative Secretary	0.35	11,253				
0	0		0		Secretary	1.00	21,743				
0	0	1.00	19,834		Receptionist		0				
17,571	25,088		0		Accounting Clerk 1		0				
0	0	1.00	22,752		Program Assistant 1		0				
0	0	1.00	28,173		Reproduction Clerk	2.00	55,809				
12,313	11,774	0.45	12,521		Building Operations Worker		0				
0	0		0		Maintenance Equipment Operator	0.45	15,185				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	12,139		0		Administrative Secretary		0				
2,390	1,040		3,131	511400	OVERTIME		1,989				
119,976	155,384		269,337	512000	FRINGE		223,164				
519,789	575,813	16.45	947,694		Total Personal Services	16.60	963,283				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services Department											
					<u>Materials & Services</u>						
5,720	3,314		17,550	521100	Office Supplies		7,605				
7,376	1,138		4,095	521110	Computer Software		5,320				
406	1,132		1,846	521111	Computer Supplies		4,751				
0	37		800	521240	Graphics/Reprographic Supplies		882				
1,538	0		75,755	521260	Printing Supplies		94,920				
253	23		400	521290	Other Supplies		2,225				
0	0		0	521292	Small Tools		200				
686	1,018		1,510	521310	Subscriptions		1,725				
1,723	530		2,790	521320	Dues		2,785				
3,917	4,137		7,252	521400	Fuels & Lubricants		7,252				
7,521	3,652		62,800	524190	Misc. Professional Services		7,500				
4,720	95		2,773	525630	Maintenance & Repairs Services-Vehicles		2,573				
9,477	3,092		81,238	525640	Maintenance & Repairs Services-Equipment		83,370				
0	210		0	525690	Maintenance & Repairs Services-Other		1,674				
0	0		18,710	525710	Equipment Rental		9,564				
23,834	22,260		33,150	525732	Operating Lease Payments-Vehicles		31,200				
0	0		0	525733	Operating Lease Payments-Other		37,711				
1,041	1,214		12,950	526200	Ads & Legal Notices		15,075				
77	304		8,100	526310	Printing Services		21,928				
16	0		1,500	526320	Typesetting & Reprographics Services		1,150				
51,427	73,336		61,992	526410	Telephone		62,732				
491	986		109,990	526420	Postage		5,016				
82	297		850	526440	Delivery Services		829				
2,130	2,898		6,463	526500	Travel		4,335				
322	152		4,760	526700	Temporary Help Services		24,257				
3,959	5,832		12,595	526800	Training, Tuition, Conferences		7,530				
374	0		0	526900	Misc Other Purchased Services		1,200				
95,592	167,107		147,018	528100	License, Permits, Payments to Other Agencies		200,770				
1,832	1,702		3,520	529500	Meetings		3,300				
384	347		0	529800	Miscellaneous		0				
0	0		20,005	525740	Capital Lease Payments-Furniture & Equipment		8,983				
224,898	294,813		700,412		Total Materials & Services		658,362				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services Department											
26,880	2,484		10,960	571500	<u>Capital Outlay</u>		735				
0	0		0	574570	Purchases-Office Furniture & Equipment		3,000				
					Construction Improvements						
26,880	2,484		10,960		Total Capital Outlay		3,735				
771,567	873,110	16.45	1,659,066		TOTAL EXPENDITURES	16.60	1,625,380				

Support Services Fund

For Information Only

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Development Services)											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	0.20	14,203		Directors	0.20	16,693				
60,949	45,917		0		Managers		0				
0	0		0		Senior Services Supervisor	0.05	2,126				
0	0		0		Construction Coordinator	0.70	42,439				
0	0	0.70	40,588		Principal Administrative Services Analyst		0				
43,240	0		0		Sr. Management Analyst		0				
3,807	0		0		Asst. Management Analyst		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
3,537	0		0		Administrative Secretary		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
1,443	0		0		Temporary Professional Support		0				
33,929	15,710		21,916	512000	FRINGE		18,377				
146,905	61,627	0.90	76,707		Total Personal Services	0.95	79,635				
					<u>Materials & Services</u>						
504	535		150	521100	Office Supplies		200				
0	192		0	521111	Computer Supplies		0				
0	37		0	521240	Graphics/Reprographic Supplies		0				
49	0		0	521310	Subscriptions		0				
0	0		500	521320	Dues		500				
1,211	77		0	524190	Misc. Professional Services		0				
0	0		500	526200	Ads & Legal Notices		1,500				
0	0		0	526310	Printing Services		250				
125	60		0	526410	Telephone		0				
0	0		150	526420	Postage		0				
61	47		0	526440	Delivery Services		100				
948	3		500	526500	Travel		50				
650	40		1,500	526800	Training, Tuition, Conferences		1,000				
0	0		500	528100	License, Permits, Payments to Other Agencies		1,000				
1,534	89		0	529500	Meetings		0				
5,082	1,080		3,800		Total Materials & Services		4,600				
151,987	62,707	0.90	80,507		TOTAL EXPENDITURES	0.95	84,235				

Support Services Fund

HISTORICAL DATA ACTUAL \$		For Information Only				PROPOSED		APPROVED		ADOPTED	
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96							
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Contract Services)											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
14,086	12,556	0.20	14,203		Directors	0.20	16,693				
53,878	56,125	1.00	58,813		Managers	1.00	64,558				
0	0		0		Senior Services Supervisor	0.20	8,505				
0	0		0		Construction Coordinator	0.10	6,063				
0	0	0.10	5,798		Principal Administrative Services Analyst		0				
32,026	44,174	1.00	50,592		Sr. Management Analyst		0				
0	9,391		0		Assoc. Management Analyst		0				
0	12,120	0.35	14,566		Asst. Management Analyst	2.00	65,894				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
21,886	23,807	1.00	25,740		Administrative Secretary		0				
11,535	12,544		0		Accounting Clerk 1		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
174	0		0		Temporary Administrative Support		0				
81	0		1,500	511400	OVERTIME		0				
41,294	64,873		68,485	512000	FRINGE		48,754				
174,960	235,590	3.65	239,697		Total Personal Services	3.50	210,467				
<u>Materials & Services</u>											
1,564	496		2,075	521100	Office Supplies		1,750				
1,916	237		0	521110	Computer Software		1,000				
406	592		1,846	521111	Computer Supplies		1,575				
0	0		0	521290	Other Supplies		500				
534	363		655	521310	Subscriptions		700				
500	350		505	521320	Dues		1,025				
6,310	3,575		50,100	524190	Misc. Professional Services		7,500				
415	1,214		10,400	526200	Ads & Legal Notices		10,400				
0	304		0	526310	Printing Services		1,500				
0	0		0	526320	Typesetting & Reprographics Services		750				
0	0		500	526440	Delivery Services		500				
166	787		3,450	526500	Travel		2,900				
0	152		680	526700	Temporary Help Services		1,000				
1,102	1,116		1,625	526800	Training, Tuition, Conferences		1,600				
0	50,170		150	528100	License, Permits, Payments to Other Agencies		200				
262	1,412		3,000	529500	Meetings		3,000				
13,175	60,768		74,986		Total Materials & Services		35,900				

Support Services Fund

HISTORICAL DATA		<u>For Information Only</u>											
ACTUAL \$		FY 1994-95				FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY												
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Contract Services)													
Capital Outlay													
1,845	0		0	571500	Purchases-Office Furniture & Equipment		0						
1,845	0		0		Total Capital Outlay		0						
189,980	296,358	3.65	314,683		TOTAL EXPENDITURES	3.50	246,367						

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET				FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Construction Services)													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
14,086	28,027		0		Directors		0						
24,877	44,388	1.00	62,640		Managers	1.00	68,704						
0	0		0		Construction Coordinator	0.05	3,031						
0	9,037	0.05	2,899		Principal Administrative Services Analyst		0						
25,317	18,781		0		Assoc. Management Analyst		0						
7,615	8,081		0		Asst. Management Analyst		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
4,421	0		0		Administrative Secretary		0						
				511225	WAGES-REGULAR EMPLOYEES (part time)								
0	12,139		0		Administrative Secretary		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
1,805	0		0		Temporary Administrative Support		0						
22,569	45,325		26,216	512000	FRINGE		21,521						
100,690	165,778	1.05	91,755		Total Personal Services	1.05	93,256						
<u>Materials & Services</u>													
60	453		700	521100	Office Supplies		730						
2,250	901		0	521110	Computer Software		0						
0	192		0	521111	Computer Supplies		60						
91	618		325	521310	Subscriptions		570						
978	25		950	521320	Dues		825						
56	0		0	525640	Maintenance & Repairs Services-Equipment		0						
14	205		0	526410	Telephone		0						
401	48		813	526500	Travel		850						
257	1,634		780	526800	Training, Tuition, Conferences		810						
36	152		320	529500	Meetings		270						
25	7		0	529800	Miscellaneous		0						
4,168	4,235		3,888		Total Materials & Services		4,115						
104,858	170,013	1.05	95,643		TOTAL EXPENDITURES	1.05	97,371						

Support Services Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>											
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Facilities Services)													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	0.15	10,652		Directors	0.15	12,520						
0	0		0		Senior Services Supervisor	0.10	4,252						
19,300	21,949	0.35	17,071		Associate Program Supervisor	0.35	19,164						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
13,188	11,763	0.05	1,414		Administrative Secretary	0.05	1,608						
12,313	11,774	0.45	12,521		Building Service Worker		0						
0	0		0		Maintenance Equipment Operator	0.45	15,185						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	14,882		0		Temporary Professional Support		0						
12,486	0		0		Temporary Administrative Support		0						
2,228	1,040		1,500	511400	OVERTIME		1,668						
15,405	20,491		17,263	512000	FRINGE		16,487						
74,920	81,899	1.00	60,421		Total Personal Services	1.10	70,884						
<u>Materials & Services</u>													
2,410	1,300		1,125	521100	Office Supplies		625						
3,210	0		0	521110	Computer Software		0						
0	0		0	521111	Computer Supplies		500						
59	23		0	521290	Other Supplies		125						
0	0		0	521292	Small Tools		100						
245	155		475	521320	Dues		0						
3,917	4,137		7,252	521400	Fuels & Lubricants		7,252						
4,720	95		2,773	525630	Maintenance & Repairs Services-Vehicles		2,573						
9,421	3,092		17,780	525640	Maintenance & Repairs Services-Equipment		10,326						
0	210		0	525690	Maintenance & Repairs Services-Other		1,674						
23,834	22,260		33,150	525732	Operating Lease Payments-Vehicles		31,200						
626	0		1,050	526200	Ads & Legal Notices		500						
0	0		0	526310	Printing Services		25						
16	0		0	526320	Typesetting & Reprographics Services		0						

Support Services Fund

HISTORICAL DATA		<u>For Information Only</u>											
ACTUAL \$		FY 1994-95			FISCAL YEAR 1995-96			PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
General Services (Facilities Services)													
51,226	72,596	61,492	526410	Telephone		62,732							
5	250	0	526440	Delivery Services		0							
588	1,652	1,150	526500	Travel		0							
322	0	0	526700	Temporary Help Services		0							
1,799	2,038	5,590	526800	Training, Tuition, Conferences		900							
366	0	0	526900	Misc Other Purchased Services		0							
0	49	200	529500	Meetings		0							
359	340	0	529800	Miscellaneous		0							
103,123	108,197		132,037	Total Materials & Services		118,532							
200,902	192,580	1.00	195,318	TOTAL EXPENDITURES		1 10	189,416						

Support Services Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>											
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96			PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Office Services)													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	0.10	7,101		Directors	0.10	8,347						
0	0		0		Senior Services Supervisor	0.25	10,631						
0	0	1.00	36,314		Associate Services Supervisor		0						
0	0	0.15	6,242		Asst. Management Analyst	0.75	33,937						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	0	0.20	5,804		Administrative Secretary	0.20	6,430						
0	0		0		Secretary	0.75	16,307						
0	0	0.75	14,875		Receptionist		0						
0	0	1.00	22,752		Program Assistant 1		0						
0	0	1.00	28,173		Reproduction Clerk	2.00	55,809						
0	0		131	511400	OVERTIME		321						
0	0		48,557	512000	FRINGE		39,774						
0	0	4.20	169,949		Total Personal Services	4.05	171,556						
<u>Materials & Services</u>													
0	0		11,500	521100	Office Supplies		2,500						
0	0		900	521110	Computer Software		775						
0	0		0	521111	Computer Supplies		285						
0	0		73,755	521260	Printing Supplies		94,920						
0	0		400	521290	Other Supplies		1,600						
0	0		0	521292	Small Tools		100						
0	0		235	521310	Subscriptions		145						
0	0		360	521320	Dues		210						
0	0		12,700	524190	Misc. Professional Services		0						
0	0		62,598	525640	Maintenance & Repairs Services-Equipment		72,294						
0	0		18,710	525710	Equipment Rental		9,564						
0	0		0	525733	Operating Lease Payments-Other		37,711						
0	0		0	526200	Ads & Legal Notices		100						
0	0		6,800	526310	Printing Services		4,070						
0	0		107,640	526420	Postage		2,816						
0	0		350	526440	Delivery Services		100						

Support Services Fund

HISTORICAL DATA ACTUAL \$		For Information Only											
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED		
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
General Services (Office Services)													
0	0		50	526500	Travel		50						
0	0		4,080	526700	Temporary Help Services		20,423						
0	0		800	526800	Training, Tuition, Conferences		1,075						
0	0		200	528100	License, Permits, Payments to Other Agencies		250						
0	0		0	529500	Meetings		30						
0	0		20,005	525740	Capital Lease Payments-Furniture & Equipment		0						
0	0		321,083		Total Materials & Services		249,018						
Capital Outlay													
0	0		8,100	571500	Purchases-Office Furniture & Equipment		735						
0	0		0	574570	Construction Improvements		3,000						
0	0		8,100		Total Capital Outlay		3,735						
0	0	4.20	499,132		TOTAL EXPENDITURES	4.05	424,309						

Support Services Fund

HISTORICAL DATA ACTUAL \$		For Information Only										
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
General Services (Contractor's License Program)												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0	0.05	3,551		Directors	0.05	4,173					
0	0		0		Senior Services Supervisor	0.05	2,126					
9,418	9,390		0		Assoc. Management Analyst		0					
0	0	0.25	10,403		Asst. Management Analyst	0.25	11,312					
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0	0.10	2,828		Administrative Secretary	0.10	3,215					
0	0		0		Secretary	0.25	5,436					
0	0	0.25	4,959		Receptionist		0					
6,036	12,544		0		Accounting Clerk 1		0					
81	0		0	511400	OVERTIME		0					
6,779	8,985		8,696	512000	FRINGE		7,879					
22,314	30,919	0.65	30,437		Total Personal Services	0.70	34,141					
Materials & Services												
1,182	530		500	521100	Office Supplies		300					
0	0		0	521110	Computer Software		550					
0	156		0	521111	Computer Supplies		75					
0	0		0	521240	Graphics/Reprographic Supplies		50					
1,538	0		2,000	521260	Printing Supplies		0					
194	0		0	521290	Other Supplies		0					
12	37		100	521310	Subscriptions		100					
0	0		1,000	526200	Ads & Legal Notices		1,000					
77	0		0	526310	Printing Services		1,550					
0	0		0	526320	Typesetting & Reprographics Services		100					
62	475		500	526410	Telephone		0					
491	986		2,200	526420	Postage		2,200					
16	0		0	526440	Delivery Services		49					
27	408		500	526500	Travel		100					
151	1,004		1,500	526800	Training, Tuition, Conferences		500					
8	0		0	526900	Misc Other Purchased Services		0					
95,592	116,937		146,168	528100	License, Permits, Payments to Other Agencies		199,320					
99,350	120,533		154,468		Total Materials & Services		205,894					

Support Services Fund

For Information Only

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Contractor's License Program)											
					<u>Capital Outlay</u>						
2,176	0		0	571500	Purchases: Office Furniture & Equipment		0				
2,176	0		0		Total Capital Outlay		0				
123,840	151,452	0.65	184,905		TOTAL EXPENDITURES	0.70	240,035				

Support Services Fund

HISTORICAL DATA ACTUAL \$		For Information Only				PROPOSED		APPROVED		ADOPTED	
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96							
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Services (Graphics Design Services)											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0		0		Directors	0.10	8,347				
0	0		0		Senior Services Supervisor	0.15	6,379				
0	0	1.00	54,214		Program Supervisor	1.00	59,531				
0	0	3.00	112,892		Assoc. Public Info Specialist	3.00	121,509				
0	0	1.00	33,418		Graphics/Exhibit Designer	1.00	37,206				
0	0		78,204	512000	FRINGE		70,372				
0	0	5.00	278,728		Total Personal Services	5.25	303,344				
					<u>Materials & Services</u>						
0	0		1,500	521100	Office Supplies		1,500				
0	0		3,195	521110	Computer Software		2,995				
0	0		0	521111	Computer Supplies		2,256				
0	0		800	521240	Graphics/Reprographic Supplies		832				
0	0		195	521310	Subscriptions		210				
0	0		0	521320	Dues		225				
0	0		860	525640	Maintenance & Repairs Services-Equipment		750				
0	0		0	526200	Ads & Legal Notices		1,575				
0	0		1,300	526310	Printing Services		14,533				
0	0		1,500	526320	Typesetting & Reprographics Services		300				
0	0		0	526440	Delivery Services		80				
0	0		0	526500	Travel		385				
0	0		0	526700	Temporary Help Services		2,834				
0	0		800	526800	Training, Tuition, Conferences		1,645				
0	0		0	526900	Misc Other Purchased Services		1,200				
0	0		0	525740	Capital Lease Payments-Furniture & Equipment		8,983				
0	0		10,150		Total Materials & Services		40,303				
0	0	5.00	288,878		TOTAL EXPENDITURES	5.25	343,647				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Personnel											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
59,888	65,146	1.00	67,108		Directors	1.00	74,572				
25,602	44,857	1.00	49,214		Principal Administrative Services Analyst	1.00	59,185				
86,513	97,121	2.00	101,602		Senior Administrative Services Analyst	3.00	162,943				
33,526	44,959	2.00	78,613		Associate Administrative Services Analyst	1.00	41,680				
29,880	26,656		0		Assistant Administrative Services Analyst		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
16,840	18,244		0		Receptionist		0				
23,412	20,508	1.00	25,662		Administrative Support Assistant C	1.00	27,602				
42,179	57,708	2.00	42,658		Administrative Support Assistant B	2.00	47,564				
0	0	1.00	22,258		Administrative Support Assistant A	1.00	24,914				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
3,864	0	0.30	5,588		Temporary Administrative Support	0.30	5,588				
677	114		906	511400	OVERTIME		1,001				
111,189	153,646		158,483	512000	FRINGE		139,765				
433,570	528,959	10.30	552,092		Total Personal Services	10.30	584,814				
					<u>Materials & Services</u>						
7,494	4,565		5,600	521100	Office Supplies		5,600				
5,592	1,728		0	521110	Computer Software		2,000				
0	1,901		0	521111	Computer Supplies		0				
1,219	818		3,150	521290	Other Supplies		5,000				
1,004	636		810	521310	Subscriptions		870				
313	722		385	521320	Dues		905				
0	642		1,095	521540	Maintenance & Repairs Supplies-Equipment		500				
17,809	1,130		14,250	524190	Misc. Professional Services		17,250				
10,842	125		3,000	524310	Management Consulting Services		2,500				
15,373	5,845		16,250	526200	Ads & Legal Notices		13,250				
0	0		0	526420	Postage		4,470				
229	15		150	526440	Delivery Services		150				
1,417	2,694		1,500	526500	Travel		1,500				
3,867	3,298		3,000	526700	Temporary Help Services		2,000				
4,528	3,599		4,000	526800	Training, Tuition, Conferences		4,000				
171	272		520	529500	Meetings		520				
69,858	27,990		53,710		Total Materials & Services		60,515				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Personnel												
13,189	6,392		0	571500	<u>Capital Outlay</u> Purchases-Office Furniture & Equipment		5,720					
13,189	6,392		0		Total Capital Outlay		5,720					
516,617	563,341	10.30	605,802		TOTAL EXPENDITURES	10.30	651,049					

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of General Counsel											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
73,943	75,398	1.00	79,168		Administrator	1.00	90,217				
172,263	178,335	3.00	186,498		Senior Assistant Counsel	3.00	206,609				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
33,871	34,556	1.00	35,593		Legal Secretary	1.00	39,385				
22,491	18,611	1.00	24,165		Administrative Support Assistant C	1.00	26,769				
859	522		2,580	511400	OVERTIME		2,709				
85,565	108,618		119,721	512000	FRINGE		100,564				
388,992	416,040	6.00	447,725		Total Personal Services	6.00	466,253				
					<u>Materials & Services</u>						
4,054	1,800		1,494	521100	Office Supplies		1,554				
0	57		1,275	521110	Computer Software		208				
0	0		1,150	521111	Computer Supplies		600				
362	0		215	521290	Other Supplies		224				
9,739	11,279		14,887	521310	Subscriptions		11,531				
1,503	1,606		1,737	521320	Dues		1,808				
0	0		0	521540	Maintenance & Repairs Supplies-Equipment		916				
0	1,990		0	524120	Legal Fees		0				
620	585		880	525640	Maintenance & Repairs Services-Equipment		0				
0	36		235	526310	Printing Services		245				
0	0		0	526420	Postage		510				
65	86		350	526440	Delivery Services		364				
285	1,081		2,366	526500	Travel		2,291				
265	78		1,200	526700	Temporary Help Services		1,248				
1,206	1,623		2,959	526800	Training, Tuition, Conferences		3,147				
0	0		600	529020	Litigation Expense		624				
75	49		450	529500	Meetings		468				
308	206		200	529800	Miscellaneous		208				
18,482	20,476		29,998		Total Materials & Services		25,946				
					<u>Capital Outlay</u>						
0	1,500		3,600	571500	Purchases-Office Furniture & Equipment		0				
0	1,500		3,600		Total Capital Outlay		0				
407,474	438,016	6.00	481,323		TOTAL EXPENDITURES	6.00	492,199				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of Public and Government Relations											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0		0		Managers	1.00	58,965				
0	0	1.00	53,688		Senior Administrative Services Analyst		0				
0	0		0		Assistant Administrative Services Analyst	1.00	42,094				
0	0	3.00	135,855		Sr. Public Affairs Specialist	3.00	150,023				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0	1.00	29,562		Administrative Secretary	1.00	32,134				
0	0		83,567	512000	FRINGE		82,434				
0	0	5.00	302,672		Total Personal Services	6.00	365,650				
					<u>Materials & Services</u>						
0	0		1,675	521100	Office Supplies		3,132				
0	0		1,250	521110	Computer Software		2,000				
0	0		3,661	521310	Subscriptions		5,094				
0	0		1,909	521320	Dues		500				
0	0		150	521540	Maintenance & Repairs Supplies-Equipment		160				
0	0		84,000	524190	Misc. Professional Services		18,000				
0	0		755	525640	Maintenance & Repairs Services-Equipment		1,000				
0	0		17,500	526200	Ads & Legal Notices		22,500				
0	0		10,550	526310	Printing Services		13,274				
0	0		550	526320	Typesetting & Reprographics Services		660				
0	0		400	526410	Telephone		1,000				
0	0		0	526420	Postage		5,034				
0	0		600	526440	Delivery Services		700				
0	0		2,678	526500	Travel		3,960				
0	0		520	526700	Temporary Help Services		1,000				
0	0		2,009	526800	Training, Tuition, Conferences		2,675				
0	0		1,325	529500	Meetings		1,976				
0	0		250	529800	Miscellaneous		300				
0	0		129,782		Total Materials & Services		82,965				
					<u>Capital Outlay</u>						
0	0		0	571500	Purchases-Office Furniture & Equipment		9,300				
0	0		0		Total Capital Outlay		9,300				
0	0	5.00	432,454		TOTAL EXPENDITURES	6.00	457,915				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of the Auditor											
					<u>Personal Services</u>						
				511110	ELECTED OFFICIALS						
0	0				Auditor	1.00	64,618				
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0				Senior Auditor	2.75	133,721				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0				Auditor's Administrative Assistant	1.00	25,402				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	0				Temporary Professional Support	0.07	1,500				
0	0				Temporary Administrative Support	0.50	3,000				
0	0						1,800				
0	0			511400	OVERTIME		60,183				
0	0			512000	FRINGE						
0	0	0.00	0		Total Personal Services	5.32	290,224				
					<u>Materials & Services</u>						
0	0			521100	Office Supplies		1,650				
0	0			521110	Computer Software		3,055				
0	0			521290	Other Supplies		5,078				
0	0			521310	Subscriptions		650				
0	0			521320	Dues		2,500				
0	0			524110	Accounting & Auditing Services		75,000				
0	0			524190	Misc. Professional Services		2,300				
0	0			525640	Maintenance & Repairs Services-Equipment		300				
0	0			526200	Ads & Legal Notices		500				
0	0			526310	Printing Services		500				
0	0			526410	Telephone		1,200				
0	0			526420	Postage		1,000				
0	0			526440	Delivery Services		150				
0	0			526500	Travel		5,300				
0	0			526510	Mileage Reimbursement		1,440				
0	0			526700	Temporary Help Services		1,500				
0	0			526800	Training, Tuition, Conferences		4,200				
0	0			528100	License, Permits, Payments to Other Agencies		200				
0	0			529500	Meetings		1,000				
0	0			529800	Miscellaneous		1,000				
0	0		0		Total Materials & Services		108,523				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of the Auditor											
0	0		0	571500	<u>Capital Outlay</u> Purchases-Office Furniture & Equipment		11,500				
0	0		0		Total Capital Outlay		11,500				
0	0	0.00	0		TOTAL EXPENDITURES	5.32	410,247				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Office of Citizen Involvement											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	0.05	3,513		Administrator		0				
0	0	1.00	38,608		Associate Administrative Services Analyst		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0	0.25	7,170		Administrative Secretary		0				
0	0	0.20	4,709		Secretary		0				
0	0		20,520	512000	FRINGE		0				
0	0	1.50	74,520		Total Personal Services	0.00	0				
<u>Materials & Services</u>											
0	0		780	521100	Office Supplies		0				
0	0		115	521320	Dues		0				
0	0		2,500	524190	Misc. Professional Services		0				
0	0		200	525640	Maintenance & Repairs Services-Equipment		0				
0	0		5,000	526200	Ads & Legal Notices		0				
0	0		400	526310	Printing Services		0				
0	0		150	526410	Telephone		0				
0	0		85	526440	Delivery Services		0				
0	0		500	526500	Travel		0				
0	0		500	526800	Training, Tuition, Conferences		0				
0	0		500	529500	Meetings		0				
0	0		10,730		Total Materials & Services		0				
0	0	1.50	85,250		TOTAL EXPENDITURES	0.00	0				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Public Affairs											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
69,917	80,404		0		Directors		0				
26,698	0		0		Senior Program Supervisor		0				
48,729	51,280		0		Program Supervisor		0				
80,598	87,533		0		Sr. Public Affairs Specialist		0				
173,135	181,070		0		Assoc. Public Affairs Specialist		0				
25,807	30,892		0		Graphics/Exhibit Designer		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
24,829	27,010		0		Administrative Secretary		0				
21,674	23,572		0		Secretary		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
4,410	0		0		Temporary Administrative Support		0				
147,755	185,744		0	512000	FRINGE		0				
623,552	667,505	0.00	0		Total Personal Services	0.00	0				
					<u>Materials & Services</u>						
3,714	4,700		0	521100	Office Supplies		0				
5,918	9,707		0	521110	Computer Software		0				
1,623	511		0	521240	Graphics/Reprographic Supplies		0				
556	489		0	521260	Printing Supplies		0				
18	0		0	521290	Other Supplies		0				
4,286	4,664		0	521310	Subscriptions		0				
520	380		0	521320	Dues		0				
0	1,534		0	521540	Maintenance & Repairs Supplies-Equipment		0				
1,522	0		0	524130	Promotion/Public Relations Services		0				
75	170		0	525640	Maintenance & Repairs Services-Equipment		0				
19,202	20,039		0	526200	Ads & Legal Notices		0				
14,472	14,601		0	526310	Printing Services		0				
3,712	2,912		0	526320	Typesetting & Reprographics Services		0				
0	25		0	526410	Telephone		0				
1,624	0		0	526420	Postage		0				
1,194	786		0	526440	Delivery Services		0				
1,386	1,107		0	526500	Travel		0				
109	62		0	526700	Temporary Help Services		0				
934	2,549		0	526800	Training, Tuition, Conferences		0				
198	181		0	529500	Meetings		0				
26	0		0	529800	Miscellaneous		0				
61,089	64,417		0		Total Materials & Services		0				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Public Affairs											
4,198	2,057		0	571500	<u>Capital Outlay</u> Purchases-Office Furniture & Equipment		0				
4,198	2,057		0		Total Capital Outlay		0				
688,839	733,979	0.00	0		TOTAL EXPENDITURES	0.00	0				

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Special Appropriation												
0	0		125,000	528200	<u>Materials & Services</u> Election Expense		0					
0	0		125,000		TOTAL EXPENDITURES		0					

Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Expenses											
					<u>Interfund Transfers</u>						
311,347	194,096	0	581513		Trans. Indirect Costs to Bldg. Fund-Metro Center		0				
79,418	313,187	755,309	581513		Trans. Indirect Costs to Bldg. Fund-Regional Center		704,193				
15,156	30,791	27,810	581615		Trans. Indirect Costs to Risk Mgmt. Fund-Gen'l		28,624				
31,571	41,597	23,050	581615		Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		15,425				
437,492	579,671	806,169			Total Interfund Transfers		748,242				
					<u>Contingency and Unappropriated Balance</u>						
			599999		Contingency		250,000				
0	0	200,000			* General		41,128				
0	0	62,987			* Contractor's License		0				
0	0	2,539			* Construction Services (Tri-Met Contract)		365,921				
0	0	0			* Open Spaces Bond Project		15,000				
0	0	0			* Washington Park Zoo Station Project						
216,645	612,628		599990		Unappropriated Fund Balance-Contractors License		249,150				
0	0	207,625			* Contractor's License		420,763				
0	0	200,000			* Capital Replacement Reserve						
216,645	612,628	673,151			Total Contingency and Unappropriated Balance		1,341,962				
5,992,132	6,736,104	81.25	7,668,704		TOTAL EXPENDITURES	84.47	8,483,016				

Building

Management

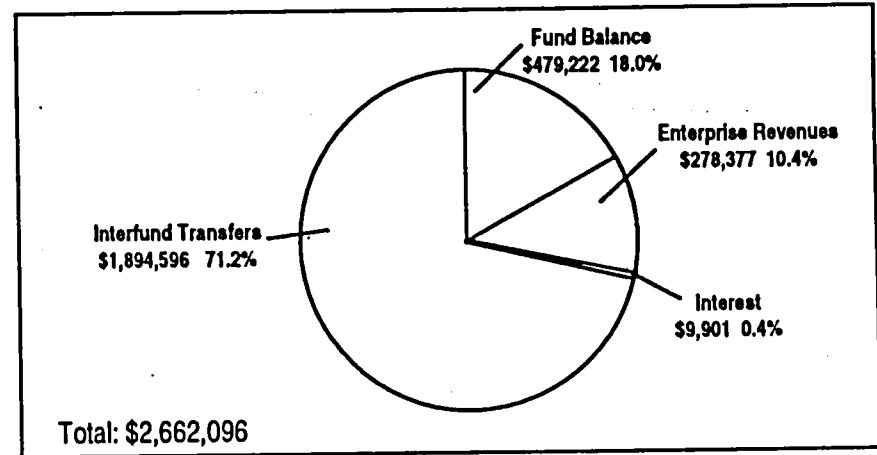
Fund

Building Management Fund

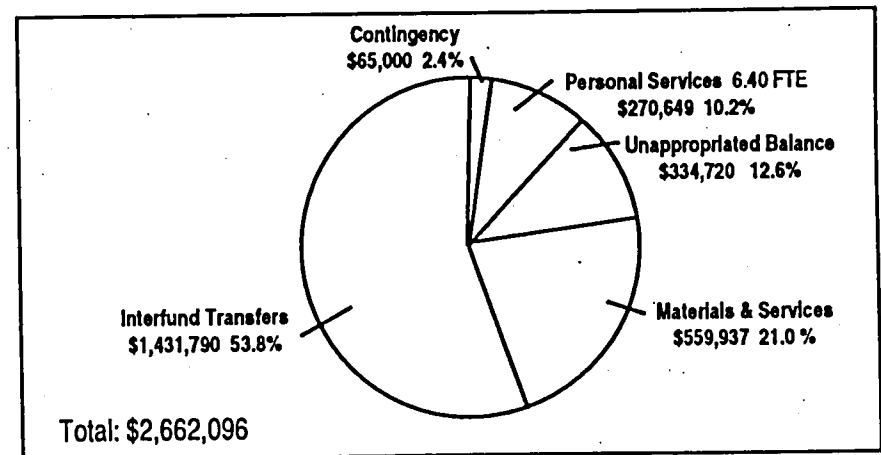
This fund is managed by the General Services Department. The two components are: Metro Regional Center building management and Metro Regional Center parking structure management.

Metro Regional Center Building Management – This program manages building and grounds maintenance, security, tenant leases, coordination of furniture moving and office repairs and enforcement of the American with Disabilities Act standards at Metro Regional Center.

Metro Regional Center Parking Structure – This program provides oversight for the operation of the 470-space parking structure adjoining the Metro Regional Center building. The structure is operated through a contract with an outside parking management firm.

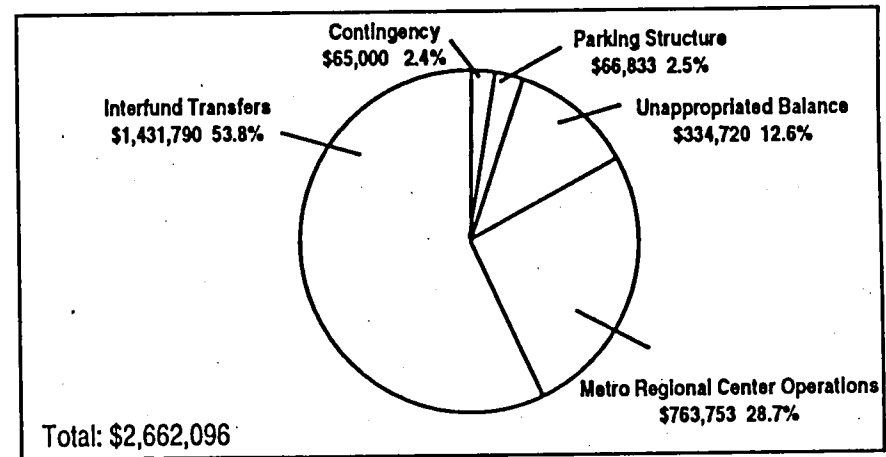


Building Management Fund resources



Building Management Fund expenditures

Building Management Fund



Building Management Fund expenditures by account

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
					METRO CENTER OPERATIONS						
0	72,686	80,000	305000		Beginning Balance		0				
44,614	36,065	0	347220		Sublease Income		0				
0	61	0	361100		Interest		0				
61,411	15,841	0	374000		Parking Fees		0				
0	1,269	0	379000		Other Miscellaneous Revenue		0				
0	394,000	0	391010		Trans. Resource from General Fund		0				
80,424	61,196	0	392010		Trans. Indirect Costs from Gen'l Fund		0				
183,398	117,255	0	392140		Trans. Indirect Costs from Planning Fund		0				
0	4,941	0	392160		Trans. Indirect Costs Park		0				
191,724	65,330	0	392531		Trans. Indirect Costs from S.W. Revenue Fund		0				
5,742	0	0	392559		Trans. Indirect Costs from Conv. Ctr. Cap. Fund		0				
311,347	194,095	0	392610		Trans. Indirect Costs from Support Svcs. Fund		0				
					METRO REGIONAL CENTER OPERATIONS						
81,562	255,276	91,320	305000		Beginning Balance		120,795				
0	9,953	16,995	347220		Sublease Income		45,612				
19,641	21,072	0	361100		Interest		5,436				
15,832	81,762	109,927	374000		Parking Fees		79,367				
0	1,030	0	379000		Other Miscellaneous Revenue		0				
35,756	102,308	303,807	392010		Trans. Indirect Costs from Gen'l Fund		283,295				
44,180	157,897	463,417	392140		Trans. Indirect Costs from Planning Fund		432,128				
0	0	0	392150		Trans. Indirect Costs from Open Spaces Bond Fund		15,000				
0	17,559	81,584	392160		Trans. Indirect Costs from Regional Parks/Expo Fund		88,043				
40,398	128,869	341,156	392531		Trans. Indirect Costs from S.W. Revenue Fund		318,242				
1,375	313,187	0	392559		Trans. Indirect Costs from Conv. Ctr. Cap. Fund		0				
79,418	0	755,309	392610		Trans. Indirect Costs from Support Svcs. Fund		704,193				
					PARKING STRUCTURE OPERATIONS						
104,186	173,544	183,398	305000		Fund Balance		358,427				
556	61	0	361100		Interest on Investments		4,465				
317,342	263,616	262,157	374000		Parking Fees		153,398				
39,264	0	55,984	391010		Trans. Resources from General Fund		53,695				
0	0	55,984	391550		Trans. Resources from Oregon Conv. Ctr. Oper. Fund		0				
1,658,170	2,488,874	2,801,038			Total Resources		2,662,096				

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	26,843	0.30	21,303		Director	0.20	16,693				
29,266	26,826	0.65	31,584		Associate Program Supervisor	0.65	35,591				
0	0	0.00	0		Senior Services Supervisor	0.20	8,505				
0	0	0.00	0		Associate Services Supervisor	1.00	28,229				
0	0	0.00	0		Construction Coordinator	0.15	9,094				
0	0	0.15	8,682		Principal Administrative Services Analyst	0.00	0				
0	10,100	0.25	10,404		Assistant Management Analyst	0.00	0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
8,439	15,989	0.65	18,381		Administrative Secretary	0.65	20,899				
9,124	11,774	1.55	35,973		Building Service Worker	1.00	23,980				
0	0	0.00	0		Maintenance Equipment Operator	0.55	18,559				
20,412	0	1.00	23,333		Security Officer II	0.00	0				
0	10,939	1.00	18,738		Security Officer I	2.00	39,508				
0	19,440	0.00	0		Accounting Clerk 1	0.00	0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	3,063	0.00	0		Temporary Administrative Support	0.00	0				
1,320	0	0.00	0		Temporary Professional Support	0.00	0				
4,566	1,388		1,260	511400	OVERTIME		1,440				
27,208	52,657		72,954	512000	FRINGE		68,151				
100,335	179,019	5.55	242,612		Total Personal Services	6.40	270,649				
<u>Materials & Services</u>											
213	105		1,500	521100	Office Supplies		500				
0	766		0	521110	Computer Software		450				
0	288		0	521111	Computer Supplies		500				
8,278	8,945		7,500	521220	Custodial Supplies		10,200				
3	356		2,000	521240	Graphics/Reprographic Supplies		2,500				
6,437	15,474		0	521290	Other Supplies		700				
3,316	4,014		1,500	521292	Small Tools		800				
0	0		100	521310	Subscriptions		0				
0	129		0	521320	Dues		430				
0	78		0	521400	Fuels & Lubricants		60				
2,374	6,923		500	521510	Maintenance & Repairs Supplies-Building		0				
0	0		0	521540	Maintenance & Repairs Supplies-Equipment		8,000				
117,364	211,601		86,576	524190	Misc Purchased Professional Services		129,896				

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures (continued)											
117,968	173,765		146,400	525110	Utilities-Electricity		136,400				
10,221	19,872		20,080	525120	Utilities-Water & Sewer		11,700				
21,097	25,012		63,440	525130	Utilities-Natural Gas		43,000				
3,859	5,163		6,790	525190	Utilities-Other		7,200				
63,818	175,535		194,353	525200	Cleaning Services		128,673				
24,017	19,940		45,900	525610	Maintenance & Repairs Services-Building		39,300				
2,950	0		11,900	525620	Maintenance & Repairs Services-Grounds		3,600				
116	127		0	525640	Maintenance & Repairs Services-Equipment		875				
21	90		0	525710	Rentals-Equipment		225				
61	0		0	525720	Rentals-Land & Building		0				
379,914	290,760		0	525731	Operating Lease Payments-Building		0				
385	456		0	526200	Ads & Legal Notices		800				
465	140		1,500	526310	Printing Services		400				
0	21		0	526440	Communications - Delivery Services		0				
485	45		0	526410	Telephone		0				
113	266		0	526500	Travel		600				
0	1,172		0	526700	Temporary Help Services		0				
6	320		2,300	526800	Training, Tuition, Conferences		1,605				
8,444	21,592		25,760	526900	Misc. Other Purchased Services		26,260				
334	1,259		2,150	528110	License, & Permits		1,918				
2,160	1,925		0	528310	Real Property Taxes		3,000				
174	89		0	529500	Meetings		345				
0	394,468		80,000	529800	Miscellaneous		0				
774,593	1,380,696		700,249		Total Materials & Services		559,937				
<u>Capital Outlay</u>											
0	0		5,000	571300	Purchases-Building, Exhibit, Related		0				
0	1,348		0	571400	Purchased Equipment & Vehicles		0				
4,299	2,318		0	571500	Purchases-Office Furniture & Equipment		0				
47,254	12,495		55,000	574570	Construction-Improvements		0				
51,553	16,161		60,000		Total Capital Outlay		0				
<u>Interfund Transfers</u>											
0	207,307		1,143,952	582413	Trans. Resources to Gen'l Revenue Fund		1,139,457				
230,183	190,267		285,006		Metro Regional Center-Debt Service		292,333				
230,183	397,574		1,428,958		Total Interfund Transfers		1,431,790				

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures (continued)											
					<u>Contingency and Unappropriated Balance</u>						
				599999	Contingency						
0	0		50,000		• Metro Regional Center Operations		50,000				
0	0		0		• Open Spaces Bond Fund		15,000				
				599990	Unappropriated Balance						
0	80,000		0		• Metro Center Operations		0				
327,962	251,015		120,794		• Metro Regional Center Operations		123,901				
173,544	184,409		198,425		• Parking Structure Operations		210,819				
501,506	515,424		369,219		Total Contingency and Unappropriated Balance		399,720				
1,658,170	2,488,874	5.55	2,801,038		TOTAL EXPENDITURES	6.40	2,662,096				

Building Management Fund

HISTORICAL DATA				For Information Only									
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
Metro Regional Center Operations													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	9,740	0.30	21,303		Director	0.20	16,693						
10,162	21,949	0.55	26,725		Associate Program Supervisor	0.55	30,115						
0	0		0		Senior Services Supervisor	0.20	8,505						
0	0		0		Associate Services Supervisor	0.90	25,406						
0	0		0		Construction Coordinator	0.10	6,063						
0	0	0.10	5,798		Principal Administrative Services Analyst		0						
0	0	0.25	10,404		Assistant Management Analyst		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
3,594	15,989	0.65	18,381		Administrative Secretary	0.65	20,899						
3,234	11,774	1.45	33,191		Building Service Worker	1.00	23,980						
0	0		0		Maintenance Equipment Operator	0.45	15,185						
8,441	0	0.90	21,000		Security Officer II	0.00	0						
0	10,939	0.90	16,864		Security Officer I	1.90	37,437						
0	19,440		0		Accounting Clerk 1		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	3,063		0		Temporary Administrative Support		0						
3,218	1,388		1,260	511400	OVERTIME		1,440						
9,767	40,438		66,620	512000	FRINGE		62,482						
38,416	134,720	5.10	221,546		Total Personal Services	5.95	248,205						
Materials & Services													
205	34		1,500	521100	Office Supplies		500						
0	766		0	521110	Computer Software		450						
0	288		0	521111	Computer Supplies		500						
1,774	8,761		7,500	521220	Custodial Supplies		10,000						
0	356		2,000	521240	Graphics/Reprographic Supplies		2,000						
3,709	11,432		0	521290	Other Supplies		700						
2,022	2,267		1,500	521292	Small Tools		800						
0	0		100	521310	Subscriptions		0						
0	75		0	521320	Dues		430						
0	5		0	521400	Fuels & Lubricants		60						
763	3,193		500	521510	Maintenance & Repairs Supplies-Building		0						
0	0		0	521540	Maintenance & Repairs Supplies-Equipment		8,000						
41,422	100,024		55,000	524190	Misc Purchased Professional Services		106,600						
29,929	116,818		135,000	525110	Utilities-Electricity		125,000						
5,311	13,674		17,680	525120	Utilities-Water & Sewer		9,300						

Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Metro Regional Center Operations (continued)											
2,281	3,312		63,440	525130	Utilities-Natural Gas		43,000				
820	4,117		6,790	525190	Utilities-Other		7,000				
20,389	166,843		194,353	525200	Cleaning Services		128,673				
3,297	12,205		45,900	525610	Maintenance & Repairs Services-Building		33,800				
0	0		9,400	525620	Maintenance & Repairs Services-Grounds		3,200				
0	123		0	525640	Maintenance & Repairs Services-Equipment		800				
0	70		0	525710	Rentals-Equipment		225				
127	240		0	526200	Ads & Legal Notices		800				
465	140		1,500	526310	Printing Services		400				
0	5		0	526440	Communications - Delivery Services		0				
297	0		0	526410	Telephone		0				
76	247		0	526500	Travel		600				
0	1,172		0	526700	Temporary Help Services		0				
0	245		2,300	526800	Training, Tuition, Conferences		1,605				
0	21,592		25,760	526900	Misc. Other Purchased Services		26,260				
11	600		2,000	528110	License, & Permits		1,600				
0	0		0	528310	Real Property Taxes		3,000				
0	63		0	529500	Meetings		245				
0	440		0	529800	Miscellaneous		0				
112,898	469,107		572,223		Total Materials & Services		515,548				
<u>Capital Outlay</u>											
0	1,348		0	571400	Purchased Equipment & Vehicles		0				
0	2,318		0	571500	Purchases-Office Furniture & Equipment		0				
13,964	8,887		55,000	574570	Construction-Improvements		0				
13,964	12,553		55,000		Total Capital Outlay		0				
165,278	616,380	5.10	848,769		TOTAL EXPENDITURES	5.95	763,753				

Building Management Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET		ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94	FTE	AMOUNT										
Parking Structure Operations													
Personal Services													
4,878	0	0.10	4,859	511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0		0		Associate Program Supervisor	0.10	5,476						
0	0		0		Associate Services Supervisor	0.10	2,823						
0	0		0		Construction Coordinator	0.05	3,031						
0	0	0.05	2,884		Principal Administrative Services Analyst		0						
0	4,040		0		Assistant Management Analyst		0						
511221 WAGES-REGULAR EMPLOYEES (full time)													
2,088	0		0		Administrative Secretary		0						
0	0	0.10	2,782		Building Service Worker		0						
0	0		0		Maintenance Equipment Operator	0.10	3,374						
0	0	0.10	2,333		Security Officer II		0						
0	0	0.10	1,874		Security Officer I	0.10	2,071						
6	0		0	511400	OVERTIME		0						
2,042	1,781		6,334	512000	FRINGE		5,669						
9,014	5,821	0.45	21,066		Total Personal Services	0.45	22,444						
Materials & Services													
0	0		0	521220	Custodial Supplies		200						
0	0		0	521240	Graphics/Reprographic Supplies		500						
0	786		0	521290	Other Supplies		0						
0	1,747		0	521292	Small Tools		0						
0	420		0	521510	Maintenance & Repairs Supplies-Building		0						
60,207	32,894		31,576	524190	Misc Purchased Professional Services		23,296						
360	16,878		11,400	525110	Utilities-Electricity		11,400						
845	3,101		2,400	525120	Utilities-Water & Sewer		2,400						
0	0		0	525190	Utilities-Other		200						
0	880		0	525610	Maintenance & Repairs Services-Building		5,500						
0	0		2,500	525620	Maintenance & Repairs Services-Grounds		400						
0	0		0	525640	Maintenance & Repairs Services-Equipment		75						
258	0		0	526200	Ads & Legal Notices		0						
6,720	0		0	526900	Misc. Other Purchased Services		0						
0	0		150	528110	License, & Permits		318						
0	0		0	529500	Meetings		100						
0	18		0	529800	Miscellaneous		0						
68,390	56,724		48,026		Total Materials & Services		44,389						

Building Management Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>				PROPOSED		APPROVED		ADOPTED	
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96							
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Parking Structure Operations (continued)											
0	0		5,000	571300	<u>Capital Outlay</u> Purchases-Building, Exhibit, Related		0				
0	0		5,000		Total Capital Outlay		0				
77,404	62,545	0.45	74,092		TOTAL EXPENDITURES	0.45	66,833				

Building Management Fund

HISTORICAL DATA				For Information Only									
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY												
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Day Care Facility													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	6,060		0		Assistant Management Analyst				0				
0	2,315		0	512000	FRINGE				0				
0	8,375	0.00	0		Total Personal Services			0.00	0				
Materials & Services													
0	71		0	521100	Office Supplies				0				
0	2,637		0	521290	Other Supplies				0				
0	54		0	521320	Dues				0				
0	2,166		0	521510	Maintenance & Repairs Supplies-Building				0				
0	530		0	524190	Misc Purchased Professional Services				0				
0	45		0	526410	Telephone				0				
0	6		0	526500	Travel				0				
0	75		0	526800	Training, Tuition, Conferences				0				
0	223		0	528110	License, & Permits				0				
0	26		0	529500	Meetings				0				
0	3		0	529800	Miscellaneous				0				
0	5,836		0		Total Materials & Services				0				
0	14,211	0.00	0		TOTAL EXPENDITURES			0.00	0				

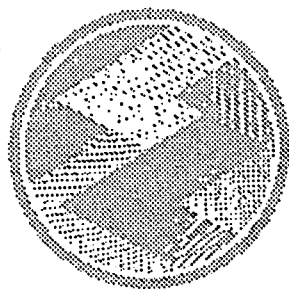
Building Management Fund

For Information Only

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Metro Center Operations											
					<u>Personal Services</u>						
					511121 SALARIES-REGULAR EMPLOYEES (full time)						
0	17,103	0			Director		0				
14,226	4,877	0			Associate Program Supervisor		0				
					511221 WAGES-REGULAR EMPLOYEES (full time)						
2,757	0	0			Administrative Secretary		0				
5,890	0	0			Building Service Worker		0				
11,971	0	0			Security Officer II		0				
					511235 WAGES-TEMPORARY EMPLOYEES (part time)						
1,320	0	0			Temporary Professional Support		0				
1,342	0	0			511400 OVERTIME		0				
15,399	8,123	0			512000 FRINGE		0				
52,905	30,103	0.00	0		Total Personal Services	0.00	0				
					<u>Materials & Services</u>						
8	0	0		521100	Office Supplies		0				
6,504	184	0		521220	Custodial Supplies		0				
3	0	0		521240	Graphics/Reprographic Supplies		0				
2,728	619	0		521290	Other Supplies		0				
1,294	0	0		521292	Small Tools		0				
0	73	0		521400	Fuels & Lubricants		0				
1,611	1,144	0		521510	Maintenance & Repairs Supplies-Building		0				
15,735	78,153	0		524190	Misc Purchased Professional Services		0				
87,679	40,069	0		525110	Utilities-Electricity		0				
4,065	3,097	0		525120	Utilities-Water & Sewer		0				
18,816	21,700	0		525130	Utilities-Natural Gas		0				
3,039	1,046	0		525190	Utilities-Other		0				
43,429	8,692	0		525200	Cleaning Services		0				
20,720	6,855	0		525610	Maintenance & Repairs Services-Building		0				
2,950	0	0		525620	Maintenance & Repairs Services-Grounds		0				
116	4	0		525640	Maintenance & Repairs Services-Equipment		0				
21	20	0		525710	Rentals-Equipment		0				
61	0	0		525720	Rentals-Land & Building		0				
379,914	290,760	0		525731	Operating Lease Payments-Building		0				
0	216	0		526200	Ads & Legal Notices		0				
0	16	0		526440	Communications - Delivery Services		0				

Building Management Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
Metro Center Operations (continued)													
188	0		0	526410	Telephone		0						
37	13		0	526500	Travel		0						
6	0		0	526800	Training, Tuition, Conferences		0						
1,724	0		0	526900	Misc. Other Purchased Services		0						
323	436		0	528110	License, & Permits		0						
2,160	1,925		0	528310	Real Property Taxes		0						
174	0		0	529500	Meetings		0						
0	394,007		80,000	529800	Miscellaneous		0						
593,305	849,029		80,000		Total Materials & Services		0						
Capital Outlay													
4,299	0		0	571500	Purchases-Office Furniture & Equipment		0						
33,290	3,608		0	574570	Construction-Improvements		0						
37,589	3,608		0		Total Capital Outlay		0						
683,799	882,740	0.00	80,000		TOTAL EXPENDITURES	0.00	0						



Risk

Management

Fund

Risk Management Fund

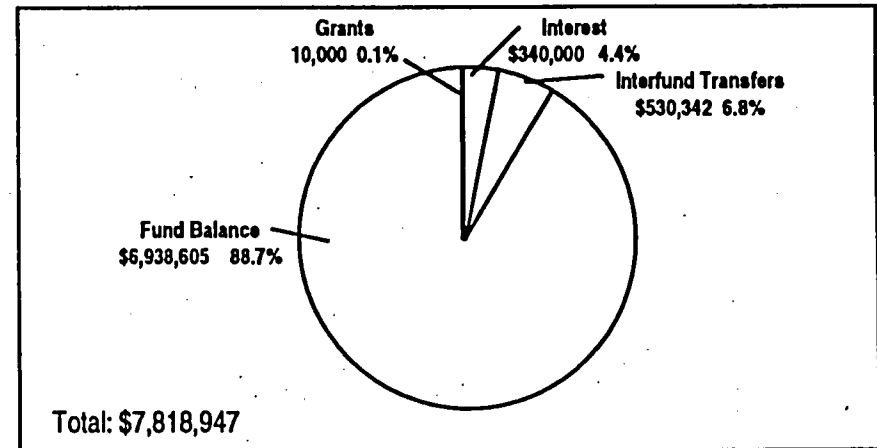
This fund provides for the revenues and expenditures related to administration of Metro's risk management and self-insurance program. Costs are allocated through the cost allocation program to all departments based on their past claims experience and exposure.

