



**METRO**

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FY 1996-97

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**Approved  
Budget**

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# How To Use This Budget

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This budget provides clear and concise information about the services, organization and financial resources of your regional government: Metro.

**Budget** – The budget is a financial road map. It describes Metro's sources of revenue and charts a plan for using those funds during fiscal year (FY) 1996-97. The fiscal year is from July 1, 1996, to June 30, 1997.

**Funds** – Metro's financial operations are based on a fund structure that distributes revenues and expenditures for related functions into separate units called "funds." For example, the Solid Waste Fund contains all revenues, other financial resources and expenditures necessary for the operation and maintenance of the region's solid waste disposal and recycling system. This ensures that revenues generated by the solid waste system are used to support that system.

**Fund transfers** – Transfers between funds are reflected to properly account for services budgeted in one fund and provided to the operation in another fund. The reason for most transfers is to provide funding to support services that are necessary for Metro's operation but which do not generate income. Support services funded in this manner include Administrative Services, Office of General Counsel, Office of the Auditor, Office of Citizen Involvement, Outreach and Government Liaison, Risk and Contracts Management, and Building Management.

**Accounts** – Funds may also contain a number of accounts that reflect specific activities within each operation. While these activities are a part of the larger operation, it is sometimes necessary (due to legal or operational requirements or other

factors) to set up separate accounts to isolate the revenues and expenditures of these sub-units. Where these accounts have been created, they will be reflected in the budget. An example is the Landfill Closure Account within the Solid Waste Fund. It receives moneys earmarked for closure and post-closure activities at the St. Johns Landfill and is used to mitigate any environmental impacts.

**Departments** – Operationally, Metro is organized into several departments. Departments may be made up of a number of divisions and programs. Generally, departments are budgeted in only one fund, although funds may contain a number of departments.

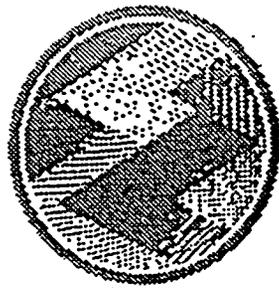
The budget document contains information on the organization and financial structure of Metro based on this fund/account and department/division/program structure. Separate sections present information about each fund and the departments and accounts within that fund.

**Quick reference** – The budget document starts with an overview of the organization and summary of the budget.

Detailed information about the operating funds and program budgets for each department follow the overview.

The appendices, in the back of the document, include the cost allocation plan summary, debt service schedules, property tax levy calculation, budget transfer directions, and Metro Pay Plans as well as other information that may be helpful in understanding Metro's budget.

If you have questions about the budget, call the Finance Department at Metro, 797-1616.



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## **METRO**

### **To the Citizens of the Region:**

We are pleased to present Metro's 1996-97 budget. This budget provides for Metro to continue its work to preserve and enhance the quality of life and the environment for current and future residents of the region. Through the adoption of this budget, Metro will continue its development of a framework for managing the region's growth, as well as providing other regional services including solid waste disposal, regional facility management, and acquisition of regionally significant open spaces as approved by the voters in 1995.

Funding for most of Metro's operations comes through the programs and facilities themselves, such as the solid waste system and regional facilities including the Zoo and Oregon Convention Center. Certain programs such as growth management planning and parks services are by their nature not able to generate sufficient revenue to pay for themselves, and they rely on Metro's General Fund for support. General Fund revenues come from an excise tax on Metro's facilities, and this budget incorporates a reduction in that tax, from 7.5% to 7.25%. Our ability to reduce this tax is a

reflection of sound management coupled with a robust local economy.

The primary service that Metro provides is in growth management planning, as directed by the voter-adopted 1992 Metro Charter. The budget provides for continued funding of the Growth Management Services Department to complete a draft of the Regional Framework Plan, which will be adopted prior to the Charter deadline of December 1997. Development of the Regional Framework Plan will continue to be coordinated with the region's citizens and Metro's partners in state and local government.

Regional transportation planning is a critical component of managing the region's growth. Metro will continue in 1996-97 to work on major regional initiatives including South/North light rail planning, and on federally-required plans and programs. In addition, this budget establishes a revolving fund for transit-oriented development. This is an exciting opportunity for Metro to work with our public and private partners

to use federal seed money in promoting multi-use developments around major transit centers. This is a key element of both the 2040 Growth Concept and the region's transportation plans, geared toward enhancing neighborhood identity and offering greater choices for travel throughout the region.

This fiscal year also will see a fifth consecutive year of maintaining the same tip fee at our solid waste facilities, providing waste disposal and environmental management services to the region's citizens. The budget also anticipates completion of a comprehensive review of the structure for charging for these services, which will produce a plan to revise the way the system is funded. We expect this rate restructuring to be in place and reflected in the 1997-98 budget.

Fiscal year 1996-97 promises to be a momentous year for Metro's regional facilities, as major initiatives are included in the budget. First, the 150th anniversary "America's Smithsonian" exhibit will come to the Expo Center in the spring of 1997. This will be the only Pacific Northwest venue for this first-ever traveling exhibit of America's museum, which is expected to be visited by over 250,000 people. In order to accommodate Smithsonian's needs and make this opportunity available to the citizens of the region, we have accelerated plans to construct a new building at Expo, which will be completed in February in time to house the Smithsonian exhibit. This new 120,000 square foot, free-span hall is being built without new taxes, and will serve as the anchor for a renovated Expo Center in the future.

The Metro Washington Park Zoo - still the #1 paid tourist attraction in Oregon - looks forward to another successful year and to the voters' decision in September on a bond measure to continue the tradition of our Zoo staying in the forefront of zoos nationwide. The measure will ask for approval of \$28.8 million to build a new Oregon exhibit, showcasing Pacific Northwest animals and ecosystems in a natural environment that will be fun and educational for children and adults alike. The measure will also provide funds to move the Zoo entrance next to the light rail station, replace some outdated facilities which will save millions of dollars in maintenance and renovation costs, and make other changes to continue ongoing improvements to the Zoo. If approved, work will begin on the project in 1996-97.

The Zoo will also see a change in the parking lot which it shares with its neighbor institutions. The lot will be reconfigured to prepare for its conversion to a fee lot, to pay for the Zoo's share of the light rail station and to preserve the lot for visitors to the Zoo and other Washington Park attractions when light rail to Hillsboro begins service in 1998.

The final major facilities initiative for the year is a proposed bond measure for expansion of the Oregon Convention Center. The Convention Center is less than six years old and is already at full capacity, and its economic return for the state and the region has exceeded expectations. The expansion proposal calls for adding some 60% to the Center's size, to improve its competitiveness in the industry. Funds are included

in the budget for the costs of a ballot measure election in the spring of 1997, and the Metro Council is expected to decide in the fall whether to place the measure on the ballot.

The coming year will be the first of a three-year implementation of a new Management Information System for Metro. This modernization and expansion of Metro's computer systems is necessary to accommodate management of our information needs, replacing older systems designed for a smaller and less complex organization. The new system has been long planned and studied, to help ensure reliability in performance and adherence to cost standards.

Other significant features of the 1996-97 budget include:

- Funding to acquire 1195 acres of open space, with proceeds from the open spaces bond measure passed in 1995.
- Transfer of ownership on July 1 of the regional parks system, from Multnomah County.
- Funding for needed staff at Civic Stadium and the Performing Arts Center to accommodate increased business.
- Addition of one Senior Auditor in the Office of the Auditor.

We look forward to the challenges in the coming year, which will be of critical importance in Metro's efforts to help shape the future of our region. These efforts will have a long-lasting effect on the citizens of the

Portland metropolitan area, and we encourage the broadest possible participation. We will continue to base our work on partnerships between Metro and the many public and private organizations throughout the region who share our concerns about preserving and enhancing livability for ourselves and succeeding generations.

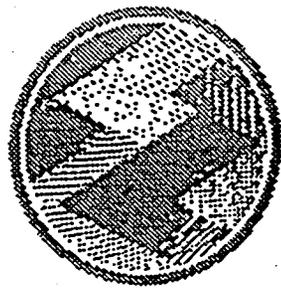
Sincerely,



Mike Burton,  
Executive Officer



Jon Kvistad,  
Presiding Officer



# Budget Notes

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## PRESENTED BY THE EXECUTIVE OFFICER

### **Solid Waste Revenue Fund**

#### *Rate Reform*

The Regional Environmental Management department will present its recommendations for restructuring of the current solid waste fee system to the Executive Officer by July 1, 1996. For the FY 1996-97 Budget, the solid waste tip fee remains at \$75 per ton.

#### *Advance Disposal Fee*

An advance disposal fee on hazardous materials has been recommended as a more equitable method for covering the cost of hazardous waste treatment and disposal. Because of the potential legal and economic problems with the implementation of advance disposal fees at a regional level, the Executive Officer recommends the development of a state legislative proposal.

#### *Gas Emissions Management System*

The Regional Environmental Management department currently flares the gas produced at the St. Johns landfill. Because the gas emissions may exceed DEQ emission standards as closure of the landfill nears completion and the proposed sale of gas to a nearby industry is no

longer viable, the department will need to develop an alternative to manage gas emissions. REM's budget includes \$1,155,000 for the design and installation of a system that meets DEQ standards.

### **Portland Center for the Performing Arts**

#### *Metro General Fund Contribution*

The \$250,000 transfer from the General Fund to the Spectator Facilities Fund for operating support at PCPA is contingent upon the City of Portland making a similar payment. If the money from the City is not forthcoming, the transfer from the General Fund will not be made.

### **Regional Parks and Greenspaces Department**

#### *Contribution to the Oregon Historical Society*

The contribution to the Oregon Historical Society for interpretive services as the Bybee/Howell Center, is a matching contribution with Multnomah County. Each jurisdiction will contribute a similar amount up to a maximum of \$10,300.

## PRESENTED BY THE COUNCIL

### **Regional Parks and Greenspaces Department**

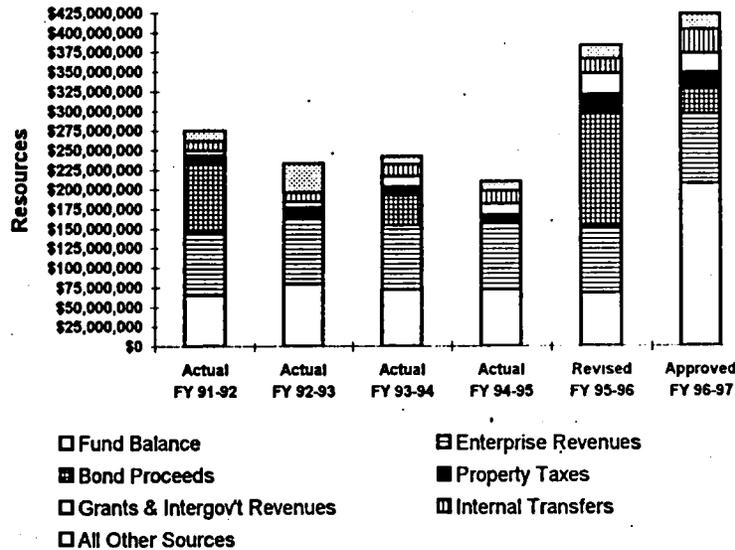
#### *Natural Areas Fund*

The former Multnomah County Natural Areas fund to be transferred to Metro on July 1, 1996 shall be reserved for capital improvements and capital maintenance of the Metro Regional Parks system, consistent with the requirements of the Intergovernmental Agreement initiating the transfer. This money shall form the nucleus of a capital reserve and

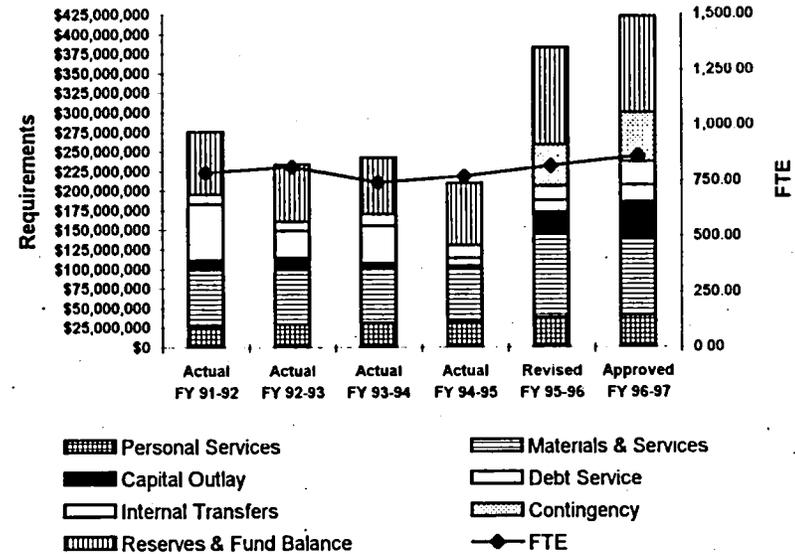
renewal and replacement account for the Parks system. The Metro Regional Parks and Greenspaces and the Department of Administrative Services shall develop policies to govern the use of this money, and develop a strategy to add to this account consistent with the intent of this budget note.

# Budget In Brief

## Comparison of Resources



## Comparison of Requirements and FTE



### Revenues

- ◆ Excise tax rate reduced from 7.5% to 7.25%.
- ◆ No other new taxes or fees, other than the anticipation of voter approval for property taxes to pay debt services on the Metro Washington Park Zoo general obligation bond measure.
- ◆ The solid waste tipping fee is held constant at \$75 per ton for the fifth year in a row.

### Regional Parks and Greenspaces

- ◆ First full year of implementation of the voter-approved Open Spaces, Parks and Streams program.
- ◆ Final transfer of all parks facilities from Multnomah County to Metro.

### Regional Growth Management and Transportation Planning

- ◆ The Regional Framework Plan will be substantially complete by June 1997.
- ◆ Early implementation activities consistent with the 2040 Growth Concept will be strengthened.
- ◆ \$9.8 million of federal, state and local grants are budgeted to further planning for the South-North light-rail project.
- ◆ \$2.6 million in grant funds are budgeted for the Transit Oriented Development revolving fund.

### Administrative Services

- ◆ First year implementation of a new management information system to improve Metro's business management capabilities.

# Budget in Brief

	FY 1991-92 Actual	FY 1992-93 Actual	FY 1993-94 Actual	FY 1994-95 Actual	FY 1995-96 Revised	FY 1996-97 Approved	Percent Change
<b>Resources by Source</b>							
Fund Balance	\$65,725,468	\$79,991,768	\$72,726,220	\$72,167,050	\$67,572,036	\$206,702,197	205.90%
Enterprise Revenues	79,795,337	85,962,038	81,459,185	84,128,621	85,672,244	88,430,127	3.22%
Bond Proceeds	87,543,792	0	38,566,126	0	143,796,500	31,375,064	(78.18%)
Property Taxes	10,546,738	11,115,246	10,947,908	11,240,728	23,365,346	21,129,383	(9.57%)
Grants & Intergov't Revenues	6,463,429	7,584,879	13,449,080	13,433,564	26,260,621	24,908,053	(5.15%)
Internal Transfers	11,959,559	11,819,644	14,561,427	16,600,450	18,433,031	29,831,954	61.84%
All Other Sources	13,103,422	36,899,357	10,416,155	12,211,748	17,328,426	19,213,166	10.88%
<b>Total Resources</b>	<b>\$275,137,745</b>	<b>\$233,372,932</b>	<b>\$242,126,101</b>	<b>\$209,782,161</b>	<b>\$382,428,204</b>	<b>\$421,589,944</b>	<b>10.24%</b>
<b>Requirements</b>							
Personal Services	\$26,034,430	\$29,328,799	\$31,146,845	\$33,625,357	\$37,669,249	\$40,153,240	6.59%
Materials & Services	72,966,179	69,654,978	70,424,304	68,310,014	107,545,393	98,842,286	(8.09%)
Capital Outlay	12,481,948	15,644,816	5,978,578	2,177,729	27,455,647	45,872,867	67.08%
Debt Service	71,703,861	34,198,475	47,847,899	9,978,330	14,518,206	21,585,014	48.68%
Internal Transfers	11,959,559	11,819,644	14,561,427	16,600,450	18,433,031	29,831,954	61.84%
Contingency	0	0	0	0	52,790,780	63,262,012	19.84%
Reserves & Fund Balance	79,991,768	72,726,220	72,167,048	79,090,281	124,015,898	122,042,571	(1.59%)
<b>Total Requirements</b>	<b>\$275,137,745</b>	<b>\$233,372,932</b>	<b>\$242,126,101</b>	<b>\$209,782,161</b>	<b>\$382,428,204</b>	<b>\$421,589,944</b>	<b>10.24%</b>
Full-Time Equivalent Positions (FTE)	788.82	812.66	743.36	770.54	818.83	859.31	4.94%

## Regional Environmental Management

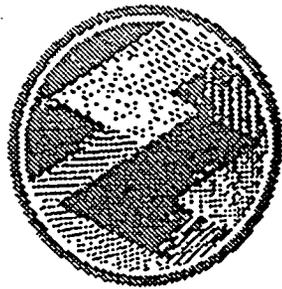
- Reform of the solid waste tipping fee structure to ensure equity and efficiency.
- Restructure of contingency accounts and fund balances to implement more stringent business and financial practices.
- Improve customer service at transfer stations with automated transactions system and assistance through Recycling Information Center.

## Metro Exposition and Recreation Commission

- Funds are budgeted for an election in the spring of 1997 to ask voter approval for general obligation bonds to expand the Oregon Convention Center.

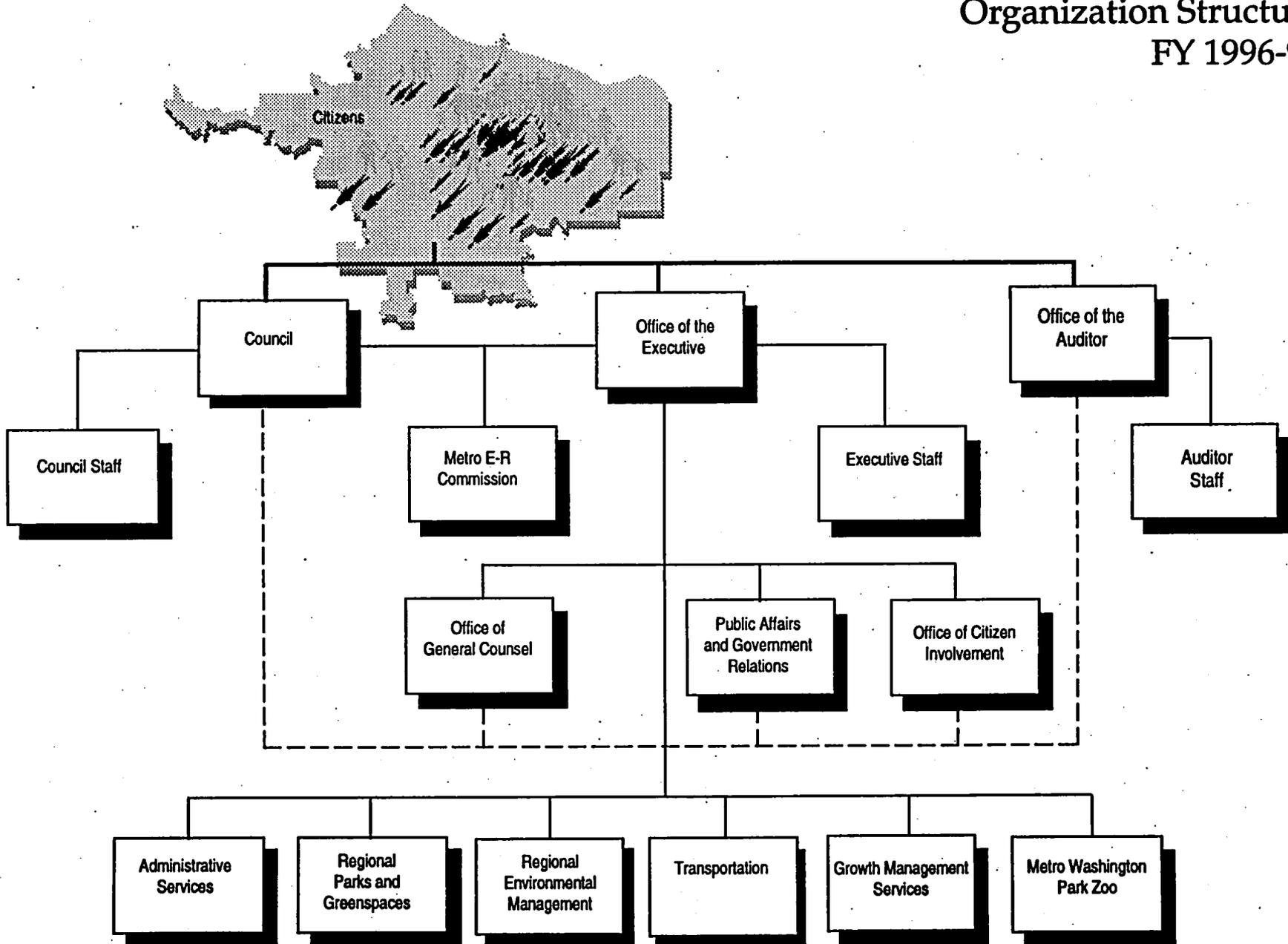
## Major New Capital Projects

- \$30.5 million is budgeted in anticipation of voter approval of the Metro Washington Park Zoo general obligation bond measure in September 1996. The budget reflects bond proceeds to begin design and construction of a new entrance for the zoo and new exhibits.
- \$2.5 million is included to begin reconstruction and reconfiguration of the Washington Park parking lot to accommodate the Washington Park light-rail station. This lot serves the Metro Washington Park Zoo, the World Forestry Center, and OMSI. A \$2 million contribution to the light-rail project was paid and preliminary design work on the parking lot was begun in FY 1995-96.
- \$13.5 million is budgeted for a new exhibit hall at the Expo Center.

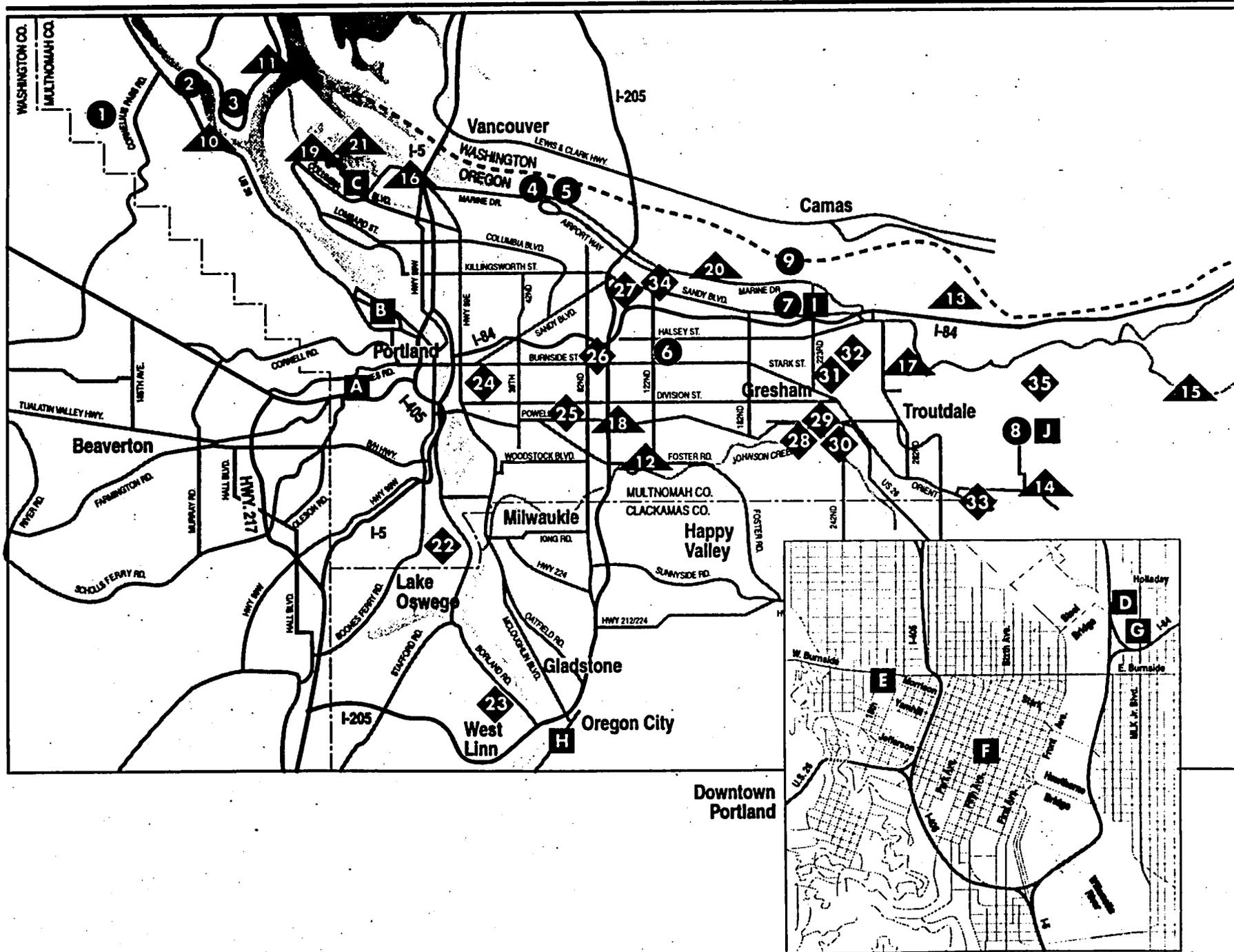


# Organization Structure

Organization Structure  
FY 1996-97



# Metro Facilities, Natural Areas and Cemeteries



# Metro Facilities, Natural Areas and Cemeteries

## ■ Metro Facilities

- A. **Metro Washington Park Zoo**  
4001 SW Canyon Road  
Portland, OR 97221
- B. **Metro Central Station**  
6161 NW 61st Ave.  
Portland, OR 97210
- C. **St. Johns Landfill**  
9363 N. Columbia Blvd.  
Portland, OR 97232
- D. **Oregon Convention Center**  
777 NE Martin Luther King Jr. Blvd.  
Portland, OR 97232
- E. **Civic Stadium**  
1844 SW Morrison St.  
Portland, OR 97205
- F. **Portland Center for the Performing Arts**  
1111 SW Broadway  
Portland, OR 97205
- G. **Metro Regional Center**  
600 NE Grand Ave.  
Portland, OR 97232
- H. **Metro South Station**  
2001 Washington St.  
Oregon City, OR 97045
- I. **Blue Lake Park**  
20500 NE Marine Dr.  
Troutdale, OR 97060
- J. **Oxbow Park**  
3010 SE Oxbow Parkway  
Gresham, OR 97080

## ● Regional Parks Facilities

- 1. **Mason Hill**  
3 acres
- 2. **Sauvie Island Boat Ramp**  
1 acre
- 3. **Bybee House & Howell Territorial Park**  
73 acres
- 4. **M. James Gleason Memorial Boat Ramp**  
6 acres
- 5. **Broughton Beach**  
9 acres
- 6. **Glendoveer Golf Course & Fitness Trail**  
232 acres
- 7. **Blue Lake Park**  
185 acres
- 8. **Oxbow Park**  
1,000 acres
- 9. **Chinook Landing Marine Park**  
67 acres

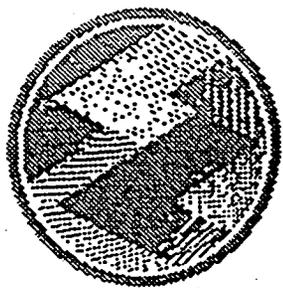
## ▲ Natural Areas

- 10. **Multnomah Channel**  
11 acres
- 11. **Bell View Point**  
10 acres
- 12. **Beggar's-tick Marsh**  
20 acres
- 13. **Gary & Flagg Islands**  
132 acres
- 14. **Indian John Island**  
64 acres
- 15. **Larch Mountain Corridor**  
185 acres
- 16. **Expo Park**  
12 acres
- 17. **Sandy River Access Points (4)**  
5.6 acres

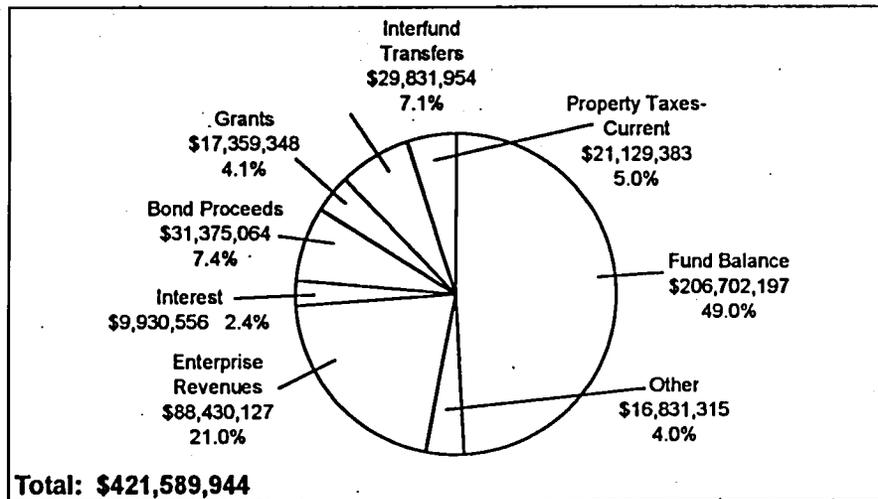
- 18. **Beggar's-tick Addition**  
.25 acres
- 19. **Smith & Bybee Lakes Addition**  
5.17 acres
- 20. **Phillipi Property**  
6.38 acres
- 21. **Smith & Bybee Lakes**  
2,000 acres

## ◆ Cemeteries

- 22. **Jones**  
2.5 acres
- 23. **Grand Army of the Republic**  
1 acre
- 24. **Lone Fir**  
30.5 acres
- 25. **Multnomah Park**  
9.3 acres
- 26. **Brainard**  
1.1 acres
- 27. **Columbia Pioneer**  
2.4 acres
- 28. **White Birch**  
0.5 acres
- 29. **Escobar**  
0.5 acres
- 30. **Gresham Pioneer**  
2 acres
- 31. **Mt. View Stark**  
0.8 acres
- 32. **Douglass**  
9.1 acres
- 33. **Pleasant Home**  
2 acres
- 34. **Powell Grove**  
1 acre
- 35. **Mt. View Corbett**  
2 acres



# Where the Money Comes From



**Metro revenue and other sources**

<b>Fund Balance</b>	<b>\$206,702,197</b>
* Open Spaces Bonds	\$118,276,108
* Solid Waste Reserves	\$29,472,627
* Risk Management Reserves	\$7,021,408
* General Obligation Debt Cashflow	\$12,415,000
* MIS Capital Reserves	\$1,861,000
* All Other Operating Balances	\$37,656,054
<b>Enterprise Revenues</b>	<b>\$88,430,127</b>
* Solid Waste	\$57,740,473
* MERC Facilities	\$20,874,346
* Zoo Operations	\$6,912,293
* Regional Parks	\$1,541,798
* All other operations	\$1,361,217

<b>Bond Proceeds</b>	<b>\$31,375,064</b>
* Zoo Capital Project	\$28,800,000
* Washington Park Zoo Parking Lot Proje	\$2,575,064

<b>Interfund Transfers</b>	<b>\$29,831,954</b>
* Central Service Support	\$10,240,236
* Excise Tax Support	\$5,079,235
* Expo Expansion Project	\$9,500,000
* Regional Center Debt	\$1,461,993
* Mult.County Open Spaces Local Share	\$1,830,000
* All other transfers	\$1,720,490

<b>Property Taxes - Current</b>	<b>\$21,129,383</b>
* Convention Center GO Bonds	\$5,086,787
* Open Spaces GO Bonds	\$8,557,564
* Zoo Capital Project GO Bonds	\$757,000
* Zoo Tax Base	\$6,728,032

<b>Grants</b>	<b>\$17,359,348</b>
* Planning Fund	\$16,659,563
* Zoo	\$91,392
* Other miscellaneous	\$608,393

<b>Interest Earnings</b>	<b>\$9,930,556</b>
* Open Spaces	\$4,488,723
* Solid Waste Reserves	\$1,269,510
* Zoo Capital Project Bonds	\$1,691,969
* Risk Management Reserves	\$430,000
* General Obligation Debt Cashflow	\$383,000
* All Other Operating Balances	\$1,667,354

# Where the Money Comes From

<b>Other</b>	<b>\$16,831,315</b>
* Excise Tax	\$6,518,191
* Donations & Bequests	
- Zoo Operations	\$664,700
- Open Spaces	\$300,000
- Other	\$50,000
* Intergovernmental Transfers	
- Hotel/Motel Tax	\$5,107,352
- Natural Areas Fund	\$1,204,053
- RV Fees/Marine Fuel Tax	\$372,000
- City of Portland to PCPA	\$250,000
- Open Spaces	\$570,000
- Misc. Parks Contributions	\$45,300
Miscellaneous	
* - Pass Through Debt Service	\$350,000
- Prior Year Property Taxes	\$1,080,153
- Misc. Planning Revenues	\$189,238
- Other Misc. Revenues	\$130,328

Metro operations are funded from a variety of sources. Primary among these are beginning fund balances and enterprise revenues. Property taxes make up only 5% of Metro's annual revenues.

## Beginning Fund balance – 49%

Approximately 49% of Metro's proposed FY 1996-97 resources come from beginning fund balances – money carried over from previous fiscal years. The largest portion of the beginning fund balance is made up of \$118.3 million in the Open Spaces Fund. This money is carried over from the \$135.6 million of general obligation bond authorized by voters and sold in FY 1995-96.

The Solid Waste Revenue Fund beginning fund balance of \$29.5 million comprises the second largest piece of the beginning fund balance resource. This piece includes \$6.8 million in reserves for landfill closure, \$12.2 million in the Solid Waste General Account, and \$10.5 million in other dedicated accounts.

The General Obligation Bond Debt Service Fund has a beginning fund balance of \$12.4 million to pay debt service due early in FY 1996-97, before property tax revenues are collected. The Oregon Convention Center Operating Fund has a beginning fund balance of \$10.7 million and the Zoo Operating Fund has a beginning fund balance of \$6.3 million. Both of these funds use their beginning fund balances for cash flow coverage and as reserves against future operating and capital needs.

The Risk Management Fund starts FY 1996-97 with a fund balance of \$7.0 million as self-insurance reserves. The remaining fund balance of \$22.5 million is divided among the other 15 funds.

## Enterprise Revenues – 21.0%

Enterprise activities account for the next largest piece of resources with \$88.4 million. Metro's largest enterprise activity is solid waste disposal, which is funded by tipping fees charged on solid waste deposited at Metro's transfer stations or several designated solid waste facilities. Convention center rentals, spectator facilities (Portland Center for the Performing Arts and the Civic Stadium), the Metro Washington Park Zoo, and Regional Parks and Greenspaces make up Metro's other enterprise operations.

## Bond Proceeds – 7.4%

The Metro Council is considering referring a general obligation bond measure to voters in the fall of 1996. If referred by the

# Where the Money Comes From

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Council and approved by voters, \$28.8 million will be received in FY 1996-97 to be used for a zoo capital project. Metro also expects an additional \$2.6 million to be received from the Oregon Economic Development Department bond pool for the Washington Park parking lot.

## **Interfund Transfers – 7.1%**

Metro budgets its resources in separate and distinct funds. Transfers between funds are made to pay for the costs of services provided in one fund for the benefit of another (i.e., printing, fleet, etc.) or to share resources between funds. Interfund transfers in FY 1996-97 total \$29.8 million. This transaction appears as both a resource and a requirement in the budget.

## **Property Taxes – 5.0%**

Metro will receive \$21.1 million in property tax revenues in FY 1996-97. These revenues include the Metro Washington Park Zoo operating tax base and debt service levies for outstanding and proposed general obligation bond measures.

## **State and Federal Grants – 4.1%**

State and federal grants provide \$17.4 million, primarily for planning activities.

## **All Other Resources – 6.4%**

Metro charges excise tax to users of certain Metro facilities including the solid waste disposal system, the zoo, convention center, parks and Expo Center. By agreement with Multnomah County, approximately \$4.5 million in transient lodging taxes (hotel/motel tax) is provided through intergovernmental transfer to the Metro

ERC to support Oregon Convention Center operations and \$0.6 million to support the PCPA. Approximately \$1.6 million from recreational vehicle taxes, marine fuel taxes and the Multnomah County Natural Area fund are transferred by Multnomah County to support the Regional Parks and Greenspaces Department.

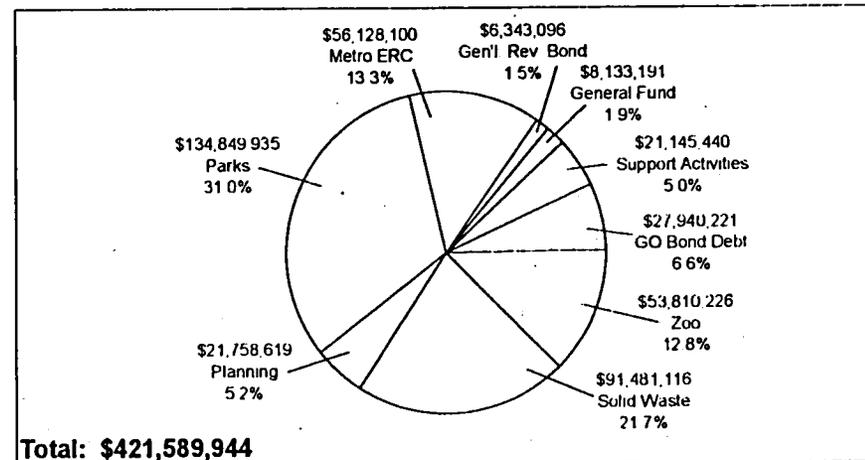
Interest earnings are projected at \$9.9 million. Additional resources include donations and bequests, interfund transfers and other miscellaneous revenues.

# Where the Money Goes

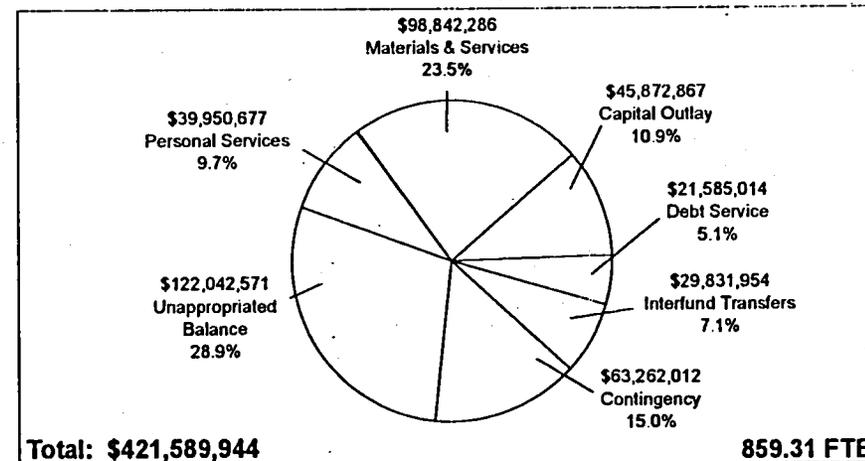
Metro uses its resources for a variety of programs related to its primary goals. Those programs are explained in detail in the fund and department narratives contained in the body of this budget document. In looking at Metro's requirements on an agency-wide basis, these requirements may be summarized either on a function basis (fund and department) or on a categorical basis (personal services, materials and services, capital outlay).

## Function Basis:

Regional Parks and Open Spaces will receive 30.9% of total Metro resources, due largely to funds remaining from the FY 1995-96 bond measure for Open Spaces, Parks and Streams. Between \$40 and \$80 million of these resources are expected to be carried over to continue acquisitions in subsequent years. Regional Environmental Management requirements are 21.4% of the total Metro budget to manage the region's solid waste disposal. The Metro Washington Park Zoo requirements are 13.4% of the total Metro budget, including resources from a potential \$30.5 million bond measure for a major capital project. The Metro ERC requirements amount to 13.3% of the total, and include expenditures for the Oregon Convention Center, the Portland Center for the Performing Arts, the Civic Stadium and the Expo Center. General obligation bond debt service amounts to 6.8% of total Metro requirements. Metro's planning functions amount to 5.1% of total Metro requirements, and central service functions (Support Services, Building Management, and Risk Management) comprise 5% of total requirements. Metro's General Fund (Executive Officer, Metro Council, and transfers of Metro Excise tax to other funds) comprises only 2% of the total Metro budget. Expenditures for debt service on Metro's general revenue bonds and related activities comprise 1.5% of the total budget.



Metro requirements by function



Metro requirements by category

# Where the Money Goes

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## **Category basis:**

Standard budget requirement categories as defined by state law include: Personal Services, Materials and Services, Capital Outlay, Debt Service, Interfund Transfers, Contingency, and Unappropriated Ending Fund Balances.

### *Personal Services – 9.7%*

Metro plans to spend about \$40 million for salaries and wages and related expenses for its employees in FY 1996-97. This percentage has been dropping as other categories (notably materials and services and capital outlay) increase in size due to voter-approved bond programs.

### *Materials & Services – 23.5%*

Metro proposes to spend about \$99 million on materials and services in FY 1996-97. Large expenditures in this area include solid waste transfer station operations and transfer of solid waste to the Columbia Ridge Landfill in Gilliam County, and \$12 million in local share payments to local governments under the Open Spaces Parks and Streams program. Materials and services also includes costs for the operation of the Oregon Convention Center, the Metro Washington Park Zoo, the Portland Center for the Performing Arts, the Civic Stadium and the Expo Center.

### *Capital Outlay – 10.9%*

Approximately \$46 million is provided for capital expenditures. The largest uses of capital funds are \$17.8 million for land acquisition under the Open Spaces, Parks, and Streams bond program and \$11.3 for construction of a new exhibit hall at the Expo Center. Five other funds, Support Services, General Revenue Bond Fund, Zoo Capital Fund, Solid Waste Revenue Fund and the Planning Fund have capital requirements between one and three million dollars.

### *Debt Service – 5.1%*

Debt service on revenue and general obligation bonds sold for the Metro Central Solid Waste Transfer Station, the Oregon Convention Center, the Metro Regional Center, the Open Spaces, Parks and Streams program, and a proposed new issue for the Metro Washington Park Zoo requires \$21.6 million.

### *Interfund Transfers – 7.1%*

Metro budgets its resources in separate and distinct funds. Transfers between funds are made to pay for the costs of services provided in one fund for the benefit of another (i.e., printing, fleet, etc.) or to share resources between funds. Interfund transfers in FY 1996-97 total \$29.8 million. This transaction appears as both a resource and a requirement in the budget.

### *Contingency – 15.0%*

Contingencies in each fund are created to provide funds for unforeseen requirements. These funds are available only upon an action of the Metro Council transferring appropriations from contingency to an expenditure line item. The total Metro contingencies of \$63.6 million is higher than usual due to program requirements of the Open Spaces, Parks, and Streams bond program.

### *Unappropriated Ending Fund Balance – 28.9%*

The unappropriated balance of \$122 million includes \$42.5 million for the Open Spaces, Parks and Streams purchases in future years from the bond receipts, debt service, solid waste rate stabilization and capital reserves, risk management and general reserves.

# FY 1996-97 Budget Summary

## Approved Budget

	General Fund	Support Services Fund	Building Management Fund	Risk Management Fund	General Revenue Bond Fund	Zoo Operating Fund	Zoo Capital Fund	Solid Waste Revenue Fund	Rehab. & Enhancement Fund	Planning Fund	Regional Parks and Expo Fund
<b>Resources</b>											
Fund Balance	\$1,550,000	\$2,140,096	\$390,687	\$7,021,408	\$2,202,069	\$6,336,251	\$1,808,529	\$29,472,627	\$1,952,762	\$340,890	\$3,279,962
Grants	0	0	0	10,000	0	91,392	0	10,000	0	16,659,563	563,393
Property Taxes-Current	0	0	0	0	0	6,728,032	0	0	0	0	0
Excise Tax	6,518,191	0	0	0	0	0	0	0	0	0	0
Enterprise Revenues	0	340,479	474,505	0	0	6,912,293	0	57,740,473	0	536,233	5,508,605
Intergov'tal Transfers	0	0	0	0	0	0	0	0	0	0	1,621,353
Donations and Bequests	0	0	0	0	0	664,700	0	0	0	0	0
Bond/Loan Proceeds	0	0	0	0	2,575,064	0	28,800,000	0	0	0	0
Interest	65,000	0	33,029	430,000	103,970	348,494	1,691,969	1,269,510	117,166	0	189,005
Interfund Transfers	0	7,791,463	2,070,005	443,768	1,461,993	61,990	0	47,184	448,359	4,032,695	12,487,894
Other	0	0	0	0	0	366,576	0	383,035	40,000	189,238	0
<b>Total Resources</b>	<b>\$8,133,191</b>	<b>\$10,272,038</b>	<b>\$2,968,226</b>	<b>\$7,905,176</b>	<b>\$6,343,096</b>	<b>\$21,509,728</b>	<b>\$32,300,498</b>	<b>\$88,922,829</b>	<b>\$2,558,287</b>	<b>\$21,758,619</b>	<b>\$23,650,212</b>
<b>Requirements</b>											
Personal Services	\$1,070,990	\$5,122,166	\$209,092	\$210,855	\$0	\$7,892,576	\$0	\$6,050,720	\$0	\$5,528,599	\$2,834,019
Materials & Services	267,228	1,521,028	574,938	1,120,782	0	4,727,929	125,000	45,944,311	766,958	10,915,668	3,346,647
Capital Outlay	37,400	2,163,921	20,000	11,700	2,424,540	567,470	2,400,000	1,448,534	0	2,559,903	14,108,600
Debt Service	0	0	0	0	1,787,057	0	0	3,016,874	0	0	150,000
Interfund Transfers	5,894,032	739,462	1,461,993	0	0	1,481,012	40,000	3,583,114	42,184	1,997,772	763,415
Contingency	663,541	367,490	42,544	200,000	247,779	744,180	5,000,000	13,163,473	300,000	726,677	568,997
Unappropriated Balance	200,000	357,971	659,659	6,361,839	1,883,720	6,096,561	24,735,498	15,715,803	1,449,145	30,000	1,878,534
<b>Total Requirements</b>	<b>\$8,133,191</b>	<b>\$10,272,038</b>	<b>\$2,968,226</b>	<b>\$7,905,176</b>	<b>\$6,343,096</b>	<b>\$21,509,728</b>	<b>\$32,300,498</b>	<b>\$88,922,829</b>	<b>\$2,558,287</b>	<b>\$21,758,619</b>	<b>\$23,650,212</b>
<b>FTE</b>	<b>21.00</b>	<b>86.99</b>	<b>5.20</b>	<b>3.86</b>	<b>0.00</b>	<b>194.19</b>	<b>0.00</b>	<b>109.05</b>	<b>0.00</b>	<b>92.25</b>	<b>70.46</b>

# FY 1996-97 Budget Summary

## Approved Budget

Smith & Bybee Lakes Fund	Regional Parks Trust Fund	Open Spaces Fund	Convention Center Capital Project Fund	General Obligation Bond Debt Service Fund	Metro ERC Adminis. Fund	Oregon Convention Center Operating Fund	Oregon Conv. Ctr. Renewal & Replacement Fund	Spectator Facilities Operating Fund	Colliseum Operating Fund	Total	
\$2,790,284	\$336,411	\$118,276,108	\$309,331	\$12,415,000	\$0	\$10,717,785	\$2,599,600	\$2,719,216	\$43,181	\$206,702,197	<b>Resources</b>
25,000	0	0	0	0	0	0	0	0	0	17,359,348	Fund Balance
0	0	0	0	14,401,351	0	0	0	0	0	21,129,383	Grants
0	0	0	0	0	0	0	0	0	0	6,518,191	Property Taxes Current
0	0	10,000	0	0	0	8,441,565	0	8,465,974	0	88,430,127	Excise Tax
0	0	570,000	0	0	0	4,507,352	0	850,000	0	7,548,705	Enterprise Revenues
0	0	300,000	0	0	0	0	0	50,000	0	1,014,700	Intergov'tal Transfers
0	0	0	0	0	0	0	0	0	0	31,375,064	Donations and Bequests
153,466	18,921	4,488,723	11,559	383,000	8,000	230,000	142,978	243,391	2,375	9,930,556	Bond Proceeds
15,000	0	10,000	0	0	711,603	0	0	250,000	0	29,831,954	Interest
20,000	10,000	0	0	740,870	0	0	0	0	0	1,749,719	Interfund Transfers
											Other
<b>\$3,003,750</b>	<b>\$365,332</b>	<b>\$123,654,831</b>	<b>\$320,890</b>	<b>\$27,940,221</b>	<b>\$719,603</b>	<b>\$23,896,702</b>	<b>\$2,742,578</b>	<b>\$12,578,581</b>	<b>\$45,556</b>	<b>\$421,589,944</b>	<b>Total Resources</b>
											<b>Requirements</b>
\$64,026	\$0	\$1,060,304	\$0	\$0	\$495,569	\$4,122,154	\$0	\$5,492,170	\$0	\$40,153,240	Personal Services
186,114	30,000	19,104,785	0	0	156,591	6,992,746	0	3,016,005	45,556	98,842,286	Materials & Services
69,740	0	18,603,016	200,890	0	34,800	785,736	0	436,617	0	45,872,867	Capital Outlay
0	0	0	0	16,631,083	0	0	0	0	0	21,585,014	Debt Service
44,324	4,806	2,361,624	0	0	0	10,605,059	0	813,157	0	29,831,954	Interfund Transfers
50,311	0	40,000,000	0	0	32,643	667,467	0	486,910	0	63,262,012	Contingency
2,589,235	330,526	42,525,102	120,000	11,309,138	0	723,540	2,742,578	2,333,722	0	122,042,571	Unappropriated Balance
<b>\$3,003,750</b>	<b>\$365,332</b>	<b>\$123,654,831</b>	<b>\$320,890</b>	<b>\$27,940,221</b>	<b>\$719,603</b>	<b>\$23,896,702</b>	<b>\$2,742,578</b>	<b>\$12,578,581</b>	<b>\$45,556</b>	<b>\$421,589,944</b>	<b>Total Requirements</b>
1.50	0.00	16.50	0.00	0.00	7.70	99.54	0.00	151.07	0.00	859.31	FTE

# Budget Comparison

	FY 1993-94 ACTUAL		FY 1994-95 ACTUAL		FY 1995-96 REVISED BUDGET		FY 1996-97 PROPOSED BUDGET		FY 1996-97 APPROVED BUDGET		Change from FY 1995-96 Revised Budget		
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	PERCENT
<b>GENERAL FUND</b>													
Personal Services	16.00	\$1,449,413	13.50	\$1,177,556	19.55	\$1,004,095	21.00	\$1,053,562	21.00	\$1,070,990	1.45	\$66,895	6.66%
Materials & Services		447,280		390,939		392,147		398,228		267,228		(124,919)	(31.86%)
Capital Outlay		3,356		46,155		19,500		25,400		37,400		17,900	91.79%
Interfund Transfers		3,487,033		4,098,708		5,315,768		5,878,430		5,894,032		578,264	10.88%
Contingency		0		0		447,885		506,742		663,541		215,656	48.15%
Unappropriated Balance		870,649		1,341,407		200,000		200,000		200,000		0	0.00%
<b>Total Fund Requirements</b>	<b>16.00</b>	<b>\$6,257,731</b>	<b>13.50</b>	<b>\$7,054,765</b>	<b>19.55</b>	<b>\$7,379,395</b>	<b>21.00</b>	<b>\$8,062,362</b>	<b>21.00</b>	<b>\$8,133,191</b>	<b>1.45</b>	<b>\$753,796</b>	<b>10.21%</b>
<b>SUPPORT SERVICES FUND</b>													
Personal Services	85.37	\$4,401,518	81.25	\$4,415,186	88.44	\$5,123,313	87.99	\$5,183,073	86.99	\$5,122,166	(1.45)	(\$1,147)	(0.02%)
Materials & Services		1,023,348		1,512,491		1,296,306		1,773,616		1,521,028		224,722	17.34%
Capital Outlay		118,939		34,576		56,588		1,175,146		2,163,921		2,107,333	3723.99%
Interfund Transfers		579,671		747,318		732,472		739,462		739,462		6,990	0.95%
Contingency		0		0		512,148		360,864		367,490		(144,658)	(28.25%)
Unappropriated Balance		612,628		1,100,513		713,014		475,794		357,971		(355,043)	(49.79%)
<b>Total Fund Requirements</b>	<b>85.37</b>	<b>\$6,736,104</b>	<b>81.25</b>	<b>\$7,810,084</b>	<b>88.44</b>	<b>\$8,433,841</b>	<b>87.99</b>	<b>\$9,707,955</b>	<b>86.99</b>	<b>\$10,272,038</b>	<b>(1.45)</b>	<b>\$1,838,197</b>	<b>21.80%</b>
<b>BUILDING MANAGEMENT FUND</b>													
Personal Services	4.60	\$179,019	5.55	\$245,227	6.38	\$264,715	5.20	\$209,092	5.20	\$209,092	(1.18)	(\$55,623)	(21.01%)
Materials & Services		1,380,696		597,696		518,437		574,938		574,938		56,501	10.90%
Capital Outlay		16,161		57,354		40,000		20,000		20,000		(20,000)	(50.00%)
Interfund Transfers		397,574		1,234,278		1,431,790		1,461,993		1,461,993		30,203	2.11%
Contingency		0		0		62,839		41,625		42,544		(20,295)	(32.30%)
Unappropriated Balance		515,424		515,464		334,720		659,659		659,659		324,939	97.08%
<b>Total Fund Requirements</b>	<b>4.60</b>	<b>\$2,488,874</b>	<b>5.55</b>	<b>\$2,650,019</b>	<b>6.38</b>	<b>\$2,652,501</b>	<b>5.20</b>	<b>\$2,967,307</b>	<b>5.20</b>	<b>\$2,968,226</b>	<b>(1.18)</b>	<b>\$315,725</b>	<b>11.90%</b>
<b>RISK MANAGEMENT FUND</b>													
Personal Services	4.05	\$210,627	4.35	\$235,398	2.80	\$151,922	2.86	\$163,316	3.86	\$210,855	1.06	\$58,933	38.79%
Materials & Services		487,228		611,150		1,054,985		1,118,782		1,120,782		65,797	6.24%
Capital Outlay		5,617		7,449		10,000		10,000		11,700		1,700	17.00%
Contingency		0		0		231,000		200,000		200,000		(31,000)	(13.42%)
Unappropriated Balance		6,755,574		7,001,066		6,371,040		6,413,078		6,361,839		(9,201)	(0.14%)
<b>Total Fund Requirements</b>	<b>4.05</b>	<b>\$7,459,046</b>	<b>4.35</b>	<b>\$7,855,063</b>	<b>2.80</b>	<b>\$7,818,947</b>	<b>2.86</b>	<b>\$7,905,176</b>	<b>3.86</b>	<b>\$7,905,176</b>	<b>1.06</b>	<b>\$86,229</b>	<b>1.10%</b>

# Budget Comparison

	FY 1993-94 ACTUAL		FY 1994-95 ACTUAL		FY 1995-96 REVISED BUDGET		FY 1996-97 PROPOSED BUDGET		FY 1996-97 APPROVED BUDGET		Change from FY 1995-96 Revised Budget		
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	PERCENT
<b>GENERAL REVENUE BOND FUND</b>													
Personal Services	1.39	\$84,117	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	N/A
Materials & Services		468,558		3,837		2,250,000		0		0		(2,250,000)	(100.00%)
Capital Outlay		865,077		59,918		1,746,500		2,424,540		2,424,540		678,040	38.82%
Debt Service		26,629,863		1,492,958		1,531,337		1,787,057		1,787,057		255,720	16.70%
Interfund Transfers		0		0		15,000		0		0		(15,000)	(100.00%)
Contingency		0		0		309,452		247,779		247,779		(61,673)	(19.93%)
Unappropriated Balance		2,187,770		2,164,349		3,663,156		1,883,720		1,883,720		(1,779,436)	(48.58%)
<b>Total Fund Requirements</b>	<b>1.39</b>	<b>\$30,235,385</b>	<b>0.00</b>	<b>\$3,721,062</b>	<b>0.00</b>	<b>\$9,515,445</b>	<b>0.00</b>	<b>\$6,343,096</b>	<b>0.00</b>	<b>\$6,343,096</b>	<b>0.00</b>	<b>(\$3,172,349)</b>	<b>(33.34%)</b>
<b>ZOO OPERATING FUND</b>													
Personal Services	195.49	\$7,315,054	198.44	\$7,574,126	193.87	\$7,765,452	193.78	\$7,891,617	194.19	\$7,892,576	0.32	\$127,124	1.64%
Materials & Services		4,081,364		3,971,528		4,508,455		4,718,196		4,727,929		219,474	4.87%
Capital Outlay		614,148		267,980		670,690		567,470		567,470		(103,220)	(15.39%)
Interfund Transfers		1,863,921		1,350,139		2,100,268		1,485,195		1,481,012		(619,256)	(29.48%)
Contingency		0		0		609,008		733,145		744,180		135,172	22.20%
Unappropriated Balance		5,408,960		7,005,197		3,984,168		6,096,561		6,096,561		2,112,393	53.02%
<b>Total Fund Requirements</b>	<b>195.49</b>	<b>\$19,283,447</b>	<b>198.44</b>	<b>\$20,168,970</b>	<b>193.87</b>	<b>\$19,638,041</b>	<b>193.78</b>	<b>\$21,492,184</b>	<b>194.19</b>	<b>\$21,509,728</b>	<b>0.32</b>	<b>\$1,871,687</b>	<b>9.53%</b>
<b>ZOO CAPITAL FUND</b>													
Personal Services	1.00	\$66,587	0.17	\$2,903	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	N/A
Materials & Services		0		0		0		125,000		125,000		125,000	N/A
Capital Outlay		2,304,567		385,921		1,140,000		2,400,000		2,400,000		1,260,000	110.53%
Interfund Transfers		0		0		0		40,000		40,000		40,000	N/A
Contingency		0		0		100,000		5,000,000		5,000,000		4,900,000	4900.00%
Unappropriated Balance		1,001,024		969,739		538,975		26,520,498		24,735,498		24,196,523	4489.36%
<b>Total Fund Requirements</b>	<b>1.00</b>	<b>\$3,372,178</b>	<b>0.17</b>	<b>\$1,358,563</b>	<b>0.00</b>	<b>\$1,778,975</b>	<b>0.00</b>	<b>\$34,085,498</b>	<b>0.00</b>	<b>\$32,300,498</b>	<b>0.00</b>	<b>\$30,521,523</b>	<b>1715.68%</b>
<b>SOLID WASTE REVENUE FUND</b>													
Personal Services	106.75	\$5,087,608	102.95	\$5,559,955	109.55	\$5,956,685	109.05	\$6,054,067	109.05	\$6,050,720	(0.50)	\$94,035	1.58%
Materials & Services		47,672,738		46,383,509		54,159,333		47,064,569		45,944,311		(8,215,022)	(15.17%)
Capital Outlay		812,313		323,304		1,579,885		1,448,534		1,448,534		(131,351)	(8.31%)
Debt Service		15,687,233		2,942,732		3,019,191		3,016,874		3,016,874		(2,317)	(0.08%)
Interfund Transfers		4,167,887		3,596,790		3,471,041		3,633,575		3,583,114		112,073	3.23%
Contingency		0		0		7,740,054		11,931,286		13,163,473		5,423,419	70.07%
Unappropriated Balance		29,276,030		31,182,141		10,420,979		15,487,253		15,715,803		5,294,824	50.81%
<b>Total Fund Requirements</b>	<b>106.75</b>	<b>\$102,703,809</b>	<b>102.95</b>	<b>\$89,988,431</b>	<b>109.55</b>	<b>\$86,347,168</b>	<b>109.05</b>	<b>\$88,636,158</b>	<b>109.05</b>	<b>\$88,922,829</b>	<b>(0.50)</b>	<b>\$2,575,661</b>	<b>2.98%</b>

# Budget Comparison

	FY 1993-94 ACTUAL		FY 1994-95 ACTUAL		FY 1995-96 REVISED BUDGET		FY 1996-97 PROPOSED BUDGET		FY 1996-97 APPROVED BUDGET		Change from FY 1995-96 Revised Budget		
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	PERCENT
<b>REHABILITATION &amp; ENHANCEMENT FUND</b>													
Materials & Services		\$567,699		\$710,148		\$750,121		\$766,958		\$766,958		\$16,837	2.24%
Interfund Transfers		17,552		24,207		43,134		42,184		42,184		(950)	(2.20%)
Contingency		0		0		300,000		300,000		300,000		0	0.00%
Unappropriated Balance		2,277,255		2,059,197		1,496,390		1,449,145		1,449,145		(47,245)	(3.16%)
<b>Total Fund Requirements</b>	<b>0.00</b>	<b>\$2,862,506</b>	<b>0.00</b>	<b>\$2,793,552</b>	<b>0.00</b>	<b>\$2,589,645</b>	<b>0.00</b>	<b>\$2,558,287</b>	<b>0.00</b>	<b>\$2,558,287</b>	<b>0.00</b>	<b>(\$31,358)</b>	<b>(1.21%)</b>
<b>PLANNING FUND</b>													
Personal Services	72.10	\$3,731,254	77.50	\$4,376,769	86.07	\$5,102,415	92.25	\$5,528,599	92.25	\$5,528,599	6.18	\$426,184	8.35%
Materials & Services		4,510,828		4,783,922		15,371,506		10,457,842		10,915,668		(4,455,838)	(28.99%)
Capital Outlay		53,115		41,411		136,275		2,547,503		2,559,903		2,423,628	1778.48%
Interfund Transfers		1,329,575		1,908,710		1,883,587		2,001,777		1,997,772		114,185	6.06%
Contingency		0		0		619,592		631,175		726,677		107,085	17.28%
Unappropriated Balance		422,834		513,517		0		30,000		30,000		30,000	N/A
<b>Total Fund Requirements</b>	<b>72.10</b>	<b>\$10,047,606</b>	<b>77.50</b>	<b>\$11,624,329</b>	<b>86.07</b>	<b>\$23,113,375</b>	<b>92.25</b>	<b>\$21,196,896</b>	<b>92.25</b>	<b>\$21,758,619</b>	<b>6.18</b>	<b>(\$1,354,756)</b>	<b>(5.86%)</b>
<b>REGIONAL PARKS AND EXPO FUND</b>													
Personal Services	28.21	\$1,037,703	56.55	\$2,003,745	58.93	\$2,385,437	69.96	\$2,816,459	70.46	\$2,834,019	11.53	\$448,582	18.81%
Materials & Services		828,404		1,633,227		3,135,375		3,079,218		3,346,647		211,272	6.74%
Capital Outlay		39,918		189,443		3,857,650		12,197,600		14,108,600		10,250,950	265.73%
Debt Service		0		0		0		120,000		150,000		150,000	N/A
Interfund Transfers		331,960		639,247		640,736		751,365		763,415		122,679	19.15%
Contingency		0		0		733,131		336,928		568,997		(164,134)	(22.39%)
Unappropriated Balance		1,537,071		2,147,966		1,376,409		2,770,154		1,878,534		502,125	36.48%
<b>Total Fund Requirements</b>	<b>28.21</b>	<b>\$3,775,056</b>	<b>56.55</b>	<b>\$6,613,628</b>	<b>58.93</b>	<b>\$12,128,738</b>	<b>69.96</b>	<b>\$22,071,724</b>	<b>70.46</b>	<b>\$23,650,212</b>	<b>11.53</b>	<b>\$11,521,474</b>	<b>94.99%</b>
<b>SMITH &amp; BYBEE LAKES TRUST FUND</b>													
Personal Services	1.00	\$66,487	1.50	\$81,230	1.55	\$76,899	1.50	\$64,026	1.50	\$64,026	(0.05)	(\$12,873)	(16.74%)
Materials & Services		153,871		74,788		210,275		186,114		186,114		(24,161)	(11.49%)
Capital Outlay		15,508		35,652		325,000		69,740		69,740		(255,260)	(78.54%)
Interfund Transfers		169		0		50,470		44,324		44,324		(6,146)	(12.18%)
Contingency		0		0		50,000		50,311		50,311		311	0.62%
Unappropriated Balance		3,274,654		3,296,794		2,515,201		2,589,235		2,589,235		74,034	2.94%
<b>Total Fund Requirements</b>	<b>1.00</b>	<b>\$3,510,689</b>	<b>1.50</b>	<b>\$3,488,464</b>	<b>1.55</b>	<b>\$3,227,845</b>	<b>1.50</b>	<b>\$3,003,750</b>	<b>1.50</b>	<b>\$3,003,750</b>	<b>(0.05)</b>	<b>(\$224,095)</b>	<b>(6.94%)</b>
<b>REGIONAL PARKS TRUST FUND</b>													
Materials & Services		\$0		\$0		\$31,028		\$30,000		\$30,000		(\$1,028)	(3.31%)
Interfund Transfers		0		3,960		4,000		4,806		4,806		806	20.15%
Unappropriated Balance		293,108		313,665		301,885		330,526		330,526		28,641	9.49%
<b>Total Fund Requirements</b>	<b>0.00</b>	<b>\$293,108</b>	<b>0.00</b>	<b>\$317,625</b>	<b>0.00</b>	<b>\$336,913</b>	<b>0.00</b>	<b>\$365,332</b>	<b>0.00</b>	<b>\$365,332</b>	<b>0.00</b>	<b>\$28,419</b>	<b>8.44%</b>

