

W O R K S E S S I O N

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**METRO**

MEETING: METRO COUNCIL WORK SESSION  
DATE: May 2, 1995  
DAY: Tuesday  
TIME: 2:00 PM  
PLACE: Oregon Convention Center King Board Room

**\*\*\*\*PLEASE NOTE CHANGE IN MEETING PLACE\*\*\*\***

2:00 PM                   **CALL TO ORDER AND ROLL CALL**

2:15 PM           1.   Discussion of Metro Council's Mission, Goals, and Process                   Hertzberg  
(3 hours)

                          2.   **COUNCILOR COMMUNICATIONS**

5:00 PM                   **ADJOURN**

Items scheduled at the work session may be continued for further discussion or action at the regular Thursday Council meeting.

For assistance/Services per the Americans with Disabilities Act (ADA), dial TDD 797-1804 or 797-1540 (Council Office)

\* All times listed on the agenda are approximate; items may not be considered in the exact order listed.

**METRO COUNCIL WORK SESSION  
MAY 2, 1995**

■ **REVIEW**

- Mission and Values
- Roles of Metro Council and Executive
- How do we engage in a dialogue with the Executive?

■ **COUNCIL PROCESSES AND PROCEDURES**

- Review expectations of Councilors
- Membership on commissions, committees, and task forces
- Role of the Presiding Officer
- Communication among Councilors; keeping one another informed
- Utilization of staff

■ **ISSUES**

- Planning/Regional Framework: What do we need to make the fundamental decisions?
- Transportation: How do we play the leadership role in the region?

# **DRAFT**

## **METRO MISSION AND VALUES**

**Metro Council**

**April 27, 1995**

### **MISSION**

**Metro will provide innovative leadership  
based on  
a regional perspective,  
an ongoing planning orientation,  
and a focus on issues which cross local boundaries and require  
collaborative solutions.**

### **VALUES**

- **Think regionally, act regionally**
- **Integrate social, cultural, environmental, and economic factors in decision making**
- **Be proactive, flexible, and innovative**
- **Anticipate emerging issues with information and planning**
- **Use incentives whenever possible**
- **Hold jurisdictions to the standards they set**
- **Do not cling to ideas, plans, or programs**
- **Deal fairly and equitably with all**

## Roles of Metro Council and Executive

### April 25, 1995

<p><b>Council</b></p>	<ul style="list-style-type: none"> <li>■ Adopt goals</li> <li>■ Establish and review policies</li> <li>■ Review and set budget</li> <li>■ Establish, review, and approve long-term revenue sources</li> <li>■ Refer funding measures to voters</li> <li>■ Approve contracts and contract revisions</li> <li>■ Approve employee contracts</li> <li>■ Perform quasi-judicial functions</li> <li>■ Hire and manage council staff</li> </ul>
<p><b>Executive</b></p>	<ul style="list-style-type: none"> <li>■ Create and present a budget based on Council policies</li> <li>■ Implement policy</li> <li>■ Operate the agency               <ul style="list-style-type: none"> <li>– Manage facilities</li> <li>– Hire and manage staff (except Council staff)</li> <li>– Provide direct services</li> </ul> </li> <li>■ Keep Council informed on agency operations</li> <li>■ Negotiate labor contracts</li> <li>■ Recommend contracts and contract revisions</li> </ul>
<p><b>Both</b></p>	<ul style="list-style-type: none"> <li>■ Maintain fiscal responsibility</li> <li>■ Keep each other informed</li> <li>■ Identify issues</li> <li>■ Suggest policies</li> <li>■ Propose goals</li> <li>■ Generate ideas for long-term revenue sources</li> <li>■ Continually strive to run Metro more efficiently</li> <li>■ Gather and disseminate public information               <ul style="list-style-type: none"> <li>– Executive emphasis more toward operational, objective, technical information</li> <li>– Council emphasis more toward social, political, interpreted information and analysis</li> </ul> </li> <li>■ Work with citizens               <ul style="list-style-type: none"> <li>– Executive emphasis more toward day to day operations</li> <li>– Council emphasis more toward accountability</li> </ul> </li> <li>■ Promote teamwork</li> </ul>

## **Expectations of Councilors**

### **Metro Council and Agency Staff**

- Requests for information: Go to department heads (including Zoo director and MERC chair and/or general manager)
- Requests for staff action: Go to Executive or enact resolution or ordinance
- Council and department head and/or Executive should lay the groundwork for a working relationship between Council staff and agency staff, who work directly together pursuant to workplans. If misunderstandings or problems arise among staff, they should be referred to department heads, and Councilors.

### **Representing Districts**

- Each Councilor is expected to be particularly responsive to his/her own constituents
- When inquiries and opportunities come to the attention of any Councilor, they should be referred to the district Councilor as a matter of courtesy.
- As team members, all Councilors will work with people in all districts. It is understood that on particular issues a Councilor may disagree with the district Councilor in a public forum in his/her own district.
- When agency staff make public appearances, they should inform the district Councilor as a matter of courtesy.

### **Committees**

To help identify issues, draft resolutions and ordinances, and set timelines for decisions, four committees will be formed.

#### **Solid Waste**

Kvistad, chair  
McLain  
Monroe

#### **Land Use Planning**

McLain, chair  
McCaig  
Morissette

#### **Transportation**

Monroe, chair  
Kvistad  
Washington

#### **Regional Facilities**

Washington, chair  
McCaig  
Morissette

The Presiding Officer will be a member of all four committees. All Councilors are welcome to attend any committee meeting.

The Finance Committee will continue to be a committee of the whole, chaired by Councilor McCaig.

Presiding Officer McFarland will attend to the procedures necessary to implement the committee system on July 1, 1995. Committees will meet on Tuesday afternoons in lieu of work sessions.

## **August**

Council business will not be conducted during the month of August 1995.

## **Decision Making**

Councilors affirmed a commitment to make decisions in a public setting with rules and open discussion. If a decision needs to be reopened, it will be in a public setting.