Four programs make up the fund, as follows:

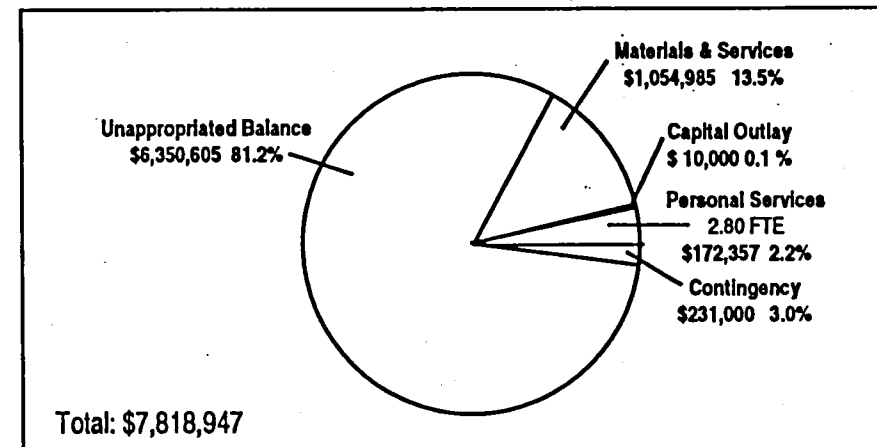
Liability/Property Program – Provides for the risk financing of Metro's liability, property and crime exposure. Risk Management implements policies and develops procedures to administer risk and to reduce exposure and potential losses. Metro purchases excess property insurance, crime insurance and employee fidelity coverage. General and auto liability are self-funded.

Workers' Compensation Program – Provides for the fair handling of work-related injuries or illnesses of employees. The focus of this program is proactive prevention of workplace accidents and injuries. An excess workers' compensation insurance program is purchased from SAIF Corporation. The focus for FY 1995-96 continues to be the promotion of a safe workplace through the use of proven accident prevention and loss control techniques.

Environmental Impairment Liability Reserve – This program provides a reserve for potential pollution liability losses related to "environmental impairment" exposures. Environmental impairment is any pollution that may cause damage to the air, land or water. With a current fund balance of approximately \$5.5 million, no new funding is proposed for FY 1995-96.

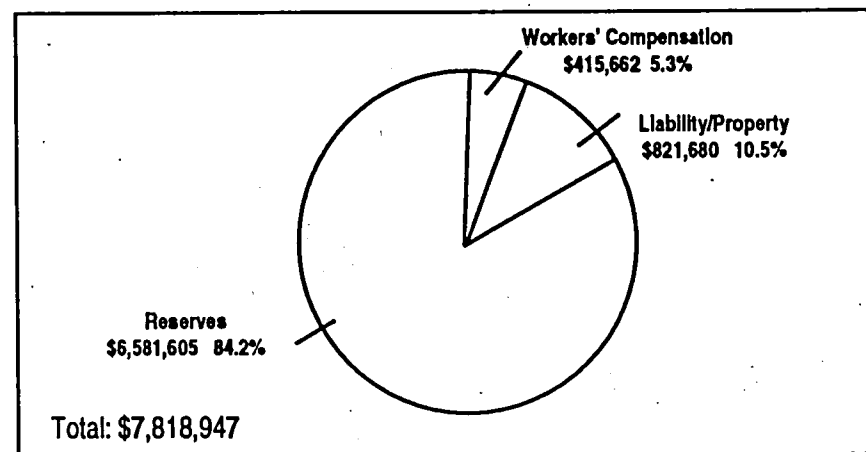


Risk Management Fund resources



Risk Management Fund expenditures

Risk Management Fund



Risk Management Fund expenditures by program

Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
4,663,045	5,611,474	6,674,119	305000		Fund Balance		6,938,605				
0	0	20,000	334320		State Grants		10,000				
0	101,911	0	345000		Insurance Recovery Revenue		0				
257,200	271,090	260,000	361100		Interest on Investments		340,000				
27,665	0	0	379000		Other Miscellaneous Revenue		0				
					Transfer Indirect Costs for Liability						
1,459	1,989	3,244	392010		From General Fund		2,576				
0	0	0	392010		From General Fund (for Open Spaces operating)		10,000				
61,918	97,940	70,378	392120		From Zoo Operating Fund		62,265				
5,309	8,478	15,508	392140		From Planning Fund		11,255				
74,611	81,897	52,489	392531		From Solid Waste Revenue Fund		45,703				
96,371	118,959	96,058	392550		From OCC Operating Fund		78,484				
817	1,909	0	392559		From Conv. Ctr. Capital Fund		0				
15,156	30,791	27,810	392610		From Support Services Fund		28,624				
73,561	90,801	62,243	392553		From Spectator Facilities Fund		49,754				
81,298	0	0	392552		From Coliseum Operating Fund		0				
0	24,113	76,392	392160		From Reg. Parks/Expo Fund		38,020				
0	0	0	392150		From Open Spaces Fund		10,000				
					Transfer Direct Costs for Liability						
0	10,868	15,758	393010		From General Fund		0				
					Transfer Indirect Costs for Workers' Compensation						
7,907	4,009	6,008	392010		From General Fund		3,325				
257,371	258,254	107,101	392120		From Zoo Operating Fund		52,158				
20,117	14,800	18,542	392140		From Planning Fund		14,197				
32,599	50,997	30,580	392531		From Solid Waste Revenue Fund		28,751				
109,089	66,527	47,574	392550		From OCC Operating Fund		35,695				
755	299	0	392559		From Conv. Ctr. Capital Fund		0				
31,571	41,597	23,050	392610		From Support Services Fund		15,425				
83,268	50,781	30,828	392553		From Spectator Facilities Fund		22,627				
92,026	0	0	392552		From Coliseum Operating Fund		0				
0	19,562	14,467	392160		From Reg. Parks/Expo Fund		10,483				
0	0	0	392150		From Open Spaces Fund		1,000				
					Transfer Direct Costs for Environmental Impairment						
0	0	0	392010		From General Fund (for Open Spaces operating)		10,000				
25,000	25,000	0	393120		From Zoo Operating Fund		0				
400,000	475,000	0	393531		From Solid Waste Revenue Fund		0				
6,418,113	7,459,046	7,652,149			TOTAL RESOURCES		7,818,947				

Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full-time)						
0	0	0.10	7,512		Senior Director	0.10	8,185				
61,974	62,241	1.00	63,918		Manager	1.00	69,488				
0	32,472	1.00	45,346		Senior Management Analyst	0.50	26,184				
36,239	39,740	1.00	43,006		Associate Management Analyst		0				
				511221	WAGES-REGULAR EMPLOYEES (full-time)						
22,069	20,150	1.00	25,981		Administrative Secretary	1.00	26,444				
				511235	WAGES-TEMPORARY EMPLOYEE						
1,230	2,996	0.25	4,400		Administrative Support	0.20	4,000				
8	111		0		OVERTIME		0				
36,172	52,917		73,652	512000	FRINGE		38,056				
157,692	210,627	4.35	263,815		Total Personal Services	2.80	172,357				
					<u>Materials & Services</u>						
2,103	1,936		750	521100	Office Supplies		750				
484	757		0	521110	Computer Software		0				
1,304	3,248		2,550	521290	Supplies-Other		3,050				
631	848		400	521310	Subscriptions		400				
748	832		800	521320	Dues		1,100				
20,915	22,684		16,000	524190	Misc. Professional Services		5,000				
0	675		0	525710	Equipment Rental		0				
182,800	226,113		178,000	526100	Insurance		211,000				
177	0		0	526200	Ads & Legal Notices		0				
55	0		0	526310	Printing Services		500				
0	123		0	526410	Telephone		200				
0	35		0	526440	Delivery Service		0				
1,894	1,482		2,400	526500	Travel		1,400				
0	458		0	526700	Temporary Help Services		0				
1,887	1,522		2,815	526800	Training, Tuition, Conferences		2,085				
101	130		0	529500	Meeting Expenditures		0				
689	652		1,500	529800	Miscellaneous		1,500				
28,549	20,886		25,000	512410	Employer Premium Assessment		25,000				
406,610	204,847		475,000	529810	Claims Paid		403,000				
0	0		400,000	529815	Actuarial Claims Expense		400,000				
648,947.	487,228		1,105,215		Total Materials & Services		1,054,985				

Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures (continued)											
					<u>Capital Outlay</u>						
0	5,617		20,000	571400	Equipment & Vehicles		10,000				
0	5,617		20,000		Total Capital Outlay		10,000				
					<u>Contingency & Unapp. Balance</u>						
				599999	Contingency						
0	0		200,000		• General Liability & Workers Comp		200,000				
0	0		0		• Open Spaces Bonds		31,000				
5,611,474	6,755,574		6,063,119	599990	Unappropriated Balance		6,350,605				
5,611,474	6,755,574		6,263,119		Total Contingency & Unapp. Balance		6,581,605				
6,418,113	7,459,046	4.35	7,652,149		TOTAL REQUIREMENTS	2.80	7,818,947				

Risk Management Fund

For Information Only

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Liability/Property Program											
<u>Personal Services</u>											
0		0.05	3,756	511121	SALARIES-REGULAR EMPLOYEES (full-time)						
44,568	47,564	0.75	47,938		Senior Director	0.05	4,092				
0	32,472	1.00	45,346		Manager	0.50	34,744				
					Senior Management Analyst		0				
16,251	15,353	0.75	19,486	511221	WAGES-REGULAR EMPLOYEES (full-time)						
					Administrative Secretary	0.50	13,222				
1,230	2,617	0.17	2,850	511235	WAGES-TEMPORARY EMPLOYEE						
8	84		0		Administrative Support	0.10	2,000				
18,324	33,238		46,239	511400	OVERTIME		0				
				512000	FRINGE		15,537				
80,381	131,328	2.72	165,615		Total Personal Services	1.15	69,595				
<u>Materials & Services</u>											
993	1,444		500	521100	Office Supplies		500				
225	678		0	521110	Computer Software		0				
0	1,240		1,300	521290	Supplies-Other		1,300				
413	848		400	521310	Subscriptions		400				
748	832		800	521320	Dues		900				
20,915	22,684		16,000	524190	Misc. Professional Services		5,000				
0	675		0	525640	Maint & Repair Service - Equip		0				
166,857	135,120		128,000	526100	Insurance		161,000				
150	0		0	526200	Ads & Legal Notices		0				
55	0		0	526310	Printing Services		500				
0	123		0	526410	Telephone		200				
	33			526440	Delivery Service						
1,894	1,470		1,600	526500	Travel		900				
0	458		0	526700	Temporary Help Services		0				
1,507	830		1,665	526800	Training, Tuition, Conferences		1,385				
89	130		0	529500	Meeting Expenditures		0				
114,362	143,653		175,000	529810	Claims Paid		180,000				
0	0		400,000	529815	Actuarial Claims Expense		400,000				
308,208	310,218		725,265		Total Materials & Services		752,085				
<u>Capital Outlay</u>											
	3,775		0	571400	Equipment & Vehicles		0				
0	3,775		0		Total Capital Outlay		0				
388,589	445,321	2.72	890,880		TOTAL EXPENDITURES	1.15	821,680				

Risk Management Fund

HISTORICAL DATA ACTUAL \$		For Information Only									
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Workers' Compensation Program											
<u>Personal Services</u>											
0	0	0.05	3,756	511121	SALARIES-REGULAR EMPLOYEES (full-time)						
17,406	14,677	0.25	15,980		Senior Director	0.05	4,093				
0	0		0		Manager	0.50	34,744				
36,239	39,740	1.00	43,006		Senior Management Analyst	0.50	26,184				
					Associate Management Analyst		0				
5,818	4,797	0.25	6,495	511221	WAGES-REGULAR EMPLOYEES (full-time)						
					Administrative Secretary	0.50	13,222				
0	379	0.08	1,550	511235	WAGES-TEMPORARY EMPLOYEE						
0	27		0		Administrative Support	0.10	2,000				
17,848	19,679		27,413	511400	OVERTIME		0				
				512000	FRINGE		22,519				
77,311	79,299	1.63	98,200		Total Personal Services	1.65	102,762				
<u>Materials & Services</u>											
1,110	492		250	521100	Office Supplies		250				
259	79		0	521110	Computer Software		0				
1,304	2,008		1,250	521290	Supplies-Other		1,750				
218	0		0	521310	Subscriptions		0				
0	0		0	521320	Dues		200				
15,943	90,993		50,000	526100	Insurance		50,000				
27	0		0	526200	Ads & Legal Notices		0				
0	2		0	526440	Delivery Service		0				
0	12		800	526500	Travel		500				
380	692		1,150	526800	Training, Tuition, Conferences		700				
12	0		0	529500	Meeting Expenditures		0				
689	652		1,500	529800	Miscellaneous		1,500				
28,549	20,886		25,000	529805	Employer Premium Assessment		25,000				
249,826	51,129		300,000	529810	Claims Paid		223,000				
298,317	166,945		379,950		Total Materials & Services		302,900				
<u>Capital Outlay</u>											
0	1,842		20,000	571400	Equipment & Vehicles		10,000				
0	1,842		20,000		Total Capital Outlay		10,000				
375,628	248,086	1.63	498,150		TOTAL EXPENDITURES	1.65	415,662				

Risk Management Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>				FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
		FY 1994-95 ADOPTED BUDGET											
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Environmental Impairment Program													
42,422	10,065		0	529810	<u>Materials & Services</u> Claims Paid		0						
42,422	10,065		0		TOTAL EXPENDITURES		0						

General

Revenue

Bond

Fund

General Revenue Bond Fund

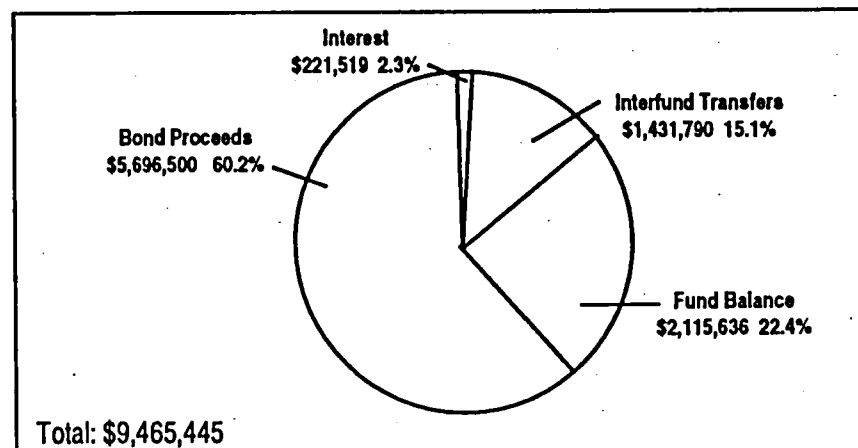
The General Revenue Bond Fund was established to account for bond proceeds used to construct Metro Regional Center and the assessments against Metro departments used to pay debt service on those bonds. This financing mechanism has been used for the construction of Metro Regional Center, although in the future this financing method and this fund could be used to obtain other general purpose capital items. In FY 1995-96, the fund will be expanded to include bond proceeds for the Washington Park parking lot renovation and contribution to Tri-Met for the zoo light-rail station. The General Revenue Bond Fund contains the following accounts:

Construction Account – Remaining funds in the Construction Account were used in FY 1994-95.

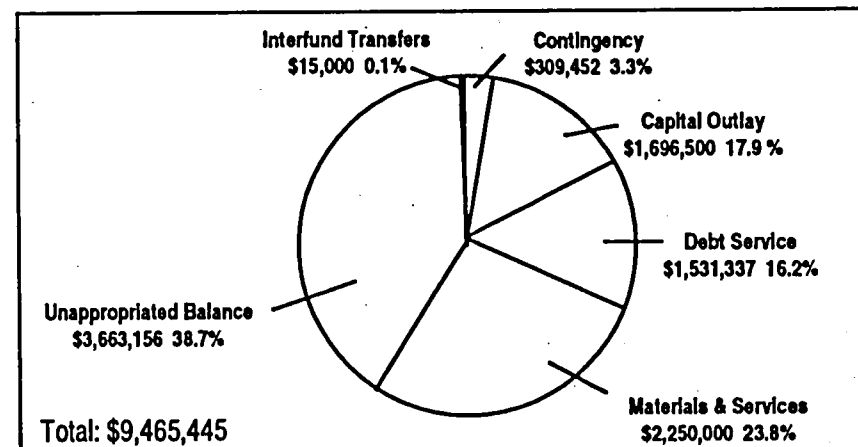
Project Account – This account is created in FY 1995-96 to provide for expenditures related to the Washington Park parking lot renovation and for the contribution to Tri-Met for the zoo light-rail station. This project is proposed to be funded from revenue bonds issued by the Oregon Bond Bank. Construction of the station, scheduled to open in September 1997, will begin in FY 1995-96. Metro's contribution to the project is due to Tri-Met in FY 1995-96.

Debt Service Account – This account is used to pay principal and interest due on the outstanding general revenue bonds. Debt service is paid from assessments allocated to the operations and activities of Metro that use Metro Regional Center, and fees and charges for the use of the attached parking structure. This account is managed by the Finance Department.

Reserve Account – The Reserve Account holds funds in an amount equal to the maximum annual debt service on the outstanding bonds as additional security to the bondholders that debt



General Revenue Bond Fund resources



General Revenue Bond Fund expenditures

service will be paid. This account is required by bond covenants, and it is managed by the Finance Department.

General Revenue Bond Fund

Renewal and Replacement Account – This account was created by ordinance as a reserve for future capital requirements of facilities financed by general revenue bonds. Funds in this account ensure that money will be available as needed for anticipated future capital needs of Metro Regional Center and the attached parking structure.

General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
					METRO REGIONAL CENTER						
				305000	Fund Balance						
11,667,317	1,191,509		171,232		* Construction Account		0				
1,741,825	483,048		0		* Debt Service Account		0				
1,807,548	1,884,222		1,807,548		* Debt Service Reserve Account		1,893,568				
192,344	200,378		211,435		* Renewal & Replacement Account		222,068				
				361100	Interest on Investments						
289,987	14,201		0		* Construction Account		0				
0	120,014		0		* Debt Service Account		0				
75,629	60,521		62,157		* Debt Service Reserve Account		109,136				
12,264	6,827		6,977		* Renewal & Replacement Account		12,383				
				379000	Other Miscellaneous Revenues						
306,228	0		0		* Construction		0				
				385400	Other Fin Sources-Bond Proceeds						
0	25,832,701		0		* Debt Service Account		0				
				391513	Trans. Resources from Building Fund						
0	207,307		1,143,952		* from Metro Regional Center Account		1,139,457				
230,183	190,267		285,006		* from Parking Garage Account		292,333				
0	44,390		0	391531	Trans. Resources from Solid Waste Revenue Fund		0				
					WASHINGTON PARK PARKING LOT						
0	0		0	361100	Interest on Investments		100,000				
0	0		0	385300	State Bond Bank Proceeds		5,696,500				
16,323,325	30,235,385		3,688,307		TOTAL RESOURCES		9,465,445				

General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Construction Account											
<u>Personal Services</u>											
METRO REGIONAL CENTER											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
35,214	6,769	0			Director		0				
31,097	18,156	0			Manager		0				
44,172	10,992	0			Principal Administrative Services Analyst		0				
0	2,255	0			Associate Engineer		0				
22,845	10,101	0			Assistant Management Analyst		0				
0	15,791	0			Construction Coordinator		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
7,958	0	0			Administrative Secretary		0				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	4,855	0			Administrative Secretary		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
12,763	0	0			Administrative Support		0				
39,163	15,198	0		512000	FRINGE		0				
193,212	84,117	0			Total Personal Services		0				
<u>Materials & Services</u>											
METRO REGIONAL CENTER											
560	604	0		521100	Office Supplies		0				
3,174	1,159	0		521240	Graphic/reprographic Supplies		0				
45	0	0		521260	Printing Supplies		0				
3,231	2,698	5,000		521290	Other Operating Supplies		0				
98	0	0		521310	Subscriptions		0				
0	1,371	0		521510	Maint. & Repairs Supplies - Buildings		0				
833	231	0		521540	Maint. & Repairs Supplies - Equipment		0				
96,106	2,989	10,000		524190	Miscellaneous Professional Services		0				
21,116	0	0		525110	Utilities - Electricity		0				
373	0	0		525190	Other Utilities		0				
5,225	0	0		525710	Equipment Rental		0				
668	45	2,000		526200	Ads and Legal Notices		0				
2,607	745	1,000		526310	Printing Services		0				
439	0	0		526310	Typesetting and Reprographic Services		0				
362	0	0		526410	Telephone		0				
350	146	500		526440	Delivery Services		0				

General Revenue Bond Fund

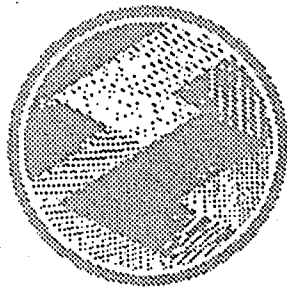
HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Construction Account (continued)											
142	17		0	526500	Travel		0				
55	0		0	526800	Training, Tuition and Conferences		0				
145	0		5,000	528100	Licenses, Permits & Payments to Other Agencies		0				
0	133,036		0	528500	Government Assessment (LID)		0				
614	4		0	529500	Meeting Expenditures		0				
136,143	143,045		23,500		Total Materials & Services		0				
<u>Capital Outlay</u>											
METRO REGIONAL CENTER											
43,395	3,465		0	571300	Purchases-Buildings, Exhibits & Related		0				
506,611	247,623		60,000	571500	Purchases-Office Furniture & Equipment		0				
1,378	0		0	574190	Other Construction Services		0				
10,064,570	613,989		87,732	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0				
10,615,954	865,077		147,732		Total Capital Outlay		0				
10,945,309	1,092,239		171,232		TOTAL CONSTRUCTION ACCOUNT		0				
Project Account											
<u>Materials & Services</u>											
WASHINGTON PARK PARKING LOT											
0	0		0	528100	Payments to Other Agencies		2,250,000				
0	0		0		Total Materials & Services		2,250,000				
<u>Capital Outlay</u>											
WASHINGTON PARK PARKING LOT											
0	0		0	574510	Construction Work - Improvement other than Bldgs.		1,696,500				
0	0		0		Total Capital Outlay		1,696,500				
0	0		0		TOTAL PROJECT ACCOUNT		3,946,500				

General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$.FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Debt Service Account											
					<u>Materials & Services</u>						
					METRO REGIONAL CENTER						
0	3,000	0		524110	Accounting and Auditing Services		0				
0	24,822	0		524120	Legal Fees		0				
0	278,932	0		524190	Misc Purchased Professional Services		0				
0	136	0		526200	Advertising and Legal Notices		0				
0	13,554	0		526310	Printing Services		0				
0	69	0		526440	Communications - Delivery Services		0				
0	5,000	0		528100	Licenses, Permits & Pymts to Agencies		0				
0	325,513	0			Total Materials & Services		0				
					<u>Debt Service</u>						
					METRO REGIONAL CENTER						
				533210	Revenue Bond-Principal						
0	0		161,820		• Office Bldg		198,229				
0	0		38,180		• Parking Structure		46,770				
				533220	Revenue Bond-Interest						
1,309,809	913,199		1,046,132		• Office Building		1,040,776				
309,050	215,467		246,826		• Parking Structure		245,562				
0	25,501,197	0		533300	Defeasence Payment to Escrow Agent		0				
1,618,859	26,629,863		1,492,958		Total Debt Service		1,531,337				
1,618,859	26,955,376		1,492,958		TOTAL DEBT SERVICE ACCOUNT		1,531,337				

General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Expenses											
					<u>Interfund Transfers</u>						
					WASHINGTON PARK PARKING LOT						
0	0		0	581610	Trans. Indirect Costs to Supp. Svs Fund		15,000				
0	0		0		Total Interfund Transfers		15,000				
					<u>Contingency and Unappropriated Balance</u>						
				599999	Contingency						
0	0	218,412			Renewal & Replacement Account (Metro Reg. Center)*		234,452				
0	0	0			Project Account (Wash. Park Lot)		75,000				
				599990	Unappropriated Balance						
1,142,474	168,786	0			Construction Account (Metro Reg. Center)		0				
204,608	211,435	0			Renewal & Replacement Account (Metro Reg. Center)*		0				
604,527	0	0			Debt Service Account (Metro Reg. Center)		0				
1,807,548	1,807,549	1,805,705			Debt Reserve (Metro Regional Center)		1,903,156				
0	0	0			Project Account (Wash. Park Lot)		1,760,000				
3,759,157	2,187,770	2,024,117			Total Contingency and Unapp. Balance		3,972,608				
16,323,325	30,235,385	3,688,307			TOTAL FUND REQUIREMENTS		9,465,445				



Zoo

Operating

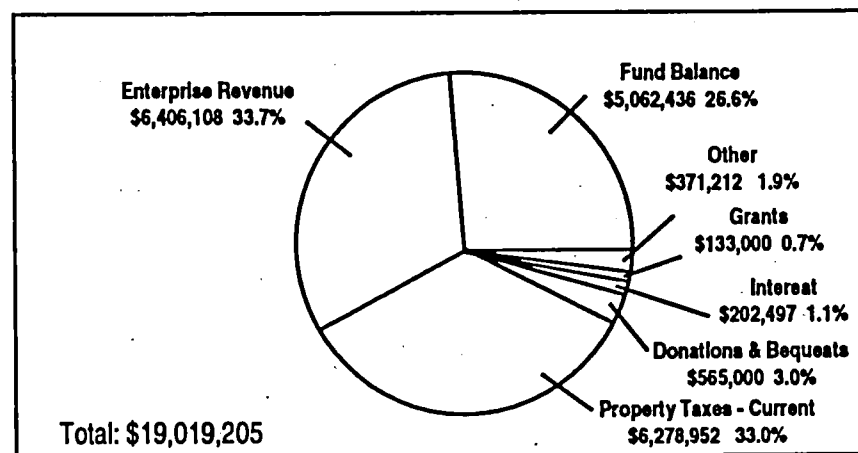
Fund

Zoo Operating Fund

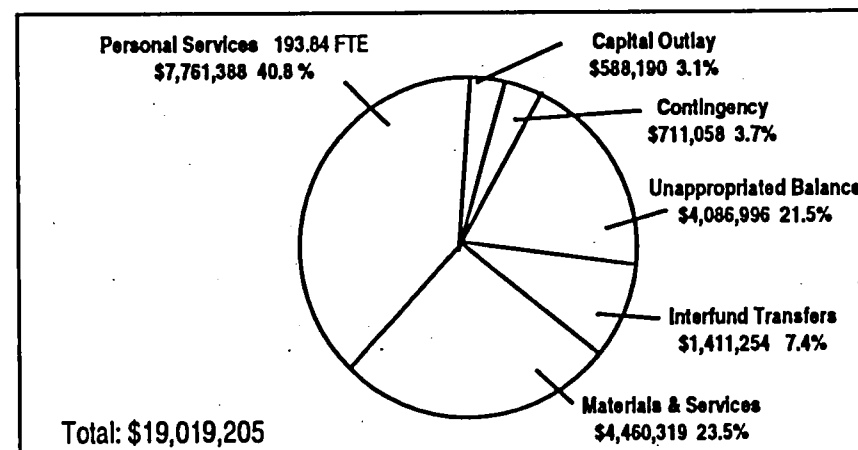
The Metro Washington Park Zoo provides visitors a unique educational and recreational opportunity to experience wildlife in a naturalistic setting and to learn to "care now for the future of life." This is the zoo's stated vision, adopted by the Metro Council in 1990. The zoo contributes to the conservation of animals by (1) educating the public regarding conservation; (2) continuing to research and improve husbandry techniques, exhibit environments, animal management and captive propagation; and (3) cooperating with appropriate AZA Species Survival Plans and other conservation efforts to house and breed endangered and threatened species. The zoo serves as a cultural and recreational institution in the region, enhancing the quality of life, and assisting in economic development as a tourist attraction and community asset.

During FY 1995-96, the main goals of the zoo are to conduct programs that provide memorable experiences for visitors, maintain attendance at the zoo and develop plans to ensure the long-term financial stability of the zoo. Major objectives include the following: attract at least 950,000 visitors; operate the zoo efficiently and raise more than 50 percent of operating costs from non-tax sources; continue events to enhance revenue generation and explore capital project alternatives. The development of corporate sponsorships for special zoo events will continue. The zoo will coordinate with Tri-Met as construction continues on the light-rail station located within the main visitor parking lot. Action will be taken to mitigate the effects on visitor traffic.

Zoo revenues include property taxes from the tax base, admission fees, food service and retail sales, railroad revenues, and tuition and lectures. Zoo staffing will decrease by 4.6 FTE as a result of budget reductions designed to maintain an adequate fund balance.



Zoo Operating Fund resources



Zoo Operating Fund expenditures

Zoo Operating Fund

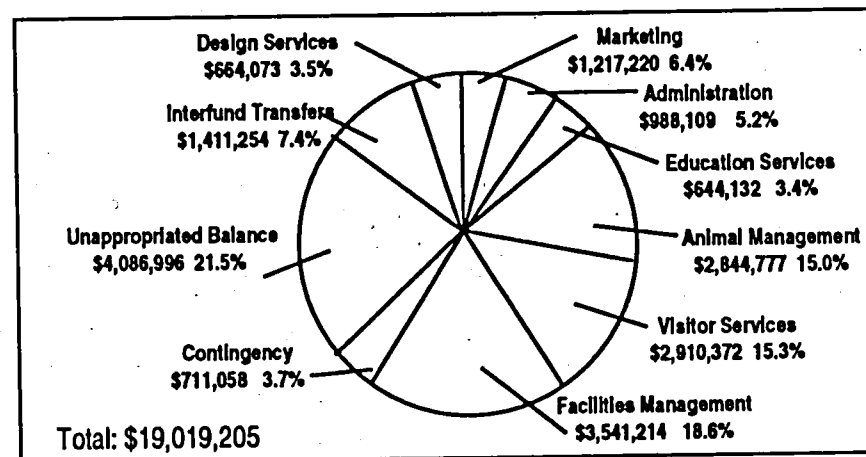
The Zoo Operating Fund includes the following seven divisions:

Administration Division – Includes the offices of the director, assistant director, development officer, financial reporting and cash control supervisor, and the safety/security manager. The division is responsible for overall leadership and coordination of all zoo programs.

In FY 1995-96, the division will coordinate with Tri-Met on light-rail construction to mitigate the impact on zoo visitors, implement standards for improving visitor experiences in all divisions and continue development of sponsorships and other donor programs (benches, tree adoptions).

Animal Management Division – Responsible for animal acquisition, animal care, veterinary services, research activities and maintenance of the library. Staff includes the office of general curator, assistant curator, veterinarians, and conservation/research coordinator. The division has evolved from an emphasis on mammals to a collection that includes birds, reptiles, insects and fish. Higher priority is given to breeding and conservation programs for endangered and threatened species, and standards for animal care have improved with new, naturalistic exhibits.

For FY 1995-96 the acquisition of additional golden lion tamarins allows for the possibility of a birth and babies as part of the zoo release program that should enhance visitor interest and education possibilities. Emphasis for the elephant research program will center on semen preservation techniques, extending technologies developed at the zoo to other partner zoos and countries where elephants exist, specifically Thailand and Myanmar (formerly Burma), and increasing the number of cows artificially inseminated.



Zoo Operating Fund expenditures by division

The zoo will also chair a Species Survival Program for the Francois langur as well as continue the production of annual studbooks for the Asian elephant, Hartmann's mountain zebra and Francois langur.

Continued emphasis will be given to seeking grant monies to underwrite the research program for elephants and the Center for Species Survival activities. A program funded by the Murdock Charitable Trust continues to enable the zoo to share expertise in scientific research by offering workshops to elementary school teachers.

Facilities Management Division – Responsible for providing support services to zoo visitors and zoo operating divisions. This includes 38 buildings and exhibits, 2.56 miles of track, 341 square feet of roads and pathways and numerous planting beds on 65 acres. The division is also responsible for solid waste pick up and

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hauling, utility system maintenance, vehicle and equipment maintenance, minor construction and recycling.

During FY 1995-96, the division will develop a plan to reduce the use of on-grounds vehicles and explore alternate fuels; continue replacement and alignment of track to provide a safer and more enjoyable ride on the zoo railway; continue to assess and improve energy and water/sewer conservation programs and fully implement a preventative maintenance program.

Education Division – Responsible for the education and volunteer programs of the zoo. A group of more than 2,000 volunteers now contribute more than 100,000 hours annually to education programs and activities of other divisions. Services to schools have increased, including the school outreach programs that reach 84,000 students. On-site programs include animal contact experiences, educational talks by volunteers and gate handouts. Camps and classes reach 4,000 individuals. In the last four years, annual education program revenue increased 150 percent.

In FY 1994-95, the division developed a community volunteer program and began a new intern program; increased animal talks; designed and produced a new summer reptile show; increased Zoo Venture programs and implemented a Golden Lion Tamarin Volunteer Program. In FY 1995-96, the division will host 800 delegates from the Association of Zoo and Aquarium Docents' conference, develop enhanced evaluation of program offerings and increase division revenues over the FY 1994-95 level.

Marketing Division – Responsible for encouraging zoo attendance and support through media campaigns, group sales, special events, animal shows, outreach programs, marketing and general promotional efforts.

Efforts in FY 1995-96 will emphasize the use of publicity to maintain attendance during transit project construction; continue to refine the group sales marketing program; expand the children's concert series from three nights to five; and increasing the year-round use of the birds of prey and other zoo animal outreach programs.

Visitor Services Division – Responsible for major revenue-generating activities, including gate admissions, food service, retail sales, rentals and railway ticket sales.

In FY 1995-96, the division will continue to focus on profitability by doing business more efficiently and exploring more ways to make money. Retail will focus on upgrading the gift shop merchandise and operations. Zoomer (people mover) operations will be refined in order to increase revenues, and a variety of new products will be tested to increase sales. A experimental valet service will be used to compensate for reduced parking spaces.

Design Services Division – Responsible for project planning, design and construction through Exhibits/Graphics to maintain the visual consistency of the zoo, provide interpretive materials, signs, print materials and graphic needs for other divisions.

For FY 1995-96, the division will focus on the implementation of planning processes and standards to complete design, signage and renovation projects in a timely manner using available resources. Major projects include additional zoo key/talking box stations, a long-range plan for the elephant museum, signs and display for summer theme concerning conservation, and animal enrichment signs.

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HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
5,558,568	5,971,014	4,975,185	305000		Fund Balance		5,062,436				
5,150,140	5,546,836	5,547,662	311110		Real Property Taxes-Current Year		6,278,952				
238,563	287,014	327,898	311120		Real Property Taxes-Prior Year		342,829				
18,990	10,175	0	318100		In Lieu of Property Taxes		0				
59,643	7,058	0	319110		Interest & Penalties-Real Property Taxes		0				
6,501	62,428	80,000	331210		Federal Grants-Operating-Non Categorical-Direct		80,000				
23,303	16,699	30,000	337210		Local Grants-Operating-Non Categorical-Direct		53,000				
2,533,196	2,807,101	2,891,589	347100		Admissions		2,554,466				
40,566	50,599	43,094	347210		Rental-Conveyances		53,023				
439	70	1,118	347220		Rentals-Buildings		93				
1,714,275	1,841,473	1,551,367	347311		Food Service-Regular/Food		1,626,047				
0	0	86,187	347312		Food Service-Regular/Beer & Wine		88,372				
314,570	353,013	458,034	347321		Food Service-Catering/Food		450,326				
0	0	31,842	347322		Food Service-Catering/Beer & Wine		49,536				
693,932	769,803	775,684	347400		Retail Sales		742,326				
30,843	43,216	34,475	347410		Retail Sales-Vending		35,349				
18,243	0	12,000	347901		Sale of Animals		7,500				
255,388	295,249	235,421	347910		Tuition & Lectures		279,070				
7,476	12,004	6,063	347920		Exhibit Shows/Zoo		7,442				
0	0	53,436	347940		People Mover		17,674				
457,238	496,641	439,554	347930		Railroad Rides		494,884				
4,895	1,263	5,000	351500		Fines & Forfeits-Parking		1,500				
230,268	217,244	138,055	361100		Interest on Investments		202,497				
271,937	357,221	350,000	365100		Donations & Bequests		385,000				
0	111,104	171,600	365300		Support Organization Contributions		180,000				
30,281	22,470	50,473	379000		Other Miscellaneous Revenue		22,883				
7,263	3,752	5,159	381100		Sale of General Fixed Assets		4,000				
17,666,518	19,283,447	18,300,896			TOTAL RESOURCES		19,019,205				

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HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Zoo Operating Total											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
81,529	83,183	1.00	85,617		Senior Director	1.00	97,739				
65,772	76,593	1.00	53,314		Assistant Director	1.00	63,141				
145,378	157,392	3.00	162,115		Managers	3.00	180,633				
98,729	102,918	2.00	106,005		Senior Program Supervisor	2.00	119,820				
85,809	89,687	2.00	90,771		Program Supervisor	2.00	104,183				
85,921	91,141	2.00	93,876		Associate Program Supervisor	2.00	106,002				
88,232	87,367	2.00	88,114		Senior Service Supervisor	2.00	90,415				
65,956	70,261	2.00	72,369		Service Supervisor	1.00	40,866				
0	0		0		Senior Public Affairs Specialist	1.00	44,370				
220,007	207,817	7.00	211,547		Associate Service Supervisor	7.00	235,912				
43,798	47,210	1.00	48,626		Principal Administrative Service Analyst	1.00	54,898				
44,625	46,542	1.00	47,938		Senior Administrative Service Analyst	1.00	55,161				
49,861	48,650	1.00	50,110		Research Coordinator	1.00	57,190				
62,192	58,797	2.00	65,379		Program Coordinator	2.00	74,146				
35,311	36,791	1.00	37,894		Volunteer Coordinator	1.00	42,796				
37,501	34,258	1.00	37,015		Assoc. Pub. Affairs Specialist		0				
34,519	37,549	1.00	40,825		Asst. Pub. Affairs Specialist	1.00	45,247				
0	34,504	1.00	33,560		Asst. Management Analyst	1.00	38,322				
32,073	34,890	1.00	37,015		Graphics/Exhibit Designer	1.00	41,029				
27,874	30,255	1.00	31,163		Event Technician	1.00	35,517				
36,630	38,377	0.25	9,882		Project Coordinator		0				
0	32,625	1.00	31,313		Catering Coordinator	1.00	37,797				
55,677	73,767	2.00	91,496		Veterinarian	2.00	105,060				
0	0	1.00	28,281		Assistant Research Coordinator	1.00	34,004				
				511125	SALARIES-REGULAR EMPLOYEES (part time)						
22,842	27,107		0		Assist. Research Coordinator		0				
31,500	34,264	1.00	37,013		Graphics/Exhibit Designer	1.00	41,030				
0	18,855	0.90	29,072		Catering Coordinator	0.90	33,445				
0	0	0.75	21,376		Associate Service Supervisor	1.25	41,294				
				511135	WAGES-TEMPORARY EMPLOYEES (part time)						
0	0	0.50	12,775		Program Assistant 2		0				
0	0	0.50	11,076		Administrative Support Asst. - Secretary		0				

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Zoo Operating Total											
				511221	WAGES-REGULAR EMPLOYEES (full time)						
66,731	77,735	3.00	82,329		Administrative Support Assistant C	2.00	61,738				
75,897	82,158	2.00	60,030		Administrative Secretary	2.00	57,484				
54,684	29,412	2.00	60,992		Program Assistant 2	2.00	66,977				
0	0		0		Receptionist	1.00	20,313				
26,690	28,808	1.00	31,987		Program Assistant 2-Graphics	1.00	35,433				
0	0		0		Office Assistant	1.00	18,408				
0	0		0		Retail Specialist	1.00	29,172				
43,837	47,685	1.00	23,851		Program Assistant 1	1.00	27,246				
61,506	79,147	4.00	88,004		Security Officer 1	3.00	72,708				
22,951	24,960		0		Security Officer 2		0				
32,179	33,220	1.00	34,217		Records Specialist	1.00	37,208				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	14,548	3.00	84,765		Administrative Secretary	3.15	97,813				
4,286	240		0		Security Officer 1-reg	0.50	10,157				
22,567	25,606	1.15	28,916		Program Assistant 1	1.15	32,295				
0	1,347	0.15	3,871		Management Intern		0				
15,303	15,253	1.00	19,335		Animal Hospital Attendant	1.00	22,770				
11,972	11,626	0.85	15,873		Office Assistant	0.85	15,647				
0	2,217		0		Program Assistant 2	0.36	10,295				
7,825	1,539		0		Educational Service Aide 1		0				
0	4,549	0.72	16,428		Educational Service Aide 2	0.62	13,226				
35,309	26,236	0.77	15,863		Secretary	0.36	8,062				
18,148	20,576	1.00	25,889		Food Service/Retail Specialist		0				
4,784	11,596	0.50	12,527		Program Assistant 2-Graphics	0.50	14,299				
43,947	71,214	5.00	86,456		Visitor Service Worker 3-reg	4.50	86,264				
4,139	4,697	0.25	5,150		Visitor Service Worker 1-reg	0.25	5,881				
0	0	0.50	12,526		Administrative Assistant		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
23,756	19,599	1.00	17,270		Security Officer 1-temp	1.00	18,792				
101,690	131,608	8.52	137,515		Education Service Aide I	8.42	141,888				
13,867	26,947	1.59	29,422		Education Service Aide II	1.81	34,665				
0	835	0.25	5,000		Staff Assistant		0				
0	2,544		0		Office Assistant	0.20	3,228				
2,321	0		0		Management Intern	1.23	24,219				
				511241	WAGES-SEASONAL EMPLOYEES						
35,608	75,332	3.50	57,733		Visitor Service Worker 3-temp	3.25	53,609				
62,249	50,362	10.50	157,853		Visitor Service Worker 2-temp	10.50	197,316				
327,410	322,419	21.00	252,126		Visitor Service Worker 1-temp	20.00	240,120				