# Budget Comparison

	FY 1993-94 ACTUAL		FY 1994-95 ACTUAL		FY 1995-96 REVISED BUDGET		FY 1996-97 PROPOSED BUDGET		FY 1996-97 APPROVED BUDGET		Change from FY 1995-96 Revised Budget		
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	PERCENT
<b>OPEN SPACES FUND</b>													
Personal Services		\$0	0.00	\$0	8.75	\$636,148	16.50	\$1,060,304	16.50	\$1,060,304	7.75	\$424,156	66.68%
Materials & Services		0	0	0		14,528,406		13,908,485		19,104,785		4,576,379	31.50%
Capital Outlay		0	0	0		16,063,612		18,603,016		18,603,016		2,539,404	15.81%
Interfund Transfers		0	0	0		499,154		1,460,987		2,361,624		1,862,470	373.13%
Contingency		0	0	0		40,000,000		40,000,000		40,000,000		0	0.00%
Unappropriated Balance		0	0	0		69,402,680		42,515,739		42,525,102		(26,877,578)	(38.73%)
<b>Total Fund Requirements</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>8.75</b>	<b>\$141,130,000</b>	<b>16.50</b>	<b>\$117,548,531</b>	<b>16.50</b>	<b>\$123,654,831</b>	<b>7.75</b>	<b>(\$17,475,169)</b>	<b>(12.38%)</b>
<b>CONVENTION CENTER PROJECT CAPITAL FUND</b>													
Personal Services	0.50	\$38,156	0.60	\$44,124	0.00	\$0	0.00	\$0	0.00	\$0	0.00	\$0	N/A
Materials & Services		5,928		755		0		0		0		0	N/A
Capital Outlay		819,088		305,290		899,372		200,890		200,890		(698,482)	(77.66%)
Interfund Transfers		605,920		53,053		14,414		0		0		(14,414)	(100.00%)
Unappropriated Balance		1,409,045		1,072,744		111,000		120,000		120,000		9,000	8.11%
<b>Total Fund Requirements</b>	<b>0.50</b>	<b>\$2,878,137</b>	<b>0.60</b>	<b>\$1,475,966</b>	<b>0.00</b>	<b>\$1,024,786</b>	<b>0.00</b>	<b>\$320,890</b>	<b>0.00</b>	<b>\$320,890</b>	<b>0.00</b>	<b>(\$703,896)</b>	<b>(68.69%)</b>
<b>GENERAL OBLIGATION BOND DEBT SERVICE FUND</b>													
Debt Service		\$5,530,803		\$5,542,640		\$9,967,678		\$16,631,083		\$16,631,083		\$6,663,405	66.85%
Unappropriated Balance		3,051,695		3,128,881		10,688,966		11,354,138		11,309,138		620,172	5.80%
<b>Total Fund Requirements</b>	<b>0.00</b>	<b>\$8,582,498</b>	<b>0.00</b>	<b>\$8,671,521</b>	<b>0.00</b>	<b>\$20,656,644</b>	<b>0.00</b>	<b>\$27,985,221</b>	<b>0.00</b>	<b>\$27,940,221</b>	<b>0.00</b>	<b>\$7,283,577</b>	<b>35.26%</b>
<b>MERC ADMINISTRATION FUND</b>													
Personal Services	7.75	\$471,287	7.64	\$479,882	7.77	\$490,903	7.70	\$495,569	7.70	\$495,569	(0.07)	\$4,666	0.95%
Materials & Services		92,327		76,082		126,955		149,291		156,591		29,636	23.34%
Capital Outlay		5,990		1,548		5,000		8,000		34,800		29,800	596.00%
Contingency		0		0		28,070		32,643		32,643		4,573	16.29%
<b>Total Fund Requirements</b>	<b>7.75</b>	<b>\$569,604</b>	<b>7.64</b>	<b>\$557,512</b>	<b>7.77</b>	<b>\$650,928</b>	<b>7.70</b>	<b>\$685,503</b>	<b>7.70</b>	<b>\$719,603</b>	<b>(0.07)</b>	<b>\$68,675</b>	<b>10.55%</b>
<b>OREGON CONVENTION CENTER OPERATING FUND</b>													
Personal Services	93.10	\$3,199,100	93.44	\$3,465,682	95.74	\$3,904,870	99.54	\$4,151,243	99.54	\$4,122,154	3.80	\$217,284	5.56%
Materials & Services		6,106,740		5,974,832		6,417,991		6,954,346		6,992,746		574,755	8.96%
Capital Outlay		106,874		183,583		385,500		628,470		785,736		400,236	103.82%
Interfund Transfers		1,119,569		2,338,614		1,520,733		10,093,122		10,605,059		9,084,326	597.36%
Contingency		0		0		855,000		598,203		667,467		(187,533)	(21.93%)
Unappropriated Balance		9,418,460		10,017,793		7,505,702		1,454,952		723,540		(6,782,162)	(90.36%)
<b>Total Fund Requirements</b>	<b>93.10</b>	<b>\$19,950,743</b>	<b>93.44</b>	<b>\$21,980,504</b>	<b>95.74</b>	<b>\$20,589,796</b>	<b>99.54</b>	<b>\$23,880,336</b>	<b>99.54</b>	<b>\$23,896,702</b>	<b>3.80</b>	<b>\$3,306,906</b>	<b>16.06%</b>

# Budget Comparison

	FY 1993-94 ACTUAL		FY 1994-95 ACTUAL		FY 1995-96 REVISED BUDGET		FY 1996-97 PROPOSED BUDGET		FY 1996-97 APPROVED BUDGET		Change from FY 1995-96 Revised Budget		
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	PERCENT
<b>SPECTATOR FACILITIES OPERATING FUND</b>													
Personal Services	126.05	\$3,808,915	127.10	\$3,963,574	139.43	\$4,806,395	145.54	\$5,279,750	151.07	\$5,492,170	11.64	\$685,775	14.27%
Materials & Services		1,864,624		1,584,796		2,758,073		2,827,695		3,016,005		257,932	9.35%
Capital Outlay		197,908		238,145		520,075		338,417		436,617		(83,458)	(16.05%)
Interfund Transfers		660,596		605,426		710,464		804,372		813,157		102,693	14.45%
Contingency		0		0		192,601		469,910		486,910		294,309	152.81%
Unappropriated Balance		3,127,060		3,074,271		1,792,013		2,445,437		2,333,722		541,709	30.23%
<b>Total Fund Requirements</b>	<b>126.05</b>	<b>\$9,659,103</b>	<b>127.10</b>	<b>\$9,466,212</b>	<b>139.43</b>	<b>\$10,779,621</b>	<b>145.54</b>	<b>\$12,165,581</b>	<b>151.07</b>	<b>\$12,578,581</b>	<b>11.64</b>	<b>\$1,798,960</b>	<b>16.69%</b>
<b>COLISEUM OPERATING FUND</b>													
Materials & Services		\$732,671		\$314		\$36,000		\$45,556		\$45,556		\$9,556	26.54%
Unappropriated Balance		36,179		40,546		0		0		0		0	N/A
<b>Total Fund Requirements</b>	<b>0.00</b>	<b>\$768,850</b>	<b>0.00</b>	<b>\$40,860</b>	<b>0.00</b>	<b>\$36,000</b>	<b>0.00</b>	<b>\$45,556</b>	<b>0.00</b>	<b>\$45,556</b>	<b>0.00</b>	<b>\$9,556</b>	<b>26.54%</b>
<b>OREGON CONVENTION CENTER RENEWAL &amp; REPLACEMENT FUND</b>													
Unappropriated Balance		\$691,627		\$2,145,031		\$2,599,600		\$2,742,578		\$2,742,578		\$142,978	5.50%
<b>Total Fund Requirements</b>	<b>0.00</b>	<b>\$691,627</b>	<b>0.00</b>	<b>\$2,145,031</b>	<b>0.00</b>	<b>\$2,599,600</b>	<b>0.00</b>	<b>\$2,742,578</b>	<b>0.00</b>	<b>\$2,742,578</b>	<b>0.00</b>	<b>\$142,978</b>	<b>5.50%</b>
<b>TOTAL AGENCY BUDGET</b>													
Personal Services	743.36	\$31,146,845	770.54	\$33,625,357	818.83	\$37,669,249	852.87	\$39,950,677	859.31	\$40,153,240	40.48	\$2,483,991	6.59%
Materials & Services		70,424,304		68,310,014		107,545,393		94,178,834		98,842,286		(8,703,107)	(8.09%)
Capital Outlay		5,978,579		2,177,729		27,455,647		42,664,726		45,872,867		18,417,220	67.08%
Debt Service		47,847,899		9,978,330		14,518,206		21,555,014		21,585,014		7,066,808	48.68%
Interfund Transfers		14,561,427		16,600,450		18,433,031		28,441,592		29,831,954		11,398,923	61.84%
Contingency		0		0		52,790,780		61,440,611		63,262,012		10,471,232	19.84%
Unappropriated Balance		72,167,047		79,090,281		124,015,898		125,538,467		122,042,571		(1,973,327)	(1.59%)
<b>TOTAL AGENCY BUDGET</b>	<b>743.36</b>	<b>\$242,126,101</b>	<b>770.54</b>	<b>\$209,782,161</b>	<b>818.83</b>	<b>\$382,428,204</b>	<b>852.87</b>	<b>\$413,769,921</b>	<b>859.31</b>	<b>\$421,589,944</b>	<b>40.48</b>	<b>\$39,161,740</b>	<b>10.24%</b>

# Schedule of Appropriations

## GENERAL FUND

Council	
Personal Services	753,119
Materials & Services	104,320
Capital Outlay	31,500
Subtotal	<u>888,939</u>
Executive Management	
Personal Services	317,871
Materials & Services	37,908
Capital Outlay	5,900
Subtotal	<u>361,679</u>
Special Appropriations	
Materials & Services	125,000
Subtotal	<u>125,000</u>
General Expenses	
Interfund Transfers	5,894,032
Contingency	663,541
Subtotal	<u>6,557,573</u>
Unappropriated Balance	200,000
<b>Total Fund Requirements</b>	<b><u>\$8,133,191</u></b>

## SUPPORT SERVICES FUND

Administrative Services	
Personal Services	4,083,629
Materials & Services	1,204,431
Capital Outlay	2,150,724
Subtotal	<u>7,438,784</u>
Office of General Counsel	
Personal Services	486,876
Materials & Services	33,278
Capital Outlay	1,495
Subtotal	<u>521,649</u>
Office of Public and Government Relations	
Personal Services	153,733
Materials & Services	152,424
Capital Outlay	3,900
Subtotal	<u>310,057</u>

## SUPPORT SERVICES FUND (continued)

Office of Citizen Involvement	
Personal Services	56,250
Materials & Services	23,438
Capital Outlay	0
Subtotal	<u>79,688</u>
Auditor's Office	
Personal Services	341,678
Materials & Services	107,457
Capital Outlay	7,802
Subtotal	<u>456,937</u>
General Expenses	
Interfund Transfers	739,462
Contingency	367,490
Subtotal	<u>1,106,952</u>
Unappropriated Balance	357,971
<b>Total Fund Requirements</b>	<b><u>\$10,272,038</u></b>

## BUILDING MANAGEMENT FUND

Personal Services	209,092
Materials & Services	574,938
Capital Outlay	20,000
Interfund Transfers	1,461,993
Contingency	42,544
Unappropriated Balance	659,659
<b>Total Fund Requirements</b>	<b><u>\$2,968,226</u></b>

## RISK MANAGEMENT FUND

Personal Services	210,855
Materials & Services	1,120,782
Capital Outlay	11,700
Contingency	200,000
Unappropriated Balance	6,361,839
<b>Total Fund Requirements</b>	<b><u>\$7,905,176</u></b>

# Schedule of Appropriations

## GENERAL REVENUE BOND FUND

Construction Account	
Capital Outlay	49,540
Subtotal	<u>49,540</u>

Project Account	
Capital Outlay	2,375,000
Subtotal	<u>2,375,000</u>

Debt Service Account	
Debt Service	1,787,057
Subtotal	<u>1,787,057</u>

General Expenses	
Interfund Transfers	0
Contingency	247,779
Subtotal	<u>247,779</u>

Unappropriated Balance 1,883,720

**Total Fund Requirements \$6,343,096**

## ZOO OPERATING FUND

Personal Services	7,892,576
Materials & Services	4,727,929
Capital Outlay	567,470
Interfund Transfers	1,481,012
Contingency	744,180
Unappropriated Balance	6,096,561

**Total Fund Requirements \$21,509,728**

## ZOO CAPITAL FUND

Materials & Services	125,000
Capital Outlay	2,400,000
Interfund Transfers	40,000
Contingency	5,000,000
Unappropriated Balance	24,735,498

**Total Fund Requirements \$32,300,498**

## SOLID WASTE REVENUE FUND

Operating Account	
Personal Services	6,050,720
Materials & Services	43,418,548
Subtotal	<u>49,469,268</u>

## SOLID WASTE REVENUE FUND (continued)

Debt Service Account	
Debt Service	2,666,874
Subtotal	<u>2,666,874</u>

Landfill Closure Account	
Materials & Services	2,525,763
Subtotal	<u>2,525,763</u>

Renewal and Replacement Account	
Capital Outlay	414,000
Subtotal	<u>414,000</u>

General Account	
Capital Outlay	1,034,534
Subtotal	<u>1,034,534</u>

Master Project Account	
Debt Service	350,000
Subtotal	<u>350,000</u>

General Expenses	
Interfund Transfers	3,583,114
Contingency	13,163,473
Subtotal	<u>16,746,587</u>

Unappropriated Balance 15,715,803

**Total Fund Requirements \$88,922,829**

## REHABILITATION & ENHANCEMENT FUND

Materials & Services	766,958
Interfund Transfers	42,184
Contingency	300,000
Unappropriated Balance	1,449,145

**Total Fund Requirements \$2,558,287**

## PLANNING FUND

Transportation Department	
Personal Services	3,506,125
Materials & Services	9,138,538
Capital Outlay	2,469,000
Subtotal	<u>15,113,663</u>

# Schedule of Appropriations

## PLANNING FUND (continued)

Growth Management Services	
Personal Services	2,022,474
Materials & Services	1,777,130
Capital Outlay	90,903
<b>Subtotal</b>	<b>3,890,507</b>

General Expenses	
Interfund Transfers	1,997,772
Contingency	726,677
<b>Subtotal</b>	<b>2,724,449</b>

Unappropriated Balance 30,000

**Total Fund Requirements** **\$21,758,619**

## REGIONAL PARKS AND EXPO FUND

Regional Parks and Greenspaces	
Personal Services	2,003,042
Materials & Services	1,456,123
Capital Outlay	1,898,100
<b>Subtotal</b>	<b>5,357,265</b>

Expo Center	
Personal Services	830,977
Materials & Services	1,890,524
Debt Service	150,000
Capital Outlay	12,210,500
<b>Subtotal</b>	<b>15,082,001</b>

General Expenses	
Interfund Transfers	763,415
Contingency	568,997
<b>Subtotal</b>	<b>1,332,412</b>

Unappropriated Balance 1,878,534

**Total Fund Requirements** **\$23,650,212**

## SMITH AND BYBEE LAKES TRUST FUND

Personal Services	64,026
Materials & Services	186,114
Capital Outlay	69,740
Interfund Transfers	44,324
Contingency	50,311
Unappropriated Balance	2,589,235

**Total Fund Requirements** **\$3,003,750**

## REGIONAL PARKS TRUST FUND

Materials & Services	30,000
Interfund Transfers	4,806
Unappropriated Balance	330,526

**Total Fund Requirements** **\$365,332**

## OPEN SPACES FUND

Personal Services	1,060,304
Materials & Services	19,104,785
Capital Outlay	18,603,016
Interfund Transfers	2,361,624
Contingency	40,000,000
Unappropriated Balance	42,525,102

**Total Fund Requirements** **\$123,654,831**

## CONVENTION CENTER PROJECT CAPITAL FUND

Capital Outlay	200,890
Interfund Transfers	0
Contingency	0
Unappropriated Balance	120,000

**Total Fund Requirements** **\$320,890**

## GENERAL OBLIGATION BOND DEBT SERVICE FUND

Debt Service	16,631,083
Unappropriated Balance	11,309,138

**Total Fund Requirements** **\$27,940,221**

# Schedule of Appropriations

## METRO ERC ADMINISTRATION FUND

Personal Services	495,569
Materials & Services	156,591
Capital Outlay	34,800
Contingency	32,643

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**Total Fund Requirements** **\$719,603**

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## OREGON CONVENTION CENTER OPERATING FUND

Personal Services	4,122,154
Materials & Services	6,992,746
Capital Outlay	785,736
Interfund Transfers	10,605,059
Contingency	667,467
Unappropriated Balance	723,540

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**Total Fund Requirements** **\$23,896,702**

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## OREGON CONVENTION CENTER RENEWAL & REPLACEMENT FUND

Unappropriated Balance	2,742,578
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**Total Fund Requirements** **\$2,742,578**

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## SPECTATOR FACILITIES OPERATING FUND

Personal Services	5,492,170
Materials & Services	3,016,005
Capital Outlay	436,617
Interfund Transfers	813,157
Contingency	486,910
Unappropriated Balance	2,333,722

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**Total Fund Requirements** **\$12,578,581**

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## COLISEUM OPERATING FUND

Materials & Services	45,556
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**Total Fund Requirements** **\$45,556**

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**TOTAL REQUIREMENTS** **\$421,589,944**

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**Program**

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**Summaries**

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**and**

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**Budget**

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**Details**

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General

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Fund

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# General Fund

The General Fund includes the costs of general government functions, including the Office of the Executive and the Metro Council and their staffs. The General Fund is supported by an excise tax on the users of Metro's facilities and services (an explanation of the excise tax can be found in the appendix).

This fund includes the Council Department, Office of the Executive and a non-departmental special appropriation.

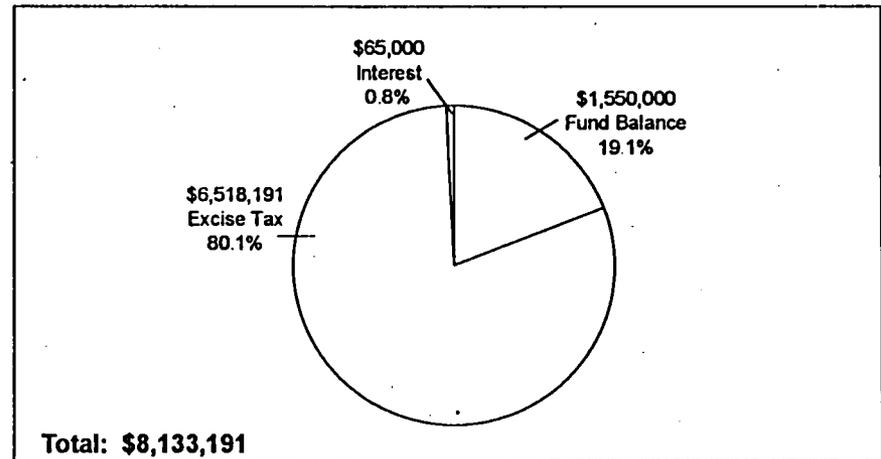
**Metro Council** – The Metro Council is the governing body of Metro and consists of seven councilors directly elected from equally apportioned districts within the Metro boundary, which generally covers the urban and urbanizing parts of the three-county metropolitan area.

The council establishes policies for the operation of Metro's programs and functions; oversees the operation of Metro functions and programs to assure that adopted policies and programs are carried out; develops long-range plans for existing and future activities; assures the financial integrity of Metro through adoption of the budget and levying of taxes, user charges and other revenue measures; and informs citizens of the roles and responsibilities of the council and Metro programs and responds to citizen requests for information about council functions and actions.

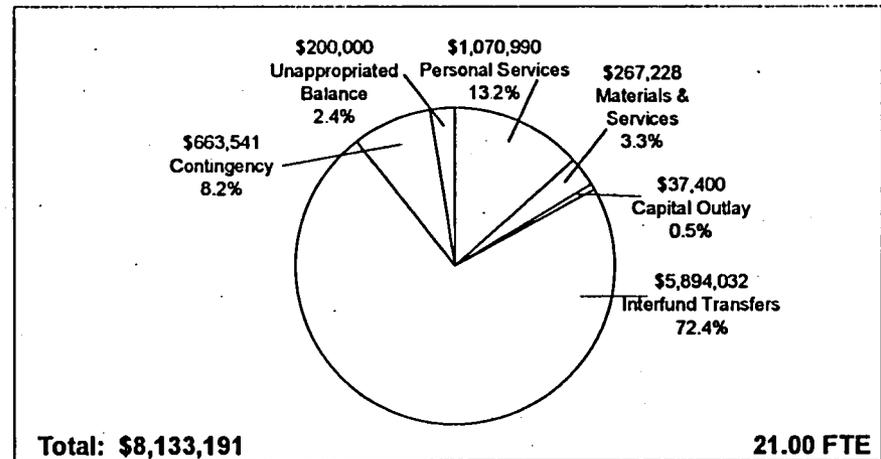
To carry out its priorities, the Council Department has three programs:

**General Administration** – Provides administrative support to the council and the department, including personnel administration, budgeting and fiscal control, council meeting support and agendas, and maintenance of mailing lists and council records.

**Policy Making and Program Oversight** – Establishes policies and oversight for the operation and implementation of Metro programs, adopts long-range plans, adopts the annual budget and



General Fund resources



General Fund expenditures

enactment of district revenue measures. This program is carried out through the operation of council meetings, work sessions and specific task forces.

# General Fund

**Council Outreach/Citizen Response** – Informs citizens of the roles and responsibilities of the council and Metro programs, and responds to citizen requests for information about council functions and actions.

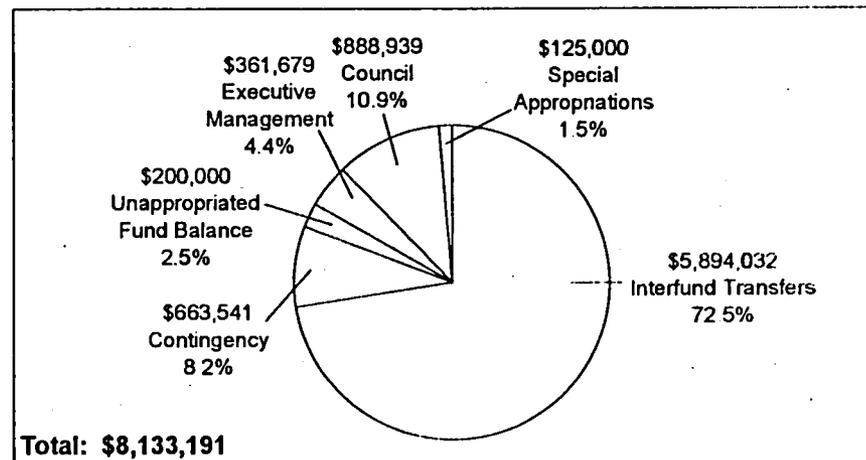
**Office of the Executive** – The Office of the Executive provides support to the Executive Officer in developing policy recommendations and options for presentation to the Metro Council for consideration and deliberation.

Under the direction of the Executive Officer, the office is responsible for administering and carrying out the activities and programs that are Metro's responsibility under the Metro charter or as directed by council.

The office works with all Metro departments to provide information and resources necessary to provide the Executive Officer and the Metro Council with recommendations and options on policy issues in a concise, accurate and timely manner.

The office is responsible for supporting the Executive Officer's goals including the following:

- ◆ preserve and enhance the region's livability
- ◆ enhance Metro's ability to serve the public by improving the relationships it builds and maintains with the public, Metro staff, Metro Councilors, governmental partners, vendors, and volunteers
- ◆ maintain and refine management practices that help the organization achieve administrative operational efficiency and effectiveness with accountability to the public, local governments and to the Metro Council



**General Fund expenditures by department**

The office is responsible for supporting the Executive Officer in his endeavors, including the following:

- ◆ continue to maintain positive working relationships with Metro Councilors individually and collectively
- ◆ continue to maintain positive working relationships with local governmental partners and their elected officials
- ◆ continue to maintain a positive working relationship with the Metro Auditor to best serve the constituents of the region
- ◆ build and maintain effective partnerships with the business community to plan the future of our region with their input
- ◆ continue to achieve state and federal legislative goals with the collaboration and full partnership of both the Office of the Executive and the Council
- ◆ achieve greater interaction between Metro's departments and projects ensuring that every personnel and financial resource is maximized

# General Fund

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- ◆ continue to build Metro's role as a forum where citizens can convene discussions on regional issues of livability
- ◆ continue to invite the private sector and private citizens to participate in the examination and review of Metro policies and projects

**Special Appropriations** – This category provides for expenditures that are not specific to or cannot be assigned to a particular department. In FY 1996-97, there is one major expenditure from the Special Appropriations category, a \$125,000 contribution to the Regional Arts Commission. The contribution will continue the regional public information, regional cultural planning and arts plan grants.

**Transfers** – The General Fund also includes transfers of excise tax revenues. A portion of these transfers are the General Fund's share of central services costs. The remaining portion is to support or supplement programs in other funds. These transfers include excise tax transferred to the Planning Fund, the Regional Parks and Expo Fund, the Zoo Operating Fund and the Spectator Facilities Fund. These transfers are discussed in greater detail in the narratives of the receiving funds.

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
					<u>Resources</u>						
753,061	870,649		911,500	305000	Fund Balance		1,300,000		1,550,000		
5,451,649	5,999,125		6,417,895	312000	Excise Tax		6,697,362		6,518,191		
58	0		0	341500	Documents & Publications		0		0		
49,418	52,270		50,000	361100	Interest on Investments		65,000		65,000		
3,546	8,463		0	379000	Other Miscellaneous Revenue		0		0		
0	124,258		0	391531	Trans. Resources from Solid Waste Revenue Fund		0		0		
6,257,731	7,054,765		7,379,395		Total Resources		8,062,362		8,133,191		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of the Executive</b>											
<u>Personal Services</u>											
				511110	ELECTED OFFICIALS						
76,200	76,200	1.00	76,200		Executive Officer	1 00	81,600	1.00	81,600		
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
					Administrator	0 00	0	0.00	0		
71,806	47,399	1.00	67,092		Senior Administrative Services Analyst	0.00	0	0.00	0		
51,052	30,142	1.00	42,379		Administrative Support Assistant D	0.00	0	0.00	0		
27,457	19,233	1.00	32,600		Executive Assistant	1.00	51,500	1.00	51,500		
0	0	0.00	0		Executive Analyst	2.00	86,520	2.00	86,520		
0	0	0.00	0								
				511131	SALARIES-TEMP EMPLOYEES (full time)						
					Temporary Administrative Assistants	0.00	0	0.00	0		
0	33,991	0.00	0								
				511221	WAGES REGULAR EMPLOYEES (full time)						
					Administrative Support Assistant C	1.00	27,400	1.00	28,680		
32,300	15,550	1.00	24,565								
				511231	WAGES-TEMPORARY EMPLOYEES (full time)						
					Admin Support Assistant C	0.00	0	0.00	0		
0	9,660	0.00	0								
88,620	69,991	0.00	72,578		FRINGE		69,200		69,571		
347,435	302,166	5.00	315,414		Total Personal Services	5 00	316,220	5.00	317,871		
<u>Materials &amp; Services</u>											
				521100	Office Supplies		1,900		1,900		
1,997	1,779		1,947	521110	Computer Software		750		750		
48	1,809		600	521111	Computer Supplies		0		0		
0	613		0	521290	Other Supplies		0		0		
0	1,798		0	521310	Subscriptions		710		710		
90	84		685	521320	Dues		553		553		
15,030	8,165		9,150	524190	Misc Professional Services		14,100		14,100		
4,591	9,351		800	525640	Maintenance & Repairs Services-Equipment		575		575		
0	0		575	526310	Printing Services		500		500		
16	174		500	526320	Typesetting & Reprographics Services		120		120		
237	28		120	526410	Telephone		1,000		1,000		
509	504		1,500	526420	Postage		2,450		2,450		
0	0		1,950	526440	Delivery Services		200		200		
77	111		200	526500	Travel		2,550		2,550		
11,808	2,905		3,000	526700	Temporary Help Services		2,400		2,400		
505	2,369		2,400	526800	Training, Tuition, Conferences		1,700		1,700		
3,085	2,605		2,000	528100	License, Permits, Payments to Other Agencies		0		0		
10,000	11		0	529500	Meetings		7,200		7,200		
4,570	3,098		7,200	529800	Miscellaneous		1,200		1,200		
2,934	773		1,200		Total Materials & Services		37,908		37,908		
55,497	36,177		33,827								

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of the Executive</b>											
					<u>Capital Outlay</u>						
0	11,623		0	571500	Purchases-Office Furniture & Equipment		5,900		5,900		
0	1,180		0	574520	Construction-Building and Related		0		0		
0	12,803		0		Total Capital Outlay		5,900		5,900		
402,932	351,146	5.00	349,241		TOTAL EXPENDITURES	5.00	360,028	5.00	361,679		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Council</b>											
<u>Personal Services</u>											
353,607	279,134	7.00	203,200	511110	ELECTED OFFICIALS						
					Councilors	7.00	217,600	7.00	217,600		
70,261	33,673		0	511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	20,676	1.00	44,290		Administrator		0		0		
142,336	68,538	3.00	169,699		Assistant to the Presiding Officer	1.00	44,290	1.00	40,000		
0	0		0		Council Analyst	2.00	105,068	3.00	150,068		
0	0		0		Office Manager	1.00	37,133	1.00	40,000		
36,916	0		0		Community Relations Coordinator	1.00	37,133	0.00	0		
0	75,013		0		Citizen Involvement Analyst		0		0		
0	4,954		0		Senior Administrative Services Analyst		0		0		
33,456	15,071		0		Associate Administrative Services Analyst		0		0		
			0		Associate Service Supervisor		0		0		
0	0		0	511221	WAGES-REGULAR EMPLOYEES (full time)						
87,082	87,166	2.75	89,679		Council Assistant	3.00	94,642	3.00	96,242		
21,954	19,646	0.80	21,164		Administrative Secretary		0		0		
0	0		0		Secretary		0		0		
0	503		0		Receptionist	1.00	19,147	1.00	23,192		
7,801	6,248		10,000		DP Technical Specialist		0		0		
278,960	206,366		150,649	511400	OVERTIME		10,000		10,000		
				512000	FRINGE		172,329		176,017		
1,032,373	816,988	14.55	688,681		Total Personal Services	16.00	737,342	16.00	753,119		
<u>Materials &amp; Services</u>											
7,214	4,363		4,420	521100	Office Supplies		4,420		4,420		
1,662	4,703		4,500	521110	Computer Software		4,500		4,500		
560	371		450	521310	Subscriptions		450		450		
815	1,225		1,100	521320	Dues		1,100		1,100		
0	711		0	521500	Maintenance & Repair Supplies		0		0		
35,000	33,613		0	524110	Accounting & Auditing Services		0		0		
3,638	8,045		10,000	524190	Misc. Professional Services		10,000		10,000		
420	28		1,300	525640	Maintenance & Repairs Services-Equipment		1,300		1,300		
0	15		0	525710	Equipment Rental		0		0		
11,696	3,899		0	525740	Lease Payments		0		0		
1,433	5,911		1,500	526200	Ads & Legal Notices		1,500		1,500		
134	31		0	526310	Printing Services		21,000		7,000		
787	1,027		850	526410	Telephone		850		850		
117	0		7,000	526420	Postage		7,000		10,000		
126	138		500	526440	Delivery Services		500		500		
8,380	4,101		8,700	526500	Travel		8,700		8,700		
0	0		0	526700	Temporary Help Services		10,000		10,000		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Council</b>											
3,246	3,426		4,000	526800	Training, Tuition, Conferences		4,000		4,000		
11,900	7,807		9,000	528100	License, Permits, Payments to Other Agencies		9,000		9,000		
15,054	10,766		21,000	529120	Councilor Expenses		21,000		21,000		
5,577	6,350		10,000	529500	Meetings		10,000		10,000		
107,759	96,530		84,320		Total Materials & Services		115,320		104,320		
					<u>Capital Outlay</u>						
3,356	13,350		19,500	571500	Purchases-Office Furniture & Equipment		19,500		31,500		
3,356	13,350		19,500		Total Capital Outlay		19,500		31,500		
1,143,488	926,868	14.55	792,501		TOTAL EXPENDITURES	16.00	872,162	16:00	888,939		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Special Appropriations</b>											
					<u>Materials &amp; Services</u>						
0	115,000		149,000	524190	Misc. Professional Services		125,000		125,000		
217,266	122,684		125,000	528200	Election Expense		120,000		0		
217,266	237,684	0.00	274,000		TOTAL EXPENDITURES	0.00	245,000	0.00	125,000		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of the Auditor (see Support Services Fund beginning FY 1995-96)</b>											
<u>Personal Services</u>											
0	30,246		0	511110	ELECTED OFFICIALS Auditor		0		0		
0	11,374		0	511121	SALARIES-REGULAR EMPLOYEES (full time) Senior Auditor		0		0		
0	160		0	511135	SALARIES-TEMP EMPLOYEES (part time) Temporary Administrative Assistants		0		0		
0	5,795		0	511221	WAGES-REGULAR EMPLOYEES (full time) Administrative Support Assistant C		0		0		
0	3,830		0	511235	WAGES-TEMPORARY EMPLOYEES (part time) Temporary Administrative Support		0		0		
0	6,997		0	512000	FRINGE		0		0		
0	58,402	0.00	0		Total Personal Services	0.00	0	0.00	0		
<u>Materials &amp; Services</u>											
0	5,580		0	521100	Office Supplies		0		0		
0	3,353		0	521110	Computer Software		0		0		
0	374		0	521310	Subscriptions		0		0		
0	1,549		0	521320	Dues		0		0		
0	4,450		0	524190	Misc. Professional Services		0		0		
0	114		0	526310	Printing Services		0		0		
0	1,179		0	526410	Telephone		0		0		
0	2,452		0	526500	Travel		0		0		
0	29		0	526510	Mileage Reimbursement		0		0		
0	713		0	526800	Training, Tuition, Conferences		0		0		
0	111		0	528100	License, Permits, Payments to Other Agencies		0		0		
0	644		0	529800	Miscellaneous		0		0		
0	20,548		0		Total Materials & Services		0		0		
<u>Capital Outlay</u>											
0	20,002		0	571500	Purchases-Office Furniture & Equipment		0		0		
0	20,002		0		Total Capital Outlay		0		0		
0	98,952	0.00	0		<b>TOTAL EXPENDITURES</b>	0.00	0	0.00	0		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of Government Relations (provided for history only)</b>											
<u>Personal Services</u>											
50,718	0		0	511121	SALARIES-REGULAR EMPLOYEES (full time)		0		0		
18,887	0		0	512000	FRINGE		0		0		
69,605	0	0.00	0		Total Personal Services	0.00	0	0.00	0		
<u>Materials &amp; Services</u>											
290	0		0	521100	Office Supplies		0		0		
1,764	0		0	521320	Dues		0		0		
63,098	0		0	524190	Misc Professional Services		0		0		
7	0		0	526440	Delivery Services		0		0		
1,036	0		0	526500	Travel		0		0		
289	0		0	526800	Training, Tuiton, Conferences		0		0		
264	0		0	529500	Meetings		0		0		
10	0		0	529800	Miscellaneous		0		0		
66,758	0		0		Total Materials & Services		0		0		
136,363	0	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0		

# General Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Expenses</b>											
<u>Interfund Transfers</u>											
163,504	280,135		296,950	581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		345,813		345,813		
488,647	492,958		427,687	581610	Trans. Indirect Costs to Support Svcs. Fund		450,214		458,097		
1,989	3,244		2,576	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen'l		3,381		3,381		
4,009	6,008		3,325	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		7,506		7,506		
0	0		10,000	581615	Trans. Indirect Costs to Risk Mgmt. Fund (Open Spaces)		0		0		
26,191	28,732		0	583610	Trans. Direct Costs to Support Svcs. Fund		0		0		
10,868	15,758		10,000	583615	Trans. Direct Costs to Risk Mgmt Fund (Open Spaces EIL)		0		0		
<u>Excise Tax Transfers</u>											
0	0		0	582120	Trans. Res. to Zoo Operating Fund		66,173		61,990		
1,869,938	2,554,023		3,427,684	582140	Trans. Res. to Planning Fund		3,628,091		3,659,624		
394,000	0		53,328	582513	Trans. Res. to Building Mgmt. Fund		0		0		
0	0		250,000	582554	Trans. Res. to Spectator Facilities fund		250,000		250,000		
42,707	0		0	582610	Trans. Res. to Support Svcs. Fund		75,300		65,000		
485,180	717,850		533,709	582160	Trans. Res. to Reg. Parks/Expo Fund		653,825		654,073		
0	0		87,180	582160	Trans. Res. to Reg. Parks/Expo Fund (landbanking)		99,686		97,277		
0	0		213,329	582160	Trans. Res. to Reg. Parks/Expo Fund (earned on facilities)		298,441		291,271		
3,487,033	4,098,708		5,315,768		Total Interfund Transfers		5,878,430		5,894,032		
<u>Contingency and Unappropriated Balance</u>											
0	0		447,885	599999	Contingency		506,742		663,541		
870,649	1,341,407		200,000	599990	Unappropriated Fund Balance		200,000		200,000		
870,649	1,341,407		647,885		Total Contingency and Unappropriated Balance		706,742		863,541		
6,257,731	7,054,765	19.55	7,379,395		TOTAL FUND REQUIREMENTS	21.00	8,062,362	21.00	8,133,191		

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Support

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Services

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Fund

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# Support Services Fund

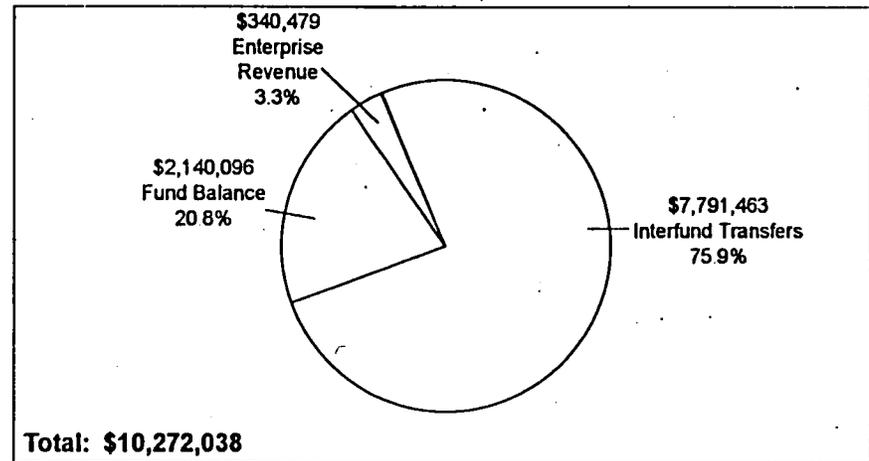
The Support Services Fund consists of five functional areas providing central services for the organization. It is divided into the following departments or offices: Administrative Services, Office of the Auditor, Office of General Counsel, Outreach and Government Liaison, and Committee for Citizen Involvement. The fund is supported by transfers from operating departments and funds. The transfer amounts are established through a cost allocation plan that distributes the central service costs to the departments based on the benefit received.

## Administrative Services Department

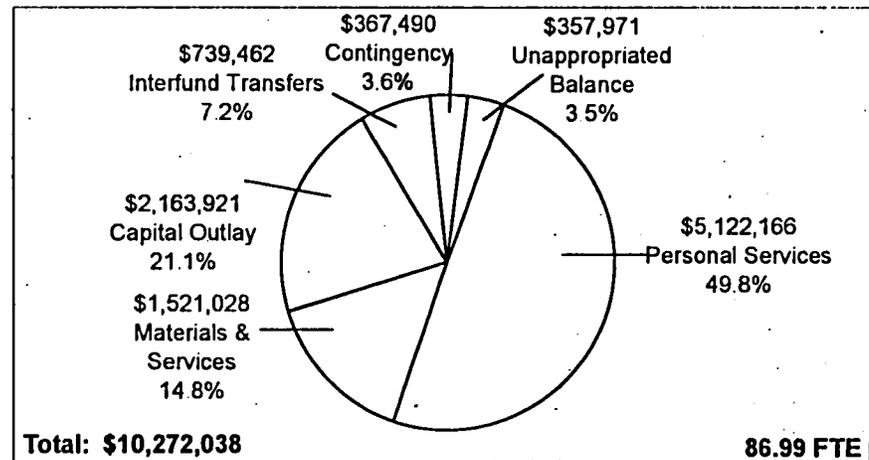
The Administrative Services Department provides central management and support services for Metro's elected officials and operating departments. The mission of the department is to support the operations of Metro in an efficient, customer-oriented and cost-effective manner. Activities supportive of these goals include the following:

- ◆ promote regional partnerships by coordinating regular meetings of the region's professional city and county managers
- ◆ continue to revise the budget process to improve its efficiency, to include development of an agency-wide Capital Improvement Plan and preparation of a two-year budget cycle in the future
- ◆ achieve greater efficiency by implementing a new Management Information System
- ◆ continue working with the Executive Officer, council and departments to identify additional ways to improve efficiency within Metro and throughout the region

Prior to FY 1995-96, components of the Administrative Services Department were separate. Consolidation of the General Services, Finance & Management Information, and Personnel Departments



Support Services Fund resources



Support Services Fund expenditures

has allowed for enhanced coordination among Metro's central services providers through a simplified organizational structure.

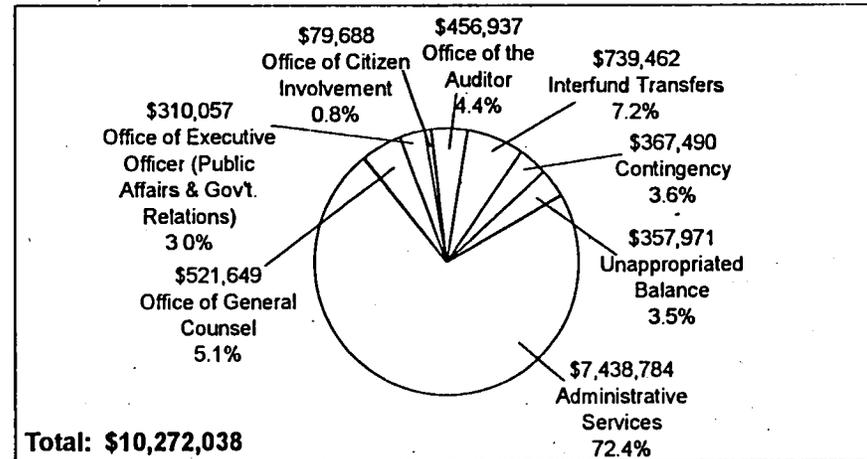
# Support Services Fund

Details of the accomplishments of those departments and program are noted in the divisions' program narratives.

Department functions include accounting, investments, credit management, financial planning, budget, risk management, contracts management, property services, data processing, office services, graphic services, and personnel. The department has seven divisions: Accounting Services, Financial Planning, Information Management Services, Creative Services, Risk and Contracts Management, Property Services, and Human Resources. The Risk Management Fund is managed through the Risk and Contracts Management division. The Building Management Fund is managed by the Property Services division.

**Accounting Services Division** – Responsible for processing and presenting historical financial information to management in a manner that enables them to make informed choices, providing stewardship and accountability of the public's assets, facilitating compliance with laws and regulations, and providing division services in a cost-effective manner.

The division's business activities include the payment of employees and vendors for services and goods provided to Metro and collection of moneys from customers and other governments, investment of cash on hand to maximize returns to Metro while minimizing risks consistent with policy, and reporting financial information from this process to management, the public, investors and the appropriate state and federal agencies. The division monitors investments and manages debt proceeds to ensure compliance with arbitrage and rebate provisions of federal IRS regulations. This program also prepares regular investment monitoring reports and provides support to the Investment Advisory Board, a committee of citizens and investment professionals who, as required by Metro code, advise the organization on its investment program.



**Support Services Fund expenditures by department**

The Accounting Services division reviews and approves credit customers, monitors accounts receivable, and develops strategies to ensure that all money owed to Metro is paid on time and in full. Through this program, the division manages or monitors solid waste credit accounts; zoo invoices; and parks, cemetery and data resource sales.

During FY 1995-96, the Accounting Services division continued to identify opportunities to improve operational efficiency. The financial statement independent audit effort was completed with a reduction of more than two weeks of audit firm field work time. The Comprehensive Annual Financial Report, prepared and submitted to the Government Finance Officers Association (GFOA), an international professional organization for public finance managers, was completed one week earlier than the prior year and awarded the *Certificate of Achievement for Excellence in Financial Reporting*.

# Support Services Fund

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In FY 1996-97 the major focus of the Accounting Services division will be initiating implementation of the new MIS application software and data/system conversion which will result in more efficient transaction processing and more effective financial reporting for Metro departments.

**Financial Planning Division** – Provides central coordination of the agency's annual budget, performs long-range financial and capital planning, and manages debt (bond issuance and administration). The division's goal is to ensure a strong financial position for Metro to support the agency's program goals. This is achieved by assisting Metro departments in anticipating fiscal requirements, coping with the effects of changes in the funding environment, and developing systems and procedures that allow for maximum return and efficiency in the use of funds. In addition, the division ensures Metro's compliance with local, state and federal requirements and procedures that affect the agency's financial stability and maximize returns on financial investments. The division is organized into three program areas as follows:

*Budget Management* – Provides central support for development, coordination and monitoring of the annual budget. This includes the analysis of budget requests, preparation of the cost allocation plan and federal indirect cost rate proposal, and development of excise tax forecasts. This program provides ongoing training and assistance to other departments and ensures compliance with local, state and federal requirements. During FY 1996-97, the program will implement a capital improvement planning process and initiate development of a two-year budget cycle.

*Financial Planning* – Prepares long-range forecasts of revenues and expenditures, conducts special analyses and pursues special projects, and provides analytical and policy support to projects developed and implemented by Metro departments. A

major component of this work is the development of special revenue and increasingly complex financial studies. For FY 1996-97, the program will continue to provide support to the Executive Officer and council in the development, analysis, and review of financial plans and alternatives.

*Debt Management* – Ensures the highest possible credit rating for Metro bonds and other debt instruments. The program ensures compliance with all local, state and federal regulations and with bond covenants, maintains ongoing relationships with rating agencies and the municipal debt community, and works with Metro departments to structure new debt issues to achieve the lowest possible borrowing costs. New and refunded issues include the Washington Park light-rail station/parking lot project, Zoo Project, and the Oregon Convention Center expansion.

**Information Management Services Division** – The Information Management Services division provides information services to Metro, including computer support, and printing and office services. These services support financial operations, increase productivity of office functions within operating departments and ensure that computer-dependent operations have timely and efficient response at minimum cost with up-to-date and cost-effective tools. The division is organized into two sections: Information Services (created by combining the former Applications Services and Computer/Network Services sections), and Office Services. Creative Services now reports directly to the Administrative Services Director as a separate division.

*Information Services* – Supports Metro's mainframe computer, financial information software, PCs, networks, and UNIX support to UNIX-based computer systems. Priorities for FY 1996-97 include implementation of the management information system project (MIS), upgrades to the network system and application

# Support Services Fund

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software, installation of a World Wide Web server to accommodate Metro's home pages, and continuing the wide area network with other local governments.

**Office Services** – This section is responsible for duplication/copy services, mail room activities and courier systems, and central archiving. It is also responsible for office equipment, office supplies and furnishings, and the management and staffing of the central switchboard receptionist who also provides basic secretarial backup to the division. The primary work project for FY 1996-97 will be the development of a records management program involving Metro's print and electronic records systems focusing on improving management and flow of records, storage, retrieval and timely destruction of inactive records, addressing issues of centralized library and file centers.

The Contractor's License program, begun at Metro in 1988, is located within Office Services as a stand alone program with a separate budget. Licenses for residential builders, landscapers and commercial contractors throughout the region (except city of Portland) are provided through this program. The program continues to verify applicants' compliance with state and city regulations on bonding and insurance requirements, and provides outreach to minority contractors, the Homebuilders Association, Oregon Remodelers Association, and other organizations. Nineteen cities participate in the program, with applications for licenses expected to increase by 20 percent in FY 1996-97.

**Creative Services Division** – In early FY 1995-96, Creative Services moved out of the Information Management Services division and now reports directly to the Administrative Services Director as a separate division. Using state-of-the-art technology, the division is a source for Metro's multimedia communication design needs.

The division assists Metro elected officials, facilities and departments present issues and programs through the production of printed materials, advertisements, displays, and other informational materials while projecting a consistent Metro image and message. Services have been broadened to include editing, cable and electronic productions.

In FY 1995-96, the Public Information Center Project (PIC) was identified as Metro's electronic information forum in Information Management Services division's strategy plan, and Creative Services developed a scope of work for the project. A Metro home page on the World Wide Web was designed by Creative Services and launched using the Multnomah County Library server free of charge. Division goals for FY 1996-97 focus on continuing to provide multimedia communication design services, monitoring the development of the Internet and continuing to research and develop opportunities for its use to enhance services to local governments and citizens.

**Risk and Contracts Management Division** – The Risk Management portion of this division's program is discussed in the narrative of the Risk Management Fund.

In addition to Risk Management, this division also manages Metro's decentralized competitive bidding and contracts development activities. The division is the repository for all formal contract records. Centralized administration functions include technical assistance for compliance with regulatory requirements; contract processing, application of consistent procurement standards, and ensuring reasonable public access to the process. The division administers the Minority and Women-owned Business Enterprise programs and assists with federally-mandated Disadvantaged Business Enterprise requirements. FY 1996-97 goals include

# Support Services Fund

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continuing to provide centralized assistance to Metro departments, coordinating contract transactions throughout Metro, and providing optimal customer service through the maintenance of effective and efficient procurement/contract services.

**Property Services Division** – The Property Services division manages the physical operation of the Metro Regional Center, provides development and oversight services to Metro departments as well as support services to other Metro programs. FY 1995-96 was the first full budget year under the reorganized program. The division includes three sections: Facilities Services, Development Services, and Construction Services. This division operates programs under the Support Services Fund and the Building Management Fund. Two components of the Facilities Services Section (Building Management Program and Parking Structure) operate from the Building Management Fund. Development Services, Construction Services and one component of the Facilities Services Section (Metro Regional Center) operate from the Support Services Fund.

FY 1996-97 goals include conducting research to assess building management systems that will ensure the long-range preservation of the Metro Regional Center facility and a safe, clean work environment for the occupants, and developing systems, policies and procedures for the management of Metro's fixed assets. Because many of the projects that this division will be working on in FY 1996-97 have not received final authorization to proceed, the division's work plan is tentative.

*Facilities Services* – Provides, coordinates, and maintains the Metro vehicle fleet, the Metro Regional Center telecommunications system and Metro Regional Center meeting rooms. Priorities for FY 1996-97 include analysis of the communication system to

ensure that Metro is taking full advantage of cost saving opportunities available and management of its telecommunications and data transmission resources.

*Development Services* – Provides an array of development services to Metro departments, including master planning, permitting and leasing/real estate transactions. FY 1996-97 major projects will include continued work on concession area renovation at the Oregon Convention Center, development work on the proposed Blue Lake RV parks, assistance with acquisition activities for the Open Spaces Program, coordination of the Washington Park parking lot reconfiguration, coordination of other zoo projects, and assistance with permitting issues related to final closure of the St. John's Landfill. Additional projects will likely involve planning for completing major proposed renovations at Expo.

*Construction Services* – Provides oversight of construction at all Metro facilities. Major projects during FY 1996-97 include continued work on final closure of the St. Johns Landfill and the Westside Light Rail construction project, Washington Park parking lot design/construction coordination, support for design and construction of capital improvement projects at the Oregon Convention Center and Expo Center, and support in the design and construction of all capital improvement projects associated with Parks and Greenspaces.

**Human Resources Division** – This division is responsible for Metro/MetroERC's human resources activities, including policy development and administration, job classification and compensation, recruitment and selection, benefits administration, labor and employee relations, collective bargaining, training, and compliance with employment law such as Affirmative Action, Equal Employment Opportunity, and the Americans with Disabilities Act. The

# Support Services Fund

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majority of the division's functions are required by state or federal law, Metro Code, MetroERC Personnel Policies, executive order or collective bargaining agreements.

As the primary authority for the management of Metro/MetroERC human resources, the division develops and implements personnel policies and procedures in a fiscally-responsible manner while ensuring that services satisfy required state and federal laws, policies, and collective bargaining agreements, meets the agency's needs and provides good value for the expenses transferred to departments.

The Personnel Administration program provides oversight for all human resources functions and program areas, including compliance with state and federal statutes and policies. The Classification and Compensation program establishes and maintains the employee job classification and pay plans, and the automated personnel/payroll database system. The Employment program is responsible for recruitment, outreach, advertising and the administration of selection methodologies, procedures, and records. The Benefits Administration program monitors and administers indirect financial benefits including health, dental, life, dependent care reimbursement and disability insurance plans; Metro salary savings plan and the Public Employee Retirement System program; and employee assistance program. The Labor Relations program negotiates and administers eight collective bargaining agreements at Metro and MetroERC, administers mediation and arbitration activities and conducts labor relations training, and assists managers in the areas of discipline and discharge, contract administration and grievance handling.

Division goals for FY 96-97 include continuing programs at current or better service levels; implementation of requisite portions of the Action Plan developed in FY 1995-96, enhancing division information system through implementation of the new MIS; conducting

training programs on contract administration, grievance activities, and statutory requirements and standards; maintaining accurate personnel records and cost-effective benefit plans; and continuing participation in labor/management committees, community impact committees, advisory committees and management-team committees.

## Office of the Auditor

The Office of the Auditor was created on Jan. 3, 1995, as required by the Metro charter. Duties of the auditor include making continuous investigations of Metro operations, including financial and performance auditing and review of financial transactions, personnel, equipment, facilities and all other aspects of those operations, and issuing reports to the Metro Council and Executive Officer on the results of investigations with recommendations for remedial action.

Prior to passage of the charter, audit activities were performed by contracting professional services at the direction of the Metro Council. In Oregon, local jurisdictions are required to have an outside CPA firm conduct their annual financial audit oversight. Responsibility for this contract is reflected in the auditor's budget.

Most of the auditor's current activities are directed toward establishing a department that will do performance auditing and oversee the contract for the annual financial audit. Performance auditing will be an ongoing effort that may include questions that address any of the following concerns:

- ◆ the efficient allocation and use of resources
- ◆ the performance of management
- ◆ the cost-effectiveness of alternative methods of service delivery and goal attainment

# Support Services Fund

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- ◆ the reliability of information provided by management
- ◆ the administration and organizational design of programs
- ◆ the results of programs and activities and their impact on recipients
- ◆ the achievement of program and/or organizational goals and objectives
- ◆ compliance with applicable laws, rules and other authoritative and relevant standards.

The Office of the Auditor strives to provide Metro with accurate information, unbiased analysis and objective recommendations on how to best use public resources in support of the region's well-being. After developing an annual audit plan in FY 1995-96, the Office of the Auditor in FY 1996-97 will continue to implement elements of the work program which include establishing avenues for citizen involvement and regular communications.

## Office of General Counsel

The Office of General Counsel provides legal services to the entire Metro organization, including all departments, commissions, the Executive Officer, the Metro Council and the Auditor. The existence, duties and functions of the office are established in Metro Code, Chapter 2.08. Services include research, evaluation, analysis and advice regarding legal issues affecting Metro; review of contracts, request for proposals and bid documents, negotiations regarding contractual agreements; advice and assistance on legislative matters.

The mission of the Office of General Counsel is to provide legal services in a cost-effective, responsive and proactive manner, including vigorous litigation when appropriate.

The office provides written opinions, reviews ordinances and resolutions, reviews contracts, and represents Metro officers and employees. The general counsel may initiate, defend or appeal litigation on behalf of Metro when requested by the council, Executive Officer or any Metro commission. Since FY 1987-88, the office has functioned as a full-service legal department for Metro in order to minimize legal costs by reducing dependence on outside firms and creating efficiencies.

During FY 1996-97, the office will provide legal services to accomplish Metro's long-term strategies, including the 2040 planning process which is leading to adoption of the Regional Framework Plan, acquisition of real property for the Open Spaces Acquisition Program, and provide documents needed to complete all negotiations regarding regional facilities.

## Public Affairs and Government Relations

Public Affairs and Government Relations is part of the Office of the Executive. It carries out an aggressive local government relations program to increase Metro's visibility and strengthen Metro's position as the regional government that performs services crucial for maintaining livability in the metropolitan area. In addition, the office communicates Metro's programs to help citizens better understand regional government's decision-making process. Traditional tools of public affairs and government relations practitioners and new technology, such as cable access television and electronic bulletin board services, are utilized to communicate with the public and Metro's local government partners.

In the area of government relations, the Office of the Executive assists in carrying out an extensive government relations program to strengthen Metro's partnership with the 24 cities, three counties and special districts in the region. In addition it coordinates contact

# Support Services Fund

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with members of the state legislature and the federal government. The legislative function, which includes managing Metro's legislative lobbying contract, is shared by the Executive Officer and the Metro Council. Legislative priorities and agenda are jointly developed by the Metro Council and Executive Officer.

Public Affairs and Government Relations staff provide advice and assistance to the Executive Officer, the Metro Council, the Auditor, and Metro departments for communicating effectively about policy issues that affect the public and Metro's local government partners.

This function also provides outreach and government liaison services for Metro departments and acts as the in-house public relations and government liaison agency for the Executive Officer, the Metro Council and the Auditor.

The FY 1996-97 budget continues and improves current programs, broadens Metro's outreach to its government partners and the public, and at the same time increases efficiency. In addition to expanding on last year's program, an increased emphasis will be placed on assisting local governments to communicate and implement the Regional Framework Plan. The 1997 legislative session and the federal agenda in Washington, D.C., will be the focus of the work for government affairs. A lobbyist will be hired to assist in tracking legislation that will impact Metro's programs and to advocate Metro's agenda. When needed, elected officials and department staff will be called upon to assist the lobbyist as appropriate.

## Office of Citizen Involvement

Two mandated committees described in the Metro Charter will be moved to the Executive Office in FY 1996-97: Metro's Committee for Citizen Involvement and Metro's Policy Advisory Committee. The Office of Citizen Involvement will provide administrative staff to

support these two committees' functions, communication and outreach to local governments and to the public, providing information to members of both committees, recording and printing meeting minutes, forwarding recommendations to the Metro Council, and fielding requests for information from the public regarding either committee and its function.

Staff will coordinate dissemination of Metro information to neighborhood groups, community planning organizations and other citizen groups, extending direct communication efforts by the Public Affairs and Government Relations division beyond the media and Metro's government partners. Increased communication with citizen groups should improve the consistency of information coming from Metro. It will also provide an additional avenue of feedback from citizens for the Office of the Executive, the Council and staff, increasing Metro's ability to be aware of and respond to public concerns related to Metro's programs and policies.

Citizen committee members will be invited to arrange for, and host, town hall forums in their own communities to allow citizens of the region to talk directly with elected officials and Metro staff on a variety of issues. The committee will work with staff from Creative Services and Information Management Systems to increase access by the public via the Internet and Metro's World Wide Web home page.