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HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Zoo Operating Total											
26,598	29,146	1.00	30,518	511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)						
20,505	21,256	1.00	22,044		Nutrition Technician	1.00	33,157				
36,584	41,039	1.00	32,604		Typist/Receptionist-reg	1.00	23,949				
31,476	23,469	1.00	36,260		Maintenance Worker 3	1.00	35,433				
176,682	151,231	6.00	186,651		Maintenance Technician	1.00	39,442				
211,595	202,057	8.00	226,420		Maintenance Worker 2	6.00	205,016				
32,787	33,928	1.00	35,012		Maintenance Worker 1	2.00	62,598				
26,985	28,460	1.00	30,905		Senior Gardener	1.00	38,064				
138,993	159,934	6.00	167,621		Gardener 2	1.00	33,832				
0	0		0		Gardener 1	6.00	191,303				
211,601	216,701	7.00	225,516		Custodian	5.00	152,737				
711,094	767,666	26.00	796,012		Senior Animal Keeper	7.00	245,256				
26,387	31,527	1.00	37,916		Animal Keeper	26.00	865,848				
35,529	36,811	1.00	37,916		Maintenance Lead	1.00	41,238				
40,991	42,485	1.00	43,744		Master Mechanic	1.00	41,238				
					Maintenance Electrician	1.00	47,544				
26,231	39,950	1.50	45,776	511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)						
38,316	40,804	2.25	49,599		Animal Keeper-PT	2.04	67,575				
0	0		0		Typist/Receptionist Reg.(Part Time)	2.25	53,886				
28,288	31,642	1.50	35,260		Custodian	1.80	56,471				
0	0	0.35	11,411		Clerk/Bookkeeper	1.50	38,336				
89,924	91,081	1.97	62,572		Maintenance Worker 3-PT	0.35	12,402				
14,400	27,525	2.07	57,829		Maintenance Worker 2-PT	1.87	64,638				
					Maintenance Worker 1-PT		0				
34,126	42,150	1.60	31,417	511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
38,195	42,288	2.20	53,607		Typist/Receptionist-temp	1.60	32,372				
29,164	8,363	0.31	8,120		Stationmaster-temp	2.20	55,261				
0	0		0		Animal Keeper	0.45	12,149				
85,894	83,095	2.63	58,372		Custodian	0.72	20,304				
10,377	8,574	0.75	15,501		Laborer	2.14	48,973				
24,273	28,821	1.41	40,937		Clerk/Bookkeeper	0.60	12,779				
0	21,152	0.20	5,488		Maintenance Worker 3	1.24	37,335				
32,451	62,542	1.55	39,069		Maintenance Worker 2		0				
126,402	152,635		154,424		Maintenance Worker 1	0.28	7,273				
1,453,963	2,003,907		2,088,502	511400	OVERTIME		163,371				
				512000	FRINGE		1,744,358				
6,331,203	7,315,054	198.44	7,698,488		Total Personal Services	193.84	7,761,388				

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HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Zoo Operating Total											
					<u>Materials & Services</u>						
38,612	24,655	26,850	521100		Office Supplies		22,452				
25,875	21,162	9,960	521110		Computer Software		11,110				
1,444	11,444	10,705	521111		Computer Supplies		12,234				
53,657	62,099	49,000	521210		Landscape Supplies		46,940				
54,351	53,709	57,200	521220		Custodial Supplies		55,000				
75,066	67,318	76,000	521230		Vet & Medical Supplies		72,800				
37,203	41,855	69,530	521240		Graphics/Reprographic Supplies		60,740				
44,460	57,331	86,158	521250		Tableware Supplies		89,297				
12,591	8,182	35,720	521260		Printing Supplies		16,240				
170,274	173,697	217,330	521270		Animal Food		192,400				
169,342	196,377	179,824	521290		Other Supplies		167,173				
65,885	75,411	90,647	521293		Promotional Supplies		87,234				
7,796	5,666	10,250	521292		Small Tools		8,500				
0	409	0	521300		Subscriptions & Dues		0				
10,313	9,360	9,785	521310		Subscriptions & Publications		5,583				
13,994	20,298	18,530	521320		Dues		17,403				
22,801	25,814	34,000	521400		Fuels & Lubricants		25,000				
122,161	80,255	80,530	521510		Maintenance & Repairs Supplies-Building		79,290				
0	6,967	24,000	521511		Maintenance & Repairs Supplies-HVAC		34,000				
0	13,417	26,022	521512		Maintenance & Repairs Supplies-Electrical		32,143				
27,878	7,048	16,500	521520		Maintenance & Repairs Supplies-Grounds		14,900				
20,554	10,110	14,000	521530		Maintenance & Repairs Supplies-Vehicles		14,000				
18,318	11,366	20,800	521540		Maintenance & Repairs Supplies-Equipment		14,300				
40,114	26,937	33,000	521550		Maintenance & Repairs Supplies-Railroad		25,000				
2,006	17,513	0	521590		Maintenance & Repairs Supplies-Other		0				
473,330	529,883	593,647	523100		Merchandise for Resale-Food		618,891				
356,565	384,532	469,530	523200		Merchandise for Resale-Retail		451,440				
0	132	0	524120		Legal Fees		0				
45,903	64,525	64,650	524130		Promotional Services		196,502				
350,981	331,209	390,296	524190		Misc. Professional Services		433,336				
4,799	12,020	5,000	524210		Data Processing Services		6,500				
1,644	13,200	5,150	524310		Management Consultant Services		0				
185,436	237,610	224,800	525110		Utilities-Electricity		233,763				
412,314	532,586	420,300	525120		Utilities-Water & Sewer		522,771				
85,777	105,671	84,000	525130		Utilities-Natural Gas		116,808				
0	61,459	54,000	525150		Utilities-Sanitation Services		54,000				
63,317	360	0	525190		Utilities-Other		0				
886	7,482	16,600	525200		Cleaning Services		12,100				

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HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Zoo Operating Total											
30,861	18,155		22,100	525610	M&R-Bldg(Contract/Agreement)		52,784				
46,312	21,056		51,135	525620	M&R-Grnds(Contract/Agreement)		41,700				
2,087	4,114		6,700	525630	M&R-Vehicles(Contract/Agreement)		6,700				
53,046	61,314		66,080	525640	M&R-Equipment(Contract/Agreement)		56,642				
6,255	200		6,500	525650	M&R-Railroad(Contract/Agreement)		5,300				
6,725	521		3,000	525690	M&R-Other(Contract/Agreement)		10,000				
41,084	33,660		34,271	525710	Equipment Rental		33,659				
1,133	5,250		5,150	525720	Land & Building Rental		4,650				
12,156	18,000		18,500	525731	Operating Lease Payments-Buildings		18,500				
3,648	3,648		3,648	525732	Operating Lease Payments-Vehicles		4,148				
0	0		0	525733	Operating Lease Payments-Other		1,800				
62,339	164,758		155,670	526200	Ads & Legal Notices		63,260				
128,869	105,174		161,933	526310	Printing Services		113,412				
13,053	12,471		14,750	526320	Typesetting & Reprographics Services		10,245				
0	65		0	526400	Purchased Communication Services		0				
83,507	58,793		71,080	526410	Telephone		61,980				
28,220	20,668		28,600	526420	Postage		27,400				
0	31		0	526430	Communications - Catalogues & Brochures		0				
5,944	3,987		7,621	526440	Delivery Services		4,445				
34,848	44,062		83,248	526500	Travel		56,212				
0	174		0	526510	Mileage Reimbursement		0				
0	495		0	526610	Disposal Operations Contract		0				
30,884	22,789		25,692	526700	Temporary Help Services		13,250				
27,326	32,561		30,330	526800	Training, Tuition, Conferences		16,007				
9,292	7,849		12,200	526900	Miscellaneous Other Professional Services		11,100				
41,924	46,645		51,320	526910	Uniform Supply & Cleaning		50,184				
0	1,364		0	526911	Disposable Protective Gear		3,090				
0	1,256		0	526920	Commissions on Services		0				
16,697	8,804		11,330	528100	License, Permits, Payments to Other Agencies		8,195				
3,488	27,892		10,420	529500	Meetings		9,546				
15,464	39,862		23,000	529700	Animal Purchases		23,000				
3,704	6,677		5,309	529800	Miscellaneous		3,260				
3,724,513	4,081,364		4,433,901		Total Materials & Services		4,460,319				

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HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Zoo Operating Total											
					<u>Capital Outlay</u>						
0	2,049	7,200	571200	Purchases-Improvements Other than Buildings	4,600						
3,620	8,570	0	571300	Purchases-Buildings	0						
73,057	72,261	33,000	571350	Purchases-Exhibits & Related	88,000						
55,341	165,862	48,300	571400	Purchases-Equipment & Vehicles	15,575						
97,365	64,267	152,130	571500	Purchases-Office Furniture & Equipment	90,055						
22,179	26,146	26,000	571600	Purchases-Railroad Equipment & Facilities	13,000						
14,910	870	5,000	574120	Architectural Services	5,000						
25,753	4,623	5,000	574130	Engineering Services	5,000						
15,004	2,832	5,000	574510	Cnstrn Wrk/Mtrl-Improvement Other Than Building	0						
260,711	266,668	262,940	574520	Cnstrn Wrk/Mtrl-Building, Related	349,760						
23,261	0	20,000	574560	Cnstrn Wrk/Mtrl-Railroad Equipment/Facilities	17,200						
591,201	614,148	564,570		Total Capital Outlay	588,190						
					<u>Interfund Transfers</u>						
704,298	1,048,727	1,178,797	581610	Trans. Indirect Costs to Support Svcs. Fund	1,296,831						
61,918	97,940	70,378	581615	Trans. Indirect Cost to Risk Mgmt Fund (liability)	62,265						
257,371	258,254	107,101	581615	Trans. Indirect Cost to Risk Mgmt Fund (Workers' Comp)	52,158						
0	434,000	0	582325	Trans. Resources to Zoo Cap. Fund	0						
25,000	25,000	0	583615	Trans. Direct Cost to Insur. Fund-EIL	0						
1,048,587	1,863,921	1,356,276		Total Interfund Transfers	1,411,254						
					<u>Contingency and Unappropriated Balance</u>						
0	0	561,665	599999	Contingency	711,058						
5,971,014	5,408,960	3,685,996	599990	Unappropriated Balance	4,086,996						
5,971,014	5,408,960	4,247,661		Total Contingency and Unappropriated Balance	4,798,054						
17,666,518	19,283,447	198.44	18,300,896	TOTAL REQUIREMENTS	193.84	19,019,205					

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		For Information Only		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Administration													
<u>Personal Services</u>													
81,529	83,183	1.00	85,617	511121	SALARIES-REGULAR EMPLOYEES (full time)								
65,772	76,593	1.00	53,314		Senior Director	1.00	97,739						
32,577	35,120	1.00	36,174		Assistant Director	1.00	63,141						
0	0	1.00	26,926		Service Supervisor	1.00	40,866						
43,798	47,210	1.00	48,626		Associate Service Supervisor	1.00	29,839						
44,625	46,542	1.00	47,938		Principal Administrative Service Analyst	1.00	54,898						
0	34,504	1.00	33,560		Senior Administrative Service Analyst	1.00	55,161						
					Assistant Management Analyst	1.00	38,322						
42,640	52,250	2.00	54,706	511221	WAGES-REGULAR EMPLOYEES (full time)								
27,642	0		0		Administrative Support Assistant C	2.00	61,738						
61,506	79,147	4.00	88,004		Program Assistant 2		0						
22,951	24,960		0		Security Officer 1	3.00	72,708						
					Security Officer 2		0						
4,286	240		0	511225	WAGES-REGULAR EMPLOYEES (part time)								
					Security Officer 1-reg	0.50	10,157						
23,756	19,599	1.00	17,270	511235	WAGES-TEMPORARY EMPLOYEES (part time)								
					Security Officer 1-temp	1.00	18,792						
28,288	31,642	1.50	35,260	511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)								
					Clerk/Bookkeeper	1.50	38,336						
10,377	8,574	0.75	15,501	511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)								
10,375	10,263		9,955		Clerk/Bookkeeper	0.60	12,779						
151,196	201,930		215,342	511400	OVERTIME		11,300						
				512000	FRINGE		182,596						
651,318	751,757	16.25	768,193		Total Personal Services	15.60	788,372						
<u>Materials & Services</u>													
15,097	12,577		13,810	521100	Office Supplies		10,358						
1,413	1,350		1,600	521110	Computer Software		1,200						
94	0		0	521111	Computer Supplies		0						
0	154		0	521210	Landscape Supplies		0						
5,022	2,658		8,350	521260	Printing Supplies		5,000						
6,378	5,567		6,450	521290	Other Supplies		5,450						
2,385	1,675		1,650	521310	Subscriptions & Publications		1,500						
9,585	10,090		10,350	521320	Dues		10,245						
0	165		0	521520	Maintenance & Repairs Supplies-Grounds		0						
0	132		0	524120	Legal Fees		0						
35,641	15,924		35,535	524190	Misc. Professional Services		45,614						
0	0		0	524210	Data Processing Services		4,000						

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		For Information Only											
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96			PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Administration													
1,644	12,950		5,150	524310	Management Consultant Services		0						
279	0		0	525610	M&R-Bldg(Contract/Agreement)		0						
0	0		0	525630	M&R-Vehicles(Contract/Agreement)		3,700						
6,010	4,802		4,700	525640	M&R-Equipment(Contract/Agreement)		0						
20	1,047		0	525710	Equipment Rental		800						
4,468	4,324		3,750	526200	Ads & Legal Notices		3,500						
18,320	15,232		16,000	526310	Printing Services		15,000						
544	227		1,030	526320	Typesetting & Reprographics Services		0						
0	65		0	526400	Purchased Communication Services		0						
0	88		0	526410	Communications - Telephone		0						
27,774	20,383		28,600	526420	Postage		25,000						
3,623	3,863		3,590	526440	Delivery Service		3,900						
7,765	7,697		10,300	526500	Travel		7,725						
11,482	515		1,030	526700	Temporary Help Services		500						
3,385	6,101		5,150	526800	Training, Tuition, Conferences		4,000						
3,883	2,790		4,400	526910	Uniform Supply & Cleaning		3,300						
	0			526911	Disposable Protective Gear		3,090						
6,212	2,811		4,120	528100	License, Permits, Payments to Other Agencies		0						
1,619	7,135		8,000	529500	Meetings		6,000						
0	788		0	529700	Animal Purchases		0						
355	0		1,030	529800	Miscellaneous		800						
172,998	141,110		174,595		Total Materials & Services		160,682						
Capital Outlay													
3,561	7,945		6,180	571500	Purchases-Office Furniture & Equipment		39,055						
3,561	7,945		6,180		Total Capital Outlay		39,055						
827,877	900,812	16.25	948,968		TOTAL EXPENDITURES	15.60	988,109						

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		For Information Only		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Animal Management													
					<u>Personal Services</u>								
55,308	56,125	1.00	57,809	511121	SALARIES-REGULAR EMPLOYEES (full time)								
					Managers	1.00	65,290						
50,229	51,052	1.00	52,576		Program Supervisor	1.00	60,072						
34,870	36,182	1.00	36,269		Associate Service Supervisor	1.00	40,612						
49,861	48,650	1.00	50,110		Research Coordinator	1.00	57,190						
55,677	73,767	2.00	91,496		Veterinarian	2.00	105,060						
0	0	1.00	28,281		Assistant Research Coordinator	1.00	34,004						
				511125	SALARIES-REGULAR EMPLOYEES (part time)								
22,842	27,107		0		Assist. Research Coordinator		0						
				511135	WAGES-TEMPORARY EMPLOYEES (part time)								
0	0	0.50	12,775		Program Assistant 2		0						
0	0	0.50	11,076		Administrative Support Asst. - Secretary		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
24,091	25,485	1.00	27,623		Administrative Support Assistant C		0						
0	0		0		Administrative Secretary	1.00	31,544						
32,179	33,220	1.00	34,217		Records Specialist	1.00	37,208						
				511225	WAGES-REGULAR EMPLOYEES (part time)								
10,147	12,587	0.65	15,507		Program Assistant 1	0.65	17,710						
0	1,347	0.15	3,871		Management Intern		0						
15,303	15,253	1.00	19,335		Animal Hospital Attendant	1.00	22,770						
	2,217				Program Assistant 2	0.36	10,295						
0	0		0		Secretary	0.36	8,062						
0	0	0.50	12,526		Administrative Assistant		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	835		0		Staff Assistant		0						
2,321	0		0		Management Intern	1.23	24,219						
				511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)								
26,598	29,146	1.00	30,518		Nutrition Technician	1.00	33,157						
211,601	216,701	7.00	225,516		Senior Animal Keeper	7.00	245,256						
711,094	767,666	26.00	796,012		Animal Keeper	26.00	865,848						
				511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)								
26,231	39,950	1.50	45,776		Animal Keeper-PT	2.04	67,575						
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)								
29,164	8,363	0.31	8,120		Animal Keeper	0.45	12,149						
62,745	71,064		66,950	511400	OVERTIME		72,425						
462,075	611,892		662,450	512000	FRINGE		552,333						
1,882,336	2,128,609	48.11	2,288,813		Total Personal Services	49.09	2,362,779						

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Animal Management											
					<u>Materials & Services</u>						
638	1,068	990	521100		Office Supplies		750				
207	3,423	0	521110		Computer Software		500				
0	0	5,035	521111		Computer Supplies		0				
75,021	67,318	76,000	521230		Vet & Medical Supplies		72,800				
490	247	670	521260		Printing Supplies		670				
170,274	173,697	217,330	521270		Animal Food		192,400				
54,392	78,088	62,660	521290		Other Supplies		66,200				
712	843	1,550	521292		Small Tools		1,000				
2,909	3,074	3,090	521310		Subscriptions & Publications		1,490				
836	6,051	3,790	521320		Dues		3,230				
18,814	0	30,485	524190		Misc. Professional Services		34,200				
0	12,020	0	524210		Data Processing Services		0				
4,156	5,715	4,120	525640		M&R-Equipment(Contract/Agreement)		4,120				
1,528	458	2,775	525710		Equipment Rental		2,763				
0	0	0	525733		Operating Lease Payments - Other		1,800				
0	126	6,542	526310		Printing Services		1,300				
0	304	0	526410		Telephone		0				
0	131	0	526420		Postage		2,400				
35	0	0	526440		Delivery Service		0				
11,760	16,049	46,958	526500		Travel		31,956				
0	117	0	526510		Mileage Reimbursement		0				
0	0	8,892	526700		Temporary Help Services		2,800				
2,190	4,265	2,600	526800		Training, Tuition, Conferences		700				
15,484	18,916	21,115	526910		Uniform Supply & Cleaning		20,544				
2,130	333	500	528100		License, Permits, Payments to Other Agencies		500				
0	18,602	0	529500		Meetings		0				
15,464	39,074	23,000	529700		Animal Purchases		23,000				
0	0	0	529800		Miscellaneous		0				
377,040	449,919	518,102			Total Materials & Services		465,123				
					<u>Capital Outlay</u>						
17,253	93,336	44,700	571400		Purchases-Equipment & Vehicles		14,375				
0	6,921	10,300	571500		Purchases-Office Furniture & Equipment		0				
0	0	5,000	574510		Cnstrn/Mtrl-Improvement Other Than Building		0				
1,192	0	0	574520		Cnstrn/Mtrl-Building, Related		2,500				
18,445	100,257	60,000			Total Capital Outlay		16,875				
2,277,821	2,678,785	48.11	2,866,915		TOTAL EXPENDITURES	49.09	2,844,777				

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Facilities Management											
					<u>Personal Services</u>						
47,139	47,773	1.00	49,207	511121	SALARIES-REGULAR EMPLOYEES (full time)						
35,580	38,635	1.00	38,195		Managers	1.00	56,082				
33,379	35,141	1.00	36,195		Program Supervisor	1.00	44,111				
0	0		0		Service Supervisor		0				
					Associate Service Supervisor	1.00	29,882				
26,679	29,076	1.00	31,034	511221	WAGES-REGULAR EMPLOYEES (full time)		0				
0	0		0		Administrative Secretary						
0	0		0		Receptionist	1.00	20,313				
					Office Assistant	1.00	18,408				
15,952	19,893	0.77	15,863	511225	WAGES-REGULAR EMPLOYEES (part time)		0				
					Secretary						
0	2,544		0	511235	WAGES-TEMPORARY EMPLOYEES (part time)						
					Office Assistant	0.20	3,228				
36,584	41,039	1.00	32,604	511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)						
31,476	23,469	1.00	36,260		Maintenance Worker 3	1.00	35,433				
176,682	151,231	6.00	186,651		Maintenance Technician	1.00	39,442				
211,595	202,057	8.00	226,420		Maintenance Worker 2	6.00	205,016				
32,787	33,928	1.00	35,012		Maintenance Worker 1	2.00	62,598				
26,985	28,460	1.00	30,905		Senior Gardener	1.00	38,064				
138,993	159,934	6.00	167,621		Gardener 2	1.00	33,832				
0	0		0		Gardener 1	6.00	191,303				
26,387	31,527	1.00	37,916		Custodian	5.00	152,737				
35,529	36,811	1.00	37,916		Maintenance Lead	1.00	41,238				
40,991	42,485	1.00	43,744		Master Mechanic	1.00	41,238				
					Maintenance Electrician	1.00	47,544				
0	0		0	511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)						
0	0	0.35	11,411		Custodian	1.80	56,471				
89,924	91,081	1.97	62,572		Maintenance Worker 3-PT	0.35	12,402				
14,400	27,525	2.07	57,829		Maintenance Worker 2-PT	1.87	64,638				
					Maintenance Worker 1-PT		0				
0	0		0	511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
74,756	62,841	1.85	41,060		Custodian	0.72	20,304				
24,273	28,821	1.41	40,937		Laborer	1.24	28,377				
0	21,152	0.20	5,488		Maintenance Worker 3	1.24	37,335				
32,451	62,542	1.55	39,069		Maintenance Worker 2		0				
34,833	46,291		44,353		Maintenance Worker 1	0.28	7,273				
359,342	550,043		514,515	511400	OVERTIME		49,131				
				512000	FRINGE		405,963				
1,546,717	1,814,299	41.17	1,822,777		Total Personal Services	38.70	1,742,363				

Zoo Operating Fund

HISTORICAL DATA						For Information Only									
ACTUAL \$		FY 1994-95				FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED			
FY	FY	ADOPTED BUDGET													
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Facilities Management															
					<u>Materials & Services</u>										
8,475	3,775	2,000	521100		Office Supplies		1,700								
2,599	1,141	1,500	521110		Computer Software		2,200								
0	1,507	1,800	521111		Computer Supplies		800								
53,657	61,495	49,000	521210		Landscape Supplies		46,940								
45,616	44,786	49,000	521220		Custodial Supplies		55,000								
302	181	0	521240		Graphics/Reprographic Supplies		0								
541	194	500	521260		Printing Supplies		300								
19,769	14,679	15,304	521290		Other Supplies		9,575								
6,668	4,669	8,150	521292		Small Tools		6,950								
0	409	0	521300		Subscriptions & Dues		0								
544	157	500	521310		Subscriptions & Publications		138								
505	531	946	521320		Dues		1,005								
22,751	25,814	34,000	521400		Fuels & Lubricants		25,000								
121,884	80,255	80,530	521510		Maintenance & Repairs Supplies-Building		79,290								
0	6,967	24,000	521511		Maintenance & Repairs Supplies-HVAC		34,000								
0	13,417	26,022	521512		Maintenance & Repairs Supplies-Electrical		32,143								
27,878	6,883	16,500	521520		Maintenance & Repairs Supplies-Grounds		14,900								
20,554	10,110	14,000	521530		Maintenance & Repairs Supplies-Vehicles		14,000								
11,602	4,468	14,500	521540		Maintenance & Repairs Supplies-Equipment		8,000								
40,114	26,937	33,000	521550		Maintenance & Repairs Supplies-Railroad		25,000								
2,006	17,513	0	521590		Maintenance & Repairs Supplies-Other		0								
15,651	11,391	7,500	524190		Misc. Professional Services		6,000								
4,799	0	5,000	524210		Data Processing Services		2,500								
185,436	237,355	224,100	525110		Utilities-Electricity		233,035								
412,314	532,586	420,000	525120		Utilities-Water & Sewer		522,771								
85,777	105,348	84,000	525130		Utilities-Natural Gas		116,492								
0	61,459	54,000	525150		Utilities-Sanitation Services		54,000								
63,317	360	0	525190		Utilities-Other		0								
886	7,482	16,600	525200		Cleaning Services		12,100								
30,582	17,961	22,100	525610		M&R-Bldg(Contract/Agreement)		52,784								
46,312	21,056	51,135	525620		M&R-Grnds(Contract/Agreement)		41,700								
2,087	4,114	6,700	525630		M&R-Vehicles(Contract/Agreement)		3,000								
8,090	10,532	7,225	525640		M&R-Equipment(Contract/Agreement)		4,725								
6,255	200	6,500	525650		M&R-Railroad(Contract/Agreement)		5,300								
6,725	521	3,000	525690		M&R-Other(Contracts/Agreements)		10,000								
22,490	6,545	6,850	525710		Equipment Rental		5,500								
3,648	3,648	3,648	525732		Operating Lease Payments-Vehicles		4,148								
2,989	1,694	2,500	526310		Printing Services		2,500								
216	46	0	526320		Typesetting & Reprographics Services		0								
82,311	57,123	71,080	526410		Telephone		61,980								

Zoo Operating Fund

HISTORICAL DATA		<u>For Information Only</u>											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET											
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Facilities Management													
53	55	0	526420		Postage		0						
1,443	53	2,956	526440		Delivery Services		0						
1,918	4,132	4,700	526500		Travel		4,050						
0	495	0	526610		Disposal Operations Contract		0						
10,047	3,575	5,140	526700		Temporary Help Services		2,200						
10,987	5,942	9,055	526800		Training, Tuition, Conferences		4,965						
2,168	250	0	526900		Miscellaneous Other Purchased Services		0						
11,727	12,763	13,500	526910		Uniform Supply/Cleaning Services		13,500						
1,445	2,237	2,200	528100		License, Permits, Payments to Other Agencies		2,200						
209	44	260	529500		Meetings		100						
1,297	2,484	500	529800		Miscellaneous		0						
1,406,644	1,437,339	1,401,501			Total Materials & Services		1,522,491						
<u>Capital Outlay</u>													
0	2,049	7,200	571200		Purchases-Improvements Other than Buildings		4,600						
3,620	4,570	0	571300		Purchases-Buildings		0						
0	11,230	3,000	571350		Purchases-Exhibits & Related		3,000						
21,856	7,257	3,600	571400		Purchases-Equipment & Vehicles		1,200						
18,619	0	0	571500		Purchases-Office Furniture & Equipment		2,600						
22,179	26,146	26,000	571600		Purchases-Railroad Equipment & Facilities		13,000						
8,495	1,926	0	574130		Engineering Services		0						
0	949	0	574510		Cnstrn Wrk/Mtrl-Improvement Other Than Building		0						
0	26,118	109,940	574520		Cnstrn Wrk/Mtrl-Building, Related		234,760						
23,261	0	20,000	574560		Cnstrn Wrk/Mtrl-Railroad Equipment/Facilities		17,200						
98,030	80,245	169,740			Total Capital Outlay		276,360						
3,051,391	3,331,883	41.17	3,394,018		TOTAL EXPENDITURES	38.70	3,541,214						

Zoo Operating Fund

HISTORICAL DATA				For Information Only									
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
Education Services													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
47,177	49,298	1.00	50,777		Senior Program Supervisor	1.00	56,783						
42,491	44,850	1.00	46,196		Associate Program Supervisor	1.00	52,157						
62,192	58,797	2.00	65,379		Program Coordinator	1.00	33,117						
35,311	36,791	1.00	37,894		Volunteer Coordinator	1.00	42,796						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
24,035	19,301	1.00	28,996		Administrative Secretary	1.00	25,940						
27,042	29,412	2.00	60,992		Program Assistant 2	1.00	31,544						
43,837	47,685	1.00	23,851		Program Assistant 1	1.00	27,246						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
101,690	131,608	8.52	137,515		Education Service Aide I	6.94	116,820						
13,867	23,809	1.25	23,229		Education Service Aide II	1.04	20,212						
4,908	9,195		16,068	511400	OVERTIME		11,663						
108,067	138,158		153,776	512000	FRINGE		101,276						
510,617	588,904	18.77	644,673		Total Personal Services	14.98	519,554						
Materials & Services													
4,458	3,492		4,650	521100	Office Supplies		3,844						
1,357	1,992		2,610	521110	Computer Software		1,740						
1,350	4,646		1,420	521111	Computer Supplies		949						
11,362	17,035		16,830	521240	Graphics/Reprographic Supplies		6,140						
6,064	4,842		25,750	521260	Printing Supplies		9,820						
46,122	41,009		54,457	521290	Other Supplies		41,225						
0	14		0	521293	Promotional Supplies		0						
265	0		300	521292	Small Tools		0						
2,029	2,200		1,090	521310	Subscriptions/Publications		590						
685	832		859	521320	Dues		544						
50	0		0	521400	Fuels & Lubricants		0						
1,653	936		1,200	521540	Maintenance & Repairs Supplies-Equipment		1,000						
37,717	32,338		39,100	524190	Misc. Professional Services		10,500						
986	1,373		2,960	525640	M&R-Equipment(Contract/Agreement)		1,740						
0	159		2,060	525710	Equipment Rental		2,060						
250	5,250		5,150	525720	Land & Building Rental		4,650						
660	1,256		1,500	526200	Ads & Legal Notices		1,500						
33,937	27,204		29,190	526310	Printing Services		12,767						
1,463	956		720	526320	Typesetting & Reprographics Services		0						

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>										
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Education Services												
0	68	0	526410	Telephone		0						
10	44	0	526420	Postage		0						
430	40	30	526440	Delivery Services		0						
4,672	5,494	7,040	526500	Travel		2,784						
3,662	14,351	5,150	526700	Temporary Help Services		5,150						
5,819	5,377	6,300	526800	Training, Tuition, Conferences		2,945						
5,008	3,995	8,200	526900	Miscellaneous Other Professional Services		7,100						
2,120	3,695	2,355	526910	Uniform Supply		1,070						
258	770	215	529500	Meetings		1,900						
1,516	1,863	3,164	529800	Miscellaneous		2,160						
173,903	181,231	222,300		Total Materials & Services		122,178						
<u>Capital Outlay</u>												
0	4,000	0	571300	Purchases-Buildings		0						
0	1,078	0	571350	Purchases-Exhibits & Related		0						
11,556	25,086	7,500	571500	Purchases-Office Furniture & Equipment		2,400						
11,556	30,164	7,500		Total Capital Outlay		2,400						
696,076	800,299	18.77	874,473	TOTAL EXPENDITURES		14.98	644,132					

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Marketing											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
51,552	53,620	1.00	55,228		Senior Program Supervisor	1.00	63,037				
0	0		0		Senior Public Affairs Specialist	1.00	44,370				
0	0		0		Program Coordinator	1.00	41,029				
37,501	34,258	1.00	37,015		Assoc. Pub. Affairs Specialist		0				
34,519	37,549	1.00	40,825		Asst. Pub. Affairs Specialist	1.00	45,247				
27,874	30,255	1.00	31,163		Event Technician	1.00	35,517				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0		0		Program Assistant 2	1.00	35,433				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	13,971	0.75	17,046		Administrative Secretary	0.90	22,229				
12,420	13,019	0.50	13,409		Program Assistant 1	0.50	14,585				
7,825	1,539		0		Educational Service Aide 1	0.00	0				
0	4,549	0.72	16,428		Educational Service Aide 2	0.62	13,226				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	0		0		Education Service Aide I	1.48	25,068				
0	3,138	0.34	6,193		Education Service Aide II	0.77	14,453				
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
11,138	20,254	0.78	17,312		Laborer	0.90	20,596				
30	906		0	511400	OVERTIME		1,252				
55,715	79,838		89,143	512000	FRINGE		105,873				
238,574	292,896	7.09	323,762		Total Personal Services	11.17	481,915				
<u>Materials & Services</u>											
2,792	1,385		1,900	521100	Office Supplies		2,300				
4,482	3,699		0	521110	Computer Software		1,220				
0	2,345		1,450	521111	Computer Supplies		1,285				
0	450		0	521210	Landscape Supplies		0				
45	0		0	521230	Vet & Medical Supplies		0				
0	0		0	521240	Graphics/Reprographic Supplies		1,500				
9,683	10,301		8,250	521290	Other Supplies		12,720				
65,885	75,397		90,647	521293	Promotion Supplies		87,234				
0	0		0	521292	Small Tools		300				
1,283	1,183		2,305	521310	Subscriptions		1,415				
1,318	1,494		1,395	521320	Dues		1,714				
10	98		0	521540	Maintenance & Repairs Supplies-Equipment		200				
45,903	64,525		64,650	524130	Promotional Services		196,502				
215,116	230,178		230,176	524190	Misc. Professional Services		279,322				

Zoo Operating Fund

HISTORICAL DATA		For Information Only													
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96						PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET													
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
1992-93	1993-94														
Marketing															
0	255		700	525110	Utilities-Electricity		728								
0	0		300	525120	Utilities-Water & Sewer		0								
0	323		0	525130	Utilities-Natural Gas		316								
510	4,105		4,775	525640	M&R-Equipment(Contract/Agreement)		5,757								
5,609	9,837		7,470	525710	Equipment Rental		7,420								
338	0		0	525720	Land & Building Rental		0								
12,156	18,000		18,500	525731	Operating Lease Payments-Building		18,500								
54,012	156,675		148,120	526200	Ads & Legal Notices		55,960								
56,553	43,621		66,701	526310	Printing Services		43,425								
3,702	2,152		4,000	526320	Typesetting & Reprographics Services		1,245								
0	68		0	526410	Telephone		0								
29	0		0	526420	Postage		0								
107	25		870	526440	Delivery Service		370								
3,875	4,163		6,150	526500	Travel		4,452								
0	57		0	526510	Mileage Reimbursement		0								
822	0		2,880	526700	Temporary Help Services		0								
1,410	1,847		1,275	526800	Training, Tuition, Conferences		1,560								
42	329		850	526910	Uniform Supply & Cleaning		2,670								
2,027	1,698		2,360	528100	License, Permits, Payments to Other Agencies		3,345								
842	968		1,545	529500	Meetings		1,145								
484	993		515	529800	Miscellaneous		200								
489,035	636,171		667,784		Total Materials & Services		732,805								
Capital Outlay															
8,419	7,135		4,650	571500	Purchases-Office Furniture & Equipment		2,500								
8,419	7,135		4,650		Total Capital Outlay		2,500								
736,028	936,202	7.09	996,196		TOTAL EXPENDITURES	11.17	1,217,220								

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Visitor Services											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
42,931	53,494	1.00	55,099		Managers	1.00	59,261				
88,232	87,367	2.00	88,114		Senior Service Supervisor	2.00	90,415				
185,137	171,635	5.00	148,352		Associate Service Supervisor	4.00	135,579				
0	32,625	1.00	31,313		Catering Coordinator	1.00	37,797				
				511125	SALARIES-REGULAR EMPLOYEES (part time)						
0	18,855	0.90	29,072		Catering Coordinator	0.90	33,445				
0	0	0.75	21,376		Associate Service Supervisor	1.25	41,294				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
25,183	33,781		0		Administrative Secretary		0				
0	0		0		Retail Specialist	1.00	29,172				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	0	1.50	44,444		Administrative Secretary	1.50	50,277				
11,972	11,626	0.85	15,873		Office Assistant	0.85	15,647				
19,357	6,343		0		Secretary		0				
18,148	20,576	1.00	25,889		Food Service/Retail Specialist		0				
43,947	71,214	5.00	86,456		Visitor Service Worker 3-reg	4.50	86,264				
4,139	4,697	0.25	5,150		Visitor Service Worker 1-reg	0.25	5,881				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	0	0.25	5,000		Staff Assistant		0				
				511241	WAGES-SEASONAL EMPLOYEES						
35,608	75,332	3.50	57,733		Visitor Service Worker 3-temp	3.25	53,609				
62,249	50,362	10.50	157,853		Visitor Service Worker 2-temp	10.50	197,316				
327,410	322,419	21.00	252,126		Visitor Service Worker 1-temp	20.00	240,120				
				511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)						
20,505	21,256	1.00	22,044		Typist/Receptionist-reg	1.00	23,949				
				511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)						
38,316	40,804	2.25	49,599		Typist/Receptionist Reg.(Part Time)	2.25	53,886				
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
34,126	42,150	1.60	31,417		Typist/Receptionist-temp	1.60	32,372				
38,195	42,288	2.20	53,607		Stationmaster-temp	2.20	55,261				
13,350	14,653		15,450	511400	OVERTIME		16,000				
261,272	340,735		369,109	512000	FRINGE		330,653				
1,270,077	1,462,212	61.55	1,565,076		Total Personal Services	59.05	1,588,198				

Zoo Operating Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET											
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Visitor Services													
Materials & Services													
1,324	1,068	2,600	521100		Office Supplies		2,600						
1,626	4,028	900	521110		Computer Software		900						
0	0	0	521111		Computer Supplies		8,200						
8,735	8,923	8,200	521220		Custodial Supplies		0						
44,460	57,331	86,158	521250		Tableware Supplies		89,297						
31,719	32,131	26,703	521290		Other Supplies		26,003						
700	365	450	521310		Subscriptions/Publications		150						
665	655	630	521320		Dues		445						
187	0	0	521510		Maintenance & Repairs Supplies-Building		0						
2,580	1,768	2,600	521540		Maintenance & Repairs Supplies-Equipment		2,600						
473,330	529,883	593,647	523100		Merchandise for Resale-Food		618,891						
356,565	384,532	469,530	523200		Merchandise for Resale-Retail		451,440						
10,032	11,252	9,700	524190		Misc. Professional Services		9,700						
0	250	0	524310		Management Consultant Services		0						
0	194	0	525610		M&R-Bldg(Contract/Agreement)		0						
27,843	33,739	34,300	525640		M&R-Equipment(Contract/Agreement)		32,300						
11,412	15,448	14,652	525710		Equipment Rental		14,652						
545	0	0	525720		Land & Building Rental		0						
3,199	2,503	2,300	526200		Ads & Legal Notices		2,300						
13,889	13,286	26,600	526310		Printing Services		11,600						
1,196	1,041	0	526410		Telephone		0						
354	55	0	526420		Postage		0						
0	31	0	526430		Communications - Catalogues & Brochures		0						
137	0	0	526440		Delivery Services		0						
3,659	4,614	5,600	526500		Travel		3,745						
666	2,027	0	526700		Temporary Help Services		0						
1,686	6,109	3,000	526800		Training, Tuition, Conferences		500						
8,668	8,152	9,000	526910		Uniform Supply & Cleaning		9,000						
0	1,364	0	526911		Disposable Protective Gear		0						
0	1,256	0	526920		Commissions on Services		0						
533	725	650	528100		License, Permits, Payments to Other Agencies		650						
332	253	200	529500		Meetings		201						
7	1,276	0	529800		Miscellaneous		0						
1,006,049	1,124,259	1,297,420	Total Materials & Services				1,285,174						

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>				PROPOSED		APPROVED		ADOPTED	
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96							
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Visitor Services											
16,232	65,269		0	571400	Capital Outlay Purchases-Equipment & Vehicles		0				
26,574	6,512		117,000	571500	Purchases-Office Furniture & Equipment		37,000				
42,806	71,781		117,000		Total Capital Outlay		37,000				
2,318,932	2,658,252	61.55	2,979,496		TOTAL EXPENDITURES	59.05	2,910,372				

Zoo Operating Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET											
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Design Services													
Personal Services													
43,430	46,291	1.00	47,680	511121	SALARIES-REGULAR EMPLOYEES (full time)								
					Associate Program Supervisor	1.00	53,845						
32,073	34,890	1.00	37,015		Graphics/Exhibit Designer	1.00	41,029						
36,630	38,377	0.25	9,882		Project Coordinator		0						
31,500	34,264	1.00	37,013	511125	SALARIES-REGULAR EMPLOYEES (part time)								
					Graphics/Exhibit Designer	1.00	41,030						
26,690	28,808	1.00	31,987	511221	WAGES-REGULAR EMPLOYEES (full time)								
					Program Assistant 2-Graphics	1.00	35,433						
0	577	0.75	23,275	511225	WAGES-REGULAR EMPLOYEES (part time)								
					Administrative Secretary	0.75	25,307						
4,784	11,596	0.50	12,527		Program Assistant 2-Graphics	0.50	14,299						
161	263		1,648	511400	OVERTIME		1,600						
56,296	81,311		84,167	512000	FRINGE		65,664						
231,564	276,377	5.50	285,194		Total Personal Services	5.25	278,207						
Materials & Services													
5,828	1,290		900	521100	Office Supplies		900						
14,191	5,529		3,350	521110	Computer Software		3,350						
0	2,946		1,000	521111	Computer Supplies		1,000						
25,539	24,639		52,700	521240	Graphics/Reprographic Supplies		53,100						
474	241		450	521260	Printing Supplies		450						
1,279	14,602		6,000	521290	Other Supplies		6,000						
151	154		250	521292	Small Tools		250						
463	706		700	521310	Subscriptions & Publications		300						
400	645		560	521320	Dues		220						
90	0		0	521510	Maintenance & Repairs Supplies-Building		0						
2,473	4,096		2,500	521540	Maintenance & Repairs Supplies-Equipment		2,500						
18,010	30,126		37,800	524190	Misc. Professional Services		48,000						
5,451	1,048		8,000	525640	M&R-Equipment(Contract/Agreement)		8,000						
25	166		464	525710	Equipment Rental		464						
3,181	4,011		14,400	526310	Printing Services		26,820						
7,128	9,090		9,000	526320	Typesetting & Reprographics Services		9,000						
0	101		0	526410	Telephone		0						
169	6		175	526440	Delivery Service		175						

Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>											
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96			PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Design Services													
1,199	1,913		2,500	526500	Travel		1,500						
4,205	2,321		2,600	526700	Temporary Help Services		2,600						
1,849	2,920		2,950	526800	Training, Tuition, Conferences		1,337						
2,116	3,604		4,000	526900	Miscellaneous Other Professional Services		4,000						
0	0		100	526910	Uniform Supply & Cleaning		100						
4,350	1,000		1,500	528100	License, Permits, Payments to Other Agencies		1,500						
228	120		200	529500	Meetings		200						
45	61		100	529800	Miscellaneous		100						
98,844	111,335		152,199		Total Materials & Services		171,866						
<u>Capital Outlay</u>													
73,057	59,953		30,000	571350	Purchases-Exhibits & Related		85,000						
28,636	10,668		6,500	571500	Purchases-Office Furniture & Equipment		6,500						
14,910	870		5,000	574120	Architectural Services		5,000						
17,258	2,697		5,000	574130	Engineering Services		5,000						
15,004	1,883		0	574510	Cnstn Wrk/Mtrl-Improvement Other Than Buildings		0						
259,519	240,550		153,000	574520	Cnstn Wrk/Mtrl-Building, Related		112,500						
408,384	316,621		199,500		Total Capital Outlay		214,000						
738,792	704,333	5.50	636,893		TOTAL EXPENDITURES	5.25	664,073						

Zoo

Capital

Fund

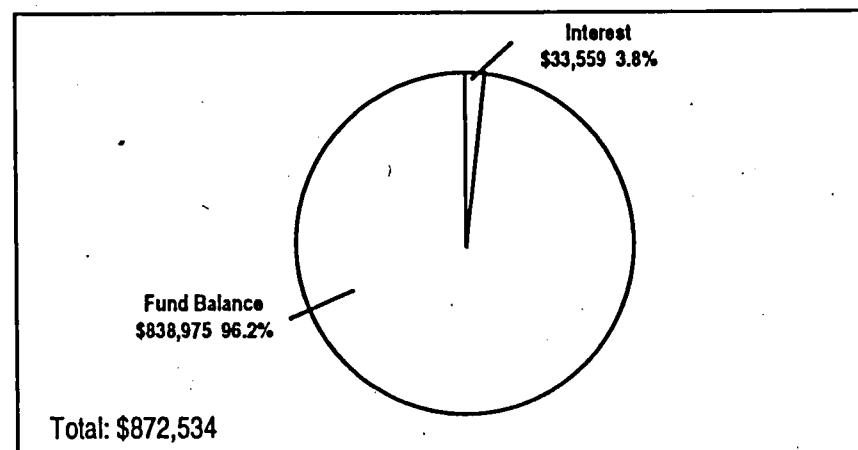
Zoo Capital Fund

The Zoo Capital Fund provides for major capital improvements at the Metro Washington Park Zoo.

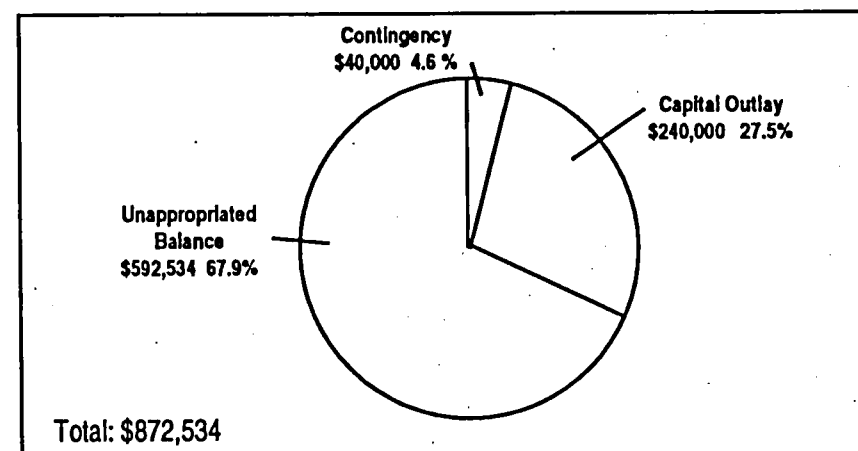
The following major projects were completed within this fund from 1981-1994:

Primate building remodel
 Maintenance buildings
 Cascade Stream and Pond building
 Penguinarium
 Swigert Fountain
 Alaska exhibit
 West Bear Grotto exhibit
 North electric substation
 Elephant Museum
 Administration/Education building
 AfriCafe and Africa Savanna exhibit
 Africa Rain Forest
 Elk Meadow
 Center for Species Survival
 Elephant front yard remodel

The capital improvement project work plan for FY 1995-96 is to explore options for capital improvement projects at the zoo. A minor amount is included for unanticipated capital improvements as needed. A contingency is also included.