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
					<u>Resources</u>						
216,645	612,628		0	305000	Fund Balance						
0	0		65,000		*Undesignated		0		0		
0	0		200,313		*Contractor's License		269,096		269,096		
0	0		420,763		*Capital Replacement Reserve		1,251,000		1,871,000		
200,760	240,680		330,000	321100	Contractors' License Fee		318,890		318,890		
8,630	91,284		100,767	339200	Contract and Professional Services		21,589		21,589		
0	565		0	341500	Charges for Svcs - Doc & Publications		0		0		
24,927	105,779		0	361100	Interest on Investments		0		0		
26,391	27,055		0	379000	Other Miscellaneous Revenue		0		0		
42,707	0		0	391010	Trans. of Resources from General Fund-Excise Tax		75,300		65,000		
488,647	492,958		427,687	392010	Trans. Indirect Costs from General Fund		450,214		458,097		
1,048,727	1,172,660		1,285,845	392120	Trans. Indirect Costs from Zoo Oper. Fund		1,363,150		1,358,967		
977,645	1,447,351		1,435,684	392140	Trans. Indirect Costs from Planning Fund		1,477,326		1,473,321		
0	0		225,000	392150	Trans. Indirect Costs from Open Spaces Fund		374,038		372,266		
230,785	399,660		421,695	392160	Trans. Indirect Costs from Reg. Parks/Expo Fund		507,435		506,757		
0	0		15,000	392413	Trans. Indirect Costs from Gen'l Revenue Bond Fund		0		0		
2,541,165	2,303,128		2,241,875	392531	Trans. Indirect Costs from S.W. Revenue Fund		2,466,318		2,434,106		
299,249	404,394		548,225	392550	Trans. Indirect Costs from OCC Operating Fund		630,008		623,872		
228,414	262,045		347,536	392553	Trans. Indirect Costs from Spec. Fac. Fund		463,591		459,077		
66,580	53,053		14,414	392559	Trans. Indirect Costs from Conv. Ctr. Cap. Fund		0		0		
26,191	28,732		0	393010	Trans. Direct Costs from General Fund		0		0		
0	0		184,022	393150	Trans. Direct Costs from Open Spaces Fund		0		0		
0	0		14,451	393160	Trans. Direct Costs from Reg. Parks/Expo Fund		0		0		
0	0		0	393325	Trans. Direct Costs from Zoo Capital Fund		40,000		40,000		
56,181	0		0	393531	Trans. Direct Costs from S.W. Revenue Fund		0		0		
153,556	103,701		95,209	393550	Trans. Direct Costs from OCC Operating Fund		0		0		
61,772	64,411		60,355	393553	Trans. Direct Costs from Spec. Fac. Fund		0		0		
37,132	0		0	393559	Trans. Direct Costs from Conv. Ctr. Cap. Fund		0		0		
6,736,104	7,810,084		8,433,841		Total Resources		9,707,955		10,272,038		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services Department</b>											
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
0	2,582	0.80	66,773		Administrator	0.94	87,831	0.94	87,831		
71,806	67,786	0.90	73,665		Senior Director	0.90	79,621	0.90	79,621		
105,729	121,179	1.00	74,572		Directors	1.00	72,850	1.00	78,000		
124,110	134,477	2.00	147,073		Senior Manager	2.00	148,327	2.00	148,327		
198,546	197,125	2.85	188,488		Managers	2.95	192,339	2.95	192,339		
146,972	164,044	3.00	176,505		Senior Program Supervisor	3.00	182,287	3.00	182,287		
0	24,063	0.80	34,020		Senior Services Supervisor	1.00	44,766	1.00	44,766		
35,964	94,624	2.00	103,642		Program Supervisor	2.00	107,222	2.00	107,222		
21,949	22,757	0.00	0		Associate Program Supervisor	0.00	0	0.00	0		
0	48,836	0.95	57,595		Construction Coordinator	1.00	58,861	1.00	58,861		
0	9,938	0.00	0		Senior Auditor	0.00	0	0.00	0		
104,946	86,938	3.00	167,536		Principal Administrative Services Analyst	3.94	227,181	3.94	227,181		
97,121	147,634	3.00	162,943		Senior Administrative Services Analyst	2.00	106,822	2.00	106,822		
82,334	84,532	3.00	138,929		Associate Administrative Services Analyst	3.00	147,058	3.00	147,058		
26,656	0	0.00	0		Assistant Administrative Services Analyst	0.00	0	0.00	0		
93,607	53,331	0.00	0		Sr. Management Analyst	0.00	0	0.00	0		
35,328	15,016	0.00	0		Associate Services Supervisor	0.00	0	0.00	0		
80,983	48,975	2.00	88,230		Assoc. Management Analyst	2.00	84,846	2.00	84,846		
63,857	103,609	4.00	154,114		Asst Management Analyst	4.00	152,827	4.00	152,827		
0	2,971	0.37	10,739		Management Technician	0.37	13,320	0.37	13,320		
0	0	1.00	52,388		Sr. Public Info. Specialist	1.00	53,390	1.00	53,390		
0	116,093	3.00	121,509		Assoc. Public Info. Specialist	3.00	125,802	3.00	125,802		
123,661	184,556	4.00	195,895		Systems Specialist	4.00	181,747	4.00	181,747		
76,065	41,725	1.00	46,369		D.P. Operations Analyst	0.00	0	0.00	0		
38,448	42,841	1.00	47,462		D.P. Computer Programmer	1.00	48,386	1.00	48,386		
130,842	112,639	1.00	49,873		Senior Accountant	1.00	48,421	1.00	48,421		
0	34,444	1.00	37,206		Graphics/Exhibit Designer	1.00	37,939	1.00	37,939		
0	0	0.00	0		Asst. Regional Planner	0.00	0	0.00	0		
511221 WAGES-REGULAR EMPLOYEES (full time)											
109,029	105,033	4.40	130,319		Administrative Secretary	2.70	82,366	2.70	82,366		
0	11,219	2.00	48,900		Secretary	2.00	48,583	2.00	48,583		
18,244	2,572	0.00	0		Receptionist	0.00	0	0.00	0		
20,252	21,649	0.00	0		Office Assistant	0.00	0	0.00	0		
20,508	25,937	1.00	27,602		Administrative Support Assistant C	4.94	139,407	4.94	139,407		
57,708	47,088	3.00	72,478		Administrative Support Assistant B	1.00	25,935	1.00	25,935		
0	12,462	0.00	0		Administrative Support Assistant A	0.00	0	0.00	0		
98,292	119,556	4.00	138,673		Lead Accounting Clerk	4.00	136,194	4.00	136,194		
171,251	181,854	7.00	207,854		Accounting Clerk 2	7.00	202,116	7.00	202,116		
25,088	0	0.00	0		Accounting Clerk 1	0.00	0	0.00	0		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Administrative Services Department</b>												
20,582	4,169	0.00	0		Program Assistant 1	0.00	0	0.00	0			
0	0	0.00	0		Technical Assistant	1.00	41,200	1.00	41,200			
31,146	34,722	1.00	38,461		D.P. Computer Operator	0.00	0	0.00	0			
60,879	64,006	2.00	76,377		D.P. Computer Technician	3.00	114,582	3.00	114,582			
27,799	48,666	2.00	55,809		Reproduction Clerk	2.00	55,415	2.00	55,415			
11,774	8,961	0.00	0		Building Service Worker	0.45	11,003	0.45	11,003			
0	6,364	0.45	15,185		Building Services Technician	0.45	15,485	0.45	15,485			
					<b>511225 WAGES-REGULAR EMPLOYEES (part time)</b>							
12,139	0	0.00	0		Administrative Secretary	0.00	0	0.00	0			
0	7,717	0.63	12,332		Receptionist	0.63	12,076	0.63	12,076			
					<b>511231 Wages-Temporary Employees (full time)</b>							
0	1,531	0.00	0		Temporary Support	0.00	0	0.00	0			
					<b>511235 WAGES-TEMPORARY EMPLOYEES (part time)</b>							
15,665	0	0.00	0		Temporary Professional Support	0.00	0	0.00	0			
30,190	6,026	0.65	16,029		Temporary Administrative Support	0.65	15,517	0.65	13,771			
3,482	14,584	0.00	10,120		<b>511400 OVERTIME</b>	0.00	10,771	0.00	10,771			
925,021	926,152	0.00	931,189		<b>512000 FRINGE</b>	0.00	966,136	0.00	967,732			
<b>3,317,973</b>	<b>3,612,983</b>	<b>69.80</b>	<b>3,976,854</b>		<b>Total Personal Services</b>	<b>70.92</b>	<b>4,078,629</b>	<b>70.92</b>	<b>4,083,629</b>			
<u>Materials &amp; Services</u>												
30,004	33,134		28,308	521100	Office Supplies		47,334		41,510			
36,739	46,315		25,420	521110	Computer Software		49,425		49,625			
27,499	28,146		30,106	521111	Computer Supplies		34,344		32,344			
37	683		1,382	521240	Graphics/Reprographic Supplies		1,400		1,400			
61,513	76,126		90,000	521260	Printing Supplies		90,400		90,400			
1,822	8,768		7,225	521290	Other Supplies		9,525		8,525			
585	16		400	521291	Packing Materials		900		400			
175	270		900	521292	Small Tools		900		900			
5,525	6,611		6,199	521310	Subscriptions		6,577		6,427			
9,152	6,589		13,040	521320	Dues		7,078		7,078			
4,137	3,848		0	521400	Fuels & Lubricants		0		0			
1,380	10,697		8,500	521540	Maintenance & Repairs Supplies-Equipment		11,670		15,195			
57,310	59,200		0	524110	Accounting & Auditing Services		0		0			
41,477	112,928		42,750	524190	Misc. Professional Services		102,500		99,324			
3,409	10,262		28,500	524210	Data Processing Services		45,218		43,800			
5,125	28,426		27,500	524310	Management Consulting Services		9,300		9,300			
95	1,828		0	525630	Maintenance & Repairs Services-Vehicles		0		0			
173,054	185,483		195,245	525640	Maintenance & Repairs Services-Equipment		242,850		242,850			
210	0		1,674	525690	Maintenance & Repairs Services-Other		2,000		2,000			
690	15,159		9,564	525710	Equipment Rental		1,500		1,500			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services Department</b>											
22,260	22,437		31,200	525732	Operating Lease Payments-Vehicles		32,448		32,448		
9,351	14,727		27,975	526200	Ads & Legal Notices		31,792		31,792		
5,677	18,059		43,678	526310	Printing Services		41,570		41,570		
213	732		1,650	526320	Typesetting & Reprographics Services		925		925		
73,975	96,274		65,032	526410	Telephone		64,240		64,240		
82,123	101,379		21,560	526420	Postage		24,626		24,626		
1,080	1,449		1,879	526440	Delivery Services		2,429		1,929		
15,430	13,842		19,046	526500	Travel		38,429		16,957		
14,398	29,515		55,445	526700	Temporary Help Services		115,360		21,400		
26,380	29,218		27,355	526800	Training, Tuition, Conferences		54,101		26,101		
22,098	26,339		30,100	526900	Misc Other Purchased Services		31,000		31,000		
167,407	154,065		200,770	528100	License, Permits, Payments to Other Agencies		202,649		202,649		
2,911	860		4,912	529500	Meetings		8,648		6,648		
1,543	1,202		1,400	529800	Miscellaneous		1,400		1,400		
33,671	19,793		46,694	525740	Capital Lease Payments-Furniture & Equipment		150,345		48,168		
938,455	1,164,380		1,095,409		<b>Total Materials &amp; Services</b>		1,462,883		1,204,431		
					<u>Capital Outlay</u>						
0	0		0	571300	Building & Related Purchases		18,600		18,600		
115,382	31,595		38,766	571500	Purchases-Office Furniture & Equipment		1,140,849		2,132,124		
0	0		3,000	574570	Construction Improvements		0		0		
115,382	31,595		41,766		<b>Total Capital Outlay</b>		1,159,449		2,150,724		
4,371,810	4,808,958	69.80	5,114,029		<b>TOTAL EXPENDITURES</b>	70.92	6,700,961	70.92	7,438,784		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Accounting)</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	0.14	11,685		Administrator	0.16	14,950	0.16	14,950				
20,679	22,595	0.20	16,370		Senior Director	0.20	17,694	0.20	17,694				
62,055	69,027	1.00	74,257		Senior Manager	1.00	74,375	1.00	74,375				
43,449	49,984	1.00	53,799		Senior Program Supervisor	1.00	59,888	1.00	59,888				
35,964	40,847	1.00	44,111		Program Supervisor	1.00	48,904	1.00	48,904				
0	9,938		0		Senior Auditor		0		0				
0	0		0		Principal Administrative Services Analyst	0.16	9,330	0.16	9,330				
0	0	1.00	52,964		Assoc. Management Analyst	1.00	48,421	1.00	48,421				
43,656	49,617	2.00	76,377		Asst. Management Analyst	2.00	73,249	2.00	73,249				
0	335		0		Systems Specialist		0		0				
130,842	112,639	1.00	49,873		Senior Accountant	1.00	48,421	1.00	48,421				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
27,353	31,753	1.14	37,652		Administrative Secretary	1.00	32,761	1.00	32,761				
0	0	1.00	26,060		Secretary	1.00	25,301	1.00	25,301				
20,252	21,649		0		Office Assistant		0		0				
0	0		0		Technical Assistant		0		0				
0	0		0		Administrative Support Assistant C	0.16	4,473	0.16	4,473				
98,292	119,556	4.00	138,673		Lead Accounting Clerk	4.00	136,194	4.00	136,194				
171,251	181,854	7.00	207,854		Accounting Clerk II	7.00	202,116	7.00	202,116				
				511231	WAGES-TEMPORARY EMPLOYEE (full time)								
0	1,365		0		Temporary Support	0.00	0	0.00	0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
12,907	0	0.15	4,171		Temporary Administrative Support	0.15	3,492	0.15	3,492				
2,314	15		4,039	511400	OVERTIME		4,069		4,069				
265,501	256,230		244,002	512000	FRINGE		262,060		262,060				
934,515	967,404	20.63	1,041,887		Total Personal Services	20.83	1,065,698	20.83	1,065,698				
<u>Materials &amp; Services</u>													
10,237	3,519		6,220	521100	Office Supplies		8,817		8,817				
4,731	659		0	521110	Computer Software		0		0				
887	3,238		990	521111	Computer Supplies		5,230		5,230				
1,054	1,186		1,370	521310	Subscriptions		1,560		1,560				
1,880	1,840		8,610	521320	Dues		2,690		2,690				
57,310	59,200		0	524110	Accounting & Auditing Services		0		0				
0	387		8,000	524190	Misc. Professional Services		31,650		31,650				

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Administrative Services (Accounting)</b>														
1,402	981		1,675	525640	Maintenance & Repairs Services-Equipment		1,675		1,675					
2,017	7,759		19,250	526310	Printing Services		15,525		15,525					
0	12		0	526410	Telephone		0		0					
0	0		12,074	526420	Postage		0		0					
39	8		0	526440	Delivery Services		0		0					
3,179	2,366		6,000	526500	Travel		5,550		5,550					
0	2,007		2,000	526700	Temporary Help Services		2,400		2,400					
6,710	5,285		8,700	526800	Training, Tuition, Conferences		8,786		8,786					
22,098	26,339		28,900	526900	Misc Other Purchased Services		29,000		29,000					
0	21		0	529500	Meetings		0		0					
1,190	1,202		1,400	529800	Miscellaneous		1,400		1,400					
<b>112,734</b>	<b>116,009</b>		<b>105,189</b>		<b>Total Materials &amp; Services</b>		<b>114,283</b>		<b>114,283</b>					
<u>Capital Outlay</u>														
24,250	4,298		3,650	571500	Purchases-Office Furniture & Equipment		6,500		6,500					
<b>24,250</b>	<b>4,298</b>		<b>3,650</b>		<b>Total Capital Outlay</b>		<b>6,500</b>		<b>6,500</b>					
<b>1,071,499</b>	<b>1,087,711</b>	<b>20.63</b>	<b>1,150,726</b>		<b>TOTAL EXPENDITURES</b>	<b>20.83</b>	<b>1,186,481</b>	<b>20.83</b>	<b>1,186,481</b>					

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Financial Planning)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	0.14	11,686		Administrator	0.16	14,950	0.16	14,950		
24,083	22,596	0.35	28,647		Senior Director	0.40	35,387	0.40	35,387		
62,055	65,450	1.00	72,816		Senior Manager	1.00	73,952	1.00	73,952		
51,052	56,784	2.00	108,351		Principal Administrative Services Analyst	2.16	123,376	2.16	123,376		
37,375	40,233	2.00	97,249		Associate Administrative Services Analyst	2.00	96,716	2.00	96,716		
49,433	52,117		0		Sr. Management Analyst		0		0		
8,832	0		0		Associate Services Supervisor		0		0		
43,421	47,263		0		Assoc. Management Analyst		0		0		
0	168		0		Systems Specialist		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
24,158	34,356	1.14	32,639		Administrative Secretary		0		0		
0	0		0		Administrative Support Assistant C	1.16	35,689	1.16	35,689		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
7,198	0	0.20	6,270		Temporary Administrative Support	0.20	6,270	0.20	6,270		
0	0		581	511400	OVERTIME		581		581		
108,225	99,384		108,241	512000	FRINGE		111,696		111,696		
415,832	418,351	6.83	466,480		<b>Total Personal Services</b>	7.08	498,617	7.08	498,617		
<u>Materials &amp; Services</u>											
652	3,707		5,200	521100	Office Supplies		5,370		5,370		
1,451	1,189		600	521110	Computer Software		900		900		
944	668		0	521111	Computer Supplies		0		0		
0	0		500	521240	Graphics/Reprographic Supplies		525		525		
703	476		275	521310	Subscriptions		300		300		
5,498	2,279		690	521320	Dues		690		690		
31,217	13,610		10,000	524190	Misc. Professional Services		17,000		17,000		
91	0		0	525640	Maintenance & Repairs Services-Equipment		0		0		
690	0		0	525710	Equipment Rental		0		0		
1,420	1,076		650	526200	Ads & Legal Notices		700		700		
467	983		2,500	526310	Printing Services		2,600		2,600		
213	120		500	526320	Typesetting & Reprographics Services		525		525		
0	7		0	526410	Telephone		0		0		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Financial Planning)</b>													
203	141		500	526440	Delivery Services								
1,867	3,420		1,647	526500	Travel				4,020		4,020		
26	467		1,500	526700	Temporary Help Services				1,500		1,500		
1,740	2,988		2,500	526800	Training, Tuition, Conferences				750		750		
0	24		0	528100	License, Permits, Payments to Other Agencies				0		0		
860	94		300	529500	Meetings				350		350		
48,042		31,249				27,362		Total Materials & Services		35,730		35,730	
<u>Capital Outlay</u>													
7,737	6,398		750	571500	Purchases-Office Furniture & Equipment				7,200		7,200		
7,737		6,398				750		Total Capital Outlay		7,200		7,200	
471,611		455,998		6.83	494,592	TOTAL EXPENDITURES		7.08	541,547	7.08	541,547		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			For Information Only		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Administrative Services (Information Management Services)</b>														
<u>Personal Services</u>														
					511121 SALARIES-REGULAR EMPLOYEES (full time)									
0	369	0.10	8,346		Administrator	0.12	11,212	0.12	11,212					
27,044	22,595	0.16	13,096		Senior Director	0.20	17,693	0.20	17,693					
0	7,438		0		Directors		0		0					
52,116	57,806	1.00	62,063		Managers	1.00	67,043	1.00	67,043					
103,523	114,060	2.00	122,706		Senior Program Supervisor	2.00	122,399	2.00	122,399					
0	24,063	0.40	17,010		Senior Services Supervisor	0.95	42,528	0.95	42,528					
0	0		0		Principal Administrative Services Analyst	0.12	6,998	0.12	6,998					
26,496	15,016		0		Associate Services Supervisor		0		0					
0	6,431	0.75	33,937		Asst. Management Analyst	0.65	28,555	0.65	28,555					
123,661	182,546	4.00	195,895		Systems Specialist	4.00	181,747	4.00	181,747					
76,065	41,725	1.00	46,369		D.P. Operations Analyst		0		0					
38,448	42,841	1.00	47,462		D.P. Computer Programmer	1.00	48,386	1.00	48,386					
					511221 WAGES-REGULAR EMPLOYEES (full time)									
21,948	20,578	1.30	36,870		Administrative Secretary	1.00	28,175	1.00	28,175					
0	8,415	0.75	17,130		Secretary	0.50	11,641	0.50	11,641					
0	0		0		Administrative Support Assistant C	0.12	3,356	0.12	3,356					
20,582	4,169		0		Program Assistant I		0		0					
0	0		0		Technical Assistant	1.00	41,200	1.00	41,200					
31,146	34,722	1.00	38,461		D.P. Computer Operator		0		0					
60,879	64,006	2.00	76,377		D.P. Computer Technician	3.00	114,582	3.00	114,582					
27,799	48,666	2.00	55,809		Reproduction Clerk	2.00	55,415	2.00	55,415					
					511225 WAGES-REGULAR EMPLOYEES (part time)									
0	7,717	0.63	12,332		Receptionist	0.63	12,076	0.63	12,076					
					511235 WAGES-TEMPORARY EMPLOYEES (part time)									
783	0		0		Temporary Professional Support		0		0					
10,085	0		0		Temporary Administrative Support		0		0					
14	11,844		2,831		511400 OVERTIME		2,844		2,844					
242,265	247,393		241,397		512000 FRINGE		248,141		248,141					
862,854	962,400	18.09	1,028,091		Total Personal Services	18.29	1,043,991	18.29	1,043,991					

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>				PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
<b>Administrative Services (Information Management Services)</b>													
<u>Materials &amp; Services</u>													
11,236	17,253	6,277	521100	Office Supplies			19,041		14,041				
27,691	40,693	17,275	521110	Computer Software			45,375		45,575				
22,635	23,037	24,650	521111	Computer Supplies			25,628		23,628				
61,513	76,126	90,000	521260	Printing Supplies			90,400		90,400				
981	723	1,600	521290	Other Supplies			100		100				
585	16	400	521291	Packing Materials			900		400				
175	270	800	521292	Small Tools			800		800				
2,114	2,437	2,104	521310	Subscriptions			1,819		1,669				
522	528	760	521320	Dues			678		678				
738	8,163	8,000	521540	Maintenance & Repairs Supplies-Equipment			8,300		11,825				
5,478	6,266	0	524190	Misc. Professional Services			19,100		19,100				
3,409	10,262	28,500	524210	Data Processing Services			45,218		43,800				
5,000	24,626	25,000	524310	Management Consulting Services			6,800		6,800				
168,469	167,267	182,494	525640	Maintenance & Repairs Services-Equipment			225,425		225,425				
0	15,159	9,564	525710	Equipment Rental			1,500		1,500				
872	370	100	526200	Ads & Legal Notices			3,500		3,500				
2,889	7,629	4,070	526310	Printing Services			3,000		3,000				
0	293	0	526320	Typesetting & Reprographics Services			0		0				
639	820	2,300	526410	Telephone			2,000		2,000				
81,137	100,797	2,816	526420	Postage			15,826		15,826				
526	437	500	526440	Delivery Services			1,000		500				
4,792	3,530	5,614	526500	Travel			23,783		2,311				
10,922	19,590	46,111	526700	Temporary Help Services			106,060		12,100				
8,499	12,409	5,700	526800	Training, Tuition, Conferences			35,566		7,566				
300	15	250	528100	License, Permits, Payments to Other Agencies			800		800				
77	79	822	529500	Meetings			4,778		2,778				
6	0	0	529800	Miscellaneous			0		0				
33,671	19,793	37,711	525740	Capital Lease Payments-Furniture & Equipment			139,163		36,986				
454,876	558,588	503,418		Total Materials & Services			826,560		573,108				
<u>Capital Outlay</u>													
74,519	18,104	26,146	571500	Purchases-Office Furniture & Equipment			1,124,699		2,115,974				
0	0	3,000	574570	Construction Improvements			0		0				
74,519	18,104	29,146		Total Capital Outlay			1,124,699		2,115,974				
1,392,249	1,539,092	18.09	1,560,655	TOTAL EXPENDITURES			18.29	2,995,250	18.29	3,733,073			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Administrative Services (Creative Services)</b>												
<u>Personal Services</u>												
				511121	SALARIES-REGULAR EMPLOYEES (full time)							
0	0	0.03	2,504		Administrator	0.05	4,672	0.05	4,672			
0	0	0.04	3,274		Senior Director		0		0			
0	0	0.15	6,379		Senior Services Supervisor		0		0			
0	53,777	1.00	59,531		Program Supervisor	1.00	58,318	1.00	58,318			
0	0		0		Principal Administrative Services Analyst	0.05	2,916	0.05	2,916			
0	0	1.00	52,388		Sr Public Affairs Specialist	1.00	53,390	1.00	53,390			
0	116,093	3.00	121,509		Assoc. Public Info. Specialist	3.00	125,802	3.00	125,802			
0	670		0		Systems Specialist		0		0			
0	34,444	1.00	37,206		Graphics/Exhibit Designer	1.00	37,939	1.00	37,939			
				511221	WAGES-REGULAR EMPLOYEES (full time)							
0	0	0.03	837		Administrative Secretary		0		0			
0	0		0		Administrative Support Assistant C	0.05	1,398	0.05	1,398			
0	72,599		85,601	512000	FRINGE		89,028		89,028			
0	277,583	6.25	369,229		<b>Total Personal Services</b>	6.15	373,463	6.15	373,463			
<u>Materials &amp; Services</u>												
0	1,722		1,950	521100	Office Supplies		3,670		3,670			
0	2,156		3,995	521110	Computer Software		2,100		2,100			
0	36		2,256	521111	Computer Supplies		2,826		2,826			
0	447		832	521240	Graphics/Reprographic Supplies		800		800			
0	55		210	521310	Subscriptions		298		298			
0	0		225	521320	Dues		320		320			
0	606		750	525640	Maintenance & Repairs Services-Equipment		750		750			
0	0		1,575	526200	Ads & Legal Notices		842		842			
0	1,316		14,533	526310	Printing Services		16,650		16,650			
0	319		300	526320	Typesetting & Reprographics Services		300		300			
0	470		80	526440	Delivery Services		80		80			
0	0		385	526500	Travel		0		0			
0	0		2,834	526700	Temporary Help Services		3,400		3,400			
0	499		1,645	526800	Training, Tuition, Conferences		1,227		1,227			
0	0		1,200	526900	Misc Other Purchased Services		2,000		2,000			
0	0		8,983	525740	Capital Lease Payments-Furniture & Equipment		11,182		11,182			
0	7,626		41,753		<b>Total Materials &amp; Services</b>		46,445		46,445			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Creative Services)</b>											
					<u>Capital Outlay</u>						
0	0		2,500	571500	Purchases-Office Furniture & Equipment		0		0		
0	0		2,500		Total Capital Outlay		0		0		
0	285,209	6.25	413,482		TOTAL EXPENDITURES	6.15	419,908	6.15	419,908		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Contractor's License Program)</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	184		0		Administrator		0		0		0		0
0	0	0.05	4,092		Senior Director		0		0		0		0
0	3,718	0.00	0		Directors		0		0		0		0
0	0	0.05	2,126		Senior Services Supervisor	0.05	2,238	0.05	2,238		2,238		2,238
9,390	0		0		Assoc. Management Analyst		0		0		0		0
0	10,720	0.25	11,312		Asst. Management Analyst	0.35	15,376	0.35	15,376		15,376		15,376
511221 WAGES-REGULAR EMPLOYEES (full time)													
0	2,867	0.10	3,215		Administrative Secretary		0		0		0		0
0	2,804	0.25	5,710		Secretary	0.50	11,641	0.50	11,641		11,641		11,641
0	2,572		0		Receptionist		0		0		0		0
12,544	0		0		Accounting Clerk 1		0		0		0		0
8,985	8,479		7,957	512000	FRINGE		9,507		9,507		9,507		9,507
30,919	31,344	0.70	34,412		Total Personal Services	0.90	38,762	0.90	38,762		38,762		38,762
<u>Materials &amp; Services</u>													
530	565		300	521100	Office Supplies		300		300		300		300
0	472		550	521110	Computer Software		550		550		550		550
156	0		75	521111	Computer Supplies		100		100		100		100
0	0		50	521240	Graphics/Reprographic Supplies		75		75		75		75
37	0		100	521310	Subscriptions		160		160		160		160
0	60		0	525640	Maintenance & Repairs Services-Equipment		0		0		0		0
0	0		1,000	526200	Ads & Legal Notices		1,000		1,000		1,000		1,000
0	0		1,550	526310	Printing Services		1,770		1,770		1,770		1,770
0	0		100	526320	Typesetting & Reprographics Services		100		100		100		100
475	161		0	526410	Telephone		0		0		0		0
986	582		2,200	526420	Postage		3,800		3,800		3,800		3,800
0	0		49	526440	Delivery Services		49		49		49		49
408	35		100	526500	Travel		85		85		85		85
1,004	175		500	526800	Training, Tuition, Conferences		425		425		425		425
116,937	151,815		199,320	528100	License, Permits, Payments to Other Agencies		200,649		200,649		200,649		200,649
120,533	153,865		205,894		Total Materials & Services		209,063		209,063		209,063		209,063
151,452	185,209	0.70	240,306		TOTAL EXPENDITURES	0.90	247,825	0.90	247,825		247,825		247,825

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Administrative Services (Contracts)</b>												
<u>Personal Services</u>												
					511121 SALARIES-REGULAR EMPLOYEES (full time)							
	738	0.13	10,851		Administrator	0.13	12,147	0.13	12,147			
0	0	0.10	8,186		Senior Director	0.10	8,847	0.10	8,847			
12,556	14,875		0		Directors		0		0			
56,125	75,734	0.50	34,744		Managers	0.50	33,732	0.50	33,732			
0	0	0.20	8,505		Senior Services Supervisor		0		0			
0	5,745		0		Construction Coordinator		0		0			
0	0		0		Principal Administrative Services Analyst	0.13	7,581	0.13	7,581			
44,174	388		0		Sr. Management Analyst		0		0			
9,391	1,712	1.00	35,266		Assoc. Management Analyst	1.00	36,425	1.00	36,425			
12,120	36,841	1.00	32,488		Asst. Management Analyst	1.00	35,647	1.00	35,647			
0	2,971	0.37	10,739		Management Technician	0.37	13,320	0.37	13,320			
0	503		0		Systems Specialist		0		0			
					511221 WAGES-REGULAR EMPLOYEES (full time)							
23,807	14,046	0.38	10,239		Administrative Secretary	0.25	6,688	0.25	6,688			
0	0		0		Administrative Support Assistant C	0.13	3,635	0.13	3,635			
12,544	0		0		Accounting Clerk 1		0		0			
0	58		0		511400 OVERTIME		0		0			
64,873	58,599		45,043		512000 FRINGE		49,777		49,777			
235,590	212,210	3.68	196,061		Total Personal Services	3.61	207,799	3.61	207,799			
<u>Materials &amp; Services</u>												
496	1,002		1,750	521100	Office Supplies		3,019		3,019			
237	683		1,000	521110	Computer Software		500		500			
592	325		1,575	521111	Computer Supplies		0		0			
0	0		500	521290	Other Supplies		500		500			
363	380		700	521310	Subscriptions		700		700			
350	435		1,025	521320	Dues		975		975			
3,575	80,174		7,500	524190	Misc. Professional Services		2,500		2,500			
1,214	5,284		10,400	526200	Ads & Legal Notices		11,500		11,500			
304	0		1,500	526310	Printing Services		1,500		1,500			
0	0		750	526320	Typesetting & Reprographics Services		0		0			
0	76		500	526440	Delivery Services		500		500			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Administrative Services (Contracts)</b>												
787	891		2,900	526500	Travel		1,675		1,675			
152	0		1,000	526700	Temporary Help Services		0		0			
1,116	1,098		1,600	526800	Training, Tuition, Conferences		2,068		2,068			
50,170	150		200	528100	License, Permits, Payments to Other Agencies		200		200			
1,412	288		3,000	529500	Meetings		2,750		2,750			
<hr/>			<hr/>				<hr/>		<hr/>			
60,768	90,786		35,900		Total Materials & Services		28,387		28,387			
<hr/>			<hr/>				<hr/>		<hr/>			
296,358	302,996	3.68	231,961		TOTAL EXPENDITURES	3.61	236,186	3.61	236,186			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>				FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Human Resources)</b>															
<u>Personal Services</u>															
				511121	SALARIES-REGULAR EMPLOYEES (full time)										
					Administrator	0.16	14,950	0.16	14,950						
65,146	69,117	1.00	74,572		Directors	1.00	72,850	1.00	78,000						
44,857	30,154	1.00	59,185		Principal Administrative Services Analyst	1.16	67,648	1.16	67,648						
97,121	147,634	3.00	162,943		Senior Administrative Services Analyst	2.00	106,822	2.00	106,822						
44,959	44,299	1.00	41,680		Associate Administrative Services Analyst	1.00	50,342	1.00	50,342						
26,656	0		0		Assistant Administrative Services Analyst		0		0						
0	166		0		Systems Specialist		0		0						
				511221	WAGES-REGULAR EMPLOYEES (full time)										
		0.13	3,630		Administrative Secretary		0		0						
18,244	0		0		Receptionist		0		0						
20,508	25,937	1.00	27,602		Administrative Support Assistant C	3.16	86,384	3.16	86,384						
57,708	47,088	3.00	72,478		Administrative Support Assistant B	1.00	25,935	1.00	25,935						
0	12,462		0		Administrative Support Assistant A		0		0						
				511231	WAGES-TEMPORARY EMPLOYEE (full time)										
	166		0		Temporary Support	0.00	0	0.00	0						
				511235	WAGES-TEMPORARY EMPLOYEES (part time)										
	6,026	0.30	5,588		Temporary Administrative Support	0.30	5,755	0.30	4,009						
114	640		1,001	511400	OVERTIME		1,115		1,115						
153,646	130,691		144,140	512000	FRINGE		133,116		134,712						
528,959	514,380	10.56	603,669		Total Personal Services	9.78	564,917	9.78	569,917						
<u>Materials &amp; Services</u>															
4,565	2,967		5,600	521100	Office Supplies		5,824		5,000						
1,728	0		2,000	521110	Computer Software		0		0						
1,901	842		0	521111	Computer Supplies		0		0						
818	2,818		5,000	521290	Other Supplies		6,300		5,300						
636	2,077		870	521310	Subscriptions		870		870						
722	807		905	521320	Dues		1,024		1,024						
642	2,511		500	521540	Maintenance & Repairs Supplies-Equipment		870		870						
1,130	10,131		17,250	524190	Misc. Professional Services		20,250		17,074						
125	3,800		2,500	524310	Management Consulting Services		2,500		2,500						
5,845	7,227		13,250	526200	Ads & Legal Notices		13,000		13,000						
0	0		4,470	526420	Postage		5,000		5,000						

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Human Resources)</b>											
15	0		150	526440	Delivery Services		150		150		
2,694	1,351		1,500	526500	Travel		2,550		2,550		
3,298	1,036		2,000	526700	Temporary Help Services		2,000		2,000		
3,599	3,161		4,000	526800	Training, Tuition, Conferences		3,400		3,400		
272	358		520	529500	Meetings		500		500		
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27,990	39,086		60,515		Total Materials & Services		64,238		59,238		
<hr/>											
<u>Capital Outlay</u>											
6,392	0		5,720	571500	Purchases-Office Furniture & Equipment		2,450		2,450		
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6,392	0		5,720		Total Capital Outlay		2,450		2,450		
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563,341	553,466	10.56	669,904		TOTAL EXPENDITURES	9.78	631,605	9.78	631,605		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Property Services)</b>											
<u>Personal Services</u>											
					51121 SALARIES-REGULAR EMPLOYEES (full time)						
0	1,291	0.13	10,851		Administrator	0.16	14,950	0.16	14,950		
28,027	26,031		0		Directors		0		0		
90,305	63,585	1.35	91,681		Managers	1.45	91,564	1.45	91,564		
21,949	22,757		0		Associate Program Supervisor		0		0		
0	43,091	0.95	57,595		Construction Coordinator	1.00	58,861	1.00	58,861		
9,037	0		0		Principal Administrative Services Analyst	0.16	9,332	0.16	9,332		
0	826		0		Sr. Management Analyst		0		0		
18,781	0		0		Assoc. Management Analyst		0		0		
8,081	0		0		Asst. Management Analyst		0		0		
0	168		0		Systems Specialist		0		0		
					511221 WAGES-REGULAR EMPLOYEES (full time)						
11,763	1,433	0.18	5,237		Administrative Secretary	0.45	14,742	0.45	14,742		
0	0		0		Administrative Support Assistant C	0.16	4,472	0.16	4,472		
11,774	8,961		0		Building Service Worker	0.45	11,003	0.45	11,003		
0	6,364	0.45	15,185		Building Services Technician	0.45	15,485	0.45	15,485		
					511225 WAGES-REGULAR EMPLOYEES (part time)						
12,139	0		0		Administrative Secretary		0		0		
					511235 WAGES-TEMPORARY EMPLOYEES (part time)						
14,882	0		0		Temporary Professional Support		0		0		
1,040	2,027		1,668		511400 OVERTIME		2,162		2,162		
81,526	52,777		54,808		512000 FRINGE		62,811		62,811		
309,304	229,311	3.06	237,025		<b>Total Personal Services</b>	4.28	285,382	4.28	285,382		
<u>Materials &amp; Services</u>											
2,288	2,399		1,011	521100	Office Supplies		1,293		1,293		
901	463		0	521110	Computer Software		0		0		
384	0		560	521111	Computer Supplies		560		560		
37	236		0	521240	Graphics/Reprographic Supplies		0		0		
23	5,227		125	521290	Other Supplies		2,625		2,625		
0	0		100	521292	Small Tools		100		100		
618	0		570	521310	Subscriptions		870		870		
180	700		825	521320	Dues		701		701		
4,137	3,848		0	521400	Fuels & Lubricants		0		0		
0	23		0	521540	Maintenance & Repairs Supplies-Equipment		2,500		2,500		
77	2,360		0	524190	Misc. Professional Services		12,000		12,000		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>				FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administrative Services (Property Services)</b>															
	95		1,828	0	525630	Maintenance & Repairs Services-Vehicles			0		0		0		0
	3,092		16,569	10,326	525640	Maintenance & Repairs Services-Equipment			15,000		15,000		15,000		15,000
	210		0	1,674	525690	Maintenance & Repairs Services-Other			2,000		2,000		2,000		2,000
	22,260		22,437	31,200	525732	Operating Lease Payments- Vehicles			32,448		32,448		32,448		32,448
	0		770	1,000	526200	Ads & Legal Notices			1,250		1,250		1,250		1,250
	0		372	275	526310	Printing Services			525		525		525		525
	72,861		95,274	62,732	526410	Telephone			62,240		62,240		62,240		62,240
	297		317	100	526440	Delivery Services			150		150		150		150
	1,703		2,249	900	526500	Travel			766		766		766		766
	0		6,415	0	526700	Temporary Help Services			0		0		0		0
	3,712		3,603	2,710	526800	Training, Tuition, Conferences			1,879		1,879		1,879		1,879
	0		2,061	1,000	528100	License, Permits, Payments to Other Agencies			1,000		1,000		1,000		1,000
	290		20	270	529500	Meetings			270		270		270		270
	347		0	0	529800	Miscellaneous			0		0		0		0
	113,512		167,171	115,378		<b>Total Materials &amp; Services</b>			138,177		138,177		138,177		138,177
						<u>Capital Outlay</u>									
	0		0	0	571300	Building & Related Purchases			18,600		18,600		18,600		18,600
	2,484		2,795	0	571500	Purchases-Office Furniture & Equipment			0		0		0		0
	2,484		2,795	0		<b>Total Capital Outlay</b>			18,600		18,600		18,600		18,600
	425,300		399,277	3.06	352,403	<b>TOTAL EXPENDITURES</b>			4.28	442,159	4.28	442,159		4.28	442,159

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of General Counsel</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
75,398	83,864	1.00	90,217		Administrator	1 00	94,728	1 00	94,728		
178,335	187,702	3.00	206,609		Senior Assistant Counsel	3 00	216,960	3 00	216,960		
0	0	0.38	23,889		Assistant Counsel		0		0		
0	0	0.50	26,694		Appraiser		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
34,556	36,616	1.00	39,385		Legal Secretary	1 00	37,584	1 00	37,584		
18,611	14,932	1.00	26,769		Administrative Support Assistant C	1 00	26,100	1 00	26,100		
0	0	1.75	60,218		Paralegal		0		0		
0	5,915		0		Temporary Support		0		0		
522	405		2,709	511400	OVERTIME		5,000		5,000		
108,618	97,284		131,034	512000	FRINGE		106,504		106,504		
416,040	426,718	8.63	607,524		Total Personal Services	6 00	486,876	6 00	486,876		
<u>Materials &amp; Services</u>											
1,800	1,957		1,554	521100	Office Supplies		2,640		2,640		
57	1,159		208	521110	Computer Software		750		750		
0	1,072		600	521111	Computer Supplies		1,500		1,500		
0	45		224	521290	Other Supplies		500		500		
11,279	15,465		11,531	521310	Subscriptions		14,150		14,150		
1,606	1,582		1,808	521320	Dues		1,875		1,875		
0	0		916	521540	Maintenance & Repairs Supplies-Equipment		0		0		
1,990	0		0	524120	Legal Fees		0		0		
585	874		0	525640	Maintenance & Repairs Services-Equipment		1,500		1,500		
36	158		245	526310	Printing Services		500		500		
0	0		510	526420	Postage		950		950		
86	497		364	526440	Delivery Services		750		750		
1,081	378		2,291	526500	Travel		1,304		1,304		
0	0		0	526510	Mileage Reimbursement		765		765		
78	0		1,248	526700	Temporary Help Services		1,300		1,300		
1,623	2,121		3,147	526800	Training, Tuition, Conferences		3,294		3,294		
0	276		624	529020	Litigation Expense		850		850		
49	0		468	529500	Meetings		350		350		
206	79		208	529800	Miscellaneous		300		300		
20,476	25,663		25,946		Total Materials & Services		33,278		33,278		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of General Counsel</b>											
					<u>Capital Outlay</u>						
1,500	2,981		0	571500	Purchases-Office Furniture & Equipment		1,495		1,495		
1,500	2,981		0		Total Capital Outlay		1,495		1,495		
438,016	455,362	8.63	633,470		TOTAL EXPENDITURES	6.00	521,649	6.00	521,649		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of the Executive (Public Affairs and Government Relations)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
					Managers		0		0		
0	52,714	1.00	58,965		Senior Administrative Services Analyst		0		0		
0	2,113		0		Assistant Administrative Services Analyst		0		0		
0	0	1.00	36,000		Sr. Public Affairs Specialist	2.00	89,460	2.00	89,460		
0	133,813	1.00	45,247		Assoc. Public Info. Specialist		0		0		
0	6,609		0	511221	WAGES-REGULAR EMPLOYEES (full time)						
					Administrative Secretary		0		0		
0	30,102	1.00	32,134		Administrative Support Assistant C	1.00	26,600	1.00	27,892		
0	0		0	512000	FRINGE		35,980		36,381		
0	76,660		49,980								
<b>Total Personal Services</b>						<b>3.00</b>	<b>152,040</b>	<b>3.00</b>	<b>153,733</b>		
<u>Materials &amp; Services</u>											
0	5,312		1,882	521100	Office Supplies		1,760		1,760		
0	831		1,750	521110	Computer Software		750		750		
0	13		0	521260	Printing Supplies		0		0		
0	3,710		5,094	521310	Subscriptions		4,858		4,858		
0	1,959		300	521320	Dues		64		64		
0	0		160	521540	Maintenance & Repairs Supplies-Equipment		300		300		
0	80,584		23,500	524190	Misc. Professional Services		98,670		98,670		
0	288		600	525640	Maintenance & Repairs Services-Equipment		600		600		
0	15,854		17,500	526200	Ads & Legal Notices		0		17,500		
0	5,891		13,274	526310	Printing Services		16,700		16,700		
0	1,390		660	526320	Typesetting & Reprographics Services		652		652		
0	493		600	526410	Telephone		1,000		1,000		
0	0		3,034	526420	Postage		4,000		4,000		
0	230		400	526440	Delivery Services		400		400		
0	4,539		3,000	526500	Travel		850		850		
0	795		800	526700	Temporary Help Services		1,200		1,200		
0	935		2,000	526800	Training, Tuition, Conferences		1,360		1,360		
0	1,042		976	529500	Meetings		1,260		1,260		
0	0		100	529800	Miscellaneous		500		500		
<b>Total Materials &amp; Services</b>						<b>134,924</b>	<b>152,424</b>				
<u>Capital Outlay</u>											
0	0		8,150	571500	Purchases-Office Furniture & Equipment		3,900		3,900		
<b>Total Capital Outlay</b>						<b>3,900</b>	<b>3,900</b>				
<b>TOTAL EXPENDITURES</b>						<b>3.00</b>	<b>290,864</b>	<b>3.00</b>	<b>310,057</b>		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of Citizen Involvement</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	1,618		0		Administrator		0		0		
0	38,230	1.00	42,094		Associate Administrative Services Analyst		0		0		
0	0		0		Administrative Assistant	1.00	32,102	1.00	32,102		
				511221	WAGES-REGULAR EMPLOYEES (full time)		0		0		
0	6,650	0.25	8,436		Administrative Secretary		0		0		
0	4,667	0.20	5,291		Secretary		0		0		
0	0		0		Office Assistant	0.50	8,676	0.50	8,676		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)		0		0		
0	0		0		Temporary Professional Support		2,000		2,000		
0	698		0	511400	OVERTIME		0		0		
0	21,611		15,630	512000	FRINGE		13,472		13,472		
<b>Total Personal Services</b>						<b>1.50</b>	<b>56,250</b>	<b>1.50</b>	<b>56,250</b>		
<u>Materials &amp; Services</u>											
0	1,144		800	521100	Office Supplies		832		832		
0	351		0	521110	Computer Software		0		0		
0	90		0	521310	Subscriptions		0		0		
0	100		115	521320	Dues		102		102		
0	100		2,500	524190	Misc Professional Services		2,600		2,600		
0	0		200	525640	Maintenance & Repairs Services-Equipment		208		208		
0	3,998		5,000	526200	Ads & Legal Notices		5,200		5,200		
0	327		400	526310	Printing Services		416		416		
0	20		0	526320	Typesetting & Reprographics Services		0		0		
0	0		200	526410	Telephone		208		208		
0	0		2,000	526420	Postage		8,780		8,780		
0	0		85	526440	Delivery Services		88		88		
0	122		500	526500	Travel		442		442		
0	679		500	526800	Training, Tuition, Conferences		442		442		
0	424		500	529500	Meetings		4,120		4,120		
<b>Total Materials &amp; Services</b>						<b>23,438</b>	<b>23,438</b>				
<b>0</b>	<b>73,474</b>	<b>1.45</b>	<b>71,451</b>								
<b>0</b>	<b>80,829</b>	<b>1.45</b>	<b>84,251</b>	<b>TOTAL EXPENDITURES</b>		<b>1.50</b>	<b>79,688</b>	<b>1.50</b>	<b>79,688</b>		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of the Auditor</b>											
<u>Personal Services</u>											
				511110	ELECTED OFFICIALS						
0	0	1.00	64,618		Auditor	1.00	65,280	1.00	65,280		
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	2.00	98,096		Senior Auditor	4.00	212,000	3.00	160,000		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0	1.00	25,402		Auditor's Administrative Assistant	1.00	30,300	1.00	30,300		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	0	0.07	1,500		Temporary Professional Support	0.50	4,500	0.50	4,500		
0	0	0.50	3,000		Temporary Administrative Support	0.07	1,500	0.07	1,500		
0	0		1,800	511400	OVERTIME		2,500		2,500		
0	0		50,742	512000	FRINGE		93,198		77,598		
0	0	4.57	245,158		Total Personal Services	6.57	409,278	5.57	341,678		
<u>Materials &amp; Services</u>											
0	0		1,650	521100	Office Supplies		2,650		1,950		
0	0		2,020	521110	Computer Software		2,767		2,017		
0	0		0	521111	Computer Supplies		1,440		1,440		
0	0		3,189	521290	Other Supplies		9,265		5,459		
0	0		400	521310	Subscriptions		416		416		
0	0		2,500	521320	Dues		3,125		2,825		
0	0		55,000	524110	Accounting & Auditing Services		63,000		63,000		
0	0		5,000	524190	Misc. Professional Services		10,000		7,500		
0	0		300	525640	Maintenance & Repairs Services-Equipment		500		425		
0	0		500	526200	Ads & Legal Notices		520		520		
0	0		500	526310	Printing Services		840		840		
0	0		1,200	526410	Telephone		1,800		1,500		
0	0		1,000	526420	Postage		2,960		2,460		
0	0		150	526440	Delivery Services		160		160		
0	0		4,572	526500	Travel		7,920		6,590		
0	0		1,440	526510	Mileage Reimbursement		1,870		1,495		
0	0		1,500	526700	Temporary Help Services		1,560		1,560		
0	0		3,400	526800	Training, Tuition, Conferences		6,000		5,000		
0	0		200	528100	License, Permits, Payments to Other Agencies		300		300		
0	0		1,000	529500	Meetings		1,000		1,000		
0	0		1,000	529800	Miscellaneous		1,000		1,000		
0	0		86,521		Total Materials & Services		119,093		107,457		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Office of the Auditor</b>												
0	0		6,672	571500	<u>Capital Outlay</u> Purchases-Office Furniture & Equipment		10,302		7,802			
0	0		6,672		Total Capital Outlay		10,302		7,802			
0	0	4.57	338,351		TOTAL EXPENDITURES	6.57	538,673	5.57	456,937			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Special Appropriation</b>												
0	191,227		0	528200	<u>Materials &amp; Services</u> Election Expense		0		0			
0	191,227	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0			

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Public Affairs</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
80,404	0		0		Directors		0		0		0
51,280	0		0		Program Supervisor		0		0		0
87,533	0		0		Sr. Public Affairs Specialist		0		0		0
181,070	0		0		Assoc. Public Affairs Specialist		0		0		0
30,892	0		0		Graphics/Exhibit Designer		0		0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)						
27,010	0		0		Administrative Secretary		0		0		0
23,572	0		0		Secretary		0		0		0
185,744	0		0	512000	FRINGE		0		0		0
667,505	0	0.00	0		Total Personal Services	0.00	0	0.00	0		
<u>Materials &amp; Services</u>											
4,700	0		0	521100	Office Supplies		0		0		0
9,707	0		0	521110	Computer Software		0		0		0
511	0		0	521240	Graphics/Reprographic Supplies		0		0		0
489	0		0	521260	Printing Supplies		0		0		0
4,664	0		0	521310	Subscriptions		0		0		0
380	0		0	521320	Dues		0		0		0
1,534	0		0	521540	Maintenance & Repairs Supplies-Equipment		0		0		0
170	0		0	525640	Maintenance & Repairs Services-Equipment		0		0		0
20,039	0		0	526200	Ads & Legal Notices		0		0		0
14,601	0		0	526310	Printing Services		0		0		0
2,912	0		0	526320	Typesetting & Reprographics Services		0		0		0
25	0		0	526410	Telephone		0		0		0
786	0		0	526440	Delivery Services		0		0		0
1,107	0		0	526500	Travel		0		0		0
62	0		0	526700	Temporary Help Services		0		0		0
2,549	0		0	526800	Training, Tuition, Conferences		0		0		0
181	0		0	529500	Meetings		0		0		0
64,417	0		0		Total Materials & Services	0	0		0		
<u>Capital Outlay</u>											
2,057	0		0	571500	Purchases-Office Furniture & Equipment		0		0		0
2,057	0		0		Total Capital Outlay	0	0		0		
733,979	0	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0		

# Support Services Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Expenses</b>											
<u>Interfund Transfers</u>											
194,096	0		0	581513	Trans. Indirect Costs to Bldg Fund-Metro Center		0		0		
313,187	696,458		688,423	581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		701,279		701,279		
30,791	27,810		28,624	581615	Trans. Indirect Costs to Risk Mgmt Fund-Gen'l		22,549		22,549		
41,597	23,050		15,425	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		15,634		15,634		
579,671	747,318		732,472	Total Interfund Transfers			739,462		739,462		
<u>Contingency and Unappropriated Balance</u>											
			231,726	599999	Contingency						
0	0		40,772		* General		308,374		315,000		
0	0		224,650		* Contractor's License		12,490		12,490		
0	0		15,000		* Open Spaces Bond Project		0		0		
0	0		0		* Washington Park Zoo Station Project		0		0		
0	0		0		* Zoo Capital Project		40,000		40,000		
612,628	66,551		0	599990	Unappropriated Fund Balance						
0	182,335		249,150		* Contractor's License		327,671		297,671		
0	0		43,101		* Open Spaces Bond Project		0		0		
0	851,627		420,763		* Capital Replacement Reserve		87,823		0		
0	0		0		* Operating System Replacement Reserve		60,300		60,300		
612,628	1,100,513		1,225,162	Total Contingency and Unappropriated Balance			836,658		725,461		
6,736,104	7,810,084	88.44	8,433,841	TOTAL EXPENDITURES		87.99	9,707,955	86.99	10,272,038		

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**Building**

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**Management**

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**Fund**

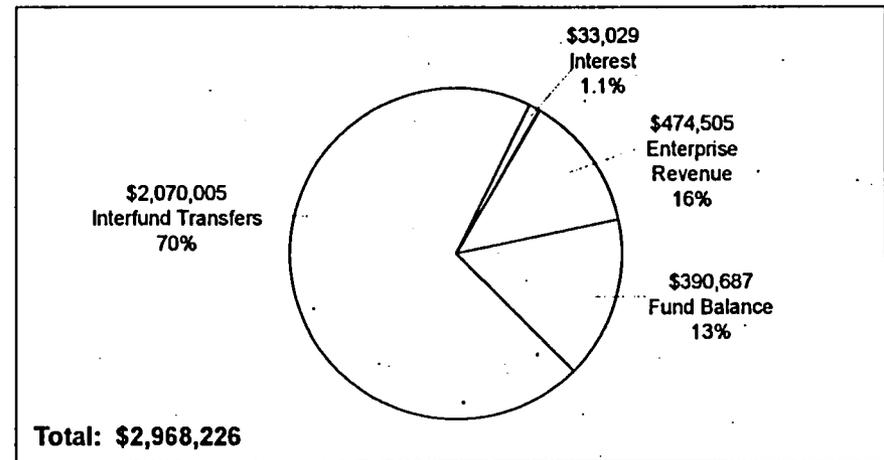
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# Building Management Fund

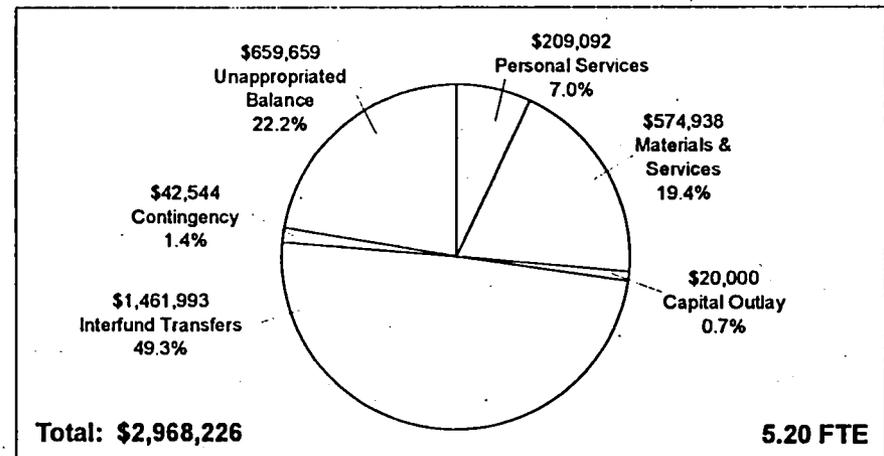
This fund is managed by the Administrative Services Department. The two components are: Metro Regional Center building management and Metro Regional Center parking structure management.

**Metro Regional Center Building Management** – This program manages building and grounds maintenance, security, tenant leases, coordination of furniture moving and office repairs and enforcement of the Americans with Disabilities Act standards at Metro Regional Center.

**Metro Regional Center Parking Structure** – This program provides oversight for the operation of the 470-space parking structure adjoining the Metro Regional Center building. It is anticipated that by FY 1996-97, the new management firm will have increased lot occupancy to 100 percent resulting in revenues of \$350,000 (including excise tax). The structure is operated through a contract with an outside parking management firm.



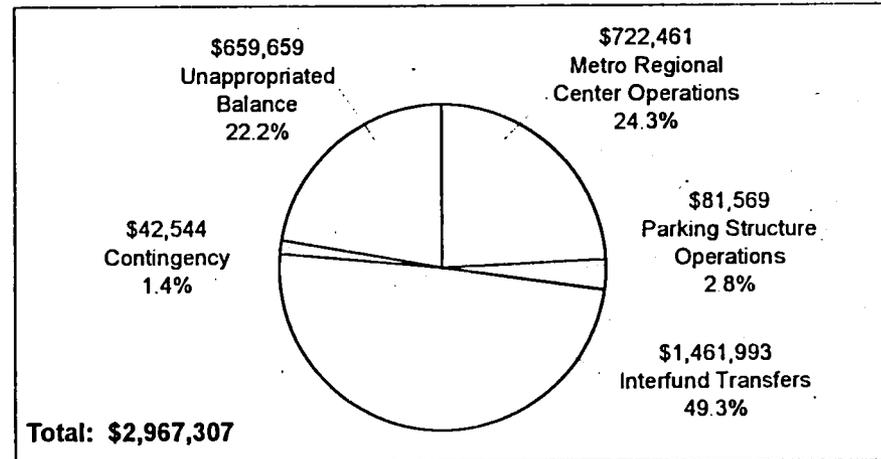
Building Management Fund resources



Building Management Fund expenditures

# Building Management Fund

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**Building Management Fund expenditures by account**

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
<u>Resources</u>											
<b>METRO CENTER OPERATIONS</b>											
72,686	80,000		0	305000	Beginning Balance		0		0		
36,065	4,875		0	347220	Sublease Income		0		0		
61	0		0	361100	Interest		0		0		
15,841	0		0	374000	Parking Fees		0		0		
1,269	0		0	379000	Other Miscellaneous Revenue		0		0		
394,000	0		0	391010	Trans. Resource from General Fund		0		0		
61,196	0		0	392010	Trans. Indirect Costs from Gen'l Fund		0		0		
117,255	0		0	392140	Trans. Indirect Costs from Planning Fund		0		0		
4,941	0		0	392160	Trans. Indirect Costs Park		0		0		
65,330	0		0	392531	Trans. Indirect Costs from S.W. Revenue Fund		0		0		
194,096	0		0	392610	Trans. Indirect Costs from Support Svcs Fund		0		0		
<b>METRO REGIONAL CENTER OPERATIONS</b>											
255,276	91,320	120,795	305000		Beginning Balance		123,901		123,901		
9,953	19,673	57,275	347220		Sublease Income		68,191		68,323		
21,072	48,759	5,436	361100		Interest		13,537		13,537		
81,762	67,065	79,367	374000		Parking Fees		79,814		79,969		
1,030	410	0	379000		Other Miscellaneous Revenue		0		0		
102,308	280,135	296,950	392010		Trans. Indirect Costs from Gen'l Fund		345,813		345,813		
157,897	427,309	422,451	392140		Trans. Indirect Costs from Planning Fund		494,301		494,301		
0	0	15,000	392150		Trans. Indirect Costs from Open Spaces Bond Fund		69,832		69,832		
17,559	75,228	86,071	392160		Trans. Indirect Costs from Regional Parks/Expo Fund		130,202		130,202		
128,869	314,574	311,115	392531		Trans. Indirect Costs from S.W. Revenue Fund		328,578		328,578		
313,187	696,458	688,423	392610		Trans. Indirect Costs from Support Svcs. Fund		701,279		701,279		
<b>PARKING STRUCTURE OPERATIONS</b>											
173,544	344,105	358,427	305000		Fund Balance		266,786		266,786		
61	34	4,465	361100		Interest on Investments		19,492		19,492		
263,616	200,074	153,398	374000		Parking Fees		325,581		326,213		
0	0	53,328	391010		Trans. Resources from General Fund		0		0		
2,488,874	2,650,019	2,652,501	Total Resources				2,967,307		2,968,226		

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditures</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0	0.14	11,686		Administrator	0.00	0	0.00	0		
26,843	23,419	0.00	0		Director	0.00	0	0.00	0		
0	0	0.65	38,683		Manager	0.55	29,457	0.55	29,457		
26,826	42,263	0.00	0		Associate Program Supervisor	0.00	0	0.00	0		
0	0	0.20	8,505		Senior Services Supervisor	0.00	0	0.00	0		
0	3,241	1.00	28,229		Associate Services Supervisor	1.00	30,777	1.00	30,777		
0	8,618	0.05	3,032		Construction Coordinator	0.00	0	0.00	0		
10,100	10,720	0.00	0		Assistant Management Analyst	0.00	0	0.00	0		
0	335	0.00	0		Data Processing Technical Specialist	0.00	0	0.00	0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
15,989	18,897	0.79	24,807		Administrative Secretary	0.55	18,018	0.55	18,018		
11,774	23,519	1.00	23,980		Building Service Worker	0.55	13,448	0.55	13,448		
0	7,778	0.55	18,559		Building Services Technician	0.55	18,926	0.55	18,926		
0	12,872	0.00	0		Security Officer II	1.00	22,174	1.00	22,174		
10,939	20,099	2.00	39,508		Security Officer I	1.00	19,168	1.00	19,168		
19,440	0	0.00	0		Accounting Clerk 1	0.00	0	0.00	0		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
3,063	267	0.00	0		Temporary Administrative Support	0.00	0	0.00	0		
1,388	3,937		1,440	511400	OVERTIME		2,702		2,702		
52,657	69,262		66,286	512000	FRINGE		54,422		54,422		
179,019	245,227	6.38	264,715		<b>Total Personal Services</b>	5.20	209,092	5.20	209,092		
<u>Materials &amp; Services</u>											
105	2,244		500	521100	Office Supplies		1,100		1,100		
766	1,289		450	521110	Computer Software		7,000		7,000		
288	0		500	521111	Computer Supplies		1,600		1,600		
0	0		0	521210	Landscape Supplies		1,200		1,200		
8,945	7,426		10,200	521220	Custodial Supplies		11,100		11,100		
356	1,872		2,500	521240	Graphics/Reprographic Supplies		2,000		2,000		
15,474	4,780		700	521290	Other Supplies		3,000		3,000		
4,014	1,221		800	521292	Small Tools		1,500		1,500		
0	150		0	521310	Subscriptions		250		250		
129	0		430	521320	Dues		430		430		
78	13		60	521400	Fuels & Lubricants		0		0		
6,923	15,336		0	521510	Maintenance & Repairs Supplies-Building		8,500		8,500		
0	0		8,000	521540	Maintenance & Repairs Supplies-Equipment		0		0		
0	2,052		0	524120	Legal Fees		0		0		
211,601	149,831		124,896	524190	Misc Purchased Professional Services		150,000		150,000		
173,765	130,378		136,400	525110	Utilities-Electricity		132,000		132,000		
19,872	16,529		11,700	525120	Utilities-Water & Sewer		17,000		17,000		

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditures</b>											
25,012	3,092		5,000	525130	Utilities-Natural Gas		4,000		4,000		
5,163	3,495		7,200	525190	Utilities-Other		4,700		4,700		
175,535	154,811		128,673	525200	Cleaning Services		140,000		140,000		
19,940	13,739		39,300	525610	Maintenance & Repairs Services-Building		48,830		48,830		
0	1,941		3,600	525620	Maintenance & Repairs Services-Grounds		3,700		3,700		
127	5		875	525640	Maintenance & Repairs Services-Equipment		75		75		
90	126		225	525710	Rentals-Equipment		0		0		
290,760	0		0	525731	Operating Lease Payments-Building		0		0		
456	193		800	526200	Ads & Legal Notices		800		800		
140	30		400	526310	Printing Services		400		400		
21	27		0	526440	Communications - Delivery Services		0		0		
45	172		0	526410	Telephone		0		0		
266	0		600	526500	Travel		510		510		
1,172	0		0	526700	Temporary Help Services		0		0		
320	969		1,605	526800	Training, Tuition, Conferences		1,295		1,295		
21,592	39,287		26,260	526900	Misc. Other Purchased Services		26,260		26,260		
1,259	2,183		1,918	528110	License, & Permits		2,418		2,418		
1,925	0		4,500	528310	Real Property Taxes		4,770		4,770		
89	69		345	529500	Meetings		500		500		
394,468	44,436		0	529800	Miscellaneous		0		0		
1,380,696			518,437		<b>Total Materials &amp; Services</b>		574,938		574,938		
<u>Capital Outlay</u>											
0	0		0	571300	Purchases-Building, Exhibit, Related		20,000		20,000		
1,348	0		0	571400	Purchased Equipment & Vehicles		0		0		
2,318	0		0	571500	Purchases-Office Furniture & Equipment		0		0		
12,495	57,354		40,000	574570	Construction-Improvements		0		0		
16,161			40,000		<b>Total Capital Outlay</b>		20,000		20,000		
<u>Interfund Transfers</u>											
207,307	1,117,853		1,139,457	582413	Trans. Resources to Gen'l Revenue Fund		1,159,036		1,159,036		
190,267	116,425		292,333		Metro Regional Center-Debt Service		302,957		302,957		
					Parking Structure-Debt Service						
397,574			1,431,790		<b>Total Interfund Transfers</b>		1,461,993		1,461,993		

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditures</b>											
					<u>Contingency and Unappropriated Balance</u>						
0	0		47,839	599999	Contingency						
			15,000		* Metro Regional Center Operations		37,547		37,834		
			0		* Open Spaces Bond Fund		0		0		
			0		* Parking Structure Operations		4,078		4,710		
80,000	35,483		0	599990	Unappropriated Balance						
251,015	120,795		123,901		* Metro Center Operations		0		0		
			0		* Metro Regional Center Operations		128,404		128,404		
184,409	359,186		210,819		* Depreciation Reserve		308,000		308,000		
			0		* Parking Structure Operations		223,255		223,255		
<b>515,424</b>	<b>515,464</b>		<b>397,559</b>		<b>Total Contingency and Unappropriated Balance</b>		<b>701,284</b>		<b>702,203</b>		
<b>2,488,874</b>	<b>2,650,019</b>	<b>6.38</b>	<b>2,652,501</b>		<b>TOTAL EXPENDITURES</b>	<b>5.20</b>	<b>2,967,307</b>	<b>5.20</b>	<b>2,968,226</b>		

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Metro Regional Center</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	0.14	11,686		Administrator		0		0		0		0
9,740	23,419		0		Director		0		0		0		0
0	0	0.55	32,514		Manager	0.50	26,779	0.50	26,779		26,779		26,779
21,949	35,761		0		Associate Program Supervisor		0		0		0		0
0	0	0.20	8,505		Senior Services Supervisor		0		0		0		0
0	2,917	0.90	25,406		Associate Services Supervisor	0.90	27,699	0.90	27,699		27,699		27,699
0	5,745	0.05	3,032		Construction Coordinator		0		0		0		0
0	10,720		0		Assistant Management Analyst		0		0		0		0
0	335		0		Data Processing Technical Specialist		0		0		0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)								
15,989	18,897	0.79	24,807		Administrative Secretary	0.50	16,380	0.50	16,380		16,380		16,380
11,774	21,728	1.00	23,980		Building Service Worker	0.45	11,003	0.45	11,003		11,003		11,003
0	6,364	0.45	15,185		Building Services Technician	0.45	15,485	0.45	15,485		15,485		15,485
0	10,070		0		Security Officer II	0.90	19,957	0.90	19,957		19,957		19,957
10,939	18,973	1.90	37,437		Security Officer I	1.00	19,168	1.00	19,168		19,168		19,168
19,440	0		0		Accounting Clerk 1		0		0		0		0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
3,063	267		0		Temporary Administrative Support		0		0		0		0
1,388	3,396		1,440	511400	OVERTIME		2,151		2,151		2,151		2,151
40,438	63,852		61,435	512000	FRINGE		48,824		48,824		48,824		48,824
134,720	222,444	5.98	245,427		<b>Total Personal Services</b>	4.70	187,446	4.70	187,446		187,446		187,446
<u>Materials &amp; Services</u>													
34	2,244		500	521100	Office Supplies		1,100		1,100		1,100		1,100
766	1,289		450	521110	Computer Software		7,000		7,000		7,000		7,000
288	0		500	521111	Computer Supplies		1,600		1,600		1,600		1,600
0	0		0	521210	Landscape Supplies		1,200		1,200		1,200		1,200
8,761	7,426		10,000	521220	Custodial Supplies		11,000		11,000		11,000		11,000
356	1,872		2,000	521240	Graphics/Reprographic Supplies		2,000		2,000		2,000		2,000
11,432	4,742		700	521290	Other Supplies		3,000		3,000		3,000		3,000
2,267	1,221		800	521292	Small Tools		1,500		1,500		1,500		1,500
0	150		0	521310	Subscriptions		250		250		250		250
75	0		430	521320	Dues		430		430		430		430
5	13		60	521400	Fuels & Lubricants		0		0		0		0
3,193	15,336		0	521510	Maintenance & Repairs Supplies-Building		8,500		8,500		8,500		8,500
0	0		8,000	521540	Maintenance & Repairs Supplies-Equipment		0		0		0		0
0	2,052		0	524120	Legal Fees		0		0		0		0
100,024	128,724		97,920	524190	Misc Purchased Professional Services		112,600		112,600		112,600		112,600
116,818	110,842		125,000	525110	Utilities-Electricity		120,000		120,000		120,000		120,000
13,674	13,956		9,300	525120	Utilities-Water & Sewer		14,000		14,000		14,000		14,000

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Metro Regional Center</b>													
3,312	3,092		5,000	525130	Utilities-Natural Gas		4,000		4,000				
4,117	3,495		7,000	525190	Utilities-Other		4,500		4,500				
166,843	154,811		128,673	525200	Cleaning Services		140,000		140,000				
12,205	13,541		33,800	525610	Maintenance & Repairs Services-Building		42,200		42,200				
0	1,556		3,200	525620	Maintenance & Repairs Services-Grounds		3,500		3,500				
123	5		800	525640	Maintenance & Repairs Services-Equipment		0		0				
70	126		225	525710	Rentals-Equipment		0		0				
240	193		800	526200	Ads & Legal Notices		800		800				
140	30		400	526310	Printing Services		400		400				
5	27		0	526440	Communications - Delivery Services		0		0				
0	172		0	526410	Telephone		0		0				
247	0		600	526500	Travel		510		510				
1,172	0		0	526700	Temporary Help Services		0		0				
245	969		1,605	526800	Training, Tuition, Conferences		1,295		1,295				
21,592	38,004		26,260	526900	Misc. Other Purchased Services		26,260		26,260				
600	2,183		1,600	528110	License, & Permits		2,100		2,100				
0	0		4,500	528310	Real Property Taxes		4,770		4,770				
63	69		245	529500	Meetings		500		500				
440	0		0	529800	Miscellaneous		0		0				
						<b>Total Materials &amp; Services</b>		<b>515,015</b>		<b>515,015</b>			
<u>Capital Outlay</u>													
0	0		0	571300	Purchases-Building, Exhibit, Related		20,000		20,000				
1,348	0		0	571400	Purchased Equipment & Vehicles		0		0				
2,318	0		0	571500	Purchases-Office Furniture & Equipment		0		0				
8,887	57,354		40,000	574570	Construction-Improvements		0		0				
						<b>Total Capital Outlay</b>		<b>20,000</b>		<b>20,000</b>			
<b>616,380</b>	<b>787,938</b>	<b>5.98</b>	<b>755,795</b>	<b>TOTAL EXPENDITURES</b>		<b>4.70</b>	<b>722,461</b>	<b>4.70</b>	<b>722,461</b>				

# Building Management Fund

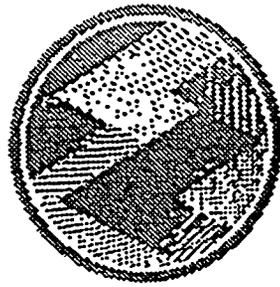
HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Parking Structure</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
0	0	0.10	6,169		Manager	0.05	2,678	0.05	2,678				
0	6,502		0		Associate Program Supervisor		0		0				
0	324	0.10	2,823		Associate Services Supervisor	0.10	3,078	0.10	3,078				
0	2,873		0		Construction Coordinator		0		0				
4,040	0		0		Assistant Management Analyst		0		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	0		0		Administrative Secretary	0.05	1,638	0.05	1,638				
0	1,791		0		Building Service Worker	0.10	2,445	0.10	2,445				
0	1,414	0.10	3,374		Building Services Technician	0.10	3,441	0.10	3,441				
0	2,802		0		Security Officer II	0.10	2,217	0.10	2,217				
0	1,126	0.10	2,071		Security Officer I		0		0				
0	541		0	511400	OVERTIME		551		551				
1,781	5,410		4,851	512000	FRINGE		5,598		5,598				
5,821	22,783	0.40	19,288		Total Personal Services	0.50	21,646	0.50	21,646				
<u>Materials &amp; Services</u>													
0	0		200	521220	Custodial Supplies		100		100				
0	0		500	521240	Graphics/Reprographic Supplies		0		0				
786	38		0	521290	Other Supplies		0		0				
1,747	0		0	521292	Small Tools		0		0				
420	0		0	521510	Maintenance & Repairs Supplies-Building		0		0				
32,894	21,107		26,976	524190	Misc Purchased Professional Services		37,400		37,400				
16,878	19,536		11,400	525110	Utilities-Electricity		12,000		12,000				
3,101	2,573		2,400	525120	Utilities-Water & Sewer		3,000		3,000				
0	0		200	525190	Utilities-Other		200		200				
880	198		5,500	525610	Maintenance & Repairs Services-Building		6,630		6,630				
0	385		400	525620	Maintenance & Repairs Services-Grounds		200		200				
0	0		75	525640	Maintenance & Repairs Services-Equipment		75		75				
0	1,283		0	526900	Misc. Other Purchased Services		0		0				
0	0		318	528110	License, & Permits		318		318				
0	0		100	529500	Meetings		0		0				
18	0		0	529800	Miscellaneous		0		0				
56,724	45,120		48,069		Total Materials & Services		59,923		59,923				
62,545	67,903	0.40	67,357		<b>TOTAL EXPENDITURES</b>	0.50	81,569	0.50	81,569				

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Metro Center Operations (Operations terminated in FY 1994-95)</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
17,103	0		0		Director		0		0		0		
4,877	0		0		Associate Program Supervisor		0		0		0		
8,123	0		0	512000	FRINGE		0		0		0		
30,103	0	0.00	0		Total Personal Services		0.00		0.00		0		
<u>Materials &amp; Services</u>													
184	0		0	521220	Custodial Supplies		0		0		0		
619	0		0	521290	Other Supplies		0		0		0		
73	0		0	521400	Fuels & Lubricants		0		0		0		
1,144	0		0	521510	Maintenance & Repairs Supplies-Building		0		0		0		
78,153	0		0	524190	Misc Purchased Professional Services		0		0		0		
40,069	0		0	525110	Utilities-Electricity		0		0		0		
3,097	0		0	525120	Utilities-Water & Sewer		0		0		0		
21,700	0		0	525130	Utilities-Natural Gas		0		0		0		
1,046	0		0	525190	Utilities-Other		0		0		0		
8,692	0		0	525200	Cleaning Services		0		0		0		
6,855	0		0	525610	Maintenance & Repairs Services-Building		0		0		0		
4	0		0	525640	Maintenance & Repairs Services-Equipment		0		0		0		
20	0		0	525710	Rentals-Equipment		0		0		0		
290,760	0		0	525731	Operating Lease Payments-Building		0		0		0		
216	0		0	526200	Ads & Legal Notices		0		0		0		
16	0		0	526440	Communications - Delivery Services		0		0		0		
13	0		0	526500	Travel		0		0		0		
436	0		0	528110	License, & Permits		0		0		0		
1,925	0		0	528310	Real Property Taxes		0		0		0		
394,007	44,436		0	529800	Miscellaneous		0		0		0		
849,029	44,436		0		Total Materials & Services		0		0		0		
<u>Capital Outlay</u>													
3,608	0		0	574570	Construction-Improvements		0		0		0		
3,608	0		0		Total Capital Outlay		0		0		0		
882,740	44,436	0.00	0		TOTAL EXPENDITURES		0.00		0.00		0		

# Building Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Day Care Facility (included in Metro Regional Center in FY 1994-95)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
6,060	0		0		Assistant Management Analyst		0		0		
2,315	0		0	512000	FRINGE		0		0		
<hr/>											
8,375	0	0.00	0		Total Personal Services	0.00	0	0.00	0		
<u>Materials &amp; Services</u>											
				521100	Office Supplies		0		0		
71	0		0	521290	Other Supplies		0		0		
2,637	0		0	521320	Dues		0		0		
54	0		0	521510	Maintenance & Repairs Supplies-Building		0		0		
2,166	0		0	524190	Misc Purchased Professional Services		0		0		
530	0		0	526410	Telephone		0		0		
45	0		0	526500	Travel		0		0		
6	0		0	526800	Training, Tuition, Conferences		0		0		
75	0		0	528110	License, & Permits		0		0		
223	0		0	529500	Meetings		0		0		
26	0		0	529800	Miscellaneous		0		0		
3	0		0				0		0		
<hr/>											
5,836	0		0		Total Materials & Services		0		0		
<hr/>											
14,211	0	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0		



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Risk

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Management

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Fund

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# Risk Management Fund

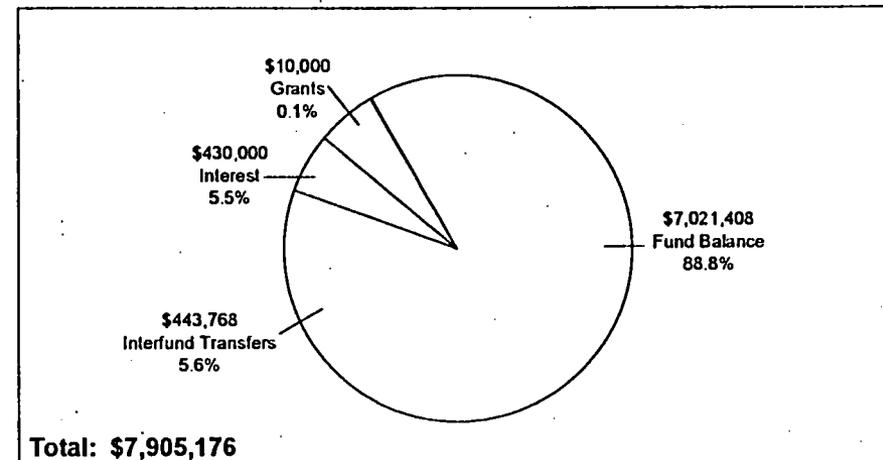
This fund provides for the revenues and expenditures related to administration of Metro's risk management and self-insurance program. Costs are allocated through the cost allocation program to all departments based on their past claims experience and exposure. The FY 1996-97 budget includes two changes: claims are being funded (allocated) significantly below expected claims costs in order to reduce reserves which were accumulated by excellent claims record in prior years; and funds are budgeted for an actuarial evaluation, as required by Government Accounting Standards Board (GASB) and in compliance with federal grant guidelines.

Three programs make up the fund, as follows:

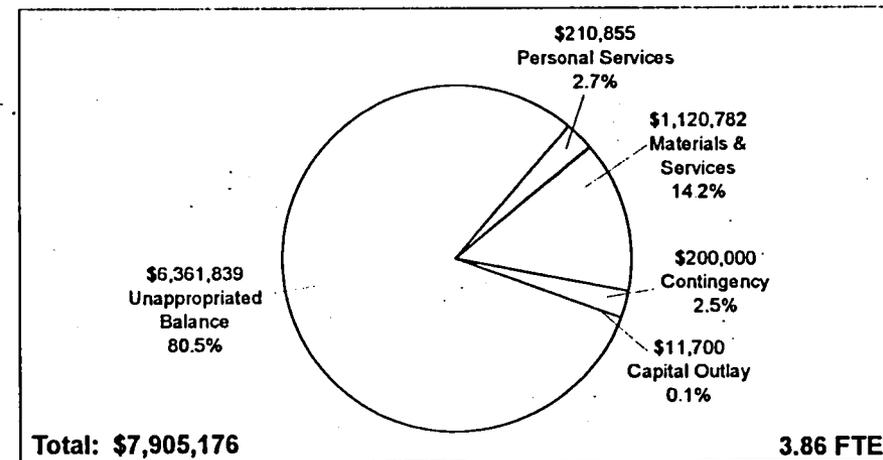
**Liability/Property Program** – Provides for the risk financing of Metro's liability, property and crime exposure. Risk Management implements policies and develops procedures to administer risk and to reduce exposure and potential losses. Metro purchases excess property insurance, crime insurance and employee fidelity coverage. General and auto liability are self-funded.

**Workers' Compensation Program** – Provides for the fair handling of work-related injuries or illnesses of employees. The focus of this program is proactive prevention of workplace accidents and injuries. An excess workers' compensation insurance program is purchased from SAIF Corporation. The budget for FY 1996-97 includes \$10,000 for capital outlay. The expenditure authority is requested to pay for modifications to work sites for injured employees. Grant reimbursement is available from the State of Oregon's Workers' Compensation Division.

**Environmental Impairment Liability Reserve** – This program provides a reserve for potential pollution liability losses related to "environmental impairment" exposures. Environmental impairment



Risk Management Fund resources

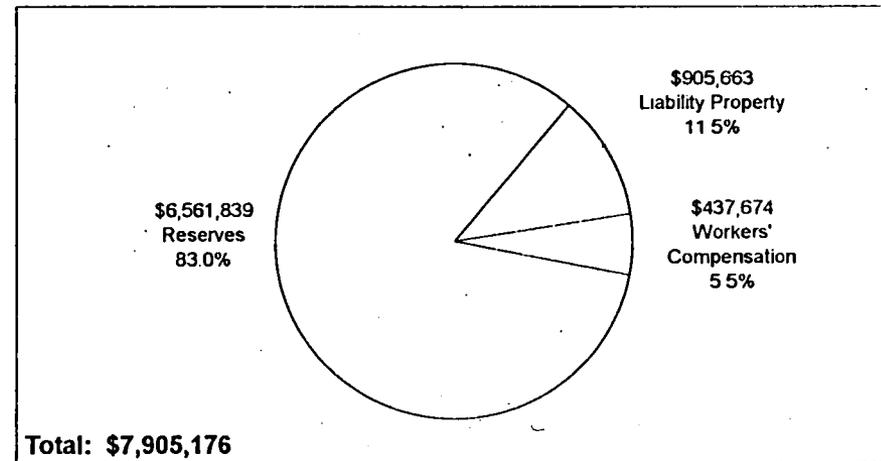


Risk Management Fund expenditures

is any pollution that may cause damage to the air, land or water. With an expected fund balance of approximately \$6 million, no new funding is proposed for FY 1996-97.

# Risk Management Fund

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**Risk Management Fund expenditures by program**

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
<u>Resources</u>											
5,611,474	6,755,574	6,938,605	305000		Fund Balance		7,021,408		7,021,408		
0	5,878	10,000	334320		State Grants		10,000		10,000		
101,911	0	0	345000		Insurance Recovery Revenue		0		0		
271,090	395,581	340,000	361100		Interest on Investments		430,000		430,000		
					Transfer Indirect Costs for Liability						
1,989	3,244	2,576	392010		From General Fund		3,381		3,381		
0	0	10,000	392010		From General Fund (for Open Spaces operating)		0		0		
97,940	70,378	62,265	392120		From Zoo Operating Fund		59,108		59,108		
8,478	15,508	11,255	392140		From Planning Fund		11,369		11,369		
81,897	52,489	45,703	392531		From Solid Waste Revenue Fund		0		0		
118,959	96,058	78,484	392550		From OCC Operating Fund		77,788		77,788		
1,909	0	0	392559		From Conv. Ctr. Capital Fund		0		0		
30,791	27,810	28,624	392610		From Support Services Fund		22,549		22,549		
90,801	62,243	49,754	392553		From Spectator Facilities Fund		57,239		57,239		
24,113	76,392	38,020	392160		From Reg. Parks/Expo Fund		32,699		32,699		
0	0	10,000	392150		From Open Spaces Fund		16,320		16,320		
					Transfer Direct Costs for Liability						
10,868	15,758	0	393010		From General Fund		0		0		
					Transfer Indirect Costs for Workers' Compensation						
4,009	6,008	3,325	392010		From General Fund		7,506		7,506		
258,254	107,101	52,158	392120		From Zoo Operating Fund		62,937		62,937		
14,800	18,542	14,197	392140		From Planning Fund		18,781		18,781		
50,997	30,580	28,751	392531		From Solid Waste Revenue Fund		0		0		
66,527	47,574	35,695	392550		From OCC Operating Fund		26,249		26,249		
299	0	0	392559		From Conv. Ctr. Capital Fund		0		0		
41,597	23,050	15,425	392610		From Support Services Fund		15,634		15,634		
50,781	30,828	22,627	392553		From Spectator Facilities Fund		19,316		19,316		
19,562	14,467	10,483	392160		From Reg. Parks/Expo Fund		10,829		10,829		
0	0	1,000	392150		From Open Spaces Fund		2,063		2,063		
					Transfer Direct Costs for Environmental Impairment						
0	0	10,000	392010		From General Fund (for Open Spaces operating)		0		0		
25,000	0	0	393120		From Zoo Operating Fund		0		0		
475,000	0	0	393531		From Solid Waste Revenue Fund		0		0		
7,459,046	7,855,063	7,818,947	TOTAL RESOURCES			7,905,176	7,905,176				

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditures</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full-time)						
0	0	0.06	5,008		Administrator	0.06	5,606	0.06	5,606		
0	7,559	0.10	8,185		Senior Director	0.10	8,846	0.10	8,846		
62,241	65,687	0.50	34,744		Manager	0.50	33,732	0.50	33,732		
0	0	0.63	18,284		Management Technician	0.63	22,680	0.63	22,680		
0	0	0.00	0		Principal Administrative Services Analyst	0.06	3,500	0.06	3,500		
0	0	0.50	26,184		Senior Administrative Services Analyst	0.50	24,625	0.50	24,625		
0	0	0.00	0		Associate Administrative Services Analyst	0.00	0	1.00	36,289		
32,472	46,837	0.00	0		Senior Management Analyst	0.00	0	0.00	0		
39,740	29,035	0.00	0		Associate Management Analyst	0.00	0	0.00	0		
				511221	WAGES-REGULAR EMPLOYEES (full-time)						
20,150	19,387	0.81	21,509		Administrative Secretary	0.75	20,063	0.75	20,063		
0	0	0.00	0		Administrative Support Asst. C	0.06	1,678	0.06	1,678		
				511231	WAGES-TEMPORARY EMPLOYEE (full time)						
0	12,865	0.00	0		Administrative support	0.00	0	0.00	0		
				511235	WAGES-TEMPORARY EMPLOYEE						
2,996	240	0.20	4,000		Administrative Support	0.20	4,000	0.20	4,000		
111	8		0	511400	OVERTIME	0.00	0	0.00	0		
52,917	53,780		34,008	512000	FRINGE	0.00	38,586	0.00	49,836		
210,627	235,398	2.80	151,922		<b>Total Personal Services</b>	2.86	163,316	3.86	210,855		
<u>Materials &amp; Services</u>											
1,936	943		750	521100	Office Supplies		1,000		1,500		
757	3,680		0	521110	Computer Software		0		0		
0	293		0	521111	Computer Supplies		0		0		
3,248	1,331		3,050	521290	Supplies-Other		3,350		3,350		
848	240		400	521310	Subscriptions		150		150		
832	814		1,100	521320	Dues		850		850		
22,684	4,236		5,000	524190	Misc. Professional Services		15,000		15,000		
675	0		0	525710	Equipment Rental		0		0		
0	100		0	525640	Maint & Repair Service - Equip		0		0		
226,113	204,841		211,000	526100	Insurance		253,000		253,000		
0	0		500	526310	Printing Services		500		500		
123	227		200	526410	Telephone		200		200		
35	0		0	526440	Delivery Service		0		0		
1,482	2,303		1,400	526500	Travel		1,445		1,445		
0	0		0	516510	Mileage Reimbursement		100		100		

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditures</b>											
458	660	0	526700	526700	Temporary Help Services		0		0		0
1,522	2,246	2,085	526800	526800	Training, Tuition, Conferences		1,687		3,187		3,187
130	400	0	529500	529500	Meeting Expenditures		0		0		0
652	1,243	1,500	529800	529800	Miscellaneous		1,500		1,500		1,500
20,886	20,795	25,000	529805	529805	Employer Premium Assessment		25,000		25,000		25,000
204,847	366,798	403,000	529810	529810	Claims Paid		415,000		415,000		415,000
0	0	400,000	529815	529815	Actuarial Claims Expense		400,000		400,000		400,000
487,228	611,150	1,054,985			Total Materials & Services		1,118,782		1,120,782		
<u>Capital Outlay</u>											
5,617	5,889	10,000	571400	571400	Equipment & Vehicles		0		0		0
0	1,560	0	571500	571500	Office Furniture & Equipment		10,000		11,700		11,700
5,617	7,449	10,000			Total Capital Outlay		10,000		11,700		
<u>Contingency &amp; Unapp. Balance</u>											
			599999	599999	Contingency						
0	0	200,000			• General Liability & Workers Comp		200,000		200,000		200,000
0	0	31,000			• Open Spaces Bonds		0		0		0
6,755,574	7,001,066	6,371,040	599990	599990	Unappropriated Balance		6,413,078		6,361,839		6,361,839
6,755,574	7,001,066	6,602,040			Total Contingency & Unapp. Balance		6,613,078		6,561,839		6,561,839
7,459,046	7,855,063	2.80	7,818,947		TOTAL REQUIREMENTS	2.86	7,905,176	3.86	7,905,176		

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Liability/Property Program</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full-time)						
0	0	0.03	2,504		Administrator	0.03	2,803	0.03	2,803		
0	7,559	0.05	4,092		Senior Director	0.05	4,423	0.05	4,423		
47,564	48,766	0.25	17,372		Manager	0.25	16,866	0.25	16,866		
0	0	0.31	8,997		Management Technician	0.31	11,160	0.31	11,160		
0	0		0		Principal Administrative Services Analyst	0.03	1,750	0.03	1,750		
0	0		0		Associate Administrative Services Analyst		0	0.60	21,773		
32,472	46,837		0		Senior Management Analyst		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full-time)						
15,353	14,320	0.41	10,755		Administrative Secretary	0.38	10,165	0.38	10,165		
0	0		0		Administrative Support Asst. C	0.03	839	0.03	839		
				511231	WAGES-TEMPORARY EMPLOYEE (full time)						
0	11,991		0		Administrative support		0		0		
				511235	WAGES-TEMPORARY EMPLOYEE						
2,617	120	0.10	2,000		Administrative Support	0.10	2,000	0.10	2,000		
84	0		0	511400	OVERTIME		0		0		
33,238	38,198		13,470	512000	FRINGE		15,822		22,572		
131,328	167,791	1.15	59,190		<b>Total Personal Services</b>	1.18	65,828	1.78	94,351		
<u>Materials &amp; Services</u>											
1,444	717		500	521100	Office Supplies		750		1,050		
678	566		0	521110	Computer Software		0		0		
0	293		0	521111	Computer Supplies		0		0		
1,240	1,150		1,300	521290	Supplies-Other		1,600		1,600		
848	240		400	521310	Subscriptions		150		150		
832	814		900	521320	Dues		680		680		
22,684	1,061		5,000	524190	Misc. Professional Services		15,000		15,000		
675	0		0	525640	Maint & Repair Service - Equip		0		0		
0	100		0	525710	Equipment Rental		0		0		
135,120	142,393		161,000	526100	Insurance		203,000		203,000		
0	0		500	526310	Printing Services		500		500		
123	227		200	526410	Telephone		200		200		
33	0		0	526440	Delivery Service		0		0		
1,470	1,405		900	526500	Travel		1,020		1,020		
0	0		0	526510	Mileage Reimbursement		100		100		

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Liability/Property Program</b>													
458	467		0	526700	Temporary Help Services		0		0		0		0
830	1,479		1,385	526800	Training, Tuition, Conferences		1,092		1,992		1,992		1,992
130	1		0	529500	Meeting Expenditures		0		0		0		0
0	188		0	529800	Miscellaneous		0		0		0		0
143,653	155,470		180,000	529810	Claims Paid		185,000		185,000		185,000		185,000
0	0		400,000	529815	Actuarial Claims Expense		400,000		400,000		400,000		400,000
310,218	306,571		752,085		Total Materials & Services		809,092		810,292		810,292		810,292
<u>Capital Outlay</u>													
3,775	0		0	571400	Equipment & Vehicles		0		0		0		0
0	0		0	571500	Office Furniture & Equipment		0		1,020		1,020		1,020
3,775	0		0		Total Capital Outlay		0		1,020		1,020		1,020
445,321	474,362	1.15	811,275		TOTAL EXPENDITURES	1.18	874,920	1.78	905,663		905,663		905,663

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Workers' Compensation Program</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full-time)								
0	0	0.03	2,504		Administrator	0.03	2,803	0.03	2,803				
0	0	0.05	4,093		Senior Director	0.05	4,423	0.05	4,423				
14,677	16,921	0.25	17,372		Manager	0.25	16,866	0.25	16,866				
0	0	0.32	9,287		Management Technician	0.32	11,520	0.32	11,520				
0	0		0		Principal Administrative Services Analyst	0.03	1,750	0.03	1,750				
0	0	0.50	26,184		Senior Administrative Services Analyst	0.50	24,625	0.50	24,625				
0	0		0		Associate Administrative Services Analyst		0	0.40	14,516				
39,740	29,035		0		Associate Management Analyst		0		0				
				511221	WAGES-REGULAR EMPLOYEES (full-time)								
4,797	5,067	0.40	10,754		Administrative Secretary	0.37	9,898	0.37	9,898				
0	0		0		Administrative Support Asst. C	0.03	839	0.03	839				
				511231	WAGES-TEMPORARY EMPLOYEE (full-time)								
0	874		0		Administrative support		0		0				
				511235	WAGES-TEMPORARY EMPLOYEE								
379	120	0.10	2,000		Administrative Support	0.10	2,000	0.10	2,000				
27	8		0	511400	OVERTIME		0		0				
19,679	15,582		20,538	512000	FRINGE		22,764		27,264				
79,299	67,607	1.65	92,732		Total Personal Services	1.68	97,488	2.08	116,504				
<u>Materials &amp; Services</u>													
492	217		250	521100	Office Supplies		250		450				
79	3,114		0	521110	Computer Software		0		0				
2,008	181		1,750	521290	Supplies-Other		1,750		1,750				
0	0		200	521320	Dues		170		170				
0	3,175		0	524190	Misc. Professional Services		0		0				
90,993	62,448		50,000	526100	Insurance		50,000		50,000				
2	0		0	526440	Delivery Service		0		0				
12	898		500	526500	Travel		425		425				
0	193		0	526700	Temporary Help Services		0		0				
692	767		700	526800	Training, Tuition, Conferences		595		1,195				
0	399		0	529500	Meeting Expenditures		0		0				
652	1,055		1,500	529800	Miscellaneous		1,500		1,500				
20,886	20,795		25,000	529805	Employer Premium Assessment		25,000		25,000				
51,129	210,972		223,000	529810	Claims Paid		230,000		230,000				
166,945	304,214		302,900		Total Materials & Services		309,690		310,490				

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Workers' Compensation Program</b>											
					<u>Capital Outlay</u>						
1,842	5,889		10,000	571400	Equipment & Vehicles		0		0		
0	1,560			571500	Office Furniture & Equipment		10,000		10,680		
1,842	7,449		10,000		Total Capital Outlay		10,000		10,680		
248,086	379,270	1.65	405,632		TOTAL EXPENDITURES	1.68	417,178	2.08	437,674		

# Risk Management Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Environmental Impairment Program</b>											
					<u>Materials &amp; Services</u>						
0	9			0	521100	Office Supplies	0			0	
10,065	356			0	529810	Claims Paid	0			0	
10,065	365			0	TOTAL EXPENDITURES		0			0	

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General

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Revenue

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Bond

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Fund

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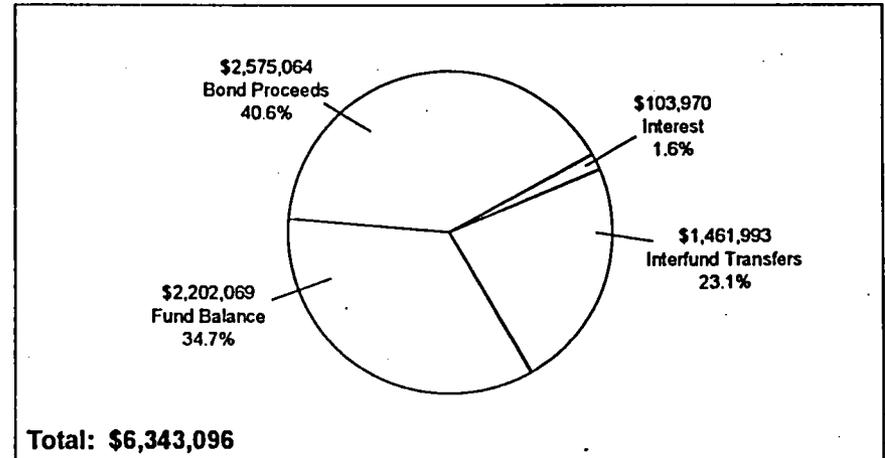
# General Revenue Bond Fund

The General Revenue Bond Fund was established to account for bond proceeds used to construct the Metro Regional Center and the assessments against Metro departments used to pay debt service on those bonds. In the future this financing method and this fund could be used to obtain other general purpose capital items. In FY 1995-96, the fund was expanded to include bond proceeds for the Washington Park parking lot renovation and a contribution to Tri-Met for the zoo light-rail station. The General Revenue Bond Fund contains the following accounts:

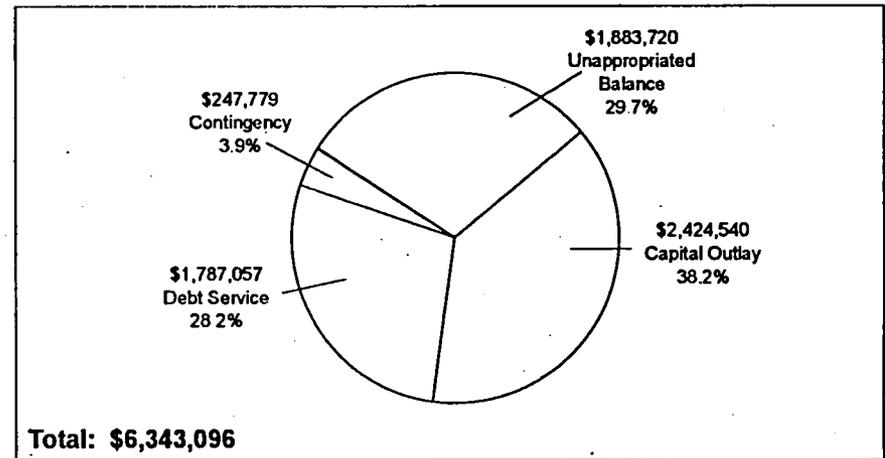
**Construction Account** – This account represents the residual funds remaining from the Metro Regional Center construction project. A potential project for these funds includes the acquisition of computerized audio/video equipment for the Council Chamber to allow live broadcast of Metro meetings.

**Project Account** – This account was created in FY 1995-96 to provide for expenditures related to the Washington Park parking lot renovation and the contribution to Tri-Met for the zoo light-rail station. The parking lot project costs are being paid from a loan from the Oregon Economic Development Department (OEDD). The project involves reconfiguration of the lot and its conversion to paid parking. Parking fees will be used to pay off the loan. The construction schedule is uncertain until the design is complete, the contractor selected, and the related light-rail construction schedule becomes more certain. The budget contains the full remaining amount of the loan to allow flexibility to implement the construction project once finalized.

**Debt Service Account** – This account is used to pay principal and interest due on the outstanding general revenue bonds and the OEDD loan. Debt service on the Metro Regional Center revenue bond is paid from assessments allocated to the operations and activities of Metro that use the Metro Regional Center, and fees



General Revenue Bond Fund resources



General Revenue Bond Fund expenditures

and charges for the use of the attached parking structure. This account is managed by the Administrative Services Department.

# General Revenue Bond Fund

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During the construction period on the Washington Park parking lot, debt service on the OEDD loan will be paid with loan proceeds. Once the lot is completed, debt service will be paid with parking fees.

**Reserve Account** – The Reserve Account holds funds in an amount equal to the maximum annual debt service on the outstanding general revenue bonds as additional security to the bondholders that debt service will be paid. This account is required by bond covenants, and it is managed by the Administrative Services Department.

**Renewal and Replacement Account** – This account was created by ordinance as a reserve for future capital requirements of facilities financed by general revenue bonds. Funds in this account ensure that money will be available as needed for anticipated future capital needs of the Metro Regional Center and the attached parking structure.

# General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
<u>Resources</u>											
METRO REGIONAL CENTER											
				305000	Fund Balance						
1,191,509	108,477		50,000		* Construction Account		47,070		47,070		
483,048	74,770		0		* Debt Service Account		125,000		125,000		
1,884,222	1,793,089		1,893,568		* Debt Service Reserve Account		1,794,020		1,794,020		
200,378	211,435		222,068		* Renewal & Replacement Account		235,979		235,979		
				361100	Interest on Investments						
14,201	0		0		* Construction Account		2,470		2,470		
120,014	185,641		0		* Debt Service Account		0		0		
60,521	101,196		109,136		* Debt Service Reserve Account		89,700		89,700		
6,827	12,176		12,383		* Renewal & Replacement Account		11,800		11,800		
				385400	Other Fin Sources-Bond Proceeds						
25,832,701	0		0		* Debt Service Account		0		0		
				391513	Trans Resources from Building Fund						
207,307	1,117,853		1,139,457		* from Metro Regional Center Account		1,159,036		1,159,036		
190,267	116,425		292,333		* from Parking Garage Account		302,957		302,957		
44,390	0		0	393531	Trans. Direct Costs from Solid Waste Revenue Fund		0		0		
					WASHINGTON PARK PARKING LOT						
0	0		100,000	361100	Interest on Investments		0		0		
0	0		5,696,500	385300	OEDD Loan		2,575,064		2,575,064		
30,235,385	3,721,062		9,515,445		<b>TOTAL RESOURCES</b>		<b>6,343,096</b>		<b>6,343,096</b>		

# General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Construction Account</b>											
<u>Personal Services</u>											
METRO REGIONAL CENTER											
				51121	SALARIES-REGULAR EMPLOYEES (full time)						
					Director		0		0		0
6,769	0		0		Manager		0		0		0
18,156	0		0		Principal Administrative Services Analyst		0		0		0
10,992	0		0		Associate Engineer		0		0		0
2,255	0		0		Assistant Management Analyst		0		0		0
10,101	0		0		Construction Coordinator		0		0		0
15,791	0		0								
				511225	WAGES-REGULAR EMPLOYEES (part time)						
					Administrative Secretary		0		0		0
4,855	0		0								
15,198	0		0	512000	FRINGE		0		0		0
<hr/>											
84,117	0		0		Total Personal Services		0		0		0
<u>Materials &amp; Services</u>											
METRO REGIONAL CENTER											
				521100	Office Supplies		0		0		0
604	0		0	521240	Graphic/reprographic Supplies		0		0		0
1,159	0		0	521290	Other Operating Supplies		0		0		0
2,698	3,157		0	521510	Maint. & Repairs Supplies - Buildings		0		0		0
1,371	0		0	521540	Maint. & Repairs Supplies - Equipment		0		0		0
231	0		0	524190	Miscellaneous Professional Services		0		0		0
2,989	680		0	526200	Ads and Legal Notices		0		0		0
45	0		0	526310	Printing Services		0		0		0
745	0		0	526440	Delivery Services		0		0		0
146	0		0	526500	Travel		0		0		0
17	0		0	528500	Government Assessment (LID)		0		0		0
133,036	0		0	529500	Meeting Expenditures		0		0		0
4	0		0								
<hr/>											
143,045	3,837		0		Total Materials & Services		0		0		0
<u>Capital Outlay</u>											
METRO REGIONAL CENTER											
				571300	Purchases-Buildings, Exhibits & Related		0		0		0
3,465	0		0	571500	Purchases-Office Furniture & Equipment		49,540		49,540		49,540
247,623	1,318		30,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0		0		0
613,989	58,600		20,000								
<hr/>											
865,077	59,918		50,000		Total Capital Outlay		49,540		49,540		49,540
<hr/>											
1,092,239	63,755		50,000		TOTAL CONSTRUCTION ACCOUNT		49,540		49,540		49,540

# General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Project Account</b>											
<u>Materials &amp; Services</u>											
					WASHINGTON PARK PARKING LOT						
0	0		2,250,000	528100	Payments to Other Agencies		0		0		
0	0		2,250,000		Total Materials & Services		0		0		
<u>Capital Outlay</u>											
					WASHINGTON PARK PARKING LOT						
0	0		1,696,500	574510	Construction Work - Improvement other than Bldgs		2,375,000		2,375,000		
0	0		1,696,500		Total Capital Outlay		2,375,000		2,375,000		
0	0		3,946,500		TOTAL PROJECT ACCOUNT		2,375,000		2,375,000		
<b>Debt Service Account</b>											
<u>Materials &amp; Services</u>											
					METRO REGIONAL CENTER						
3,000	0	0		524110	Accounting and Auditing Services		0		0		
24,822	0	0		524120	Legal Fees		0		0		
278,932	0	0		524190	Misc Purchased Professional Services		0		0		
136	0	0		526200	Advertising and Legal Notices		0		0		
13,554	0	0		526310	Printing Services		0		0		
69	0	0		526440	Communications - Delivery Services		0		0		
5,000	0	0		528100	Licenses, Permits & Pymts to Agencies		0		0		
325,513	0	0			Total Materials & Services		0		0		
<u>Debt Service</u>											
					METRO REGIONAL CENTER						
0	161,820		198,229	533210	Revenue Bond-Principal						
	38,180		46,770		* Office Building		250,821		250,821		
					* Parking Structure		59,179		59,179		
913,199	1,046,132		1,040,776	533220	Revenue Bond-Interest						
	246,826		245,562		* Office Building		1,033,215		1,033,215		
	0		0		* Parking Structure		243,778		243,778		
25,501,197	0		0	533300	Defeasance Payment to Escrow Agent		0		0		
	0		0	532120	WASHINGTON PARK PARKING LOT						
					Interest payment		200,064		200,064		
26,629,863	1,492,958		1,531,337		Total Debt Service		1,787,057		1,787,057		
26,955,376	1,492,958		1,531,337		TOTAL DEBT SERVICE ACCOUNT		1,787,057		1,787,057		

# General Revenue Bond Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Expenses</b>											
<u>Interfund Transfers</u>											
0	0		15,000	581610	WASHINGTON PARK PARKING LOT Trans Indirect Costs to Supp. Svs. Fund		0		0		
0	0		15,000		Total Interfund Transfers		0		0		
<u>Contingency and Unappropriated Balance</u>											
			234,452	599999	Contingency						
0	0		75,000		Renewal & Replacement Account (Metro Reg. Center)		247,779		247,779		
					Project Account (Wash. Park Lot)		0		0		
				599990	Unappropriated Balance						
168,786	44,722		0		Construction Account (Metro Reg. Center)		0		0		
211,435	223,611		0		Renewal & Replacement Account (Metro Reg. Center)		0		0		
0	1,731		0		Debt Service Account (Metro Reg. Center)		0		0		
1,807,549	1,894,285		1,903,156		Debt Reserve (Metro Regional Center)		1,883,720		1,883,720		
0	0		1,760,000		Project Account (Wash. Park Lot)		0		0		
2,187,770	2,164,349		3,972,608		Total Contingency and Unapp. Balance		2,131,499		2,131,499		
30,235,385	3,721,062		9,515,445		TOTAL FUND REQUIREMENTS		6,343,096		6,343,096		

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Zoo

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Operating

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Fund

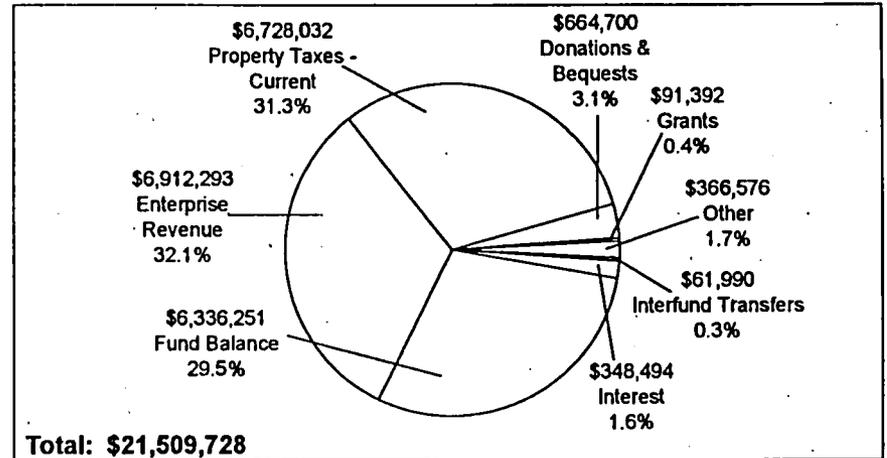
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# Zoo Operating Fund

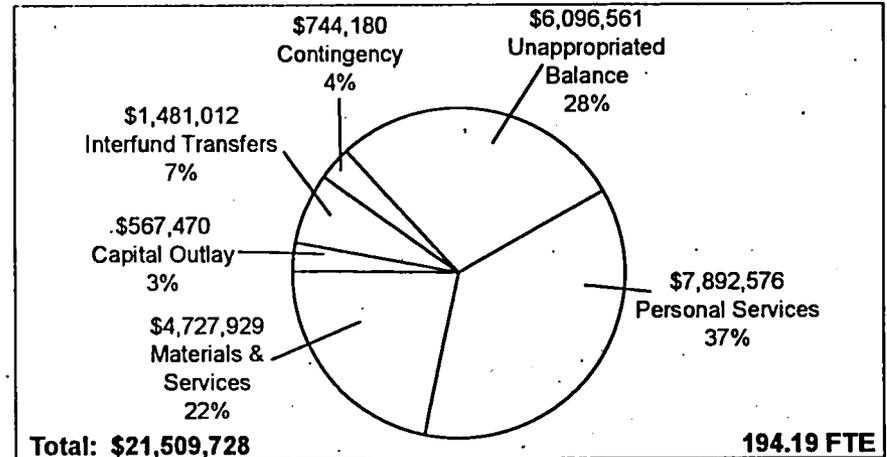
The Metro Washington Park Zoo provides visitors a unique educational and recreational opportunity to experience wildlife in a naturalistic setting and to learn how to "care now for the future of life," the zoo's stated vision adopted by the Metro Council in 1990. The zoo contributes to the conservation of animals by (1) educating the public regarding conservation; (2) continuing to research and improve husbandry techniques, exhibit environments, animal management and captive propagation; and (3) cooperating with appropriate AZA Species Survival Plans and other conservation efforts to house and breed endangered and threatened species. The zoo serves as a regional cultural and recreational institution, enhancing the quality of life, and assisting in economic development as a tourist attraction and community asset.

The primary goals of the zoo are to conduct programs that provide memorable experiences for visitors, increase use of the zoo, and maximize operating efficiency and effectiveness. During FY 1995-96, the zoo streamlined operations by decreasing 4.6 FTE and making some major operating changes to increase efficiency. Reductions in attendance compared to the prior year are expected to be offset by strong revenue growth in all visitor services areas. During FY 1996-97, the zoo intends to achieve attendance of 950,000, continue to increase per capita revenues over FY 1995-96 levels, receive a successful vote for a capital project placed on the September 1996 ballot, and continue to monitor and improve zoo operations for efficiency and effectiveness. Major objectives for FY 1996-97 include implementing the zoo's 25-year capital renewal/replacement plan to maintain current assets; continuing to maximize entrepreneurial efforts and increase per capita revenues despite continued parking challenges; and focusing on engaging a higher percentage of visitors with on-grounds programming and educational classes.

Zoo revenues include property taxes from the tax base, admission fees, food service and retail sales, railroad revenues, and tuition



Zoo Operating Fund resources



Zoo Operating Fund expenditures

and lectures. The zoo's total operating budget in FY 1996-97 will increase by 2.6 percent over the current year budget. Zoo staffing will fall slightly below FY 1995-96 budget levels. There are some

# Zoo Operating Fund

minor position increases that are offset by the elimination of some completed grant-funded positions and a vacant position.

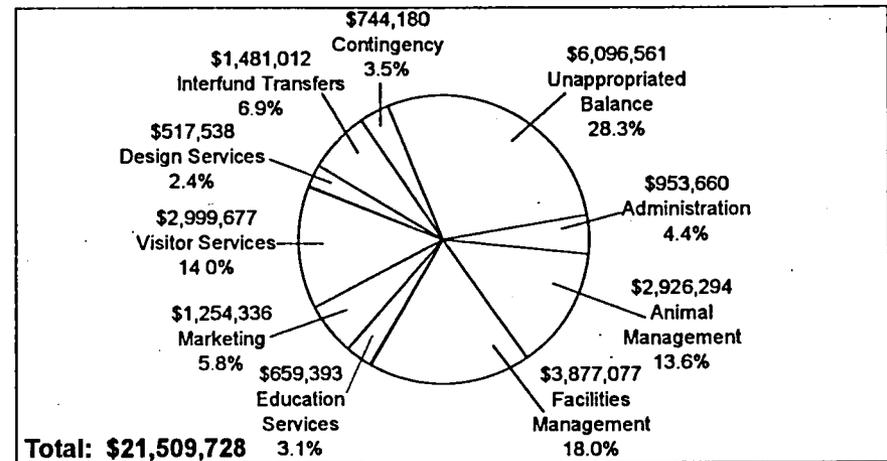
The Zoo Operating Fund includes the following seven divisions:

**Administration Division** – Includes the offices of the director, assistant director, director of development, financial reporting and cash control supervisor, and safety/security manager. The division is responsible for overall leadership and coordination of all zoo programs.

In FY 1996-97, the division will coordinate with Tri-Met to minimize the impact of construction in the parking lot for the light rail station; continue development of corporate sponsorships, underwriting and other support of the zoo; develop plans to maintain attendance before opening a major new exhibit and plan for a major new exhibit if a zoo ballot measure is successful.

**Animal Management Division** – Responsible for animal acquisition, animal care, veterinary services, research activities and maintenance of the library. Staff includes the office of general curator, assistant curator, veterinarians and conservation/research coordinator. The division has evolved from an emphasis on mammals to a collection that includes birds, reptiles, insects and fish. Higher priority is given to breeding and conservation programs for endangered and threatened species, and standards for animal care have improved with new, naturalistic exhibits.

For FY 1996-97 continued emphasis will be given to seeking additional public and private funds to underwrite the research program for elephants and Center for Species Survival activities. More emphasis will be placed on improving and repairing existing animal exhibits for the welfare of the animals and the enhancement of the visitor experience. Training of selected animals within the collection to improve animal care will continue to be a high priority.



Zoo Operating Fund expenditures by division

**Facilities Management Division** – Responsible for providing support services to zoo visitors and zoo operating divisions. This includes 38 buildings and exhibits, 2.56 miles of track, 341 square feet of roads and pathways and numerous planting beds on 65 acres. The division is also responsible for solid waste pick up and hauling, utility system maintenance, vehicle and equipment maintenance, minor construction and recycling.

During FY 1996-97, the division will complete the critical deferred maintenance projects and implementation of the capital renewal/replacement plan, adding to the useful life of existing buildings while improving both the visitor experience and animal environment. More railroad construction work will be performed by zoo. Partnering efforts will be made with the city of Portland Business and Technical Advisory Team to explore conservation and cost saving opportunities. And, the division will improve the work order system and develop a network of regional and national facility partners with similar operations.

# Zoo Operating Fund

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**Education Division** – Responsible for the education and volunteer programs of the zoo. A group of more than 2,000 volunteers now contribute more than 125,000 hours annually to education programs and activities of other divisions. Services to schools have increased, including the school outreach programs that reach 98,000 students. On-site programs include animal contact experiences, educational talks by volunteers and gate handouts. Camps, classes and overnights reach targeted audiences of children, adults and families. In the last five years, annual education program revenue has increased 109 percent.

In FY 1996-97, the division's goal is to increase program participation levels. Primary objectives include creating an advisory committee to access information on public opinion about the zoo, facilitating the training of all zoo personnel, actively pursuing partnerships with conservation organizations and the education community to improve science literacy, and assessing the success of volunteer pilot programs and expanding them accordingly.

**Marketing Division** – Responsible for encouraging zoo attendance and support through media campaigns, group sales, special events, animal shows, outreach programs, marketing and general promotional efforts.

Efforts in FY 1996-97 will emphasize the use of publicity to maintain attendance during construction of the light rail station, providing visitors with an opportunity to learn more and get closer to animals through memorable show programs, and increasing show revenues by booking more off-site, non-school programs.

**Visitor Services Division** – Responsible for major revenue-generating activities, including gate admissions, food service, retail sales, rentals and railway ticket sales.

In FY 1996-97, the division will continue to focus on recruitment, training, and increasing profitability by efficiency and entrepreneurial efforts. The division is committed to recruiting a diverse and highly qualified work force, emphasizing and improving its ongoing training program, and improving its financial performance.

**Design Services Division** – Responsible for project planning, design and construction through exhibits/graphics to maintain the visual consistency of the zoo, provide interpretive materials, signs, print materials and graphic needs for other divisions.

For FY 1996-97, the division will focus on improving the interpretive and animal exhibits to enhance the visitor experience. Major projects the division will undertake include renovations and replacement of signage at the primate house and Alaska Tundra, as well as to the Alaska theater slide show; replacement of outmoded audio and video interpretives with solid-state technology; and providing signs and displays for summer themes.

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
<u>Resources</u>											
5,971,014	5,408,960	5,681,272	305000		Fund Balance		6,336,251		6,336,251		
5,546,836	6,026,164	6,278,952	311110		Real Property Taxes-Current Year		6,728,032		6,728,032		
287,014	283,952	342,829	311120		Real Property Taxes-Prior Year		339,283		339,283		
10,175	11,107	0	318100		In Lieu of Property Taxes		0		0		
7,058	6,930	0	319110		Interest & Penalties-Real Property Taxes		0		0		
62,428	74,512	80,000	331210		Federal Grants-Operating-Non Categorical-Direct		80,250		80,250		
16,699	28,259	53,000	337210		Local Grants-Operating-Non Categorical-Direct		450		11,142		
2,807,101	3,117,477	2,554,466	347100		Admissions		2,952,047		2,956,788		
50,599	60,965	53,023	347210		Rental-Conveyances		53,023		53,108		
70	637	93	347220		Rentals-Buildings		186		186		
1,841,473	1,858,116	1,626,047	347311		Food Service-Regular/Food		1,581,860		1,584,401		
0	100,244	88,372	347312		Food Service-Regular/Beer & Wine		97,209		97,365		
353,013	388,146	450,326	347321		Food Service-Catering/Food		472,842		473,601		
0	45,041	49,536	347322		Food Service-Catering/Beer & Wine		52,012		52,096		
769,803	880,439	742,326	347400		Retail Sales		777,674		778,923		
43,216	41,684	35,349	347410		Retail Sales-Vending		44,186		44,257		
0	6,129	7,500	347901		Sale of Animals		7,000		7,000		
295,249	311,420	279,070	347910		Tuition & Lectures		293,023		293,494		
12,004	11,245	7,442	347920		Exhibit Shows/Zoo		11,163		11,181		
0	13,809	17,674	347940		People Mover		17,674		17,702		
496,641	538,196	494,884	347930		Railroad Rides		494,884		495,679		
1,263	1,272	1,500	351500		Fines & Forfeits-Parking		2,000		2,000		
217,244	338,987	202,497	361100		Interest on Investments		348,494		348,494		
357,221	346,970	385,000	365100		Donations & Bequests		464,700		464,700		
111,104	185,667	180,000	365300		Support Organization Contributions		200,000		200,000		
0	0	0	374000		Valet Parking		46,512		46,512		
22,470	81,270	22,883	379000		Other Miscellaneous Revenue		23,256		23,293		
3,752	1,372	4,000	381100		Sale of General Fixed Assets		2,000		2,000		
0	0	0	391010		Trans. Resources from General Fund		66,173		61,990		
19,283,447	20,168,970	19,638,041			<b>TOTAL RESOURCES</b>		<b>21,492,184</b>		<b>21,509,728</b>		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993 94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditure Total</b>											
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
83,183	92,432	1.00	97,739		Senior Director	1.00	94,900	1.00	94,900		
76,593	55,784	1.00	63,141		Assistant Director	1.00	67,570	1.00	67,570		
157,392	161,097	3.00	180,633		Managers	3.00	180,127	3.00	180,127		
102,918	111,431	2.00	119,820		Senior Program Supervisor	2.00	116,630	2.00	116,630		
89,687	83,508	2.00	104,183		Program Supervisor	2.00	102,989	2.00	102,989		
91,141	96,988	2.00	106,002		Associate Program Supervisor	2.00	105,340	2.00	105,340		
87,367	81,780	2.00	90,415		Senior Service Supervisor	2.00	94,611	2.00	94,611		
70,261	74,536	1.00	40,866		Service Supervisor	1.00	41,775	1.00	41,775		
0	0	1.00	44,370		Senior Public Affairs Specialist	1.00	41,823	1.00	41,823		
207,817	219,564	7.00	235,912		Associate Service Supervisor	8.00	275,926	8.00	275,926		
47,210	41,234	1.00	54,898		Principal Administrative Service Analyst	1.00	43,936	1.00	43,936		
46,542	51,145	1.00	55,161		Senior Administrative Service Analyst	1.00	55,520	1.00	55,520		
48,650	53,603	1.00	57,190		Research Coordinator	1.00	55,520	1.00	55,520		
58,797	67,995	2.00	74,146		Program Coordinator	2.00	72,600	2.00	72,600		
0	40,074	0.00	0		Volunteer Coordinator	0.00	0	0.00	0		
36,791	0	1.00	44,936		Senior Service Supervisor	1.00	48,101	1.00	48,101		
34,258	38,204	0.00	0		Assoc. Pub. Affairs Specialist	0.00	0	0.00	0		
37,549	41,866	1.00	45,247		Asst. Pub. Affairs Specialist	1.00	43,932	1.00	43,932		
0	3,485	0.00	0		Associate Management Analyst	1.00	39,839	1.00	39,839		
34,504	29,679	1.00	38,322		Asst. Management Analyst	0.00	0	0.00	0		
34,890	40,077	1.00	41,029		Graphics/Exhibit Designer	1.00	39,840	1.00	39,840		
30,255	32,946	1.00	35,517		Event Technician	1.00	37,293	1.00	37,293		
38,377	11,982	0.00	0		Project Coordinator	0.00	0	0.00	0		
32,625	34,689	1.00	37,797		Catering Coordinator	1.00	37,205	1.00	37,205		
73,767	95,038	2.00	105,060		Veterinarian	2.00	104,781	2.00	104,781		
0	31,590	1.00	34,004		Assistant Research Coordinator	1.00	35,714	1.00	35,714		
33,220	35,261	1.00	37,208		Administrative Assistant	1.00	36,122	1.00	36,122		
511125 SALARIES-REGULAR EMPLOYEES (part time)											
27,107	0	0.00	0		Assist. Research Coordinator	0.00	0	0.00	0		
34,264	37,013	1.00	41,030		Graphics/Exhibit Designer	1.00	39,840	1.00	39,840		
18,855	30,616	0.90	33,445		Catering Coordinator	0.90	28,343	0.90	28,343		
0	23,186	1.25	41,294		Associate Service Supervisor	0.75	22,503	0.75	22,503		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditure Total</b>											
					<b>511221 WAGES-REGULAR EMPLOYEES (full time)</b>						
77,735	56,266	2.00	61,738		Administrative Support Assistant C	2.00	60,400	2.00	60,400		
82,158	101,854	2.00	57,484		Administrative Secretary	3.00	78,445	3.00	78,445		
29,412	32,795	2.00	66,977		Program Assistant 2	2.00	65,626	2.00	65,626		
0	0	1.00	20,313		Receptionist	1.00	19,147	1.00	19,147		
28,808	0	1.00	35,433		Program Assistant 2-Graphics	1.00	34,410	1.00	34,410		
0	0	1.00	18,408		Office Assistant	1.00	17,351	1.00	17,351		
0	16,731	1.00	29,172		Retail Specialist	1.00	28,313	1.00	28,313		
47,685	53,518	1.00	27,246		Program Assistant 1	1.00	26,956	1.00	26,956		
79,147	69,490	3.00	72,708		Security Officer 1	3.00	70,511	3.00	70,511		
24,960	0	0.00	0		Security Officer 2	0.00	0	0.00	0		
					<b>511225 WAGES-REGULAR EMPLOYEES (part time)</b>						
14,548	60,644	3.15	97,813		Administrative Secretary	1.75	55,910	1.75	55,910		
240	240	0.50	10,157		Security Officer 1-reg	0.50	9,573	0.50	9,573		
25,606	34,736	1.15	32,295		Program Assistant 1	1.77	45,426	1.77	45,426		
1,347	0	0.00	0		Management Intern	0.00	0	0.00	0		
15,253	17,466	1.00	22,770		Animal Hospital Attendant	1.00	22,254	1.00	22,254		
11,626	11,804	0.85	15,647		Office Assistant	0.85	14,749	0.85	14,749		
2,217	12,749	0.36	10,295		Program Assistant 2	0.00	0	0.00	0		
1,539	0	0.00	0		Educational Service Aide 1	0.00	0	0.00	0		
4,549	564	0.62	13,226		Educational Service Aide 2	0.00	0	0.00	0		
26,236	36,449	0.36	8,062		Secretary	0.00	0	0.00	0		
20,576	4,611	0.00	0		Food Service/Retail Specialist	0.00	0	0.00	0		
11,596	45,064	0.50	14,299		Program Assistant 2-Graphics	0.50	14,157	0.50	14,157		
71,214	82,097	4.50	86,264		Visitor Service Worker 3-reg	4.50	85,409	4.50	85,409		
4,697	3,294	0.25	5,881		Visitor Service Worker 1-reg	0.00	0	0.00	0		
0	11,435	0.00	0		Veterinary Technician	0.00	0	0.00	0		
					<b>511235 WAGES-TEMPORARY EMPLOYEES (part time)</b>						
19,599	26,444	1.00	18,792		Security Officer 1-temp	1.00	18,249	1.00	18,249		
131,608	132,822	8.42	141,888		Education Service Aide I	8.42	142,907	8.42	142,907		
26,947	37,186	1.81	34,665		Education Service Aide II	1.81	36,185	1.81	36,185		
835	0	0.00	0		Staff Assistant	0.00	0	0.41	864		
2,544	9,225	0.20	3,228		Office Assistant	0.20	3,303	0.20	3,303		
0	8,228	1.23	24,219		Management Intern	1.23	24,219	1.23	24,219		
0	3,362	0.00	0		Secretary	0.00	0	0.00	0		
					<b>511241 WAGES-SEASONAL EMPLOYEES</b>						
75,332	90,997	3.25	53,609		Visitor Service Worker 3-temp	3.25	53,067	3.25	53,067		
50,362	73,065	10.50	197,316		Visitor Service Worker 2-temp	10.50	197,316	10.50	197,316		
322,419	326,309	20.00	240,120		Visitor Service Worker 1-temp	20.00	244,714	20.00	244,714		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditure Total</b>											
					511321 REPRESENTED 483-REGULAR EMPLOYEES (full time)						
0	0	0.00	0		Veterinary Technician	1.00	34,160	1.00	34,160		
29,146	30,591	1.00	33,157		Nutrition Technician	1.00	34,160	1.00	34,160		
21,256	21,830	1.00	23,949		Typist/Receptionist-reg	1.00	24,659	1.00	24,659		
41,039	22,133	0.00	0		Maintenance Worker 3	0.00	0	0.00	0		
23,469	36,600	1.00	39,442		Maintenance Technician	1.00	40,632	1.00	40,632		
151,231	193,936	7.00	240,449		Maintenance Worker 2	7.00	246,156	7.00	246,156		
202,057	100,389	2.00	62,598		Maintenance Worker 1	2.00	64,477	2.00	64,477		
33,928	36,400	1.00	38,064		Senior Gardener	1.00	39,213	1.00	39,213		
28,460	31,674	1.00	33,832		Gardener 2	1.00	34,848	1.00	34,848		
159,934	152,512	6.00	191,303		Gardener 1	6.00	197,065	6.00	197,065		
0	83,992	5.00	152,737		Custodian	4.00	126,366	4.00	126,366		
216,701	228,781	7.00	245,256		Senior Animal Keeper	7.00	252,564	7.00	252,564		
767,666	772,566	26.00	865,848		Animal Keeper	25.50	874,940	25.50	874,940		
31,527	45,045	1.00	41,238		Maintenance Lead	1.00	42,470	1.00	42,470		
36,811	35,294	1.00	41,238		Master Mechanic	1.00	42,470	1.00	42,470		
42,485	45,062	1.00	47,544		Maintenance Electrician	1.00	48,964	1.00	48,964		
					511325 REPRESENTED 483-REGULAR EMPLOYEES (part time)						
39,950	50,323	2.04	67,575		Animal Keeper PT	2.00	68,319	2.00	68,319		
40,804	42,281	2.25	53,886		Typist/Receptionist Reg (Part Time)	2.25	55,483	2.25	55,483		
0	45,054	1.80	56,471		Custodian	2.80	91,146	2.80	91,146		
31,642	26,288	1.50	38,336		Clerk/Bookkeeper	1.50	39,495	1.50	39,495		
0	23,192	0.35	12,402		Maintenance Worker 3-PT	0.00	0	0.00	0		
91,081	51,158	1.87	64,638		Maintenance Worker 2-PT	2.22	78,915	2.22	78,915		
27,525	6,078	0.00	0		Maintenance Worker 1-PT	0.35	11,284	0.35	11,284		
					511331 REPRESENTED 483-TEMPORARY EMPLOYEES(Full Time)						
0	0	0.00	0		Laborer	0.90	23,376	0.90	23,376		
					511335 REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
42,150	47,723	1.60	32,372		Typist/Receptionist-temp	1.60	33,341	1.60	33,341		
42,288	44,817	2.20	55,261		Stationmaster-temp	2.20	56,915	2.20	56,915		
8,363	50,938	0.45	12,149		Animal Keeper	0.45	12,515	0.45	12,515		
0	29,762	0.72	20,304		Custodian	0.72	19,733	0.72	19,733		
83,095	90,014	2.14	48,973		Laborer	1.24	29,231	1.24	29,231		
8,574	13,674	0.60	12,779		Clerk/Bookkeeper	0.60	13,167	0.60	13,167		
28,821	35,305	1.27	38,335		Maintenance Worker 3	1.24	38,448	1.24	38,448		
21,152	26,171	0.00	0		Maintenance Worker 2	0.00	0	0.00	0		
62,542	31,473	0.28	7,273		Maintenance Worker 1	0.28	7,489	0.28	7,489		
152,635	153,662		163,371		511400 OVERTIME		172,158		172,158		
2,003,907	1,893,160		1,745,282		512000 FRINGE		1,806,081		1,806,176		
7,315,054	7,574,126	193.87	7,765,452		Total Personal Services	193.78	7,891,617	194.19	7,892,576		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditure Total</b>											
<u>Materials &amp; Services</u>											
24,655	20,142		22,452	521100	Office Supplies		23,803		23,803		
21,162	17,976		11,110	521110	Computer Software		17,070		17,070		
11,444	10,574		4,034	521111	Computer Supplies		11,700		11,700		
62,099	21,988		46,940	521210	Landscape Supplies		55,550		55,550		
53,709	55,053		63,200	521220	Custodial Supplies		53,200		53,200		
67,318	64,971		81,004	521230	Vet & Medical Supplies		76,875		86,608		
41,855	22,757		60,740	521240	Graphics/Reprographic Supplies		50,100		50,100		
57,331	66,934		89,297	521250	Tableware Supplies		89,193		89,193		
8,182	8,546		16,240	521260	Printing Supplies		20,070		20,070		
173,697	192,607		192,400	521270	Animal Food		235,000		235,000		
196,391	158,600		172,305	521290	Other Supplies		179,400		179,400		
75,397	69,822		87,234	521293	Promotional Supplies		88,165		88,165		
5,666	5,712		8,500	521292	Small Tools		15,000		15,000		
409	0		0	521300	Subscriptions & Dues		0		0		
9,360	7,246		5,583	521310	Subscriptions & Publications		7,898		7,898		
20,298	18,160		17,403	521320	Dues		17,789		17,789		
25,814	29,481		25,000	521400	Fuels & Lubricants		32,000		32,000		
80,255	65,496		79,290	521510	Maintenance & Repairs Supplies-Building		83,790		83,790		
6,967	22,887		34,000	521511	Maintenance & Repairs Supplies-HVAC		26,000		26,000		
13,417	21,218		32,143	521512	Maintenance & Repairs Supplies-Electrical		31,500		31,500		
7,048	8,543		14,900	521520	Maintenance & Repairs Supplies-Grounds		8,500		8,500		
10,110	12,080		14,000	521530	Maintenance & Repairs Supplies-Vehicles		14,000		14,000		
11,366	18,289		14,300	521540	Maintenance & Repairs Supplies-Equipment		17,885		17,885		
26,937	28,755		33,300	521550	Maintenance & Repairs Supplies-Railroad		29,000		29,000		
17,513	566		0	521590	Maintenance & Repairs Supplies-Other		0		0		
529,883	556,945		618,891	523100	Merchandise for Resale-Food		615,997		615,997		
384,532	443,781		451,440	523200	Merchandise for Resale-Retail		477,090		477,090		
132	380		0	524120	Legal Fees		0		0		
64,525	27,174		196,502	524130	Promotional Services		64,220		64,220		
331,209	340,543		459,836	524190	Misc Professional Services		505,801		505,801		
12,020	2,836		2,500	524210	Data Processing Services		2,500		2,500		
13,200	3,114		4,000	524310	Management Consultant Services		3,000		3,000		
237,610	226,370		233,763	525110	Utilities-Electricity		233,255		233,255		
532,586	496,127		522,771	525120	Utilities-Water & Sewer		520,935		520,935		
105,671	107,264		116,808	525130	Utilities-Natural Gas		105,339		105,339		
61,459	52,356		54,000	525150	Utilities-Sanitation Services		52,000		52,000		
360	0		0	525190	Utilities-Other		0		0		
7,482	8,543		12,100	525200	Cleaning Services		10,100		10,100		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Expenditure Total</b>												
18,155	30,895		52,784	525610	M&R-Bldg(Contract/Agreement)		141,900		141,900			
21,056	39,205		41,700	525620	M&R-Grnds(Contract/Agreement)		39,200		39,200			
4,114	3,289		3,000	525630	M&R-Vehicles(Contract/Agreement)		4,500		4,500			
61,314	56,308		60,342	525640	M&R-Equipment(Contract/Agreement)		62,778		62,778			
200	4,530		5,300	525650	M&R-Railroad(Contract/Agreement)		5,300		5,300			
521	1,569		10,000	525690	M&R-Other(Contract/Agreement)		5,000		5,000			
33,660	49,350		33,659	525710	Equipment Rental		55,532		55,532			
5,250	6,668		4,650	525720	Land & Building Rental		4,650		4,650			
18,000	18,000		18,500	525731	Operating Lease Payments-Buildings		18,510		18,510			
3,648	3,679		4,148	525732	Operating Lease Payments-Vehicles		0		0			
0	0		1,800	525733	Operating Lease Payments-Other		6,800		6,800			
164,758	173,385		63,260	526200	Ads & Legal Notices		208,350		208,350			
105,174	76,918		113,412	526310	Printing Services		122,419		122,419			
12,471	16,616		10,245	526320	Typesetting & Reprographics Services		9,820		9,820			
65	8		0	526400	Purchased Communication Services		0		0			
58,793	55,119		61,980	526410	Telephone		44,350		44,350			
20,668	29,909		27,400	526420	Postage		26,000		26,000			
31	59		0	526430	Communications - Catalogues & Brochures		0		0			
3,987	4,382		4,445	526440	Delivery Services		6,690		6,690			
44,062	54,965		56,212	526500	Travel		44,102		44,102			
174	254		0	526510	Mileage Reimbursement		524		524			
495	0		0	526610	Disposal Operations Contract		0		0			
22,789	20,954		13,250	526700	Temporary Help Services		9,030		9,030			
32,561	19,608		16,007	526800	Training, Tuition, Conferences		16,534		16,534			
0	0		0	526810	Tuition Reimbursement		245		245			
7,849	9,120		11,100	526900	Miscellaneous Other Professional Services		12,600		12,600			
46,645	47,782		50,184	526910	Uniform Supply & Cleaning		51,490		51,490			
1,364	0		0	526911	Disposable Protective Gear		0		0			
1,256	8,071		0	526920	Commissions on Services		0		0			
8,804	8,219		11,285	528100	License, Permits, Payments to Other Agencies		11,972		11,972			
27,892	8,137		9,546	529500	Meetings		10,575		10,575			
39,862	6,238		23,000	529700	Animal Purchases		23,000		23,000			
6,677	4,305		3,260	529800	Miscellaneous		2,600		2,600			
0	150		0	529830	Promotion Expense		0		0			
4,081,364	3,971,528		4,508,455		Total Materials & Services		4,718,196		4,727,929			