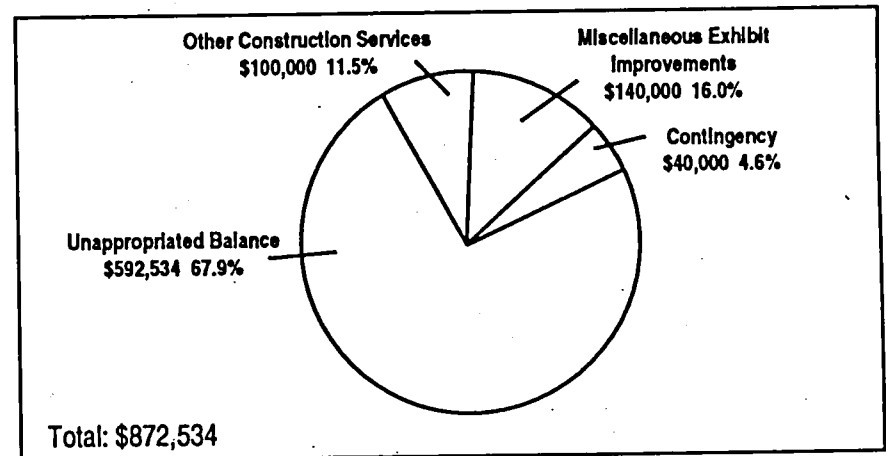


Zoo Capital Fund resources



Zoo Capital Fund expenditures

Zoo Capital Fund



Zoo Capital Fund expenditures by project

Zoo Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
3,262,825	2,549,011		846,492	305000	Fund Balance - Unrestricted		838,975				
131,007	87,069		20,595	361100	Interest on Investments		33,559				
149,099	157,889		100,000	365100	Donations & Bequests		0				
0	144,209		400,000	365300	Support Organization Contributions		0				
0	0		107,000	379000	Other Miscellaneous Revenue		0				
0	434,000		0	391120	Trans. of Resources from Zoo Operating		0				
3,542,931	3,372,178		1,474,087		TOTAL RESOURCES		872,534				
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	0.17	10,968		Construction Coordinator		0				
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)						
32,942	22,233		0		Construction Coordinator		0				
				511225	WAGES-REGULAR EMPLOYEES (Part Time)						
14,156	18,456		0		Administrative Secretary		0				
12,858	25,898		4,332	512000	FRINGE						
59,956	66,587	0.17	15,300		Total Personal Services		0				
<u>Materials & Services</u>											
1,277	0		0	521100	Office Supplies		0				
47	0		0	524190	Misc. Professional Services		0				
1,324	0		0		Total Materials & Services		0				
<u>Capital Projects</u>											
0	10,318		0	571500	Purchases-Office Furniture & Equipment		0				
					ALASKA EXHIBIT						
106	0		0	574520	Const. Work/Materials-Bldgs, Exhibits & Rel		0				
					MISC. EXHIBIT IMPROVEMENTS						
20,717	0		0	574120	Architectural Services		0				
0	1,205		0	574190	Other Construction Services		0				
9,550	0		0	574520	Const. Work/Materials-Bldgs, Exhibits & Rel		140,000				
					UPDATE MASTER PLAN						
6,613	0		0	574120	Architectural Services		0				
					AFRICA RAIN FOREST						
65,000	0		0	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0				
					RAILROAD SNOW SHED						
1,928	0		0	574120	Architectural Services		0				
148,985	0		0	574520	Const. Work/Materials-Bldgs, Exhibits & Rel		0				

Zoo Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	648,507	0		574520	CENTER FOR SPECIES SURVIVAL Const. Work/Materials-Bldgs, Exhibits & Rel.		0				
0	234,676		49,000	571400	MINI TRAIN/TROLLEY Purchased Equipment & Vehicles		0				
2,680	0	0		574120	ELEPHANT BARN REMODEL Architectural Services		0				
228,023	0	0		574520	Const. Work/Materials-Bldgs, Exhibit & Rel.		0				
0	0		50,000	574520	ELEPHANT YARD IMPROVEMENTS Const. Work/Materials-Bldgs, Exhibits & Rel.		0				
3,726	0	0		574120	ELK MEADOW Architectural Services		0				
361,150	0	0		574520	Const. Work/Materials-Bldgs, Exhibit & Rel.		0				
0	967,705		1,019,787	574120	ENTRANCE/OREGON I Architectural Services		0				
0	0		0	574190	CAPITAL PROJECT OPTIONS Other Construction Services		100,000				
0	58,877	0		574120	RESEARCH BUILDING REPAIRS Architectural Services		0				
0	365,358		140,000	574520	Const. Work/Materials-Bldgs, Exhibit & Rel.		0				
0	2,877		50,000	574520	BANQUET KITCHEN IMPROVEMENTS Const. Work/Materials-Bldgs, Exhibit & Rel.		0				
7,508	0	0		574120	SAVANNAH SHADE STRUCTURE Architectural Services		0				
76,654	15,044	0		574520	Const. Work/Materials-Bldgs, Exhibit & Rel.		0				
932,640	2,304,567		1,308,787		Total Capital Projects		240,000				
0	0		150,000	599999	<u>Contingency and Unappropriated Balance</u> Contingency		40,000				
2,549,011	1,001,024		0	599990	Unappropriated Balance		592,534				
2,549,011	1,001,024		150,000		Total Contingency and Unappropriated Balance		632,534				
3,542,931	3,372,178	0.17	1,474,087		TOTAL REQUIREMENTS	0.00	872,534				

Solid

Waste

Revenue

Fund

Solid Waste Revenue Fund

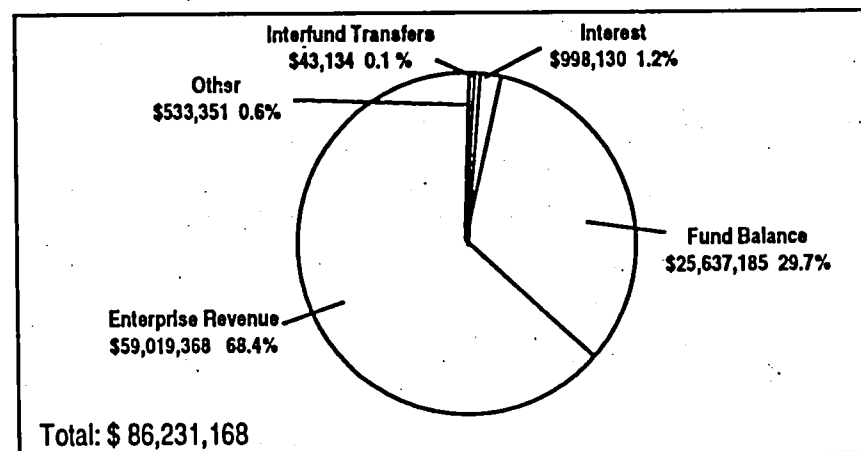
Metro's Solid Waste Department is responsible for regional solid waste management. The department goals are as follows:

- To reduce the amount of solid waste disposed and increase recycling and waste reduction activities, working in close partnership with local governments, the collection industry, businesses, regulatory agencies and the public.
- To develop a regional solid waste management system that is efficient, economical and environmentally responsible.
- To operate Metro solid waste facilities in an environmentally sound, safe and financially prudent manner.

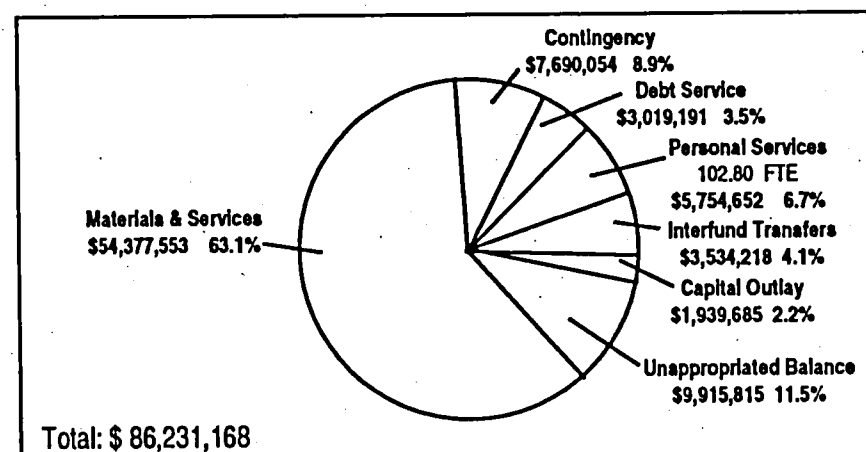
The FY 1995-96 Solid Waste budget is made up of two funds: the Solid Waste Revenue Fund and the Rehabilitation and Enhancement Fund. It is based on a forecast of about 1,046,000 tons of waste disposed regionwide, including about 703,000 tons delivered to Metro facilities.

Solid Waste Revenue Fund

The Solid Waste Revenue Fund is supported primarily by revenues collected from disposal operations. The fund finances Solid Waste Department activities, which are organized into eight separate accounts and six functional divisions. These divisions are Administration, Budget and Finance, Engineering and Analysis, Operations, Planning and Technical Services, and Waste Reduction. The separate accounts are Debt Service, Renewal and Replacement, Master Projects, General, Operating, Construction, Landfill Closure and General Expense.



Solid Waste Revenue Fund resources



Solid Waste Revenue Fund expenditures

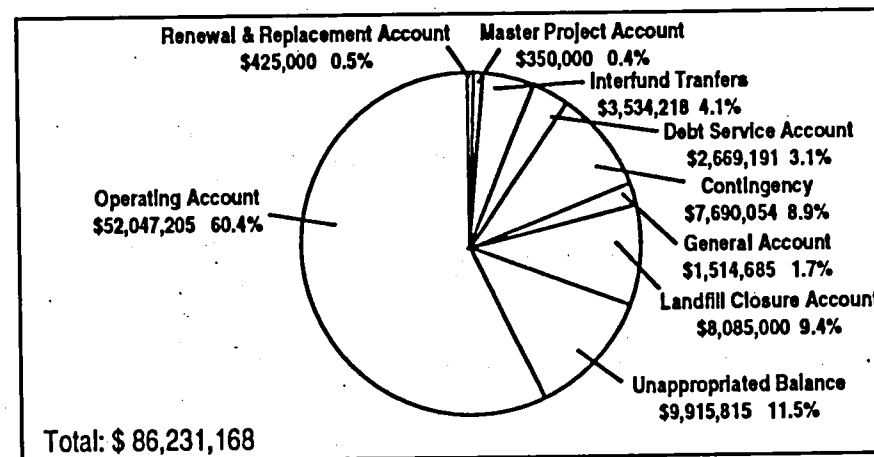
Solid Waste Revenue Fund

Divisions

Administration – Responsible for the overall administration and management of the department, this division consists of the director's office, support services, records administration and community enhancement programs. The division will oversee implementation and completion of several major projects this year, including closure construction at St. Johns Landfill, expansion of the hazardous waste management capacity of the system, continued oversight of facility franchises, methane gas recovery activities at St. Johns Landfill, implementing provisions of the completed Regional Solid Waste Management Plan update, and implementing revisions to the Solid Waste Revenue System.

Budget and Finance – This division is responsible for development and administration of the department's annual budget, solid waste disposal rates, financial policies, contracts management, franchise administration, and computers and software administration. Disposal rates will require continued analysis and monitoring throughout the year to anticipate the effects of waste flow changes on rate-generated revenues. Modifications may be made to the rates/budget model to maximize coordination between these two functions to ensure integration of critical data from each component. The "designated facilities" ordinance, adopted in FY 1992-93, requires the division to monitor tonnage and revenue receipts from designated facilities and coordinate with Metro's Finance Department to perform annual audits of these and other franchised facilities.

Operations – This division is responsible for management and operation of solid waste disposal facilities, including Metro South and Metro Central transfer stations, Metro South and Metro Cen-



Solid Waste Revenue Fund expenditures by account

tral household hazardous waste facilities, and maintenance and monitoring of the St. Johns Landfill closure. The division is also responsible for computer database management for these facilities, hazardous waste monitoring at the transfer stations and waste transport operations to the Columbia Ridge Landfill in Gilliam County. In FY 1995-96, these ongoing responsibilities will be supplemented by household hazardous waste collection events throughout the region, development and operation of an improved latex paint processing facility and management of an intergovernmental agreement with the Multnomah County Sheriff's Department for investigative services and illegal dumpsite cleanup.

Engineering and Analysis – Oversees development of major waste disposal system facilities and projects from the planning stage through operations. The program maintains solid waste facilities and streamlines disposal components. Facility modifications are designed and constructed by this division. The work

Solid Waste Revenue Fund

program for FY 1995-96 includes several facility upgrades, including repair/replacement of sewer and long-haul scale systems and materials recovery modifications at Metro South, expansion of the organics program and construction of maintenance/office facilities and installation of a gas compressor at the St. Johns Landfill.

Waste Reduction – Responsible for four programs: Market Development; Reduce, Reuse, Recycle and Recover; Metro Recycling Information and Waste Reduction Education. The division oversees implementation of the region's waste reduction and recycling programs and reports regional results to the Oregon Department of Environmental Quality. State statutes require the region to reach 40 percent recovery by 1995, followed by 50 percent in 2000. Metro's recovery goal for 2010 is 56 percent. In 1993, the region's recycling level was 38 percent. The division works toward recovery goals through partnerships with haulers, local governments, businesses and the public. Programs for FY1995-96 focus on multi-family recycling, construction/demolition salvage and recycling, home composting, commercial recycling, yard debris recycling and processing, post-collection recovery, promotion of recycled products and development of new uses for recycled commodities. In FY 1995-96, Metro Recycling Information will respond to 87,000 calls for recycling and solid waste disposal information Monday through Saturday, produce and distribute educational materials, maintain a lending library, and maintain a comprehensive recycling and disposal database. The Waste Reduction Education program will offer presentations and activities that focus on reduce, reuse, recycle, compost, buy recycled and household hazardous waste to public and private schools throughout the region. Metro continues to emphasize cooperation with local governments. Metro challenge grants to local governments for waste reduction increase from \$450,000 in FY 1994-95 to \$550,000 in FY 1995-96.

Planning and Technical Services – Responsible for three programs: Solid Waste Planning, System Measurement and Technical Services. The Solid Waste Planning program develops and maintains the Regional Solid Waste Management Plan (RSWMP), staffs the Solid Waste Advisory Committee, provides technical assistance to local governments, and coordinates public involvement as part of the solid waste planning process. The System Measurement Program collects solid waste data needed for effective planning and management, including transaction data at disposal facilities, waste characterization studies, and other field studies of waste generation, recycling and disposal. The Technical Services Program is responsible for tonnage forecasting used in budgeting, rate setting and facility planning, the Solid Waste Information System (SWIS) report and solid waste application of the RLIS mapping system. The FY 1995-96 work plan focuses on maintaining and improving ongoing activities such as forecasting and the SWIS report and initiating work on priorities identified in the revised RSWMP, including organic waste diversion and revenue alternatives.

Accounts

The following accounts were established by Ord. 89-319 (master bond ordinance) and are required by bond covenants.

Debt Service

This account reflects debt service payments (principal and interest) on the Metro Central Station and other projects noted in the Construction Account (if approved).

Solid Waste Revenue Fund

Debt Service Reserve

Funds equal to one year's principal and interest payment are maintained in the account as a guarantee that all scheduled debt service payments are made on time. These monies may be used only if there are insufficient funds in the Debt Service Account to pay all amounts of principal and interest due.

Landfill Closure

Ord. 89-300 established the St. Johns Reserve Fund. In FY 1991-92, this fund was collapsed into the Solid Waste Revenue Fund and renamed the Landfill Closure Account. This account receives money earmarked for closure and post-closure activities at the landfill and for mitigation of environmental impacts. Total contributions of approximately \$5 million through FY 1996-97 will be required to fully fund the needed expenditures. Money for the Landfill Closure Account are generated through solid waste fees and are allocated through the annual budget process. Approximately \$9,085,000 are budgeted for closure in FY 1995-96, which includes \$1 million for contingency.

Construction

Ord. 89-319 provided for a dedicated account through which bond proceeds are expended for construction projects. The budget assumes that no bonds will be sold in FY 1995-96; therefore, no expenditures are proposed in this account.

Renewal and Replacement

This account for all capital assets of the Metro disposal system. Funds dedicated to this account are used only for extraordinary repairs to, or the replacement or renewal of, capital assets and cannot be applied to the payment of costs of extensions, improvements or additions to capital assets of the disposal system. In FY 1995-96, funds from this account will be used to repair/replace sanitary sewer and long-haul truck scales at Metro South Station, complete FY 1994-95 projects as needed and execute unanticipated extraordinary repairs as needed.

Master Project

This account reflects pass-through money paid directly to a bank trustee for bond obligation payments incurred to finance construction of the composter facility. While the composter is no longer in operation, one series of bonds issued to finance the facility remains outstanding. Debt service on these bonds are paid by Reidel Oregon Compost Inc. as required by bond covenants.

General

The Solid Waste General Account provides for capital purchases and capital improvements to existing facilities by operating divisions (required through implementation of the capital improvement plan) and for ongoing landfill closure activities.

Expenditures in Budget and Finance include funds to replace/upgrade computer hardware no longer under warranty and to upgrade software, as required. In Administration, funds will purchase 11 new work stations and two typewriters. In Operations, a pickup truck for the conditionally exempt generator program and a

Solid Waste Revenue Fund

supplied air system, including air tanks and breathing apparatus, will be acquired. Capital outlay in Engineering and Analysis consists of improvements to the Metro South and Central transfer stations and the St. Johns Landfill. At Metro South, these include completing or beginning a decontamination facility for the household hazardous waste facility, extending the scalehouse and adding one scale. For Metro Central, these include researching options for expansion of the organic waste demonstration project. For the St. Johns Landfill, these include construction of a maintenance building, supplies for infrastructure improvements, purchase and installation of a compressor and purchase of data processing equipment. Anticipated expenditures for Planning and Technical Services will be for map storage cabinets.

General Expenses

This section of the budget consists of general Solid Waste Department expenses, including interfund transfers, contingency allocations for various accounts and the unappropriated ending balance.

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
				305000	Fund Balance						
18,652,164	15,366,719		11,114,745		* St. Johns Landfill Closure Account		7,515,841				
1,291,571	1,932,855		2,137,541		* Renewal and Replacement		2,729,055				
1,190,976	0		0		* Construction Account Metro Central		0				
2,842,218	2,912,948		2,912,948		* Reserve Account Metro Central		2,906,886				
0	0		0		* Rate Stabilization Reserve Account		1,586,250				
1,082,006	1,377,476		1,469,033		* Metro Central Debt		1,394,236				
3,056,647	7,841,462		8,997,687		* General Account (unrestricted)		9,504,917				
58,236	36,346		0	331120	Federal Grants-Operating		0				
186,663	0		0	334110	State Grants-Operating		0				
0	70,068		0	339200	Contract and Professional Services		0				
6,628	2,879		4,938	341500	Documents & Publications		3,721				
120	1,178		0	341600	Conferences and Workshops		0				
404,381	509,620		1,072,298	343100	Refuse Disposal Charges		526,631				
0	2,680		2,294,912	343110	Disposal/Transfer Fees Forest Grove		1,303,571				
23,292,132	24,373,159		27,014,500	343111	Disposal Fees-Credit		27,287,508				
1,975,014	2,202,008		0	343115	Disposal Fees-Cash		0				
21,697,019	22,423,977		23,580,136	343121	User Fees-Credit		23,343,194				
1,480,744	1,491,950		0	343125	User Fees-Cash		0				
5,564,458	5,774,804		4,970,201	343131	Regional Transfer Charge-Credit		5,018,507				
463,413	516,830		0	343135	Regional Transfer Charge-Cash		0				
197,291	209,020		178,037	343151	Rehabilitation & Enhancement Fee-Credit		183,518				
7,520	9,083		0	343155	Rehabilitation & Enhancement Fee-Cash		0				
164,429	169,491		276,808	343171	Host Fees-Credit		280,021				
19,896	21,754		0	343175	Host Fees-Cash		0				
25,003	22,400		53,953	343185	Tire Disposal Fee-Cash		48,192				
7,967	12,564		0	343191	Yard Debris Disposal Fee-Credit		0				
71,365	73,117		79,999	343195	Yard Debris Disposal Fee-Cash		70,326				
2,429	3,738		2,619	343200	Franchise Fees		2,140				
96,907	101,312		98,976	343211	DEQ - Orphan Site Account - Credit		97,408				
8,198	9,214		0	343215	DEQ - Orphan Site Account - Cash		0				
719,603	753,077		766,630	343221	DEQ - Promotional Program - Credit		689,348				
60,063	67,600		0	343225	DEQ - Promotional Program - Cash		0				
12,586	31,762		29,713	343230	Refrigeration Unit Disposal Fee		29,767				
0	44,737		115,234	343245	Household Hazardous Waste Fees - Cash		65,116				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
6,317	0		0	343180	Special Waste Fee		0				
55,411	57,323		58,224	343300	Salvage Revenue		67,453				
7,547	94		2,261	343800	Sublease Income		0				
23	0		924	343900	Tarp Sales		0				
0	0		40,000	343910	Home Composting Bin Program		0				
2,491	2,453		0	347221	Rentals - Offices		2,947				
17,956	4,163		0	347900	Misc. Other Revenue		0				
1,929	2,261		25,000	351000	Fines and Forfeits Revenue		5,000				
1,008,193	1,087,312		735,015	361100	Interest on Investments		998,130				
33,651	18,018		103,000	363000	Finance Charge		20,000				
25,900,757	144,829		350,000	375000	Pass Through Debt Service Receipts		350,000				
1,191,660	270,551		103,000	379000	Other Miscellaneous Revenue		158,351				
0	12,733,425		1,919,419	385400	Revenue Bond Proceeds		0				
19,038	17,552		42,254	393768	Trans. Direct Cost from Rehab. & Enhance.		43,134				
112,882,621	102,703,809		90,550,007		TOTAL RESOURCES		86,231,168				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account											
					<u>Personal Services</u>						
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
77,882	80,994	1.00	83,123		Senior Director	1.00	80,007				
281,814	302,815	5.00	300,301		Manager	5.00	336,495				
55,687	59,320	1.00	60,803		Senior Manager	1.00	68,967				
127,772	155,657	3.00	156,817		Sr. Engineer	4.00	225,551				
71,583	76,401	2.00	94,067		Assoc. Engineer	1.00	49,873				
104,766	52,347	2.00	98,095		Senior Program Supervisor	3.00	155,186				
274,721	295,373	5.00	258,685		Sr. Solid Waste Planner	5.00	286,074				
52,445	31,527	1.00	55,766		Construction Coordinator	1.00	60,627				
259,745	339,570	9.00	373,851		Assoc. Solid Waste Planner	10.00	465,303				
191,051	216,776	5.00	245,930		Sr. Management Analyst	4.00	217,366				
76,098	65,543	2.00	89,585		Assoc. Management Analyst	2.00	99,762				
0	4,111		0		Asst. Management Analyst	3.00	108,269				
0	0	1.00	31,034		Asst. Solid Waste Planner	1.00	37,206				
115,929	122,190	3.00	125,979		Associate Program Supervisor	2.00	95,985				
0	59,233	2.00	91,851		Program Supervisor	4.00	193,111				
36,702	27,779		0		Senior Public Affairs Specialist		0				
58,523	70,177	2.00	75,952		Assoc. Public Affairs Specialist	2.00	84,120				
52,581	64,470	2.00	68,024		Administrative Assistant	1.00	37,203				
12,093	140,536	5.00	179,208		Hazardous Waste Specialist	5.00	205,236				
38,358	41,275	1.00	42,226		Senior Service Supervisor		0				
64,664	69,169	2.00	70,764		Service Supervisor		0				
34,525	48,794	3.00	97,815		Management Technician	3.00	115,828				
				511125	SALARIES-REGULAR EMPLOYEES (part-time)						
0	1,659	0.50	16,764		Asst. Management Analyst		0				
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)						
12,345	22,873		0		Temporary		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
25,683	47,788	1.00	28,212		Administrative Secretary	3.00	83,521				
43,762	23,619	1.00	23,548		Secretary		0				
129,868	101,180	5.00	144,582		Program Assistant 2	5.00	156,967				
296,444	437,230	17.00	519,556		Hazardous Waste Technician	16.00	542,774				
0	1,800		0		Hazardous Waste Specialist		0				
26,059	36,670	1.00	19,667		Office Assistant	1.00	21,743				
0	0	1.00	32,366		Equipment Operator	1.00	35,170				
0	0		0		Scalehouse Specialist	4.00	128,624				
319,715	328,265	14.00	416,325		Scalehouse Technician	10.00	335,684				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	8,726	1.00	18,582		Office Assistant	1.00	24,014				
0	0	0.50	10,210		Program Assistant	1.00	25,295				
44,504	53,754	2.15	52,490		Scalehouse Technician	2.15	56,853				
6,244	54,032	0.50	12,716		Program Assistant 2		0				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account											
96,526	71,449		0	511231	WAGES-TEMPORARY EMPLOYEES (full time)						
					Temporary		0				
52,652	108,605	1.30	26,690	511235	WAGES-TEMPORARY EMPLOYEES (part time)	0.65	14,739				
85,344	59,640		68,677		Temporary		66,183				
963,798	1,406,261		1,627,372	511400	OVERTIME		1,340,916				
				512000	FRINGE						
4,089,883	5,087,608	102.95	5,617,633		Total Personal Services	102.80	5,754,652				
					<u>Materials & Services</u>						
26,961	26,829		35,779	521100	Office Supplies		37,657				
9,789	18,920		35,270	521110	Computer Software		37,000				
14,436	6,631		6,245	521111	Computer Supplies		6,660				
5,889	1,168		6,000	521210	Landscape Supplies		6,000				
1,364	201		1,500	521220	Custodial Supplies		1,000				
3,754	4,273		16,850	521240	Graphics/Reprographic Supplies		13,875				
1,737	6,317		10,124	521260	Printing Supplies		11,102				
113,815	108,577		109,700	521290	Other Supplies		111,600				
5	0		0	521291	Packaging Materials		0				
6,726	13,684		7,000	521292	Small Tools		13,000				
15,238	10,335		37,750	521293	Promotion Supplies		37,796				
21,714	15,114		19,564	521310	Subscriptions		22,240				
4,529	3,189		7,184	521320	Dues		7,727				
9,382	6,293		11,300	521400	Fuels & Lubricants		12,000				
0	201,767		1,193,313	521410	Fuels & Lubricants - Tax Exempt		1,266,271				
2,644	2,655		2,700	521510	Maintenance & Repairs Supplies-Building		2,700				
3,062	2,628		3,100	521520	Maintenance & Repairs Supplies-Grounds		3,100				
1,016	1,287		2,000	521530	Maintenance & Repairs Supplies-Vehicles		3,000				
54,668	8,670		94,860	521540	Maintenance & Repairs Supplies-Equipment		135,220				
533	1,446		0	521590	Maintenance & Repairs Supplies-Other		0				
4,902	0		0	524110	Accounting and Audit Fees		0				
25,974	750		0	524120	Legal Fees		0				
39,000	47,357		77,900	524130	Promotion/Public Relations		7,500				
1,025,725	1,958,785		2,572,506	524190	Misc. Professional Services		2,750,807				
7,333	9,985		23,760	524210	Data Processing Services		10,000				
312	0		0	525000	Purchased Property Services		0				
23,811	28,059		26,000	525110	Utilities-Electricity		27,000				
25,908	21,111		22,000	525120	Utilities-Water & Sewer		22,000				
2,005	923		0	525190	Utilities-Other		0				
110	4,513		8,000	525610	Maintenance & Repairs Services-Building		8,000				
7,572	2,599		0	525620	Maintenance & Repairs Services-Grounds		0				
340	398		4,200	525630	Maintenance & Repairs Services-Vehicles		4,200				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account											
282	81,033		134,760	525640	Maintenance & Repairs Services-Equipment		166,878				
118,295	1,137		0	525690	Maintenance & Repairs Services-Other		0				
1,102	27,108		19,455	525710	Equipment Rental		13,900				
18,927	12,488		18,562	525720	Rentals - Land & Building		40,362				
40,546	0		0	525731	Operating Lease Payments-Building		0				
0	5,562		0	525733	Operating Lease Payments-Other		0				
50,120	131,308		83,007	525740	Capital Lease Payments-Furniture & Equipment		18,200				
84,973	78,977		121,581	526200	Ads & Legal Notices		121,153				
96,487	97,606		131,730	526310	Printing Services		145,818				
82,992	14,772		14,450	526320	Typesetting & Reprographics Services		9,304				
12,723	33,685		38,034	526410	Telephone		38,355				
29,784	6,957		66,450	526420	Postage		95,359				
55,682	1,738		1,500	526430	Catalogues & Brochures		1,500				
4,097	2,524		2,125	526440	Delivery Service		1,970				
3,728	24,532		40,807	526500	Travel		44,280				
34,421	11,667		12,362	526510	Mileage Reimbursement		13,692				
6,882	5,165,506		5,421,745	526610	Disposal Operations		5,236,221				
4,984,551	10,483,062		10,354,036	526611	Disposal Operations-Transportation		10,759,108				
10,029,419	20,620,846		21,945,849	526612	Disposal Operations-Landfill Disposal		21,455,682				
19,678,848	625,548		1,893,400	526613	Disposal Operations-Hazardous Material		1,809,610				
548,799	20,573		42,855	526700	Temporary Help Services		73,369				
20,948	37,171		89,390	526800	Training, Tuition, Conferences		81,731				
49,264	14,139		0	526900	Miscellaneous Purchased Services		0				
0	12,074		49,800	526910	Uniform Supply & Cleaning Services		49,800				
13,041	89,170		80,000	526911	Disposal Protective Gear		83,200				
267,519	698,223		743,320	528100	Payments to Other Agencies		700,583				
0	0		0	528110	License & Permits		32,875				
698,529	303		350	528310	Real Property Taxes		350				
340	1,831		0	528320	Federal Rebate on Bonds		0				
0	31,209		0	528400	Grants to Other Governments		0				
627,676	522,831		590,000	528410	Grants - Waste Reduction		720,000				
14,184	19,596		36,420	529500	Meetings		20,298				
0	0		1,500	529800	Miscellaneous		1,500				
39,034,409	41,387,640		46,268,093		Total Materials & Services		46,292,553				
43,124,292	46,475,248	102.95	51,885,726		TOTAL EXPENDITURES	102.80	52,047,205				

Solid Waste Revenue Fund

HISTORICAL DATA				<u>For Information Only</u>									
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET											
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
Operating Account (Administration)													
					<u>Personal Services</u>								
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
77,882	80,994	1.00	83,123		Senior Director	1.00	80,007						
54,445	67,160	1.00	59,455		Manager	1.00	67,487						
36,332	30,852	1.00	43,699		Assoc. Management Analyst	1.00	49,888						
0	0		0		Asst. Management Analyst	1.00	39,066						
52,581	64,470	2.00	68,024		Administrative Assistant	1.00	37,203						
0	0	1.00	31,153		Management Technician	1.00	33,760						
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)								
0	535		0		Temporary		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
25,683	47,788	1.00	28,212		Administrative Secretary	2.00	57,078						
43,762	23,619	1.00	23,548		Secretary		0						
26,059	23,464	1.00	19,667		Office Assistant	1.00	21,743						
				511225	WAGES-REGULAR EMPLOYEES (part time)								
0	8,726	1.00	18,582		Office Assistant	1.00	24,014						
0	0	0.50	10,210		Program Assistant 1	0.50	11,412						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
6,858	3,585		0		Temporary		0						
564	1,059		4,321	511400	OVERTIME		4,783						
102,769	140,203		162,988	512000	FRINGE		133,337						
0	0		0		Service Reimbursements-Workers' Comp		0						
426,935	492,455	10.50	552,982		Total Personal Services	10.50	559,778						

Solid Waste Revenue Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY												
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Administration)													
Materials & Services													
4,911	14,151		21,565	521100	Office Supplies				25,657				
348	0		0	521111	Computer Supplies				0				
617	3,385		5,974	521260	Printing Supplies				6,854				
4,707	913		0	521290	Other Supplies				0				
637	725		650	521293	Promotion Supplies				746				
2,710	3,201		8,193	521310	Subscriptions				9,376				
1,285	631		2,725	521320	Dues				2,775				
0	354		490	521540	Maintenance & Repairs Supplies-Equipment				490				
25,135	24,471		45,000	524190	Misc. Professional Services				10,000				
0	0		1,414	525640	Maintenance & Repairs Services-Equipment				1,490				
0	80		1,030	525710	Equipment Rental				1,500				
38	0		0	525720	Rentals - Land & Building				0				
0	284		1,715	526200	Ads & Legal Notices				1,784				
0	6,456		9,075	526310	Printing Services				10,438				
6,670	371		0	526320	Typesetting & Reprographics Services				0				
294	6,275		8,034	526410	Telephone				8,355				
7,899	487		310	526420	Postage				31,399				
0	1,956		1,895	526440	Delivery Service				1,970				
2,859	2,784		6,222	526500	Travel				7,646				
5,186	166		672	526510	Mileage Reimbursement				720				
621	0		0	526610	Disposal Operations				0				
0	6,284		12,855	526700	Temporary Help Services				13,369				
12,247	3,035		6,570	526800	Training, Tuition, Conferences				12,505				
1,671	0		0	526900	Miscellaneous Purchased Services				0				
0	14		0	526910	Uniform Supply & Cleaning Services				0				
0	70		0	528100	Payments to Other Agencies				0				
2,345	2,092		1,600	529500	Meetings				1,665				
0	0		1,500	529800	Miscellaneous				1,500				
80,240	78,185		137,489	Total Materials & Services					150,239				
507,175	570,640	10.50	690,471	TOTAL EXPENDITURES				10.50	710,017				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>										
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Operating Account (Budget and Finance)												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
60,858	59,470	1.00	62,056		Manager	1.00	69,488					
44,695	48,679	1.00	52,691		Sr. Solid Waste Planner	1.00	57,766					
120,124	107,219	3.00	145,574		Sr. Management Analyst	2.00	107,382					
0	0		0		Assoc. Management Analyst	1.00	49,874					
0	4,111		0		Asst. Management Analyst	1.00	33,760					
34,525	48,696	2.00	66,662		Management Technician	1.00	41,034					
				511221	WAGES-REGULAR EMPLOYEES (full time)							
29,920	0	1.00	30,562		Program Assistant 2	1.00	35,443					
				511225	WAGES-REGULAR EMPLOYEES (part time)							
0	41,037		0		Program Assistant 2		0					
88,738	115,828		138,015	512000	FRINGE		112,862					
378,860	425,040	8.00	495,560		Total Personal Services	8.00	507,609					
<u>Materials & Services</u>												
921	0		0	521100	Office Supplies		0					
3,386	9,970		5,470	521110	Computer Software		10,000					
9,258	2,708		2,045	521111	Computer Supplies		3,160					
27	0		0	521290	Other Supplies		0					
291	34		225	521310	Subscriptions		225					
0	0		75	521320	Dues		155					
10	0		0	521400	Fuels & Lubricants		0					
4,902	0		0	524110	Accounting and Audit Fees		0					
8,723	12,044		94,815	524190	Misc. Professional Services		96,465					
0	12,569		21,260	525640	Maintenance & Repairs Services-Equipment		30,866					
4,062	0		0	525690	Maintenance & Repairs Services-Other		0					
0	31,518		10,105	525740	Capital Lease Payments-Furniture & Equipment		0					
38,256	367		515	526200	Ads & Legal Notices		515					
328	0		25,000	526310	Printing Services		25,000					
121	10		1,000	526320	Typesetting & Reprographics Services		1,000					
42	0		0	526410	Telephone		0					
0	0		56,015	526420	Postage		58,260					
45,000	0		0	526430	Catalogues & Brochures		0					
0	80		0	526440	Delivery Service		0					

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		For Information Only										
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Operating Account (Budget and Finance)												
0	1,044		3,350	526500	Travel		3,484					
1,458	4		1,030	526510	Mileage Reimbursement		1,072					
21	0		0	526610	Disposal Operations		0					
0	79,851		127,075	526612	Disposal Operations-Landfill Disposal		134,062					
45,087	0		0	526613	Disposal Operations-Hazardous Material		0					
640	1,821		7,625	526800	Training, Tuition, Conferences		7,930					
1,359	0		0	526900	Miscellaneous Purchased Services		0					
0	687,767		716,545	528100	Payments to Other Agencies		700,583					
686,261	0		0	528310	Real Property Taxes		0					
97	39		105	529500	Meetings		110					
850,251	839,826		1,072,255		Total Materials & Services		1,072,887					
1,229,111	1,264,866	8.00	1,567,815		TOTAL EXPENDITURES	8.00	1,580,496					

Solid Waste Revenue Fund

HISTORICAL DATA				For Information Only									
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET											
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Operations)													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
55,687	59,320	1.00	60,803		Senior Manager	1.00	68,967						
0	50	0.00	0		Senior Program Supervisor	1.00	46,128						
45,142	38,926	1.00	50,382		Sr. Solid Waste Planner	1.00	57,766						
0	46,771	1.00	48,174		Assoc. Solid Waste Planner	1.00	52,390						
39,766	7,071		0		Assoc. Management Analyst		0						
115,929	122,190	3.00	125,979		Associate Program Supervisor	2.00	95,985						
0	0		0		Program Supervisor	2.00	89,932						
12,093	140,536	5.00	179,208		Hazardous Waste Specialist	5.00	205,236						
38,358	41,275	1.00	42,226		Senior Service Supervisor		0						
64,664	69,169	2.00	70,764		Service Supervisor		0						
0	98		0		Management Technician	1.00	41,034						
				511125	SALARIES-REGULAR EMPLOYEES (part-time)								
0	1,659		0		Asst. Management Analyst		0						
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)								
0	6,682		0		Temporary		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	0		0		Administrative Secretary	1.00	26,443						
0	341		0		Program Assistant 2		0						
296,444	437,230	17.00	519,556		Hazardous Waste Technician	16.00	542,774						
0	1,800		0		Hazardous Waste Specialist		0						
0	0	1.00	32,366		Equipment Operator	1.00	35,170						
0	0		0		Scalehouse Specialist	4.00	128,624						
319,715	328,265	14.00	416,325		Scalehouse Technician	10.00	335,684						
				511225	WAGES-REGULAR EMPLOYEES (part time)								
44,504	53,754	2.15	52,490		Scalehouse Technician	2.15	56,853						
				511231	WAGES-TEMPORARY EMPLOYEES (full time)								
96,526	71,449		0		Temporary		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
12,434	54,965	0.00	0		Temporary		0						
81,129	53,583		53,500	511400	OVERTIME		53,500						
385,352	594,433		710,862	512000	FRINGE		588,275						
1,607,743	2,129,567	48.15	2,362,635		Total Personal Services	48.15	2,424,761						

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		<u>For Information Only</u> FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Operations)											
					<u>Materials & Services</u>						
11,296	11,806		13,000	521100	Office Supplies		12,000				
932	3,883		4,500	521110	Computer Software		4,500				
4,452	3,723		4,200	521111	Computer Supplies		3,500				
5,889	1,168		6,000	521210	Landscape Supplies		6,000				
1,134	201		1,500	521220	Custodial Supplies		1,000				
0	26		0	521240	Graphics/Reprographic Supplies		0				
849	2,336		2,500	521260	Printing Supplies		2,500				
102,686	92,663		102,000	521290	Other Supplies		102,000				
5	0		0	521291	Packaging Materials		0				
6,672	13,619		7,000	521292	Small Tools		13,000				
11,618	0		12,000	521293	Promotion Supplies		12,000				
3,025	5,296		4,085	521310	Subscriptions		4,085				
1,788	241		800	521320	Dues		800				
9,244	6,046		11,000	521400	Fuels & Lubricants		11,000				
0	201,767		1,193,313	521410	Fuels & Lubricants - Tax Exempt		1,266,271				
2,644	2,655		2,700	521510	Maintenance & Repairs Supplies-Building		2,700				
2,976	2,628		3,100	521520	Maintenance & Repairs Supplies-Grounds		3,100				
1,016	1,277		2,000	521530	Maintenance & Repairs Supplies-Vehicles		2,000				
54,249	7,100		93,700	521540	Maintenance & Repairs Supplies-Equipment		134,100				
533	1,446		0	521590	Maintenance & Repairs Supplies-Other		0				
5,045	509		5,500	524130	Promotion/Public Relations		5,500				
360,147	1,306,203		1,545,591	524190	Misc. Professional Services		1,582,942				
3,333	3,745		10,000	524210	Data Processing Services		10,000				
23,766	28,059		26,000	525110	Utilities-Electricity		27,000				
25,908	20,752		22,000	525120	Utilities-Water & Sewer		22,000				
1,465	923		0	525190	Utilities-Other		0				
110	4,513		8,000	525610	Maintenance & Repairs Services-Building		8,000				
7,572	2,599		0	525620	Maintenance & Repairs Services-Grounds		0				
340	398		4,200	525630	Maintenance & Repairs Services-Vehicles		4,200				
282	54,790		100,435	525640	Maintenance & Repairs Services-Equipment		116,660				
101,011	1,137		0	525690	Maintenance & Repairs Services-Other		0				
1,017	14,851		8,000	525710	Equipment Rental		8,000				
16,333	10,400		15,562	525720	Rentals - Land & Building		35,562				
40,546	0		0	525731	Operating Lease Payments-Building		0				
0	5,562		0	525733	Operating Lease Payments-Other		0				

Solid Waste Revenue Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET		ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94	FTE	AMOUNT										
Operating Account (Operations)													
50,120	27,773		27,800	525740	Capital Lease Payments-Furniture & Equipment				13,200				
0	32,983		18,000	526200	Ads & Legal Notices				18,000				
17,332	30,234		26,000	526310	Printing Services				26,000				
19,602	4,787		1,500	526320	Typesetting & Reprographics Services				1,500				
1,532	27,343		30,000	526410	Telephone				30,000				
20,488	5,682		10,000	526420	Postage				5,700				
10,594	1,738		1,500	526430	Catalogues & Brochures				1,500				
1,507	198		0	526440	Delivery Service				0				
383	4,828		6,300	526500	Travel				8,300				
7,521	7,082		6,160	526510	Mileage Reimbursement				6,600				
5,469	5,165,506		5,421,745	526610	Disposal Operations				5,236,221				
4,984,551	10,483,062		10,354,036	526611	Disposal Operations-Transportation				10,759,108				
10,029,419	20,540,995		21,818,774	526612	Disposal Operations-Landfill Disposal				21,321,620				
19,633,760	625,548		1,893,400	526613	Disposal Operations-Hazardous Material				1,809,610				
548,799	0		30,000	526700	Temporary Help Services				60,000				
3,418	21,452		55,200	526800	Training, Tuition, Conferences				38,000				
31,848	10,160		0	526900	Miscellaneous Purchased Services				0				
0	10,764		49,800	526910	Uniform Supply & Cleaning Services				49,800				
12,881	86,863		80,000	526911	Disposal Protective Gear				83,200				
55,512	9,231		17,875	528100	Payments to Other Agencies				0				
0	0		0	528110	License & Permits				17,875				
4,182	303		350	528310	Real Property Taxes				350				
340	1,831		0	528320	Federal Rebate on Bonds				0				
3,356	9,849		3,500	529500	Meetings				9,000				
36,250,500	38,920,534		43,060,626		Total Materials & Services				42,896,004				
37,858,243	41,050,101	48.15	45,423,261		TOTAL EXPENDITURES	48.15	45,320,765						

Solid Waste Revenue Fund

HISTORICAL DATA		<u>For Information Only</u>											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
Operating Account (Engineering & Analysis)													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
58,782	62,055	1.00	62,055		Manager	1.00	69,488						
127,772	155,657	3.00	156,817		Sr. Engineer	4.00	225,551						
71,583	76,401	2.00	94,067		Assoc. Engineer	1.00	49,873						
96,420	113,394	2.00	106,241		Sr. Solid Waste Planner	2.00	115,533						
52,445	31,527	1.00	55,766		Construction Coordinator	1.00	60,627						
26,003	41,584	1.00	44,970		Assoc. Solid Waste Planner	1.00	49,873						
0	4,835		0		Sr. Management Analyst		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
19,293	0		0		Program Assistant 2		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
272	10,803	0.50	9,747		Temporary	0.50	11,183						
129,904	181,261		193,742	512000	FRINGE		155,686						
582,474	677,517	10.50	723,405		Total Personal Services	10.50	737,814						
<u>Materials & Services</u>													
7	0		0	521100	Office Supplies		0						
281	0		0	521110	Computer Software		0						
264	0		0	521111	Computer Supplies		0						
230	0		0	521220	Custodial Supplies		0						
0	4		200	521240	Graphics/Reprographic Supplies		200						
271	143		250	521260	Printing Supplies		500						
1,602	2,801		500	521290	Other Supplies		2,000						
54	0		0	521292	Small Tools		0						
10	0		0	521293	Promotion Supplies		0						
1,819	1,449		1,766	521310	Subscriptions		2,634						
638	1,164		1,760	521320	Dues		1,885						
87	232		300	521400	Fuels & Lubricants		1,000						
0	0		0	521530	Maintenance & Repairs Supplies-Vehicles		1,000						
340	0		0	521540	Maintenance & Repairs Supplies-Equipment		0						
25,974	750		0	524120	Legal Fees		0						
61,370	134,523		181,000	524190	Misc. Professional Services		156,000						
46	0		0	525110	Utilities-Electricity		0						
0	359		0	525120	Utilities-Water & Sewer		0						
0	654		1,125	525710	Equipment Rental		1,125						

Solid Waste Revenue Fund

HISTORICAL DATA				For Information Only									
ACTUAL \$		FY 1994-95			FISCAL YEAR 1995-96			PROPOSED		APPROVED		ADOPTED	
FY	FY	ADOPTED BUDGET											
1992-93	1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Engineering & Analysis)													
570	0		0	525720	Rentals - Land & Building				4,800				
0	889		4,550	526200	Ads & Legal Notices				4,550				
3,233	3,468		5,000	526310	Printing Services				5,000				
1,008	1,660		400	526320	Typesetting & Reprographics Services				400				
4,259	0		0	526410	Telephone				0				
14	0		0	526420	Postage				0				
0	46		0	526440	Delivery Service				0				
47	5,794		6,800	526500	Travel				7,800				
8,789	3,197		4,500	526510	Mileage Reimbursement				5,300				
0	14,059		0	526700	Temporary Help Services				0				
4,643	2,532		7,400	526800	Training, Tuition, Conferences				8,650				
5,696	3,979		0	526900	Miscellaneous Purchased Services				0				
0	67		0	526911	Disposal Protective Gear				0				
0	1,155		8,900	528100	Payments to Other Agencies				0				
0	0		0	528110	License & Permits				15,000				
8,087	0		0	528310	Real Property Taxes				0				
508	3,480		300	529500	Meetings				500				
129,847	182,405		224,751		Total Materials & Services				218,344				
712,321	859,922	10.50	948,156		TOTAL EXPENDITURES			10.50	956,158				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Waste Reduction)											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
59,675	62,055	1.00	62,056		Manager	1.00	69,488				
87,590	52,297	2.00	98,095		Senior Program Supervisor	2.00	109,058				
42,128	48,720		0		Sr. Solid Waste Planner		0				
164,569	172,454	5.00	195,739		Assoc. Solid Waste Planner	6.00	268,024				
0	9,589		0		Sr. Management Analyst		0				
0	27,620	1.00	45,886		Assoc. Management Analyst		0				
0	0		0		Program Supervisor	1.00	49,336				
0	0		0		Assoc. Public Affairs Specialist	2.00	84,120				
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)						
12,345	3,532		0		Temporary		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0		0		Program Assistant 2	4.00	121,524				
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	0		0		Program Assistant	0.50	13,883				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
20,231	240		0		Temporary	0.15	3,556				
0	0		0	511400	OVERTIME		7,900				
116,606	142,929		155,283	512000	FRINGE		222,448				
503,144	519,436	9.00	557,059		Total Personal Services	16.65	949,337				
<u>Materials & Services</u>											
0	95		0	521100	Office Supplies		0				
586	0		0	521110	Computer Software		0				
84	0		0	521111	Computer Supplies		0				
2,698	1,020		12,600	521240	Graphics/Reprographic Supplies		11,075				
4,342	3,874		4,500	521290	Other Supplies		7,600				
833	5,052		15,000	521293	Promotion Supplies		25,050				
2,771	1,987		1,781	521310	Subscriptions		3,977				
224	519		564	521320	Dues		722				
41	15		0	521400	Fuels & Lubricants		0				
85	0		0	521520	Maintenance & Repairs Supplies-Grounds		0				
0	0		0	521540	Maintenance & Repairs Supplies-Equipment		630				
0	0		0	524130	Promotion/Public Relations		2,000				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		For Information Only										
		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Operating Account (Waste Reduction)												
376,737	257,354		400,000	524190	Misc. Professional Services		581,400					
540	0		0	525190	Utilities-Other		0					
0	0		0	525640	Maintenance & Repairs Services-Equipment		14,572					
0	408		4,900	525710	Equipment Rental		3,275					
524	2,088		3,000	525720	Rentals - Land & Building		0					
0	3,286		53,151	526200	Ads & Legal Notices		94,900					
3,237	30,003		45,675	526310	Printing Services		74,180					
35,253	4,722		7,300	526320	Typesetting & Reprographics Services		5,000					
3,695	0		0	526410	Telephone		0					
1,281	788		0	526420	Postage		0					
2,589	181		0	526440	Delivery Service		0					
276	5,065		6,950	526500	Travel		9,850					
6,952	405		0	526510	Mileage Reimbursement		0					
613	0		0	526610	Disposal Operations		0					
0	3,153		5,200	526800	Training, Tuition, Conferences		8,946					
5,453	0		0	526900	Miscellaneous Purchased Services		0					
212,007	0		0	528100	Payments to Other Agencies		0					
0	31,209		0	528400	Grants to Other Governments		0					
627,676	522,831		590,000	528410	Grants - Waste Reduction		720,000					
6,533	2,498		27,800	529500	Meetings		8,035					
1,295,032	876,553		1,178,421		Total Materials & Services		1,571,212					
1,798,176	1,395,989	9.00	1,735,480		TOTAL EXPENDITURES	16.65	2,520,549					