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expenditure Total</b>											
<u>Capital Outlay</u>											
2,049	7,234		4,600	571200	Purchases-Improvements Other than Buildings		13,600		13,600		
8,570	0		0	571300	Purchases-Buildings		0		0		
72,261	1,737		88,000	571350	Purchases-Exhibits & Related		75,485		75,485		
165,862	78,534		15,575	571400	Purchases-Equipment & Vehicles		79,885		79,885		
64,267	62,938		80,055	571500	Purchases-Office Furniture & Equipment		67,000		67,000		
26,146	23,190		13,000	571600	Purchases-Railroad Equipment & Facilities		41,000		41,000		
0	204		0	571700	Purchases-Leasehold Improvements		0		0		
870	1,561		5,000	574120	Architectural Services		5,000		5,000		
4,623	3,879		35,000	574130	Engineering Services		5,000		5,000		
2,832	0		62,500	574510	Cnstrn Wrk/Mtrl-Improvement Other Than Building		2,000		2,000		
266,668	81,398		349,760	574520	Cnstrn Wrk/Mtrl-Building, Related		278,500		278,500		
0	7,305		17,200	574560	Cnstrn Wrk/Mtrl-Railroad Equipment/Facilities		0		0		
614,148	267,980		670,690		<b>Total Capital Outlay</b>		567,470		567,470		
<u>Interfund Transfers</u>											
1,048,727	1,172,660		1,285,845	581610	Trans. Indirect Costs to Support Svcs Fund		1,363,150		1,358,967		
97,940	70,378		62,265	581615	Trans. Indirect Cost to Risk Mgmt Fund (liability)		59,108		59,108		
258,254	107,101		52,158	581615	Trans. Indirect Cost to Risk Mgmt Fund (Workers' Comp)		62,937		62,937		
434,000	0		700,000	582325	Trans. Resources to Zoo Cap Fund		0		0		
25,000	0		0	583615	Trans. Direct Cost to Insur. Fund-EIL		0		0		
1,863,921	1,350,139		2,100,268		<b>Total Interfund Transfers</b>		1,485,195		1,481,012		
<u>Contingency and Unappropriated Balance</u>											
0	0		609,008	599999	Contingency		733,145		744,180		
5,408,960	7,005,197		3,984,168	599990	Unappropriated Balance						
0	0		0		* Unrestricted		4,846,561		4,846,561		
					* Renewal & Replacement		1,250,000		1,250,000		
5,408,960	7,005,197		4,593,176		<b>Total Contingency and Unappropriated Balance</b>		6,829,706		6,840,741		
19,283,447	20,168,970	193.87	19,638,041		<b>TOTAL FUND REQUIREMENTS</b>	193.78	21,492,184	194.19	21,509,728		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administration</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
83,183	92,432	1.00	97,739		Senior Director	1.00	94,900	1.00	94,900				
76,593	55,784	1.00	63,141		Assistant Director	1.00	67,570	1.00	67,570				
35,120	36,731	1.00	40,866		Service Supervisor	1.00	41,775	1.00	41,775				
0	27,783	1.00	29,839		Associate Service Supervisor	1.00	30,737	1.00	30,737				
47,210	41,234	1.00	54,898		Principal Administrative Service Analyst	1.00	43,936	1.00	43,936				
46,542	51,145	1.00	55,161		Senior Administrative Service Analyst	1.00	55,520	1.00	55,520				
0	3,485		0		Associate Management Analyst	1.00	39,839	1.00	39,839				
34,504	29,679	1.00	38,322		Assistant Management Analyst		0		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
52,250	56,266	2.00	61,738		Administrative Support Assistant C	2.00	60,400	2.00	60,400				
0	917		0		Administrative Secretary		0		0				
79,147	69,490	3.00	72,708		Security Officer 1	3.00	70,511	3.00	70,511				
24,960	0		0		Security Officer 2		0		0				
				511225	WAGES-REGULAR EMPLOYEES (part time)								
240	240	0.50	10,157		Security Officer 1-reg	0.50	9,573	0.50	9,573				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
19,599	26,444	1.00	18,792		Security Officer 1-temp	1.00	18,249	1.00	18,249				
				511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)								
31,642	26,288	1.50	38,336		Clerk/Bookkeeper	1.50	39,495	1.50	39,495				
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)								
8,574	13,484	0.60	12,779		Clerk/Bookkeeper	0.60	13,167	0.60	13,167				
10,263	9,297		11,300	511400	OVERTIME		11,300		11,300				
201,930	174,050		182,596	512000	FRINGE		179,855		179,855				
751,757	714,749	15.60	788,372		Total Personal Services	15.60	776,827	15.60	776,827				
<u>Materials &amp; Services</u>													
12,577	11,453		10,358	521100	Office Supplies		10,358		10,358				
1,350	1,498		1,200	521110	Computer Software		1,750		1,750				
0	11		0	521111	Computer Supplies		0		0				
154	0		0	521210	Landscape Supplies		0		0				
2,658	7,986		5,000	521260	Printing Supplies		8,000		8,000				
5,567	4,353		5,450	521290	Other Supplies		5,450		5,450				
1,675	975		1,500	521310	Subscriptions & Publications		1,800		1,800				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Administration</b>													
10,090	10,538		10,245	521320	Dues		10,020		10,020				
165	0		0	521520	Maintenance & Repairs Supplies-Grounds		0		0				
132	0		0	524120	Legal Fees		0		0				
15,924	41,155		45,614	524190	Misc. Professional Services		48,950		48,950				
12,950	3,114		4,000	524310	Management Consultant Services		3,000		3,000				
4,802	5,656		3,700	525640	M&R Equipment(Contract/Agreement)		4,681		4,681				
1,047	795		800	525710	Equipment Rental		850		850				
4,324	3,161		3,500	526200	Ads & Legal Notices		3,500		3,500				
15,232	8,998		15,000	526310	Printing Services		12,000		12,000				
227	61		0	526320	Typesetting & Reprographics Services		0		0				
65	8		0	526400	Purchased Communication Services		0		0				
88	263		0	526410	Communications Telephone		0		0				
20,383	28,263		25,000	526420	Postage		26,000		26,000				
3,863	3,363		3,900	526440	Delivery Service		2,900		2,900				
7,697	6,022		7,725	526500	Travel		6,566		6,566				
515	132		500	526700	Temporary Help Services		500		500				
6,101	3,767		4,000	526800	Training, Tuition, Conferences		4,808		4,808				
2,790	2,383		3,300	526910	Uniform Supply & Cleaning		2,400		2,400				
2,811	2,170		3,090	528100	License, Permits, Payments to Other Agencies		3,000		3,000				
7,135	6,338		6,000	529500	Meetings		7,500		7,500				
788	0		0	529700	Animal Purchases		0		0				
0	925		800	529800	Miscellaneous		800		800				
141,110	153,388		160,682		Total Materials & Services		164,833		164,833				
<u>Capital Outlay</u>													
7,945	3,819		29,055	571500	Purchases-Office Furniture & Equipment		12,000		12,000				
7,945	3,819		29,055		Total Capital Outlay		12,000		12,000				
900,812	871,956	15.60	978,109		TOTAL EXPENDITURES	15.60	953,660	15.60	953,660				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Animal Management</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
56,125	60,562	1.00	65,290		Managers	1.00	67,202	1.00	67,202		
51,052	55,851	1.00	60,072		Program Supervisor	1.00	58,318	1.00	58,318		
36,182	37,354	1.00	40,612		Associate Service Supervisor	1.00	39,421	1.00	39,421		
48,650	53,603	1.00	57,190		Research Coordinator	1.00	55,520	1.00	55,520		
73,767	95,038	2.00	105,060		Veterinarian	2.00	104,781	2.00	104,781		
0	31,590	1.00	34,004		Assistant Research Coordinator	1.00	35,714	1.00	35,714		
33,220	35,261	1.00	37,208		Administrative Assistant	1.00	36,122	1.00	36,122		
				511125	SALARIES-REGULAR EMPLOYEES (part time)						
27,107	0		0		Assist Research Coordinator		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
25,485	0		0		Administrative Support Assistant C		0		0		
0	26,835	1.00	31,544		Administrative Secretary	1.00	28,313	1.00	28,313		
				511225	WAGES-REGULAR EMPLOYEES (part time)						
12,587	16,263	0.65	17,710		Program Assistant 1	0.65	17,521	0.65	17,521		
1,347	0		0		Management Intern		0		0		
15,253	17,466	1.00	22,770		Animal Hospital Attendant	1.00	22,254	1.00	22,254		
2,217	12,749	0.36	10,295		Program Assistant 2		0		0		
0	10,312	0.36	8,062		Secretary		0		0		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
835	0		0		Staff Assistant		0	0.41	864		
0	8,228	1.23	24,219		Management Intern	1.23	24,219	1.23	24,219		
				511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)						
0	0		0		Veterinary Technician	1.00	34,160	1.00	34,160		
29,146	30,591	1.00	33,157		Nutrition Technician	1.00	34,160	1.00	34,160		
216,701	228,781	7.00	245,256		Senior Animal Keeper	7.00	252,564	7.00	252,564		
767,666	772,566	26.00	865,848		Animal Keeper	25.50	874,940	25.50	874,940		
				511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)						
39,950	50,323	2.04	67,575		Animal Keeper-PT	2.00	68,319	2.00	68,319		
				511335	REPRESENTED 483 TEMPORARY EMPLOYEES (part time)						
8,363	50,938	0.45	12,149		Animal Keeper	0.45	12,515	0.45	12,515		
71,064	74,096		72,425	511400	OVERTIME		74,598		74,598		
611,892	622,491		552,333	512000	FRINGE		587,768		587,863		
2,128,609	2,302,333	49.09	2,362,779		<b>Total Personal Services</b>	<b>48.83</b>	<b>2,428,409</b>	<b>49.24</b>	<b>2,429,368</b>		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Animal Management</b>													
<u>Materials &amp; Services</u>													
1,068	722		750	521100	Office Supplies		650		650				
3,423	3,334		500	521110	Computer Software		500		500				
0	285		0	521220	Custodial Supplies		0		0				
67,318	64,971		81,004	521230	Vet & Medical Supplies		76,875		86,608				
247	482		670	521260	Printing Supplies		500		500				
173,697	192,607		192,400	521270	Animal Food		235,000		235,000				
78,088	59,154		71,332	521290	Other Supplies		63,325		63,325				
843	448		1,000	521292	Small Tools		1,000		1,000				
3,074	2,014		1,490	521310	Subscriptions & Publications		2,390		2,390				
6,051	3,900		3,230	521320	Dues		3,273		3,273				
0	12,034		39,700	524190	Misc Professional Services		9,600		9,600				
12,020	0		0	524210	Data Processing Services		0		0				
5,715	3,915		4,120	525640	M&R Equipment(Contract/Agreement)		3,970		3,970				
458	510		2,763	525710	Equipment Rental		2,375		2,375				
0	0		1,800	525733	Operating Lease Payments - Other		1,800		1,800				
126	202		1,300	526310	Printing Services		1,000		1,000				
304	1,203		0	526410	Telephone		0		0				
131	1,424		2,400	526420	Postage		0		0				
0	0		0	526440	Delivery Service		1,340		1,340				
16,049	28,671		31,956	526500	Travel		22,270		22,270				
117	0		0	526510	Mileage Reimbursement		0		0				
0	8,361		2,800	526700	Temporary Help Services		2,880		2,880				
4,265	2,189		700	526800	Training, Tuition, Conferences		1,105		1,105				
18,916	19,368		20,544	526910	Uniform Supply & Cleaning		21,725		21,725				
333	408		500	528100	License, Permits, Payments to Other Agencies		515		515				
18,602	0		0	529500	Meetings		0		0				
39,074	6,238		23,000	529700	Animal Purchases		23,000		23,000				
449,919	412,440		483,959		<b>Total Materials &amp; Services</b>		475,093		484,826				
<u>Capital Outlay</u>													
93,336	44,751		14,375	571400	Purchases-Equipment & Vehicles		12,100		12,100				
6,921	16,786		0	571500	Purchases-Office Furniture & Equipment		0		0				
0	204		0	571700	Purchases-Leasehold Improvements		0		0				
0	0		2,500	574520	Cnstrn/Mtrl-Building, Related		0		0				
100,257	61,741		16,875		<b>Total Capital Outlay</b>		12,100		12,100				
2,678,785	2,776,514	49.09	2,863,613		<b>TOTAL EXPENDITURES</b>	48.83	2,915,602	49.24	2,926,294				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Facilities Management</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
47,773	51,781	1.00	56,082		Managers	1.00	59,768	1.00	59,768				
38,635	27,657	1.00	44,111		Program Supervisor	1.00	44,671	1.00	44,671				
35,141	37,805		0		Service Supervisor		0		0				
0	0	1.00	29,882		Associate Service Supervisor	1.00	29,882	1.00	29,882				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
29,076	29,135		0		Administrative Secretary		0		0				
0	0	1.00	20,313		Receptionist	1.00	19,147	1.00	19,147				
0	0	1.00	18,408		Office Assistant	1.00	17,351	1.00	17,351				
				511225	WAGES-REGULAR EMPLOYEES (part time)								
19,893	26,137		0		Secretary		0		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
2,544	4,719	0.20	3,228		Office Assistant	0.20	3,303	0.20	3,303				
0	3,362		0		Secretary		0		0				
				511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)								
41,039	22,133		0		Maintenance Worker 3		0		0				
23,469	36,600	1.00	39,442		Maintenance Technician	1.00	40,632	1.00	40,632				
151,231	193,936	7.00	240,449		Maintenance Worker 2	7.00	246,156	7.00	246,156				
202,057	100,389	2.00	62,598		Maintenance Worker 1	2.00	64,477	2.00	64,477				
33,928	36,400	1.00	38,064		Senior Gardener	1.00	39,213	1.00	39,213				
28,460	31,674	1.00	33,832		Gardener 2	1.00	34,848	1.00	34,848				
159,934	152,512	6.00	191,303		Gardener 1	6.00	197,065	6.00	197,065				
0	83,992	5.00	152,737		Custodian	4.00	126,366	4.00	126,366				
31,527	45,045	1.00	41,238		Maintenance Lead	1.00	42,470	1.00	42,470				
36,811	35,294	1.00	41,238		Master Mechanic	1.00	42,470	1.00	42,470				
42,485	45,062	1.00	47,544		Maintenance Electrician	1.00	48,964	1.00	48,964				
				511325	REPRESENTED 483 REGULAR EMPLOYEES (part time)								
0	45,054	1.80	56,471		Custodian	2.80	91,146	2.80	91,146				
0	23,192	0.35	12,402		Maintenance Worker 3-PT		0		0				
91,081	51,158	1.87	64,638		Maintenance Worker 2-PT	2.22	78,915	2.22	78,915				
27,525	6,078		0		Maintenance Worker 1-PT	0.35	11,284	0.35	11,284				
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)								
0	29,762	0.72	20,304		Custodian	0.72	19,733	0.72	19,733				
62,841	67,251	1.24	28,377		Laborer	1.24	29,231	1.24	29,231				
0	190		0		Clerk/Bookkeeper		0		0				
28,821	35,305	1.27	38,335		Maintenance Worker 3	1.24	38,448	1.24	38,448				
21,152	26,171		0		Maintenance Worker 2		0		0				
62,542	31,473	0.28	7,273		Maintenance Worker 1	0.28	7,489	0.28	7,489				
46,291	41,350		49,131		511400 OVERTIME		51,548		51,548				
550,043	457,674		406,213		512000 FRINGE		433,489		433,489				
1,814,299	1,778,291	38.73	1,743,613		Total Personal Services	39.05	1,818,066	39.05	1,818,066				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Facilities Management</b>													
<u>Materials &amp; Services</u>													
3,775	1,549	1,700	521100	Office Supplies		1,700			1,700				
1,141	2,359	2,200	521110	Computer Software		2,500			2,500				
1,507	1,873	800	521111	Computer Supplies		4,300			4,300				
61,495	21,988	46,940	521210	Landscape Supplies		55,550			55,550				
44,786	46,108	55,000	521220	Custodial Supplies		45,000			45,000				
181	0	0	521240	Graphics/Reprographic Supplies		0			0				
194	0	300	521260	Printing Supplies		300			300				
14,679	18,192	9,575	521290	Other Supplies		9,200			9,200				
4,669	5,239	6,950	521292	Small Tools		12,950			12,950				
409	0	0	521300	Subscriptions & Dues		0			0				
157	720	138	521310	Subscriptions & Publications		138			138				
531	826	1,005	521320	Dues		897			897				
25,814	29,481	25,000	521400	Fuels & Lubricants		32,000			32,000				
80,255	65,496	79,290	521510	Maintenance & Repairs Supplies-Building		83,790			83,790				
6,967	22,887	34,000	521511	Maintenance & Repairs Supplies-HVAC		26,000			26,000				
13,417	21,218	32,143	521512	Maintenance & Repairs Supplies-Electrical		31,500			31,500				
6,883	8,543	14,900	521520	Maintenance & Repairs Supplies-Grounds		8,500			8,500				
10,110	12,080	14,000	521530	Maintenance & Repairs Supplies-Vehicles		14,000			14,000				
4,468	10,908	8,000	521540	Maintenance & Repairs Supplies-Equipment		11,000			11,000				
26,937	28,755	33,300	521550	Maintenance & Repairs Supplies-Railroad		29,000			29,000				
17,513	566	0	521590	Maintenance & Repairs Supplies-Other		0			0				
11,391	9,107	6,000	524190	Misc. Professional Services		85,000			85,000				
0	2,836	2,500	524210	Data Processing Services		2,500			2,500				
237,355	225,687	233,035	525110	Utilities-Electricity		232,455			232,455				
532,586	496,127	522,771	525120	Utilities Water & Sewer		520,935			520,935				
105,348	105,763	116,492	525130	Utilities-Natural Gas		103,739			103,739				
61,459	52,356	54,000	525150	Utilities-Sanitation Services		52,000			52,000				
360	0	0	525190	Utilities-Other		0			0				
7,482	8,543	12,100	525200	Cleaning Services		10,100			10,100				
17,961	30,895	52,784	525610	M&R-Bldg(Contract/Agreement)		141,900			141,900				
21,056	39,205	41,700	525620	M&R-Grnds(Contract/Agreement)		39,200			39,200				
4,114	3,289	3,000	525630	M&R-Vehicles(Contract/Agreement)		4,500			4,500				
10,532	8,431	4,725	525640	M&R-Equipment(Contract/Agreement)		7,725			7,725				
200	4,530	5,300	525650	M&R-Railroad(Contract/Agreement)		5,300			5,300				
521	1,569	10,000	525690	M&R-Other(Contracts/Agreements)		5,000			5,000				
6,545	7,049	5,500	525710	Equipment Rental		9,600			9,600				
3,648	3,679	4,148	525732	Operating Lease Payments-Vehicles		0			0				
1,694	1,020	2,500	526310	Printing Services		1,000			1,000				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994 95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Facilities Management</b>											
46	0		0	526320	Typesetting & Reprographics Services		0		0		
57,123	51,978		61,980	526410	Telephone		43,875		43,875		
55	2		0	526420	Postage		0		0		
53	900		0	526440	Delivery Services		1,500		1,500		
4,132	2,918		4,050	526500	Travel		3,825		3,825		
495	0		0	526610	Disposal Operations Contract		0		0		
3,575	1,082		2,200	526700	Temporary Help Services		400		400		
5,942	3,536		4,965	526800	Training, Tuition, Conferences		3,795		3,795		
0	0		0	526810	Tuition Reimbursement		245		245		
250	0		0	526900	Miscellaneous Other Purchased Services		0		0		
12,763	12,023		13,500	526910	Uniform Supply/Cleaning Services		13,500		13,500		
2,237	1,745		2,200	528100	License, Permits, Payments to Other Agencies		2,407		2,407		
44	291		100	529500	Meetings		100		100		
2,484	1,351		0	529800	Miscellaneous		600		600		
1,437,339	1,374,700		1,530,791		Total Materials & Services		1,659,526		1,659,526		
<u>Capital Outlay</u>											
2,049	7,234		4,600	571200	Purchases-Improvements Other than Buildings		3,600		3,600		
4,570	0		0	571300	Purchases-Buildings		0		0		
11,230	879		3,000	571350	Purchases-Exhibits & Related		3,000		3,000		
7,257	3,300		1,200	571400	Purchases-Equipment & Vehicles		67,785		67,785		
0	0		2,600	571500	Purchases-Office Furniture & Equipment		3,600		3,600		
26,146	23,190		13,000	571600	Purchases-Railroad Equipment & Facilities		41,000		41,000		
1,926	0		30,000	574130	Engineering Services		0		0		
949	0		62,500	574510	Cnstrn Wrk/Mtrl Improvement Other Than Building		2,000		2,000		
26,118	41,844		234,760	574520	Cnstrn Wrk/Mtrl Building, Related		278,500		278,500		
0	7,305		17,200	574560	Cnstrn Wrk/Mtrl-Railroad Equipment/Facilities		0		0		
80,245	83,752		368,860		Total Capital Outlay		399,485		399,485		
3,331,883	3,236,743	38 73	3,643,264		TOTAL EXPENDITURES	39.05	3,877,077	39.05	3,877,077		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Education Services</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
49,298	52,549	1.00	56,783		Senior Program Supervisor	1.00	55,431	1.00	55,431				
44,850	47,365	1.00	52,157		Associate Program Supervisor	1.00	52,524	1.00	52,524				
58,797	67,995	1.00	33,117		Program Coordinator	1.00	32,761	1.00	32,761				
0	40,074		0		Volunteer Coordinator		0		0				
36,791	0	1.00	44,936		Senior Service Supervisor	1.00	48,101	1.00	48,101				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
19,301	23,403	1.00	25,940		Administrative Secretary	1.00	25,682	1.00	25,682				
29,412	32,795	1.00	31,544		Program Assistant 2	1.00	31,216	1.00	31,216				
47,685	53,518	1.00	27,246		Program Assistant 1	1.00	26,956	1.00	26,956				
0	0		0		Security Officer 1		0		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
131,608	132,822	6.94	116,820		Education Service Aide I	6.94	116,375	6.94	116,375				
23,809	23,958	1.04	20,212		Education Service Aide II	1.04	20,565	1.04	20,565				
9,195	6,649		11,663	511400	OVERTIME		12,433		12,433				
138,158	134,319		101,950	512000	FRINGE		103,686		103,686				
588,904	615,447	14.98	522,368		Total Personal Services	14.98	525,730	14.98	525,730				
<u>Materials &amp; Services</u>													
3,492	3,123		3,844	521100	Office Supplies		4,000		4,000				
1,992	1,892		1,740	521110	Computer Software		2,500		2,500				
4,646	1,165		949	521111	Computer Supplies		1,500		1,500				
17,035	2,320		6,140	521240	Graphics/Reprographic Supplies		5,100		5,100				
4,842	63		9,820	521260	Printing Supplies		10,820		10,820				
41,023	32,100		41,225	521290	Other Supplies		42,920		42,920				
2,200	1,542		590	521310	Subscriptions/Publications		1,525		1,525				
832	927		544	521320	Dues		642		642				
936	2,308		1,000	521540	Maintenance & Repairs Supplies-Equipment		1,200		1,200				
32,338	24,564		10,500	524190	Misc. Professional Services		11,000		11,000				
1,373	312		1,740	525640	M&R-Equipment(Contract/Agreement)		1,740		1,740				
159	839		2,060	525710	Equipment Rental		1,860		1,860				
5,250	668		4,650	525720	Land & Building Rental		4,650		4,650				
1,256	837		1,500	526200	Ads & Legal Notices		2,000		2,000				
27,204	19,617		12,767	526310	Printing Services		11,867		11,867				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Education Services</b>											
956	2,635		0	526320	Typesetting & Reprographics Services		0		0		
68	203		0	526410	Telephone		200		200		
44	89		0	526420	Postage		0		0		
40	0		0	526440	Delivery Services		0		0		
5,494	6,025		2,784	526500	Travel		4,237		4,237		
14,351	2,420		5,150	526700	Temporary Help Services		2,650		2,650		
5,377	4,106		2,945	526800	Training, Tuition, Conferences		3,782		3,782		
3,995	9,120		7,100	526900	Miscellaneous Other Professional Services		8,600		8,600		
3,695	6,138		1,070	526910	Uniform Supply		1,070		1,070		
770	632		1,900	529500	Meetings		1,500		1,500		
1,863	1,435		2,160	529800	Miscellaneous		1,000		1,000		
181,231	125,080		122,178		Total Materials & Services		126,363		126,363		
<u>Capital Outlay</u>											
4,000	0		0	571300	Purchases-Buildings		0		0		
1,078	0		0	571350	Purchases-Exhibits & Related		0		0		
25,086	2,774		2,400	571500	Purchases Office Furniture & Equipment		7,300		7,300		
30,164	2,774		2,400		Total Capital Outlay		7,300		7,300		
800,299	743,301	14.98	646,946		<b>TOTAL EXPENDITURES</b>	14.98	659,393	14.98	659,393		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Marketing</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
53,620	58,882	1.00	63,037		Senior Program Supervisor	1.00	61,199	1.00	61,199				
0	0	1.00	44,370		Senior Public Affairs Specialist	1.00	41,823	1.00	41,823				
0	0	1.00	41,029		Program Coordinator	1.00	39,839	1.00	39,839				
34,258	38,204		0		Assoc. Pub. Affairs Specialist		0		0				
37,549	41,866	1.00	45,247		Asst. Pub. Affairs Specialist	1.00	43,932	1.00	43,932				
30,255	32,946	1.00	35,517		Event Technician	1.00	37,293	1.00	37,293				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
0	0		0		Administrative Secretary	1.00	24,450	1.00	24,450				
0	0	1.00	35,433		Program Assistant 2	1.00	34,410	1.00	34,410				
				511225	WAGES-REGULAR EMPLOYEES (part time)								
13,971	17,448	0.90	22,229		Administrative Secretary		0		0				
13,019	18,473	0.50	14,585		Program Assistant 1	1.12	27,905	1.12	27,905				
1,539	0		0		Educational Service Aide 1		0		0				
4,549	564	0.62	13,226		Educational Service Aide 2		0		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	0	1.48	25,068		Education Service Aide I	1.48	26,532	1.48	26,532				
3,138	13,228	0.77	14,453		Education Service Aide II	0.77	15,620	0.77	15,620				
				511331	REPRESENTED 483-TEMPORARY EMPLOYEES(Full Time)								
0	0		0		Laborer	0.90	23,376	0.90	23,376				
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)								
20,254	21,715	0.90	20,596		Laborer		0		0				
906	624		1,252	511400	OVERTIME		2,710		2,710				
79,838	86,710		105,873	512000	FRINGE		106,978		106,978				
292,896	330,660	11.17	481,915		Total Personal Services	11.27	486,067	11.27	486,067				
<u>Materials &amp; Services</u>													
1,385	787		2,300	521100	Office Supplies		3,395		3,395				
3,699	871		1,220	521110	Computer Software		3,100		3,100				
2,345	2,601		1,285	521111	Computer Supplies		3,400		3,400				
450	0		0	521210	Landscape Supplies		0		0				
0	123		1,500	521240	Graphics/Reprographic Supplies		0		0				
10,301	9,456		12,720	521290	Other Supplies		16,400		16,400				
75,397	69,822		87,234	521293	Promotion Supplies		88,165		88,165				
0	0		300	521292	Small Tools		800		800				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Marketing</b>												
1,183	1,344		1,415	521310	Subscriptions		1,595		1,595			
1,494	1,219		1,714	521320	Dues		1,309		1,309			
98	279		200	521540	Maintenance & Repairs Supplies-Equipment		85		85			
64,525	27,174		196,502	524130	Promotional Services		64,220		64,220			
230,178	238,688		279,322	524190	Misc. Professional Services		284,451		284,451			
255	683		728	525110	Utilities-Electricity		800		800			
323	1,501		316	525130	Utilities-Natural Gas		1,600		1,600			
4,105	1,552		5,757	525640	M&R-Equipment(Contract/Agreement)		3,412		3,412			
9,837	9,095		7,420	525710	Equipment Rental		6,245		6,245			
18,000	18,000		18,500	525731	Operating Lease Payments-Building		18,510		18,510			
156,675	165,158		55,960	526200	Ads & Legal Notices		196,450		196,450			
43,621	31,444		43,425	526310	Printing Services		51,632		51,632			
2,152	3,922		1,245	526320	Typesetting & Reprographics Services		1,620		1,620			
68	291		0	526410	Telephone		275		275			
25	35		370	526440	Delivery Service		300		300			
4,163	3,508		4,452	526500	Travel		3,124		3,124			
57	254		0	526510	Mileage Reimbursement		524		524			
0	1,300		0	526700	Temporary Help Services		0		0			
1,847	584		1,560	526800	Training, Tuition, Conferences		952		952			
329	1,541		2,670	526910	Uniform Supply & Cleaning		3,695		3,695			
1,698	2,015		3,345	528100	License, Permits, Payments to Other Agencies		2,735		2,735			
968	721		1,145	529500	Meetings		1,275		1,275			
993	106		200	529800	Miscellaneous		100		100			
636,171	594,074		732,805		Total Materials & Services		760,169		760,169			
<u>Capital Outlay</u>												
7,135	3,667		2,500	571500	Purchases-Office Furniture & Equipment		8,100		8,100			
7,135	3,667		2,500		Total Capital Outlay		8,100		8,100			
936,202	928,401	11.17	1,217,220		TOTAL EXPENDITURES	11.27	1,254,336	11.27	1,254,336			

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Visitor Services</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
53,494	48,754	1.00	59,261		Managers	1.00	53,157	1.00	53,157				
87,367	81,780	2.00	90,415		Senior Service Supervisor	2.00	94,611	2.00	94,611				
171,635	154,427	4.00	135,579		Associate Service Supervisor	5.00	175,886	5.00	175,886				
32,625	34,689	1.00	37,797		Catering Coordinator	1.00	37,205	1.00	37,205				
				511125	SALARIES-REGULAR EMPLOYEES (part time)								
18,855	30,616	0.90	33,445		Catering Coordinator	0.90	28,343	0.90	28,343				
0	23,186	1.25	41,294		Associate Service Supervisor	0.75	22,503	0.75	22,503				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
33,781	0		0		Administrative Secretary		0		0				
0	16,731	1.00	29,172		Retail Specialist	1.00	28,313	1.00	28,313				
				511225	WAGES-REGULAR EMPLOYEES (part time)								
0	43,196	1.50	50,277		Administrative Secretary	1.00	31,339	1.00	31,339				
11,626	11,804	0.85	15,647		Office Assistant	0.85	14,749	0.85	14,749				
6,343	0		0		Secretary		0		0				
20,576	4,611		0		Food Service/Retail Specialist		0		0				
71,214	82,097	4.50	86,264		Visitor Service Worker 3-reg	4.50	85,409	4.50	85,409				
4,697	3,294	0.25	5,881		Visitor Service Worker 1-reg		0		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
0	4,506		0		Office Assistant		0		0				
				511241	WAGES-SEASONAL EMPLOYEES								
75,332	90,997	3.25	53,609		Visitor Service Worker 3-temp	3.25	53,067	3.25	53,067				
50,362	73,065	10.50	197,316		Visitor Service Worker 2-temp	10.50	197,316	10.50	197,316				
322,419	326,309	20.00	240,120		Visitor Service Worker 1-temp	20.00	244,714	20.00	244,714				
				511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)								
21,256	21,830	1.00	23,949		Typist/Receptionist-reg	1.00	24,659	1.00	24,659				
				511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)								
40,804	42,281	2.25	53,886		Typist/Receptionist Reg (Part Time)	2.25	55,483	2.25	55,483				
				511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)								
42,150	47,723	1.60	32,372		Typist/Receptionist-temp	1.60	33,341	1.60	33,341				
42,288	44,817	2.20	55,261		Stationmaster-temp	2.20	56,915	2.20	56,915				
0	1,048		0		Laborer		0		0				
14,653	21,411		16,000	511400	OVERTIME		18,000		18,000				
340,735	328,020		330,653	512000	FRINGE		328,227		328,227				
1,462,212	1,537,192	59.05	1,588,198		<b>Total Personal Services</b>	<b>58.80</b>	<b>1,583,237</b>	<b>58.80</b>	<b>1,583,237</b>				



# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Visitor Services</b>													
					<u>Capital Outlay</u>								
0	0			0	571200				10,000		10,000		
65,269	30,483			0	571400				0		0		
6,512	6,052		37,000	0	571500				34,000		34,000		
0	771			0	574120				0		0		
0	1,295			0	574130				0		0		
71,781	38,601		37,000		Total Capital Outlay				44,000		44,000		
2,658,252	2,817,209	59.05	2,931,372		TOTAL EXPENDITURES			58.80	2,999,677	58.80	2,999,677		

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Design Services</b>													
<u>Personal Services</u>													
46,291	49,623	1.00	53,845	511121	SALARIES-REGULAR EMPLOYEES (full time)								
					Associate Program Supervisor	1.00	52,816	1.00	52,816				
34,890	40,077	1.00	41,029		Graphics/Exhibit Designer	1.00	39,840	1.00	39,840				
38,377	11,982		0		Project Coordinator		0		0				
34,264	37,013	1.00	41,030	511125	SALARIES-REGULAR EMPLOYEES (part time)								
					Graphics/Exhibit Designer	1.00	39,840	1.00	39,840				
0	21,564		0	511221	WAGES-REGULAR EMPLOYEES (full time)								
28,808	0	1.00	35,433		Administrative Secretary		0		0				
					Program Assistant 2-Graphics	1.00	34,410	1.00	34,410				
577	0	0.75	25,307	511225	WAGES-REGULAR EMPLOYEES (part time)								
11,596	45,064	0.50	14,299		Administrative Secretary	0.75	24,571	0.75	24,571				
263	235		1,600		Program Assistant 2-Graphics	0.50	14,157	0.50	14,157				
81,311	89,896		65,664	511400	OVERTIME		1,569		1,569				
				512000	FRINGE		66,078		66,078				
276,377	295,454	5.25	278,207		Total Personal Services	5.25	273,281	5.25	273,281				
<u>Materials &amp; Services</u>													
1,290	1,216		900	521100	Office Supplies		1,500		1,500				
5,529	7,499		3,350	521110	Computer Software		6,000		6,000				
2,946	4,924		1,000	521111	Computer Supplies		2,500		2,500				
24,639	20,314		53,100	521240	Graphics/Reprographic Supplies		45,000		45,000				
241	15		450	521260	Printing Supplies		450		450				
14,602	3,594		6,000	521290	Other Supplies		6,000		6,000				
154	25		250	521292	Small Tools		250		250				
706	378		300	521310	Subscriptions & Publications		300		300				
645	210		220	521320	Dues		220		220				
4,096	1,974		2,500	521540	Maintenance & Repairs Supplies-Equipment		2,500		2,500				
0	380		0	524120	Legal Fees		0		0				
30,126	6,523		48,000	524190	Misc Professional Services		40,000		40,000				
1,048	6,272		8,000	525640	M&R-Equipment(Contract/Agreement)		8,000		8,000				
166	0		464	525710	Equipment Rental		450		450				
4,011	471		26,820	526310	Printing Services		26,820		26,820				
9,090	9,998		9,000	526320	Typesetting & Reprographics Services		8,200		8,200				
101	229		0	526410	Telephone		0		0				

# Zoo Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Design Services</b>													
6	9		175	526440	Delivery Service		650		650				
1,913	2,408		1,500	526500	Travel		1,275		1,275				
2,321	1,702		2,600	526700	Temporary Help Services		2,600		2,600				
2,920	1,851		1,337	526800	Training, Tuition, Conferences		1,157		1,157				
3,604	0		4,000	526900	Miscellaneous Other Professional Services		4,000		4,000				
0	0		100	526910	Uniform Supply & Cleaning		100		100				
1,000	0		1,500	528100	License, Permits, Payments to Other Agencies		1,500		1,500				
120	0		200	529500	Meetings		200		200				
61	438		100	529800	Miscellaneous		100		100				
111,335	70,430		171,866		Total Materials & Services		159,772		159,772				
<u>Capital Outlay</u>													
59,953	858		85,000	571350	Purchases-Exhibits & Related		72,485		72,485				
10,668	29,840		6,500	571500	Purchases-Office Furniture & Equipment		2,000		2,000				
870	790		5,000	574120	Architectural Services		5,000		5,000				
2,697	2,584		5,000	574130	Engineering Services		5,000		5,000				
1,883	0		0	574510	Cnstn Wrk/Mtrl-Improvement Other Than Buildings		0		0				
240,550	39,554		112,500	574520	Cnstn Wrk/Mtrl-Building, Related		0		0				
316,621	73,626		214,000		Total Capital Outlay		84,485		84,485				
704,333	439,510	5.25	664,073		TOTAL EXPENDITURES	5.25	517,538	5.25	517,538				

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Zoo

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Capital

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Fund

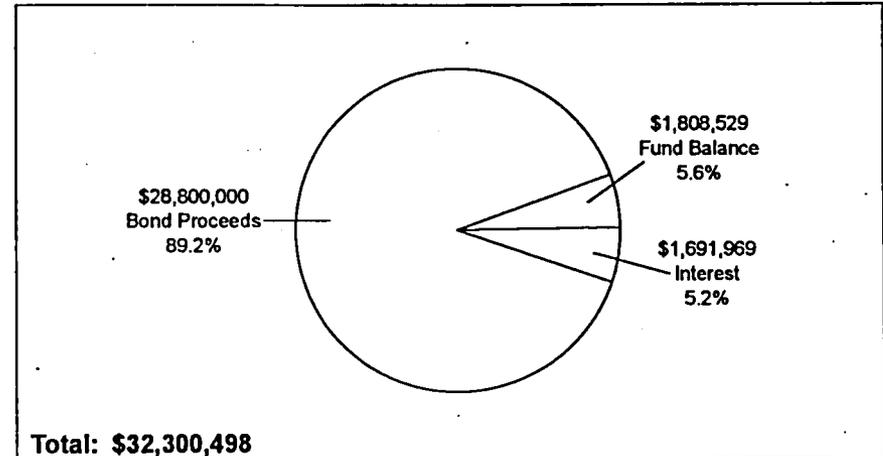
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# Zoo Capital Fund

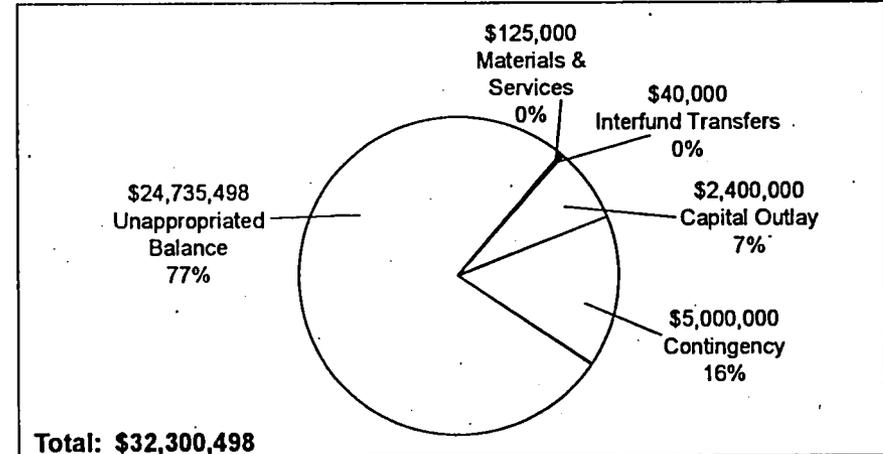
The Zoo Capital Fund provides for major capital improvements at the Metro Washington Park Zoo.

The capital improvement project work plan for FY 1996-97 includes \$250,000 for remodeling of the elephant back yard to make it safer and more accessible for the elephants. The current moat structure in the back yard is unsafe for the elephant calf and does not allow for complete rotation of the elephants through the exhibit. This project will eliminate the moat and create new barriers.

The budget also includes funds to begin work on the proposed \$30.5 million capital project if approved by the voters in the fall. The project is a native wildlife exhibit which includes an Oregon forest and waters exhibit. The forest portion displays mountain goats, black bears, cougars, a treehouse with birds and bats, a forest canopy walk and many other features. The waters exhibit contains tide pools, seals, sea lions and sea otters. A new entrance adjacent to the new light-rail station, with a new restaurant and gift shop, is also planned. In addition, the project features a new lion exhibit, completes the return loop from the Africa exhibit, and provides a new picnic area and train station. The project eliminates many outdated facilities to correct maintenance problems and animal care concerns at the zoo. This placeholder budget recognizes the full amount of bond proceeds as well as estimated interest income from those proceeds. The budget anticipates capital spending on project design and demolition will reach \$2.15 million during FY 1996-97 and includes another \$4.5 million in contingency for other unidentified project costs. Election costs of \$125,000 from the existing unappropriated balance are also included.

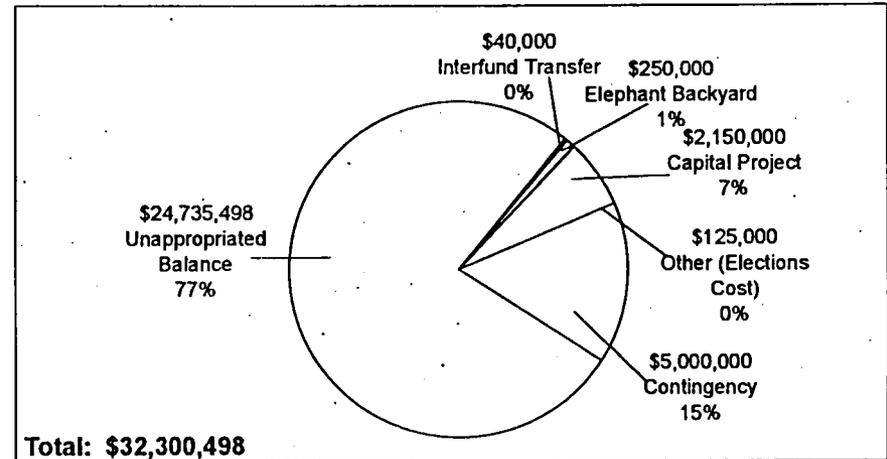


Zoo Capital Fund resources



Zoo Capital Fund expenditures

# Zoo Capital Fund



Zoo Capital Fund expenditures by project

# Zoo Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
2,549,011	1,001,024		838,975	305000	Fund Balance - Unrestricted		1,808,529		1,808,529		
87,069	43,794		40,000	361100	Interest on Investments		1,776,969		1,691,969		
157,889	90,463		0	365100	Donations & Bequests		0		0		
144,209	112,656		0	365300	Support Organization Contributions		0		0		
0	110,626		200,000	379000	Other Miscellaneous Revenue		0		0		
0	0		0	385100	General Obligation Bond Proceeds		30,500,000		28,800,000		
434,000	0		700,000	391120	Trans of Resources from Zoo Operating		0		0		
<hr/>											
3,372,178	1,358,563		1,778,975		TOTAL RESOURCES		34,085,498		32,300,498		
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	2,150		0		Construction Manager		0		0		
				511131	SALARIES-TEMPORARY EMPLOYEES (full time)						
22,233	0		0		Construction Coordinator		0		0		
				511225	WAGES REGULAR EMPLOYEES (Part Time)						
18,456	0		0		Administrative Secretary		0		0		
25,898	753		0	512000	FRINGE		0		0		
<hr/>											
66,587	2,903	0.00	0		Total Personal Services	0.00	0	0.00	0		
<u>Materials &amp; Services</u>											
				528200	Election Costs		125,000		125,000		
0	0		0								
<hr/>											
0	0		0		Total Materials & Services		125,000		125,000		
<u>Capital Projects</u>											
					MISC. EXHIBIT IMPROVEMENTS						
629	0		0	574120	Architectural Services		0		0		
1,205	0		0	574190	Other Construction Services		0		0		
9,689	0		40,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0		0		
					UPDATE MASTER PLAN						
0	6,000		100,000	574120	Architectural Services		0		0		
					ELEPHANT BACKYARD						
0	0		0	574130	Engineering Services		20,000		20,000		
0	0		0	574190	Other Construction Services		230,000		230,000		
					CAPITAL PROJECT						
0	0		0	574120	Architectural Services (preliminary design)		50,000		50,000		
0	0		0	574120	Architectural Services		2,100,000		2,100,000		
					CENTER FOR SPECIES SURVIVAL						
648,507	0		0	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0		0		

# Zoo Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
234,676	22,801		0	571400	MINI TRAIN/TROLLEY Purchased Equipment & Vehicles		0		0		
967,705	158,640		0	574520	ELEPHANT YARD IMPROVEMENTS Const. Work/Materials-Bldgs, Exhibits & Rel		0		0		
48,100	380		0	574120	RESEARCH BUILDING REPAIRS Architectural Services		0		0		
376,135	111,255		0	574520	Const. Work/Materials-Bldgs, Exhibit & Rel.		0		0		
2,877	86,845		0	574520	BANQUET KITCHEN IMPROVEMENTS Const. Work/Materials-Bldgs, Exhibit & Rel		0		0		
15,044	0		0	574520	SAVANNAH SHADE STRUCTURE Const. Work/Materials-Bldgs, Exhibit & Rel.		0		0		
0	0		200,000	574120	NEW ENTRANCE Architectural Services		0		0		
0	0		800,000	574520	Const. Work/Materials-Bldgs, Exhibit & Rel.		0		0		
2,304,567	385,921		1,140,000		Total Capital Projects		2,400,000		2,400,000		
0	0		0	583610	<u>Interfund Transfers</u> Trans. of Direct Costs to Support Services Fund		40,000		40,000		
0	0		0		Total Interfund Transfers		40,000		40,000		
0	0		100,000	599999	<u>Contingency and Unappropriated Balance</u> Contingency		5,000,000		5,000,000		
1,001,024	969,739		538,975	599990	Unappropriated Balance		26,520,498		24,735,498		
1,001,024	969,739		638,975		Total Contingency and Unappropriated Balance		31,520,498		29,735,498		
3,372,178	1,358,563	0.00	1,778,975		TOTAL REQUIREMENTS	0.00	34,085,498	0.00	32,300,498		

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Solid

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Waste

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Revenue

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Fund

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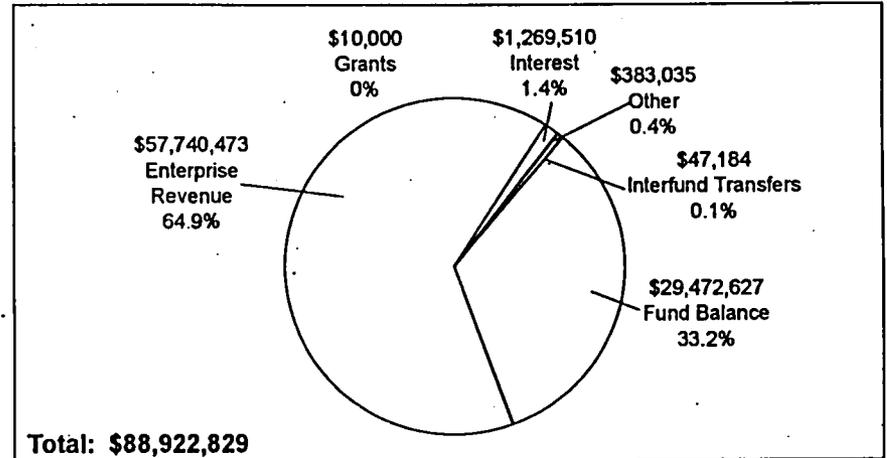
# Solid Waste Revenue Fund

Effective July 1, 1995, the Solid Waste Department was consolidated from six divisions to five, and in keeping with the agency's broader environmental theme emphasizing waste reduction, the department's name was changed to Regional Environmental Management.

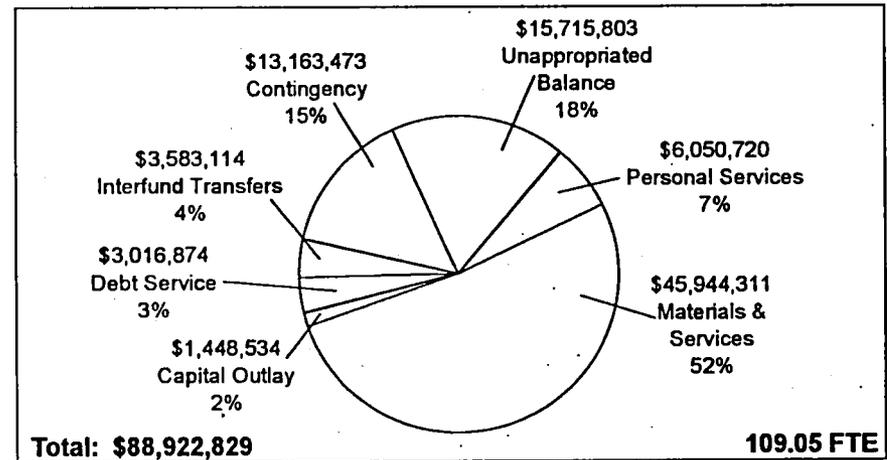
The Regional Environmental Management Department (REM) is responsible for regional solid waste management. REM owns and operates Metro's two transfer stations and arranges for disposal capacity at landfills and other facilities; develops and administers a solid waste management plan for the region as part of Metro's planning responsibilities; and promotes environmental equity and the sustainable management of resources. The department goals are as follows:

- ◆ reduce the amount of solid waste disposed and increase recycling and waste reduction activities, working in close partnership with local governments, the collection industry, businesses, regulatory agencies and the public.
- ◆ develop a regional solid waste management system that is efficient, economical and environmentally responsible.
- ◆ operate Metro solid waste facilities in an environmentally sound, safe and financially prudent manner.

The department's 1996-97 budget is made up of two funds: the Solid Waste Revenue Fund and the Rehabilitation and Enhancement Fund. The Solid Waste Revenue Fund is based on a forecast of tons of waste disposed region-wide, including tonnage delivered to Metro facilities. Metro's tonnage share is expected to decrease by almost four percent from the FY 95-96 budget, reflecting increased recycling and recovery efforts and other variables. The department will be analyzing solid waste disposal fees and other system financing options and will submit a rate reform proposal by



Solid Waste Revenue Fund resources



Solid Waste Revenue Fund expenditures

July 1, 1996, to the Executive Officer for consideration. The department will also develop a proposal to levy advance disposal fees on hazardous products to pay for their safe treatment and disposal.

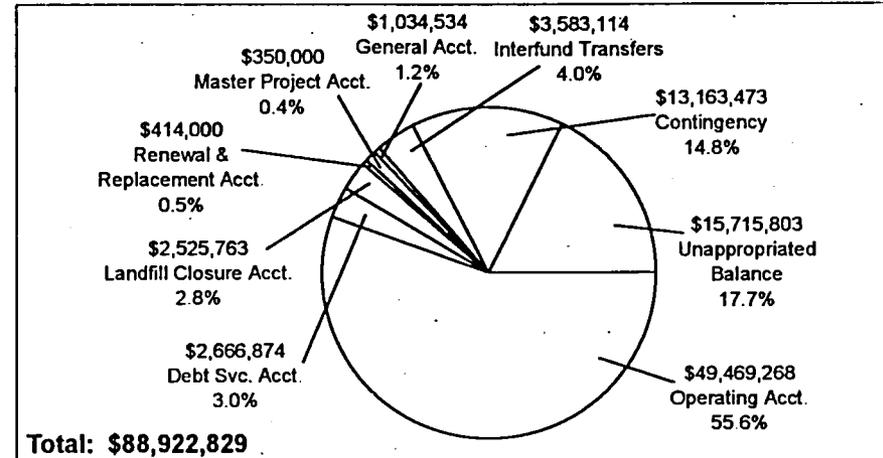
# Solid Waste Revenue Fund

In addition, in FY 1996-97 the department expects to develop new approaches to waste reduction that better serve the region; continue expansion of hazardous waste management capacity; develop an operations and maintenance plan to monitor post-closure activities at the St. Johns Landfill, continue to improve on service provided to Metro's customers at transfer stations and household hazardous waste facilities; continue waste compliance monitoring at franchised and designated facilities; and begin implementation of the management practices outlined in the Regional Solid Waste Management Plan (RSWMP).

## Solid Waste Revenue Fund

The Solid Waste Revenue Fund is supported primarily by revenues collected from disposal operations. The fund finances Regional Environmental Management Department activities, which are organized into eight separate accounts and five functional divisions. These divisions are Administration, Budget and Finance, Engineering and Analysis, Environmental Services, and Waste Reduction and Planning Services. The separate accounts are Debt Service, Renewal and Replacement, Master Projects, General, Operating, Construction, Landfill Closure and General Expense.

**Administration Division** – Responsible for the overall administration and management of the department, this division consists of the director's office, support services and community enhancement programs. The division also assumed responsibility for the Recycling Information Center under the department's reorganization. The division will oversee implementation and completion of several major projects this year, including execution and start-up of transfer station operations contracts, implementation of changes to the solid waste revenue system, preparation for post-closure activities at St. Johns Landfill, expansion of hazardous



Solid Waste Revenue Fund expenditures by account

waste management capacity of the system, and methane gas recovery at St. Johns Landfill. In FY 1996-97, Metro Recycling Information will respond to more than 90,000 calls for recycling and solid waste disposal information. The budget includes an additional 0.5 FTE to handle the increased volume of calls from the public and to expand customer service to transfer stations and household hazardous waste facilities.

**Budget and Finance Division** – This division is responsible for development and administration of the department's annual budget, analysis and evaluation of solid waste disposal rates, financial policies, contracts management, franchise administration, computers and software administration, and special studies. Disposal rates will require continued analysis and monitoring throughout the year to anticipate the effects of waste flow changes on rate-generated revenues. Modifications may be made to the rates/budget model to maximize coordination between these two functions to ensure integration of critical data from each component.

# Solid Waste Revenue Fund

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**Environmental Services Division** – This division, formerly known as the Operations division, is responsible for management, operations and monitoring of Metro South and Metro Central transfer stations and household hazardous waste facilities, including computer database management for these facilities, satellite collection events, the conditionally-exempt generators program and waste transport operations to the Columbia Ridge Landfill in Gilliam County. Responsibility for post-closure maintenance of the St. Johns Landfill was transferred to the Engineering and Analysis division under the department's reorganization. The division provides health and safety training to site staff, administers the Solid Waste Enforcement Unit that monitors compliance of solid waste facilities with the Metro Code, and investigates illegal dumping cases and suspected fraud against Metro. In FY 1996-97, the division will install an automated transaction system at the transfer stations to improve customer service and increase efficiency. The division will also operate a new latex processing facility to increase Metro's capacity to safely treat, recycle and dispose of latex paint.

**Engineering and Analysis Division** – The division develops the facilities and operational services required to accomplish the department's objectives, and ensure the safe and efficient disposal of solid waste from within the region. This is accomplished by overseeing the development of major waste disposal system facilities and projects from the planning stage through design, construction and operations; and procuring transport, disposal and operations services for transfer stations. As part of the departmental reorganization, this division assumed direct responsibility for post-closure maintenance and ongoing monitoring of the St. Johns Landfill. The work program for FY 1996-97 includes development of a capital improvements plan for Metro's South and Central transfer stations, evaluation of Metro South Station's materials recovery systems, including dry waste processing, and continuation of St. Johns Landfill closure and post-closure activities.

**Waste Reduction and Planning Services Division** – Responsible for five programs: Waste Prevention and Composting, Recycling System Development, Regional Solid Waste Management Planning, Technical Services and Waste Reduction Education. Under the departmental reorganization, the former Waste Reduction division and Planning and Technical Services division were consolidated. The Recycling Information Center was transferred to the Administration division. The division oversees and develops regional environmental/solid waste policies and recommends practices for incorporation in the RSWMP; provides program implementation assistance to the public and private sector, and compiles and issues reports of the region's progress to the Oregon Department of Environmental Quality. In addition, the division collects solid waste data needed for effective planning and management, including transaction data at disposal facilities, waste characterization studies, and other field studies of waste generation, recycling and disposal; staffs the Solid Waste Advisory Committee; and provides tonnage forecasting used in budgeting, rate setting and facility planning, the Solid Waste Information System (SWIS) report and solid waste application of the RLIS mapping system.

Programs for FY 1996-97 are consistent with passage of the revised 10-year Regional Solid Waste Reduction Plan (RSWRP), and include reaching and exceeding state statutes for recovery goals through partnerships with haulers, local governments, businesses and the public; making further revisions to the RSWRP; policy development work on advance disposal fees, industrial waste management and rate equity/revenue stability; construction of a new home composting site in Washington County; and continued cooperation and collaboration with local governments and local businesses through the award of Metro Challenge and Business Development Grants for waste reduction.

# Solid Waste Revenue Fund

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## Accounts

The following accounts were established by Ordinance No. 89-319 (master bond ordinance) and are required by bond covenants.

### *Debt Service*

This account reflects debt service payments (principal and interest) on the Metro Central Station.

### *Debt Service Reserve*

Funds equal to one year's principal and interest payment are maintained in the account as a guarantee that all scheduled debt service payments are made on time. These moneys may be used only if there are insufficient funds in the Debt Service Account to pay all amounts of principal and interest due.

### *Landfill Closure*

Ordinance No. 89-300 established the St. Johns Reserve Fund. In FY 1991-92, this fund was collapsed into the Solid Waste Revenue Fund and renamed the Landfill Closure Account. This account is earmarked for closure and post-closure activities at the landfill and for mitigation of environmental impacts. Nearly \$2.5 million are budgeted in FY 1996-97 for closure of the St. Johns Landfill. Another \$4.5 million is included in contingency to address DEQ requirements and potential construction of improvements to and closure of Parcel A.

### *Construction*

Ordinance No. 89-319 provided for a dedicated account through which bond proceeds are expended for construction projects. The

budget assumes that no bonds will be sold in FY 1996-97; therefore, no expenditures are proposed in this account.

### *Renewal and Replacement*

Funds dedicated to this account are used only for extraordinary repairs to, or the replacement or renewal of, capital assets and cannot be applied to the payment of costs of extensions, improvements or additions to capital assets of the disposal system. In FY 1996-97, funds from this account will be used to continue FY 1995-96 projects not completed, evaluate and recommend maintenance/recondition or replacement of the Metro South Station compactor, renew HVAC system at Metro South Station, repair/replace pumps and compressors at the St. Johns Landfill, correct drainage at Metro Central Station, conduct renewal and replacement study as required by the master bond ordinance, and execute emergency repairs as needed.

### *Master Project*

This account reflects pass-through money paid directly to a bank trustee for bond obligation payments incurred to finance construction of the composter facility. While the composter is no longer in operation, one series of bonds issued to finance the facility remains outstanding. Metro's obligations for the remaining Riedel bond debt service are funded by a letter of credit issued by U. S. Bank.

### *General*

The Solid Waste General Account provides for capital purchases and capital improvements to existing facilities by operating divisions (required through implementation of the capital improvement plan) and for certain ongoing landfill closure activities.

# Solid Waste Revenue Fund

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Expenditures in Budget and Finance and Administration divisions include funds to replace/upgrade computer hardware and software, and to purchase new work stations. In Environmental Services, purchases of equipment and for health and safety purposes will be made for the latex paint processing facility; an automated transaction system will be purchased and installed, and data processing equipment will be purchased. Capital outlay in Engineering and Analysis consists of improvements to the Metro South and Central transfer stations and the St. Johns Landfill. At Metro South, these include modifying the scale operation to make cash transactions more efficient, remodeling the control room into usable space, relocating transport contractor's parking area and construction of permanent decontamination facility. In addition, the division will construct a latex paint processing facility on the site, install a truck wash water recycling system and upgrade the scalehouse windows. At Metro Central, these purchases include modifications to materials recovery systems, design and remodeling to remedy storage constraints, and upgrade of the scalehouse windows. Anticipated expenditures for Waste Reduction and Planning Services include the construction of a home composting demonstration center in Washington County.

## General Expenses

This section of the budget consists of general Solid Waste Department expenses, including interfund transfers, contingency allocations for various accounts and the unappropriated ending balance. In the FY 1996-97 budget, the department has restructured its contingency accounts and unappropriated balance to implement more stringent business and financial practices. The following changes are reflected in the budget:

- ◆ The operating contingency, designed to meet short-term, unanticipated needs, is recalculated based upon historical

increases in tonnage-related costs at Metro facilities and Metro-wide guidelines for non-tonnage related expenditures.

- ◆ A capital contingency is established for capital improvements which were still in the planning stage during budget preparation but were expected to be initiated during the fiscal year pending approval by the Executive Officer and Metro Council.
- ◆ A portion of the unappropriated ending balance within the general account is designated as working capital to meet liquid reserve needs.
- ◆ The remaining portion of the unappropriated balance is designated as capital reserve to begin to set aside funds for replacement and improvements to Metro's solid waste facilities which are not covered under the Renewal and Replacement Account.

The Rate Stabilization Reserve, that part of the General Account designed to prevent precipitous increases in solid waste fee rates, will not receive any further contributions pending the outcome of rate restructuring proposals submitted to the Executive Officer on July 1, 1996.

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
<u>Resources</u>											
				305000	Fund Balance						
15,366,719	11,212,511		7,515,841		* St. Johns Landfill Closure Account		6,793,071		6,793,071		
1,932,855	2,170,470		2,729,055		* Renewal and Replacement		3,170,730		3,170,730		
2,912,948	2,906,886		2,906,886		* Reserve Account Metro Central		2,951,884		2,951,884		
0	0		1,586,250		* Rate Stabilization Reserve Account		2,972,233		2,972,233		
1,377,476	1,469,074		1,394,236		* Metro Central Debt		1,396,556		1,396,556		
7,841,462	11,517,089		9,620,917		* General Account (unrestricted)		12,009,153		12,188,153		
36,346	2,872		0	331120	Federal Grants-Operating		0		0		
0	4,000		0	337110	Local Grants-Operating		10,000		10,000		
70,068	100,257		0	339200	Contract and Professional Services		80,000		170,000		
2,879	4,059		3,721	341500	Documents & Publications		3,721		3,728		
1,178	0		0	341600	Conferences and Workshops		0		0		
509,620	473,262		526,631	343100	Refuse Disposal Charges		626,049		626,193		
2,680	25,039		1,303,571	343110	Disposal/Transfer Fees Forest Grove		317,019		317,758		
24,373,159	25,168,707		27,287,508	343111	Disposal Fees-Credit		26,233,943		26,284,343		
2,202,008	2,200,717		0	343115	Disposal Fees-Cash		0		0		
22,423,977	22,550,989		23,343,194	343121	User Fees-Credit		23,976,751		24,022,814		
1,491,950	1,512,380		0	343125	User Fees-Cash		0		0		
5,774,804	4,648,931		5,018,507	343131	Regional Transfer Charge-Credit		4,828,634		4,837,911		
516,830	403,304		0	343135	Regional Transfer Charge-Cash		0		0		
209,020	209,475		183,518	343151	Rehabilitation & Enhancement Fee-Credit		187,135		187,135		
9,083	9,174		0	343155	Rehabilitation & Enhancement Fee-Cash		0		0		
169,491	172,855		280,021	343171	Host Fees-Credit		261,224		261,224		
21,754	21,057		0	343175	Host Fees-Cash		0		0		
0	12,268		0	343180	Tire Disposal Fee		0		0		
22,400	30,319		48,192	343185	Tire Disposal Fee-Cash		48,192		48,284		
12,564	12,581		0	343191	Yard Debris Disposal Fee-Credit		0		0		
73,117	63,909		70,326	343195	Yard Debris Disposal Fee-Cash		65,302		65,428		
3,738	5,814		2,140	343200	Franchise Fees		2,140		2,144		
0	25,078		0	343241	Household Hazardous Waste Fees		0		0		
101,312	86,683		97,408	343211	DEQ - Orphan Site Account - Credit		93,722		93,722		
9,214	7,670		0	343215	DEQ - Orphan Site Account -Cash		0		0		
753,077	636,311		689,348	343221	DEQ - Promotional Program - Credit		663,267		663,267		
67,600	55,498		0	343225	DEQ - Promotional Program - Cash		0		0		
31,762	37,515		29,767	343230	Refrigeration Unit Disposal Fee		28,930		28,986		
44,737	53,944		65,116	343245	Household Hazardous Waste Fees - Cash		38,233		38,306		
57,323	158,341		67,453	343300	Salvage Revenue		175,352		86,001		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
94	0		0	343800	Sublease Income		0		0		0
0	15		0	343900	Tarp Sales		0		0		0
0	21,307		0	343910	Home Composting Bin Program		0		0		0
2,453	2,949		2,947	347221	Rentals Offices		3,223		3,229		3,229
4,163	293		0	347900	Misc. Other Revenue		0		0		0
2,261	6,395		5,000	351000	Fines and Forfeits Revenue		5,000		5,000		5,000
1,087,312	1,520,785		998,130	361100	Interest on Investments		1,269,510		1,269,510		1,269,510
18,018	9,616		20,000	363000	Finance Charge		10,000		10,000		10,000
0	121,638		0	373500	Sale of Proprietary Assets		0		0		0
144,829	197,863		350,000	375000	Pass Through Debt Service Receipts		350,000		350,000		350,000
270,551	14,324		158,351	379000	Other Miscellaneous Revenue		18,000		18,035		18,035
0	100,000		0	381100	Other Financing Sources - Sales of Fixed Assets		0		0		0
12,733,425	0		0	385400	Revenue Bond Proceeds		0		0		0
0	0		0	393761	Trans. Direct Costs from Smith & Bybee Lake Fund		5,000		5,000		5,000
17,552	24,207		43,134	393768	Trans. Direct Cost from Rehab & Enhance.		42,184		42,184		42,184
102,703,809	89,988,431		86,347,168	<b>TOTAL RESOURCES</b>			88,636,158		88,922,829		88,922,829

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account</b>											
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
80,994	81,719	1.00	88,119		Senior Director	1.00	89,996	1.00	89,996		
302,815	337,142	5.00	336,495		Manager	4.00	269,852	4.00	269,852		
0	0	0.00	0		Principal Administrative Analyst	3.00	167,642	3.00	167,642		
0	0	0.00	0		Senior Administrative Services Analyst	0.50	24,697	0.50	24,697		
0	4,380	0.00	0		Engineering Manager	0.00	0	0.00	0		
59,320	64,462	1.00	68,967		Senior Manager	1.00	65,399	1.00	65,399		
155,657	133,291	3.00	167,785		Sr. Engineer	3.00	168,252	3.00	168,252		
76,401	53,661	0.00	0		Assoc. Engineer	0.00	0	0.00	0		
0	11,673	1.00	35,431		Asst. Engineer	1.00	34,410	1.00	34,410		
52,347	56,745	3.00	155,186		Senior Program Supervisor	4.00	225,067	4.00	225,067		
295,373	266,210	5.00	286,074		Sr. Solid Waste Planner	6.00	333,810	5.00	280,420		
31,527	57,454	1.00	60,627		Construction Coordinator	1.00	58,861	1.00	58,861		
339,570	418,146	10.00	465,303		Assoc. Solid Waste Planner	9.00	418,396	10.00	469,260		
216,776	211,821	4.00	217,366		Sr. Management Analyst	1.00	53,390	1.00	53,390		
65,543	108,207	2.00	99,762		Assoc. Management Analyst	2.00	96,842	2.00	96,842		
4,111	16,380	1.00	33,760		Asst. Management Analyst	3.00	112,344	3.00	112,344		
0	33,834	1.00	37,206		Asst. Solid Waste Planner	1.00	37,939	1.00	37,939		
122,190	115,941	1.50	73,380		Associate Program Supervisor	2.00	75,258	2.00	75,258		
59,233	96,398	4.00	193,111		Program Supervisor	4.00	209,913	4.00	209,913		
27,779	0	1.00	52,388		Senior Public Affairs Specialist	0.00	0	0.00	0		
70,177	63,005	2.00	84,120		Assoc. Public Affairs Specialist	3.00	121,858	3.00	121,858		
64,470	70,274	2.00	74,412		Administrative Assistant	1.00	36,122	1.00	36,122		
0	42,368	0.00	0		Site Supervisor	0.00	0	0.00	0		
140,536	171,439	7.00	276,957		Hazardous Waste Specialist	7.00	285,101	7.00	285,101		
41,275	43,331	0.00	0		Senior Service Supervisor	0.00	0	0.00	0		
69,169	69,196	0.00	0		Service Supervisor	0.00	0	0.00	0		
48,794	53,403	3.00	115,828		Management Technician	5.00	179,446	5.00	179,446		
511125 SALARIES-REGULAR EMPLOYEES (part-time)											
0	16,274	0.50	28,883		Sr. Engineer	0.50	28,042	0.50	28,042		
0	0	0.50	24,937		Assoc. Engineer	0.00	0	0.00	0		
1,659	21,669	0.50	17,722		Asst. Management Analyst	0.00	0	0.00	0		
511131 SALARIES-TEMPORARY EMPLOYEES ( full time)											
22,873	22,622	0.00	0		Temporary	0.00	0	0.00	0		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account</b>											
					511221 WAGES-REGULAR EMPLOYEES (full time)						
47,788	85,874	3.00	83,521		Administrative Secretary	3.00	86,476	3.00	86,476		
23,619	2,278	0.00	0		Secretary	0.50	13,478	0.50	13,478		
101,180	146,951	5.00	156,967		Program Assistant 2	5.00	150,476	5.00	150,476		
437,230	470,535	14.00	474,468		Hazardous Waste Technician	12.00	417,612	12.00	417,612		
1,800	1,260	0.00	0		Hazardous Waste Specialist	0.00	0	0.00	0		
36,670	40,528	1.00	21,743		Office Assistant	1.00	22,165	1.00	22,165		
0	0	1.00	35,170		Maintenance Equipment Operator	1.00	36,131	1.00	36,131		
0	0	4.00	128,624		Lead Scalehouse Technician	4.00	125,076	4.00	125,076		
328,265	402,555	10.00	335,684		Scalehouse Technician	10.00	339,449	10.00	339,449		
					511225 WAGES-REGULAR EMPLOYEES (part time)						
0	0	0.50	13,882		Secretary	0.00	0	0.00	0		
8,726	6,226	1.00	24,014		Office Assistant	1.00	24,488	1.00	24,488		
0	2,399	0.50	11,412		Program Assistant 1	0.50	11,646	0.50	11,646		
0	604	0.00	0		Hazardous Waste Technician	0.00	0	0.00	0		
53,754	0	2.15	56,853		Scalehouse Technician	2.15	57,955	2.15	57,955		
54,032	9,511	0.50	13,883		Program Assistant 2	0.00	0	0.00	0		
					511231 WAGES-TEMPORARY EMPLOYEES (full time)						
71,449	80,861	0.00	0		Temporary	0.00	0	0.00	0		
					511235 WAGES-TEMPORARY EMPLOYEES (part time)						
108,605	158,639	6.90	172,344		Temporary	5.90	149,528	5.90	149,528		
59,640	112,367	0.00	66,183		511400 OVERTIME	0.00	108,375	0.00	108,375		
1,406,261	1,398,322	0.00	1,368,118		512000 FRINGE	0.00	1,418,575	0.00	1,417,754		
5,087,608	5,559,955	109.55	5,956,685		Total Personal Services	109.05	6,054,067	109.05	6,050,720		
					<u>Materials &amp; Services</u>						
26,829	20,164		35,607	521100	Office Supplies		35,664		35,664		
18,920	21,777		37,000	521110	Computer Software		26,330		26,330		
6,631	14,288		6,660	521111	Computer Supplies		17,950		17,950		
1,168	2,089		6,000	521210	Landscape Supplies		7,000		7,000		
201	227		1,000	521220	Custodial Supplies		1,650		1,650		
4,273	6,329		13,875	521240	Graphics/Reprographic Supplies		13,800		13,800		
6,317	5,386		27,352	521260	Printing Supplies		29,712		29,712		
108,577	116,844		111,600	521290	Other Supplies		114,925		114,925		
13,684	15,098		13,000	521292	Small Tools		26,258		26,258		
10,335	19,893		35,796	521293	Promotion Supplies		28,825		28,825		
15,114	20,863		22,240	521310	Subscriptions		23,132		23,132		
3,189	5,149		7,727	521320	Dues		6,180		6,180		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account</b>											
6,293	7,867		12,000	521400	Fuels & Lubricants		10,400		10,400		
201,767	947,405		1,266,271	521410	Fuels & Lubricants - Tax Exempt		998,948		998,948		
2,655	5,320		2,700	521510	Maintenance & Repairs Supplies-Building		7,500		7,500		
0	0		0	521511	HVAC Supplies		500		500		
0	0		0	521512	Electrical Supplies		1,000		1,000		
2,628	5,697		3,100	521520	Maintenance & Repairs Supplies-Grounds		7,000		7,000		
1,287	2,066		3,000	521530	Maintenance & Repairs Supplies-Vehicles		8,000		8,000		
8,670	23,464		106,710	521540	Maintenance & Repairs Supplies-Equipment		93,390		93,390		
1,446	1,200		0	521590	Maintenance & Repairs Supplies-Other		0		0		
750	59,269		0	524120	Legal Fees		0		0		
47,357	70,665		7,500	524130	Promotion/Public Relations		38,000		63,000		
1,958,785	1,718,055		2,795,217	524190	Misc. Professional Services		2,696,318		2,822,567		
9,985	18,054		10,000	524210	Data Processing Services		10,000		10,000		
0	0		0	524310	Management Services		30,000		30,000		
28,059	33,047		27,000	525110	Utilities-Electricity		45,000		45,000		
21,111	15,584		22,000	525120	Utilities-Water & Sewer		24,250		24,250		
0	6,281		0	525150	Utilities - Sanitation Services		4,075		4,075		
923	0		0	525190	Utilities-Other		0		0		
0	74		0	525200	Cleaning Services		0		0		
4,513	47,880		8,000	525610	Maintenance & Repairs Services-Building		42,500		42,500		
2,599	3,505		0	525620	Maintenance & Repairs Services-Grounds		26,500		26,500		
398	5,461		4,200	525630	Maintenance & Repairs Services-Vehicles		7,000		7,000		
81,033	61,048		141,878	525640	Maintenance & Repairs Services-Equipment		162,582		162,582		
1,137	2,335		0	525690	Maintenance & Repairs Services-Other		15,000		15,000		
27,108	69,121		15,150	525710	Equipment Rental		70,785		70,785		
12,488	16,361		16,362	525720	Rentals - Land & Building		17,162		17,162		
5,562	0		0	525733	Operating Lease Payments-Other		0		0		
131,308	76,948		18,200	525740	Capital Lease Payments-Furniture & Equipment		10,000		10,000		
78,977	128,263		145,603	526200	Ads & Legal Notices		166,842		166,842		
97,606	111,034		145,618	526310	Printing Services		142,746		142,746		
14,772	18,629		9,304	526320	Typesetting & Reprographics Services		17,067		17,067		
33,685	37,187		38,355	526410	Telephone		42,800		42,800		
6,957	7,173		95,359	526420	Postage		33,340		33,340		
1,738	0		1,500	526430	Catalogues & Brochures		0		0		
2,524	3,497		1,970	526440	Delivery Service		2,048		2,048		
24,532	26,913		44,280	526500	Travel		38,655		39,485		
11,667	11,872		13,292	526510	Mileage Reimbursement		14,837		14,837		
5,165,506	5,158,828		5,236,221	526610	Disposal Operations		5,145,114		5,058,579		
10,483,062	10,126,544		10,759,108	526611	Disposal Operations-Transportation		9,425,966		9,301,976		
20,620,846	20,150,114		21,455,682	526612	Disposal Operations-Landfill Disposal		20,777,317		20,770,335		
625,548	618,015		1,651,160	526613	Disposal Operations-Hazardous Material		720,097		720,097		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account</b>											
20,573	11,074		13,369	526700	Temporary Help Services		45,904		45,904		
37,171	38,427		71,161	526800	Training and Conferences Fees		58,888		58,058		
0	750		6,100	526810	Tuition Reimbursements		11,840		11,840		
14,139	0		0	526900	Miscellaneous Purchased Services		0		0		
12,074	12,769		49,800	526910	Uniform Supply & Cleaning Services		25,150		25,150		
89,170	93,596		83,200	526911	Disposal Protective Gear		125,050		125,050		
698,223	740,008		700,583	528100	Payments to Other Agencies		648,966		648,966		
0	0		32,875	528110	License & Permits		22,450		22,450		
303	282		350	528310	Real Property Taxes		350		350		
1,831	111,700		0	528320	Federal Rebate on Bonds		0		0		
31,209	37,026		0	528400	Grants to Other Governments		387,921		387,921		
522,831	552,675		720,000	528410	Grants - Waste Reduction		930,000		944,000		
19,596	22,157		20,798	529500	Meetings		30,122		30,122		
0	14,700		1,500	529800	Miscellaneous		0		0		
41,387,640	41,478,047		46,074,333		Total Materials & Services		43,470,806		43,418,548		
46,475,248	47,038,002	109.55	52,031,018		TOTAL EXPENDITURES	109.05	49,524,873	109.05	49,469,268		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Administration)</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
80,994	81,719	1.00	88,119		Senior Director	1.00	89,996	1.00	89,996				
67,160	69,519	2.00	128,031		Manager	1.00	67,463	1.00	67,463				
0	0		0		Principal Administrative Analyst	1.00	51,006	1.00	51,006				
30,852	45,144	1.00	49,888		Assoc. Management Analyst	1.00	48,421	1.00	48,421				
0	0	1.00	49,336		Program Supervisor	1.00	52,180	1.00	52,180				
0	0	1.00	52,388		Senior Public Affairs Specialist		0		0				
0	0		0		Assoc. Public Affairs Specialist	1.00	43,913	1.00	43,913				
64,470	70,274	2.00	74,412		Administrative Assistant	1.00	36,122	1.00	36,122				
0	0	1.00	33,760		Management Technician	2.00	70,700	2.00	70,700				
				511125	SALARIES-REGULAR EMPLOYEES (part-time)								
0	0	0.50	17,722		Asst. Management Analyst		0		0				
				511131	SALARIES-TEMPORARY EMPLOYEES ( full time)								
535	2,399		0		Temporary		0		0				
				511221	WAGES-REGULAR EMPLOYEES (full time)								
47,788	84,574	2.00	57,078		Administrative Secretary	2.00	58,172	2.00	58,172				
23,619	2,278		0		Secretary	0.50	13,478	0.50	13,478				
0	0	4.00	121,524		Program Assistant 2	5.00	150,476	5.00	150,476				
23,464	33,612	1.00	21,743		Office Assistant	1.00	22,165	1.00	22,165				
				511225	WAGES-REGULAR EMPLOYEES (part time)								
0	0	0.50	13,882		Secretary		0		0				
8,726	6,226	1.00	24,014		Office Assistant	1.00	24,488	1.00	24,488				
0	2,399	0.50	11,412		Program Assistant 1	0.50	11,646	0.50	11,646				
0	98	0.50	13,883		Program Assistant 2		0		0				
				511231	WAGES-TEMPORARY EMPLOYEES (full time)								
0	2,849		0		Temporary		0		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
3,585	729	0.15	3,556		Temporary	0.15	3,668	0.15	3,668				
1,059	770		12,683	511400	OVERTIME		12,371		12,371				
140,203	136,540		238,206	512000	FRINGE		242,375		242,375				
492,455	539,130	19.15	1,011,637		Total Personal Services	19.15	998,640	19.15	998,640				

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Administration)</b>													
<u>Materials &amp; Services</u>													
14,151	13,950		23,607	521100	Office Supplies		24,564		24,564				
0	80		0	521110	Computer Software		0		0				
0	70		0	521210	Landscape Supplies		0		0				
0	0		1,375	521240	Graphics/Reprographic Supplies		1,200		1,200				
3,385	2,493		6,854	521260	Printing Supplies		7,172		7,172				
913	434		0	521290	Other Supplies		0		0				
725	965		8,596	521293	Promotion Supplies		8,625		8,625				
3,201	6,671		10,749	521310	Subscriptions		23,132		23,132				
631	784		2,850	521320	Dues		1,635		1,635				
354	401		920	521540	Maintenance & Repairs Supplies-Equipment		930		930				
0	59,269		0	524120	Legal Fees		0		0				
0	20		2,000	524130	Promotion/Public Relations		0		0				
24,471	2,786		10,000	524190	Misc. Professional Services		51,200		51,200				
0	48		0	525610	Maintenance & Repairs Services-Building		0		0				
0	241		15,426	525640	Maintenance & Repairs Services-Equipment		16,009		16,009				
80	1,324		2,975	525710	Equipment Rental		4,475		4,475				
0	400		0	525720	Rentals Land & Building		0		0				
284	2,054		58,984	526200	Ads & Legal Notices		59,284		59,284				
6,456	9,962		16,738	526310	Printing Services		18,356		18,356				
371	304		1,000	526320	Typesetting & Reprographics Services		1,000		1,000				
6,275	6,454		8,355	526410	Telephone		10,600		10,600				
487	1,440		31,399	526420	Postage		32,654		32,654				
1,956	2,124		1,970	526440	Delivery Service		2,048		2,048				
2,784	8,842		8,546	526500	Travel		9,070		9,070				
166	402		720	526510	Mileage Reimbursement		612		612				
6,284	11,074		13,369	526700	Temporary Help Services		13,904		13,904				
3,035	5,572		8,819	526800	Training and Conferences Fees		7,010		7,010				
0	0		600	526810	Tuition Reimbursements		0		0				
14	0		0	526910	Uniform Supply & Cleaning Services		0		0				
70	78		0	528100	Payments to Other Agencies		0		0				
2,092	4,832		4,600	529500	Meetings		4,332		4,332				
0	0		1,500	529800	Miscellaneous		0		0				
78,185	143,074		241,952		Total Materials & Services		297,812		297,812				
570,640	682,204	19.15	1,253,589		<b>TOTAL EXPENDITURES</b>	19.15	1,296,452	19.15	1,296,452				

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Budget and Finance)</b>													
<u>Personal Services</u>													
					511121 SALARIES-REGULAR EMPLOYEES (full time)								
59,470	65,546	1.00	69,488		Manager	1.00	67,463	1.00	67,463				
0	0		0		Principal Administrative Analyst	2.00	116,636	2.00	116,636				
48,679	54,316	1.00	57,766		Sr. Solid Waste Planner	1.00	56,084	1.00	56,084				
107,219	104,300	2.00	107,382		Sr. Management Analyst		0		0				
0	28,140	1.00	49,874		Assoc. Management Analyst	1.00	48,421	1.00	48,421				
4,111	16,380	1.00	33,760		Asst. Management Analyst	1.00	34,399	1.00	34,399				
48,696	53,403	1.00	41,034		Management Technician	2.00	75,970	2.00	75,970				
					511131 SALARIES-TEMPORARY EMPLOYEES ( full time)								
0	8,816		0		Temporary		0		0				
					511221 WAGES REGULAR EMPLOYEES (full time)								
0	295		0		Administrative Secretary		0		0				
0	32,931	1.00	35,443		Program Assistant 2		0		0				
					511225 WAGES REGULAR EMPLOYEES (part time)								
41,037	0		0		Program Assistant 2		0		0				
115,828	120,639		112,862		512000 FRINGE		118,057		118,057				
425,040	484,766	8.00	507,609		Total Personal Services	8.00	517,030	8.00	517,030				
<u>Materials &amp; Services</u>													
0	204		0	521100	Office Supplies		0		0				
9,970	3,617		10,000	521110	Computer Software		7,130		7,130				
2,708	1,962		3,160	521111	Computer Supplies		4,250		4,250				
34	651		225	521310	Subscriptions		0		0				
0	350		155	521320	Dues		320		320				
0	254		0	521540	Maintenance & Repairs Supplies-Equipment		6,760		6,760				
12,044	21,780		96,465	524190	Misc. Professional Services		71,565		71,565				
12,569	5,198		30,866	525640	Maintenance & Repairs Services-Equipment		4,668		4,668				
0	1,108		0	525710	Equipment Rental		0		0				
31,518	10,103		0	525740	Capital Lease Payments-Furniture & Equipment		0		0				
367	0		515	526200	Ads & Legal Notices		535		535				
0	0		25,000	526310	Printing Services		0		0				
10	0		1,000	526320	Typesetting & Reprographics Services		0		0				
0	0		58,260	526420	Postage		536		536				
80	0		0	526440	Delivery Service		0		0				
1,044	0		3,484	526500	Travel		2,580		3,410				

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Budget and Finance)</b>											
4	0		1,072	526510	Mileage Reimbursement		200		200		
79,851	113,380		134,062	526612	Disposal Operations-Landfill Disposal		119,543		119,543		
1,821	2,931		6,930	526800	Training and Conferences Fees		6,930		6,100		
0	0		1,000	526810	Tuition Reimbursements		1,040		1,040		
687,767	733,990		700,583	528100	Payments to Other Agencies		638,966		638,966		
39	390		110	529500	Meetings		400		400		
839,826	895,918		1,072,887		Total Materials & Services		865,423		865,423		
1,264,866	1,380,684	8.00	1,580,496		TOTAL EXPENDITURES	8.00	1,382,453	8.00	1,382,453		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		REQUESTED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Environmental Services)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	24,225		0		Manager		0		0		0
0	0		0		Senior Administrative Services Analyst	0.50	24,697	0.50	24,697		24,697
59,320	64,462	1.00	68,967		Senior Manager	1.00	65,399	1.00	65,399		65,399
50	5,143	1.00	46,128		Senior Program Supervisor	2.00	108,816	2.00	108,816		108,816
38,926	0	1.00	57,766		Sr. Solid Waste Planner	2.00	109,474	1.00	56,084		56,084
46,771	105,226	1.00	52,390		Assoc. Solid Waste Planner		0	1.00	50,864		50,864
7,071	0		0		Assoc. Management Analyst		0		0		0
0	0		0		Asst. Management Analyst	1.00	41,823	1.00	41,823		41,823
122,190	115,941	1.50	73,380		Associate Program Supervisor	2.00	75,258	2.00	75,258		75,258
0	1,274	1.00	47,926		Program Supervisor		0		0		0
0	42,368		0		Site Supervisor		0		0		0
140,536	171,439	5.00	192,849		Hazardous Waste Specialist	5.00	199,356	5.00	199,356		199,356
41,275	43,331		0		Senior Service Supervisor		0		0		0
69,169	69,196		0		Service Supervisor		0		0		0
98	0	1.00	41,034		Management Technician	1.00	32,776	1.00	32,776		32,776
				511125	SALARIES REGULAR EMPLOYEES (part-time)						
1,659	0		0		Asst. Management Analyst		0		0		0
				511131	SALARIES-TEMPORARY EMPLOYEES ( full time)						
6,682	0		0		Temporary		0		0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0	1.00	26,443		Administrative Secretary	1.00	28,304	1.00	28,304		28,304
341	0		0		Program Assistant 2		0		0		0
437,230	469,198	14.00	474,468		Hazardous Waste Technician	12.00	417,612	12.00	417,612		417,612
1,800	1,260		0		Hazardous Waste Specialist		0		0		0
0	0	4.00	128,624		Lead Scalehouse Technician	4.00	125,076	4.00	125,076		125,076
328,265	387,877	10.00	335,684		Scalehouse Technician	10.00	339,449	10.00	339,449		339,449
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	604		0		Hazardous Waste Technician		0		0		0
53,754	0	2.15	56,853		Scalehouse Technician	2.15	57,955	2.15	57,955		57,955
				511231	WAGES-TEMPORARY EMPLOYEES (full time)						
71,449	78,012		0		Temporary		0		0		0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
54,965	137,483	5.25	130,605		Temporary	5.25	132,194	5.25	132,194		132,194
53,583	99,694		53,500	511400	OVERTIME		90,004		90,004		90,004
594,433	614,438		544,861	512000	FRINGE		572,841		572,020		572,020
2,129,567	2,431,171	48.90	2,331,478		Total Personal Services	48.90	2,421,034	48.90	2,417,687		2,417,687

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		REQUESTED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Environmental Services)</b>											
<u>Materials &amp; Services</u>											
11,806	5,613	12,000	521100	Office Supplies	10,800	10,800					
3,883	5,209	4,500	521110	Computer Software	3,900	3,900					
3,723	11,807	3,500	521111	Computer Supplies	13,500	13,500					
1,168	2,019	6,000	521210	Landscape Supplies	6,000	6,000					
201	227	1,000	521220	Custodial Supplies	1,050	1,050					
26	88	0	521240	Graphics/Reprographic Supplies	0	0					
2,336	2,327	2,500	521260	Printing Supplies	3,850	3,850					
92,663	103,284	102,000	521290	Other Supplies	97,125	97,125					
13,619	15,098	13,000	521292	Small Tools	16,258	16,258					
0	2,318	12,000	521293	Promotion Supplies	6,000	6,000					
5,296	6,789	4,085	521310	Subscriptions	0	0					
241	836	800	521320	Dues	565	565					
6,046	7,354	2,000	521400	Fuels & Lubricants	4,400	4,400					
201,767	947,405	1,266,271	521410	Fuels & Lubricants - Tax Exempt	998,948	998,948					
2,655	5,320	2,700	521510	Maintenance & Repairs Supplies-Building	6,500	6,500					
2,628	5,697	3,100	521520	Maintenance & Repairs Supplies-Grounds	5,000	5,000					
1,277	2,041	400	521530	Maintenance & Repairs Supplies-Vehicles	4,000	4,000					
7,100	22,177	105,590	521540	Maintenance & Repairs Supplies-Equipment	49,500	49,500					
1,446	1,200	0	521590	Maintenance & Repairs Supplies-Other	0	0					
509	2,941	5,500	524130	Promotion/Public Relations	3,000	3,000					
1,306,203	1,167,655	1,280,786	524190	Misc. Professional Services	1,402,178	1,410,427					
3,745	6,414	10,000	524210	Data Processing Services	10,000	10,000					
0	0	0	524310	Management Services	30,000	30,000					
28,059	33,047	12,000	525110	Utilities Electricity	18,000	18,000					
20,752	15,584	0	525120	Utilities-Water & Sewer	2,250	2,250					
0	6,166	0	525150	Utilities-Sanitation	2,875	2,875					
923	0	0	525190	Utilities-Other	0	0					
0	74	0	525200	Cleaning Services	0	0					
4,513	47,792	8,000	525610	Maintenance & Repairs Services-Building	37,500	37,500					
2,599	3,505	0	525620	Maintenance & Repairs Services-Grounds	0	0					
398	5,461	1,000	525630	Maintenance & Repairs Services-Vehicles	5,500	5,500					
54,790	39,721	87,460	525640	Maintenance & Repairs Services-Equipment	52,100	52,100					
1,137	2,335	0	525690	Maintenance & Repairs Services-Other	0	0					
14,851	58,892	8,000	525710	Equipment Rental	41,615	41,615					
10,400	11,571	6,000	525720	Rentals - Land & Building	6,000	6,000					
5,562	0	0	525733	Operating Lease Payments-Other	0	0					
27,773	28,190	0	525740	Capital Lease Payments-Furniture & Equipment	0	0					
32,983	47,760	12,000	526200	Ads & Legal Notices	27,500	27,500					

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		For Information Only		FISCAL YEAR 1996-97		REQUESTED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Environmental Services)</b>													
30,234	35,793		21,000	526310	Printing Services				33,000		33,000		
4,787	5,021		1,500	526320	Typesetting & Reprographics Services				1,500		1,500		
27,343	30,664		24,000	526410	Telephone				28,100		28,100		
5,682	3,403		5,700	526420	Postage				150		150		
1,738	0		1,500	526430	Catalogues & Brochures				0		0		
198	486		0	526440	Delivery Service				0		0		
4,828	5,685		6,000	526500	Travel				4,335		4,335		
7,082	7,434		4,200	526510	Mileage Reimbursement				7,650		7,650		
5,165,506	5,158,828		5,236,221	526610	Disposal Operations				5,145,114		5,058,579		
10,483,062	10,126,544		10,759,108	526611	Disposal Operations-Transportation				9,425,966		9,301,976		
20,540,995	20,036,734		21,321,620	526612	Disposal Operations-Landfill Disposal				20,657,774		20,650,792		
625,548	618,015		1,651,160	526613	Disposal Operations-Hazardous Material				720,097		720,097		
21,452	17,070		32,000	526800	Training and Conferences Fees				24,450		24,450		
0	0		2,000	526810	Tuition Reimbursements				5,000		5,000		
10,160	0		0	526900	Miscellaneous Purchased Services				0		0		
10,764	12,769		47,800	526910	Uniform Supply & Cleaning Services				21,150		21,150		
86,863	92,897		83,200	526911	Disposal Protective Gear				124,050		124,050		
9,231	5,936		0	528100	Payments to Other Agencies				10,000		10,000		
0	0		17,875	528110	License & Permits				7,450		7,450		
303	282		350	528310	Real Property Taxes				350		350		
1,831	111,700		0	528320	Federal Rebate on Bonds				0		0		
0	0		0	528400	Grants to Other Governments				387,921		387,921		
9,849	8,247		9,000	529500	Meetings				20,430		20,430		
0	14,700		0	529800	Miscellaneous				0		0		
38,920,534	38,916,125		42,196,426		Total Materials & Services				39,490,401		39,281,143		
41,050,101	41,347,296	48.90	44,527,904		TOTAL EXPENDITURES	48.90	41,911,435	48.90	41,698,830				

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Engineering &amp; Analysis)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
62,055	64,818	1.00	69,488		Manager	1.00	67,463	1.00	67,463		
0	4,380		0		Engineering Manager		0		0		
155,657	133,291	3.00	167,785		Sr. Engineer	3.00	168,252	3.00	168,252		
76,401	53,661	0.00	0		Assoc. Engineer		0		0		
0	11,673	1.00	35,431		Asst. Engineer	1.00	34,410	1.00	34,410		
113,394	114,083	2.00	115,533		Sr Solid Waste Planner	2.00	112,168	2.00	112,168		
31,527	57,454	1.00	60,627		Construction Coordinator	1.00	58,861	1.00	58,861		
41,584	46,358	1.00	49,873		Assoc. Solid Waste Planner	1.00	50,864	1.00	50,864		
4,835	0		0		Sr Management Analyst		0		0		
0	0	1.00	42,006		Program Supervisor	1.00	43,936	1.00	43,936		
0	0	2.00	84,108		Hazardous Waste Specialist	2.00	85,745	2.00	85,745		
				511125	SALARIES REGULAR EMPLOYEES (part-time)						
0	16,274	0.50	28,883		Sr Engineer	0.50	28,042	0.50	28,042		
0	0	0.50	24,937		Assoc Engineer		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	696		0		Administrative Secretary		0		0		
0	1,337		0		Hazardous Waste Technician		0		0		
0	2,426		0		Office Assistant		0		0		
0	0	1.00	35,170		Maintenance Equipment Operator	1.00	36,131	1.00	36,131		
0	14,678		0		Scalehouse Technician		0		0		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
10,803	7,917	1.50	38,183		Temporary	0.50	13,666	0.50	13,666		
0	569		0	511400	OVERTIME		6,000		6,000		
181,261	169,855		205,331	512000	FRINGE		205,906		205,906		
677,517	699,470	15.50	957,355		Total Personal Services	14.00	911,444	14.00	911,444		
<u>Materials &amp; Services</u>											
0	0		0	521100	Office Supplies		300		300		
0	0		0	521111	Computer Supplies		200		200		
0	0		0	521210	Landscape Supplies		1,000		1,000		
0	0		0	521220	Custodial Supplies		600		600		
4	65		200	521240	Graphics/Reprographic Supplies		200		200		
143	566		500	521260	Printing Supplies		700		700		
2,801	2,938		2,000	521290	Other Supplies		11,500		11,500		
0	0		0	521292	Small Tools		10,000		10,000		
1,449	1,645		2,634	521310	Subscriptions		0		0		
1,164	988		1,885	521320	Dues		1,829		1,829		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Engineering &amp; Analysis)</b>											
232	454		10,000	521400	Fuels & Lubricants		6,000		6,000		
0	0		0	521510	Maintenance & Repairs Supplies-Building		1,000		1,000		
0	0		0	521511	HVAC Supplies		500		500		
0	0		0	521512	Electrical Supplies		1,000		1,000		
0	0		0	521520	Maintenance & Repairs Supplies-Grounds		2,000		2,000		
0	25		2,600	521530	Maintenance & Repairs Supplies-Vehicles		4,000		4,000		
0	88		0	521540	Maintenance & Repairs Supplies-Equipment		35,000		35,000		
750	0		0	524120	Legal Fees		0		0		
134,523	34,648		449,956	524190	Misc Professional Services		296,975		329,975		
0	0		15,000	525110	Utilities-Electricity		27,000		27,000		
359	0		22,000	525120	Utilities-Water & Sewer		22,000		22,000		
0	115		0	525150	Utilities-Sanitation		1,200		1,200		
0	0		0	525610	Maintenance & Repairs Services-Building		5,000		5,000		
0	0		0	525620	Maintenance & Repairs Services-Grounds		13,000		13,000		
0	0		3,200	525630	Maintenance & Repairs Services-Vehicles		1,500		1,500		
0	0		4,200	525640	Maintenance & Repairs Services-Equipment		81,000		81,000		
0	0		0	525690	Maintenance & Repairs Services-Other		15,000		15,000		
654	111		1,125	525710	Equipment Rental		21,125		21,125		
0	4,140		10,362	525720	Rentals - Land & Building		11,162		11,162		
0	0		13,200	525740	Capital Lease Payments-Furniture & Equipment		10,000		10,000		
889	1,419		4,550	526200	Ads & Legal Notices		4,550		4,550		
3,468	0		5,000	526310	Printing Services		4,300		4,300		
1,660	1,835		400	526320	Typesetting & Reprographics Services		400		400		
0	0		6,000	526410	Telephone		4,100		4,100		
0	30		0	526420	Postage		0		0		
46	40		0	526440	Delivery Service		0		0		
5,794	2,659		10,100	526500	Travel		8,550		8,550		
3,197	3,057		7,100	526510	Mileage Reimbursement		5,950		5,950		
14,059	0		0	526700	Temporary Help Services		32,000		32,000		
2,532	2,054		11,650	526800	Training and Conferences Fees		9,810		9,810		
0	0		1,000	526810	Tuition Reimbursements		3,000		3,000		
3,979	0		0	526900	Miscellaneous Purchased Services		0		0		
0	0		2,000	526910	Uniform Supply & Cleaning Services		4,000		4,000		
67	0		0	526911	Disposal Protective Gear		1,000		1,000		
1,155	0		0	528100	Payments to Other Agencies		0		0		
0	0		15,000	528110	License & Permits		15,000		15,000		
3,480	63		500	529500	Meetings		500		500		
182,405	56,940		602,162		Total Materials & Services		673,951		706,951		
859,922	756,410	15.50	1,559,517		<b>TOTAL EXPENDITURES</b>	14.00	1,585,395	14.00	1,618,395		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Waste Reduction &amp; Planning Services)</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
62,055	65,856	1.00	69,488		Manager	1.00	67,463	1.00	67,463				
52,297	51,602	2.00	109,058		Senior Program Supervisor	2.00	116,251	2.00	116,251				
48,720	51,349	1.00	55,009		Sr. Solid Waste Planner	1.00	56,084	1.00	56,084				
172,454	177,143	8.00	363,040		Assoc. Solid Waste Planner	8.00	367,532	8.00	367,532				
9,589	8,382	2.00	109,984		Sr Management Analyst	1.00	53,390	1.00	53,390				
27,620	34,923		0		Assoc Management Analyst		0		0				
0	0		0		Asst Management Analyst	1.00	36,122	1.00	36,122				
0	0	1.00	37,206		Asst Solid Waste Planner	1.00	37,939	1.00	37,939				
0	0	1.00	53,843		Program Supervisor	2.00	113,797	2.00	113,797				
0	0	2.00	84,120		Assoc. Public Affairs Specialist	2.00	77,945	2.00	77,945				
				511131	SALARIES-TEMPORARY EMPLOYEES ( full time)								
3,532	11,407		0		Temporary		0		0				
				511221	WAGES REGULAR EMPLOYEES (full time)								
0	123		0		Administrative Secretary		0		0				
0	2,119		0		Office Assistant		0		0				
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
240	3,361	0.00	0		Temporary	0.00	0	0.00	0				
142,929	132,639		266,858	512000	FRINGE		279,396		279,396				
519,436	538,904	18.00	1,148,606		Total Personal Services	19.00	1,205,919	19.00	1,205,919				
<u>Materials &amp; Services</u>													
95	0		0	521100	Office Supplies		0		0				
0	0		22,500	521110	Computer Software		15,300		15,300				
1,020	4,607		12,300	521240	Graphics/Reprographic Supplies		12,400		12,400				
0	0		17,498	521260	Printing Supplies		17,990		17,990				
3,874	9,275		7,600	521290	Other Supplies		6,300		6,300				
5,052	13,960		15,200	521293	Promotion Supplies		14,200		14,200				
1,987	2,371		4,547	521310	Subscriptions		0		0				
519	550		2,037	521320	Dues		1,831		1,831				
15	44		0	521400	Fuels & Lubricants		0		0				
0	0		200	521540	Maintenance & Repairs Supplies-Equipment		1,200		1,200				
0	0		0	524130	Promotion/Public Relations		35,000		60,000				
257,354	344,920		958,010	524190	Misc. Professional Services		874,400		959,400				
0	40		0	525610	Maintenance & Repairs Services-Building		0		0				
0	0		0	525620	Maintenance & Repairs Services-Grounds		13,500		13,500				
0	0		3,926	525640	Maintenance & Repairs Services-Equipment		8,805		8,805				

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Waste Reduction &amp; Planning Services)</b>											
408	2,420		3,050	525710	Equipment Rental		3,570		3,570		
2,088	200		0	525720	Rentals - Land & Building		0		0		
0	0		5,000	525740	Capital Lease Payments-Furniture & Equipment		0		0		
3,286	42,234		69,554	526200	Ads & Legal Notices		74,973		74,973		
30,003	39,356		77,880	526310	Printing Services		87,090		87,090		
4,722	8,866		5,404	526320	Typesetting & Reprographics Services		14,167		14,167		
788	2,300		0	526420	Postage		0		0		
181	574		0	526440	Delivery Service		0		0		
5,065	5,605		16,150	526500	Travel		14,120		14,120		
405	598		200	526510	Mileage Reimbursement		425		425		
3,153	4,188		11,762	526800	Training and Conferences Fees		10,688		10,688		
0	530		1,500	526810	Tuition Reimbursements		2,800		2,800		
31,209	37,026		0	528400	Grants to Other Governments		0		0		
522,831	552,675		720,000	528410	Grants - Waste Reduction		930,000		944,000		
2,498	6,886		6,588	529500	Meetings		4,460		4,460		
876,553	1,079,225		1,960,906		Total Materials & Services		2,143,219		2,267,219		
1,395,989	1,618,129	18 00	3,109,512		TOTAL EXPENDITURES	19 00	3,349,138	19.00	3,473,138		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Planning and Technical Services) moved to Waste Reduction &amp; Planning Services in FY 1995-96</b>													
<u>Personal Services</u>													
				511121	SALARIES-REGULAR EMPLOYEES (full time)								
52,075	47,178	0			Manager		0		0		0		0
45,654	46,462	0			Sr. Solid Waste Planner		0		0		0		0
78,761	89,419	0			Assoc. Solid Waste Planner		0		0		0		0
95,133	99,139	0			Sr. Management Analyst		0		0		0		0
0	33,834	0			Asst. Solid Waste Planner		0		0		0		0
45,090	49,115	0			Program Supervisor		0		0		0		0
				511125	SALARIES-REGULAR EMPLOYEES (part-time)								
0	21,669	0			Asst. Management Analyst		0		0		0		0
				511131	SALARIES-TEMPORARY EMPLOYEES ( full time)								
12,124	0	0			Temporary		0		0		0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)								
13,206	2,371	0			Office Assistant		0		0		0		0
				511235	WAGES-TEMPORARY EMPLOYEES (part time)								
37,540	9,149	0			Temporary		0		0		0		0
1,525	387	0		511400	OVERTIME		0		0		0		0
133,090	134,494	0		512000	FRINGE		0		0		0		0
514,198	533,217	0.00	0		<b>Total Personal Services</b>		<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Materials &amp; Services</u>													
112	7	0		521100	Office Supplies		0		0		0		0
4,314	12,720	0		521110	Computer Software		0		0		0		0
200	203	0		521111	Computer Supplies		0		0		0		0
1,570	810	0		521240	Graphics/Reprographic Supplies		0		0		0		0
359	0	0		521260	Printing Supplies		0		0		0		0
7,329	363	0		521290	Other Supplies		0		0		0		0
65	0	0		521292	Small Tools		0		0		0		0
2,051	1,645	0		521310	Subscriptions		0		0		0		0
364	1,356	0		521320	Dues		0		0		0		0
0	15	0		521400	Fuels & Lubricants		0		0		0		0
10	0	0		521530	Maintenance & Repairs Supplies-Vehicles		0		0		0		0
224,190	121,771	0		524190	Misc. Professional Services		0		0		0		0
6,363	6,353	0		525640	Maintenance & Repairs Services-Equipment		0		0		0		0
7,451	3,186	0		525710	Equipment Rental		0		0		0		0
0	50	0		525720	Rentals - Land & Building		0		0		0		0
19,355	11,611	0		525740	Capital Lease Payments-Furniture & Equipment		0		0		0		0

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Planning and Technical Services) moved to Waste Reduction &amp; Planning Services in FY 1995-96</b>											
989	4,920			0	526200						
565	359			0	526310						
811	1,085			0	526320						
0	19			0	526440						
1,786	3,863			0	526500						
813	381			0	526510						
230	0			0	526700						
2,702	4,867			0	526800						
1,296	0			0	526910						
2,240	699			0	526911						
1,331	1,660			0	529500						
286,496	177,943			0							
					Total Materials & Services		0		0		
800,694	711,160	0.00	0		TOTAL EXPENDITURES	0.00	0	0.00	0		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993 94	FY 1994 95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Recycling Information and Education) moved to Administration in FY 1995-96</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
14,143	46,009	0			Program Supervisor		0		0		0
27,779	0	0			Senior Public Affairs Specialist		0		0		0
70,177	63,005	0			Assoc. Public Affairs Specialist		0		0		0
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	186	0			Administrative Secretary		0		0		0
100,839	114,020	0			Program Assistant 2		0		0		0
				511225	WAGES-REGULAR EMPLOYEES (part time)						
12,995	9,413	0			Program Assistant 2		0		0		0
				511235	WAGES TEMPORARY EMPLOYEES (part time)						
1,472	0	0			Temporary		0		0		0
3,473	10,947	0		511400	OVERTIME		0		0		0
98,517	89,717	0		512000	FRINGE		0		0		0
329,395	333,297	0.00	0		<b>Total Personal Services</b>	0.00	0	0.00	0		0
<u>Materials &amp; Services</u>											
665	390	0		521100	Office Supplies		0		0		0
753	151	0		521110	Computer Software		0		0		0
0	316	0		521111	Computer Supplies		0		0		0
1,653	759	0		521240	Graphics/Reprographic Supplies		0		0		0
94	0	0		521260	Printing Supplies		0		0		0
997	550	0		521290	Other Supplies		0		0		0
4,558	2,650	0		521293	Promotion Supplies		0		0		0
1,096	1,091	0		521310	Subscriptions		0		0		0
270	285	0		521320	Dues		0		0		0
1,216	544	0		521540	Maintenance & Repairs Supplies-Equipment		0		0		0
46,848	67,704	0		524130	Promotion/Public Relations		0		0		0
0	24,495	0		524190	Misc. Professional Services		0		0		0
6,240	11,640	0		524210	Data Processing Services		0		0		0
7,311	9,535	0		525640	Maintenance & Repairs Services-Equipment		0		0		0
3,664	2,080	0		525710	Equipment Rental		0		0		0
52,662	27,044	0		525740	Capital Lease Payments-Furniture & Equipment		0		0		0
40,179	29,876	0		526200	Ads & Legal Notices		0		0		0

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Operating Account (Recycling Information and Education) moved to Administration in FY 1995-96</b>													
26,880	25,564			0	526310	Printing Services			0		0		
2,411	1,518			0	526320	Typesetting & Reprographics Services			0		0		
67	69			0	526410	Telephone			0		0		
63	254			0	526440	Delivery Service			0		0		
3,231	259			0	526500	Travel			0		0		
2,476	1,745			0	526800	Training and Conferences Fees			0		0		
0	220			0	526810	Tuition Reimbursements			0		0		
0	4			0	528100	Payments to Other Agencies			0		0		
307	79			0	529500	Meetings			0		0		
203,641	208,822			0		Total Materials & Services			0		0		
533,036	542,119	0.00		0		TOTAL EXPENDITURES			0.00	0	0.00		0

# Solid Waste Revenue Fund

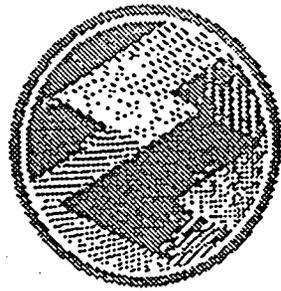
HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Debt Service Account</b>											
					<u>Materials &amp; Services</u>						
3,000	0		0	524110	Accounting and Auditing Services		0		0		
192,142	0		0	524190	Misc Purchasd Professional Services		0		0		
15,403	0		0	526310	Printing Services		0		0		
5,000	0		0	528100	Licenses, Permits & Pymts to Agencies		0		0		
			-----								
215,545	0		0		Total Materials & Services		0		0		
<u>Debt Service Expenditures</u>											
					Metro Central Financing						
1,250,000	1,520,000		1,535,000	533210	Revenue Bond-Principal		1,630,000		1,630,000		
1,330,470	1,224,869		1,134,191	533220	Revenue Bond-Interest		1,036,874		1,036,874		
12,961,934	0		0	533300	Defeasance Payment to Escrow Agency		0		0		
			-----								
15,542,404	2,744,869		2,669,191		Total Debt Service		2,666,874		2,666,874		
			-----								
15,757,949	2,744,869		2,669,191		Total Requirements		2,666,874		2,666,874		
<b>Landfill Closure Account</b>											
					<u>Materials &amp; Services</u>						
0	790		0	521210	Landscape Supplies		0		0		
763	53,228		0	521290	Other Operating Supplies		0		0		
5,564,331	4,454,605		7,210,000	524190	Other Construction Services		3,246,000		2,178,000		
0	0		25,000	526700	Temporary Help Services		30,600		30,600		
504,459	396,839		850,000	526900	Other Purchased Services		317,163		317,163		
			-----								
6,069,553	4,905,462		8,085,000		Total Requirements		3,593,763		2,525,763		
<b>Renewal &amp; Replacement Account</b>											
					<u>Requirements</u>						
1,668	0		38,000	574130	Engineering Services		36,000		36,000		
551,249	0		387,000	574520	Const Work/Materials-Bldg., Exhibits & Rel.		378,000		378,000		
			-----								
552,917	0		425,000		Total Requirements		414,000		414,000		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Account</b>											
<u>Capital Outlay</u>											
<b>BUDGET AND FINANCE</b>											
24,383	0		34,515	571500	Purchases-Office Furniture & Equipment		52,820		52,820		
<b>OPERATIONS</b>											
1,600	78,545		0	571200	Purchases-Improvements Other Than Buildings		0		0		
131,726	41,104		38,000	571400	Purchases-Equipment & Vehicles		0		0		
29,661	81,341		37,100	571500	Purchases-Office Furniture & Equipment		0		0		
10,778	8,021		0	574510	Construction Work Materials		0		0		
0	108,407		0	574520	Construction - Buildings and Related		0		0		
0	5,886		0	574571	Const. Work/Materials-Final Cover & Imp.		0		0		
<b>ENVIRONMENTAL SERVICES</b>											
0	0		0	571400	Purchases-Equipment & Vehicles		272,465		272,465		
0	0		0	571500	Purchases-Office Furniture & Equipment		4,500		4,500		
<b>WASTE REDUCTION &amp; PLANNING SERVICES</b>											
0	0		0	571430	Engineering Services		3,500		3,500		
513	0		2,000	571500	Purchases-Office Furniture & Equipment		0		0		
0	0		0	574520	Construction - Buildings and Related		27,000		27,000		
<b>ADMINISTRATION</b>											
6,644	0		26,270	571500	Purchases-Office Furniture & Equipment		24,249		24,249		
<b>ENGINEERING &amp; ANALYSIS</b>											
6,624	0		0	571500	Purchases-Office Furniture & Equipment		0		0		
<b>RECYCLING INFORMATION AND EDUCATION</b>											
2,057	0		0	571500	Purchases-Office Furniture & Equipment		0		0		
<b>METRO SOUTH</b>											
1,741	0		85,000	574130	Engineering Services		50,000		50,000		
43,669	0		223,500	574520	Construction Work-Improvements		255,500		255,500		
<b>ST. JOHNS LANDFILL</b>											
0	0		10,000	571500	Purchases-Office Furniture & Equipment		0		0		
0	0		75,000	574130	Engineering Services		75,000		75,000		
0	0		575,000	574520	Const. Work/Materials-Bldgs, Exhibits & Rel		95,000		95,000		
<b>METRO CENTRAL IMPROVEMENTS</b>											
0	0		0	571200	Improvements Other Than Building		49,500		49,500		
0	0		24,000	574130	Engineering Services		125,000		125,000		
0	0		24,500	574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		0		0		
259,396	323,304		1,154,885	Total Requirements			1,034,534		1,034,534		

# Solid Waste Revenue Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Master Project Account</b>											
					<u>Requirements</u>						
					Reidel Compost Facility-Series One						
144,829	197,863		350,000	533220	Revenue Bond-Interest		350,000		350,000		
144,829	197,863		350,000		Total Requirements		350,000		350,000		
<b>General Expenses</b>											
					<u>Interfund Transfers</u>						
65,330	0		0	581513	Trans Indirect Costs to Bldg. Fund (Metro Center)		328,578		328,578		
128,869	314,574		311,115	581513	Trans Indirect Costs to Bldg. Fund (Regional Center)		0		0		
2,541,165	2,303,128		2,241,875	581610	Trans Indirect Costs to Support Srvs Fund		2,466,318		2,434,106		
50,997	52,489		45,703	581615	Trans Indirect Costs to Risk Mgmt. Fund-Gen1		0		0		
81,897	30,580		28,751	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		0		0		
0	124,258		0	582010	Trans. Resources to General Fund		0		0		
410,268	413,242		463,539	582768	Trans Resources to Rehab. & Enhance. Fund		448,359		448,359		
302,001	346,951		355,063	583140	Trans Direct Costs to Planning Fund		375,320		357,071		
44,390	0		0	583413	Trans Direct Costs to Gen Rev. Bond fund		0		0		
56,181	0		0	583610	Trans Direct Costs to Supp. Srvs Fund		0		0		
475,000	0		0	583615	Trans Direct Costs to Risk Mgmt Fund-EIL		0		0		
11,789	11,568		24,995	583761	Trans Direct Costs to Smith/Bybee Lakes Fund		15,000		15,000		
4,167,887	3,596,790		3,471,041		Total Interfund Transfers		3,633,575		3,583,114		
					<u>Contingency and Unappropriated Balance</u>						
				599999	Contingency						
0	0		3,704,234		* Operating Account (Operating Contingency)		4,073,113		4,180,300		
0	0		1,000,000		* Landfill Closure Account		3,391,978		4,516,978		
0	0		3,035,820		* Renewal & Replacement Account		3,490,295		3,490,295		
0	0		0		* General Account (Capital Contingency)		975,900		975,900		
				599990	Unappropriated Fund Balance						
1,469,074	1,438,884		1,396,556		* Debt Service Account (Metro Central)		1,399,882		1,399,882		
11,212,511	9,036,323		315,561		* Landfill Closure Account		0		0		
2,170,470	2,862,893		0		* Renewal & Replacement Account		0		0		
11,517,089	14,953,896		2,880,046		* General Account (Working Capital)		6,718,095		6,718,095		
2,906,886	2,890,145		2,906,886		* Reserve Account (Metro Central)		2,951,884		2,951,884		
0	0		2,921,930		* General Account (Rate Stabilization)		3,135,708		3,135,708		
0	0		0		* General Account (Capital Reserve)		1,281,684		1,510,234		
29,276,030	31,182,141		18,161,033		Total Contingency and Unappropriated Balance		27,418,539		28,879,276		
102,703,809	89,988,431	109.55	86,347,168		<b>TOTAL FUND REQUIREMENTS</b>	109.05	88,636,158	109.05	88,922,829		



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Rehabilitation

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Enhancement

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Fund

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# Rehabilitation and Enhancement Fund

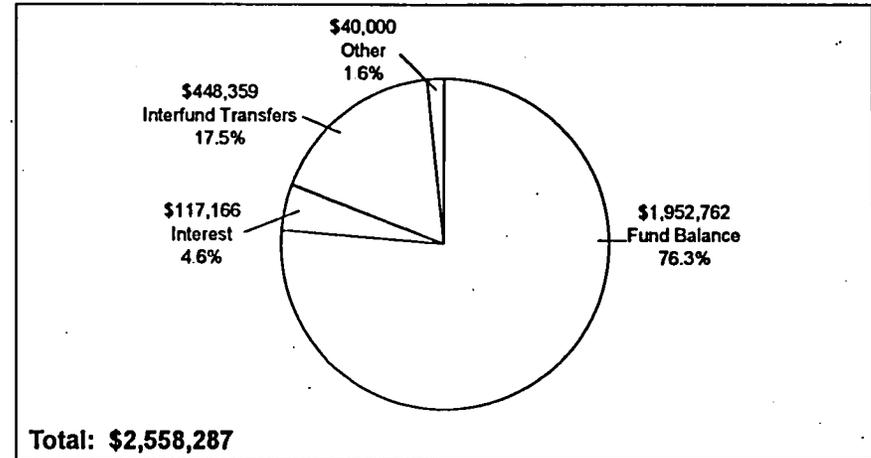
The Rehabilitation and Enhancement Fund was established to comply with Senate Bill 662, enacted by the Oregon Legislature in 1985. The Rehabilitation and Enhancement Fund accounts for fees collected (50 cents per ton of material disposed) at the Metro Central Station, Metro South Station and the Forest Grove transfer station. The St. Johns Landfill was closed to commercial haulers in October 1991. Rehabilitation and enhancement fees are no longer collected at this facility. The funds are used for community enhancement projects in the vicinity of each solid waste facility, including committee staffing, promotion and administration of the program.

**North Portland Community Enhancement Program** – This program will assist the North Portland Community Enhancement Committee in selecting and funding projects to rehabilitate and enhance areas of North Portland surrounding the St. Johns Landfill. Future revenue for this program will come from interest on the fund balance for this account.

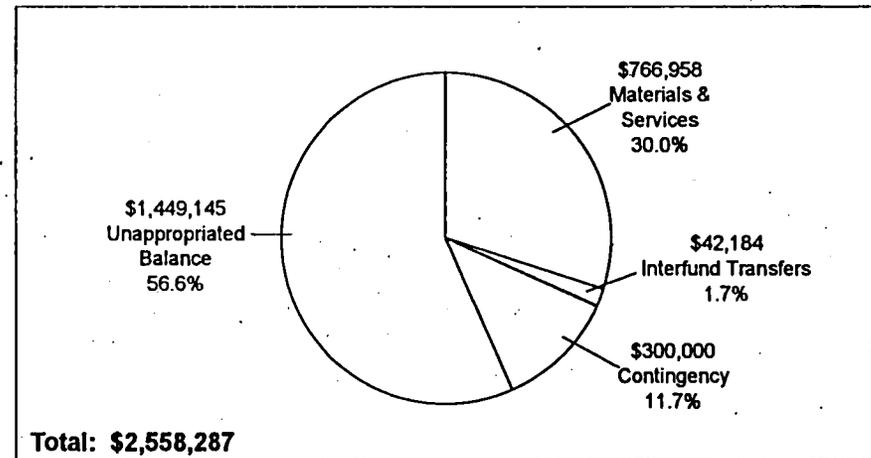
**Oregon City Community Enhancement Program** – This program accounts for funds collected from enhancement fees at Metro South Station in Oregon City. The funds are paid to Oregon City on a quarterly basis and used for community enhancement projects in the area.

**Metro Central Community Enhancement** – This program funds community enhancement projects that rehabilitate and enhance areas in the vicinity of Metro Central Station, as recommended by a seven-member citizens committee

**Forest Grove Community Enhancement Committee** – This program accounts for funds collected at a privately owned reload facility in Forest Grove. The money is paid to Forest Grove on a quarterly basis and used for community enhancement projects in the city.

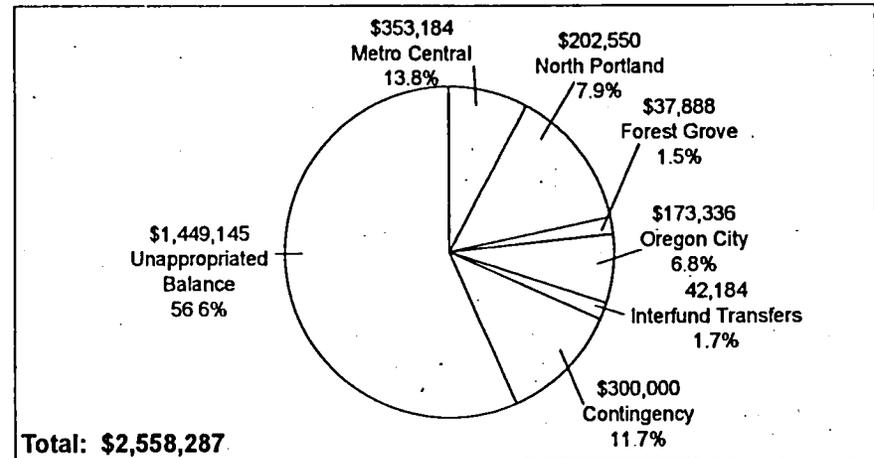


Rehabilitation and Enhancement Fund resources



Rehabilitation and Enhancement Fund expenditures

# Rehabilitation and Enhancement Fund



Rehabilitation and Enhancement Fund expenditures by account

# Rehabilitation & Enhancement Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
NORTH PORTLAND ENHANCEMENT ACCOUNT											
1,975,363	1,909,665	1,743,078	305000		Account Balance		1,662,197		1,662,197		
71,079	88,770	86,934	361100		Interest on Investments		99,732		99,732		
0	0	0	372000		Reimbursements		40,000		40,000		
COMPOSTER ENHANCEMENT ACCOUNT											
46,292	2,501	0	305000		Account Balance		0		0		
1,692	95	0	361100		Interest on Investments		0		0		
METRO CENTRAL ENHANCEMENT ACCOUNT											
345,964	365,089	282,028	305000		Account Balance		290,565		290,565		
11,847	14,191	14,066	361100		Interest on Investments		17,434		17,434		
183,953	184,071	183,518	391531		Trans. Resources from S.W. Rev. Fund		187,135		187,135		
FOREST GROVE ACCOUNT											
37,005	37,306	63,894	391531		Trans Resources from S.W. Rev Fund		62,888		62,888		
OREGON CITY ACCOUNT											
189,311	191,864	216,127	391531		Trans Resources from S.W. Rev. Fund		198,336		198,336		
2,862,506	2,793,552	2,589,645			TOTAL RESOURCES		2,558,287		2,558,287		
<u>Materials &amp; Services</u>											
NORTH PORTLAND ENHANCEMENT ACCOUNT											
126,394	243,363	160,000	524190		Misc. Professional Services		200,500		200,500		
0	557	500	526200		Ads & Legal Notices		500		500		
787	282	500	526310		Printing Services		500		500		
52	20	0	526320		Typesetting and reprographic services		0		0		
0	0	200	526420		Postage		200		200		
15	14	0	526440		Delivery Services		0		0		
300	300	500	526800		Training, Tuition, and Conferences		500		500		
152	207	350	529500		Meetings		350		350		
COMPOSTER ENHANCEMENT ACCOUNT											
45,414	2,597	0	524190		Misc. Professional Services		0		0		
69	0	0	529500		Meetings		0		0		
METRO CENTRAL ENHANCEMENT ACCOUNT											
0	132	0	521290		Other Operating Supplies		0		0		
166,702	232,414	356,000	524190		Misc. Professional Services		351,134		351,134		
544	175	500	526200		Ads & Legal Notices		500		500		
499	421	500	526310		Printing Services		500		500		
0	0	200	526420		Postage		200		200		
0	300	500	526800		Training, Tuition, and Conferences		500		500		
455	196	350	529500		Meetings		350		350		

# Rehabilitation & Enhancement Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<b>FOREST GROVE ACCOUNT</b>						
37,005	37,306		38,894	528100	License, Permits, Payments to Other Agencies		37,888		37,888		
					<b>OREGON CITY ACCOUNT</b>						
189,311	191,864		191,127	528100	License, Permits, Payments to Other Agencies		173,336		173,336		
567,699	710,148		750,121		Total Materials & Services		766,958		766,958		
					<u>Interfund Transfers</u>						
				583531	Trans Direct Costs to S W. Rev. Fund						
9,077	12,351		21,567		* North Portland Enhancement Account		21,092		21,092		
8,475	11,856		21,567		* Metro Central Enhancement Account		21,092		21,092		
17,552	24,207		43,134		Total Interfund Transfers		42,184		42,184		
					<u>Contingency and Unappropriated Balance</u>						
				599999	Contingency						
0	0		200,000		* North Portland Enhancement Account		200,000		200,000		
0	0		50,000		* Metro Central Enhancement Account		50,000		50,000		
0	0		25,000		* Forest Grove Account		25,000		25,000		
0	0		25,000		* Oregon City Account		25,000		25,000		
				599990	Unappropriated Balance						
1,909,665	1,741,340		1,446,395		* North Portland Enhancement Account		1,378,287		1,378,287		
2,501	0		0		* Composter Enhancement Account		0		0		
365,089	317,857		49,995		* Metro Central Enhancement Account		70,858		70,858		
2,277,255	2,059,197		1,796,390		Total Contingency and Unappropriated Balance		1,749,145		1,749,145		
2,862,506	2,793,552		2,589,645		<b>TOTAL REQUIREMENTS</b>		2,558,287		2,558,287		

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Planning

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Fund

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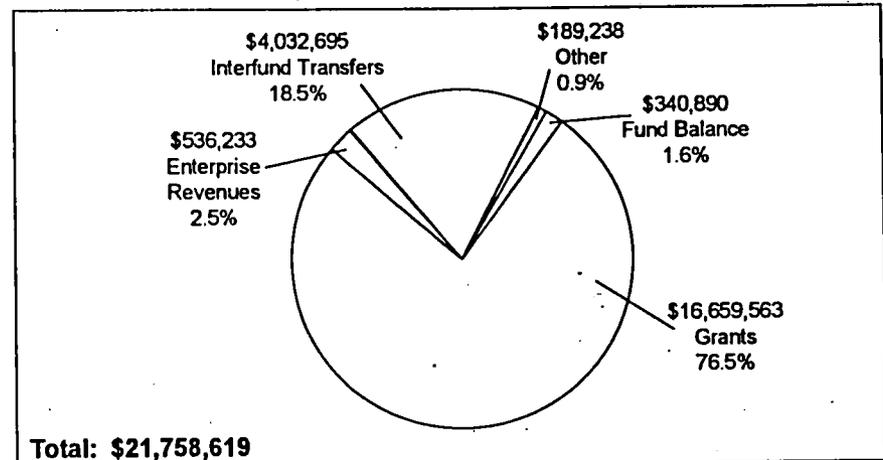
# Planning Fund

With voter approval of the Metro Charter in 1992, growth management and land-use planning became Metro's primary tasks. In order to focus the agency's efforts in these critical areas, the Planning Department was reorganized effective July 1, 1995, into two new departments: Growth Management Services and Transportation. Intrinsicly linked to one another and to the goal of preserving and enhancing the livability of the metropolitan area, these departments continue to take the lead in charting the course for, and identifying milestones along the route to successful implementation of the regional growth plan. There are three major sources of funds for Growth Management Services and Transportation: grants and other dedicated sources, discretionary funds from Metro, and other sources, such as interfund transfers and contracts. The combined budgets of these departments are detailed within the Planning Fund resources and expenditures. A discussion of each department follows.

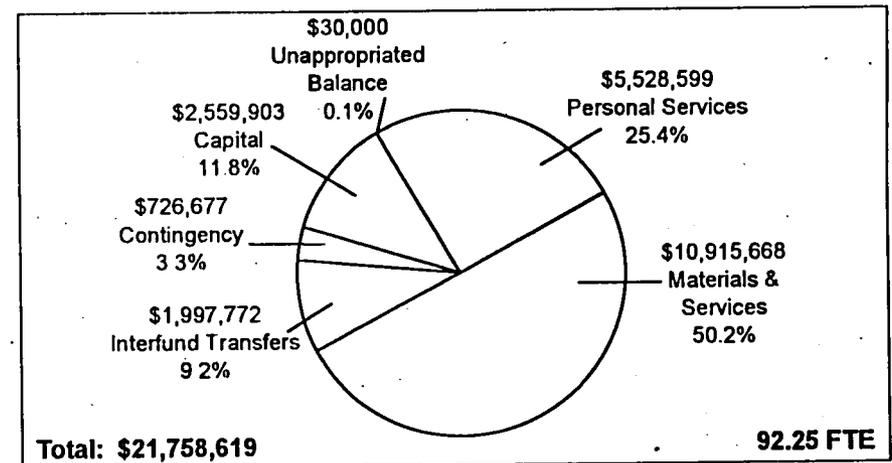
## Growth Management Services Department

Metro's charter requires adoption of a regional framework plan to develop strategies and standards for regional growth management. The Growth Management Services Department is responsible for urban growth management and land-use planning. The department's mission is to provide leadership in forming a regional consensus on a model growth management system that preserves and enhances the livability of the metropolitan region.

The primary services provided by the department include the following: development and implementation of the Regional Framework Plan, technical assistance, coordination and services to local jurisdictions, urban growth boundary (UGB) administration, data management, collection and analysis; and maintenance of the Regional Land Information System (RLIS) computer mapping system. Metro's general fund makes up 52 percent of the depart-



Planning Fund resources



Planning Fund expenditures

ment resources; transfers from other Metro funds for technical services are almost 10 percent; federal and local grants 24 percent;

# Planning Fund

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and services provided to local jurisdictions and businesses and product sales comprise more than 10 percent of the revenue.

There are four divisions within the department: Administration, Long-Range Planning, Community Development and Data Resource Center.

**Administration** – Provides ongoing department management services, including budget, contracts, grants and personnel. Public involvement efforts for the department are also provided through this division. FY 1996-97 will include public involvement activities including distribution of information and providing for meaningful opportunities for public response during the decision-making process of the Regional Framework Plan. This will also include coordination with Transportation staff in work on the Regional Transportation Plan, a component of the Regional Framework Plan.

**Long-Range Planning** – Provides policy focus for departmental activities including development of goals and objectives, technical and fiscal impact analysis and creation of performance measures. The major activity of FY 1996-97 will be development of the Regional Framework Plan. In addition, the division will provide information to facilitate the Metro Council's decision-making process regarding the Regional Framework Plan, develop regional standards for urban reserves, and create performance measures to gauge the performance of growth management actions and policies.

**Community Development** – Provides technical assistance to local government partners in 2040 growth concept implementation planning activities. These planning activities include light-rail station area planning, transit-oriented development (TOD) projects and transportation and growth management planning grant

projects. In addition, this division is responsible for UGB administration and development of model codes. In FY 1995-96, Metro assisted government partners with local planning efforts, such as Clackamas Regional Center Plan, Hillsdale Town Center Plan, Gresham Civic Neighborhood Plan, and the Broadway-Weidler Main Street. The focus of FY 1996-97 will be to advocate for 2040-style development, continue to provide leadership in regional, town center, and main street planning projects, and to translate principles learned in the early implementation phase of local planning into recommendations for the Regional Framework Plan. Much of this work will be accomplished through coordination with local government partners to ensure clarity on the intent and expectations of the regional policies and to provide "how to" technical assistance.

**Data Resource Center (DRC)** – Supports four programs through a centralized data base server, including the Regional Land Information System (RLIS), the storefront and subscriptions, forecasting and modeling program, and natural hazards mitigation program. The DRC network of computers provides a centralized data base server for RLIS users. The program's focus has been on collecting, managing and maintaining accurate information stored in data bases and applied to Metro's project needs. The goals for the DRC in FY 1996-97 include continued commitment to maintaining accurate data, broaden the subscription base and expand sales of products and services provided.

Descriptions of the DRC's four programs follow.

*The RLIS program* is a stand-alone project of the Data Resource Center. Funding sources include transfers from other Metro funds, federal and local grants; fees for services provided to local jurisdictions and businesses; and product sales. RLIS is a computer mapping system that can spatially depict a variety of

# Planning Fund

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data for a geographical area, including land-use records, transportation routes, zoning codes, urban development patterns and natural resource information. Metro's RLIS has become one of the country's most complete and versatile systems, combining multi-jurisdictional information for a major metropolitan area and used as a tool for planning programs, recycling services and several solid waste applications. RLIS Lite, a condensed version of the RLIS data base for desktop computer use, has been developed and is being field tested. FY 1996-97 targets include ensuring the maintenance of accurate data, upgrading applications for RLIS use at Metro, and expanding the sale of RLIS products available through the storefront program.

*The Storefront Program* was developed in response to requests from the business sector for access to Metro's RLIS mapping system and its many data bases. A catalog of products and services and a sales brochure have quadrupled storefront revenues in five years. In its first year, the subscription program signed up 80 percent of the region's jurisdictions. Subscriptions for local government users of DRCs products are based on 10 cents per capita. Metro will use in-house staff expertise to develop a marketing strategy in FY 1996-97 to aggressively sell services.

*The forecasting and modeling program* enables Metro and local jurisdictional partners to simulate a policy decision and, then, evaluate the effects. Depending on the information provided and the tools employed, forecasting programs can depict current rider-ship elements of a transportation model, data for the regional waste flow model, growth trends, or can monitor the implementation of the Regional Framework Plan. Econometric modeling and analysis has been used to forecast economic change by job sector enabling 'what if' economic development scenarios. Adapting its tools to project needs, the forecasting and modeling program's work has steadily increased with the complexity and variety of planning activities at Metro and at local jurisdictions. In FY 1996-

97, the program will continue to refine its forecasting and modeling tools and enhance the suite of products and services it provides to Metro departments, local jurisdictions and businesses.

*The natural hazard mitigation program* provides regional coordination, outreach, data management services and technical assistance in developing regional strategies for mitigating natural hazards and preparing communities and residents for regional disasters, such as earthquakes, flooding or severe weather. Metro has been collecting and analyzing earthquake hazard data in parts of the region, and collaborating with local and state emergency management agencies to develop a comprehensive emergency management plan and system in the region. During FY 1996-97, Metro will continue to refine the results of the earthquake loss estimation, collaborate with public and private sector groups to initiate and coordinate the development of a comprehensive regional earthquake mitigation program for the region; and continue to assist the Regional Emergency Management Group in the development of a regional emergency management plan and system.

## Transportation Department

Metro's Transportation Department is the designated Metropolitan Planning Organization (MPO) for the Portland metropolitan area. It maintains the Regional Transportation Plan in compliance with requirements established in the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991, the Land Conservation and Development Commission (LCDC) Transportation Planning Rule, the Metro Charter and the Region 2040 growth concept. In addition, it addresses transportation funding issues through a variety of efforts, including programming of federal transportation funds through the Transportation Improvement Program (TIP), involvement in state-wide financing efforts, consideration of tolling and

# Planning Fund

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congestion pricing and activities necessary to secure funding for the south/north light rail project (LRT). Planning and decision-making is done in close cooperation with local governments, state and other regional agencies. The Joint Policy Advisory Committee on Transportation (JPACT) and the Transportation Policy Alternatives Committee (TPAC) provide forums for coordination and decision-making with state, regional and local government staff, elected representatives and citizens.

The major programmatic activities of the department include the following: regional transportation planning, transportation financing, south/north LRT project development and travel forecasting. The department includes three sections: Administration, Transportation Planning and High Capacity Transit. The department's Technical Services Division includes the Travel Forecasting Section with its two program areas: Model Development and Technical Assistance.

**Administration Section** – The Administration Section provides for overall, ongoing department management, including budget, Unified Work Program (UWP), contracts, grants, personnel and activities required by the Transportation Policy Alternatives Committee, the Joint Policy Advisory Committee on Transportation and the Metro Council. During FY 1996-97, the section will seek approval of grants and contracts, provide periodic review to federal agencies on UWP progress, file the necessary documents for annual federal certification; and provide periodic progress reports for the Metro Council and in compliance with federal agencies' requirements.

**Transportation Planning Section** – This section's activities are intended to meet the requirements and objectives of the federal Intermodal Surface Transportation Efficiency Act (ISTEA), the state's Transportation Planning Rule (TPR), and the Clean Air Act Amendments (CAAA). This is accomplished through the following seven programs:

**Regional Transportation Plan (RTP)** – The plan provides the region with a comprehensive policy and investment program for long-range improvements to the region's transportation system. This year's activities will focus on completion of the systems component of the RTP update, including analysis of existing and future urban conditions, transportation systems design and performance analysis, and a fiscal forecast, analysis and long-term funding strategy. The Congestion Management System and the Intermodal Management Systems adopted during FY 1995-96 will be implemented. Bicycle and pedestrian needs will be addressed as part of the update.