Solid Waste Revenue Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED		
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Planning and Technical Services)													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
48,054	52,075	1.00	54,679		Manager	1.00	60,544						
46,336	45,654	1.00	49,371		Sr. Solid Waste Planner	1.00	55,009						
69,173	78,761	2.00	84,968		Assoc. Solid Waste Planner	2.00	95,016						
70,927	95,133	2.00	100,356		Sr. Management Analyst	2.00	109,984						
0	0		0		Asst. Management Analyst	1.00	35,443						
0	0	1.00	31,034		Asst. Solid Waste Planner	1.00	37,206						
0	45,090	1.00	47,246		Program Supervisor	1.00	53,843						
				511125	SALARIES-REGULAR EMPLOYEES (part-time)								
0	0	0.50	16,764		Asst. Management Analyst		0						
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)								
0	12,124		0		Temporary		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	13,206		0		Office Assistant		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
2,989	37,540	0.65	13,572		Temporary		0						
0	1,525		0	511400	OVERTIME		0						
71,450	133,090		150,394	512000	FRINGE		128,308						
308,929	514,198	9.15	548,384		Total Personal Services	9.00	575,353						
Materials & Services													
0	112		0	521100	Office Supplies		0						
2,738	4,314		23,550	521110	Computer Software		22,500						
29	200		0	521111	Computer Supplies		0						
55	1,570		2,500	521240	Graphics/Reprographic Supplies		2,600						
0	359		1,200	521260	Printing Supplies		1,248						
28	7,329		1,100	521290	Other Supplies		0						
0	65		0	521292	Small Tools		0						
1,495	2,051		1,720	521310	Subscriptions		1,943						
369	364		1,000	521320	Dues		1,390						
186,682	224,190		304,000	524190	Misc. Professional Services		324,000						
0	6,363		515	525640	Maintenance & Repairs Services-Equipment		3,290						
4,000	0		0	525690	Maintenance & Repairs Services-Other		0						

Solid Waste Revenue Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
1992-93	1993-94												
Operating Account (Planning and Technical Services)													
0	7,451		2,500	525710	Equipment Rental		0						
0	19,355		17,198	525740	Capital Lease Payments-Furniture & Equipment		5,000						
7,529	989		1,350	526200	Ads & Legal Notices		1,404						
532	565		5,000	526310	Printing Services		5,200						
800	811		1,350	526320	Typesetting & Reprographics Services		1,404						
661	0		0	526410	Telephone		0						
0	1,786		8,250	526500	Travel		7,200						
2,878	813		0	526510	Mileage Reimbursement		0						
59	0		0	526610	Disposal Operations		0						
0	230		0	526700	Temporary Help Services		0						
0	2,702		4,850	526800	Training, Tuition, Conferences		5,700						
1,176	0		0	526900	Miscellaneous Purchased Services		0						
0	1,296		0	526910	Uniform Supply & Cleaning Services		0						
160	2,240		0	526911	Disposal Protective Gear		0						
589	1,331		950	529500	Meetings		988						
209,779	286,496		377,033		Total Materials & Services		383,867						
518,708	800,694	9.15	925,417		TOTAL EXPENDITURES	9.00	959,220						

Solid Waste Revenue Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95		FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
1992-93	1993-94												
Operating Account (Recycling Information and Education)													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
17,176	0		0		Senior Program Supervisor		0						
0	14,143	1.00	44,605		Program Supervisor		0						
36,702	27,779		0		Senior Public Affairs Specialist		0						
58,523	70,177	2.00	75,952		Assoc. Public Affairs Specialist		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
80,655	100,839	4.00	114,020		Program Assistant 2		0						
				511225	WAGES-REGULAR EMPLOYEES (part time)								
6,244	12,995	0.50	12,716		Program Assistant 2		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
9,868	1,472	0.15	3,371		Temporary		0						
3,651	3,473		10,856	511400	OVERTIME		0						
68,979	98,517		116,088	512000	FRINGE		0						
281,798	329,395	7.65	377,608		Total Personal Services	0.00	0						
Materials & Services													
9,826	665		1,214	521100	Office Supplies		0						
1,866	753		1,750	521110	Computer Software		0						
1,001	1,653		1,550	521240	Graphics/Reprographic Supplies		0						
0	94		200	521260	Printing Supplies		0						
424	997		1,600	521290	Other Supplies		0						
2,140	4,558		10,100	521293	Promotion Supplies		0						
9,603	1,096		1,794	521310	Subscriptions		0						
225	270		260	521320	Dues		0						
78	1,216		670	521540	Maintenance & Repairs Supplies-Equipment		0						
33,955	46,848		72,400	524130	Promotion/Public Relations		0						
6,930	0		2,100	524190	Misc. Professional Services		0						
4,000	6,240		13,760	524210	Data Processing Services		0						
312	0		0	525000	Purchased Property Services		0						
0	7,311		11,136	525640	Maintenance & Repairs Services-Equipment		0						
9,162	0		0	525690	Maintenance & Repairs Services-Other		0						
85	3,664		1,900	525710	Equipment Rental		0						
1,462	0		0	525720	Rentals - Land & Building		0						
0	52,662		27,904	525740	Capital Lease Payments-Furniture & Equipment		0						

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		<u>For Information Only</u>									
		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operating Account (Recycling Information and Education)											
39,188	40,179		42,300	526200	Ads & Legal Notices		0				
71,825	26,880		15,980	526310	Printing Services		0				
19,539	2,411		2,900	526320	Typesetting & Reprographics Services		0				
2,239	67		0	526410	Telephone		0				
102	0		125	526420	Postage		0				
88	0		0	526430	Catalogues & Brochures		0				
0	63		230	526440	Delivery Service		0				
163	3,231		2,935	526500	Travel		0				
1,635	0		0	526510	Mileage Reimbursement		0				
98	0		0	526610	Disposal Operations		0				
0	2,476		2,545	526800	Training, Tuition, Conferences		0				
2,062	0		0	526900	Miscellaneous Purchased Services		0				
755	307		2,165	529500	Meetings		0				
218,760	203,641		217,518		Total Materials & Services		0				
500,558	533,036	7.65	595,126		TOTAL EXPENDITURES	0.00	0				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Debt Service Account											
					<u>Materials & Services</u>						
0	3,000	0		524110	Accounting and Auditing Services		0				
0	192,142	0		524190	Misc Purchasd Professional Services		0				
0	15,403	0		526310	Printing Services		0				
0	5,000	0		528100	Licenses, Permits & Pymts to Agencies		0				
					Total Materials & Services		0				
0	215,545		0								
					<u>Debt Service Expenditures</u>						
					Metro Central Financing						
1,175,000	1,250,000		1,520,000	533210	Revenue Bond-Principal		1,535,000				
1,579,458	1,330,470		1,224,869	533220	Revenue Bond-Interest		1,134,191				
0	12,961,934		0	533300	Defeasance Payment to Escrow Agency		0				
					Fibre Based Fuel Project						
0	0		81,665	533210	Revenue Bond-Principal		0				
0	0		53,045	533220	Revenue Bond-Interest		0				
					Total Debt Service Expenditures		2,669,191				
2,754,458	15,542,404		2,879,579								
					Total Requirements		2,669,191				
2,754,458	15,757,949		2,879,579								

Landfill Closure Account

					<u>Materials & Services</u>						
983,754	763		500,000	521290	Other Operating Supplies		0				
4,118,152	5,564,331		5,276,500	524190	Other Construction Services		7,510,000				
104	0		0	525120	Utilities - Water and Sewer Charges		0				
1,220	0		17,500	526700	Temporary Help Services		25,000				
1,048	0		0	526410	Communications - Telephone		0				
887,556	504,459		550,000	526900	Other Purchased Services		550,000				
					Total Requirements		8,085,000				
5,991,835	6,069,553		6,344,000								

Solid Waste Revenue Fund

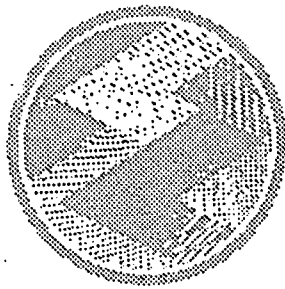
HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Construction Account											
					<u>Capital Outlay</u>						
					METRO CENTRAL						
51,311	0		0	574130	Engineering Services		0				
983,032	0		0	574520	Const Work/Materials-Bldgs, Exhibits & Rel.		0				
0	0		1,650,000	574520	Const Work/Materials-Bldgs, Exhibits & Rel.		0				
1,034,343	0		1,650,000		Total Requirements		0				
Renewal & Replacement Account											
					<u>Requirements</u>						
0	1,668		15,000	574130	Engineering Services		38,000				
137,137	551,249		134,000	574520	Const. Work/Materials-Bldg., Exhibits & Rel		387,000				
137,137	552,917		149,000		Total Requirements		425,000				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Account											
					<u>Capital Outlay</u>						
					BUDGET AND FINANCE						
19,848	24,383	21,355	571500		Purchases-Office Furniture & Equipment		34,515				
					OPERATIONS						
959	1,600	0	571200		Purchases-Improvements Other Than Buildings		0				
34,550	131,726	50,000	571400		Purchases-Equipment & Vehicles		38,000				
11,416	29,661	10,000	571500		Purchases-Office Furniture & Equipment		35,900				
10,510	0	0	574130		Engineering Services		0				
5,988	10,778	0	574510		Construction Work Materials		0				
224,223	0	0	574520		Construction - Buildings and Related		0				
107,950	0	0	574571		Const. Work/Materials-Final Cover & Imp.		0				
					WASTE REDUCTION						
256	513	0	571500		Purchases-Office Furniture & Equipment		0				
34,759	0	25,000	574520		Construction Buildings and Related		0				
					ADMINISTRATION						
22,388	6,644	28,315	571500		Purchases-Office Furniture & Equipment		26,270				
					SYSTEMS ENGINEERING						
0	6,624	0	571500		Purchases-Office Furniture & Equipment		0				
					PLANNING & TECHNICAL SERVICES						
4,391	0	0	571500		Purchases-Office Furniture & Equipment		2,000				
					RECYCLING INFORMATION AND EDUCATION						
5,912	2,057	0	571500		Purchases-Office Furniture & Equipment		0				
					METRO SOUTH						
14,018	0	0	571400		Purchases-Equipment & Vehicles		0				
12,148	1,741	30,000	574130		Engineering Services		115,000				
0	43,669	303,000	574520		Construction Work-Improvements		328,500				
					ST. JOHNS LANDFILL						
0	0	0	571400		Purchases-Equipment and Vehicles		175,000				
0	0	0	571500		Purchases-Office Furniture & Equipment		10,000				
0	0	0	574130		Engineering Services		126,000				
0	0	0	574520		Const. Work/Materials-Bldgs, Exhibits & Rel.		575,000				
0	0	80,000	574571		Const. Work/Materials-Final Cover & Imp.		0				
					METRO CENTRAL IMPROVEMENTS						
0	0	0	574130		Engineering Services		24,000				
0	0	114,000	574520		Const. Work/Materials-Bldgs, Exhibits & Rel.		24,500				
509,316	259,396	661,670			Total Requirements		1,514,685				

Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Master Project Account											
					<u>Requirements</u>						
25,105,000	0	0		533210	Reidel Compost Facility-Series A Revenue bond-Principal		0				
795,757	144,829	0		533220	Revenue Bond-Interest		350,000				
					Reidel Compost Facility-Series One						
0	0		350,000	533220	Revenue Bond-Interest		0				
25,900,757	144,829		350,000		Total Requirements		350,000				
General Expenses											
					<u>Interfund Transfers</u>						
191,724	65,330	0		581513	Trans. Indirect Costs to Bldg Fund (Metro Center)		0				
40,398	128,869	341,156		581513	Trans. Indirect Costs to Bldg Fund (Regional Center)		318,242				
2,613,327	2,541,165	2,311,955		581610	Trans. Indirect Costs to Support Svcs Fund		2,297,817				
74,611	50,997	52,489		581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen'l		45,703				
32,599	81,897	30,580		581615	Trans. Indirect Costs to Risk Mgmt Fund Workers' Comp		28,751				
0	0	124,258		582010	Trans. Resources to General Fund		0				
244,646	302,001	346,952		582140	Trans. Resources to Planning Fund		355,171				
0	44,390	0		582413	Trans. Resources to Gen Rev.		0				
386,674	410,268	454,845		582768	Trans. Resources to Rehab. & Enhance. Fund		463,539				
0	56,181	0		583610	Trans. Direct Costs to Supp. Svcs Fund		0				
400,000	475,000	0		583615	Trans. Direct Costs to Risk Mgmt Fund-EIL		0				
15,045	11,789	24,601		583761	Trans. Direct Costs to Smith/Bybee Lakes Fund		24,995				
3,999,023	4,167,887	3,686,836			Total Interfund Transfers		3,534,218				
					<u>Contingency and Unappropriated Balance</u>						
0	0	8,291,755		599999	Contingency		7,690,054				
29,431,460	29,276,030	14,651,441		599990	Unappropriated Fund Balance		9,915,815				
29,431,460	29,276,030	22,943,196			Total Contingency and Unappropriated Balance		17,605,869				
112,882,621	102,703,809	102.95	90,550,007		TOTAL FUND REQUIREMENTS	102.80	86,231,168				



Rehabilitation

&

Enhancement

Fund

Rehabilitation and Enhancement Fund

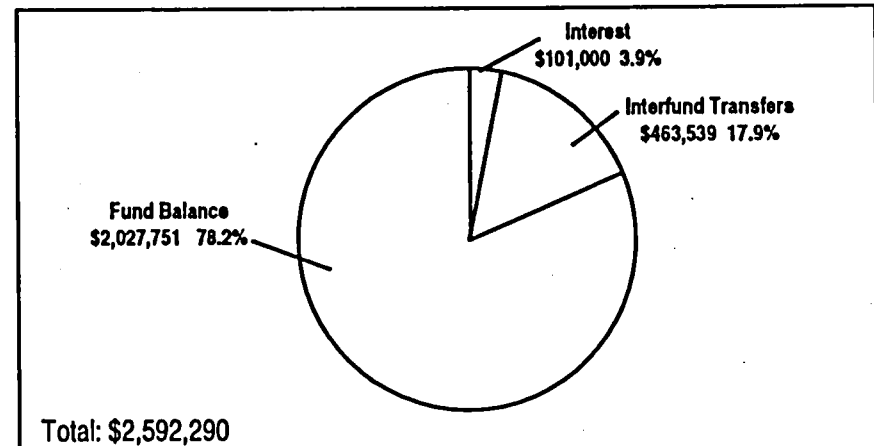
The Rehabilitation and Enhancement Fund was established to comply with Senate Bill 662, enacted by the Oregon Legislature in 1985. The Rehabilitation and Enhancement Fund accounts for fees collected (50 cents per ton of material disposed) at facilities such as the St. Johns Landfill, Metro Central Station, Metro South Station, the Metro composter and Forest Grove transfer station. The funds are used for community enhancement projects in the vicinity of each solid waste facility, including committee staffing, promotion and administration of the program.

North Portland Community Enhancement Program – This program will assist the North Portland Community Enhancement Committee in selecting and funding projects to rehabilitate and enhance areas of North Portland surrounding the St. Johns Landfill. Future revenue for this program will come from interest on the fund balance for this account.

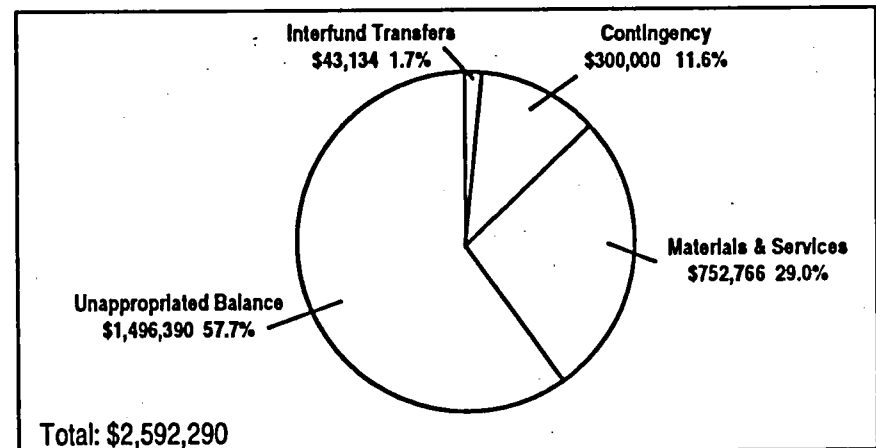
Oregon City Community Enhancement Program – This program accounts for funds collected from enhancement fees at Metro South Station in Oregon City. The funds are paid to Oregon City on a quarterly basis and used for community enhancement projects in the area.

Metro Central Community Enhancement – This program funds community enhancement projects that rehabilitate and enhance areas in the vicinity of Metro Central Station, as recommended by a seven-member citizens committee.

Composter Community Enhancement Program – This program has funded projects that mitigate the impact of locating the now-closed Metro Composter. Recommendations for expenditures are decided by a 10-member citizens committee.



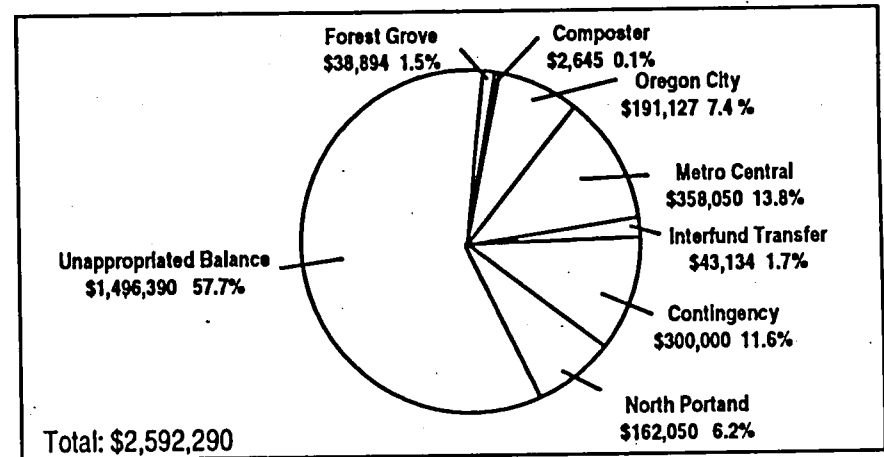
Rehabilitation and Enhancement Fund resources



Rehabilitation and Enhancement Fund expenditures

Rehabilitation and Enhancement Fund

Forest Grove Community Enhancement Committee – This program accounts for funds collected at a privately owned reload facility in Forest Grove. The money is paid to Forest Grove on a quarterly basis and used for community enhancement projects in the city.



Rehabilitation and Enhancement Fund expenditures by account

Rehabilitation & Enhancement Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
NORTH PORTLAND ENHANCEMENT ACCOUNT											
2,012,285	1,975,363		1,881,723	305000	Account Balance		1,743,078				
81,666	71,079		48,000	361100	Interest on Investments		86,934				
COMPOSTER ENHANCEMENT ACCOUNT											
64,250	46,292		2,335	305000	Account Balance		2,645				
2,607	1,692		0	361100	Interest on Investments		0				
METRO CENTRAL ENHANCEMENT ACCOUNT											
207,149	345,964		348,972	305000	Account Balance		282,028				
8,407	11,847		7,500	361100	Interest on Investments		14,066				
165,982	183,953		178,037	391531	Trans. Resources from S.W. Rev. Fund		183,518				
FOREST GROVE ACCOUNT											
38,385	37,005		59,118	391531	Trans. Resources from S.W. Rev. Fund		63,894				
OREGON CITY ACCOUNT											
182,307	189,311		217,690	391531	Trans. Resources from S.W. Rev. Fund		216,127				
2,763,038	2,862,506		2,743,375		TOTAL RESOURCES		2,592,290				
<u>Materials & Services</u>											
NORTH PORTLAND ENHANCEMENT ACCOUNT											
398	0		0	521100	Office Supplies		0				
100,268	126,394		345,000	524190	Misc. Professional Services		160,000				
537	0		500	526200	Ads & Legal Notices		500				
358	787		700	526310	Printing Services		500				
0	0		400	526420	Postage		200				
64	15		0	526440	Delivery Services		0				
300	300		500	526800	Training, Tuition, and Conferences		500				
216	152		360	529500	Meetings		350				
COMPOSTER ENHANCEMENT ACCOUNT											
19,173	45,414		2,335	524190	Misc. Professional Services		2,645				
853	0		0	526310	Printing Services		0				
600	0		0	526800	Training, Tuition, and Conferences		0				
113	69		0	529500	Meetings		0				
METRO CENTRAL ENHANCEMENT ACCOUNT											
31,257	166,702		387,750	524190	Misc. Professional Services		356,000				
113	544		500	526200	Ads & Legal Notices		500				
987	499		552	526310	Printing Services		500				
0	0		500	526420	Postage		200				
300	0		0	526800	Training, Tuition, and Conferences		500				
132	455		500	529500	Meetings		350				

Rehabilitation & Enhancement Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
38,385	37,005		34,118	528100	FOREST GROVE ACCOUNT License, Permits, Payments to Other Agencies		38,894				
182,307	189,311		192,690	528100	OREGON CITY ACCOUNT License, Permits, Payments to Other Agencies		191,127				
376,381	567,699		966,405		Total Materials & Services		752,766				
					<u>Interfund Transfers</u>						
10,203	9,077		21,127	583531	Trans. Direct Costs to S.W. Rev. Fund		21,567				
8,835	8,475		21,127		* North Portland Enhancement Account		21,567				
					* Metro Central Enhancement Account						
19,038	17,552		42,254		Total Interfund Transfers		43,134				
					<u>Contingency and Unappropriated Balance</u>						
0	0		200,000	599999	Contingency		200,000				
0	0		100,000		* North Portland Enhancement Account		50,000				
0	0		25,000		* Metro Central Enhancement Account		25,000				
0	0		25,000		* Forest Grove Account		25,000				
					* Oregon City Account						
1,981,607	1,909,665		1,361,136	599990	Unappropriated Balance		1,446,395				
46,118	2,501		0		* North Portland Enhancement Account		0				
339,894	365,089		23,580		* Composter Enhancement Account		49,995				
					* Metro Central Enhancement Account						
2,367,619	2,277,255		1,734,716		Total Contingency and Unappropriated Balance		1,796,390				
2,763,038	2,862,506	0.00	2,743,375		TOTAL REQUIREMENTS		2,592,290				

Planning

Fund

Planning Fund

The Planning Department is responsible for all planning functions of Metro related to land-use, transportation and urban growth management. In addition, through the Travel Forecasting Section and Data Resource Center, the department provides technical services within Metro, as well as to many public and private groups.

The mission of the department is to provide leadership in forming regional consensus on a model land-use, transportation and growth management system to preserve and enhance the livability of the metropolitan area.

With voter approval of the Metro charter in 1992, growth management and land-use planning became primary tasks for the agency. The charter requires the creation of a long-term (50-year) vision for growth management and the adoption of a regional framework plan to address coordinated regionwide land-use planning.

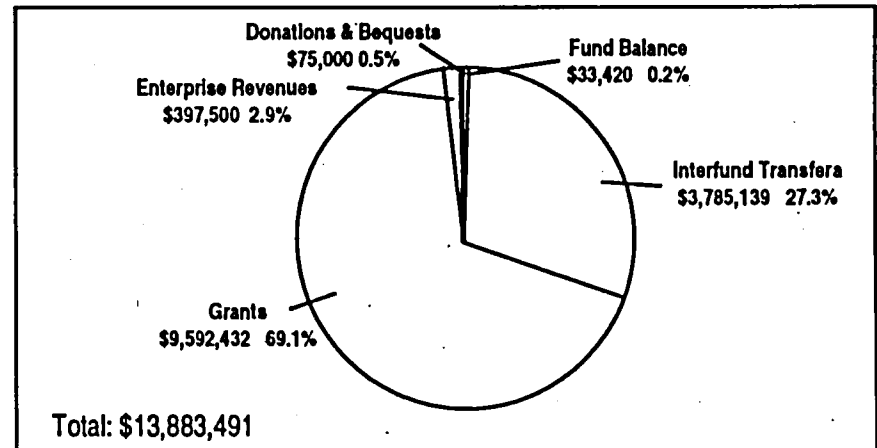
The department is funded by three major sources of funds: (1) grants and other dedicated sources, (2) discretionary funds from Metro and (3) other sources, such as interfund transfers and contracts.

The department is organized into three functional divisions: Transportation, Technical Services and Growth Management, all supported by Administration.

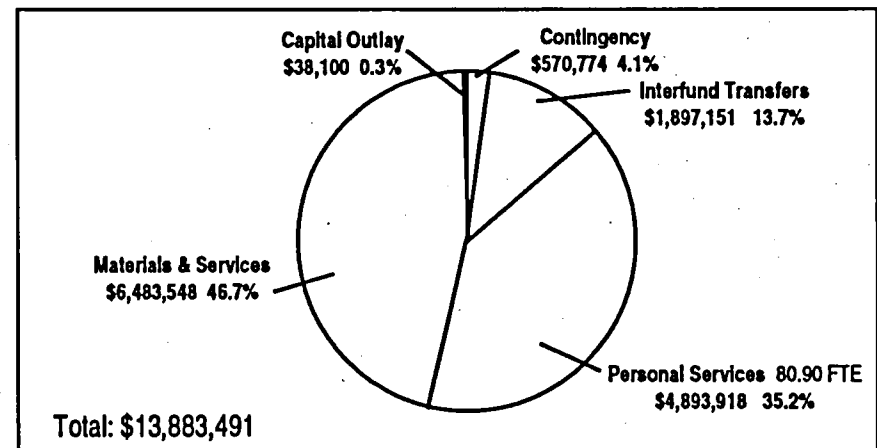
Growth Management Division

This section provides land-use planning and environmental planning and includes the following programs:

Future Vision – The development of a future growth vision was mandated by the Metro Charter. Staff is providing professional



Planning Fund resources



Planning Fund expenditures

planning support to the Future Vision Commission and assisting in carrying out the commission's work program. The Region 2040 decision in December 1994 greatly assisted with the direction of

Planning Fund

the Future Vision Commission. The final Future Vision draft will be presented to the council in early 1995 and is scheduled to be adopted by the Metro Council by July 1, 1995. Activities in FY 1995-96 are limited to final printing and distribution of the Future Vision document.

Urban Reserves – The urban reserve program will provide technical work to support designated areas of new urban growth as outlined in the Region 2040 Growth Concept. Key issues include the capacity for growth within the present urban growth boundary (UGB) and where the UGB will expand during the next 20 to 50 years. This year's program will examine ways to add urban reserves to the UGB in increments of 5,000 acres. The first 5,000-acre increment likely will need to be added by the year 2000.

Regional Framework Plan – This is a new program in the Growth Management Division and is the extension and implementation of Region 2040. Work on developing the workplan for the Regional Framework Plan began immediately after the council adopted the Region 2040 Growth Concept in December 1994. FY 1995-96 will emerge as a pivotal year for growth management, as the bulk of work on the Regional Framework Plan will be started. A major component of the plan is a substantial public involvement effort patterned after the successful one conducted as part of Region 2040. Measurable targets for 1995-96 include development of elements related to urban design, water, housing densities, and population and jobs allocation for 2020. All programs in the Growth Management Division will be directly related to development of the Regional Framework Plan.

Transit Station Community Planning – This is a two-year planning program in cooperation with Washington County, Beaverton, Hillsboro, Portland and Tri-Met to design mixed-use areas to

support ridership of westside light rail. In FY 1994-95, Metro adopted station community planning policies in coordination with the Region 2040 Growth Concept. FY 1995-96 will see the completion of this two-year project and will include public involvement products, a parking needs analysis for the westside corridor and the station communities, adopted ordinances for the stations, and marketing plans for the station communities.

Water Resources Planning – Coordinates the planning and management of water resources to improve the quality and ensure sufficient quantity of surface and groundwater in the region as the population grows. Accomplishments in FY 1994-95 included updating the 1993 Wastewater Management Plan and developing a water quality element for inclusion in the Regional Framework Plan. The primary focus of the FY 1995-96 program will be: development of the water resources elements of the framework plan; technical assistance to local jurisdictions; and coordination with regional water agencies or committees; and participation in regional water supply studies and watershed councils.

Neighboring Cities – This program was begun in FY 1994-95 and focused on developing and implementing a neighboring cities grant to examine the potential impact of growth on neighbor cities such as Sandy, Canby and North Plains. Staff also coordinated with neighboring governments on projects such as the Cascadia Project and the Willamette Valley Study of the Oregon Progress Board. FY 1995-96 will see Metro improving its coordination with Clark County, Wash., as called for in Metro's charter. The program also will include working with neighboring cities on the Regional Framework Plan, urban and rural reserves, and jobs and housing balances for each community.

Planning Fund

Parks and Open Space – The charter requires that open space, parks and regional recreational facilities be addressed in the Regional Framework Plan. Planning staff are working in coordination with staff from the Regional Parks and Greenspaces Department to ensure appropriate use of staff time and resources to include these elements in the plan. The plan will include the natural areas and open spaces designated in the Greenspaces Master Plan adopted by the Metro Council.

Model Codes – This also is a new program that results from beginning the Regional Framework Plan. This element will develop codes and implementation strategies for local governments to use in achieving the goals of the Regional Framework Plan, particularly those related to centers and corridors. Goals for this program in 1995-96 include developing model codes that address pedestrian improvements, urban design features, shared parking programs, and mixed-use development along corridors and main streets.

Land Use and Urban Design – This is closely related to the housing density and mainstreets programs, both of which are outgrowths of Region 2040. The housing density program is based on both regional housing demands on the housing densities established by the Region 2040 growth concept. The urban design element identifies ways to improve area streets and on-site developments through means such as pedestrian and bicycle improvements. Urban design elements would be most strongly emphasized in areas where transit service exists or is expected to be provided. The Land Use and Urban Design Program in FY 1995-96 will be an integral component of the Regional Framework Plan. It will address ways to accommodate housing and jobs into a form compatible with the growth concept. As part of the program, an

extensive public involvement effort will be undertaken that will encourage feedback from local jurisdictions, business and environmental organizations and citizens.

Regional Transportation Planning Division

Metro is the designated metropolitan planning organization to secure and allocate federal highway and transit funds. Planning and decision-making is done in close cooperation with local governments, state and other regional agencies. The Joint Policy Advisory Committee on Transportation (JPACT) and the Transportation Policy Alternatives Committee (TPAC) provide forums for coordination and decision-making with state, regional and local government staff, elected representatives and citizens. The Regional Transportation Planning division includes the High Capacity Transit Section and the Transportation Planning Section.

High Capacity Transit Section – includes the following programs:

Regional High Capacity Transit System Study – The purpose is to prepare a description of the region's plan for a long-term high capacity transit (HCT) system that could be used to develop and implement a local, state and federal financing plan for the South/North Transit Corridor and further HCT corridors. The goal is to prepare an implementation plan for the HCT system within the adopted Regional Transportation Plan, with cost estimates, travel demand estimates, benefits and alignment alternatives.

South/North Light Rail Corridor Study – The purpose of the study is to select an alternative from several promising mode, alignment

Planning Fund

and terminus alternatives based on a draft environmental impact statement. The goal of the South/North Corridor Study is to select a preferred alignment by mid-1996 and obtain federal authorization for funding. For FY 1994-95, the focus was on the conclusion of the tier I screening process and start of the environmental and transportation analysis of all the alternatives selected. Tier I concluded that light rail is the preferred mode and that the Clackamas Town Center and 99th Street in Vancouver are the termini for the Phase I project. An element of the study in FY 1995-96 is determining the alignment for extension to Oregon City. In FY 1995-96 a Draft Environmental Impact Statement will be prepared to serve as the basis for local and federal approval of the preferred alignment. That alignment will be included within the Regional Transportation Plan and the Regional Framework Plan.

Transportation Planning Section – includes the following programs:

Regional Transportation Plan (RTP) Update – The plan provides the region with a comprehensive policy and investment program for an effective long-range transportation system. It was first adopted in 1982 and has been updated periodically to reflect the region's changing transportation needs. In FY 1994-95, the program focused on completion of the Phase I Intermodal Surface Transportation Efficiency Act (ISTEA) mandated update by June 1995. Phase I activities of the RTP Update were completed. In FY 1995-96, the program will focus on completing a second phase of the RTP update that addresses the state Transportation Planning Rule and the land-use aspects of the Regional Framework Plan, and initiating refinement plans and local Transportation System Plan support activities.

Transportation Demand Management – Metro is the lead agency in the analysis of alternate transportation demand management techniques in the region. The objectives are to reduce vehicle miles traveled, thereby reducing the need for capital expenditures, improving air quality and reducing energy consumption. The FY 1994-95 program focused on completing the Transportation Demand Management study. The FY 1995-96 program will see the implementation and application of Transportation Demand Management strategies at both the regional and local levels

Air Quality Program – The Clean Air Act Amendments of 1990 identify a schedule of requirements for ozone and carbon monoxide air quality maintenance. The FY 1994-95 program included rule-making by the Department of Environmental Quality for two key elements of the ozone State Implementation Plan update "contingency plan" and developing the Ozone Maintenance Plan with the state Department of Environmental Quality. FY 1995-96 will see completion of both of those plans and submittal to the Environmental Protection Agency for approval.

Parking Program – The purpose of this program is to implement a plan to reduce per capita parking spaces by 10 percent during the 20-year planning period. Activities during FY 1994-95 included working with the Department of Environmental Quality to develop regional parking ratios for new development. Included in Metro's work was a study that provided an inventory of regional parking spaces and potential methods and locations for parking management during the next 20 years. Activities for FY 1995-96 include incorporating the results of the regional parking study into the Regional Framework Plan and the Regional Transportation Plan and also working with local governments to refine elements of the study.

Planning Fund

South Willamette River Crossing Study – The first phase study to examine replacement options to the Sellwood Bridge will include analyzing the need for additional Willamette River crossing capacity from the Ross Island Bridge south to I-205. The FY 1994-95 program focused on initial public outreach, identification of transportation problems and potential solutions, development of potential alternatives and evaluation criteria. Metro is working with local governments and the public to gain consensus on a preferred set of alternatives. The FY 1995-96 program will focus on evaluating the alternatives.

Transportation Improvement Program (TIP) – Responding to the U.S. Department of Transportation regulations, this document prioritizes and allocates available funds to projects approved conceptually in the Regional Transportation Plan. The major focus of the FY 1994-95 program was to revise the TIP development procedures, initiate a development process and provide ongoing maintenance and monitoring of TIP activities. Activities for FY 1995-96 include initiating an 18-month TIP update process, revising regional multi-modal objectives and providing comprehensive public involvement activities.

Urban Arterial Fund Development – Following the 1993 legislative session, Metro began a review of the Arterial Fund Proposal with local governments and groups to determine the feasibility of referring a funding measure to the public in 1994. That work involved developing a program of key road, bike, pedestrian and freight improvements and costs; developing a financial plan; conducting public survey(s) and deciding whether to proceed with a road funding program in 1994. If the decision is made to proceed with a road funding measure, the focus of this program in FY 1995-96 will be to work with the public and interested parties to refine the proposed road improvement program element for voter consideration.

Management Systems – The federal ISTEA requires the development of six management systems as part of the Regional Transportation Plan. These include management systems that monitor: congestion, public transit, intermodal, safety, pavement and bridge. The management systems will ensure the efficient, safe and convenient movement of people and goods while improving coordination in planning and implementing air, water and transportation facilities and systems. In FY 1994-95, activities included finalizing efficiency measures and performance standards; initiating data collection and monitoring; developing a final implementation strategy by May 1995; working with ODOT and the Port of Portland on the development of an Intermodal Plan (ongoing); and coordinating public involvement activities. Activities for FY 1995-96 include: complete second phase consultant activities to finalize the system's measures and performance standards, develop strategies for improving intermodal efficiencies, continue to work with ODOT on developing the Intermodal Plan, and update modeling methods to better address freight movement.

Congestion Management System – The management plan is designed to monitor and analyze traffic congestion and to implement actions to reduce congestion, improve air quality and enhance system performance. In FY 1994-95, data collection and monitoring activities were begun, an interim Congestion Management System was developed, and a work plan outlining how the final Congestion Management System will be developed and implemented was prepared. In FY 1995-96 the program will develop a Congestion Management System Plan for review and adoption, incorporate elements of the system into the metropolitan planning process, and develop congestion management guidelines for analyzing single-occupancy vehicles.

Planning Fund

Technical Services Section – This includes the Data Resource Center and Travel Forecasting Services.

The Data Resource Center – The center is an information storefront for business and the public and is a jointly funded research group for Metro departments and local governments. Its primary resources are the Regional Land Information System (RLIS), the socio-economic data bases and forecasts of population and employment. A substantial portion of staff resources are devoted to providing services to Metro departments and local jurisdictions. Support to those clients is growing in response to new products and capabilities. Next year's need for RLIS services from Metro departments is expected to increase substantially because of several large projects, such as the Regional Framework Plan, earthquake preparedness and the South/North transit corridor project.

To compensate for the loss of local government service fees, the Planning Department will promote a subscription service for the Data Resource Center service. The subscriber's membership fee will cover database maintenance charges and retainage for services and products requested. The membership package will include access to a variety of data, services and products, as well as on-line RLIS access and priority job status for all requests.

RLIS Maintenance and Improvement – The Regional Land Information System is a computer mapping system that provides a single source for land data in this area. Services and products are provided to Metro staff and local governments. During FY 1994-95 major activities included updating the extensive information in RLIS with land development that occurred during the two years that the database was being developed. There will be a continued effort to share database maintenance responsibilities with local

governments. One of Metro's RLIS map systems has been adopted for use by the new Portland/Multnomah County 911 system. Activities in FY 1995-96 include ongoing RLIS database maintenance and improving some of the data layers.

Database Maintenance and Publications – The socio-economic data bases are updated annually to reflect information about households, housing units, age, employment and income. Metro is the only local source of census tract level annual updates from the census, which occurs every 10 years.

Forecasting and Modeling – The amount of work has increased steadily as the complexity and variety of planning activities at Metro and the member jurisdictions have increased. Metro is now producing forecasts of population and employment ranging from 5 to 50 years, and using spatial models to predict where future growth will occur. Metro this year developed an economic model of the region that is being used for long range planning, as well as shorter range applications (i.e., solid waste revenue forecasting). The forecasting and modeling program was particularly instrumental in helping provide the technical data for the Region 2040 program in FY 1994-95. Activities in FY 1995-96 include, in addition to regular client requests, revising the regional forecast based on the Region 2040 growth concept.

Data Resource Center storefront sales – This service has developed in response to requests from the business sector for access to the RLIS databases. Market Profile demographic reports, Regional Factbook and periodic forecasts are offered for sale, and during FY 1994-95 a catalog of products and services was produced. For FY 1994-95, an increase in sales of existing maps and data products is expected. Additional service requests will be referred to private vendors rather than adding staff. A similar situation is expected to exist in FY 1995-96.

Planning Fund

Regional Emergency Planning – Provides regional coordination, outreach, data management and strategies for preparing communities for natural disasters, mitigating risks and hazards, and responding to and recovering from disasters such as major earthquakes, flooding or severe weather. In FY 1994-95, Metro worked with the Regional Emergency Management Group to develop a regional emergency management system, developed a non-structural hazard mitigation program for small businesses, and held a two-day hazard mitigation workshop aimed at regional policymakers. Metro also is continuing to produce and distribute earthquake hazard maps for areas in and around Portland; and assess earthquake vulnerability of certain buildings, lifeline systems and critical facilities. The program in FY 1995-96 will focus exclusively on earthquake management. The principal elements of the program will include regional earthquake hazard identification, earthquake damage loss analysis and mitigation, Regional Emergency Management System, model land-use and development regulations relating to seismic risks and disaster preparedness outreach.

Travel Forecasting Section – consists of the following programs:

Surveys and Research – The purpose of the program is to develop new models for transportation policy and investment analysis, mainly in response to the needs of the ISTE, the Environmental Protection Agency and various environmental interests. In FY 1994-95, work was done on model improvements during the next 10 years. Modeling information included travel patterns, household locations and development of a socio-demographic household type forecasting model.

Transportation Systems Monitoring – The purpose of this program is to maintain and update an inventory of transportation related data so that the regional transportation system can be defined, monitored and evaluated. In FY 1994-95, the program summarized trends in transit, auto and parking costs, auto use and transit ridership; prepared information for a report on System Performance Characteristics; published a summary of regional travel patterns; and continued to develop a regional count program to ensure accurate data. The program will continue with ongoing projects in FY 1995-96.

Model Refinement – This program maintains travel demand forecasting models and computer simulation networks for current and long-range travel plans. It provides short and long-range travel forecasts that reflect changes in land-use assumptions, projected highway and transit investments and socioeconomic conditions. This program is particularly instrumental in estimating vehicle miles traveled and air pollution levels. In FY 1994-95, the program continued to investigate special trip locations, such as shopping centers, the zoo, colleges and universities; updated the computer simulation networks and trip tables to include a 1994 base- and long-range forecast; adapted the model to changing needs and conditions; and increased data sharing and linkages with other computer packages. This is an ongoing program, with similar projects and goals slated for FY 1995-96.

Technical Assistance – This ongoing program provides technical assistance to ODOT, Tri-Met, the Port of Portland and cities and counties in the region. Metro travel forecasts are used in local transportation studies and project design. For FY 1994-95, varied services were provided that related to staff support, computer use and training of local government staff.

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
175,517	259,707	135,533	305000		Fund Balance		33,420				
1,000,786	881,515		331110		Federal Grants-Operating-Categorical-Direct						
		498,000			FY 94 FTA S/N AA/DEIS (OR-29-9201)		4,915,000				
		996,000			FY 94 FTA S/N AA/DEIS (OR-29-9022)		0				
		200,000			FEMA (Mapping)		0				
		0			FEMA (OEM)		730,000				
23,908	0		331120		Federal Grants-Operating-Categorical Indirect						
		0			FY 96 PL/ODOT		651,946				
		657,007			FY 95 PL/ODOT		0				
		0			FY 96 PL C/O		153,876				
		0			FY 96 Sec 8 - ODOT		208,363				
		208,363			FY 95 Sec 8 - ODOT		0				
		0			FY 96 STP		470,000				
		0			FY 96 STP/ODOT Mtc		26,897				
		0			FY 96 Metro STP Dues Replacement		100,600				
		762,386			FY 95 Metro STP		0				
		558,333			FY 95 ODOT/STP		0				
		22,000			FY 93 FHWA (Trans/Land Use Model)		100,000				
		247,206			FY 93 STP		0				
		0			FY 96 Other Federal Grants		442,000				
		300,000			FY 95 Fed Grant (Travel Modeling)		0				
		314,000			FY 95 ODOT TGM Grant		0				
		75,500			FHWA 1000 Friends Grant		0				
1,428,482	3,169,243		334110		State Grants-Operating-Categorical-Direct						
		1,079,000			FY 95 Oregon State Lottery		0				
		0			FY 96 ODOT Supplemental		325,000				
		120,000			FY 94 ODOT Supplemental		0				
		145,500			FY 93 ODOT Supplemental		238,450				
		553,960			FY 93 ODOT STP		0				
		0			FY 96 DEQ Grants		155,000				
		59,600			DEQ (Emission Reduction)		0				
		10,000			ODOT - Western Bypass		0				
		43,629			FY 95 ODOT Match for 95 Metro STP		0				
		24,417			ODOT Match for 93 Metro STP		0				
2,000	0		334210		State Grants-Operating-Non-Categorical-Direct						
		1,577,000			C-TRAN S/N AA/DEIS (WSDOT)		0				

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources (continued)											
670,601	938,664			337110	Local Grants-Operating-Categorical-Direct						
			0		FY 96 TM		325,000				
			333,333		FY 95 Tri-Met General Planning		0				
			225,000		FY 95 Tri-supplemental		0				
			47,000		FY 95 Tri-Met - PE/FEIS		0				
			14,500		FY 95 Tri-Met - Westside LRT		70,000				
			25,217		FY 95 Tri-Met RHCT		0				
			0		FY 96 Tri-Met TSAP		560,000				
			200,000		FY94 Tri-Met General Planning		0				
			0		PDOT Contract		120,300				
			24,961		Portland HTC Study		0				
			36,096		C-TRAN - HCT Study		0				
22,155	0			337210	Local Grants-Operating-Non-Categorical-Direct						
583,847	581,058		550,000	339100	Local Government Service Fee		0				
622,581	1,974,693			339200	Contract Services		204,500				
0	0		0		DRC Subscriptions		100,000				
0	0		165,000		DRC Storefront Memberships		0				
0	0		5,000		Systems Forecasting Sales		0				
0	0		19,000		Misc. DRC Sales - Maps & Data		0				
0	0		10,500		Various Jurisdictions - Technical Asst.		73,000				
15,974	24,289		15,000	341500	Documents & Publications		0				
6,137	39,547		20,000	341600	Conferences & Workshops		20,000				
1,500	800		25,000	365100	Donations and Bequests		75,000				
991	6,151		50,000	379000	Other Miscellaneous Revenue		0				
1,910,189	1,869,938		2,676,264	391010	Trans. Resources from Gen'l Fund-Excise Tax		3,415,068				
0	0		0	391160	Trans. Resources from Reg. Parks/Expo Fund		14,900				
244,646	302,001		346,952	391530	Trans. Resources from S.W. Revenue Fund		355,171				
5,000	0		0	393761	Trans. Direct Costs from Lakes Trust Fund		0				
6,714,314	10,047,606		13,376,257		TOTAL RESOURCES		13,883,491				

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures											
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
73,642	75,396	1.00	77,660		Senior Director	1.00	89,143				
126,353	130,541	2.00	134,200		Assistant Director	2.00	154,433				
0	0	1.00	65,681		Senior Manager	1.00	75,177				
329,652	284,620	4.00	231,602		Manager	4.00	268,694				
0	150,357	5.00	261,110		Senior Program Supervisor	7.00	395,238				
45,080	46,875	1.00	48,282		Program Supervisor	1.00	55,533				
44,600	46,375	1.00	47,776		Senior Administrative Services Analyst		0				
39,746	38,875	3.00	119,303		Assoc. Management Analyst	3.00	147,565				
36,630	62,955	1.00	51,843		Senior Public Affairs Specialist	1.00	54,992				
263,962	257,611	6.00	278,634		Senior Regional Planner	5.00	252,372				
0			0		Senior Accountant	1.00	49,873				
41,576	45,942	1.00	47,306		Senior Management Analyst	3.00	166,665				
402,566	481,730	10.00	471,085		Senior Trans. Planner	10.00	519,113				
25,260	7,134	3.00	110,051		Assoc Public Affairs Specialist	4.00	169,051				
26,002	39,379	1.00	43,345		DP Operations Analyst	1.00	49,483				
182,804	245,869	8.00	302,098		Assoc. Trans. Planner	9.00	391,045				
176,054	234,636	7.00	267,387		Assoc. Regional Planner	4.00	166,608				
95,067	108,944	6.00	184,495		Asst. Trans. Planner	5.00	172,146				
18,970	65,233	1.00	32,604		Asst. Management Analyst	1.00	34,848				
69,897	0		0		Management Technician		0				
95,253	182,292	8.00	261,071		Asst. Regional Planner	9.00	314,234				
20,241	9,620		0		Assistant Administrative Services Analyst		0				
0	0	1.00	33,419		Assistant Public Affairs Specialist		0				
511221 WAGES-REGULAR EMPLOYEES (full time)											
29,256	56,097	2.00	58,858		Administrative Secretary	3.00	100,444				
66,843	45,494	3.00	73,944		Secretary	3.00	86,766				
31,063	0		0		Planning Technician		0				
16,864	21,835		0		Office Assistant		0				
18,991	0	1.00	21,861		Program Assistant 1	1.00	26,324				
511231 WAGES - TEMPORARY EMPLOYEES (Full-time)											
38,166	97,402	0.50	9,560		Temporary Assistance	1.90	38,140				
3,311	6,315		1,200		511400 OVERTIME		1,200				
692,506	989,727		1,261,406		512000 FRINGE		1,114,831				
3,010,355	3,731,254	77.50	4,495,781		Total Personal Services	80.90	4,893,918				

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Expenditures (continued)												
Materials & Services												
47,350	26,130		20,700	521100	Office Supplies		49,144					
70,467	60,778		65,990	521110	Computer Software		69,600					
6,250	8,727		25,744	521111	Computer Supplies		9,000					
10,422	17,177		36,940	521240	Graphics/Reprographic Supplies		38,200					
145	239		2,000	521260	Printing Supplies		2,000					
0	1,003		0	521290	Promotion Supplies		0					
3,834	6,897		4,944	521310	Subscriptions		5,539					
1,615	1,954		8,157	521320	Dues		8,546					
0	0		0	524110	Accounting & Auditing Services		5,000					
698	1,287		0	524120	Legal Fees		0					
0	1,184		0	524130	Promotion/PR Services		0					
1,065,586	2,130,870		2,436,890	524190	Misc. Professional Services		2,395,900					
41,634	79,537		76,800	525640	Maint. & Repairs Services-Equipment		82,800					
12,015	6,389		5,500	525710	Equipment Rental		11,000					
1,500	0		0	525732	Operating Lease-Vehicles		0					
220,216	184,946		255,471	525740	Capital Leases (FY 92)		235,750					
51,344	11,552		29,500	526200	Ads & Legal Notices		37,800					
98,792	87,132		268,200	526310	Printing Services		296,660					
29,750	29,196		54,500	526320	Typesetting & Reprographics Services		64,000					
10,950	10,584		18,000	526410	Telephone		19,500					
31,437	67,076		67,500	526420	Postage		164,929					
7,390	7,884		10,300	526440	Delivery Services		11,200					
44,916	33,615		41,430	526500	Travel		51,560					
24	1,018		2,900	526510	Mileage Reimbursement		2,900					
10,205	22,532		5,000	526700	Temporary Help Services		39,800					
21,109	14,229		53,135	526800	Training, Tuition, Conferences		50,220					
0	1,786		0	526900	Misc. Purchased Services		0					
520,927	1,644,190		2,870,000	528100	License, Permits, Payments to Other Agencies		2,760,450					
17,336	37,118		23,440	529500	Meetings		71,300					
4,924	15,798		750	529800	Miscellaneous		750					
2,330,836	4,510,828		6,383,791		Total Materials & Services		6,483,548					
Capital Outlay												
51,732	53,115		26,750	571500	Purchases-Office Furniture & Equipment		38,100					
51,732	53,115		26,750		Total Capital Outlay		38,100					

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expenditures (continued)											
					<u>Interfund Transfers</u>						
183,398	117,255	0	581513		Trans Indirect Costs to Bldg. Fund-Metro Center		0				
44,180	157,897	463,417	581513		Trans Indirect Costs to Bldg. Fund-Regional Center		432,128				
777,041	977,645	1,548,361	581610		Trans. Indirect Costs to Support Svcs. Fund		1,439,571				
5,309	4,858	15,508	581615		Trans. Indirect Costs to Risk Mgmt Fund-Gen1		11,255				
20,117	18,420	18,542	581615		Trans Indirect Costs to Risk Mgmt Fund-Workers' Cor		14,197				
0	53,500	0	582160		Trans. Resources to Regional Parks/Expo Fund		0				
31,639	0	0	583610		Trans Direct Costs to Support Svcs. Fund		0				
1,061,684	1,329,575	2,045,828			Total Interfund Transfers		1,897,151				
					<u>Contingency and Unappropriated Balance</u>						
0	0	424,107	599999		Contingency		570,774				
259,707	422,834	0	599990		Unappropriated Fund Balance		0				
259,707	422,834	424,107			Total Contingency and Unappropriated Balance		570,774				
6,714,314	10,047,606	77.50	13,376,257		TOTAL REQUIREMENTS	80.90	13,883,491				

Regional

Parks

&

Expo

Fund

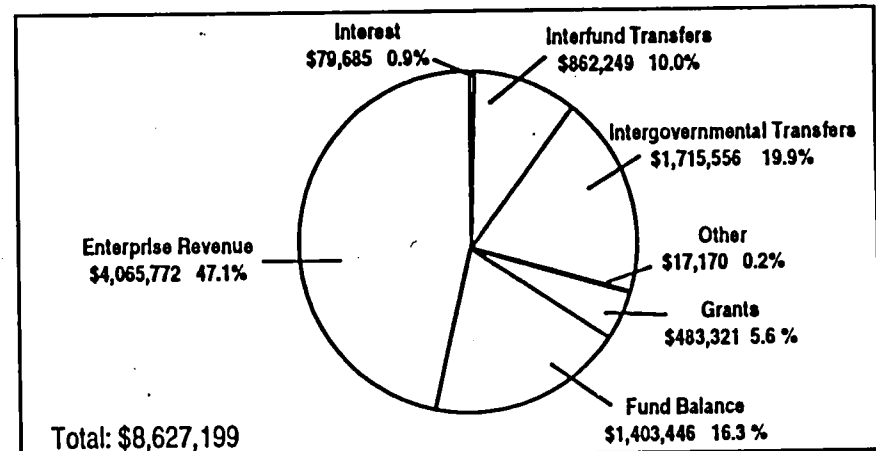
Regional Parks and Expo Fund

The Regional Parks and Expo Fund was created in FY 1993-94 to account for the funds and assets transferred to Metro as part of an agreement with Multnomah County, consolidating the former county parks operations with Metro's Greenspaces planning efforts. The resources of the fund include parks and recreation fees, Expo Center rents and concessions and federal grants, and Metro excise tax supporting greenspaces programs. The fund includes the Expo Center, managed by the Metro Exposition Recreation Commission, and the Regional Parks and Greenspaces Department.