**Transportation Improvement Program** – Responding to the U.S. Department of Transportation regulations, this document prioritizes and allocates available funds to projects approved conceptually in the Regional Transportation Plan. During FY 1996-97 both a metropolitan TIP and a state TIP will be prepared and adopted.

**Local Plan Coordination** – As the entity responsible for ongoing review, comment and coordination of local and regional plans developed by other agencies for consistency with regional transportation policy, in FY 1996-97 Metro will provide coordination in the area of local transportation review, local corridor and sub-areas plans, local policy and project development transit and transportation finance.

**Transit-Oriented Development (TOD) Revolving Fund** – Transit-oriented development (TOD) is a more dense development with strong pedestrian connections at a transit station that induces significantly more transit trips than conventional development. This, in turn, improves the efficiency of the existing transit system, reduces congestion, and improves air quality. Recognizing the importance of the land-use/transportation link to increase the effectiveness of its light rail projects, Metro has been laying the foundation for a full program that will ensure transit supportive

# Planning Fund

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development consistent with the region 2040 growth concept. The region, through JPACT, the Metro Council and with ODOT's participation, approved \$3 million for a regional revolving fund to acquire TOD sites. This program represents the first of its kind in the country under ISTEA. In FY 1996-97, the program's work scope will include the implementation of smaller TOD projects using property remnants and development agreements, and establishing a program for the regional revolving fund.

*Congestion Pricing Pre-Project Study* – In 1995, the FHWA approved a joint Metro/ODOT Congestion Pricing application for pre-project funding of a two-year, two phase study of congestion pricing in the Portland area. Overall goals of the study are to develop a replicable process for gaining public and political consensus about congestion pricing as a demand management tool to reduce congestion and to provide for a comprehensive evaluation and implementation of congestion pricing, beginning with a pre-project study to evaluate alternatives.

*Major Investment Studies* – This program will continue to focus on matters relating to the South Willamette River crossing, and will initiate a major investment study on the Highway 217 Corridor.

**High Capacity Transit Section** – This section manages the planning of light-rail and high-capacity transit alternatives for the region. This is accomplished through four projects:

*South/North Draft Environmental Impact Statement (DEIS)* – The focus of the South/North DEIS in FY 1996-97 will be the conclusion of the Tier II process and the environmental and transportation analysis of the LRT alternative. The analysis will be documented within results reports and summarized within the DEIS. Preliminary engineering on a set of alignment segments will continue. In addition, work will be initiated on the Final EIS and

Preliminary Step II in the spring of 1997. Project management responsibility will shift from Metro to Tri-Met, while Metro will continue to be responsible for the management of the FEIS.

*South/North Phase II - Extension to Oregon City* – The focus of this project will be the completion of the development and documentation of data, the public involvement work plan and the selection of one Phase II alignment to be included within the Regional Transportation Plan and the Regional Framework Plan, which will be studied further within the Phase II environmental analysis.

**Technical Services Division** includes the Travel Forecasting Section with its two program areas: Model Development and Technical Assistance

*Travel Forecasting Section* – This section is responsible for improving the reliability of the travel demand forecasting model and the application of the travel demand model in regional studies. The section also supplies technical assistance to local governments and regional agencies.

*Model Development* – This program maintains the database for the current travel demand models and uses survey data to improve or replace current models with ones offering enhanced explanatory capabilities. Particular attention will be given in FY 1996-97 to the person travel demand models and the commodity flow allocations.

*Technical Assistance* – Ten local governments and region agencies receive staff support, computer use and training assistance under this program.

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
<u>RESOURCES</u>											
<b>TRANSPORTATION PLANNING</b>											
259,707	422,834	33,420	305000		Fund Balance		210,000		186,390		
881,515	393,410		331110		Federal Grants-Operating-Categorical-Direct						
0	0	0			FY 96 S/N DEIS (OR-29-9023)		5,504,349		5,504,349		
0	0	5,436,491			FY 95 103 e(4) (OR-26-9006)		0		0		
0	0	500,000			FY 94 FTA S/N AA/DEIS (OR-29-9021)		0		0		
0	0	1,600,000			FY 94 FTA S/N AA/DEIS (OR-29-9022)		200,000		200,000		
0	2,715,152		331120		Federal Grants-Operating-Categorical Indirect						
0	0	0			FY 97 PL/ODOT		675,294		665,595		
0	0	0			FY 97 Sec 8 ODOT		134,000		131,523		
0	0	0			FY 97 STP Metro		725,000		775,000		
0	0	0			FY 97 STP/ODOT Match		41,490		44,351		
0	0	0			FY 97 STP/ODOT		100,000		100,000		
0	0	0			FY 97 STP/ODOT (TOD)		2,628,310		2,628,310		
0	0	671,853			FY 96 PL/ODOT		0		0		
0	0	142,415			FY 96 Sec 8 - ODOT		45,000		45,000		
0	0	570,000			FY 96 STP		0		193,593		
0	0	26,897			FY 96 STP/ODOT Mtc		0		11,079		
0	0	100,600			FY 96 Metro STP Dues Replacement		0		0		
0	0	0			FY 96 FTA (PDX)		0		300,000		
0	0	157,694			FY 96 FHWA - Congestion Pricing		0		0		
0	0	15,375			FY 96 ODOT - Congestion Pricing		0		0		
0	0	50,000			FY 93 FHWA (Trans/Land Use Model)		0		0		
0	0	238,450			FY 93 STP		0		0		
0	0	342,000			FY 96 Other Federal Grants		0		0		
0	0	50,000			FHWA 1000 Friends Grant		0		0		
3,169,243	0		334110		State Grants-Operating-Categorical-Direct						
0	0	0			FY 97 ODOT Supplemental		210,000		210,000		
0	0	0			FY 96 ODOT Congestion Pricing		572,000		572,000		
0	0	0			FY 96 Arterial Street Design		73,723		0		
0	0	310,000			FY 96 ODOT Supplemental		0		0		
0	0	105,000			FY 96 DEQ Grants		0		0		
0	0		334120		State Grants-Operating-Categorical-Indirect						
0	0	2,235,658			ODOT S/N Lottery		2,000,000		2,000,000		
0	2,229,957		334210		State Grants-Operating-Non-Categorical-Direct						
0	0	3,757,710			C-TRAN S/N AA/DEIS/PE (WSDOT)		0		0		
0	1,355,563		334220		State Grants-Operating-Non-Categorical-Indirect						

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
938,664	0	0	0	337110	Local Grants-Operating-Categorical-Direct						
0	0	0	0		FY 97 Tri-Met		187,500		187,500		
0	0	0	0		FY 97 Tri-Met DEIS		1,006,651		1,033,122		
0	0	0	0		FY 97 Tri-Met FEIS		640,000		640,000		
0	0	0	0		FY 97 Tri-Met Westside/Hillsboro		65,000		65,000		
0	0	0	0		FY 97 Tri-Met TOD		30,000		30,000		
0	0	0	0		FY 97 Tri-Met Cascadia		4,000		4,000		
0	0	0	0		FY 97 Portland Cascadia		4,000		4,000		
0	0	0	0		FY 97 Port of Portland (PDX)		0		26,471		
0	0		11,433		FY 96 Congestion Pricing-Local Match		83,000		83,000		
0	0		287,500		FY 96 TM		0		0		
0	0		70,000		FY 95 Tri-Met - Westside LRT		0		0		
0	837,822	0	0	337210	Local Grants-Operating-Non-Categorical Direct		0		0		
581,058	580,561	0	0	339100	Local Government Service Fee		0		0		
1,974,693	130,762	0	0	339200	Contract Services		0		0		
0	0	0	0		Technical Assistance		8,000		8,000		
0	0		2,500		Travel Forecasting Sales		5,000		5,000		
0	0		18,000		Various Jurisdictions		0		0		
0	1,400	0	0	341310	UGB Fees		0		0		
24,289	18,091	0	0	341500	Documents & Publications		0		0		
39,547	16,391	0	0	341600	Conferences & Workshops		0		0		
800	4,000	0	0	365100	Donations and Bequests		0		0		
6,151	17,411	0	0	379000	Other Miscellaneous Revenue		225,000		182,084		
1,869,938	2,554,023		1,038,425	391010	Trans. Resources from Gen'l Fund-Excise Tax		1,132,506		1,138,137		
302,001	346,952		7,992	393531	Trans Direct Costs from S.W. Revenue Fund		5,000		5,000		
<b>GROWTH MANAGEMENT SERVICES</b>											
0	0	0	0	305000	Fund Balance		150,000		154,500		
0	0		0	331110	Federal Grants-Operating-Categorical-Direct						
0	0		0		FEMA (Mapping)		700,000		700,000		
0	0		542,500		FEMA (OEM)		0		0		
0	0		0		EPA Grant		0		27,640		
0	0		0	331120	Federal Grants-Operating-Categorical Indirect						
0	0		96,032		FY 96 PL/ODOT		73,030		73,030		
0	0		66,000		FY 96 Sec 8 - ODOT		66,000		66,000		
0	0		209,000		FY 96 STP		0		0		
0	0		240,000		FY 93 STP		0		0		
0	0		200,000		FY 96 Other Federal Grants		0		0		
0	0		0		FY 95 ODOT TGM Grant		49,000		49,000		
0	0		0	334110	State Grants-Operating-Categorical-Direct						
0	0		224,000		FY 96 ODOT Supplemental		0		0		
0	0		0		DEQ Grant		0		40,000		

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
0	0			337110	Local Grants-Operating-Categorical-Direct						
0	0		396,500		FY 96 TM		0		0		
0	0		40,000		FY 96 Tri-Met TSAP	250,000			250,000		
0	0		10,000		Port of Portland	0			0		
0	0		10,000		Portland Development Commission	0			0		
0	0		120,300		PDOT Contract	0			0		
0	0		0	339200	Contract Services	0			0		
0	0		100,000		DRC Subscriptions	194,377			200,377		
0	0		131,500		DRC Storefront Sales	229,176			241,425		
0	0		2,500		Travel Forecasting Sales	0			0		
0	0		50,000		Misc. DRC Sales - Maps & Data	28,931			28,931		
0	0		55,000		Various Jurisdictions	52,500			52,500		
0	0		1,400	341310	UGB Fees	7,154			7,154		
0	0		18,000	341500	Documents & Publications	0			0		
0	0		20,000	341600	Conferences & Workshops	0			0		
0	0		50,000	365100	Donations and Bequests	0			0		
0	0		2,389,259	391010	Trans. Resources from Gen'l Fund-Excise Tax	2,495,585			2,521,487		
0	0		14,900	393160	Trans. Direct Costs from Reg. Parks/Expo Fund	16,000			16,000		
0	0		347,071	393531	Trans. Direct Costs from S.W. Revenue Fund	370,320			352,071		
10,047,606	11,624,329		23,113,375		TOTAL RESOURCES	21,196,896			21,758,619		

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transportation</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
75,396	82,356	1.00	89,143		Senior Director	1.00	93,593	1.00	93,593		
130,541	143,566	2.00	154,433		Assistant Director	2.00	162,282	2.00	162,282		
0	69,884		0		Senior Manager	0.10	7,119	0.10	7,119		
284,620	243,390	3.00	198,647		Manager	2.98	196,721	2.98	196,721		
150,357	212,311	3.00	180,566		Senior Program Supervisor	4.55	268,585	4.55	268,585		
46,875	48,267	1.50	77,873		Program Supervisor	2.00	117,032	2.00	117,032		
46,375	9,661		0		Senior Administrative Services Analyst		0		0		
38,875	97,277	2.00	97,773		Assoc Management Analyst	2.00	96,842	2.00	96,842		
62,955	52,117		0		Senior Public Affairs Specialist		0		0		
257,611	302,155		0		Senior Regional Planner	0.40	21,103	0.40	21,103		
0	0	0.70	34,911		Senior Accountant	0.70	33,895	0.70	33,895		
45,942	93,898		0		Senior Management Analyst		0		0		
481,730	495,964	12.00	606,277		Senior Trans. Planner	13.95	690,402	13.95	690,402		
7,134	149,557	4.50	187,111		Assoc Public Affairs Specialist	5.10	202,411	5.10	202,411		
39,379	46,059	0.55	27,216		DP System Specialist	1.00	49,093	1.00	49,093		
245,869	292,327	9.00	391,045		Assoc. Trans. Planner	8.00	340,616	8.00	340,616		
234,636	250,960		0		Assoc Regional Planner	1.15	43,385	1.15	43,385		
108,944	206,584	6.00	206,994		Asst. Trans. Planner	4.95	170,330	4.95	170,330		
65,233	57,223		0		Asst. Management Analyst		0		0		
182,292	241,291		0		Asst. Regional Planner	0.30	9,828	0.30	9,828		
9,620	0		0		Assistant Administrative Services Analyst		0		0		
				511125	SALARIES-REGULAR EMPLOYEES (part time)						
0	14,263		0		Assistant Regional Planner		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
56,097	67,660	3.00	100,444		Administrative Secretary	3.00	95,255	3.00	95,255		
45,494	58,618	1.00	29,094		Secretary	2.00	50,237	2.00	50,237		
21,835	17,482		0		Office Assistant		0		0		
				511231	WAGES - TEMPORARY EMPLOYEES (Full-time)						
97,402	27,966	1.90	38,140		Temporary Assistance	1.75	36,290	1.75	36,290		
6,315	12,423		1,200	511400	OVERTIME		12,000		12,000		
989,727	1,083,510		714,156	512000	FRINGE		809,106		809,106		
3,731,254	4,376,769	51.15	3,135,023		Total Personal Services	56.93	3,506,125	56.93	3,506,125		
<u>Materials &amp; Services</u>											
26,130	35,206		29,188	521100	Office Supplies		27,875		27,875		
60,778	55,899		26,880	521110	Computer Software		25,790		25,790		
8,727	4,536		5,400	521111	Computer Supplies		6,000		6,000		
17,177	13,992		20,200	521240	Graphics/Reprographic Supplies		22,660		22,660		

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Transportation</b>											
			500	521260	Printing Supplies		500		500		
1,003	0		0	521290	Promotion Supplies		0		0		
6,897	6,605		2,085	521310	Subscriptions		2,185		2,185		
1,954	27,765		6,845	521320	Dues		15,899		15,899		
0	0		5,000	524110	Accounting & Auditing Services		5,000		5,000		
1,287	1,018		0	524120	Legal Fees		5,000		5,000		
1,184	411		0	524130	Promotion/PR Services		0		0		
2,130,870	1,479,247		2,219,338	524190	Misc. Professional Services		2,398,544		2,477,044		
79,537	78,814		38,640	525640	Maint. & Repairs Services- Equipment		44,840		44,840		
6,389	7,219		10,500	525710	Equipment Rental		13,600		13,600		
184,946	204,248		125,900	525740	Capital Leases (FY 92)		149,300		149,300		
11,552	30,585		34,900	526200	Ads & Legal Notices		38,700		38,700		
87,132	143,446		160,000	526310	Printing Services		227,275		227,275		
29,196	32,294		49,600	526320	Typesetting & Reprographics Services		59,750		59,750		
0	1,124		0	526400	Communications		0		0		
10,584	10,924		12,000	526410	Telephone		11,150		11,150		
67,076	59,382		56,498	526420	Postage		50,200		50,200		
7,884	7,994		10,000	526440	Delivery Services		10,600		10,600		
33,615	41,418		34,350	526500	Travel		36,677		36,677		
1,018	1,306		1,700	526510	Mileage Reimbursement		1,530		1,530		
22,532	57,080		4,100	526700	Temporary Help Services		20,000		20,000		
14,229	27,851		28,550	526800	Training, Tuition, Conferences		22,142		22,142		
1,786	608		0	526900	Misc. Purchased Services		0		0		
1,644,190	2,417,198		9,976,261	528100	License, Permits, Payments to Other Agencies		5,562,185		5,834,371		
37,118	30,121		30,080	529500	Meetings		30,450		30,450		
15,798	7,479		0	529800	Miscellaneous		0		0		
4,510,828	4,783,922		12,888,515		Total Materials & Services		8,787,852		9,138,538		
<u>Capital Outlay</u>											
0	0		0	571100	Purchases-Land		2,415,000		2,415,000		
53,115	41,411		48,200	571500	Purchases-Office Furniture & Equipment		39,000		54,000		
53,115	41,411		48,200		Total Capital Outlay		2,454,000		2,469,000		
8,295,197	9,202,102	51.15	16,071,738		TOTAL REQUIREMENTS	56.93	14,747,977	56.93	15,113,663		

# Planning Fund

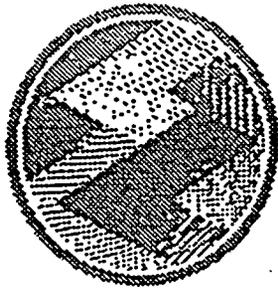
HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Growth Management Services</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
0	0		0		Director	1.00	82,434	1.00	82,434		
0	0	1.00	75,177		Senior Manager	0.90	64,070	0.90	64,070		
0	0	1.00	70,047		Manager	0.02	1,267	0.02	1,267		
0	0	4.00	214,672		Senior Program Supervisor	5.45	305,772	5.45	305,772		
0	0	1.00	49,792		Assoc. Management Analyst	1.00	48,421	1.00	48,421		
0	0	1.00	54,992		Senior Public Affairs Specialist		0		0		
0	0	5.00	252,372		Senior Regional Planner	6.60	322,533	6.60	322,533		
0	0	0.30	14,962		Senior Accountant	0.30	14,526	0.30	14,526		
0	0	3.00	166,665		Senior Management Analyst	1.00	39,839	1.00	39,839		
0	0		0		Senior Trans Planner	0.05	2,670	0.05	2,670		
0	0	0.25	8,603		Assoc Public Affairs Specialist	0.90	32,510	0.90	32,510		
0	0	0.45	22,267		DP System Specialist	1.00	49,397	1.00	49,397		
0	0	4.25	175,211		Assoc Regional Planner	3.85	158,295	3.85	158,295		
0	0		0		Asst Trans. Planner	0.05	1,599	0.05	1,599		
0	0	10.00	314,234		Asst. Regional Planner	9.70	330,433	9.70	330,433		
				511125	SALARIES-REGULAR EMPLOYEES (part time)						
				511221	WAGES-REGULAR EMPLOYEES (full time)						
0	0		0		Administrative Secretary	2.00	62,494	2.00	62,494		
0	0	2.00	57,672		Secretary		0		0		
0	0	0.25	4,986		Office Assistant	0.50	8,676	0.50	8,676		
0	0	1.00	26,324		Program Assistant 1	1.00	28,313	1.00	28,313		
				511231	WAGES TEMPORARY EMPLOYEES (Full-time)						
0	0	0.42	13,020		Temporary Assistance		0		0		
0	0		0	511400	OVERTIME		2,500		2,500		
0	0		446,396	512000	FRINGE		466,725		466,725		
0	0	34.92	1,967,392		<b>Total Personal Services</b>	35.32	2,022,474	35.32	2,022,474		
<u>Materials &amp; Services</u>											
0	0		20,456	521100	Office Supplies		12,250		12,250		
0	0		43,420	521110	Computer Software		39,382		39,382		
0	0		3,600	521111	Computer Supplies		12,950		12,950		
0	0		19,000	521240	Graphics/Reprographic Supplies		21,390		21,390		
0	0		1,500	521260	Printing Supplies		1,560		1,560		
0	0		3,454	521310	Subscriptions		2,764		2,764		
0	0		2,101	521320	Dues		1,445		1,445		
0	0		513,698	524190	Misc. Professional Services		797,480		904,620		
0	0		44,160	525640	Maint. & Repairs Services-Equipment		51,870		51,870		
0	0		500	525710	Equipment Rental		0		0		

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Growth Management Services</b>											
0	0		150,850	525740	Capital Leases (FY 92)		158,800		158,800		
0	0		4,400	526200	Ads & Legal Notices		9,460		9,460		
0	0		118,200	526310	Printing Services		144,700		144,700		
0	0		14,400	526320	Typesetting & Reprographics Services		12,182		12,182		
0	0		7,500	526410	Telephone		8,500		8,500		
0	0		105,191	526420	Postage		108,500		108,500		
0	0		1,300	526440	Delivery Services		1,850		1,850		
0	0		17,410	526500	Travel		15,334		15,334		
0	0		1,200	526510	Mileage Reimbursement		1,061		1,061		
0	0		24,700	526700	Temporary Help Services		0		0		
0	0		24,070	526800	Training, Tuition, Conferences		15,512		15,512		
0	0		1,357,000	528100	License, Permits, Payments to Other Agencies		250,000		250,000		
0	0		4,131	529500	Meetings		3,000		3,000		
0	0		750	529800	Miscellaneous		0		0		
0	0		2,482,991		Total Materials & Services		1,669,990		1,777,130		
<u>Capital Outlay</u>											
0	0		88,075	571500	Purchases-Office Furniture & Equipment		93,503		90,903		
0	0		88,075		Total Capital Outlay		93,503		90,903		
0	0	34.92	4,538,458		TOTAL REQUIREMENTS	35.32	3,785,967	35.32	3,890,507		

# Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Expenses</b>											
					<u>Interfund Transfers</u>						
117,255	0		0	581513	Trans. Indirect Costs to Bldg Fund-Metro Center		0		0		0
157,897	427,309		422,451	581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		494,301		494,301		494,301
977,645	1,447,351		1,435,684	581610	Trans. Indirect Costs to Support Svcs. Fund		1,477,326		1,473,321		1,473,321
4,858	15,508		11,255	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen1		11,369		11,369		11,369
18,420	18,542		14,197	581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		18,781		18,781		18,781
53,500	0		0	582160	Trans. Resources to Regional Parks/Expo Fund		0		0		0
1,329,575	1,908,710		1,883,587		Total Interfund Transfers		2,001,777		1,997,772		
					<u>Contingency and Unappropriated Balance</u>						
0	0		619,592	599999	Contingency		631,175		726,677		
422,834	513,517		0	599990	Unappropriated Fund Balance		30,000		30,000		
422,834	513,517		619,592		Total Contingency and Unappropriated Balance		661,175		756,677		
10,047,606	11,624,329	86 07	23,113,375		TOTAL REQUIREMENTS	92.25	21,196,896	92.25	21,758,619		



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Regional

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Parks

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&

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Expo

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Fund

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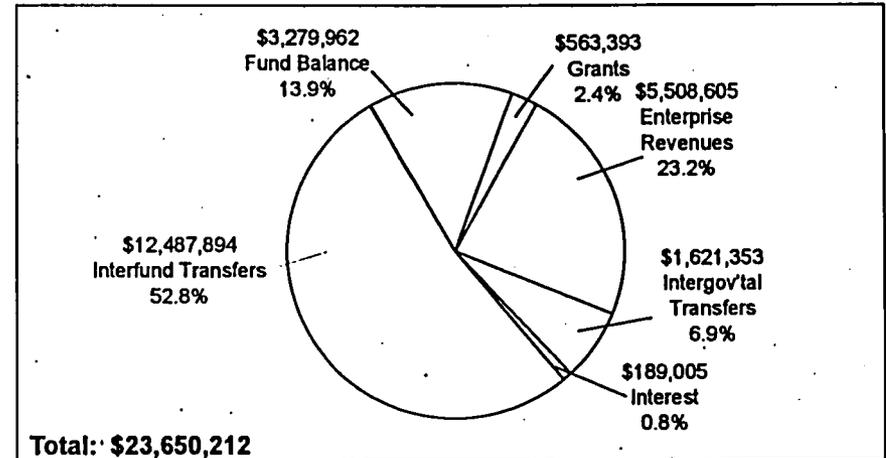
# Regional Parks and Expo Fund

The Regional Parks and Expo Fund was created in FY 1993-94 to account for the funds and assets transferred to Metro as part of an agreement with Multnomah County, consolidating the former county parks operations with Metro's Greenspaces planning efforts. The resources of the fund include parks and recreation fees, Expo Center rents and concessions, federal grants and Metro excise tax. The fund includes the Expo Center, managed by the Metro Exposition-Recreation Commission, and the Regional Parks and Greenspaces Department.

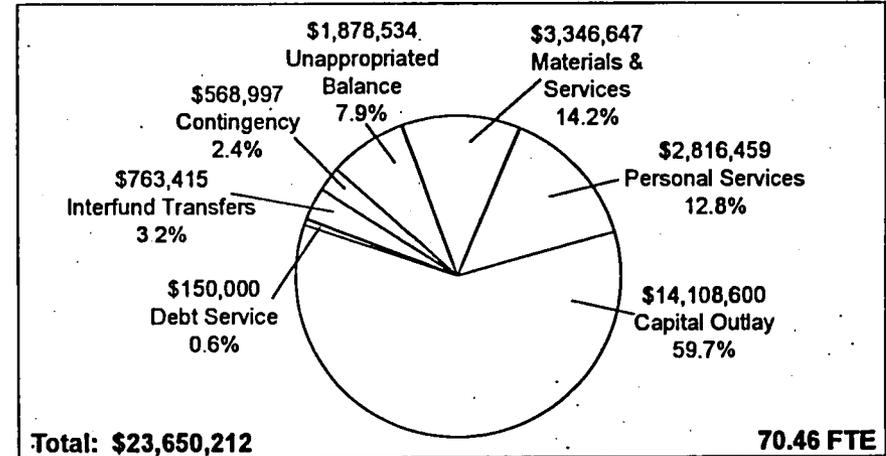
The consolidation agreement with the county has two phases. Phase I, effective Jan. 1, 1994, transferred operations and management of the regional parks and Expo Center to Metro. Phase II, transferring ownership of the facilities and completing the consolidation process, was adopted in April 1996.

Parks and facilities managed by Metro include:

- ◆ **Expo Center** – A multi-purpose public assembly facility accommodating 55 to 65 local consumer trade shows and events annually.
- ◆ **Oxbow Regional Park** – A 1,000-acre natural area along the Sandy River including Indian John Island, Larch Mountain Corridor and three fishing access points on the river.
- ◆ **Blue Lake Regional Park** – A 185-acre park with a swim beach, lake house for meetings and receptions, food and boat concessions and a summer concert series.
- ◆ **Glendoveer facilities** – Two 18-hole golf courses, related golf facilities and a fitness trail in Southeast Portland.
- ◆ **Other regional parks** – These include Howell Territorial Park and Bybee House on Sauvie Island, Mason Hill Park and Beggar's-tick Wildlife Refuge.



Regional Parks and Expo Fund resources



Regional Parks and Expo Fund expenditures

- ◆ **Marine facilities** – Includes Chinook Landing Marine Park, M. James Gleason Boat Ramp, Broughton Beach, Garry and Flag islands, Bell View Point and Burlington Ferry Boat Ramp.

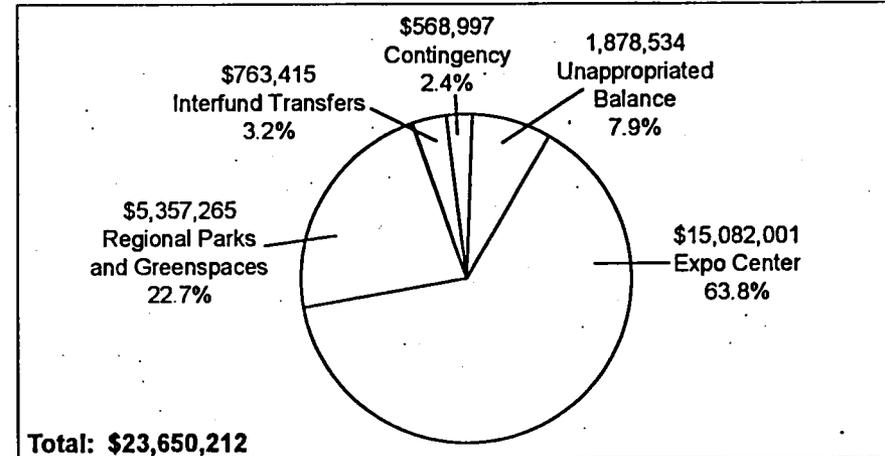
# Regional Parks and Expo Fund

◆ **Pioneer cemeteries** – Includes 14 pioneer cemeteries around the region, such as Lone Fir Cemetery in Southeast Portland, a 30-acre arboretum. Others are Douglass Cemetery in Gresham, Columbia Pioneer Cemetery in Northeast Portland and Grand Army of the Republic Cemetery in Southwest Portland.

## Regional Parks and Greenspaces Department

In May 1995, the voters approved Measure 26-26, a \$135.6 million bond measure to purchase land for parks, open spaces and trails. Passage of the open spaces bond measure has led to a major reorganization of the department. The Open Spaces Fund, originally established in FY 1991-92 as a dedicated budgeting unit in anticipation of an acquisition bond measure referral in FY 1992-93, now contains the moneys from the successful passage of the 1995 bond measure. The Open Space Acquisition Division, a new division within the department, is budgeted in the Open Spaces Fund. The department is funded through parks and recreation facility user fees, county marine fuel taxes paid by recreational boaters, RV registration fees and pioneer cemetery grave sales and interment services. Special projects or short-term programs are funded through private fundraising and federal, state and local grants.

Metro's Regional Parks and Greenspaces Department contributes directly to the preservation of regional livability through programs that focus on the provision of accessible, regionally significant open spaces, parks and trails and the maintenance and enhancement of environmental quality. The department contributes to the implementation of Region 2040 growth concept plan elements that are related to open space, parks, trails and stream corridors. This is accomplished through the acquisition of open space and trail corridors, participation in the development of certain aspects of the



Regional Parks and Expo Fund expenditures by division

2040 Framework Plan and direct management and operation of more than 4,000 acres of regional parks and natural areas.

The 1996-97 budget reflects the following actions: the Trails/ Greenways and Acquisition Programs have been transferred from the Planning and Capital Development Division to the Open Space Acquisition Division, and the restoration and education grant programs have been combined into one program in the Planning and Capital Development Division with administrative duties consolidated and assigned to one staff member. The Capital Improvement Program in the Planning and Capital Development Division has been activated to manage the Multnomah County local greenspaces projects. The budget assumes that some of the interest earned on the proceeds from the Multnomah County Natural Areas Fund will be available to cover associated staff costs. Key objectives for FY 1996-97 include maintaining parks and natural areas at 1995-96 levels, implementing the Open Spaces acquisition work plan, continuing the restoration and education

# Regional Parks and Expo Fund

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grants program, continuing the outreach and education programs, completing the Oxbow Regional Park Master Plan; assisting the Growth Management Services Department with development of 2040 Regional Framework components related to open space, parks and water resources; beginning implementation of the department's volunteer services program plan by recruiting, training, placing and supervising volunteers; and preparing for Metro Council consideration policies related to the interim public use on lands acquired through Measure 26-26 and the granting of easements on/across Metro-owned or operated parks and natural areas.

The Regional Parks and Greenspaces Department consists of the following four divisions:

**Administration Division** – Responsible for coordination of all departmental activities, financial oversight, support services and policy implementation. Since January 1994, the primary focus of the division has been to integrate and manage the consolidated activities of Metro greenspaces and Multnomah County parks, management of the process leading to referral and voter approval of the 1995 open space, parks and streams Bond Measure, guiding the development and implementation of the open spaces acquisition work plan, and development and implementation of a departmental work plan.

In FY 1996-97, it is anticipated that Phase II of the intergovernmental agreement with Multnomah County will be successfully negotiated and final agreement executed. All park assets and resources will be fully integrated. The division will continue to coordinate departmental activities and stabilize systems and organizational structures, and participate in support of the second year goals of the open spaces acquisition work plan by providing oversight activities.

**Open Space Acquisition Division** – The division's primary responsibilities include target area and trail corridor refinement, land acquisition (including "due diligence"), site stabilization activities, administration of local greenspaces project funds and development of "leverage" opportunities.

In FY 1996-97, expect implementation of the open space acquisition work plan to continue. Refinement will be completed and acquisition of 20 percent of land in regional target areas and 20 percent of land in regional trail and greenways corridors has been set as a goal.

**Planning and Capital Development Division** – Primary responsibilities include administration of restoration and education grants program, preparation of management plans for Metro-owned or operated facilities; capital improvements projects; outreach, education and special events; management of Smith and Bybee Lakes Trust Fund; and assistance in development of open space, parks and water-quality components of the 2040 Framework Plan. The division's programs, are responsive to the Regional Urban Growth Goals and Objectives (RUGGOs) and the Metropolitan Greenspaces Master Plan. They directly support early implementation of the Region 2040 growth concept plan. The seven active program areas include the following: Management Support, Master/Management Planning, Government Coordination, Land Use and Legislative Review, Capital Development, Restoration/Education Grants, Outreach and Education, and the Smith and Bybee Lakes program.

During FY 1996-97, the division will develop a technical assistance manual as a resource for designing and implementing successful restoration projects in the grants program for government and non-profit partners; work in partnership with the Growth Management Services Department to develop functional plans and Regional

# Regional Parks and Expo Fund

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Framework Plan components that address open spaces, parks and water quality; award a sixth round of Greenspaces restoration grants and a fifth round of Greenspaces education grants; complete two master plans for Metro-managed/operated properties as required by Greenspaces Master Plan; and implement the department's volunteer services program Plan by recruiting, placing and training volunteers to support staff and enhance and/or expand services offered by the department.

**Operations and Maintenance** – Primary responsibilities include all functions related to the daily operation of 21 regional parks, marine facilities and natural areas (4,067.3 acres) and 14 pioneer cemeteries (64.7 acres), including grounds and building maintenance, law enforcement, visitor assistance, fee collections and land-banking activities associated with property acquired through Measure 26-26. It is estimated that 1.2 million to 1.5 million people will use areas managed by this division annually.

For FY 1996-97, the division will continue to operate and maintain parks, natural areas, recreation and marine facilities and pioneer cemeteries at FY 1995-96 levels. In addition, a management agreement with Port of Portland will be executed for Columbia River frontage properties, and another 1,200+ acres of property will be acquired through Measure 26-26, which will increase land banking activities.

## **Expo Center**

The Expo Center resources and expenditures are budgeted in the Regional Parks and Expo Fund, with the Metro Exposition-Recreation Commission responsible for the facility. The facility is managed by Metro ERC to maximize coordination with the Oregon Convention Center to the benefit of both facilities. The Expo Center operation produces revenues that traditionally helped to

support Multnomah County parks, and the current structure maintains that relationship.

Three significant assumptions were made in preparing the FY 1996-97 proposed budget: the transfer of Expo ownership from Multnomah County to Metro in April 1996; the current relationship between Metro and Metro ERC will continue; and the facility will be expanded with construction of a new hall. Excluding significant and unforeseen circumstances, it is expected that use of the existing facility will continue its moderate increase. However, FY 1996-97 will be the first complete fiscal year in which rental rate increases, approved in 1995, are effective and result in increased revenue. In addition, FY 1996-97 will be the first full fiscal year of increased parking fees.

The most significant development at the Expo Center is a plan to construct a new hall with 120,000 square feet of exhibit space to meet long-range market demands and in time to house the 40-day run of "America's Smithsonian," scheduled from late March to early May 1997. This will be the only West Coast venue outside of Los Angeles for the exhibit. There will be no admission charge, but the facility is expected to make money on rent, concessions and parking. The cost for the new hall is projected at \$13.5 million, funded without new taxes. The building project will result in a larger, more versatile facility. In addition, the new building will allow for the eventual renovation of the existing Expo facility without significant loss of business.

This additional building will require new staff, which is reflected in the budget as six new full-time positions (including only one-half year in FY 1996-97), and additional part-time staff whose costs will be events-related and mostly reimbursable. The FY 1996-97 budget also reflects the continuation of some needed minor capital repairs to the existing facility.

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Resources</b>												
<u>Resources</u>												
<b>REGIONAL PARKS &amp; GREENSPACES</b>												
0	594,357	288,000	305000		Fund Balance - Unrestricted		599,214		610,254			
0	0	143,196	305000		Fund Balance - restricted		0		89,250			
800	1,526	930	322000		Boat Ramp Use Permit		0		0			
347,620	238,316	0	331110		Federal Grants-Operating-Direct		0		0			
0	0	58,428			U.S. Fish & Wildlife Service (Years 1 & 2)		0		0			
0	0	336,813			U.S. Fish & Wildlife Service (Year 3)		0		45,014			
0	0	374,716			U.S. Fish & Wildlife Service (Year 4)		463,379		463,379			
12,000	0	0	331120		Federal Grants-Operating-Indirect		0		0			
0	0	42,500			FHWA/CMAQ		0		0			
0	0	0	334110		State Grants-Operating-Direct		0		0			
0	0	0			Oregon State Parks		0		30,000			
0	0	65,000			Oregon State Marine Board		10,000		10,000			
28,646	30,603	0	337210		Local Grants-Operating-Direct		0		0			
0	0	5,000			Portland Parks		0		0			
0	0	500			Gresham		0		0			
0	0	4,500			City of Portland, IPA/EPA		0		0			
0	0	0			Oregon Historical Society		15,000		15,000			
149,300	257,899	249,394	338000		Local Gov't Shared Revenues-R.V. Registration Fees		233,000		233,000			
62,099	139,901	140,000	338200		Local Gov't Shared Revenues		139,000		139,000			
544,867	0	0	339200		Intergovernmental Revenue (County transfer 1/1/94)		0		0			
0	62,863	1,315,662	339200		Contract Services		1,204,053		1,204,053			
0	0	22,500	339300		Government Contributions		45,300		45,300			
21,195	116,005	111,395	341700		Cemetery Services		107,531		107,740			
58,408	58,831	60,791	341710		Cemetery Sales		58,969		59,084			
0	14,140	0	343800		Sanitation - Lease Income		0		0			
47,067	270,886	287,250	347100		Admissions		335,680		336,332			
30,910	17,299	0	347110		User Fees		0		0			
63,472	109,162	100,930	347120		Reservation Fees		100,287		100,482			
14,782	33,935	0	347151		Annual Passes		0		0			
8,540	29,493	25,116	347152		Family Camp Fees		25,612		25,662			
3,868	9,145	6,047	347153		Group Camp Fee		7,282		7,296			
31,685	46,527	23,023	347220		Rental-Buildings		35,912		35,981			
0	5,618	4,093	347300		Food Service		4,561		4,570			
249,280	715,361	692,028	347810		Management Fee Income - Glendoveer income		695,953		697,304			
0	12,000	18,977	347830		Contract Revenue - Glendoveer Lease		27,095		27,148			
0	10,597	7,348	347840		Concessions Revenue		6,223		6,235			
95,572	74,335	22,834	347900		Other Miscellaneous Revenue		8,787		8,804			
49,141	137,569	128,372	347960		Boat Launch Fees		124,917		125,160			
2,582	0	13,685	361100		Interest Earned		87,080		87,080			

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
30,030	13	0	365100		Donations & Bequests		0		0		0
0	0	17,170	373500		Sale of Proprietary Assets		0		0		0
0	14,282	0	379000		Other Miscellaneous Revenue		0		0		0
485,180	613,348	533,709	391010		Trans. of Res. from Gen'l Fund (general allocation)		653,825		654,073		
0	0	87,180	391010		Trans. of Res. from Gen'l Fund (landbanking)		99,686		97,277		
0	104,502	213,329	391010		Trans. of Res. from Gen'l Fund (earned on Parks/Expo)		298,441		291,271		
53,500	0	0	391140		Trans. Resources from Planning Fund		0		0		0
0	0	0	391350		Trans. Resources from Open Spaces Fund		68,734		71,143		
0	0	64,132	393350		Trans. Direct Costs from Open Spaces Fund		930,000		1,830,000		
169	0	50,470	393761		Trans. Direct Costs from Smith & Bybee Lakes Fund		39,324		39,324		
0	3,960	4,000	393765		Trans. Direct Costs from Regional Parks Trust Fund		4,806		4,806		
<b>EXPO CENTER</b>											
0	942,714		305000		Fund Balance - Unrestricted		0		0		0
0	0	628,082			* Unrestricted		1,580,458		1,080,458		
0	0	133,000			* Capital Requirements		500,000		1,500,000		
0	0	700,000			* Renewal & Replacement		0		0		0
452,797	0	0	339200		Contract & Professional Services		0		0		0
0	0	0	339300		Government Assistance		500,000		0		0
289,519	572,528	562,051	347220		Rental-Buildings		912,558		914,331		
1,886	5,171	0	347230		Rental-Equipment		0		0		0
0	0	1,221,400	347300		Food Service		0		0		0
225,538	383,441	0	347311		Food Service-Concessions		1,511,628		1,514,564		
27,835	80,411	0	347320		Food Service-Catering		0		0		0
0	0	46,511	347600		Utility Services		46,512		46,602		
0	49,031	0	347610		Utility Services - Electricity		0		0		0
974	2,072	0	347620		Utility Services-Telephone		0		0		0
20,953	0	0	347700		Commission Revenue		0		0		0
19,023	46,608	40,851	347900		Other Miscellaneous Revenue		38,233		38,307		
18,424	79,563	66,000	361100		Interest Earned		101,925		101,925		
1,423	22,206	30,523	372100		Reimbursements-Labor		101,922		102,120		
325,971	707,410	681,302	374000		Parking Fees		1,348,837		1,350,883		
0	0	2,500,000	385600		Loan Proceeds		0		0		0
0	0	0	391550		Trans. Resources from OCC Operating Fund		9,000,000		9,000,000		
0	0	0	391550		Trans. Resources from OCC Oper Fund-Interfund Loan		0		500,000		
3,775,056	6,613,628	12,128,738	<b>TOTAL RESOURCES</b>				22,071,724		23,650,212		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Regional Parks and Greenspaces Department</b>												
<u>Personal Services</u>												
					511121 SALARIES-REGULAR EMPLOYEES (full time)							
27,050	62,379	1.00	67,723		Director	0.75	53,815	0.75	53,815			
54,459	57,966	1.00	61,164		Manager	2.00	115,926	2.00	115,926			
36,432	76,976	3.50	143,573		Senior Service Supervisor	4.00	163,827	4.00	163,827			
0	0		0		Senior Admin Services Analyst	0.25	11,929	0.25	11,929			
19,314	42,236	1.00	45,797		Program Supervisor		0		0			
98,906	100,454	2.25	121,130		Senior Regional Planner	1.00	53,390	1.00	53,390			
49,626	79,118	2.00	84,326		Associate Regional Planner	3.50	142,872	3.50	142,872			
0	0		0		Assistant Regional Planner	1.00	37,939	1.00	37,939			
20,325	31,683	1.00	33,744		Assistant Management Analyst	0.75	25,808	0.75	25,808			
0	0		0		Administrative Assistant	1.00	34,410	1.00	34,410			
31,912	70,611	1.90	72,562		Program Coordinator	2.00	79,762	2.00	79,762			
					511125 SALARIES-REGULAR EMPLOYEES (PART time)							
0	26,737	0.50	26,195		Senior Regional Planner		0		0			
					511221 WAGES-REGULAR EMPLOYEES (full time)							
13,334	29,761	1.00	32,152		Administrative Secretary		0		0			
0	0		0		Receptionist	1.00	19,147	1.00	19,147			
9,165	24,139	1.00	26,453		Secretary	1.00	26,956	1.00	26,956			
21,775	23,865	1.00	25,184		Program Assistant 2	2.00	51,364	2.00	51,364			
					511225 WAGES-REGULAR EMPLOYEES (part time)							
0	0	0.80	15,773		Receptionist		0		0			
0	0	0.55	13,851		Program Assistant 2		0		0			
					511231 WAGES-TEMPORARY EMPLOYEES (full time)							
9,397	4,452		0		Temporary Support		0		0			
					511235 WAGES-TEMPORARY EMPLOYEES (part time)							
82,846	185,123	13.35	189,094		Park Workers	13.73	215,013	13.73	215,013			
0	0	1.50	22,707		Park Rangers	1.50	25,057	1.50	25,057			
0	0	0.50	7,047		Clerical Assistance	0.50	7,830	0.50	7,830			
0	9,158		0		Program Assistance		0		0			
0	1,817	0.25	6,525		Rafting guides	0.25	6,853	0.25	6,853			
					511321 WAGES-REGULAR EMPLOYEES-REPRESENTED 483 (full time)							
0	35,103	1.00	38,064		Arborist	1.00	39,213	1.00	39,213			
15,139	35,130	1.00	38,064		Senior Gardener	1.00	39,213	1.00	39,213			
15,139	27,215	1.00	31,884		Gardener 1	1.00	32,844	1.00	32,844			
143,169	304,026	10.00	334,828		Park Ranger	10.00	345,980	10.00	345,980			
3,247	4,166		12,325		511400 OVERTIME		12,634		12,634			
0	0		1,821		511500 PREMIUM PAY		2,567		2,567			
226,147	404,470		408,185		512000 FRINGE		447,653		449,297			
877,382	1,636,585	47.10	1,860,171		Total Personal Services	49.23	1,992,002	49.73	2,003,042			

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Regional Parks and Greenspaces Department</b>												
<u>Materials &amp; Services</u>												
5,312	5,808	5,682	521100		Office Supplies		7,605		7,605			
952	2,214	5,895	521110		Computer Software		3,000		3,000			
3,748	1,256	2,345	521111		Computer Supplies		699		699			
6,250	6,165	30,350	521210		Landscape Supplies		6,526		16,526			
2,930	2,158	7,780	521220		Custodial Supplies		7,415		7,415			
266	349	675	521240		Graphics/Reprographic Supplies		1,375		1,375			
0	1,115	1,100	521250		Tableware Supplies		1,200		1,200			
4,151	794	200	521260		Printing Supplies		500		500			
0	0	110	521270		Animal Food		110		110			
7,884	23,472	19,397	521290		Other Operating Supplies		19,790		19,790			
210	8,212	4,069	521292		Small Tools		5,180		5,180			
167	879	0	521293		Promotional Supplies		1,700		1,700			
692	1,248	850	521310		Subscriptions		1,050		1,050			
459	452	865	521320		Dues		1,014		1,014			
1,560	6,070	14,635	521510		Maintenance & Repairs Supplies-Building		14,282		14,282			
3,390	19,135	40,066	521520		Maintenance & Repairs Supplies-Grounds		39,380		39,380			
3,915	4,385	7,095	521540		Maintenance & Repairs Supplies-Equipment		8,217		8,217			
3,500	4,350	9,500	523100		Merchandise for Resale-Food		10,000		10,000			
0	6,632	3,000	523200		Merchandise for Resale-Retail		2,000		2,000			
0	3,000	4,200	524110		Accounting & Auditing Services		3,800		3,800			
0	1,122	0	524120		Legal Fees		0		0			
284	0	0	524130		Promotion/Public Relation Services		0		0			
397,375	468,680	1,033,624	524190		Miscellaneous Professional Services		614,801		751,315			
10,133	28,484	28,170	525110		Utilities-Electricity		29,542		29,542			
924	10,573	6,945	525120		Utilities-Water & Sewer Charges		7,725		7,725			
0	0	3,953	525140		Utilities-Heating Fuel		4,124		4,124			
5,366	20,363	18,005	525150		Utilities-Sanitation Service		21,360		21,360			
0	0	2,100	525190		UtilitiesOther		3,000		3,000			
724	1,083	39,325	525610		Maintenance & Repair Services-Building		700		700			
2,040	19,842	131,800	525620		Maintenance & Repairs Services-Grounds		0		0			
260	2,538	5,619	525640		Maintenance & Repairs Services-Equipment		7,870		7,870			
8,914	17,815	23,091	525710		Equipment Rental		30,140		30,140			
0	0	2,500	525740		Capital Lease		0		0			
6,610	2,248	2,475	526200		Ads & Legal Notices		2,325		2,325			
15,737	83,324	43,425	526310		Printing Services		26,675		35,675			
1,900	5,721	2,500	526320		Typesetting & Reprographics Services		6,000		6,000			
6,143	6,973	8,954	526410		Telephone		9,954		9,954			
13,849	2,242	19,890	526420		Postage		13,981		13,981			
0	16	0	526430		Communications/Catalogues & Brochures		0		0			

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department</b>											
854	1,410		775	526440	Delivery Services		1,850		1,850		
4,108	3,417		5,100	526500	Travel		2,975		2,975		
718	895		2,780	526510	Mileage Reimbursement		1,700		1,700		
8,013	20,779		0	526690	Concessions/Catering Contract		0		0		
0	6,095		1,200	526700	Temporary Help Services		1,000		1,000		
3,104	5,870		8,050	526800	Training, Tuition, Conferences		8,251		8,251		
0	366		220	526900	Misc Other Purchased Services		230		230		
1,914	7,245		8,000	529910	Uniform Supply		8,600		8,600		
99,113	207,491		239,710	528100	License, Permits, Payment to Agencies		235,013		243,763		
7,383	72,439		88,500	528310	Real Property Taxes		91,500		91,500		
0	7,355		0	528500	Government Assessments		13,000		13,000		
1,558	1,469		1,250	529500	Meetings		1,500		1,500		
1,211	532		0	529800	Miscellaneous Expenditures		500		500		
5,214	22,040		16,355	529835	External Promotion		12,700		12,700		
648,835	1,126,121		1,902,130		Total Materials & Services		1,291,859		1,456,123		
<u>Capital Outlay</u>											
0	48,801		1,099,485	571100	Land		0		890,000		
0	0		0	571200	Purchases-Improvements		18,400		18,400		
4,872	0		0	571300	Purchases-Building & Related		4,500		4,500		
6,075	3,649		0	571400	Equipment and Vehicles		25,500		25,500		
11,153	11,380		6,965	571500	Purchases-Office Furniture & Equipment		14,700		14,700		
0	0			574110	Construction Management		46,500		46,500		
0	0			574130	Engineering Services		139,500		139,500		
2,749	32,474		56,500	574510	Construction Work/Materials-Improvements		744,000		744,000		
0	10,531		3,250	574520	Construction Work/Materials-Buildings		15,000		15,000		
24,849	106,835		1,166,200		Total Capital Outlay		1,008,100		1,898,100		
1,551,066	2,869,541	47.10	4,928,501		TOTAL EXPENDITURES	49.23	4,291,961	49.73	5,357,265		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>				FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department (Administration)</b>															
<u>Personal Services</u>															
					511121 SALARIES-REGULAR EMPLOYEES (full time)										
0	62,379	1.00	67,723		Director	0.75	53,815	0.75	53,815						
0	0		0		Senior Admin Services Analyst	0.25	11,929	0.25	11,929						
0	31,683	1.00	33,744		Assistant Management Analyst	0.75	25,808	0.75	25,808						
0	0		0		Administrative Assistant	1.00	34,410	1.00	34,410						
					511221 WAGES-REGULAR EMPLOYEES (full time)										
0	29,761	1.00	32,152		Administrative Secretary		0		0				0		0
0	0		0		Receptionist	1.00	19,147	1.00	19,147						
0	24,139	1.00	26,453		Secretary	1.00	26,956	1.00	26,956						
					511225 WAGES-REGULAR EMPLOYEES (part time)										
0	0	0.80	15,773		Receptionist		0		0				0		0
0	183		0		511400 OVERTIME		1,000		1,000				1,000		1,000
0	54,668		55,611		512000 FRINGE		56,421		56,421				56,421		56,421
0	202,813	4.80	231,456		Total Personal Services	4.75	229,486	4.75	229,486						
<u>Materials &amp; Services</u>															
0	1,414		1,029	521100	Office Supplies		3,170		3,170						
0	10		2,950	521110	Computer Software		750		750						
0	673		205	521111	Computer Supplies		104		104						
0	102		0	521310	Subscriptions		0		0						
0	195		315	521320	Dues		279		279						
0	0		7,780	524190	Miscellaneous Professional Services		5,000		5,000						
0	508		0	525610	Maintenance & Repair Services-Building		0		0						
0	118		0	526310	Printing Services		0		0						
0	1,310		1,204	526410	Telephone		1,362		1,362						
0	0		500	526420	Postage		520		520						
0	8		0	526440	Delivery Services		0		0						
0	271		0	526500	Travel		0		0						
0	0		200	526700	Temporary Help Services		0		0						
0	822		950	526800	Training, Tuition, Conferences		1,618		1,618						
0	3,994		6,400	528100	License, Permits, Payment to Agencies		6,400		6,400						
0	9,425		21,533		Total Materials & Services		19,203		19,203						

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department (Administration)</b>											
					<u>Capital Outlay</u>						
0	1,858		3,465	571500	Purchases-Office Furniture & Equipment		3,230		3,230		
0	1,858		3,465		Total Capital Outlay		3,230		3,230		
0	214,096	4.80	256,454		TOTAL EXPENDITURES	4.75	251,919	4.75	251,919		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department (Operations and Maintenance)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
25,134	0		0		Director		0		0		
0	0		0		Manager	1.00	51,708	1.00	51,708		
36,432	76,976	3.50	143,573		Senior Service Supervisor	4.00	163,827	4.00	163,827		
19,314	42,236	1.00	45,797		Program Supervisor		0		0		
11,134	0		0		Senior Regional Planner		0		0		
16,610	0		0		Associate Regional Planner		0		0		
7,357	0		0		Assistant Management Analyst		0		0		
31,912	37,456	1.00	39,077		Program Coordinator	1.00	41,823	1.00	41,823		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
12,300	0		0		Administrative Secretary		0		0		
6,634	0		0		Secretary		0		0		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
82,846	185,123	13.35	189,094		Park Workers	13.73	215,013	13.73	215,013		
0	0	1.50	22,707		Park Rangers	1.50	25,057	1.50	25,057		
0	0	0.50	7,047		Clerical Assistance	0.50	7,830	0.50	7,830		
				511321	WAGES-REGULAR EMPLOYEES-REPRESENTED 483 (full time)						
0	35,103	1.00	38,064		Arborist	1.00	39,213	1.00	39,213		
15,139	35,130	1.00	38,064		Senior Gardener	1.00	39,213	1.00	39,213		
15,139	27,215	1.00	31,884		Gardener 1	1.00	32,844	1.00	32,844		
143,169	304,026	10.00	334,828		Park Ranger	10.00	345,980	10.00	345,980		
1,520	3,627		10,325	511400	OVERTIME		10,634		10,634		
0	0		1,821	511500	PREMIUM PAY		2,567		2,567		
155,680	229,730		236,336	512000	FRINGE		263,808		263,808		
580,320	976,622	33.85	1,138,617		<b>Total Personal Services</b>	<b>34.73</b>	<b>1,239,517</b>	<b>34.73</b>	<b>1,239,517</b>		
<u>Materials &amp; Services</u>											
3,595	1,417		1,215	521100	Office Supplies		1,435		1,435		
0	1,193		750	521110	Computer Software		750		750		
639	190		140	521111	Computer Supplies		195		195		
6,250	3,505		5,350	521210	Landscape Supplies		6,526		6,526		
2,930	2,158		7,780	521220	Custodial Supplies		7,415		7,415		
208	36		375	521240	Graphics/Reprographic Supplies		525		525		
4,113	329		0	521260	Printing Supplies		0		0		
0	0		110	521270	Animal Food		110		110		
7,804	20,171		16,897	521290	Other Operating Supplies		18,098		18,098		
210	1,475		3,569	521292	Small Tools		4,430		4,430		
216	0		0	521320	Dues		0		0		
1,560	6,070		14,635	521510	Maintenance & Repairs Supplies-Building		14,282		14,282		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Regional Parks and Greenspaces Department (Operations and Maintenance)</b>												
3,390	19,135	40,066	521520		Maintenance & Repairs Supplies-Grounds		39,380		39,380			
3,915	4,385	7,095	521540		Maintenance & Repairs Supplies-Equipment		8,217		8,217			
3,500	0	5,000	523100		Merchandise for Resale-Food		5,000		5,000			
0	4,700	0	523200		Merchandise for Resale-Retail		0		0			
0	3,000	4,200	524110		Accounting & Auditing Services		3,800		3,800			
0	1,122	0	524120		Legal Fees		0		0			
75,165	91,494	104,900	524190		Miscellaneous Professional Services		163,050		163,050			
10,133	28,484	28,170	525110		Utilities-Electricity		29,542		29,542			
924	10,573	6,945	525120		Utilities-Water & Sewer Charges		7,725		7,725			
0	0	3,953	525140		Utilities-Heating Fuel		4,124		4,124			
5,366	17,262	18,005	525150		Utilities-Sanitation Service		18,160		18,160			
0	0	2,100	525190		Utilities-Other		3,000		3,000			
724	575	39,325	525610		Maintenance & Repair Services-Building		700		700			
2,040	19,842	131,800	525620		Maintenance & Repairs Services-Grounds		0		0			
143	572	2,619	525640		Maintenance & Repairs Services-Equipment		2,634		2,634			
8,606	6,945	12,750	525710		Equipment Rental		22,890		22,890			
3,659	1,182	1,225	526200		Ads & Legal Notices		1,225		1,225			
875	4,536	5,225	526310		Printing Services		6,425		6,425			
318	28	0	526320		Typesetting & Reprographics Services		0		0			
3,430	4,521	7,000	526410		Telephone		7,392		7,392			
227	0	1,000	526420		Postage		1,000		1,000			
107	0	0	526440		Delivery Services		0		0			
60	0	0	526500		Travel		0		0			
18	573	1,800	526510		Mileage Reimbursement		1,275		1,275			
8,013	20,779	0	526690		Concessions/Catering Contract		0		0			
0	3,183	0	526700		Temporary Help Services		0		0			
2,204	2,646	5,300	526800		Training, Tuition, Conferences		4,933		4,933			
0	228	220	526900		Misc. Other Purchased Services		230		230			
1,914	6,514	7,100	526910		Uniform Supply		7,700		7,700			
99,113	176,130	221,560	528100		License, Permits, Payment to Agencies		228,463		228,463			
7,383	72,439	88,500	528310		Real Property Taxes		91,500		91,500			
0	7,355	0	528500		Government Assessments		13,000		13,000			
10	0	0	529500		Meetings		0		0			
0	56	0	529800		Miscellaneous Expenditures		0		0			
2,909	0	0	529835		External Promotion		0		0			
271,671	544,803	796,679	Total Materials & Services			725,131	725,131			725,131		

# Regional Parks and Expo Fund

HISTORICAL DATA		FY 1995-96		<u>For Information Only</u>							
ACTUAL \$		REVISED BUDGET									
		AS OF 4/30/96		FISCAL YEAR 1996-97							
				PROPOSED		APPROVED		ADOPTED			
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1993-94	1994-95										
<b>Regional Parks and Greenspaces Department (Operations and Maintenance)</b>											
<u>Capital Outlay</u>											
0	0	0		571200	Purchases-Improvements		18,400		18,400		
4,872	0	0		571300	Purchases-Building & Related		4,500		4,500		
6,075	3,649	0		571400	Equipment and Vehicles		25,500		25,500		
8,694	3,328	0		571500	Purchases-Office Furniture & Equipment		5,000		5,000		
2,749	32,474	56,500		574510	Construction Work/Materials-Improvements		0		0		
0	10,531	3,250		574520	Construction Work/Materials-Buildings		0		0		
22,390	49,982	59,750		Total Capital Outlay			53,400		53,400		
874,381	1,571,407	33.85	1,995,046	TOTAL EXPENDITURES		34.73	2,018,048	34.73	2,018,048		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department (Planning and Capital Development)</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
1,916	0		0		Director		0		0		
54,459	57,966	1.00	61,164		Manager	1.00	64,218	1.00	64,218		
87,772	100,454	2.25	121,130		Senior Regional Planner	1.00	53,390	1.00	53,390		
33,016	79,118	2.00	84,326		Associate Regional Planner	3.50	142,872	3.50	142,872		
0	0				Assistant Regional Planner	1.00	37,939	1.00	37,939		
12,968	0		0		Assistant Management Analyst		0		0		
0	33,155	0.90	33,485		Program Coordinator	1.00	37,939	1.00	37,939		
				511125	SALARIES-REGULAR EMPLOYEES (part time)						
0	26,737	0.50	26,195		Senior Regional Planner		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
1,034	0		0		Administrative Secretary		0		0		
2,531	0		0		Secretary		0		0		
21,775	23,865	1.00	25,184		Program Assistant 2	2.00	51,364	2.00	51,364		
				511225	WAGES-REGULAR EMPLOYEES (part time)						
0	0	0.55	13,851		Program Assistant 2		0		0		
	0			511231	WAGES-TEMPORARY EMPLOYEES (full time)						
9,397	4,452		0		Temporary Support		0		0		
				511235	WAGES-TEMPORARY EMPLOYEES (part time)						
0	9,158		0		Program Assistance		0	0.50	9,396		
0	1,817	0.25	6,525		Rafting guides	0.25	6,853	0.25	6,853		
1,727	356		2,000	511400	OVERTIME		1,000		1,000		
70,467	120,072		116,238	512000	FRINGE		127,424		129,068		
297,062	457,150	8.45	490,098		Total Personal Services	9.75	522,999	10.25	534,039		
<u>Materials &amp; Services</u>											
1,717	2,977		3,438	521100	Office Supplies		3,000		3,000		
952	1,011		2,195	521110	Computer Software		1,500		1,500		
3,109	393		2,000	521111	Computer Supplies		400		400		
0	2,660		25,000	521210	Landscape Supplies		0		10,000		
58	313		300	521240	Graphics/Reprographic Supplies		850		850		
0	1,115		1,100	521250	Tableware Supplies		1,200		1,200		
38	465		200	521260	Printing Supplies		500		500		
80	3,301		2,500	521290	Other Operating Supplies		1,692		1,692		
0	6,737		500	521292	Small Tools		750		750		
167	879		0	521293	Promotional Supplies		1,700		1,700		
692	1,146		850	521310	Subscriptions		1,050		1,050		
243	257		550	521320	Dues		735		735		
0	4,350		4,500	523100	Merchandise for Resale-Food		5,000		5,000		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Greenspaces Department (Planning and Capital Development)</b>											
0	1,932		3,000	523200	Merchandise for Resale-Retail		2,000		2,000		
284	0		0	524130	Promotion/Public Relation Services		0		0		
322,210	377,186		920,944	524190	Miscellaneous Professional Services		446,751		583,265		
0	3,101		0	525150	Utilities-Sanitation Service		3,200		3,200		
117	1,966		3,000	525640	Maintenance & Repairs Services-Equipment		5,236		5,236		
308	10,870		10,341	525710	Equipment Rental		7,250		7,250		
0	0		2,500	525740	Capital Lease		0		0		
2,951	1,066		1,250	526200	Ads & Legal Notices		1,100		1,100		
14,862	78,670		38,200	526310	Printing Services		20,250		29,250		
1,582	5,693		2,500	526320	Typesetting & Reprographics Services		6,000		6,000		
2,713	1,142		750	526410	Telephone		1,200		1,200		
13,622	2,242		18,390	526420	Postage		12,461		12,461		
0	16		0	526430	Communications/Catalogues & Brochures		0		0		
747	1,402		775	526440	Delivery Services		1,850		1,850		
4,048	3,146		5,100	526500	Travel		2,975		2,975		
700	322		980	526510	Mileage Reimbursement		425		425		
0	2,912		1,000	526700	Temporary Help Services		1,000		1,000		
900	2,402		1,800	526800	Training, Tuition, Conferences		1,700		1,700		
0	138		0	526900	Misc. Other Purchased Services		0		0		
0	731		900	526910	Uniform Supply		900		900		
0	27,367		11,750	528100	License, Permits, Payment to Agencies		150		8,900		
1,548	1,469		1,250	529500	Meetings		1,500		1,500		
1,211	476		0	529800	Miscellaneous Expenditures		500		500		
2,305	22,040		16,355	529835	External Promotion		12,700		12,700		
377,164	571,893		1,083,918		<b>Total Materials &amp; Services</b>		547,525		711,789		
<u>Capital Outlay</u>											
0	48,801		1,099,485	571100	Land		0		890,000		
2,459	6,194		3,500	571500	Purchases-Office Furniture & Equipment		6,470		6,470		
0	0		0	574110	Construction Management		46,500		46,500		
0	0		0	574130	Engineering Services		139,500		139,500		
0	0		0	574510	Construction Work/Materials-Improvements		744,000		744,000		
0	0		0	574520	Construction Work/Materials-Buildings		15,000		15,000		
2,459	54,995		1,102,985		<b>Total Capital Outlay</b>		951,470		1,841,470		
676,685	1,084,038	8.45	2,677,001		<b>TOTAL EXPENDITURES</b>	9.75	2,021,994	10.25	3,087,298		

# Regional Parks and Expo Fund

HISTORICAL DATA		FY 1995-96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
ACTUAL \$		REVISED BUDGET		AS OF 4/30/96							
FY	FY	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1993-94	1994-95										
<b>Expo Center Total</b>											
<u>Personal Services</u>											
					511121 SALARIES-REGULAR EMPLOYEES (full time)						
17,902	46,955	1.00	56,568		Expo Manager	1.00	58,046	1.00	58,046		
23,052	49,386	1.00	52,616		Operations Manager	1.00	53,981	1.00	53,981		
0	0		0		Admissions Staffing Manager	0.05	1,618	0.05	1,618		
0	0		0		Asst. Security Services Supervisor	0.10	2,848	0.10	2,848		
0	0		0		Box Office Manager	0.10	3,761	0.10	3,761		
0	0	1.00	32,964		Event Coordinator II	1.00	35,486	1.00	35,486		
0	0	0.35	21,005		Construction Projects Manager	0.30	18,447	0.30	18,447		
0	0		0		Security Services Supervisor	0.10	3,302	0.10	3,302		
0	0		0		Ticketing Services Supervisor	0.10	3,466	0.10	3,466		
					511221 WAGES-REGULAR EMPLOYEES (full time)						
7,097	5,163	1.00	32,117		Administrative Secretary	1.00	28,474	1.00	28,474		
0	0		0		Admissions Office Clerk	0.05	1,118	0.05	1,118		
9,400	24,272	1.00	25,124		Secretary		0		0		
45,943	108,128	4.00	115,676		Utility Maintenance Specialist	4.00	116,081	4.00	119,563		
0	0		0		Utility Worker II	2.00	49,820	2.00	51,315		
0	0		0		Electrician	0.50	23,156	0.50	23,156		
0	0	0.00	0		Operating Engineer	0.50	20,974	0.50	20,974		
0	4,302	0.20	5,160		Bookkeeper	0.20	5,296	0.20	5,296		
0	0		0		Facility Security Agent	1.00	23,937	1.00	23,937		
					511225 WAGES-REGULAR EMPLOYEES (part-time)						
0	0	0.80	13,026		Custodian		0		0		
0	1,311	0.14	2,002		Receptionist	0.50	9,775	0.50	9,775		
0	0	0.50	12,834		Event Coordinator I	0.50	13,173	0.50	13,173		
					511235 WAGES-TEMPORARY EMPLOYEES (part-time)						
0	7,528		0		Expo Custodian	0.50	8,065	0.50	8,065		
					511255 WAGES-REGULAR EMP. REIMBURSED (part-time)						
0	0		0		Admission Lead	0.38	8,789	0.38	8,789		
0	0		0		Box Office Supervisor	0.06	1,918	0.06	1,918		
0	10,370		0		Event Security Agent	2.98	70,499	2.98	70,499		
0	859		0		Gate Attendant	1.85	33,521	1.85	33,521		
0	998		0		Medical Specialist	0.20	5,771	0.20	5,771		
0	0	0.84	26,153		Medical Technician	0.48	15,337	0.48	15,337		
0	0		0		Show Seller	0.11	2,350	0.11	2,350		
0	861		0		Usher	0.17	2,370	0.17	2,370		
					511231 WAGES-TEMPORARY EMPLOYEES (full time)						
9,879	6,313		0		Temporary Support		0		0		
1,856	6,397		1,182		511400 OVERTIME		7,978		7,978		
45,192	94,317		128,839		512000 FRINGE		195,100		196,643		
160,321	367,160	11.83	525,266		Total Personal Services	20.73	824,457	20.73	830,977		