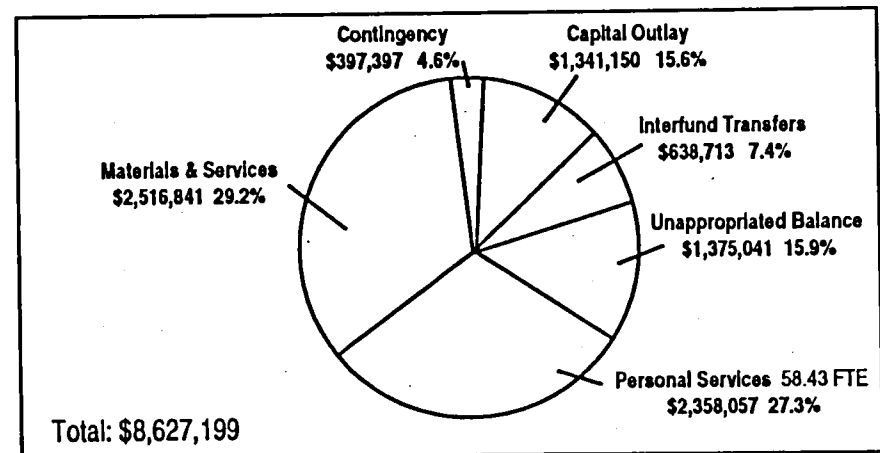
The consolidation agreement with the county has two phases. Phase I, effective Jan. 1, 1994, transferred operations and management of the regional parks and Expo Center to Metro. Phase II, transferring ownership of the facilities and completing the consolidation process, is to be completed by Jan. 1, 1996. Metro will enter into Phase II negotiations with Multnomah County in the spring of 1995. All former Multnomah County facilities managed in this fund will be affected by these negotiations.

Parks and facilities managed by Metro include:

- **Expo Center** – A multi-purpose public assembly facility accommodating 55 to 65 local consumer trade shows and events annually.
- **Oxbow Regional Park** – A 1,000-acre natural area along the Sandy River including Indian John Island, Larch Mountain Corridor and three fishing access points on the river.
- **Blue Lake Regional Park** – A 185-acre park with a swim center, lake house for meetings and receptions, swim and boat concessions and a summer concert series.



Regional Parks and Expo Fund resources



Regional Parks and Expo Fund expenditures

- **Glendoveer facilities** – Two 18-hole golf courses, related-golf facilities and a fitness trail in Southeast Portland.

Regional Parks and Expo Fund

- **Other regional parks** – These include Howell Territorial Park and Bybee House on Sauvie Island, Mason Hill Park and Beggar's-tick Wildlife Refuge.
- **Marine facilities** – Includes Chinook Landing Marine Park, M. James Gleason Boat Ramp, Broughton Beach, Garry and Flagg islands, Bell View Point and Burlington Ferry Boat Ramp.
- **Pioneer cemeteries** – Includes 14 pioneer cemeteries around the region, such as Lone Fir Cemetery in Southeast Portland, a 30-acre arboretum. Others are Douglass Cemetery in Gresham, Columbia Pioneer Cemetery in Northeast Portland and Grand Army of the Republic Cemetery in Southwest Portland.

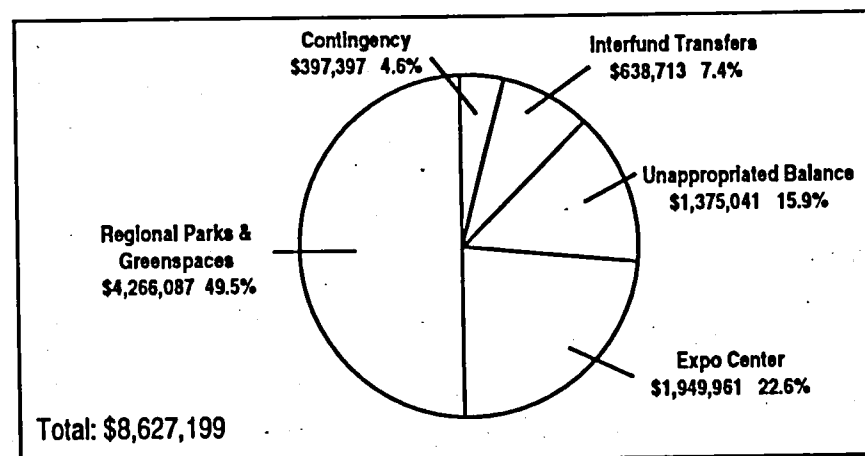
Regional Parks and Greenspaces Department

The department is funded through parks and recreation facility user fees, county fuel taxes paid by recreational boaters, and pioneer cemetery grave sales and interment services. Special projects or short-term programs are funded through private fundraising, federal grants for greenspaces programs and the Multnomah County Natural Area Protection Fund.

The Regional Parks and Greenspaces department consists of three divisions:

Administration Division – Responsible for coordination of all departmental activities, financial oversight, support services and policy implementation.

Since January 1994, the primary focus of the division has been



Regional Parks and Expo Fund expenditures by division

integrating the new department, managing the process leading to referral of the 1995 Open Space, Parks and Streams bond measure, developing a departmental needs assessment and providing support services to department staff.

During FY 1995-96, this division will participate in the phase II negotiations of the intergovernmental agreement between Multnomah County and Metro and will seek to develop partnerships and cooperative efforts that further the implementation of the Greenspaces Master Plan and other adopted plans.

Planning and Capital Development – Responsible for activities such as the Restoration and Environmental Education grant programs, regional trails coordination and local government and citizen involvement, as well as capital development projects, preparation of management plans and activities associated with outreach, education and special events. The division is also

Regional Parks and Expo Fund

responsible for management of the Smith and Bybee lakes program and trust fund.

For FY 1995-96, the division will implement portions of the volunteer services program plan; acquire greenspace parcels as resources allow; complete design of recreational vehicle campgrounds at Expo Park and Blue Lake Regional Park; complete the master plan for the rails-to-trails project between OMSI and downtown Milwaukie via Oaks Bottom and begin a feasibility study for a rails-to-trails project from Milwaukie to Oregon City; initiate restoration projects at Blue Lake Regional Park and Whitaker ponds; award fifth-year greenspaces restoration grants and fourth-year environmental education grants; seek second-year funding for the EnviroCorps program; continue community and special event programs (concerts, Salmon Festival, etc.); continue restoration, development and monitoring of the Smith and Bybee lakes management area and begin raising funds for an interpretive center.

Operations and Maintenance – Responsible for all functions related to daily operation of 21 regional parks and natural areas (covering more than 4,000 acres) and 14 pioneer cemeteries (65 acres), with direct services to more than 1 million visitors annually. These functions include grounds and building maintenance, law enforcement, visitor assistance and fee collections. Park operations are heavily dependent on user fees, which fluctuate significantly with the season and the weather.

For FY 1995-96, the division will continue to operate and maintain parks, natural areas, recreation and marine facilities and pioneer cemeteries at FY 1994-95 levels. In addition, the elk meadow restoration project at Oxbow Regional Park will be completed and the wooden bandstand stage floor at Blue Lake Regional Park will

be replaced with a concrete floor. The possibility of funding to upgrade the M. James Gleason and Burlington boat ramps will be researched with the state Marine Board. Operations and maintenance activities will be carried out at Smith and Bybee lakes. The division will also assist with the design and development of the Blue Lake and Expo recreational vehicle campgrounds.

Expo Center

The Expo Center resources and expenditures are budgeted in the Regional Parks and Expo Fund, but management of the facility is the responsibility of the Metro Exposition Recreation Commission. The Expo Center operation produces revenues that traditionally helped to support Multnomah County parks, and the current structure maintains that relationship. The facility is managed by Metro ERC to maximize coordination with the Oregon Convention Center to the benefit of both facilities.

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Resources												
					<u>Resources</u>							
0	0	495,040	305000		Fund Balance - general (Intergov't Rev)		0					
0	0	84,474	391010		Trans. of Resources from General Fund		0					
					REGIONAL PARKS & GREENSPACES							
0	0	0	305000		Fund Balance - Unrestricted		288,000					
0	0	256,494	305000		Fund Balance - restricted		10,098					
0	800	400	322000		Boat Ramp Use Permit		930					
0	347,620		331110		Federal Grants-Operating-Direct		0					
0	0	362,581			U.S. Fish & Wildlife Service (Years 1 & 2)		0					
0	0	218,000			U.S. Fish & Wildlife Service (Year 3)		192,160					
0	0	228,000			U.S. Fish & Wildlife Service (Year 4)		259,001					
0	12,000		331120		Federal Grants-Operating-Indirect		0					
0	0	14,346			NSF/Saturday Academy		0					
0	0	20,340			FHWA/CMAQ		22,160					
0	0	10,000	331300		Federal Grants-Capital		0					
0	0		334110		State Grants-Operating-Direct		0					
0	0	15,000			Oregon State Parks		0					
0	28,646		337210		Local Grants-Operating-Direct		0					
0	0	0			Portland Parks		5,000					
0	0	0			Gresham		500					
0	0	27,500			City of Portland, IPA/EPA		4,500					
0	0	26,500			Local governments		0					
0	0	15,000			Bybee-Howell		0					
0	149,300	271,000	338000		Local Gov't Shared Revenues-R.V. Registration Fees		249,394					
0	62,099	145,300	338200		Local Gov't Shared Revenues		140,000					
0	544,867	0	339200		Intergovernmental Revenue (County transfer 1/1/94)		0					
0	0	465,979	339200		Contract Services		1,315,662					
0	0	0	339300		Government Contributions		10,500					
0	21,195	93,523	341700		Cemetery Services		105,395					
0	58,408	42,736	341710		Cemetery Sales		60,791					
0	47,067	325,000	347100		Admissions		287,250					
0	30,910	0	347110		User Fees		0					
0	63,472	100,244	347120		Reservation Fees		100,930					
0	14,782	0	347151		Annual Passes		0					
0	8,540	0	347152		Family Camp Fees		25,116					
0	3,868	0	347153		Group Camp Fee		6,047					
0	31,685	50,000	347220		Rental-Buildings		23,023					
0	0	5,850	347300		Food Service		4,093					

Regional Parks and Expo Fund

HISTORICAL DATA		FY 1994-95		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
ACTUAL \$		ADOPTED BUDGET									
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
0	249,280	699,188	347810		Management Fee Income - Glendoveer income		692,028				
0	0	0	347830		Contract Revenue Glendoveer Lease		18,977				
0	0	0	347840		Concessions Revenue		7,348				
0	95,572	20,900	347900		Other Miscellaneous Revenue		22,834				
0	49,141	110,000	347960		Boat Launch Fees		128,372				
0	2,582	26,726	361100		Interest Earned		13,685				
0	30,030	0	365100		Donations & Bequests		0				
0	0	15,277	373500		Sale of Proprietary Assets		17,170				
0	485,180	496,435	391010		Trans. of Resources from General Fund		530,318				
0	0	0	391010		Trans. of Res. from Gen'l Fund (earned on Parks/Expo)		213,329				
0	53,500	0	391140		Trans. Resources from Planning Fund		0				
0	0	0	393150		Trans. Direct Costs from Open Spaces Fund		64,132				
0	169	25,429	393761		Trans. Direct Costs from Smith & Bybee Lakes Fund		50,470				
0	0	3,960	393765		Trans. Direct Costs from Regional Parks Trust Fund		4,000				
EXPO CENTER											
0	0	0	305000		Fund Balance - Unrestricted						
0	0	0			• Unrestricted		272,348				
0	0	243,000			• Capital Requirements		133,000				
0	0	0			• Renewal & Replacement		700,000				
0	452,797	0	339200		Contract & Professional Services		0				
0	289,519	518,620	347220		Rental Buildings		562,051				
0	1,886	0	347230		Rental Equipment		0				
0	0	443,560	347300		Food Service		1,221,400				
0	225,538	0	347311		Food Service-Concessions		0				
0	27,835	0	347320		Food Service-Catering		0				
0	0	0	347600		Utility Services		46,511				
0	974	0	347620		Utility Services-Telephone		0				
0	20,953	0	347700		Commission Revenue		0				
0	19,023	78,460	347900		Other Miscellaneous Revenue		40,851				
0	18,424	0	361100		Interest Earned		66,000				
0	1,423	0	372100		Reimbursements-Labor		30,523				
0	325,971	541,890	374000		Parking Fees		681,302				
0	3,775,056	6,496,752			TOTAL RESOURCES		8,627,199				

Regional Parks and Expo Fund

HISTORICAL DATA		FY 1994-95		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
ACTUAL \$		ADOPTED BUDGET									
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Regional Parks and Greenspaces Department											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	27,050	1.00	59,367		Director	1.00	67,723				
0	54,459	1.00	58,403		Manager	1.00	61,164				
0	36,432	2.00	77,134		Senior Service Supervisor	3.00	122,348				
0	19,314	1.00	40,559		Program Supervisor	1.00	45,797				
0	98,906	2.50	120,975		Senior Regional Planner	2.25	121,130				
0	49,626	2.00	74,048		Associate Regional Planner	2.00	84,326				
0	20,325	1.00	31,034		Assistant Management Analyst	1.00	33,744				
0	31,912	2.00	67,158		Program Coordinator	1.90	72,562				
				511125	SALARIES-REGULAR EMPLOYEES (PART time)						
0	0		0		Senior Regional Planner	0.50	26,195				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	13,334	1.00	29,019		Administrative Secretary	1.00	32,152				
0	0		0		Receptionist	0.80	15,773				
0	9,165	1.00	23,858		Secretary	1.00	26,453				
0	21,775	1.00	23,162		Program Assistant 2	1.55	39,035				
				511231	WAGES-TEMPORARY EMPLOYEES (full time)						
0	9,397		0		Temporary Support		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	0	0.25	2,703		Temporary Support		0				
0	82,846	13.35	189,094		Park Workers	13.35	189,094				
0	0	1.50	22,707		Park Rangers	1.50	22,707				
0	0	0.50	7,047		Clerical Assistance	0.50	7,047				
0	0	0.50	8,387		Program Assistance		0				
0	0	0.25	5,377		Rafting guides	0.25	6,525				
				511321	WAGES-REGULAR EMPLOYEES-REPRESENTED 483 (full time)						
0	0	1.00	33,980		Arborist	1.00	38,064				
0	15,139	1.00	33,980		Senior Gardener	1.00	38,064				
0	15,139	1.00	28,130		Gardener 1	1.00	31,884				
0	143,169	10.00	303,673		Park Ranger	10.00	334,828				
0	3,247		10,176	511400	OVERTIME		12,325				
0	0		2,535	511500	PREMIUM PAY		1,821				
0	226,147		449,131	512000	FRINGE		402,030				
0	877,382	44.85	1,701,637		Total Personal Services	46.60	1,832,791				

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Regional Parks and Greenspaces Department											
					<u>Materials & Services</u>						
0	5,312	5,060	521100		Office Supplies		5,682				
0	952	7,835	521110		Computer Software		5,895				
0	3,748	720	521111		Computer Supplies		2,345				
0	6,250	9,443	521210		Landscape Supplies		30,350				
0	2,930	7,245	521220		Custodial Supplies		7,780				
0	266	600	521240		Graphics/Reprographic Supplies		675				
0	0	1,100	521250		Tableware Supplies		1,100				
0	4,151	735	521260		Printing Supplies		200				
0	0	100	521270		Animal Food		110				
0	7,884	16,931	521290		Other Operating Supplies		19,397				
0	210	2,889	521292		Small Tools		4,069				
0	167	1,625	521293		Promotional Supplies		0				
0	692	900	521310		Subscriptions		850				
0	459	475	521320		Dues		865				
0	1,560	12,930	521510		Maintenance & Repairs Supplies-Building		14,635				
0	3,390	28,733	521520		Maintenance & Repairs Supplies-Grounds		40,066				
0	3,915	10,360	521540		Maintenance & Repairs Supplies-Equipment		6,895				
0	3,500	9,775	523100		Merchandise for Resale-Food		9,500				
0	0	2,750	523200		Merchandise for Resale-Retail		3,000				
0	0	4,200	524110		Accounting & Auditing Services		4,200				
0	0	0	524120		Legal Fees		850				
0	284	0	524130		Promotion/Public Relation Services		0				
0	397,375	1,134,124	524190		Miscellaneous Professional Services		599,340				
0	10,133	26,795	525110		Utilities-Electricity		28,170				
0	924	10,030	525120		Utilities-Water & Sewer Charges		6,945				
0	0	3,750	525140		Utilities-Heating Fuel		3,953				
0	5,366	17,305	525150		Utilities-Sanitation Service		18,005				
0	0	2,000	525190		UtilitiesOther		2,100				
0	724	825	525610		Maintenance & Repair Services-Building		825				
0	2,040	0	525620		Maintenance & Repairs Services-Grounds		0				
0	260	4,659	525640		Maintenance & Repairs Services-Equipment		5,619				
0	8,914	30,933	525710		Equipment Rental		23,091				
0	0	2,750	525740		Capital Lease		2,500				
0	6,610	1,525	526200		Ads & Legal Notices		2,475				
0	15,737	66,825	526310		Printing Services		43,425				
0	1,900	3,400	526320		Typesetting & Reprographics Services		2,500				
0	6,143	8,152	526410		Telephone		8,954				
0	13,849	16,245	526420		Postage		19,890				
0	854	575	526440		Delivery Services		775				

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Regional Parks and Greenspaces Department											
0	4,108		3,850	526500	Travel		5,100				
0	718		1,675	526510	Mileage Reimbursement		2,780				
0	8,013		26,950	526690	Concessions/Catering Contract		0				
0	0		0	526691	Parking Contract		0				
0	0		1,000	526700	Temporary Help Services		1,200				
0	3,104		7,065	526800	Training, Tuition, Conferences		8,050				
0	0		0	526900	Misc. Other Purchased Services		220				
0	1,914		6,950	529910	Uniform Supply		8,000				
0	99,113		216,915	528100	License, Permits, Payment to Agencies		225,110				
0	0		220	526900	Miscellaneous Other Purchased Services		0				
0	7,383		82,500	528310	Real Property Taxes		88,500				
0	1,558		1,450	529500	Meetings		1,250				
0	1,211		0	529800	Miscellaneous Expenditures		0				
0	5,214		29,188	529835	External Promotion		16,355				
0	648,835		1,832,062		Total Materials & Services		1,283,596				
<u>Capital Outlay</u>											
0	0		368,418	571100	Land		1,099,485				
0	0		3,000	571200	Purchases-Improvements		0				
0	4,872		0	571300	Purchases-Building & Related		0				
0	6,075		3,525	571400	Equipment and Vehicles		0				
0	11,153		7,293	571500	Purchases-Office Furniture & Equipment		6,965				
0	2,749		25,000	574510	Construction Work/Materials-Improvements		16,500				
0	0		10,000	574520	Construction Work/Materials-Buildings		26,750				
0	24,849		417,236		Total Capital Outlay		1,149,700				
0	1,551,066	44.85	3,950,935		TOTAL EXPENDITURES	46.60	4,266,087				

Regional Parks and Expo Fund

HISTORICAL DATA		For Information Only				PROPOSED		APPROVED		ADOPTED	
ACTUAL \$		FY 1994-95		ADOPTED BUDGET		FISCAL YEAR 1995-96					
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94										
Regional Parks and Greenspaces Department (Administration)											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	1.00	59,367		Director	1.00	67,723				
0	0	1.00	31,034		Assistant Management Analyst	1.00	33,744				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0	1.00	29,019		Administrative Secretary	1.00	32,152				
0	0		0		Receptionist	0.80	15,773				
0	0	1.00	23,858		Secretary	1.00	26,453				
0	0		60,177	512000	FRINGE		55,611				
0	0	4.00	203,455		Total Personal Services	4.80	231,456				
<u>Materials & Services</u>											
0	0		600	521100	Office Supplies		1,029				
0	0		3,000	521110	Computer Software		2,950				
0	0		100	521111	Computer Supplies		205				
0	0		300	521320	Dues		315				
0	0		0	524190	Miscellaneous Professional Services		7,780				
0	0		600	526410	Telephone		1,204				
0	0		0	526420	Postage		500				
0	0		0	526700	Temporary Help Services		200				
0	0		500	526800	Training, Tuition, Conferences		950				
0	0		6,200	528100	License, Permits, Payment to Agencies		6,400				
0	0		11,300		Total Materials & Services		21,533				
<u>Capital Outlay</u>											
0	0		1,965	571500	Purchases-Office Furniture & Equipment		3,465				
0	0		1,965		Total Capital Outlay		3,465				
0	0	4.00	216,720		TOTAL EXPENDITURES	4.80	256,454				

Regional Parks and Expo Fund

HISTORICAL DATA

ACTUAL \$

FY 1994-95

ADOPTED BUDGET

For Information Only

FISCAL YEAR 1995-96

PROPOSED

APPROVED

ADOPTED

FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
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Regional Parks and Greenspaces Department (Operations and Maintenance)

Personal Services

0	25,134		0	511121	SALARIES-REGULAR EMPLOYEES (full time)		0				
0	36,432	2.00	77,134		Director	3.00	122,348				
0	19,314	1.00	40,559		Senior Service Supervisor	1.00	45,797				
0	11,134		0		Program Supervisor		0				
0	16,610		0		Senior Regional Planner		0				
0	7,357		0		Associate Regional Planner		0				
0	31,912	1.00	35,928		Assistant Management Analyst	1.00	39,077				
					Program Coordinator						
0	12,300		0	511221	WAGES-REGULAR EMPLOYEES (full time)		0				
0	6,634		0		Administrative Secretary		0				
					Secretary		0				
0	82,846	13.35	189,094	511235	WAGES-TEMPORARY EMPLOYEES (part time)	13.35	189,094				
0	0	1.50	22,707		Park Workers	1.50	22,707				
0	0	0.50	7,047		Park Rangers	0.50	7,047				
					Clerical Assistance						
0	0	1.00	33,980	511321	WAGES-REGULAR EMPLOYEES-REPRESENTED 483 (full time)	1.00	38,064				
0	15,139	1.00	33,980		Arborist	1.00	38,064				
0	15,139	1.00	28,130		Senior Gardener	1.00	31,884				
0	143,169	10.00	303,673		Gardener 1	10.00	334,828				
0	1,520		9,177		Park Ranger		10,325				
0	0		2,535	511400	OVERTIME		1,821				
0	155,680		257,859	511500	PREMIUM PAY		230,181				
				512000	FRINGE						
0	580,320	32.35	1,041,803		Total Personal Services	33.35	1,111,237				

Materials & Services

0	3,595		1,010	521100	Office Supplies		1,215				
0	0		2,250	521110	Computer Software		750				
0	639		120	521111	Computer Supplies		140				
0	6,250		4,500	521210	Landscape Supplies		5,350				
0	2,930		7,245	521220	Custodial Supplies		7,780				
0	208		150	521240	Graphics/Reprographic Supplies		375				
0	4,113		185	521260	Printing Supplies		0				
0	0		100	521270	Animal Food		110				
0	7,804		14,881	521290	Other Operating Supplies		16,897				
0	210		2,389	521292	Small Tools		3,569				
0	216		0	521320	Dues		0				
0	1,560		12,930	521510	Maintenance & Repairs Supplies-Building		14,635				
0	3,390		28,733	521520	Maintenance & Repairs Supplies-Grounds		40,066				

Regional Parks and Expo Fund

HISTORICAL DATA				For Information Only										
ACTUAL \$		FY 1994-95			FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET												
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
1992-93	1993-94													
Regional Parks and Greenspaces Department (Operations and Maintenance)														
0	3,915	10,360	521540	Maintenance & Repairs Supplies-Equipment		6,895								
0	3,500	4,800	523100	Merchandise for Resale-Food		5,000								
0	0	4,200	524110	Accounting & Auditing Services		4,200								
0	0	0	524120	Legal Fees		850								
0	75,165	107,170	524190	Miscellaneous Professional Services		93,900								
0	10,133	26,795	525110	Utilities-Electricity		28,170								
0	924	10,030	525120	Utilities-Water & Sewer Charges		6,945								
0	0	3,750	525140	Utilities-Heating Fuel		3,953								
0	5,366	17,305	525150	Utilities-Sanitation Service		18,005								
0	0	2,000	525190	Utilities-Other		2,100								
0	724	825	525610	Maintenance & Repair Services-Building		825								
0	2,040	0	525620	Maintenance & Repairs Services-Grounds		0								
0	143	2,659	525640	Maintenance & Repairs Services-Equipment		2,619								
0	8,606	11,050	525710	Equipment Rental		12,750								
0	3,659	1,025	526200	Ads & Legal Notices		1,225								
0	875	3,625	526310	Printing Services		5,225								
0	318	0	526320	Typesetting & Reprographics Services		0								
0	3,430	5,052	526410	Telephone		7,000								
0	227	0	526420	Postage		1,000								
0	107	0	526440	Delivery Services		0								
0	60	0	526500	Travel		0								
0	18	0	526510	Mileage Reimbursement		1,800								
0	8,013	26,950	526690	Concessions/Catering Contract		0								
0	2,204	4,065	526800	Training, Tuition, Conferences		5,300								
0	0	0	526900	Misc. Other Purchased Services		220								
0	1,914	6,450	529910	Uniform Supply		7,100								
0	99,113	210,415	528100	License, Permits, Payment to Agencies		215,710								
0	0	220	526900	Miscellaneous Other Purchased Services		0								
0	7,383	82,500	528310	Real Property Taxes		88,500								
0	10	0	529500	Meetings		0								
0	2,909	0	529835	External Promotion		0								
0	271,671	615,739	Total Materials & Services				610,179							

Regional Parks and Expo Fund

HISTORICAL DATA				<u>For Information Only</u>											
ACTUAL \$		FY 1994-95				FISCAL YEAR 1995-96				PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET													
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
1992-93	1993-94														
Regional Parks and Greenspaces Department (Operations and Maintenance)															
<u>Capital Outlay</u>															
0	4,872		0	571300	Purchases-Building & Related						0				
0	6,075		3,525	571400	Equipment and Vehicles						0				
0	8,694		0	571500	Purchases-Office Furniture & Equipment						0				
0	2,749		25,000	574510	Construction Work/Materials-Improvements						16,500				
0	0		10,000	574520	Construction Work/Materials Buildings						26,750				
0	22,390		38,525		Total Capital Outlay						43,250				
0	874,381	32.35	1,696,067		TOTAL EXPENDITURES						33.35	1,764,666			

Regional Parks and Expo Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95				FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
Regional Parks and Greenspaces Department (Planning and Capital Development)													
Personal Services													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	1,916		0		Director		0						
0	54,459	1.00	58,403		Manager	1.00	61,164						
0	87,772	2.50	120,975		Senior Regional Planner	2.25	121,130						
0	33,016	2.00	74,048		Associate Regional Planner	2.00	84,326						
0	12,968		0		Assistant Management Analyst		0						
0	0	1.00	31,230		Program Coordinator	0.90	33,485						
				511125	SALARIES-REGULAR EMPLOYEES (PART time)								
0	0		0		Senior Regional Planner	0.50	26,195						
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	1,034		0		Administrative Secretary		0						
0	2,531		0		Secretary		0						
0	21,775	1.00	23,162		Program Assistant 2	1.55	39,035						
				511231	WAGES-TEMPORARY EMPLOYEES (full time)								
0	9,397		0		Temporary Support		0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	0	0.25	2,703		Temporary Support		0						
0	0	0.50	8,387		Program Assistance		0						
0	0	0.25	5,377		Rafting guides	0.25	6,525						
0	1,727		999	511400	OVERTIME		2,000						
0	70,467		131,095	512000	FRINGE		116,238						
0	297,062	8.50	456,379		Total Personal Services	8.45	490,098						
Materials & Services													
0	1,717		3,450	521100	Office Supplies		3,438						
0	952		2,585	521110	Computer Software		2,195						
0	3,109		500	521111	Computer Supplies		2,000						
0	0		4,943	521210	Landscape Supplies		25,000						
0	58		450	521240	Graphics/Reprographic Supplies		300						
0	0		1,100	521250	Tableware Supplies		1,100						
0	38		550	521260	Printing Supplies		200						
0	80		2,050	521290	Other Operating Supplies		2,500						
0	0		500	521292	Small Tools		500						
0	167		1,625	521293	Promotional Supplies		0						
0	692		900	521310	Subscriptions		850						
0	243		175	521320	Dues		550						
0	0		4,975	523100	Merchandise for Resale-Food		4,500						
0	0		2,750	523200	Merchandise for Resale-Retail		3,000						
0	284		0	524130	Promotion/Public Relation Services		0						

Regional Parks and Expo Fund

HISTORICAL DATA		For Information Only											
ACTUAL \$		FY 1994-95				FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
		ADOPTED BUDGET											
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1992-93	1993-94												
Regional Parks and Greenspaces Department (Planning and Capital Development)													
0	322,210		1,026,954	524190	Miscellaneous Professional Services		497,660						
0	117		2,000	525640	Maintenance & Repairs Services-Equipment		3,000						
0	308		19,883	525710	Equipment Rental		10,341						
0	0		2,750	525740	Capital Lease		2,500						
0	2,951		500	526200	Ads & Legal Notices		1,250						
0	14,862		63,200	526310	Printing Services		38,200						
0	1,582		3,400	526320	Typesetting & Reprographics Services		2,500						
0	2,713		2,500	526410	Telephone		750						
0	13,622		16,245	526420	Postage		18,390						
0	747		575	526440	Delivery Services		775						
0	4,048		3,850	526500	Travel		5,100						
0	700		1,675	526510	Mileage Reimbursement		980						
0	0		1,000	526700	Temporary Help Services		1,000						
0	900		2,500	526800	Training, Tuition, Conferences		1,800						
0	0		500	529910	Uniform Supply		900						
0	0		300	528100	License, Permits, Payment to Agencies		3,000						
0	1,548		1,450	529500	Meetings		1,250						
0	1,211		0	529800	Miscellaneous Expenditures		0						
0	2,305		29,188	529835	External Promotion		16,355						
0	377,164		1,205,023		Total Materials & Services		651,884						
Capital Outlay													
0	0		368,418	571100	Land		1,099,485						
0	0		3,000	571200	Purchases-Improvements		0						
0	2,459		5,328	571500	Purchases-Office Furniture & Equipment		3,500						
0	2,459		376,746		Total Capital Outlay		1,102,985						
0	676,685	8.50	2,038,148		TOTAL EXPENDITURES	8.45	2,244,967						

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Expo Center												
Personal Services												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	17,902	1.00	51,250		Expo Manager	1.00	56,568					
0	23,052	1.00	45,077		Operations Manager	1.00	52,616					
0	0	1.00	28,000		Event Coordinator II	1.00	32,964					
0	0		0		Construction Projects Manager	0.35	21,005					
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	7,097	1.00	29,099		Administrative Secretary	1.00	32,117					
0	9,400	1.00	22,775		Secretary	1.00	25,124					
0	45,943	4.00	102,320		Utility Maintenance Specialist	4.00	115,676					
0	0	2.00	42,583		Utility Worker II		0					
0	0	0.20	4,899		Bookkeeper	0.20	5,160					
				511225	WAGES-REGULAR EMPLOYEES (part-time)							
0	0		0		Custodian	0.80	13,026					
0	0		0		Receptionist	0.14	2,002					
0	0		0		Event Coordinator I	0.50	12,834					
				511255	WAGES-REGULAR EMP. REIMBURSED (part-time)							
0	0		0		Medical Technician	0.84	26,153					
				511231	WAGES-TEMPORARY EMPLOYEES (full time)							
0	9,879	0.50	12,000		Temporary Support		0					
0	1,856		6,000	511400	OVERTIME		1,182					
0	45,192		132,441	512000	FRINGE		128,839					
0	160,321	11.70	476,444		Total Personal Services	11.83	525,266					
Materials & Services												
0	544		0	521100	Office Supplies		2,000					
0	0		0	521210	Landscape Supplies		4,000					
0	45		33,600	521220	Custodial Supplies		9,800					
0	0		5,250	521240	Graphics/Reprographic Supplies		200					
0	232		0	521260	Printing Supplies		400					
0	2,762		0	521290	Other Operating Supplies		1,000					
0	31		0	521292	Small Tools		3,000					
0	0		15,000	521293	Promotional Supplies		0					
0	41		0	521310	Subscriptions		100					
0	0		1,500	521320	Dues		875					
0	0		0	521400	Fuels & Lubricants		3,900					
0	6,593		0	521510	Maintenance & Repairs Supplies-Building		9,600					
0	1,390		0	521520	Maintenance & Repairs Supplies-Grounds		3,000					
0	18		0	521530	Maintenance & Repairs Supplies-Vehicles		750					
0	3,218		0	521540	Maintenance & Repairs Supplies-Equipment		1,500					

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expo Center											
0	1,092	0	524130	Promotion/Public Relation Services		35,000					
0	13,411	125,000	524190	Miscellaneous Professional Services		0					
0	0	153,000	525100	Utilities		0					
0	42,332	0	525110	Utilities-Electricity		87,900					
0	6,877	0	525120	Utilities-Water & Sewer Charges		16,300					
0	18,302	0	525130	Utilities-Natural Gas		32,000					
0	16,259	0	525150	Utilities-Sanitation Service		35,000					
0	0	0	525200	Cleaning Services		65,000					
0	7,608	50,000	525610	Maintenance & Repair Services-Building		1,500					
0	290	0	525620	Maintenance & Repairs Services-Grounds		12,000					
0	0	0	525630	Maintenance & Repairs Services-Vehicles		1,000					
0	13,430	0	525640	Maintenance & Repairs Services-Equipment		6,060					
0	3,597	0	525710	Equipment Rental		10,820					
0	4,230	0	526200	Ads & Legal Notices		6,700					
0	3,476	0	526310	Printing Services		4,400					
0	854	0	526320	Typesetting & Reprographics Services		3,000					
0	5,274	12,000	526410	Telephone		9,700					
0	58	0	526420	Postage		500					
0	664	0	526430	Catalogues & Brochures		1,000					
0	15	0	526440	Delivery Services		500					
0	0	3,000	526500	Travel		6,500					
0	0	0	526690	Concessions/Catering Contract		769,500					
0	19,753	0	526691	Parking Contract		73,240					
0	4,639	0	526700	Temporary Help Services		10,500					
0	0	2,000	526800	Training, Tuition, Conferences		1,000					
0	509	0	528100	License, Permits, Payments to other Agencies		0					
0	372	0	529800	Miscellaneous Expenditures		0					
0	1,320	0	529910	Uniform Supply		1,000					
0	0	141,000	526900	Miscellaneous Other Purchased Services		0					
0	7	0	529500	Meetings		500					
0	326	0	529835	External Promotion		2,500					
0	179,569	541,350	Total Materials & Services			1,233,245					

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Expo Center											
					<u>Capital Outlay</u>						
0	0	0	571200	Purchases-Improvements		75,000					
0	7,895	0	571300	Buildings, Exhibits & Related		80,000					
0	2,355	0	571400	Equipment and Vehicles		31,200					
0	4,819	0	571500	Purchases-Office Furniture & Equipment		5,250					
0	0	393,000	574520	Construction Work/Materials-Buildings		0					
0	15,069	393,000		Total Capital Outlay		191,450					
0	354,959	11.70	1,410,794	TOTAL EXPENDITURES		11.83	1,949,961				

Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
General Expenses											
					<u>Interfund Transfers</u>						
0	230,785		405,977	581610	Trans. Indirect Costs to Supp. Svcs. Fun		417,700				
0	24,113		76,392	581615	Trans. Indirect Costs to Risk Mgmt Fund-Liability		38,020				
0	19,562		14,467	581615	Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		10,483				
0	22,500		81,584	581513	Trans. Indirect Costs to Bldg Mgmt Fund-Reg. Center		88,043				
0	0		0	583610	Transfer Direct Costs to Supp. Svs. Fund		14,451				
0	0		0	583140	Transfer Direct Costs to Planning Fund		14,900				
0	35,000		73,500	583751	Transfer Direct Costs to Metro ERC Admin. Fund		55,116				
0	331,960		651,920		Total Interfund Transfers		638,713				
					<u>Contingency and Unappropriated Balance</u>						
				599999	Contingency						
0	0		429,849		• Undesignated		333,265				
0	0		0		• Open Spaces Bonds		64,132				
0	0		53,254	599990	Unappropriated Balance		0				
0	1,537,071		0		• Undesignated		635,041				
0	0		0		• Expo Center Renewal & Replacement		740,000				
0	1,537,071		483,103		Total Contingency and Unappropriated Balance		1,772,438				
0	3,775,056	56.55	6,496,752		TOTAL FUND REQUIREMENTS	58.43	8,627,199				

Smith

&

Bybee

Lakes

Trust

Fund

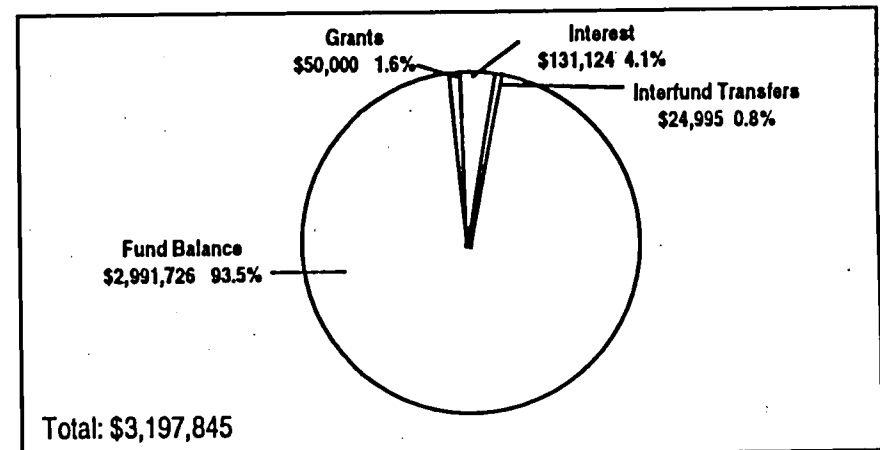
Smith and Bybee Lakes Trust Fund

The Smith and Bybee Lakes Trust Fund was established as a dedicated endowment fund to allow development and management as required by the Smith and Bybee Lakes Natural Resource Management Plan. The plan was adopted by the city of Portland, Port of Portland and Metro Council in November and December 1990. The plan, along with the St. Johns Landfill closure and purchase assurance agreement, designated Metro as the lead agency establishing and managing the trust fund and implementing the plan.

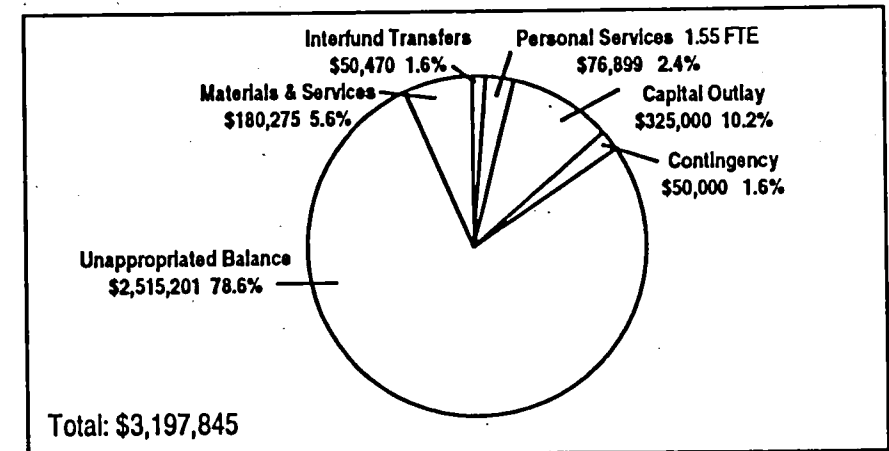
The purpose of this program is to manage the Smith and Bybee Lakes Natural Area as an environmental and recreational resource for the region. The lakes are to be preserved, in a manner faithful to their original condition, as historical remnants of the Columbia River riparian and wetland system.

During FY 1994-95, a concept design was completed for an interpretive center and interpretive/informational signs were installed; the InterLakes Trail was improved to barrier-free quality and two observation blinds were constructed; coordination of the St. Johns Landfill vegetative cover plan was ongoing, including oversight of volunteers assisting in the planting program; pest plant removal, soil improvement and planting of native vegetation was ongoing; water-quality, hydrology, biomonitoring and sediment analysis continued; a beaver management program was developed in conjunction with the Oregon Department of Fish and Wildlife; and staff served as co-manager (with Portland State University) of the EnviroCorps grant program.

For FY 1995-96, the program will seek funding for the proposed interpretive center; continue habitat enhancement efforts through pest plant removal, soil improvement and planting of native vegetation; continue water-quality and biological monitoring and



Smith and Bybee Lakes Trust Fund resources



Smith and Bybee Lakes Trust Fund expenditures

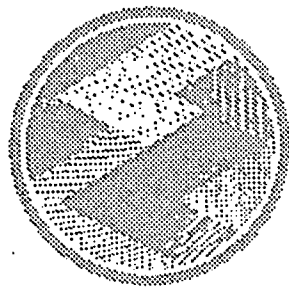
development of water-quality improvement strategies; acquire remaining available private property within the management area; continue involvement in the EnviroCorps project and develop a formal environmental education program using the lakes.

Smith & Bybee Lakes Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
1,987,040	1,632,599		3,380,354	305000	Fund Balance		2,991,726				
0	0		0	334200	State DEQ		50,000				
0	0		40,000	331110	Federal Grants-Operating-Direct		0				
0	0		25,000	331120	Federal Grants-Operating-Indirect		0				
0	1,750,619		0	339200	Contract Services (Intergovernmental Agreement)		0				
76,800	94,204		87,201	361100	Interest on Investments		131,124				
0	20,000		0	365100	Donations and Bequests		0				
83	1,478		0	379000	Other Miscellaneous Revenues		0				
15,045	11,789		24,601	392531	Trans. of Resources from SW Revenue Fund		~24,995				
2,078,968	3,510,689		3,557,156		TOTAL RESOURCES		3,197,845				
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEE (full time)						
43,613	47,489	1.00	50,583		Senior Regional Planner	0.75	41,244				
0	0		0		Program Coordinator	0.10	3,721				
				511221	WAGES - REGULAR EMPLOYEES - (full time)						
0	0		0		Program Assistant 2	0.20	5,037				
				511231	WAGES - TEMPORARY EMPLOYEES - (full time)						
0	815	0.50	9,751		Planning Technician	0.50	11,420				
0	167		0	511400	OVERTIME		0				
13,052	18,016		22,318	512000	FRINGE		15,477				
56,665	66,487	1.50	82,652		Total Personal Services	1.55	76,899				
<u>Materials & Services</u>											
152	44		300	521100	Office Supplies		300				
149	0		800	521110	Computer Software		450				
390	0		0	521111	Computer Supplies		0				
0	945		5,000	521210	Landscape Supplies		15,000				
528	4,460		100	521240	Graphic/Repro Supplies		100				
0	0		200	521260	Printing Supplies		500				
72	10		0	521290	Other Operating Supplies		0				
0	0		250	521293	Promotion Supplies		250				
245	170		150	521310	Subscr/Publications		150				
65	185		580	521320	Dues		475				
0	30		3,000	524130	Promotion/Public Relations Services		2,700				
59,382	137,431		201,402	524190	Misc. Prof. Svs.		146,500				
0	0		100	525630	Maint/Rep Services-Vehicles		100				
0	251		800	525640	Maint/Rep Svs-Equipment		2,000				
126	2,278		1,500	525710	Rentals-Equipment		2,000				
0	650		300	526200	Ads/Legal Notices		400				

Smith & Bybee Lakes Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1,522	227		1,500	526310	Printing Services		2,000				
1,355	251		300	526320	Typesetting/Repro(PMT)		500				
0	20		250	526410	Telephone (long distance)		100				
3	0		300	526420	Postage-Bulk Mail		300				
50	55		100	526440	Delivery Svs.		100				
729	317		900	526500	Travel		1,000				
22	88		300	526510	Mileage Reimbursement		200				
586	260		600	526800	Training/Tuition/Conferences		400				
836	3,873		0	526900	Miscellaneous Other Purchased Services		0				
2,131	0		2,500	528100	Licenses, Permits, Payment to other agencies		2,500				
233	180		500	529500	Meetings		250				
2,839	2,146		900	529800	Miscellaneous Expenditures		2,000				
71,415	153,871		222,632		Total Materials & Services		180,275				
					<u>Capital Outlay</u>						
308,094	8,475		30,000	571100	Purchases - Land		30,000				
0	0		120,000	571300	Purchases - Building		150,000				
0	0		40,000	571310	Improvement - Buildings		0				
0	0		1,000	571350	Purchases - Exhibits		0				
2,810	1,587		15,000	571400	Purchased Equipment and Vehicles		0				
2,385	0		0	571500	Purchases-Office Furniture & Equipment		0				
0	0		15,000	574510	Construction Work - Imp. Other than Bldgs.		95,000				
0	5,446		0	574520	Construction Work - Buildings & Related		50,000				
313,289	15,508		221,000		Total Capital Outlay		325,000				
					<u>Interfund Transfer</u>						
5,000	169		25,429	583160	Trans. Direct Costs to Reg. Parks/Expo Fund		50,470				
5,000	169		25,429		Total Interfund Transfers		50,470				
					<u>Contingency and Unappropriated Balance</u>						
0	0		13,717	599999	Contingency		50,000				
1,632,599	3,274,654		2,991,726	599990	Unappropriated Balance		2,515,201				
1,632,599	3,274,654		3,005,443		Total Contingency & Unapp. Balance		2,565,201				
2,078,968	3,510,689	1.50	3,557,156		TOTAL REQUIREMENTS	1.55	3,197,845				



Regional

Parks

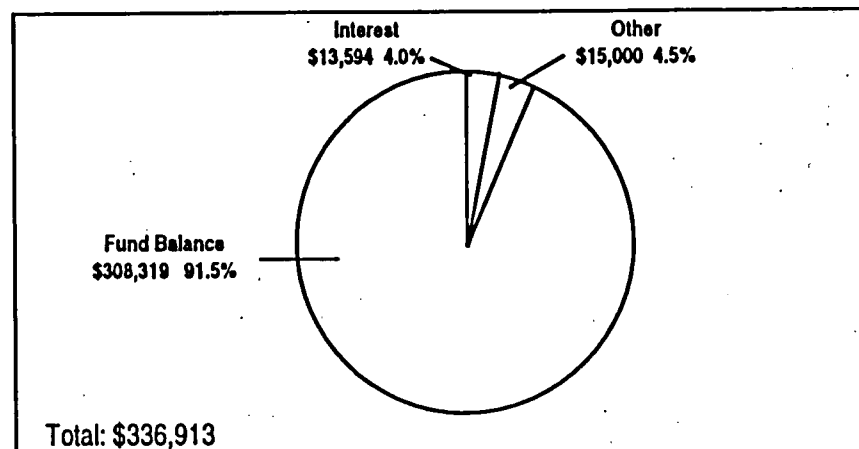
Trust

Fund

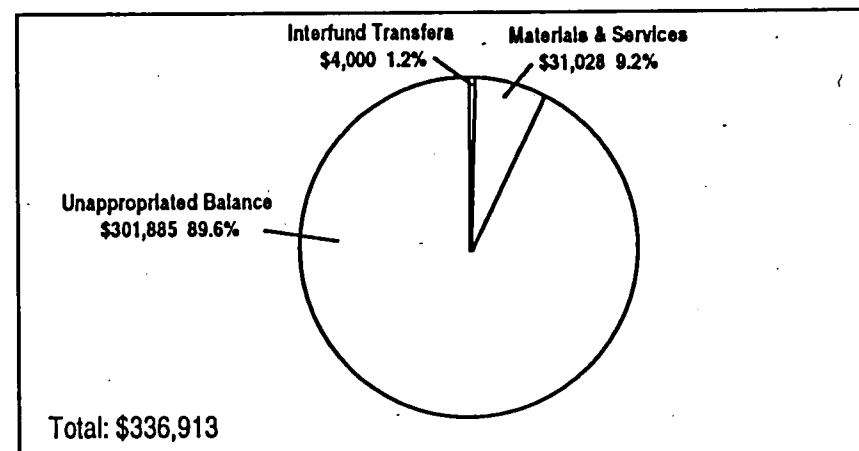
Regional Parks Trust Fund

This fund was created in FY 1993-94 to account for four designated funds transferred to Metro as part of the consolidation agreement with Multnomah County. The fund includes the following accounts:

- **Oxbow Regional Park Nature Center** – Designed for the construction of a nature center at Oxbow Regional Park. Gross receipts and special sales from the Salmon Festival are deposited into this account.
- **Blue Lake Park Concert Stage** – Designated for the construction of a concert stage at Blue Lake Regional Park. Revenues to this account consist only of donations and interest earnings.
- **Willamina Farmer** – Created with a donation from the estate of Willamina Farmer for the perpetual upkeep of the Farmer family plot and to assist in the general maintenance of the pioneer cemeteries.
- **Tibbetts Flowers** – This account is designated for the purchase of flowers to be placed on graves at pioneer cemeteries on Memorial Day.



Regional Parks Trust Fund resources



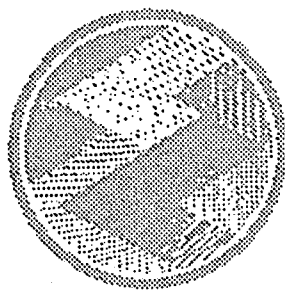
Regional Parks Trust Fund expenditures

Regional Parks Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
OXBOW PARK NATURE CENTER											
0	0	140,935	305000		Account Balance		145,463				
0	133,432	0	339200		Contract Services (County Transfer)		0				
0	0	70,000	347900		Misc. Other Revenue		15,000				
0	2,292	4,528	361100		Interest on Investments		6,419				
BLUE LAKE STAGE											
0	0	76,083	305000		Account Balance		78,368				
0	75,181	0	339200		Contract Services (County Transfer)		0				
0	1,292	2,285	361100		Interest on Investments		3,135				
WILLAMINA FARMERS TRUST											
0	0	79,540	305000		Account Balance		83,500				
0	78,598	0	339200		Contract Services (County Transfer)		0				
0	1,350	3,960	361100		Interest on Investments		4,000				
TIBBETTS FLOWERS											
0	0	958	305000		Account Balance		988				
0	947	0	339200		Contract Services (County Transfer)		0				
0	16	30	361100		Interest on Investments		40				
0	293,108	378,319			TOTAL RESOURCES		336,913				
<u>Materials & Services</u>											
OXBOW PARK NATURE CENTER											
0	0	50,000	523200		Merchandise for Resale - Retail		0				
0	0	0	529800		Miscellaneous		15,000				
BLUE LAKE STAGE											
0	0	15,000	529800		Miscellaneous		15,000				
TIBBETTS FLOWERS											
0	0	988	529800		Miscellaneous		1,028				
0	0	65,988			Total Materials & Services		31,028				
<u>Interfund Transfers</u>											
0	0	3,960	583531		Trans. Resources to Reg. Parks & Expo Fund		4,000				
					* Willamina Farmers Trust						
0	0	3,960			Total Interfund Transfers		4,000				

Regional Parks Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Contingency and Unappropriated Balance</u>											
0	135,724		165,463	599990	Unappropriated Balance		151,882				
0	76,473		63,368		* Oxbow Park Nature Center		66,503				
0	79,948		79,540		* Blue Lake Concert Series		83,500				
0	963		0		* Willamina Farmers Trust		0				
					* Tibbets Flowers						
0	293,108		308,371		Total Contingency and Unappropriated Balance		301,885				
0	293,108		378,319		TOTAL REQUIREMENTS		336,913				



Open Spaces

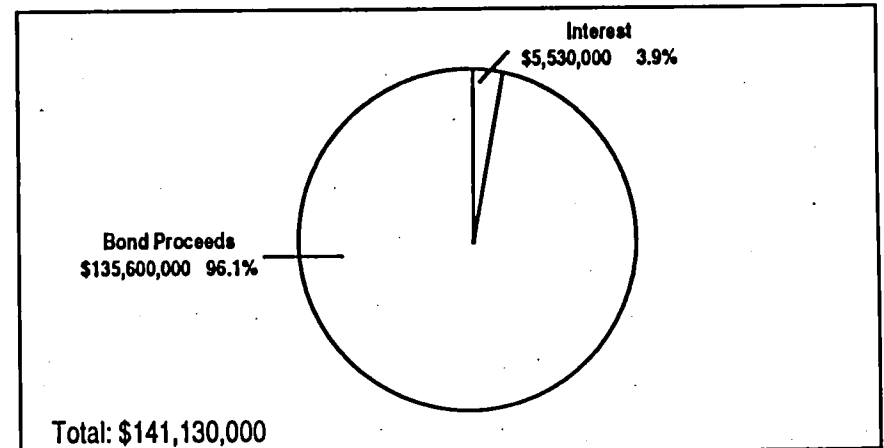
Fund

Open Spaces Fund

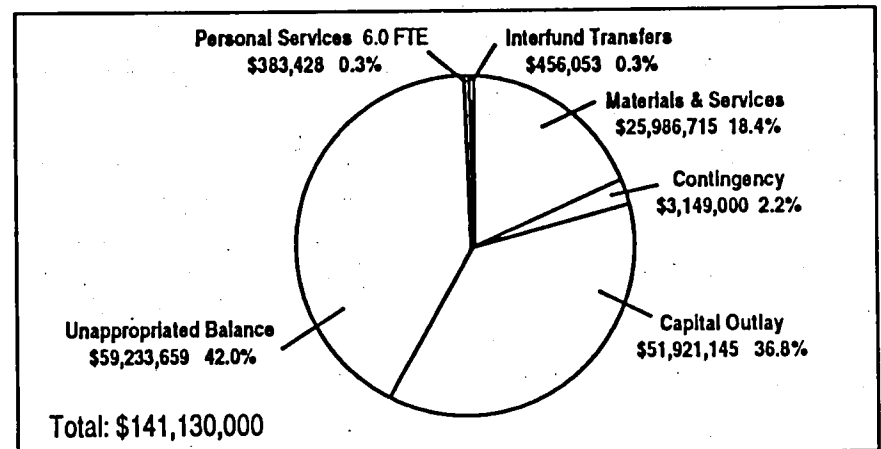
The Open Spaces Fund, formerly named the Metropolitan Greenspaces Fund, was created in FY 1992-93 to receive funds raised for acquisition and capital improvements of the regional greenspaces system. The fund was established in anticipation of an acquisition bond measure referral in FY 1992-93. The initial 1992 \$200 million bond measure failed to pass. No donations or bequests have been received since the fund's creation and there have been no expenditures. In FY 1994-95, the Metro Council referred a \$135.6 million bond measure to the May 16, 1995, election. If the bond measure is approved by voters, this fund would account for the receipt and expenditure of the Open Spaces, Parks and Streams bond proceeds.

The Executive Officer has convened a committee of public and private-sector individuals to advise on an implementation strategy for the bond measure if it is approved. The Implementation Strategy Committee is expected to submit its recommendations in February 1995, after the submittal of the proposed budget to the Metro Council. A tentative budget for expenditure of the Open Spaces, Parks and Streams bond proceeds has been prepared to ensure compliance with state budget laws. Should the measure be approved, the implementation strategy will be pursued as directed by the council. Considerable land acquisition activities will be expected if the measure passes.

This budget has been prepared with the best information available at the time of submittal to the council. Voter approval of the bond measure will result in the need to further refine this budget to meet the implementation strategy, and may necessitate changes in other departments' budgets.



Open Spaces Fund resources



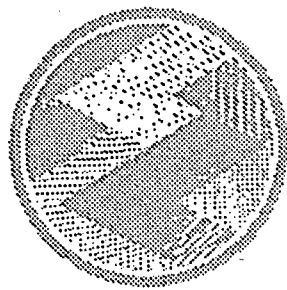
Open Spaces Fund expenditures

Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
0	0	0	0	361100	Interest Earnings		5,530,000				
0	0		1,000,000	365100	Donation and Bequests		0				
0	0		0	385100	General Obligation Bond Proceeds		135,600,000				
0	0		1,000,000		TOTAL RESOURCES		141,130,000				
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full-time)						
0	0		0		Senior Program Supervisor	1.00	63,035				
0	0		0		Senior Regional Planner	3.00	157,492				
0	0		0		Associate Regional Planner	1.00	35,443				
0	0		0		Associate Management Analyst	1.00	35,443				
0	0		0	512000	FRINGE BENEFITS		92,015				
0	0	0.00	0		Total Personal Services	6.00	383,428				
<u>Materials & Services</u>											
0	0		0	521100	Office Supplies		3,140				
0	0		0	521110	Computer Software		2,300				
0	0		0	521111	Computer Supplies		675				
0	0		0	524120	Legal Fees		80,000				
0	0		0	524190	Misc. Professional Services		800,000				
0	0		0	525710	Equipment Rental		6,000				
0	0		0	526420	Postage		6,000				
0	0		0	526510	Mileage Reimbursement		3,600				
0	0		0	526700	Temporary Help Services		85,000				
0	0		0	528100	Payments to Other Agencies		25,000,000				
0	0		0		Total Materials & Services		25,986,715				
<u>Capital Outlay</u>											
0	0		1,000,000	571100	Purchases - Land		50,000,000				
0	0		0	571500	Office Equipment		21,145				
0	0		0	574510	Construction Work-Other Improvements		1,900,000				
0	0		1,000,000		Total Capital Outlay		51,921,145				

Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Interfund Transfers</u>						
0	0		0	581610	Trans. Indirect Costs to Support Services Fund		225,000				
0	0		0	581513	Trans. Indirect Costs to Building Mgmt Fund		15,000				
0	0		0	581615	Trans. Indirect Costs to Risk Mgmt Fund		11,000				
0	0		0	583610	Trans. Direct Costs to Support Services		140,921				
0	0		0	582160	Trans. Direct Costs to Reg Parks & Expo Fund		64,132				
0	0		0		Total Interfund Transfers		456,053				
					<u>Contingency & Unapp. Balance</u>						
0	0		0	599999	Contingency		3,149,000				
0	0		0	599990	Unappropriated Balance		59,233,659				
0	0		0		Total Contingency & Unapp. Balance		62,382,659				
0	0	0.00	1,000,000		TOTAL REQUIREMENTS	6.00	141,130,000				



General

Obligation

Bond

Debt

Service

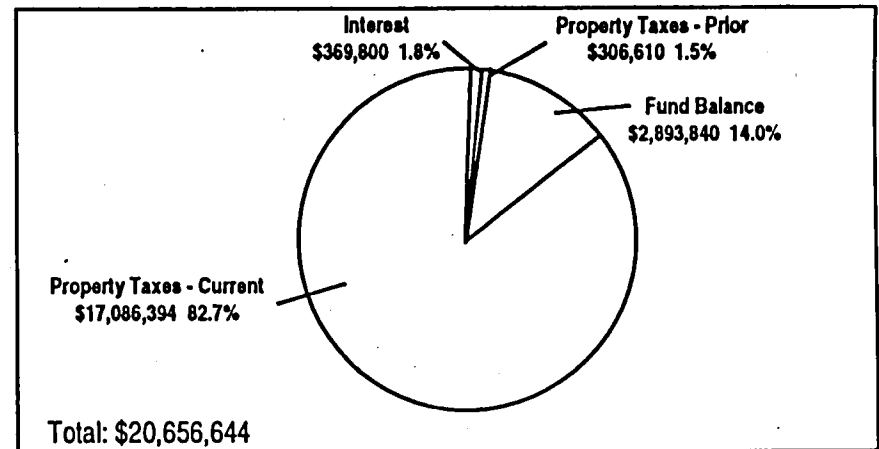
Fund

General Obligation Bond Debt Service Fund

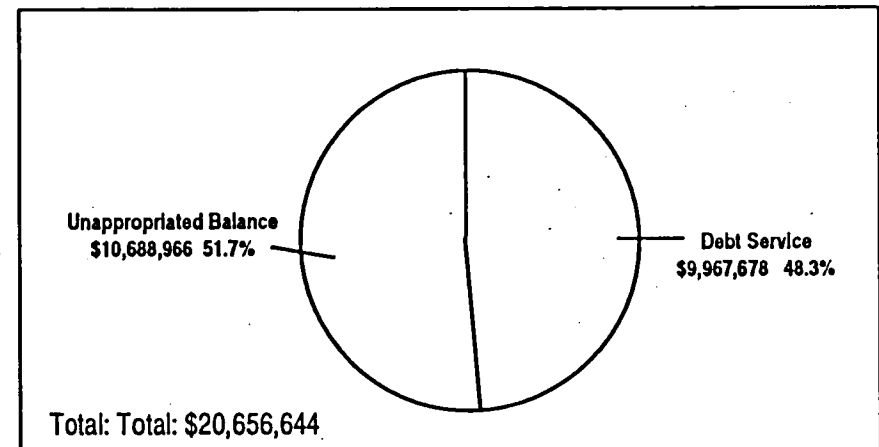
Formerly called the Convention Center Project Debt Service Fund, this fund is renamed the General Obligation Bond Debt Service Fund in FY 1995-96.

It receives the tax levy revenue and pays principal and interest due the holders of the general obligation bonds issued to pay for the Oregon Convention Center. In FY 1995-96, \$1,860,000 in principal and \$3,700,678 in interest are due, making a total obligation of \$5,560,678.

The fund also includes the estimated debt service for the Open Spaces, Parks and Streams bonds, subject to approval by voters on May 16, 1995. Actual debt service depends on bond structuring when the bonds are sold. In FY 1995-96, estimated Open Spaces bond debt requirements will be \$12,306,567.

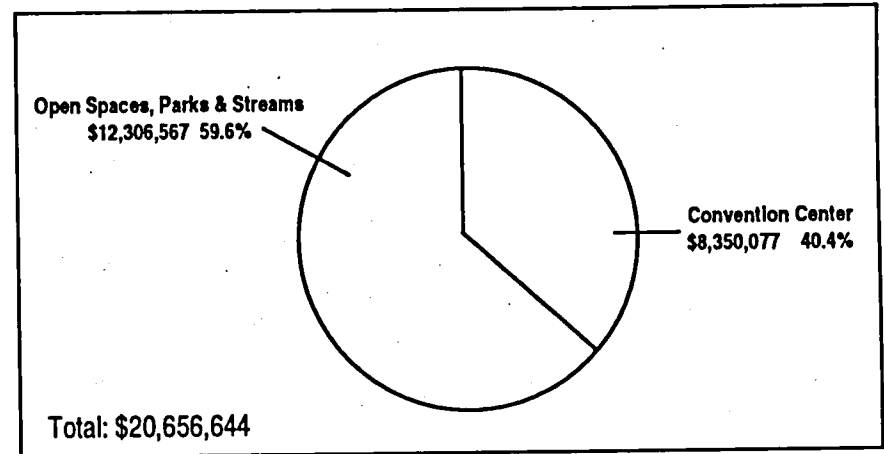


General Obligation Bond Debt Service Fund resources



General Obligation Bond Debt Service Fund expenditures

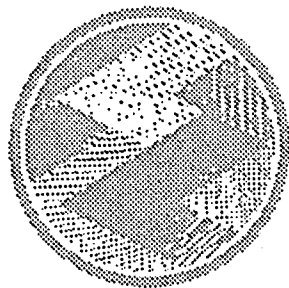
General Obligation Bond Debt Service Fund



General Obligation Bond Debt Service Fund expenditures by account

General Obligation Bond Debt Service Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
CONVENTION CENTER PROJECT DEBT SERVICE ACCOUNT											
1,594,247	3,414,739		2,959,694	305000	Fund Balance		2,893,840				
5,307,237	4,789,130		4,999,719	311110	Real Property Taxes-Current Year		5,069,627				
256,701	298,694		315,066	311120	Real Property Taxes-Prior Year		306,610				
21,382	9,001		0	318100	In Lieu of Property Taxes		0				
62,590	0		0	319110	Property Taxes - Interest & Penalties		0				
67,422	70,934		50,000	361100	Interest on Investments		80,000				
29,561	0		0	379000	Other Miscellaneous Revenue		0				
OPEN SPACES, PARKS AND STREAMS DEBT SERVICE ACCOUNT											
0	0		0	311110	Real Property Taxes-Current Year		12,016,767				
0	0		0	361100	Interest on Investments		289,800				
7,339,140	8,582,498		8,324,479		TOTAL RESOURCES		20,656,644				
<u>Debt Service</u>											
CONVENTION CENTER PROJECT DEBT SERVICE ACCOUNT											
820,000	1,670,000		1,755,000	533110	General Obligation Bond-Principal		1,860,000				
3,104,401	3,860,803		3,787,640	533120	General Obligation Bond-Interest		3,700,678				
OPEN SPACES, PARKS AND STREAMS DEBT SERVICE ACCOUNT											
0	0		0	533120	General Obligation Bond-Interest		4,407,000				
3,924,401	5,530,803		5,542,640		Total Debt Service		9,967,678				
<u>Contingency and Unappropriated Balance</u>											
				599990	Unappropriated Balance						
3,414,739	3,051,695		2,781,839		* Convention Center Project Debt Service Account		2,789,399				
0	0		0		* Open Spaces, Parks and Streams Debt Service Account		7,899,567				
3,414,739	3,051,695		2,781,839		Total Contingency and Unappropriated Balance		10,688,966				
7,339,140	8,582,498		8,324,479		TOTAL REQUIREMENTS		20,656,644				



Metropolitan

Exposition-

Recreation

Commission

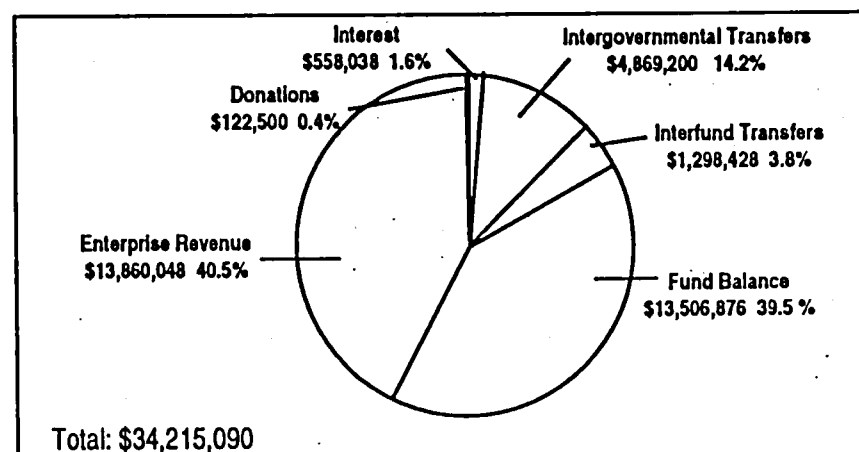
Metropolitan Exposition-Recreation Commission

The Metropolitan Exposition-Recreation Commission (Metro ERC) manages the region's convention, trade and performing arts facilities. The facilities include the Oregon Convention Center, Civic Stadium, the Portland Center for the Performing Arts (PCPA) and the Expo Center. PCPA facilities include the Civic Auditorium, the New Theatre Building and the Arlene Schnitzer Concert Hall. The Oregon Convention Center is owned by Metro. The stadium and PCPA are owned by the city of Portland but managed by Metro ERC under agreement with the city. Metro ERC also manages the Expo Center, which is budgeted in the Regional Parks and Expo Fund and owned by Multnomah County.

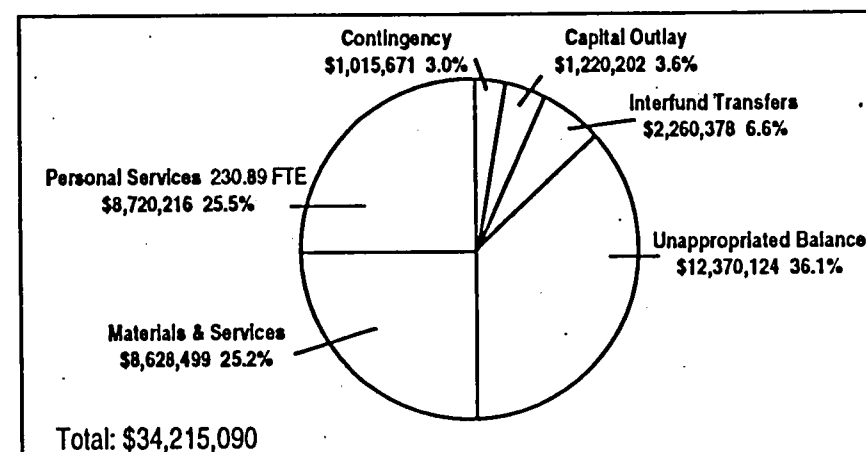
Although the Memorial Coliseum was managed as part of the Metro ERC facilities, management was returned to the city of Portland in July 1993. The city turned management of the coliseum over to the Oregon Arena Corporation to be operated in conjunction with the Rose Garden, the Portland Trail Blazer arena.

The Metro ERC is a semi-autonomous body. The commission consists of seven members appointed to four-year terms. Commissioners, representing Clackamas, Multnomah and Washington counties and the Portland City Council, are nominated by Metro's executive officer following consultation with the respective governing body. Nominees are then officially appointed by the Executive Officer and confirmed by the Metro Council.

In FY 1995-96, the Metro ERC facility operations will be budgeted in four funds: Metro ERC Administration Fund, Spectator Facilities Fund (PCPA and Civic Stadium), the Oregon Convention Center Fund and the Regional Parks and Expo Fund. The Oregon Convention Center Fund is supported by rentals and charges, plus a dedicated portion of the Multnomah County hotel/motel tax. The Spectator Facilities Fund is supported by user fees, rentals and



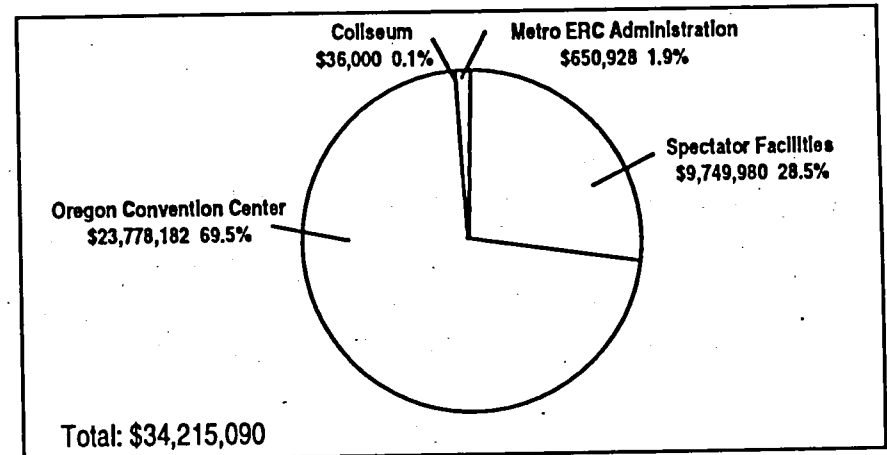
Metro ERC operating resources



Metro ERC operating expenditures

Metropolitan Exposition-Recreation Commission

charges at PCPA and the Civic Stadium and draw-downs on the fund balance. In addition, the PCPA will receive a dedicated portion of the Multnomah County hotel/motel tax and general operating contributions from Metro and the city of Portland. The Regional Parks and Expo Fund receives enterprise revenue from all of the Multnomah County facilities included in the fund. The Metro ERC Administration Fund is supported by transfers from the other facility funds.



Metro ERC requirements by facility

Metro

ERC

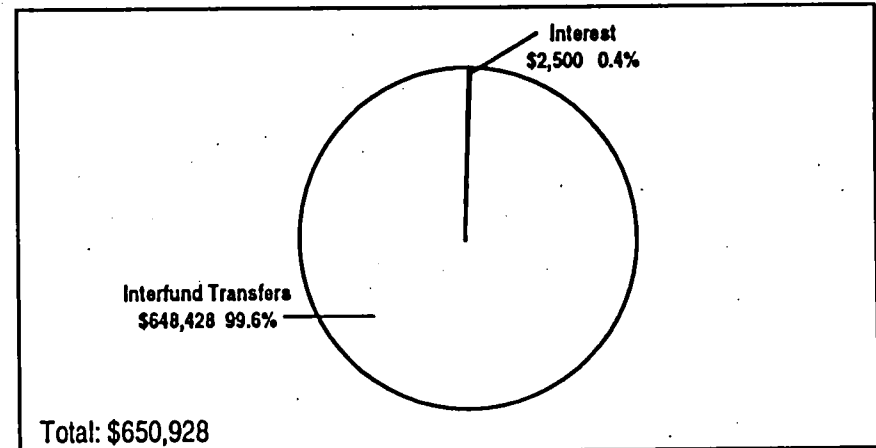
Administration

Fund

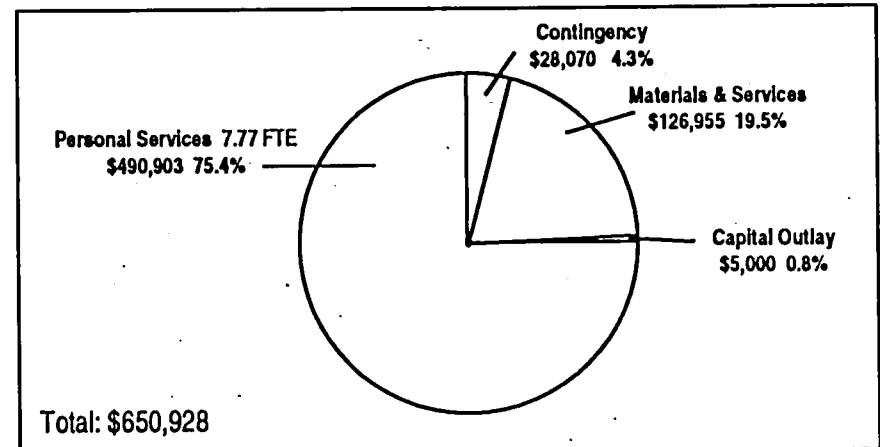
Metro ERC Administration Fund

The Metro ERC Administration Fund includes central management and staff functions that are not specific to Metro ERC facilities. Costs for FY 1995-96 include funding 7.77 positions and related materials and services. Transfers from the Oregon Convention Center Operating Fund, the Spectator Facilities Operating Fund and the Regional Parks and Expo Fund support this fund.

Administrative duties are pooled as mandated in the FY 1990-91 Metro/Portland consolidation agreement requiring the separation of revenues and expenditures of the spectator facilities and the Oregon Convention Center. Restructuring of staff support continues as facility needs are re-examined each year.



Metro ERC Administration Fund resources



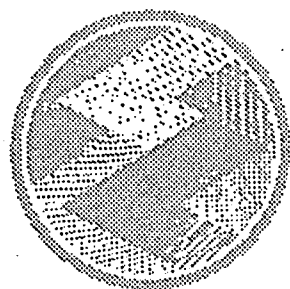
Metro ERC Administration Fund expenditures

Metro ERC Administration Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
7,419	2,498		6,500	361100	Interest on Investments		2,500				
333	0		0	379000	Miscellaneous Revenues		0				
232,036	303,278		330,531	393550	Transfer from OCC Operating Fund		363,120				
268,300	0		0	393552	Transfer from Coliseum Operating Fund		0				
0	35,000		73,500	393160	Transfer from Reg. Parks/Expo Fund		55,116				
239,532	228,828		214,181	393750	Transfer from Spectator Facilities Operating Fund		230,192				
747,620	569,604		624,712		TOTAL RESOURCES		650,928				
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
111,815	86,297	1.00	88,886		General Manager	1.00	94,678				
76,881	0		0		Director of Finance and Administration		0				
0	42,988	1.00	51,250		Director of Fiscal Operations	1.00	56,568				
63,833	0		0		Assistant to General Manager		0				
0	26,414	0.50	27,216		Construction/Capital/Project Manager		0				
0	12,342	0.14	6,636		Development Project Manager	0.17	10,101				
59,079	0		0		Special Services Director		0				
54,079	0		0		Ticket Services Manager		0				
29,904	0		0		Controller		0				
40,964	0		0		Technical Services Manager		0				
39,949	42,770	1.00	46,475		Systems Administrator	1.00	51,291				
34,296	35,576	1.00	37,228		Executive Secretary	1.00	41,085				
0	31,638	1.00	33,808		Purchasing Coordinator	1.00	39,174				
32,208	0		0		Graphics Coordinator		0				
37,623	43,541	1.00	40,454		Senior Accountant	1.00	47,969				
511221 WAGES-REGULAR EMPLOYEES (full-time)											
0	27,376	1.00	27,916		Receptionist	1.00	30,553				
511225 WAGES-REGULAR EMPLOYEES (part-time)											
0	1,444		0		Secretary	0.60	13,603				
0	29		0		511400 OVERTIME		0				
157,971	120,872		136,750		512000 FRINGE		105,881				
738,602	471,287	7.64	496,619		Total Personal Services	7.77	490,903				

Metro ERC Administration Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Materials & Services</u>						
0	4,666	8,500	521100	Office Supplies		8,500					
0	530	350	521290	Other Supplies		365					
0	0	0	521292	Small Tools		360					
0	185	300	521310	Subscriptions		450					
0	915	1,000	521320	Dues		715					
0	86	150	521540	Maint. & Repairs Supplies-Equipment		300					
0	773	300	524130	Promotion/Public Relations Services		0					
8,250	9,829	22,843	524190	Misc. Professional Services		18,500					
300	3,030	4,200	525640	Maint. & Repairs Services-Equipment		10,840					
0	11,862	15,500	525710	Equipment Rental		15,650					
0	1,239	0	525720	Building Rental		0					
0	0	500	526200	Ads & Legal Notices		800					
0	3,756	5,800	526310	Printing Services		4,750					
0	1,573	0	526320	Typesetting & Reprographics		2,350					
0	37	1,000	526410	Telephone		1,000					
0	0	0	526430	Catalogues & Brochures		1,000					
0	10,188	12,800	526440	Delivery Services		19,200					
0	505	3,600	526420	Postage		3,745					
0	912	4,000	526500	Travel		5,080					
468	30,735	12,000	526700	Purchased Labor		7,000					
0	650	2,350	526800	Training, Tuition, Conferences		17,050					
0	8,250	6,300	529500	Meeting Expenditures		7,300					
0	2,280	500	529800	Miscellaneous		1,000					
0	326	0	529835	External Promotions Expense		1,000					
9,018	92,327	101,993		Total Materials & Services		126,955					
				<u>Capital Outlay</u>							
0	5,990	2,100	571500	Purchases-Office Furniture and Equipment		5,000					
0	5,990	2,100		Total Capital Outlay		5,000					
				<u>Contingency and Unappropriated Balance</u>							
0	0	24,000	599999	Contingency		28,070					
0	0	24,000		Total Contingency and Unappropriated Balance		28,070					
747,620	569,604	7.64	624,712	TOTAL REQUIREMENTS		7.77	650,928				



Oregon

Convention

Center

Operating

Fund

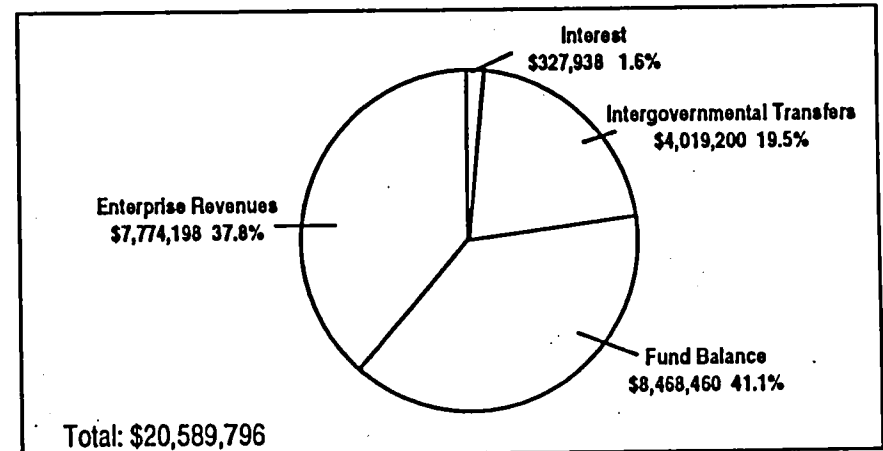
Oregon Convention Center Operating Fund

Metro opened the Oregon Convention Center in 1990 with construction funded through general obligation bonds, lottery funds and assessments on businesses surrounding the site. Since that time, the center has hosted more than 2,300 events with total attendance of more than 3 million and a regionwide economic impact of more than \$200 million. The center is a 500,000-square-foot meeting facility with 150,000 square feet of exhibit space, a 25,000-square-foot ballroom, 28 meeting rooms and 55,000 square feet of lobbies and prefunction space.

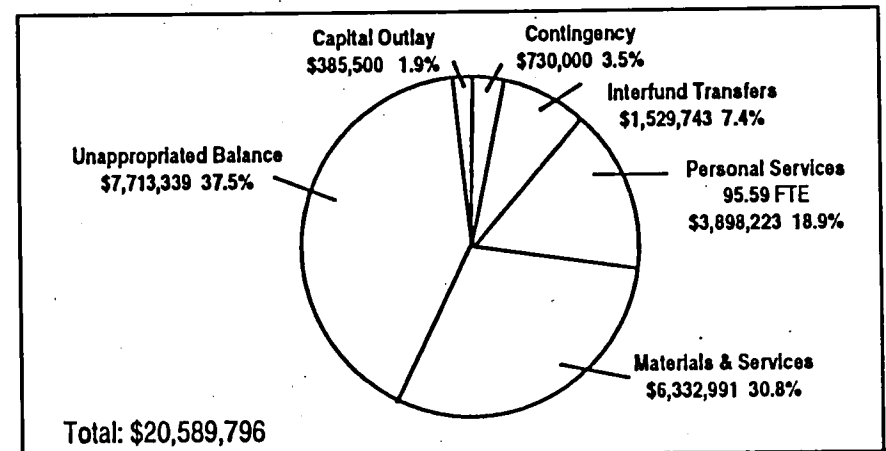
The goal of the convention center is to attract convention and trade show business as an economic benefit to Oregon. This is done by providing high-quality, cost-effective services while maximizing the use of the center's facilities. The center must balance its success in attracting national and regional conventions with local citizen access to the facility. Marketing will continue as the No. 1 priority with serious emphasis on ways to improve infrastructure, including a new headquarters hotel, building expansion and Lloyd Center District development.

Total attendance for FY 1995-96 in the Oregon Convention Center is estimated at approximately 800,000. This includes 40 national and regional conventions with an estimated economic impact of more than \$60 million. FY 1995-96 will reflect the heaviest use of the facility to date as the convention center nears capacity.

Total operating revenues (not including fund balance) is \$12.1 million, with total expenses of \$12.5 million. Additionally, money is being transferred to the Renewal and Replacement Fund for future major capital replacements. Included in the convention center's FY 1995-96 budget are 95.59 FTE positions (82.12 full time and 13.47 part time).



Oregon Convention Center Operating Fund resources



Oregon Convention Center Operating Fund expenditures

Oregon Convention Center Operating Fund

Occupancy of the convention center is anticipated to reach 73 percent in FY 1995-96. Maximum capacity for most facilities is 75 percent due to move in/move out patterns and holidays. Because the convention center is approaching full capacity for events, it is necessary to address expansion of the facility. Included in the expenses of this FY 1995-96 budget are monies to be used for expansion studies and bonding requirements necessary to place a convention center bond measure on the ballot in May 1996.

FY 1995-96 marks the second year of the transfer of hotel/motel tax funds for the convention center to the Portland Center for the Performing Arts of \$600,000 and Multnomah County's retention of \$100,000 as contribution to the Regional Arts Council (formerly Metropolitan Arts Commission).

Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
OREGON CONVENTION CENTER OPERATIONS											
6,469,663	8,174,332	8,202,133	305000		Fund Balance		8,468,460				
3,823,297	4,201,479	4,180,000	338100		Hotel/Motel Tax		4,019,200				
1,120,721	1,305,849	1,291,001	347220		Rentals-Building		1,473,045				
0	15,723	0	347230		Rentals-Equipment		14,790				
1,034,477	1,502,008	3,989,951	347311		Food Service-Concessions/Food		4,349,924				
2,420,875	2,596,891	0	347320		Food Service-Catering		0				
13,374	20,482	25,000	347500		Merchandising		24,651				
536,703	562,149	787,500	347610		Utility Services-Electric		871,446				
66,918	87,061	0	347620		Utility Services-Telephone		0				
23,570	24,235	0	347630		Utility Services-Air/Water		0				
130,898	173,002	0	347650		Utility Services-Audio/Visual		0				
3,705	22	0	347660		Utility Services-Lighting		0				
31,206	45,996	33,000	347700		Commissions		47,187				
48,758	47,479	50,000	379000		Miscellaneous Revenue		51,669				
260,993	275,947	285,657	361100		Interest on Investments		327,938				
228,866	259,202	245,000	372100		Reimbursements - Labor		265,808				
563,875	658,886	587,335	374000		Parking		675,678				
16,777,899	19,950,743	19,676,577			TOTAL RESOURCES		20,589,796				
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
40,689	42,749	1.00	48,810		Sales/Marketing Manager	1.00	53,875				
34,393	36,214	1.00	40,080		Sales Associate	2.00	79,109				
78,458	75,150	1.00	77,708		OCC Director	1.00	85,753				
60,419	58,442	3.00	90,050		Event Coordinator II	3.00	100,520				
28,960	33,703	1.00	34,617		Senior Event Coordinator	1.00	36,395				
41,916	30,887	1.00	46,487		Event Services Manager	1.00	44,299				
44,586	46,484	1.00	47,662		Operations Manager	1.00	55,243				
27,326	28,646	1.00	29,844		Booking Coordinator		0				
0	0	1.00	37,230		Audio Visual Coordinator	1.00	41,085				
34,383	64,676	1.00	29,135		Audio Visual Technician	1.00	33,745				
95,435	99,095	3.00	98,280		Set-up Supervisor	4.00	145,796				
38,124	37,960	1.00	37,985		Telephone System Coordinator	1.00	43,148				
24,184	22,634	1.00	29,145		Special Services Supervisor (Security Supervisor)	0.85	27,016				
0	6,206	0.38	18,011		Development Project Manager	0.32	19,008				
0	0	1.00	24,926		Assistant Special Services Supervisor	0.85	23,295				
0	35,910	1.00	33,781		Graphics Coordinator	1.00	39,131				
0	8,065	0.50	17,304		Box Office Manager	0.50	18,317				
0	0	0.50	15,294		Ticket Service Supervisor II	0.50	16,873				

Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	7,423		0		Assistant Special Services Manager-Security/Medical		0				
1,966	7,969	0.35	11,019		Volunteer Coordinator	0.35	11,807				
0	4,954	0.35	9,016		Admissions/Security Scheduling Coordinator	0.35	11,540				
0	0		0		Construction Projects Manager	0.45	27,011				
0	0		0		Asst. Manager Operations Set-up	1.00	42,149				
0	0		0		Asst. Manager Operation Tech. Services	1.00	45,385				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
29,408	27,624	1.00	30,534		Administrative Secretary	1.00	32,421				
66,859	118,479	3.00	76,775		Office Clerical/Secretary	3.00	78,272				
0	0		0		Operations Secretary	1.00	30,553				
0	0		0		Sales Secretary	1.00	30,792				
0	0		0		Event Services Secretary	2.00	54,678				
21,487	22,495	1.00	24,636		Receptionist	1.00	23,908				
57,975	0	3.00	67,088		Office Clerk (Data Entry)		0				
0	0	0.60	14,698		Bookkeeper	0.60	15,468				
169,937	180,767	12.00	248,305		Utility Worker I	5.00	113,116				
86,147	129,655	5.00	114,005		Utility Worker II	15.00	373,712				
130,962	134,081	6.00	150,462		Utility Lead	7.00	191,823				
0	0	1.00	25,964		Utility Lead I		0				
156,296	192,272	8.00	188,024		Facility Security Agent	8.00	205,038				
50,783	49,118	2.00	51,342		Utility Maintenance	2.00	56,480				
60,311	42,867	2.00	48,634		Utility-Grounds	2.00	52,163				
38,440	39,134	1.00	40,418		Electrician	1.00	44,717				
103,589	142,798	4.00	148,227		Operating Engineer	4.00	162,041				
78,257	97,273	3.00	101,894		Utility Technician	3.00	111,420				
16,220	33,216		0		Event Coordinator I		0				
36,191	37,564	1.00	38,448		Lead Engineer	1.00	42,493				
0	0	0.35	7,426		Event Services Clerk	0.35	7,587				
				511225	WAGES-REGULAR EMPLOYEES (part time)		0				
12,955	32,148	1.70	32,037		Event Services-Custodians/Receptionist/Coordinator	3.76	74,578				
75,458	67,364	5.00	106,242		Stagehand/Utility/Engineer		0				
127,997	126,487	6.50	137,415		Security/Medical	2.54	65,232				
13,869	0		0		Box Office Supervisor/Sellers		0				
73,378	88,097	4.11	67,626		Ushers/Sellers/Gate Attendants	5.92	111,571				
15,426	12,991		0		Message Center Operators		0				
0	23,548	1.10	19,683		Audio/Visual Assistance	1.25	23,860				
48,858	58,820		57,469	511400	OVERTIME		62,005				
650,596	895,135		1,080,969	512000	FRINGE		933,795				
2,672,238	3,199,100	93.44	3,654,705		Total Personal Services	95.59	3,898,223				

Oregon Convention Center Operating Fund

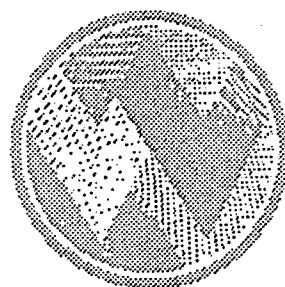
HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Materials & Services</u>											
24,431	13,169		41,125	521100	Office Supplies		15,672				
3,495	1,083		0	521110	Computer Software		0				
1,400	372		0	521111	Computer Supplies		0				
11,802	3,995	10,250	521200	Operating Supplies		12,250					
2,085	510	2,850	521210	Landscape Supplies		3,495					
0	4,979	0	521220	Custodial Supplies		5,480					
0	48	0	521230	Veterinary & Medical Supplies		0					
296	0	0	521240	Graphics & Reprographic Supplies		0					
0	0	0	521250	Tableware Supplies		500					
58,595	108,883	123,293	521290	Other Supplies		105,461					
8,491	6,055	8,300	521292	Small Tools		6,411					
0	69	5,650	521293	Promotion Supplies		5,650					
1,848	2,274	2,280	521310	Subscriptions		1,528					
5,190	5,610	7,500	521320	Dues		7,285					
0	2,997	0	521400	Fuels & Lubricants		3,300					
56,152	27,016	58,850	521510	Maintenance and Repair Supplies - Building		41,600					
0	2,428	0	521511	Maintenance and Repair Supplies - HVAC		0					
0	2,872	0	521512	Maintenance and Repair Supplies - Electrical		0					
288	1,894	0	521520	Maintenance and Repair Supplies - Grounds		1,350					
0	3,477	0	521530	Maintenance and Repair Supplies - Vehicles		4,500					
45,821	62,305	74,840	521540	Maintenance and Repair Supplies - Equipment		71,876					
13,511	18,879	15,000	521541	Maint & Repair Supplies-Equipment/Show		20,000					
1,719	3,463	0	521590	Maintenance and Repair Supplies - Other		0					
8,612	11,571	18,500	523200	Merchandise for Resale-Retail Goods		20,000					
681,897	66,975	1,521,000	524130	Promotion/Public Relations		1,552,540					
661,725	1,542,719	58,585	524190	Misc. Professional Services		262,910					
360,399	337,838	355,500	525110	Utilities-Electricity		330,500					
44,835	46,759	45,250	525120	Utilities-Water and Sewer		51,250					
28,914	67,803	35,000	525130	Utilities-Natural Gas		36,500					
27,331	32,074	31,000	525150	Utilities-Sanitation Services		35,000					
841	1,993	1,800	525190	Utilities-Other		3,726					
56,337	62,095	75,500	525610	Maintenance & Repair Services-Building		75,500					
0	3,424	0	525620	Maintenance & Repair Services-Grounds		3,500					
0	0	0	525630	Maintenance & Repair Services-Vehicles		1,000					
70,108	66,847	62,340	525640	Maintenance & Repair Services-Equipment		81,080					
0	858	0	525641	Maintenance & Repair Services-Shows		900					
7,970	13,442	0	525690	Maintenance & Repair Services - Other		13,250					
24,061	36,889	75,060	525710	Equipment Rental		41,557					
19,152	36,105	35,000	525720	Building Rental		36,500					
0	0	6,617	525740	Capital Lease Payments-Office Equipment		1,617					
0	0	7,000	526100	Insurance		1,500					
35,045	17,471	61,710	526200	Ads & Legal Notices		65,271					

Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
46,008	70,452		56,800	526310	Printing Services		67,326				
4,365	9,108		12,200	526320	Typesetting and Reprographics		12,410				
90,112	71,835		85,000	526410	Telephone		73,000				
11,727	13,537		14,800	526420	Postage		15,000				
0	338		19,750	526430	Catalogues & Brochures		19,900				
992	814		700	526440	Delivery Service		1,000				
25,703	26,856		24,320	526500	Travel		25,975				
2,434,054	2,450,664		2,880,992	526690	Concession/Catering Contract		2,900,111				
47,668	51,347		45,000	526691	Parking Contract		60,000				
8,565	12,919		8,327	526700	Temporary Help Services		20,500				
13,908	13,492		23,595	526800	Training, Tuition, Conferences		23,520				
0	4,353		0	526900	Misc. Other Purchased Services		0				
9,676	11,744		37,650	526910	Uniforms and Cleaning		30,790				
8,151	3,506		8,200	528100	License, Permits, Payments to Other Agencies		7,400				
0	0		0	528200	Elections Expense		125,000				
0	721,690		0	528500	Government Assessment (LID)		0				
3,690	1,539		5,100	529500	Meetings		3,500				
10,164	8,776		18,200	529800	Miscellaneous		15,200				
11,087	5,811		8,400	529835	External Promotion Expenses		9,400				
2,718	10,718		4,000	529930	Bad Debt Expense		2,500				
4,990,939	6,106,740		5,992,834		Total Materials & Services		6,332,991				
					<u>Capital Outlay</u>						
25,072	14,208		15,000	571200	Purchased Improvements other than Building		125,000				
61,511	33,845		140,000	571300	Purchased Buildings and Related		170,000				
17,902	19,499		0	571350	Purchased Exhibits and Related		0				
82,303	34,097		215,000	571400	Purchases - Equipment and Vehicles		70,500				
380	5,225		0	571500	Purchases - Office Furniture and Equipment		20,000				
187,168	106,874		370,000		Total Capital Outlay		385,500				
					<u>Interfund Transfers</u>						
236,274	299,249		419,607	581610	Trans. Indirect Costs to Support Svcs Fund		557,235				
96,371	185,486		96,058	581615	Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		78,484				
109,089	0		47,574	581615	Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Comp		35,695				
232,036	303,278		330,531	582751	Trans. Resources to Metro ERC Admin. Fund		363,120				
0	0		55,984	582513	Trans. Resources to Building Management Fund		0				
0	178,000		1,400,000	582551	Trans. Resources to OCC Renewal & Replace. Fund		400,000				
79,452	153,556		98,838	583610	Trans. Direct Costs to Support Svcs. Fund		95,209				
753,222	1,119,569		2,448,592		Total Interfund Transfers		1,529,743				

Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Contingency and Unappropriated Balance</u>						
				599999	Contingency						
0	0		500,000		* Unrestricted		530,000				
0	0		0		* Facilities Planning Account		200,000				
				599990	Unappropriated Balance						
8,174,332	9,418,460		2,510,446		* Unrestricted		3,345,339				
0	0		4,200,000		* Economic Stabilization and Facilities Planning Account		4,368,000				
8,174,332	9,418,460		7,210,446		Total Contingency and Unappropriated Balance		8,443,339				
16,777,899	19,950,743	93.44	19,676,577		TOTAL EXPENDITURES	95.59	20,589,796				



Convention

Center

Project

Capital

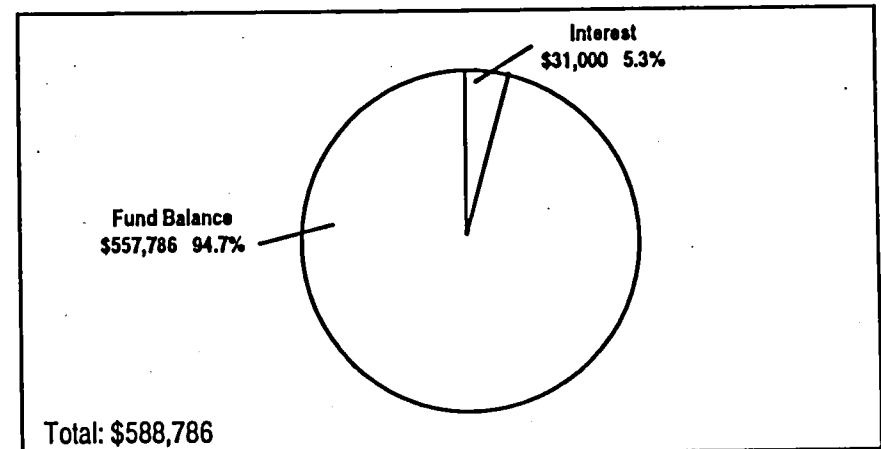
Fund

Convention Center Project Capital Fund

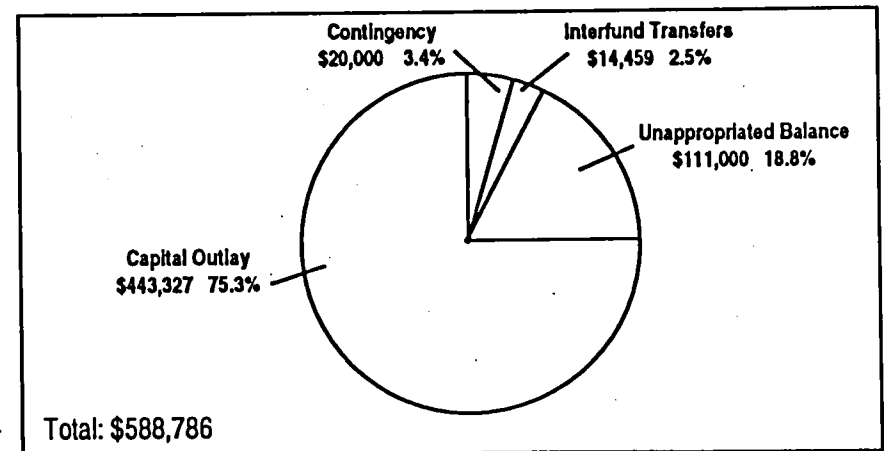
In FY 1993-94, the Metropolitan Exposition-Recreation Commission assumed management responsibility for the remaining funds for construction of the Oregon Convention Center.

The FY 1994-95 budget included continued work on retrofitting for Americans with Disabilities Act requirements, concessions retrofitting, installation of lighting controls and continued work on the Convention Center Master Plan. It was intended that all remaining project funds be fully spent in FY 1994-95, leaving only the balance estimated to meet federal arbitrage requirements in 1997. However, a revised estimate of the 1997 arbitrage payment has reduced the amount of arbitrage reserve required and released funds for use on capital improvements of the convention center.

The FY 1995-96 budget provides for approximately \$440,000 of capital improvements including continued work on the concessions improvements, general remodel of the center and further work on the master plan with an eye to possible expansion. The balance remaining is the estimated amount needed, when added to interest earnings, to meet the 1997 arbitrage requirement.



Convention Center Project Capital Fund resources



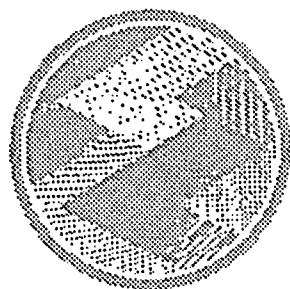
Convention Center Project Capital Fund expenditures

Convention Center Project Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
4,522,822	2,804,662		1,371,260	305000	Fund Balance		557,786				
154,044	73,475		47,995	361100	Interest on Investments		31,000				
157,375	0		0	379000	Other Miscellaneous Revenue		0				
4,834,241	2,878,137		1,419,255		TOTAL RESOURCES		588,786				
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
7,043	0		0		Director		0				
6,219	26,631	0.50	27,216		Manager		0				
0	0	0.10	4,740		Development Project Manager		0				
4,691	0		0		Principal Administrative Services Analyst		0				
3,807	0		0		Assistant Management Analyst		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
1,987	0		0		Administrative Secretary		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
736	0		0		Temporary Professional Support		0				
8,277	11,525		12,469	512000	FRINGES		0				
32,760	38,156	0.60	44,425		Total Personal Services	0.00	0				
<u>Materials & Services</u>											
156	0		0	521100	Office Supplies		0				
15	0		0	521260	Printing Supplies		0				
0	553		0	521290	Other Operating Supplies		0				
15,463	2,010		22,500	524190	Misc. Professional Services		0				
1,077	3,154		0	526200	Ads & Legal Notices		0				
0	116		0	526310	Printing Services		0				
174	18		0	526410	Telephone		0				
17	77		0	526440	Delivery Service		0				
1,324,200	0		0	528320	Federal Rebate on Bonds		0				
1,341,102	5,928		22,500		Total Materials & Services		0				

Convention Center Project Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Capital Outlay</u>											
0	1,607		0	571200	Purchases Improvements Other than Building		0				
0	48,037		0	571300	Purchases-Buildings, Exhibits & Related		0				
89,033	402,334		0	571400	Purchases-Equipment & Vehicles		0				
77,237	0		140,000	574120	Architectural Services		50,000				
0	11,487		4,000	574130	Engineering Services		0				
0	25,624		0	574190	Other Construction Services		0				
0	900		0	574510	Construction Work Other than Bldg		0				
396,353	144		615,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		393,327				
0	328,955		0	574570	Construction - Leasehold Improvements		0				
562,623	819,088		759,000		Total Capital Outlay		443,327				
<u>Interfund Transfers</u>											
7,117	0		0	581513	Trans. Indirect Costs to Bldg Fund-Metro Center		0				
84,405	66,580		53,053	581610	Trans. Indirect Costs to Support Svs Fund		14,459				
1,572	2,208		0	581615	Trans. Indirect Cost to Risk Mgmt Fund-Liability		0				
0	500,000		0	582551	Trans. Resources to OCC Renewal & Replacement		0				
0	37,132		0	583610	Trans. Direct Costs to Support Svs Fund		0				
93,094	605,920		53,053		Total Interfund Transfers		14,459				
<u>Contingency and Unappropriated Balance</u>											
0	0		20,277	599999	Contingency		20,000				
2,804,662	1,409,045		520,000	599990	Unappropriated Balance		111,000				
2,804,662	1,409,045		540,277		Total Contingency and Unappropriated Balance		131,000				
4,834,241	2,878,137	0.60	1,419,255		TOTAL REQUIREMENTS	0.00	588,786				



Oregon

Convention

Center

Renewal

&

Replacement

Fund

Oregon Convention Center Renewal and Replacement Fund

This fund was created in FY 1993-94 as a reserve fund for future major capital renewal and replacement needs of the Oregon Convention Center. The fund receives annual contributions from the Oregon Convention Center Operating Fund. When this fund was originally established, it was projected that during FY 1995-96 certain major capital renewal and replacement projects would occur, such as replacement of carpet. However, these projects have been deferred to subsequent years to coincide with potential expansion of the convention center.

In FY 1995-96, a \$400,000 contribution from the Oregon Convention Center Operating Fund is expected, bringing the ending balance of the Oregon Convention Center Renewal and Replacement Fund to approximately \$2.6 million. No expenditures are planned for this fund during FY 1995-96.

Oregon Convention Center Renewal & Replacement Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
0	0		690,000	305000	Fund Balance		2,115,000				
0	13,627		25,000	361100	Interest on Investments		84,600				
0	178,000		1,400,000	391550	Trans. Resources from Oregon Conv. Ctr. Fund		400,000				
0	500,000		0	391559	Trans. Resources from Conv. Ctr. Cap. Fund		0				
0	691,627		2,115,000		TOTAL RESOURCES		2,599,600				
<u>Requirements</u>											
0	691,627		2,115,000	599990	Unappropriated Balance		2,599,600				
0	691,627		2,115,000		TOTAL REQUIREMENTS		2,599,600				

Spectator

Facilities

Operating

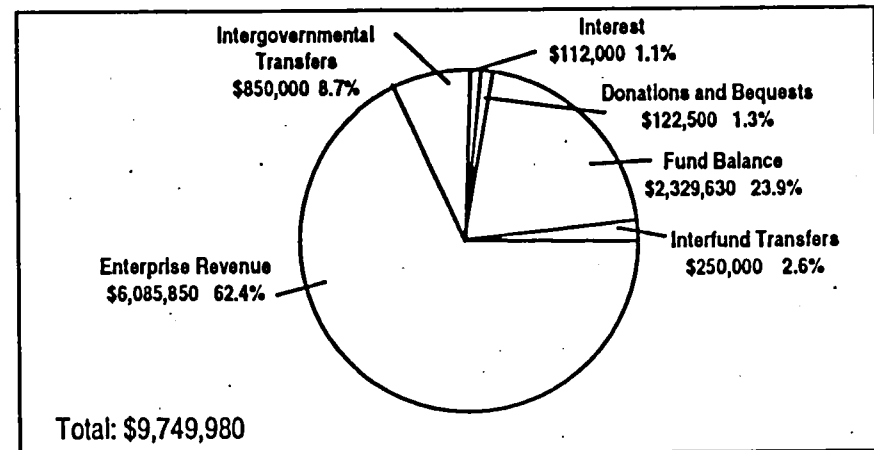
Fund

Spectator Facilities Operating Fund

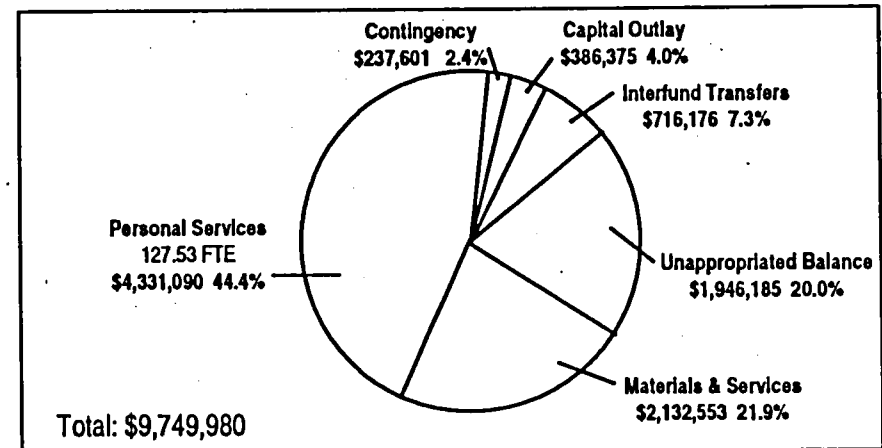
The Spectator Facilities Fund was created in FY 1990-91 under the intergovernmental agreement between Metro and the city of Portland consolidating regional convention, trade, spectator and performing arts facilities. Under the agreement, Metro obtained management responsibility for the Memorial Coliseum, the Civic Stadium and the Portland Center for the Performing Arts, however, the city retained ownership of the facilities. The Spectator Facilities Fund provided the operating expenses for these city-owned facilities.

Through FY 1991-92, the fund included the Memorial Coliseum, the Civic Stadium and the Performing Arts Center. Profits from the coliseum funded operating deficits at the Civic Stadium and the Performing Arts Center. In FY 1992-93, following a memorandum of understanding between Metro, the city of Portland and the Portland Trail Blazers, the Memorial Coliseum was split off from the other two facilities. In FY 1993-94 it was transferred back to the city of Portland and then to the management of the Portland Trail Blazers. At the time of the split on July 1, 1992, the beginning fund balance accruing to the Spectator Facilities Fund remained within the fund to provide a reserve for short-term future operating deficits of the Civic Stadium and the Performing Arts Center until a permanent funding solution could be resolved.

In FY 1993-94, the financial impact of the loss of the coliseum was further compounded by the loss of the Civic Stadium's anchor tenant – the Triple A baseball team. During that year, the Metro ERC began extensive work to reduce the operating deficits at both remaining facilities, and began the development of a long-term business plan for all facilities. Emergency cost cutting actions were taken during FY 1993-94 including the elimination of all capital expenditures except for specific safety and structural requirements; the reduction of operating and marketing staff and



Spectator Facilities Operating Fund resources



Spectator Facilities Operating Fund expenditures

related marketing services; and the elimination of the summer education program and the production of the calendar of events at the Performing Arts Center. In addition, through the development

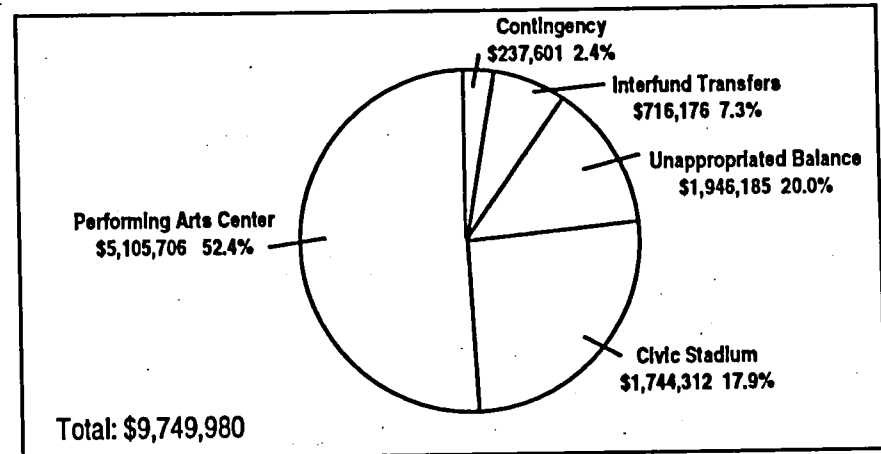
Spectator Facilities Operating Fund

of the business plan, agreement was reached with Multnomah County to redirect a portion of the hotel/motel tax from the Oregon Convention Center to the support of the Performing Arts Center. The three-year agreement began in FY 1994-95, and authorizes the redirection of \$600,000 of hotel/motel tax per year.

The focus in FY 1994-95 and FY 1995-96 is on the Business Plan Implementation Work Program with priority on developing opportunities to increase earned revenues, refining policies on subsidized activities and to improve service delivery within established funding constraints.

Civic Stadium – The Civic Stadium operates with a small full-time staff, whose role is to provide on-site administration and facility operations functions. The focus of the facility is to provide an urban, outdoor setting for the region's professional, college and high school sports, as well as entertainment and other community gatherings that lend themselves to an outdoor setting. FY 1994-95 saw the return of baseball to the stadium with a Northwest League (Single A) short-season team. The summer concert series is scheduled to return in FY 1995-96 with at least three concerts anticipated. Additionally, the facility will host its usual mix of high school, college and community sports and entertainment events.

With the return of baseball and the emphasis on implementation of the business plan and priority on the development of revenue opportunities, the stadium is requesting the reinstatement of 1.0 FTE set-up supervisor in FY 1995-96. This position existed at the stadium until FY 1993-94 when it was eliminated due to the loss of professional baseball. The addition of this position will allow the stadium manager to devote more time to marketing of the facility and the development of creative and innovative ways to increase revenues.



Spectator Facilities Operating Fund expenditures by facility

The first year of a two-year modest capital enhancement program is also proposed in FY 1995-96. The capital program will focus on improvements to visitor amenities such as the expansion of the outer concourse area and the rebuilding of bleachers. The capital expenditures will be funded cooperatively between the stadium, city of Portland, the Northwest League baseball team and business community sponsorships.

The securing of a Northwest League short-season baseball team, as well as a strong college athletic program gives the facility a predictable event base allowing for the addition of concerts and special events. By building upon the event mix and developing ancillary revenue streams associated with large events, the goal is to conserve the reserve fund balance allowing time for a public process to take place whereby the Civic Stadium's long-term future as a municipal facility can be explored.

Spectator Facilities Operating Fund

Portland Center for the Performing Arts – The Portland Center for the Performing Arts provides an array of venues for presentation of arts events, popular concerts, major touring shows and family attractions. The four theaters and lobby spaces of the center attract more than 900 performances with approximately 1 million visitors each year. Approximately 60 percent of the events are presented by local arts organizations including the Portland Opera, Oregon Symphony Orchestra, Oregon Ballet Theater, Oregon Children's Theater Company, Portland Youth Philharmonic, Tygres Heart Shakespeare Company and many others.

With the development of the PCPA business plan, a list of short-term objectives and strategies were adopted to avoid the immediate depletion of the reserve fund balance. Several emergency cost-cutting steps were initiated in FY 1993-94 and continued through FY 1994-95. With the focus on implementation of the business plan, efforts are now under way to identify new ways of funding activities previously deleted from the budget such as the calendar of events and the summer youth education program. The Friends of the Performing Arts Center, a tax-exempt charitable purpose corporation, has been launched to build community awareness and to serve as a vehicle for reviving the calendar and sponsoring new outreach activities. Expanded commercial activity in FY 1994-95 will include the PCPA Broadway Series and the mega-hit "Miss Saigon." In FY 1995-96, the PCPA will have two Broadway series, in addition to a full range of productions by resident company tenants.

In order to hold down the level of deficit in FY 1995-96 and a stabilized operation, the cutbacks initiated in 1994 will be continued. Through affirmative management of the scheduling in each of the four theaters, staff will endeavor to maximize revenue-producing activities and provide necessary services in a cost-effective manner. Policy actions will be developed to guide management toward increasing revenues and containing costs of operations while performing in accordance with the adopted mission of the PCPA.

In addition to the redirection of hotel/motel tax to support the PCPA, the budget includes subsidies from both Metro and the city of Portland in the amount of \$250,000 each, to offset additional increases in rental rates. In FY 1994-95, Metro began discussions with the city about the future of these facilities and solutions to the funding problems. The effort to support the tenants of the PCPA must be an equal partnership. Metro's general operating contribution is contingent upon a similar match from the city of Portland.

Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Resources											
					<u>Resources</u>						
4,901,496	4,521,305	2,689,598	305000		Beginning Fund Balance		2,329,630				
					CIVIC STADIUM						
154,928	102,431	127,020	347110		Users' Fee		160,122				
272,061	160,001	207,325	347220		Rentals-Building		157,700				
1,137,734	1,213,809	1,045,600	347311		Food Service-Concessions/Food		831,440				
12,901	500	11,550	347500		Merchandising		11,000				
32,297	56,003	47,300	347700		Commissions		41,050				
0	0	0	347810		Advertising Fees		30,000				
24,465	17,329	35,225	347900		Miscellaneous Revenue		70,795				
72,837	55,487	35,383	361100		Interest		42,000				
0	0	0	365100		Donations (Capital Contributions)		122,500				
132,544	85,304	136,700	372100		Reimbursements - Labor		174,422				
					PERFORMING ARTS CENTER						
0	0	0	338100		Hotel/Motel Tax		600,000				
0	0	0	339200		Intergovernmental Revenue		250,000				
1,011,543	874,702	810,000	347110		Users' Fee		950,000				
736,837	582,951	695,000	347220		Rentals-Building		760,000				
141,988	100,635	150,000	347311		Food Service-Concessions/Food		620,000				
92,275	45,229	50,000	347500		Merchandising		75,000				
228,458	127,273	170,000	347700		Commissions		150,000				
289,134	106,191	80,000	347900		Miscellaneous Revenue		110,000				
113,647	77,790	75,000	361100		Interest		70,000				
1,871,026	1,532,163	1,695,058	372100		Reimbursements - Labor		1,944,321				
200,000	0	0	391010		Trans. Resources from General Fund		250,000				
11,426,171	9,659,103	8,060,759			Total Resources		9,749,980				

Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Civic Stadium Operations											
					<u>Personal Services</u>						
					511121 SALARIES-REGULAR EMPLOYEES (full time)						
0	52,668	1.00	56,518		Stadium Manager	1.00	59,825				
34,755	22,124		0		Set-up Supervisor	1.00	32,964				
46,574	22,003	0.50	15,295		Ticker Service Supervisor II	0.50	16,873				
31,530	24,622		0		Senior Event Coordinator		0				
31,495	36,669	1.00	42,152		Technical Services Manager	1.00	44,299				
0	23,433	0.50	17,303		Box Office Manager	0.50	18,317				
0	5,945	0.20	5,076		Admissions/Security Scheduling Coord	0.20	6,599				
0	0	0.75	23,821		Event Coordinator II		0				
0	2,328		0		Project Development Manager	0 19	11,296				
0	0		0		Construction Projects Manager	0 10	6,006				
0	0		0		Special Services Supervisor	0.10	3,204				
0	0		0		Asst. Special Services Supervisor	0.10	2,776				
0	2,829		0		Facility Security Supervisor		0				
					511221 WAGES-REGULAR EMPLOYEES (full time)						
53,668	53,316	2.00	54,959		Operations Lead		0				
0	0	0.50	11,020		Operations Lead I	2.00	60,628				
20,206	12,281		0		Security Agent		0				
21,493	0		0		Event Coordinator I		0				
0	19,441	1.00	29,109		Administrative Secretary	1.00	27,752				
0	0	0.20	4,899		Bookkeeper	0.20	5,160				
0	0	0.20	3,927		Event Services Clerk	0.20	4,339				
					511225 WAGES-REGULAR EMPLOYEES (part time)						
52,018	44,183	0.80	24,000		Stagehands/Utility		0				
47,312	28,024	1.68	39,715		Security/Medical		0				
55,425	42,411	3.00	55,289		Ushers/Gatemen		0				
22,516	25,835	1.10	25,066		Ticket Services	0.32	2,807				
170	0	0.25	4,800		Merchandising Vendors	0.04	800				
186	3,919	0.25	4,329		Scoreboard		0				
1,241	1,156	0.10	1,886		Clerical/Receptionist		0				
0	0	0.60	10,446		Event Custodian	0.72	13,759				
0	0	0.25	5,842		Event Coordinator I	1.00	30,521				

Spectator Facilities Operating Fund

HISTORICAL DATA		FY 1994-95			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
ACTUAL \$		ADOPTED BUDGET										
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
1992-93	1993-94											
Civic Stadium Operations (continued)												
				511255	WAGES-REGULAR EMP REIMBURSED (part-time)							
0	0		0		Stagehands	1.22	49,728					
0	0		0		Admissions	3.26	55,574					
0	0		0		Scoreboard Operators	0.17	5,245					
0	0		0		Event Receptionis	0.25	3,156					
0	0		0		Security/Medical	1.61	39,389					
0	0		0		Ticket Services	0.73	17,558					
8,932	4,294		4,501	511400	OVERTIME		9,507					
109,493	160,393		138,585	512000	FRINGE		158,425					
537,014	587,874	15.88	578,538		Total Personal Services	17.41	686,507					
					Materials & Services							
1,476	3,096		4,500	521100	Office Supplies		3,325					
0	0		6,624	521200	Operating Supplies		0					
0	1,326		0	521220	Custodial Supplies		6,889					
0	0		0	521260	Printing Supplies		2,000					
14,098	9,647		46,217	521290	Other Supplies		25,636					
1,282	971		1,460	521292	Small Tools		1,000					
0	0		0	521293	Promotion Supplies		2,000					
187	292		727	521310	Subscriptions		600					
300	510		550	521320	Dues		425					
29	1,186		1,305	521400	Fuels & Lubricants		1,357					
10,300	10,513		7,731	521510	Maint & Repair Supplies-Buildings		10,921					
0	0		0	521520	Maint & Repair Supplies-Grounds		500					
9,064	2,685		17,190	521540	Maint & Repair Supplies-Equipment		4,232					
0	1,027		0	521590	Maint & Repair Supplies-Other		1,068					
33,850	23,363		0	524130	Promotion/Public Relations		0					
4,965	3,061		11,955	524190	Misc professional services		22,080					
90,374	65,404		80,330	525110	Utilities-Electricity		77,920					
16,734	12,967		13,559	525120	Utilities-Water and Sewer		14,101					
14,129	7,898		11,458	525150	Utilities-Sanitation Services		11,917					
19,039	1,613		6,267	525610	Maintenance & Repair Services-Building		10,518					
0	0		0	525620	Maintenance & Repair Services-Grounds		1,000					

Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Civic Stadium Operations (continued)											
0	59	0	525630		Maintenance & Repair Services-Vehicles		500				
9,135	10,355	24,946	525640		Maintenance & Repair Services-Equipment		16,910				
0	315	0	525690		Maintenance & Repair Services-Other		1,000				
4,253	3,735	5,718	525710		Equipment Rental		5,900				
1,330	1,366	1,074	526200		Advertising and Legal Notices		2,224				
1,417	4,753	2,700	526310		Printing Services		1,830				
81	641	750	526320		Typesetting & Reprographic		300				
5,398	7,728	9,154	526410		Telephone		9,000				
306	2,607	750	526420		Postage		3,600				
0	350	1,000	526430		Catalogues & Brochures		2,000				
100	652	610	526440		Communications - Delivery Services		1,250				
1,415	2,404	2,500	526500		Travel		3,325				
715,015	755,948	678,060	526690		Concession/Catering Contract		443,000				
133,228	60,470	72,144	526700		Temporary Help Services		107,109				
4,460	775	2,000	526800		Training, Tuition, Conferences		2,925				
2,520	1,699	10,250	526910		Uniforms and Cleaning		10,468				
661	706	9,700	528100		Licenses, Permits & Pymts to Agencies		10,700				
0	273	0	529500		Meetings		0				
553	852	500	529800		Miscellaneous		1,000				
626	326	700	529835		External Promotion Expenditures		900				
0	529	0	529930		Bad Debt Expense		0				
1,096,325	1,002,102	1,032,429			Total Materials & Services		821,430				
<u>Capital Outlay</u>											
0	1,576	91,000	571200		Improvements Other than Buildings		174,000				
0	2,655	154,000	571300		Buildings, Exhibits & Related		24,000				
76,884	145,678	5,000	571400		Purchases - Equipment and Vehicles		32,345				
0	3,980	0	571500		Purchases - Office Furniture and Equipment		6,030				
0	1,317	0	574520		Construction Work/Materials - Buildings, Exhibits		0				
76,884	155,206	250,000			Total Capital Outlay		236,375				
1,710,223	1,745,182	15.88	1,860,967		TOTAL EXPENDITURES	17.41	1,744,312				

Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Performing Arts Center Operations											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
66,740	83,038	1.00	67,099		PCPA Director	1.00	68,575				
39,025	40,547		0		Sales/Marketing Manager		0				
29,962	35,538	1.00	36,566		Sales Representative	1.00	40,369				
44,370	44,465	1.00	49,148		Event Services Manager	1.00	44,299				
31,328	38,176	1.00	36,351		Assistant Technical Services Manager	1.00	42,127				
33,393	35,548	1.00	36,627		Building Maintenance Supervisor	1.00	34,592				
32,290	37,362	1.00	40,405		Ticket Service Manager	1.00	42,432				
38,630	0		0		Assistant Ticket Services Manager		0				
55,380	26,934	1.00	27,734		Ticket Service Supervisor I		0				
30,444	93,258	3.00	93,918		Ticket Service Supervisor II	4.00	134,157				
24,872	21,958	0.65	19,870		Volunteer Coordinator	0.65	21,917				
0	6,206	0.38	18,011		Development Project Manager	0.32	19,008				
0	4,903	0.45	11,593		Admissions/Security Scheduling Coordinator	0.45	14,840				
6,676	0		0		Operations Manager		0				
14,205	0		0		Assistant Special Services Manager-Admissions		0				
0	45,461	1.00	49,140		Technical Services Manager	1.00	51,639				
0	33,746	1.00	33,214		Senior House Manager	1.00	38,458				
14,205	0		0		Assistant Special Services Manager-Sec./Medical		0				
0	0		0		Construction Projects Manager	0.10	6,006				
0	0		0		Special Services Supervisor	0.06	1,925				
0	0		0		Asst. Special Services Supervisor	0.06	1,660				
0	2,829		0		Facility Security Supervisor		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)						
93,670	85,693	3.00	81,618		Utility Lead	3.00	90,378				
19,132	21,982	1.00	25,120		Receptionist	1.00	26,384				
35,059	25,020	1.00	27,733		Administrative Secretary	1.00	29,142				
42,648	64,357	3.00	75,405		Secretary	2.00	54,114				
17,798	25,044		0		Secretary		0				
0	16,678		0		Marketing Associate		0				
45,950	46,257	1.00	24,478		Facility Security Agent	1.00	27,187				
74,043	71,584	2.00	74,756		Operating Engineer	2.00	81,014				
0	23,295	1.00	24,500		Bookkeeper	1.00	27,035				
0	0	1.00	23,474		Stagedoor Security	1.00	25,906				
0	0	0.45	9,280		Event Services Clerk	0.45	9,756				
5,617	0		0		Utility Maintenance		0				
0	0		0		Booking Coordinator	1.00	31,357				

Spectator Facilities Operating Fund

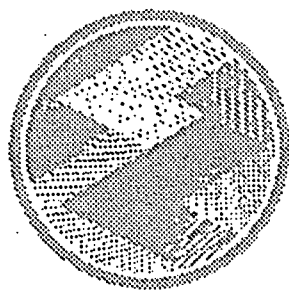
HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Performing Arts Center Operations (continued)											
				511225	WAGES-REGULAR EMPLOYEES (part time)						
1,270,984	909,555	34.98	886,550		Stagehand/Utility Workers		0				
99,237	96,508	4.85	114,196		Security/Medical Workers	0.77	18,795				
230,483	241,785	28.27	403,806		Ushers/Gate Attendants/Supervisor		0				
168,703	73,759	4.41	77,873		Ticket Sellers/Supervisors	5.50	103,917				
94,508	65,227	5.32	139,721		House Mangers/Coat Check/Elevator Op	2.68	92,091				
0	72,930	5.03	86,730		Event Custodians	5.03	96,314				
0	21,777	1.43	53,712		Engineers	1.43	54,876				
18,237	15,893		0		Receptionist/Secretarial		0				
0	23,900		0		Checkroom Attendants	2.26	41,532				
				511255	WAGES-REGULAR EMP REIMBURSED (part-time)						
0	0		0		Stagehands	28.99	946,240				
0	0		0		Security/Medical	4.35	106,855				
0	0		0		Elevator Operators	1.56	24,755				
0	0		0		Admissions Supervisors	1.16	26,926				
0	0		0		Gate Attendants	4.33	78,016				
0	0		0		Ushers	24.97	349,086				
22,800	28,745		26,000	511400	OVERTIME		35,500				
609,176	741,083		726,834	512000	FRINGE		705,403				
3,309,565	3,221,041	111.22	3,401,462		Total Personal Services	110.12	3,644,583				
					<u>Materials & Services</u>						
17,413	14,258		17,000	521100	Office Supplies		17,000				
166	0		0	521220	Custodial Supplies		0				
56,486	47,622		59,864	521290	Other Supplies		63,018				
1,101	3,279		3,662	521292	Small Tools		5,113				
0	0		1,170	521293	Promotion Supplies		1,500				
509	777		340	521310	Subscriptions		620				
1,681	1,660		975	521320	Dues		1,200				
79	0		0	521400	Fuels and Lubricants		0				
18,914	13,334		7,000	521510	Maint & Repair Supplies - Buildings		15,000				
0	1,726		0	521520	Maint & Repair Supplies - Grounds		0				
36,907	15,692		19,440	521540	Maint & Repair Supplies - Equipment		19,160				
786	0		0	523100	Merchandise for Resale - Food		0				
5,906	9,314		8,500	523200	Merchandise for Resale - Retail Goods		10,700				
57,415	35,229		3,371	524130	Promotion/Public Relation Services		0				
34,934	27,221		15,000	524190	Misc. Professional Services		8,250				

Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
Performing Arts Center Operations (continued)												
192,882	181,300		164,800	525110	Utilities-Electricity		190,475					
28,273	27,184		31,250	525120	Utilities-Water and Sewer		35,000					
53,016	49,454		43,230	525130	Utilities-Natural Gas		48,900					
10,675	8,733		10,300	525150	Utilities-Sanitation Service		10,712					
40,430	26,136		41,200	525610	Maintenance & Repair Services-Building		42,848					
0	3,371		0	525620	Maintenance & Repair Services-Grounds		4,000					
54,540	36,628		50,633	525640	Maintenance & Repair Services-Equipment		39,133					
16,462	10,116		10,284	525710	Equipment Rental		8,909					
94,639	94,639		95,000	525720	Building Rental		100,608					
4,585	9,528		9,170	525740	Capital Leases (FY 92)		7,950					
1,831	3,924		1,592	526200	Advertising and Legal Notices		6,989					
43,760	21,700		7,420	526310	Printing Services		12,680					
3,013	604		750	526320	Typesetting & Reprographic		2,200					
45,316	48,313		39,000	526410	Telephone		49,450					
32,167	29,231		15,750	526420	Postage		15,750					
0	308		3,600	526430	Catalogues & Brochures		3,600					
1,388	951		1,275	526440	Communications-Delivery Services		1,070					
16,836	5,831		844	526500	Travel		888					
0	0		0	526690	Concessions/Catering Expense		495,000					
45,051	51,659		31,410	526700	Temporary Help Services		32,550					
6,658	899		3,200	526800	Training, Tuition, Conferences		3,050					
2,785	5,369		12,500	526910	Uniforms and Cleaning		14,000					
25,457	24,166		28,500	528100	License, Permits, Payments to Other Agencies		37,000					
1,830	1,057		1,100	529500	Meeting Expenditures		1,100					
3,759	6,044		3,750	529800	Miscellaneous		4,950					
3,422	7,647		750	529835	External Promotion Expenses		750					
7,671	37,618		0	529930	Bad Debt Expense		0					
968,743	862,522		743,630		Total Materials & Services		1,311,123					
Capital Outlay												
149,225	1,467	0	571200		Purchased Improvements Other than Building		0					
47,530	0	0	571300		Purchased Buildings, Exhibits & Related		150,000					
106,591	40,687	0	571400		Purchases - Equipment and Vehicles		0					
3,421	548	0	571500		Purchases - Office Furniture and Equipment		0					
591	0	0	574520		Construction Work/Materials - Buildings, Exhibits		0					
307,358	42,702		0		Total Capital Outlay		150,000					
4,585,666	4,126,265	111.22	4,145,092		TOTAL EXPENDITURES	110 12	5,105,706					

Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
General Expenses												
Interfund Transfers												
180,346	228,414	271,903	581610		Trans. Indirect Costs to Support Svcs. Fund		353,248					
73,561	90,801	62,243	581615		Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		49,754					
83,268	50,781	30,828	581615		Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Comp		22,627					
239,532	228,828	214,181	582751		Transfer Resources to Metro ERC Admin. Fund		230,192					
32,270	61,772	61,390	583610		Transfer Direct Costs to Support Svcs. Fund		60,355					
608,977	660,596	640,545			Total Interfund Transfers		716,176					
Contingency and Unappropriated Balance												
0	0	182,000	599999		Contingency		237,601					
4,521,305	3,127,060	1,232,155	599990		Unappropriated Balance		1,946,185					
4,521,305	3,127,060	1,414,155			Total Contingency and Unappropriated Balance		2,183,786					
11,426,171	9,659,103	127.10	8,060,759		TOTAL EXPENDITURES	127.53	9,749,980					



Coliseum

Operating

Fund

Coliseum Operating Fund

Memorial Coliseum Operating Fund

The Memorial Coliseum was turned over to the city of Portland/Oregon Arena Corporation effective July 1, 1993. The amount budgeted reflects remaining liabilities associated with the facility prior to the transfer to the city.

Coliseum Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
0	757,930	180,000	305000		Beginning Fund Balance		36,000				
1,160,481	0	0	347110		Users' Fee		0				
1,054,032	0	0	347220		Rentals-Building		0				
6,204,121	0	0	347311		Food Service-Concessions/Food		0				
183,654	0	0	347500		Merchandising		0				
8,428	0	0	347600		Electrical Contract		0				
99,228	0	0	347700		Commissions		0				
120,686	0	0	347900		Miscellaneous Revenue		0				
60,935	10,920	0	361100		Interest		0				
555,001	0	0	372100		Reimbursements - Labor		0				
1,497,766	0	0	374000		Parking		0				
10,944,332	768,850	180,000			TOTAL RESOURCES		36,000				
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
67,245	0	0			Coliseum/Stadium Director		0				
39,023	0	0			Accountant		0				
110,313	0	0			Assistant Managers		0				
37,235	0	0			Box Office Manager		0				
75,524	0	0			Ticket Service Supervisor		0				
55,771	0	0			Manager Event Services		0				
28,055	0	0			Event Coordinator II		0				
30,538	0	0			Senior Event Coordinator		0				
70,780	0	0			Event Coordinator		0				
33,077	0	0			Manager Sales/Marketing		0				
21,841	0	0			Sales Representative		0				
45,882	0	0			Operations Manager		0				
115,366	0	0			Set-Up Supervisor		0				
28,256	0	0			Set-up Maintenance Coordinator		0				
511221 WAGES-REGULAR EMPLOYEES (full time)											
23,088	0	0			Office Clerical		0				
49,280	0	0			Receptionist		0				
41,049	0	0			Security Agent		0				
52,013	0	0			Administrative Secretary		0				
25,023	0	0			Utility/Grounds		0				
284,293	0	0			Utility Lead		0				
65,653	0	0			Utility Maintenance		0				
26,999	0	0			Group Sales Coordinator		0				
22,878	0	0			Lead Operating Engineer		0				
108,648	0	0			Operating Engineer		0				

Coliseum Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					511225 WAGES-REGULAR EMPLOYEES (part time)						
361,475	0		0		Stagehand/Utility Workers		0				
286,751	0		0		Security/Medical Workers		0				
157,084	0		0		Ushers/Ticket Takers/Sellers/etc.		0				
69,660	0		0		Ticket Sellers		0				
32,591	0		0		Clerical/Receptionist/Secretarial		0				
43,337	0		0		Merchandising Vendors		0				
48,304	0		0	511400	OVERTIME		0				
635,935	0		0	512000	FRINGE		0				
3,092,967	0		0		Total Personal Services		0				
					<u>Materials & Services</u>						
35,420	0		0	521100	Office Supplies		0				
709	0		0	521110	Office Supplies - Computer Software		0				
2,748	0		0	521200	Operating Supplies		0				
84,093	0		0	521290	Other Supplies		0				
3,139	0		0	521292	Small Tools		0				
2,681	0		0	521310	Subscriptions		0				
3,694	0		0	521320	Dues		0				
32,197	0		0	521510	Maint & Repair Supplies - Buildings		0				
34,713	0		0	521540	Main & Repair Supplies - Equipment		0				
284	0		0	524120	Legal Fees		0				
69,437	0		0	524130	Promotion/Public Relation Services		0				
29,519	0		0	524190	Misc Professional Services		0				
266,055	0		0	525110	Utilities-Electricity		0				
143,147	0		0	525120	Utilities-Water and Sewer		0				
58,380	0		0	525130	Utilities-Natural Gas		0				
35,678	0		0	525150	Utilities-Sanitation Services		0				
15,066	0		0	525610	Maintenance & Repair Services-Building		0				
53,944	0		0	525640	Maintenance & Repair Services-Equipment		0				
53,314	0		0	525710	Equipment Rental		0				
0	274,741		180,000	526100	Insurance		36,000				
25,654	0		0	526200	Advertising and Legal Notices		0				
14,356	0		0	526310	Printing Services		0				
3,675	0		0	526320	Typesetting & Reprographics		0				
39,514	0		0	526410	Telephone		0				
22,660	0		0	526420	Postage		0				
7,159	0		0	526440	Communications - Delivery Services		0				
21,695	0		0	526500	Travel		0				
4,270,603	0		0	526690	Concessions/Catering Contract		0				
457,579	0		0	526691	Parking Contract		0				
479,783	0		0	526700	Temporary Help Services		0				
16,871	0		0	526800	Training, Tuition, Conferences		0				

Coliseum Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET			FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
18,045	0			0 526910	Uniforms and Cleaning		0					
2,013	457,930			0 528100	Payments to Other Agencies		0					
7,582	0			0 529500	Meeting Expenditures		0					
12,041	0			0 529800	Miscellaneous Expenditures		0					
1,693	0			0 589835	External Promotion Expenditures		0					
2,615	0			0 529930	Bad Debt Expense		0					
6,327,756	732,671		180,000		Total Materials & Services		36,000					
					<u>Capital Outlay</u>							
6,381	0			0 571200	Purchased Improvements Other Than B		0					
4,744	0			0 571300	Purchased Buildings and Related		0					
61,417	0			0 571400	Purchases - Equipment and Vehicles		0					
72,542	0		0		Total Capital Outlay		0					
					<u>Interfund Transfers</u>							
199,318	0			0 581610	Trans. Indirect Costs to Support Svcs. Fund		0					
81,298	0			0 581615	Trans. Indirect Cost to Risk Mgmt Fund-Gen'l		0					
92,026	0			0 581615	Trans. Indirect Cost to Risk Mgmt Fund-Workers' Comp		0					
268,300	0			0 582751	Transfer Resources to Metro ERC Admin. Fund		0					
52,195	0			0 583610	Transfer Direct Costs to Support Svcs. Fund		0					
693,137	0		0		Total Interfund Transfers		0					
					<u>Contingency and Unappropriated Balance</u>							
757,930	36,179			0 599990	Unappropriated Balance		0					
757,930	36,179		0		Total Contingency and Unappropriated Balance		0					
10,944,332	768,850		180,000		TOTAL REQUIREMENTS		36,000					

Eliminated

Funds

Eliminated Funds

HISTORICAL DATA ACTUAL \$		FY 1994-95 ADOPTED BUDGET		FISCAL YEAR 1995-96		PROPOSED		APPROVED		ADOPTED	
FY 1992-93	FY 1993-94	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PCPA Capital Fund											
					<u>Resources</u>						
17,785	0		0	305000	Beginning Balance		0				
743	0		0	361100	Interest		0				
18,528	0		0		TOTAL RESOURCES		0				
					<u>Capital Outlay</u>						
18,528	0		0	574520	Construction Work/Materials-Buildings		0				
18,528	0		0		TOTAL REQUIREMENTS		0				