# Regional Parks and Expo Fund

HISTORICAL DATA		FY 1995-96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
ACTUAL \$		REVISED BUDGET									
FY	FY	AS OF 4/30/96									
1993-94	1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expo Center Total</b>											
					<u>Materials &amp; Services</u>						
544	2,118	2,000	521100		Office Supplies		2,150		2,150		
0	0	0	521111		Computer Supplies		0		3,000		
0	950	4,000	521210		Landscape Supplies		4,000		4,000		
45	7,512	9,800	521220		Custodial Supplies		20,940		20,940		
0	304	0	521230		Medical Supplies		1,000		1,000		
0	0	200	521240		Graphics/Reprographic Supplies		200		200		
232	136	400	521260		Printing Supplies		400		400		
2,762	2,722	1,000	521290		Other Operating Supplies		11,000		11,000		
31	136	3,000	521292		Small Tools		3,000		3,000		
0	403	0	521293		Promotional Supplies		10,500		10,500		
41	95	100	521310		Subscriptions		100		100		
0	1,504	875	521320		Dues		1,350		1,350		
0	526	3,900	521400		Fuels & Lubricants		3,900		3,900		
6,593	14,022	9,600	521510		Maintenance & Repairs Supplies-Building		10,100		10,100		
1,390	7,056	3,000	521520		Maintenance & Repairs Supplies-Grounds		4,000		4,000		
18	1,077	750	521530		Maintenance & Repairs Supplies-Vehicles		1,750		1,750		
3,218	2,256	1,500	521540		Maintenance & Repairs Supplies-Equipment		2,700		2,700		
1,092	3,207	35,000	524130		Promotion/Public Relation Services		15,000		15,000		
13,411	46,569	0	524190		Miscellaneous Professional Services		85,000		60,000		
42,332	88,100	87,900	525110		Utilities-Electricity		155,300		155,300		
6,877	17,314	16,300	525120		Utilities-Water & Sewer Charges		24,800		24,800		
18,302	30,382	32,000	525130		Utilities-Natural Gas		38,280		38,280		
16,259	34,222	35,000	525150		Utilities-Sanitation Service		47,015		47,015		
0	52,238	65,000	525200		Cleaning Services		81,500		81,500		
7,608	1,722	1,500	525610		Maintenance & Repair Services-Building		3,500		3,500		
290	6,588	12,000	525620		Maintenance & Repairs Services-Grounds		12,000		12,000		
0	45	1,000	525630		Maintenance & Repairs Services-Vehicles		1,000		1,000		
13,430	2,708	6,060	525640		Maintenance & Repairs Services-Equipment		11,900		11,900		
3,597	11,188	10,820	525710		Equipment Rental		7,000		7,000		
0	0	0	525732		Leases-Vehicles		5,138		5,138		
0	0	0	525740		Capital Lease Payments		0		81,760		
4,230	3,750	6,700	526200		Ads & Legal Notices		15,000		15,000		
3,476	2,104	4,400	526310		Printing Services		7,660		7,660		
854	284	3,000	526320		Typesetting & Reprographics Services		3,000		3,000		
5,274	10,429	9,700	526410		Telephone		13,500		13,500		
58	101	500	526420		Postage		500		500		
664	33	1,000	526430		Catalogues & Brochures		1,000		1,000		
15	27	500	526440		Delivery Services		500		500		
0	2,540	6,500	526500		Travel		5,500		5,500		
0	0	769,500	526690		Concessions/Catering Contract		1,010,161		1,051,886		
19,753	140,609	73,240	526691		Parking Contract		135,000		135,000		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expo Center Total</b>											
4,639	5,721		10,500	526700	Temporary Help Services		23,500		23,500		
0	1,800		1,000	526800	Training, Tuition, Conferences		1,815		3,495		
509	438		0	528100	License, Permits, Payments to other Agencies		500		500		
372	1,201		0	529800	Miscellaneous Expenditures		0		0		
1,320	315		1,000	526910	Uniform Supply		4,550		4,550		
0	2,232		0	526900	Miscellaneous Other Purchased Services		0		0		
7	45		500	529500	Meetings		250		250		
326	377		2,500	529835	External Promotion		400		400		
179,569	507,106		1,233,245		<b>Total Materials &amp; Services</b>		1,787,359		1,890,524		
					<u>Debt Service</u>						
0	0		0	532100	Loan Payment		120,000		150,000		
0	0		0		<b>Total Debt Service</b>		120,000		150,000		
					<u>Capital Outlay</u>						
0	2,672		75,000	571200	Purchases-Improvements		45,000		45,000		
7,895	3,866		80,000	571300	Buildings, Exhibits & Related		95,000		95,000		
2,355	750		31,200	571400	Equipment and Vehicles		49,500		49,500		
4,819	4,928		5,250	571500	Purchases-Office Furniture & Equipment		0		21,000		
0	0		0	574110	Construction Management		393,000		393,000		
0	5,500		1,000,000	574120	Construction - Architectural Services		214,650		214,650		
0	0		1,500,000	574130	Construction - Engineering Services		22,995		22,995		
0	962		0	574190	Construction Other Constr. Services		89,500		89,500		
0	15,249		0	574520	Construction Work/Materials-Buildings		10,279,855		11,279,855		
15,069	82,608		2,691,450		<b>Total Capital Outlay</b>		11,189,500		12,210,500		
354,959	956,874	11.83	4,449,961		<b>TOTAL EXPENDITURES</b>	20.73	13,921,316	20.73	15,082,001		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<b>For Information Only</b>											
				FISCAL YEAR 1996-97				PROPOSED		APPROVED		ADOPTED			
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT		
<b>Expo Center Operations</b>															
<u>Personal Services</u>															
				51121	SALARIES-REGULAR EMPLOYEES (full time)										
17,902	46,955	1.00	56,568		Expo Manager	1.00	58,046	1.00	58,046						
23,052	49,386	1.00	52,616		Operations Manager	1.00	53,981	1.00	53,981						
0	0		0		Admissions Staffing Manager	0.05	1,618	0.05	1,618						
0	0		0		Asst. Security Services Supervisor	0.10	2,848	0.10	2,848						
0	0		0		Box Office Manager	0.10	3,761	0.10	3,761						
0	0	1.00	32,964		Event Coordinator II	1.00	35,486	1.00	35,486						
0	0	0.35	21,005		Construction Projects Manager	0.30	18,447	0.30	18,447						
0	0		0		Security Services Supervisor	0.10	3,302	0.10	3,302						
0	0		0		Ticketing Services Supervisor	0.10	3,466	0.10	3,466						
				51122	WAGES-REGULAR EMPLOYEES (full time)										
7,097	5,163	1.00	32,117		Administrative Secretary	1.00	28,474	1.00	28,474						
					Admissions Office Clerk	0.05	1,118	0.05	1,118						
9,400	24,272	1.00	25,124		Secretary		0		0						
45,943	108,128	4.00	115,676		Utility Maintenance Specialist	4.00	116,081	4.00	119,563						
0	0		0		Utility Worker II	2.00	49,820	2.00	51,315						
0	0		0		Electrician	0.50	23,156	0.50	23,156						
0	0		0		Operating Engineer	0.50	20,974	0.50	20,974						
0	4,302	0.20	5,160		Bookkeeper	0.20	5,296	0.20	5,296						
0	0		0		Facility Security Agent	1.00	23,937	1.00	23,937						
				511225	WAGES-REGULAR EMPLOYEES (part-time)										
0	0	0.80	13,026		Custodian		0		0						
0	1,311	0.14	2,002		Receptionist	0.50	9,775	0.50	9,775						
0	0	0.50	12,834		Event Coordinator I	0.50	13,173	0.50	13,173						
0	0		0	511235	WAGES-TEMPORARY EMPLOYEES (part-time)										
0	7,528		0		Expo Custodian	0.50	8,065	0.50	8,065						
				511255	WAGES-REGULAR EMP REIMBURSED (part-time)										
0	0		0		Admissions Lead	0.38	8,789	0.38	8,789						
0	0		0		Box Office Supervisor	0.06	1,918	0.06	1,918						
0	10,370		0		Event Security Agent	2.98	70,499	2.98	70,499						
0	859		0		Gate Attendant	1.85	33,521	1.85	33,521						
0	998		0		Medical Specialist	0.20	5,771	0.20	5,771						
0	0	0.84	26,153		Medical Technician	0.48	15,337	0.48	15,337						
0	0		0		Show Seller	0.11	2,350	0.11	2,350						
0	861		0		Usher	0.17	2,370	0.17	2,370						
				511231	WAGES-TEMPORARY EMPLOYEES (full time)										
9,879	6,313		0		Temporary Support		0		0						
1,856	6,397		1,182	511400	OVERTIME		7,978		7,978						
45,192	94,317		128,839	512000	FRINGE		195,100		196,643						
160,321	367,160	11.83	525,266		<b>Total Personal Services</b>	<b>20.73</b>	<b>824,457</b>	<b>20.73</b>	<b>830,977</b>						

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expo Center Operations</b>											
<u>Materials &amp; Services</u>											
	544	2,118	2,000	521100	Office Supplies		2,150		2,150		
		0		521111	Computer Supplies		0		3,000		
	0	950	4,000	521210	Landscape Supplies		4,000		4,000		
	45	7,512	9,800	521220	Custodial Supplies		20,940		20,940		
		304		521230	Medical Supplies		1,000		1,000		
	0	0	200	521240	Graphics/Reprographic Supplies		200		200		
	232	136	400	521260	Printing Supplies		400		400		
	2,762	2,722	1,000	521290	Other Operating Supplies		11,000		11,000		
	31	136	3,000	521292	Small Tools		3,000		3,000		
	0	403	0	521293	Promotional Supplies		10,500		10,500		
	41	95	100	521310	Subscriptions		100		100		
	0	1,504	875	521320	Dues		1,350		1,350		
	0	526	3,900	521400	Fuels & Lubricants		3,900		3,900		
	6,593	14,022	9,600	521510	Maintenance & Repairs Supplies-Building		10,100		10,100		
	1,390	7,056	3,000	521520	Maintenance & Repairs Supplies-Grounds		4,000		4,000		
	18	1,077	750	521530	Maintenance & Repairs Supplies-Vehicles		1,750		1,750		
	3,218	2,256	1,500	521540	Maintenance & Repairs Supplies-Equipment		2,700		2,700		
	1,092	3,207	35,000	524130	Promotion/Public Relation Services		15,000		15,000		
	13,411	46,569	0	524190	Miscellaneous Professional Services		85,000		60,000		
	42,332	88,100	87,900	525110	Utilities-Electricity		155,300		155,300		
	6,877	17,314	16,300	525120	Utilities-Water & Sewer Charges		24,800		24,800		
	18,302	30,382	32,000	525130	Utilities-Natural Gas		38,280		38,280		
	16,259	34,222	35,000	525150	Utilities-Sanitation Service		47,015		47,015		
	0	52,238	65,000	525200	Cleaning Services		81,500		81,500		
	7,608	1,722	1,500	525610	Maintenance & Repair Services-Building		3,500		3,500		
	290	6,588	12,000	525620	Maintenance & Repairs Services-Grounds		12,000		12,000		
	0	45	1,000	525630	Maintenance & Repairs Services-Vehicles		1,000		1,000		
	13,430	2,708	6,060	525640	Maintenance & Repairs Services-Equipment		11,900		11,900		
	3,597	11,188	10,820	525710	Equipment Rental		7,000		7,000		
	0	0	0	525732	Leases-Vehicles		5,138		5,138		
				525740	Capital Lease Payments		0		81,760		
	4,230	3,750	6,700	526200	Ads & Legal Notices		15,000		15,000		
	3,476	2,104	4,400	526310	Printing Services		7,660		7,660		
	854	284	3,000	526320	Typesetting & Reprographics Services		3,000		3,000		
	5,274	10,429	9,700	526410	Telephone		13,500		13,500		
	58	101	500	526420	Postage		500		500		
	664	33	1,000	526430	Catalogues & Brochures		1,000		1,000		
	15	27	500	526440	Delivery Services		500		500		
	0	2,540	6,500	526500	Travel		5,500		5,500		
	0	0	769,500	526690	Concessions/Catering Contract		1,010,161		1,051,886		
	19,753	140,609	73,240	526691	Parking Contract		135,000		135,000		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expo Center Operations</b>											
4,639	5,721	10,500	526700		Temporary Help Services		23,500		23,500		
0	1,800	1,000	526800		Training, Tuition, Conferences		1,815		3,495		
509	438	0	528100		License, Permits, Payments to other Agencies		500		500		
372	1,201	0	529800		Miscellaneous Expenditures		0		0		
1,320	315	1,000	526910		Uniform Supply		4,550		4,550		
0	2,232	0	526900		Miscellaneous Other Purchased Services		0		0		
7	45	500	529500		Meetings		250		250		
326	377	2,500	529835		External Promotion		400		400		
<b>179,569</b>	<b>507,106</b>	<b>1,233,245</b>			<b>Total Materials &amp; Services</b>		<b>1,787,359</b>		<b>1,890,524</b>		
<u>Capital Outlay</u>											
0	2,672	75,000	571200		Purchases-Improvements		45,000		45,000		
7,895	3,866	80,000	571300		Buildings, Exhibits & Related		95,000		95,000		
2,355	750	31,200	571400		Equipment and Vehicles		49,500		49,500		
4,819	4,928	5,250	571500		Purchases-Office Furniture & Equipment		0		21,000		
0	5,500	0	574120		Construction - Architectural Services		0		0		
0	962	0	574190		Construction - Other Constr. Services		0		0		
0	48,681	0	574510		Construction - Improve other than Bldgs		0		0		
0	15,249	0	574520		Construction Work/Materials-Buildings		0		0		
<b>15,069</b>	<b>82,608</b>	<b>191,450</b>			<b>Total Capital Outlay</b>		<b>189,500</b>		<b>210,500</b>		
<b>354,959</b>	<b>956,874</b>	<b>11.83</b>	<b>1,949,961</b>		<b>TOTAL EXPENDITURES</b>	<b>20.73</b>	<b>2,801,316</b>	<b>20.73</b>	<b>2,932,001</b>		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Expo Center Project</b>											
<u>Debt Service</u>											
0	0		0	532100	Loan Payment		120,000		150,000		
<hr/>							<hr/>		<hr/>		
0	0		0		Total Debt Service		120,000		150,000		
<u>Capital Outlay</u>											
0	0		0	574110	Construction Management		393,000		393,000		
0	0		1,000,000	574120	Construction - Architectural Services		214,650		214,650		
0	0		1,500,000	574130	Construction - Engineering Services		22,995		22,995		
0	0		0	574190	Construction - Other Constr. Services		89,500		89,500		
0	0		0	574520	Construction Work/Materials-Buildings		10,279,855		11,279,855		
<hr/>							<hr/>		<hr/>		
0	0		2,500,000		Total Capital Outlay		11,000,000		12,000,000		
<hr/>							<hr/>		<hr/>		
0	0	0.00	2,500,000		TOTAL EXPENDITURES	0.00	11,120,000	0.00	12,150,000		

# Regional Parks and Expo Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Expenses</b>											
<u>Interfund Transfers</u>											
230,785	399,660	421,695	581610		Trans. Indirect Costs to Supp. Svcs. Fun		507,435		506,757		
24,113	76,392	38,020	581615		Trans. Indirect Costs to Risk Mgmt Fund-Liability		32,699		32,699		
19,562	14,467	10,483	581615		Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		10,829		10,829		
22,500	75,228	86,071	581513		Trans. Indirect Costs to Bldg Mgmt Fund-Reg. Center		130,202		130,202		
0	0	14,451	583610		Transfer Direct Costs to Supp. Svcs. Fund		0		0		
0	0	14,900	583140		Transfer Direct Costs to Planning Fund		16,000		16,000		
0	0	0	583350		Transfer Direct Costs to Open Spaces Fund		0		10,000		
35,000	73,500	55,116	583751		Transfer Direct Costs to Metro ERC Admin. Fund		54,200		56,928		
331,960	639,247	640,736			<b>Total Interfund Transfers</b>		751,365		763,415		
<u>Contingency and Unappropriated Balance</u>											
0	0	668,999		599999	Contingency						
0	0	64,132			* Undesignated		336,928		568,997		
0	0	0		599990	* Open Spaces Bonds		0		0		
1,537,071	1,447,966	636,409			Unappropriated Balance		0		0		
0	0	0			* Undesignated		1,522,941		631,321		
0	700,000	740,000			* Restricted (Natural Areas Fund)		1,247,213		1,247,213		
0	0	0			* Renewal & Replacement		0		0		
1,537,071	2,147,966	2,109,540			<b>Total Contingency and Unappropriated Balance</b>		3,107,082		2,447,531		
3,775,056	6,613,628	58.93	12,128,738		<b>TOTAL FUND REQUIREMENTS</b>	69.96	22,071,724	70.46	23,650,212		

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Open

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Spaces

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Fund

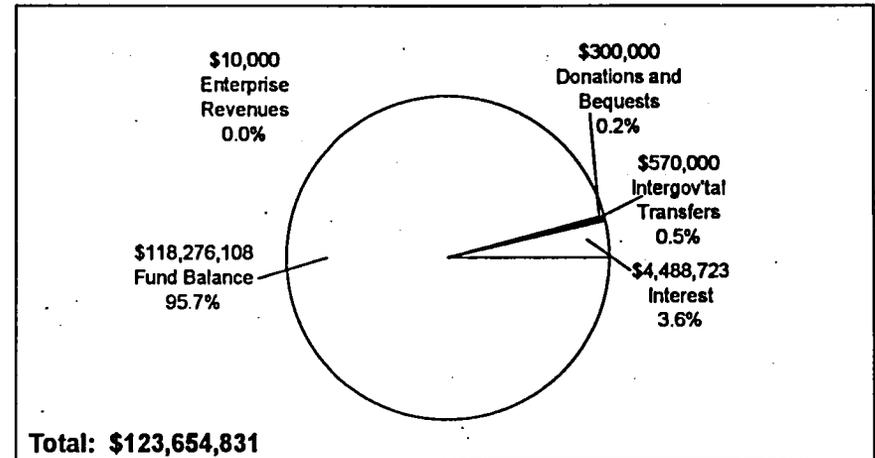
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# Open Spaces Fund

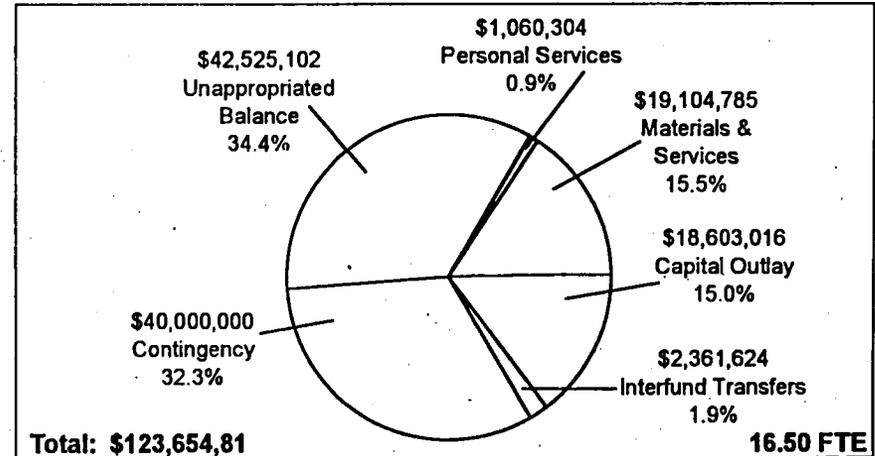
In July 1992, Metro adopted the Metropolitan Greenspaces Master Plan. Among other strategies, the master plan calls for the acquisition of regionally significant open spaces. The Open Spaces Fund, formerly named the Metropolitan Greenspaces Fund, was created in FY 1991-92 to receive donations for acquisition and capital improvement of a regional system of parks, natural area and trails. With voter approval of the open spaces, parks and streams general obligation bond measure in 1995, the fund was renamed and is now used to account for bond proceeds and expenditures related to the Open Spaces Acquisition division.

In May 1995, voters approved a \$135.6 million bond measure (Measure 26-26) to purchase land for parks, open spaces and trails. The funds will be used to purchase about 6,000 acres (acquisition goal) of regionally significant open spaces in 14 target areas, help establish five regional trails and fund about 90 local government parks projects through the local greenspace project element. Implementation of Measure 26-26 directly supports the policies and goals of the Metropolitan Greenspaces Master Plan, Regional Urban Growth Goals and Objectives (RUGGO) and the 2040 growth concept plan.

The focus during FY 1995-96 has been to complete the open spaces implementation work plan, which establishes policies, procedures, staffing and budget plan to guide expenditure of bond proceeds. Subsequently, significant progress has been made in the areas of staff recruitment, target area refinement and land acquisition. The work plan calls for the purchase of 60 percent of all target areas and completion of 60 percent of all trail projects in three years. The focus in FY 1996-97 will be on completing refinement in all areas and achieving the second year goals of the open spaces implementation work plan; maximizing leverage opportunities of other public and private funds, including gifts of land; and implementing stabilization for all properties acquired.



Open Spaces Fund resources



Open Spaces Fund expenditures

# Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Open Spaces Total</b>											
<u>Resources</u>											
0	0	0	0	305000	Beginning Fund Balance		112,179,808		118,276,108		
0	0	0	0	339300	Government Contributions		570,000		570,000		
0	0	0	0	347500	Retail Sales		10,000		10,000		
0	0	0	5,530,000	361100	Interest Earnings		4,488,723		4,488,723		
0	0	0	0	365100	Donation and Bequests		300,000		300,000		
0	0	0	135,600,000	385100	General Obligation Bond Proceeds		0		0		
0	0	0	0	391160	Transfer Direct Costs from Regional Parks/Expo		0		10,000		
0	0	0	141,130,000	<b>TOTAL RESOURCES</b>			117,548,531		123,654,831		
<u>Personal Services</u>											
51121 SALARIES-REGULAR EMPLOYEES (full-time)											
0	0	0	0		Director	0.25	18,808	0.25	18,808		
0	0	0.75	48,750		Senior Manager	1.00	66,949	1.00	66,949		
0	0	1.00	58,861		Manager	1.00	64,900	1.00	64,900		
0	0	0.83	37,198		Senior Administrative Services Analyst	0.75	36,260	0.75	36,260		
0	0	3.75	200,214		Real Estate Negotiator	3.00	160,170	3.00	160,170		
0	0	0	0		Senior Regional Planner	2.00	106,780	2.00	106,780		
0	0	0.67	30,749		Senior Public Affairs Specialist	1.00	46,123	1.00	46,123		
0	0	1.75	74,578		Associate Regional Planner	1.00	51,977	1.00	51,977		
0	0	0	0		Assistant Management Analyst	0.25	8,603	0.25	8,603		
0	0	0	0		Assistant Legal Counsel	0.75	48,774	0.75	48,774		
0	0	0	0		Appraiser	1.00	56,316	1.00	56,316		
0	0	0	0		Paralegal	2.00	76,132	2.00	76,132		
511221 WAGES-REGULAR EMPLOYEES (full-time)											
0	0	1.75	42,788		Program Assistant 1	1.00	26,956	1.00	26,956		
0	0	0	0		Secretary	1.00	24,450	1.00	24,450		
511231 WAGES-TEMPORARY EMPLOYEES (full-time)											
0	0	0	0		Temporary Administrative Support	0.50	15,660	0.50	15,660		
0	0	0	0		511400 OVERTIME		4,872		4,872		
0	0	0	143,010		512000 FRINGE BENEFITS		246,574		246,574		
0	0	8.75	636,148	<b>Total Personal Services</b>		16.50	1,060,304	16.50	1,060,304		

# Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Open Spaces Total</b>											
					<u>Materials &amp; Services</u>						
0	0		5,476	521100	Office Supplies		3,000		3,500		
0	0		9,283	521110	Computer Software		10,000		10,000		
0	0		0	521111	Computer Supplies		3,500		3,500		
0	0		5,000	521240	Graphics/Reprographics Supplies		550		1,150		
0	0		0	521260	Printing Supplies		1,400		1,400		
0	0		0	521290	Other Supplies		2,000		2,000		
0	0		500	521292	Small Tools		0		0		
0	0		0	521293	Promotion Supplies		1,000		1,000		
0	0		850	521310	Subscriptions/Publications		770		770		
0	0		0	521320	Dues		2,765		2,765		
0	0		0	521510	Maintenance & Repairs Supplies-Building		10,000		10,000		
0	0		0	521520	Maintenance & Repairs Supplies-Grounds		45,000		45,000		
0	0		80,000	524120	Legal Fees		50,000		50,000		
0	0		0	524130	Promotion/Public Relations		4,000		4,000		
0	0		3,350,721	524190	Misc. Professional Services		1,605,620		1,695,620		
0	0		0	525620	Maintenance & Repairs Services - Grounds		84,357		84,357		
0	0		0	525710	Equipment Rental		5,000		5,000		
0	0		2,500	526200	Ads & Legal Notices		0		200		
0	0		11,996	526310	Printing Services		9,160		11,160		
0	0		0	526320	Typsetting & Reprographic Services		7,450		7,450		
0	0		18,996	526420	Postage		5,500		8,500		
0	0		0	526440	Delivery Services		4,000		4,000		
0	0		3,000	526500	Travel		2,734		2,734		
0	0		4,800	526510	Mileage Reimbursement		4,576		4,576		
0	0		45,000	526700	Temporary Help Services		17,000		17,000		
0	0		2,100	526800	Training and Conferences		3,443		3,443		
0	0		0	526810	Tuition Reimbursement		1,000		1,000		
0	0		10,986,934	528100	Payments to Other Agencies		12,007,660		17,107,660		
0	0		0	528310	Real Estate TAXes		10,000		10,000		
0	0		1,250	529500	Meetings		5,000		5,000		
0	0		0	529830	Promotion Expense		2,000		2,000		
0	0		14,528,406		Total Materials & Services		13,908,485		19,104,785		
					<u>Capital Outlay</u>						
0	0		15,947,280	571100	Purchases - Land		17,798,016		17,798,016		
0	0		116,332	571500	Office Equipment		5,000		5,000		
0	0		0	574510	Construction Work-Other Improvements		800,000		800,000		
0	0		16,063,612		Total Capital Outlay		18,603,016		18,603,016		

# Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Open Spaces Total</b>											
<u>Interfund Transfers</u>											
0	0		225,000	581610	Trans. Indirect Costs to Support Services Fund		374,038		372,266		
0	0		15,000	581513	Trans. Indirect Costs to Building Mgmt Fund		69,832		69,832		
0	0		0	581615	Trans. Indirect Costs to Risk Mgmt Fund-Liability		16,320		16,320		
0	0		11,000	581615	Trans. Indirect Costs to Risk Mgmt Fund-Worker Comp		2,063		2,063		
0	0		0	582160	Trans. Resources to Reg. Parks & Expo Fund		68,734		71,143		
0	0		184,022	583610	Trans. Direct Costs to Support Services		0		0		
0	0		64,132	583160	Trans. Direct Costs to Reg Parks & Expo Fund		930,000		1,830,000		
0	0		499,154	Total Interfund Transfers			1,460,987		2,361,624		
<u>Contingency &amp; Unapp. Balance</u>											
0	0		40,000,000	599999	Contingency		40,000,000		40,000,000		
0	0		69,402,680	599990	Unappropriated Balance		42,515,739		42,525,102		
0	0		109,402,680	Total Contingency & Unapp. Balance			82,515,739		82,525,102		
0	0	8.75	141,130,000	TOTAL REQUIREMENTS		16.50	117,548,531	16.50	123,654,831		

# Open Spaces Fund

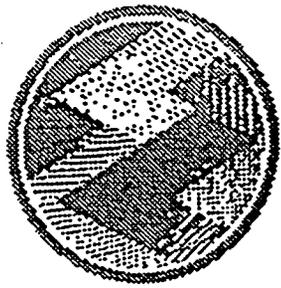
HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u> FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Open Spaces Acquisition Program</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full-time)						
			0		Director	0.25	18,808	0.25	18,808		
0	0	0.75	48,750		Senior Manager	1.00	66,949	1.00	66,949		
0	0	1.00	58,861		Manager	1.00	64,900	1.00	64,900		
0	0	0.83	37,198		Senior Administrative Services Analyst	0.75	36,260	0.75	36,260		
0	0	3.75	200,214		Real Estate Negotiator	3.00	160,170	3.00	160,170		
0	0		0		Senior Regional Planner	2.00	106,780	2.00	106,780		
0	0	0.67	30,749		Senior Public Affairs Specialist	1.00	46,123	1.00	46,123		
0	0	1.75	74,578		Associate Regional Planner	1.00	51,977	1.00	51,977		
0	0		0		Assistant Management Analyst	0.25	8,603	0.25	8,603		
				511221	WAGES-REGULAR EMPLOYEES (full-time)						
0	0	1.75	42,788		Program Assistant 1	1.00	26,956	1.00	26,956		
0	0		0		Secretary	1.00	24,450	1.00	24,450		
				511231	WAGES-TEMPORARY EMPLOYEES (full-time)						
0	0		0		Temporary Administrative Support	0.50	15,660	0.50	15,660		
0	0		0	511400	OVERTIME		4,872		4,872		
0	0		143,010	512000	FRINGE BENEFITS		191,302		191,302		
0	0	10.50	636,148		<b>Total Personal Services</b>	12.75	823,810	12.75	823,810		
<u>Materials &amp; Services</u>											
0	0		5,476	521100	Office Supplies		2,500		3,000		
0	0		9,283	521110	Computer Software		10,000		10,000		
0	0		0	521111	Computer Supplies		3,500		3,500		
0	0		5,000	521240	Graphics/Reprographics Supplies		550		1,150		
0	0		0	521260	Printing Supplies		1,400		1,400		
0	0		0	521290	Other Supplies		2,000		2,000		
0	0		500	521292	Small Tools		0		0		
0	0		0	521293	Promotion Supplies		1,000		1,000		
0	0		850	521310	Subscriptions/Publications		770		770		
0	0		0	521320	Dues		1,152		1,152		
0	0		0	521510	Maintenance & Repairs Supplies-Building		10,000		10,000		
0	0		0	521520	Maintenance & Repairs Supplies-Grounds		45,000		45,000		
0	0		80,000	524120	Legal Fees		50,000		50,000		
0	0		0	524130	Promotion/Public Relations		4,000		4,000		
0	0		3,350,721	524190	Misc. Professional Services		1,605,620		1,695,620		
0	0		0	525620	Maintenance & Repairs Services - Grounds		84,357		84,357		
0	0		0	525710	Equipment Rental		5,000		5,000		
0	0		2,500	526200	Ads & Legal Notices		0		200		
0	0		11,996	526310	Printing Services		9,160		11,160		

# Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Open Spaces Acquisition Program</b>													
0	0		0	526320	Typsetting & Reprographic Services		7,450		7,450				
0	0		18,996	526420	Postage		5,500		8,500				
0	0		0	526440	Delivery Services		4,000		4,000				
0	0		3,000	526500	Travel		2,210		2,210				
0	0		4,800	526510	Mileage Reimbursement		4,250		4,250				
0	0		45,000	526700	Temporary Help Services		17,000		17,000				
0	0		2,100	526800	Training and Conferences		2,848		2,848				
0	0		0	526810	Tuition Reimbursement		1,000		1,000				
0	0		10,986,934	528100	Payments to Other Agencies		12,007,660		17,107,660				
0	0		0	528310	Real Estate TAXes		10,000		10,000				
0	0		1,250	529500	Meetings		5,000		5,000				
0	0		0	529830	Promotion Expense		2,000		2,000				
			14,528,406		<b>Total Materials &amp; Services</b>		13,904,927		19,101,227				
<u>Capital Outlay</u>													
0	0		15,947,280	571100	Purchases - Land		17,798,016		17,798,016				
0	0		116,332	571500	Office Equipment		5,000		5,000				
0	0		0	574510	Construction Work-Other Improvements		800,000		800,000				
			16,063,612		<b>Total Capital Outlay</b>		18,603,016		18,603,016				
0	0	10.50	31,228,166		<b>TOTAL REQUIREMENTS</b>	12.75	33,331,753	12.75	38,528,053				

# Open Spaces Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		<u>For Information Only</u>		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Office of General Counsel (Due Diligence Staff)</b>													
<u>Personal Services</u>													
0	0	0	0	511121	SALARIES-REGULAR EMPLOYEES (full-time)								
0	0	0	0		Assistant Legal Counsel	0.75	48,774	0.75	48,774				
0	0	0	0		Appraiser	1.00	56,316	1.00	56,316				
0	0	0	0		Paralegal	2.00	76,132	2.00	76,132				
0	0	0	0	512000	FRINGE BENEFITS		55,272		55,272				
Total Personal Services						3.75	236,494	3.75	236,494				
<u>Materials &amp; Services</u>													
0	0	0	0	521100	Office Supplies		500		500				
0	0	0	0	521320	Dues		1,613		1,613				
0	0	0	0	526500	Travel		524		524				
0	0	0	0	526510	Mileage Reimbursement		326		326				
0	0	0	0	526800	Training and Conferences		595		595				
Total Materials & Services							3,558		3,558				
TOTAL REQUIREMENTS						3.75	240,052	3.75	240,052				



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Smith

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Bybee

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Lakes

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Trust

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Fund

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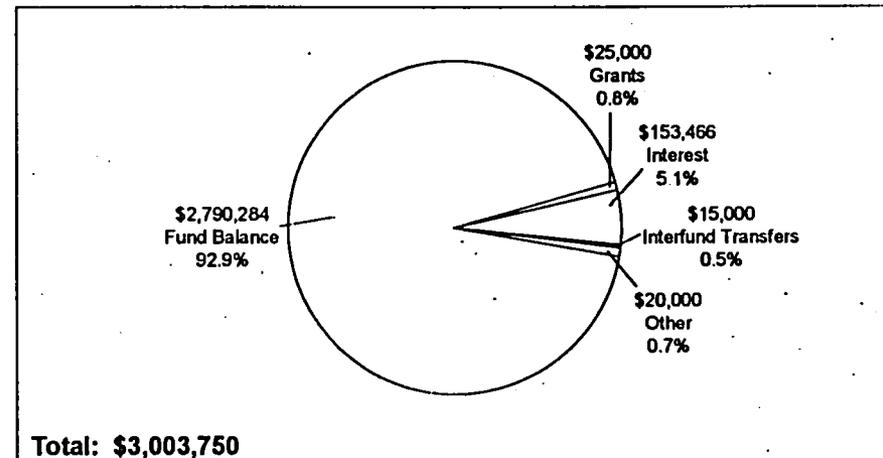
# Smith and Bybee Lakes Trust Fund

The Smith and Bybee Lakes Trust Fund was established as a dedicated endowment fund to enable development and management of the Smith and Bybee Lakes Natural Area as required by the Smith and Bybee Lakes Natural Resource Management Plan. The plan was adopted by the city of Portland, Port of Portland and Metro Council in November and December 1990. The plan, along with the St. Johns Landfill Closure and Purchase Assurance Agreement, designated Metro as the lead agency establishing and managing the trust fund and implementing the plan.

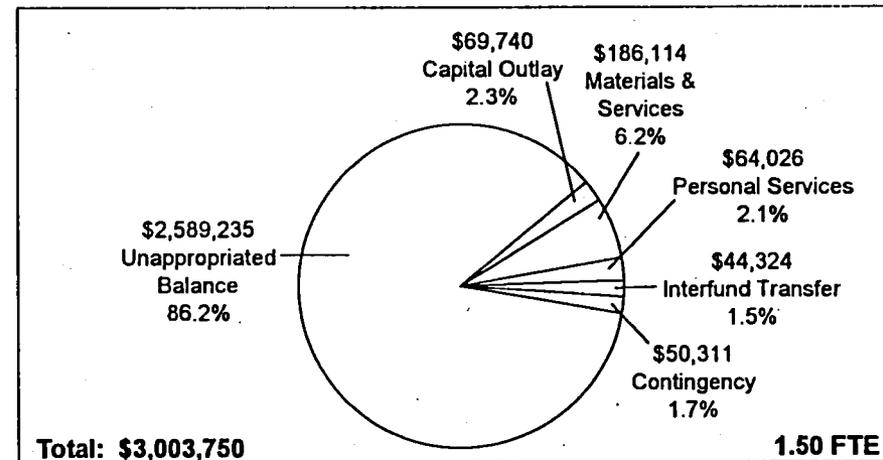
The purpose of this program is to manage the Smith and Bybee Lakes Natural Area as an environmental and recreational resource for the region. The lakes are to be preserved in a manner faithful to their original condition as historical remnants of the Columbia River riparian and wetland system.

During FY 1995-96, strategic shifts in program emphasis were placed on integrating the Smith and Bybee lakes program more fully with other ongoing programs in the Regional Parks and Greenspaces Department. A formal environmental education program using the lakes was initiated with the dual objective of enhancing educational access to the community and using staff time more efficiently through a structured curriculum. The Operations and Maintenance division is assuming greater responsibility for management of the lakes area. Coordination continued on the St. Johns Landfill closure and revegetation cover plan project. Biological and water-quality monitoring of the management area continued in an effort to guide future habitat management and recreational/educational facility development decisions. A strategy for developing an educational/interpretive facility at the lakes with non-Metro funds is being developed.

These projects initiated during FY 1995-96 will continue through FY 1996-97. New projects in FY 1996-97 include developing



Smith and Bybee Lakes Trust Fund resources



Smith and Bybee Lakes Trust Fund expenditures

research projects with local colleges and universities for scientific research that assists resource management decisions and, pending

# Smith and Bybee Lakes Trust Fund

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closure of the St. Johns Landfill, design and layout efforts will be made with the city of Portland and the Port of Portland for the segment of the 40-Mile Loop that passes through the management area. In addition, aspects of the interpretive center fundraising strategy will be implemented, as appropriate.

# Smith & Bybee Lakes Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
1,632,599	3,274,654		3,021,726	305000	Fund Balance		2,790,284		2,790,284		
0	0		50,000	334200	State DEQ		0		0		
0	35,523		0	331120	Federal Grants-Operating-Indirect		25,000		25,000		
1,750,619	0		0	339200	Contract Services (Intergovernmental Agreement)		20,000		20,000		
94,204	166,719		131,124	361100	Interest on Investments		153,466		153,466		
20,000	0		0	365100	Donations and Bequests		0		0		
1,478	0		0	379000	Other Miscellaneous Revenues		0		0		
11,789	11,568		24,995	393531	Trans Direct Costs from SW Revenue Fund		15,000		15,000		
3,510,689	3,488,464		3,227,845		TOTAL RESOURCES		3,003,750		3,003,750		
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEE (full time)						
47,489	52,117	0.75	41,244		Senior Regional Planner		0		0		
0	0	0.10	3,721		Program Coordinator		0		0		
0	0				Associate Regional Planner	1.00	37,939	1.00	37,939		
				511225	WAGES - REGULAR EMPLOYEES - (part time)						
0	10,680		0		Planning Technician		0		0		
0	0	0.20	5,037		Program Assistant 2		0		0		
				511235	WAGES - TEMPORARY EMPLOYEES - (part time)						
815	0	0.50	11,420		Planning Technician		0		0		
0	0				Program Assistant 2	0.50	13,050	0.50	13,050		
167	0		0	511400	OVERTIME		0		0		
18,016	18,433		15,477	512000	FRINGE		13,037		13,037		
66,487	81,230	1.55	76,899		Total Personal Services	1.50	64,026	1.50	64,026		
<u>Materials &amp; Services</u>											
44	153		300	521100	Office Supplies		235		235		
0	157		450	521110	Computer Software		1,265		1,265		
0	83		0	521111	Computer Supplies		0		0		
945	3,222		15,000	521210	Landscape Supplies		15,000		15,000		
4,460	208		100	521240	Graphic/Repro Supplies		100		100		
0	196		500	521260	Printing Supplies		500		500		
10	262		0	521290	Other Operating Supplies		0		0		
0	569		250	521293	Promotion Supplies		250		250		
170	279		150	521310	Subscr/Publications		300		300		
185	25		475	521320	Dues		404		404		
30	1,149		2,700	524130	Promotion/Public Relations Services		2,700		2,700		
137,431	63,172		176,500	524190	Misc. Prof. Svs.		148,750		148,750		
0	739		0	525620	Maint/Repair Services-Grounds		0		0		

# Smith & Bybee Lakes Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	0		100	525630	Maint/Rep Services-Vehicles		100		100		
251	505		2,000	525640	Maint/Rep Svs-Equipment		2,000		2,000		
2,278	709		2,000	525710	Rentals-Equipment		5,000		5,000		
650	0		400	526200	Ads/Legal Notices		400		400		
227	1,092		2,000	526310	Printing Services		2,000		2,000		
251	170		500	526320	Typesetting/Repro(PMT)		500		500		
20	66		100	526410	Telephone (long distance)		100		100		
0	30		300	526420	Postage-Bulk Mail		300		300		
55	20		100	526440	Delivery Svs.		100		100		
317	556		1,000	526500	Travel		850		850		
88	98		200	526510	Mileage Reimbursement		170		170		
260	130		400	526800	Training/Tuition/Conferences		340		340		
3,873	0		0	526900	Miscellaneous Other Purchased Services		0		0		
0	10		2,500	528100	Licenses, Permits, Payment to other agencies		2,500		2,500		
180	292		250	529500	Meetings		250		250		
2,146	896		2,000	529800	Miscellaneous Expenditures		2,000		2,000		
153,871	74,788		210,275	Total Materials & Services			186,114		186,114		
<u>Capital Outlay</u>											
8,475	0		30,000	571100	Purchases - Land		15,000		15,000		
0	0		150,000	571300	Purchases - Building		0		0		
1,587	0		0	571400	Purchased Equipment and Vehicles		0		0		
0	0		0	571500	Purchases-Office Furniture & Equipment		4,740		4,740		
0	35,652		95,000	574510	Construction Work - Imp. Other than Bldgs.		0		0		
5,446	0		50,000	574520	Construction Work - Buildings & Related		50,000		50,000		
15,508	35,652		325,000	Total Capital Outlay			69,740		69,740		
<u>Interfund Transfer</u>											
169	0		50,470	583160	Trans. Direct Costs to Reg. Parks/Expo Fund		39,324		39,324		
0	0		0	583531	Trans Direct Costs to SW Revenue Fund		5,000		5,000		
169	0		50,470	Total Interfund Transfers			44,324		44,324		
<u>Contingency and Unappropriated Balance</u>											
0	0		50,000	599999	Contingency		50,311		50,311		
3,274,654	3,296,794		2,515,201	599990	Unappropriated Balance		2,589,235		2,589,235		
3,274,654	3,296,794		2,565,201	Total Contingency & Unapp. Balance			2,639,546		2,639,546		
3,510,689	3,488,464	1.55	3,227,845	TOTAL REQUIREMENTS		1.50	3,003,750	1.50	3,003,750		

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Regional

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Parks

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Trust

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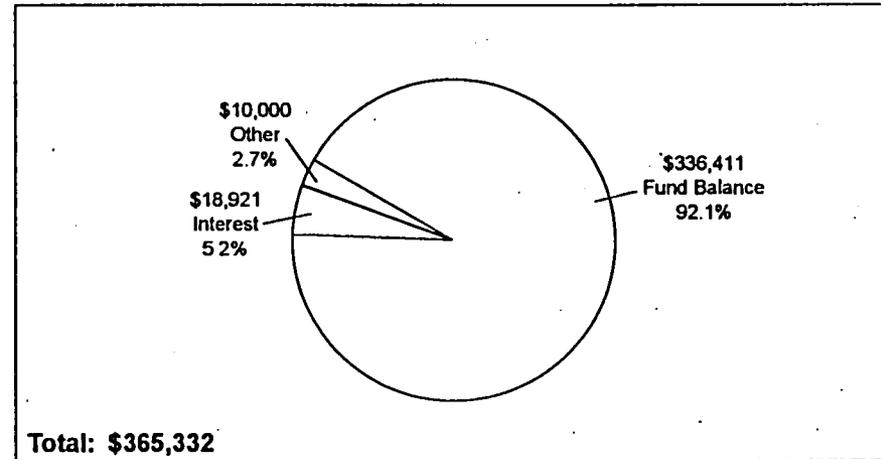
Fund

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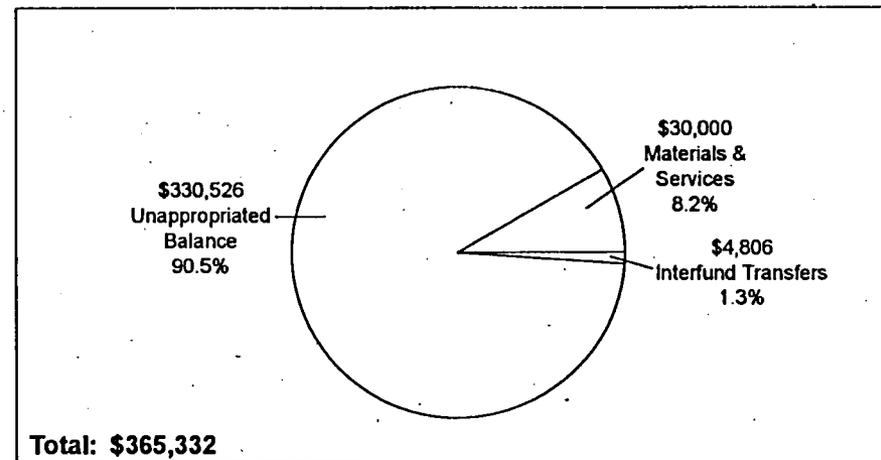
# Regional Parks Trust Fund

This fund was created in FY 1993-94 to account for four designated funds transferred to Metro as part of the consolidation agreement with Multnomah County. The fund includes the following accounts:

- ◆ **Oxbow Regional Park Nature Center** – Designated for the construction of a nature center at Oxbow Regional Park. Gross receipts and a portion of Salmon Festival receipts are deposited into this account.
- ◆ **Blue Lake Park Concert Stage** – Designated for the construction of a concert stage at Blue Lake Regional Park. Revenues to this account consist only of donations and interest earnings.
- ◆ **Willamina Farmer** – Created with a donation from the estate of Willamina Farmer for the perpetual upkeep of the Farmer family plot and to assist in the general maintenance of the pioneer cemeteries.
- ◆ **Tibbetts Flowers** – This account is designated for the purchase of flowers to be placed annually on the Tibbetts family graves at pioneer cemeteries on Memorial Day.



Regional Parks Trust Fund resources



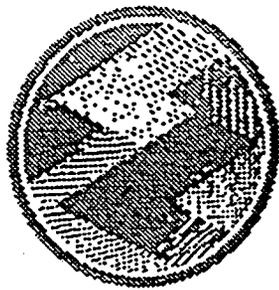
Regional Parks Trust Fund expenditures

# Regional Parks Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
OXBOW PARK NATURE CENTER											
0	135,725	145,463	305000		Account Balance		168,446		168,446		
133,432	0	0	339200		Contract Services (County Transfer)		0		0		
0	9,349	15,000	347900		Misc. Other Revenue		10,000		10,000		
2,292	15,167	6,419	361100		Interest on Investments		9,631		9,631		
BLUE LAKE STAGE											
0	76,473	78,368	305000		Account Balance		83,647		83,647		
75,181	0	0	339200		Contract Services (County Transfer)		0		0		
1,292	0	3,135	361100		Interest on Investments		4,601		4,601		
WILLAMINA FARMERS TRUST											
0	79,948	83,500	305000		Account Balance		83,330		83,330		
78,598	0	0	339200		Contract Services (County Transfer)		0		0		
1,350	0	4,000	361100		Interest on Investments		4,666		4,666		
TIBBETTS FLOWERS											
0	963	988	305000		Account Balance		988		988		
947	0	0	339200		Contract Services (County Transfer)		0		0		
16	0	40	361100		Interest on Investments		23		23		
293,108	317,625	336,913			TOTAL RESOURCES		365,332		365,332		
<u>Materials &amp; Services</u>											
OXBOW PARK NATURE CENTER											
0	0	15,000	529800		Miscellaneous		15,000		15,000		
BLUE LAKE STAGE											
0	0	15,000	529800		Miscellaneous		15,000		15,000		
TIBBETTS FLOWERS											
0	0	1,028	529800		Miscellaneous		0		0		
0	0	31,028			Total Materials & Services		30,000		30,000		
<u>Interfund Transfers</u>											
583531 Trans. Direct Costs to Reg. Parks & Expo Fund											
0	3,960	4,000			* Willamina Farmers Trust		4,666		4,666		
0	0	0			* Tibbetts Flowers Trust		140		140		
0	3,960	4,000			Total Interfund Transfers		4,806		4,806		

# Regional Parks Trust Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Contingency and Unappropriated Balance</u>						
				599990	Unappropriated Balance						
135,724	160,241		151,882		* Oxbow Park Nature Center		173,077		173,077		
76,473	76,473		66,503		* Blue Lake Concert Stage		73,248		73,248		
79,948	75,988		83,500		* Willamina Farmers Trust		83,330		83,330		
963	963		0		* Tibbets Flowers		871		871		
293,108	313,665		301,885		Total Contingency and Unappropriated Balance		330,526		330,526		
293,108	317,625		336,913		TOTAL REQUIREMENTS		365,332		365,332		



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General

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Obligation

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Bond

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Debt

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Service

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Fund

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# General Obligation Bond Debt Service Fund

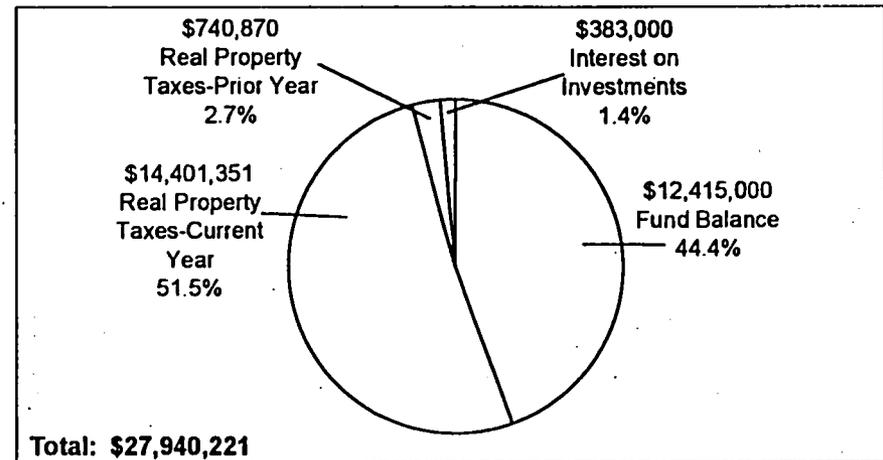
The General Obligation Bond Debt Service Fund receives property tax revenue from debt service levies and pays principal and interest due the holders of Metro's outstanding general obligation bonds. The fund contains separate accounts for each of Metro's existing general obligation bond series and for a potential new general obligation bond that will be placed before voters in the fall of 1996.

The Convention Center Project Debt Service Account pays the principal and interest due on the 1992 Series A general obligation refunding bonds (Oregon Convention Center Project). In FY 1996-97, \$5,578,448 is due.

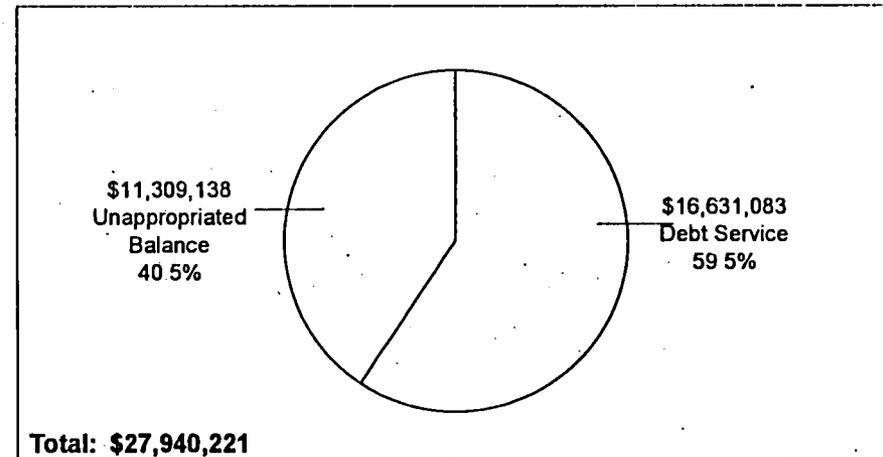
The Open Spaces, Parks and Streams Debt Service Account pays the principal and interest due on the 1996 Series A, B and C Open Spaces, Parks and Streams general obligation bonds. In FY 1996-97, \$11,052,635 is due.

The Metro Washington Park Zoo Project Debt Service Account is created in anticipation of a measure being placed before voters in the fall of 1996 and winning approval. If approved by voters, bonds would be issued in FY 1996-97. No debt service will be due in FY 1996-97, but taxes will be levied and placed in an ending fund balance for a debt service payment due early in FY 1997-98, before property tax payments are received. The estimated balance required is \$775,000.

All of Metro's existing or potential general obligation bonds have payments due early in the fiscal year, before property tax payments are received. All accounts, therefore, have ending fund balances of sufficient size to carry funds over to the following fiscal year to make that first debt service payment.

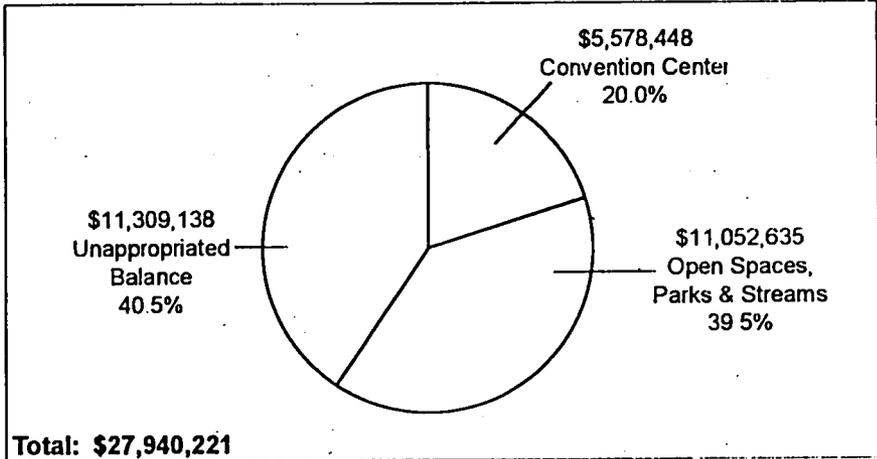


General Obligation Bond Debt Service Fund resources



General Obligation Bond Debt Service Fund expenditures

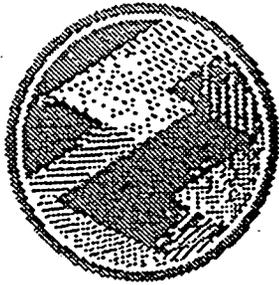
# General Obligation Bond Debt Service Fund



General Obligation Bond Debt Service Fund expenditures by account

# General Obligation Bond Debt Service Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
CONVENTION CENTER PROJECT DEBT SERVICE ACCOUNT											
3,414,739	3,051,695		2,893,840	305000	Fund Balance		2,915,000		2,915,000		
4,789,130	5,214,564		5,069,627	311110	Real Property Taxes-Current Year		5,086,787		5,086,787		
298,694	273,868		306,610	311120	Real Property Taxes-Prior Year		283,710		283,710		
9,001	9,169		0	318100	In Lieu of Property Taxes		0		0		
0	5,976		0	319110	Property Taxes - Interest & Penalties		0		0		
70,934	116,249		80,000	361100	Interest on Investments		90,000		90,000		
OPEN SPACES, PARKS AND STREAMS DEBT SERVICE ACCOUNT											
0	0		0	305000	Fund Balance		9,500,000		9,500,000		
0	0		12,016,767	311110	Real Property Taxes-Current Year		8,557,564		8,557,564		
0	0		0	311120	Real Property Taxes-Prior Year		457,160		457,160		
0	0		289,800	361100	Interest on Investments		275,000		275,000		
METRO WASHINGTON PARK ZOO PROJECT DEBT SERVICE ACCOUNT											
0	0		0	311110	Real Property Taxes-Current Year		800,000		757,000		
0	0		0	361100	Interest on Investments		20,000		18,000		
8,582,498	8,671,521		20,656,644		TOTAL RESOURCES		27,985,221		27,940,221		
<u>Debt Service</u>											
CONVENTION CENTER PROJECT DEBT SERVICE ACCOUNT											
1,670,000	1,755,000		1,860,000	533110	General Obligation Bond-Principal		1,975,000		1,975,000		
3,860,803	3,787,640		3,700,678	533120	General Obligation Bond-Interest		3,603,448		3,603,448		
OPEN SPACES, PARKS AND STREAMS DEBT SERVICE ACCOUNT											
0	0		0	533110	General Obligation Bond-Principal		4,098,965		4,098,965		
0	0		4,407,000	533120	General Obligation Bond-Interest		6,953,670		6,953,670		
5,530,803	5,542,640		9,967,678		Total Debt Service		16,631,083		16,631,083		
<u>Contingency and Unappropriated Balance</u>											
3,051,695	3,128,881		2,789,399	599990	Unappropriated Balance						
0	0		7,899,567		* Convention Center Project Debt Service Account		2,797,049		2,797,049		
0	0		0		* Open Spaces, Parks and Streams Debt Service Account		7,737,089		7,737,089		
			0		* Metro Washington Park Zoo Project Debt Service Account		820,000		775,000		
3,051,695	3,128,881		10,688,966		Total Contingency and Unappropriated Balance		11,354,138		11,309,138		
8,582,498	8,671,521		20,656,644		TOTAL REQUIREMENTS		27,985,221		27,940,221		



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**Metropolitan**

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**Exposition-**

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**Recreation**

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**Commission**

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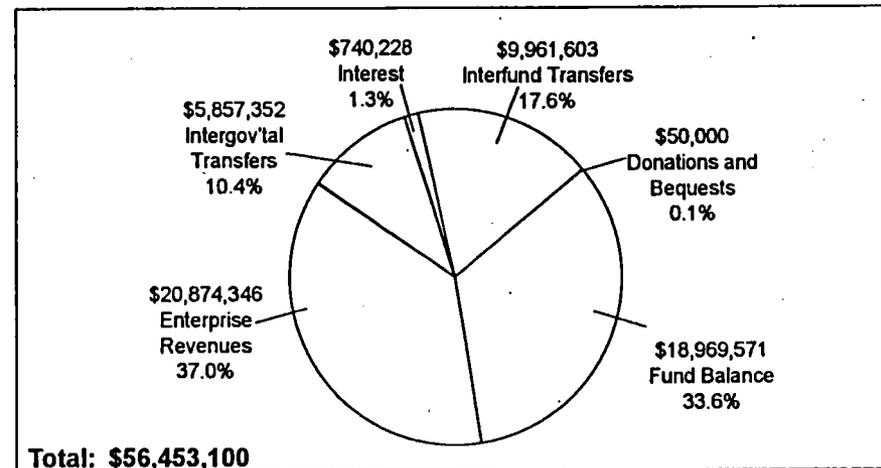
# Metropolitan Exposition-Recreation Commission

The Metropolitan Exposition-Recreation Commission (Metro ERC) manages the region's convention, trade and performing arts facilities. The facilities include the Oregon Convention Center, Civic Stadium, the Portland Center for the Performing Arts (PCPA) and the Expo Center. PCPA facilities include the Civic Auditorium, the New Theatre Building and the Arlene Schnitzer Concert Hall. The Oregon Convention Center is owned by Metro. The stadium and PCPA are owned by the city of Portland but managed by Metro ERC under agreement with the city. Metro ERC also manages the Expo Center, which is budgeted in the Regional Parks and Expo Fund.

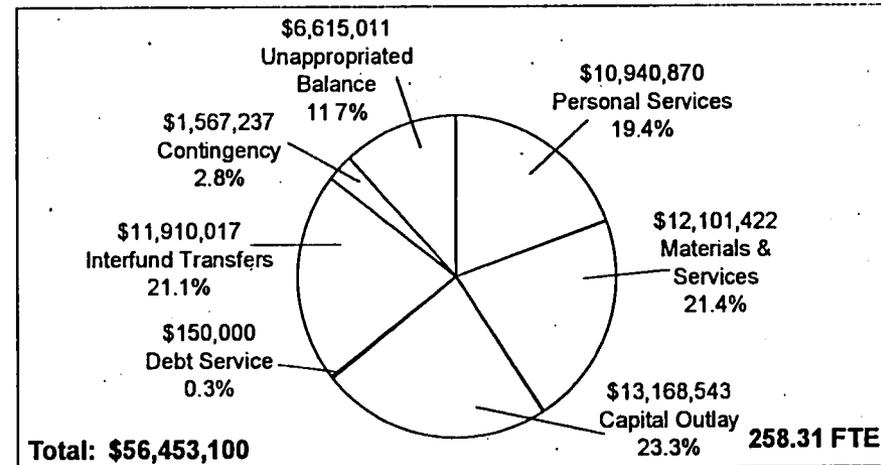
Although the Memorial Coliseum was managed as part of the Metro ERC facilities, management was returned to the city of Portland in July 1993. The city turned management of the coliseum over to the Oregon Arena Corporation to be operated in conjunction with the Rose Garden, the Portland Trail Blazer arena.

The commission consists of seven members appointed to four-year terms. Commissioners are nominated by Clackamas, Multnomah and Washington counties and the city of Portland, appointed by the Executive Officer and confirmed by the Metro Council. The Executive Officer directly appoints two commissioners.

In FY 1996-97, the Metro ERC facility operations will be budgeted in four funds: Metro ERC Administration Fund, Spectator Facilities Operating Fund (PCPA and Civic Stadium), the Oregon Convention Center Operating Fund and the Regional Parks and Expo Fund. In addition, the Metro ERC manages the Oregon Convention Center Renewal and Replacement Fund and the Oregon Convention Center Project Capital Fund. The Oregon Convention Center Operating Fund is supported by rentals and charges, plus a dedicated portion of the Multnomah County hotel/motel tax. The Spectator Facilities Fund is supported by user fees, rentals and charges



Metro ERC operating resources



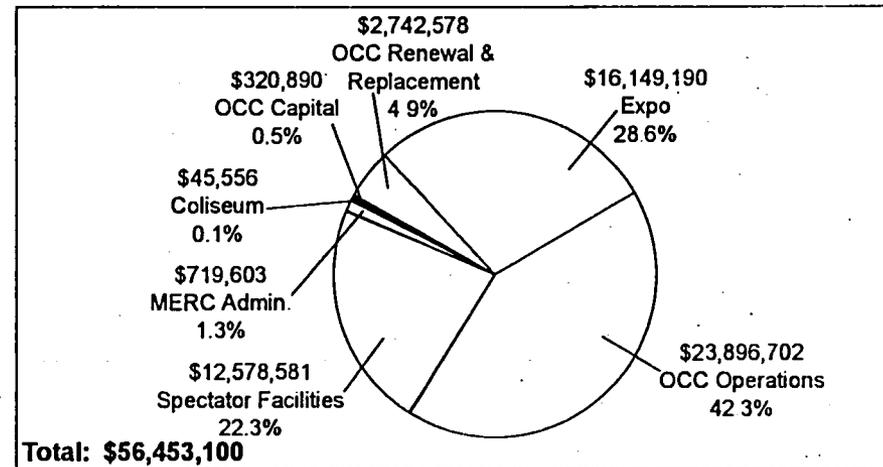
Metro ERC operating expenditures

at PCPA and the Civic Stadium and draw-downs on the fund balance.

# Metropolitan Exposition-Recreation Commission

In addition, the PCPA is in the final year of an agreement to receive a dedicated portion of the Multnomah County hotel/motel tax and is also budgeted to receive general operating contributions from Metro and the city of Portland. The Regional Parks and Expo Fund receives enterprise revenue from operations of the Expo Center. The Metro ERC Administration Fund is supported by transfers from the other facility funds.

In March 1994, the Metro ERC adopted a business plan for operations of each of the facilities. Many of the strategies contained in the plan have been implemented with successful results. The business plan will continue to guide the facilities in their operations as budgeted for FY 1996-97.



Metro ERC expenditures by facility

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**Metro**

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**ERC**

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**Administration**

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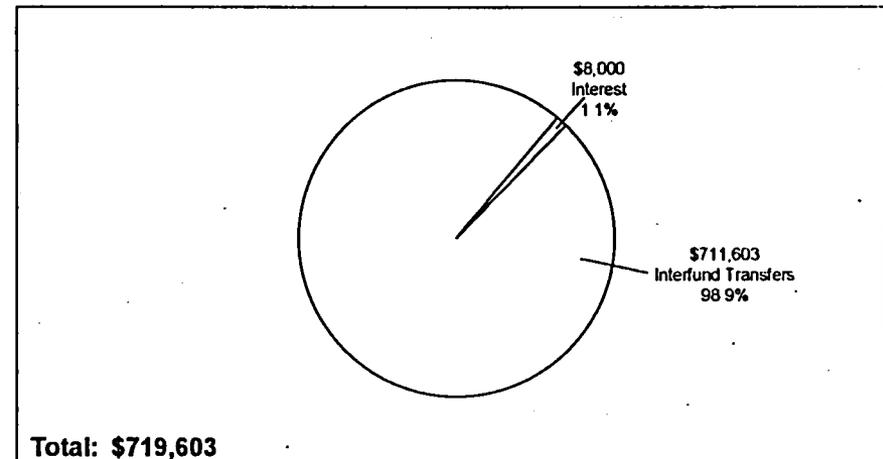
**Fund**

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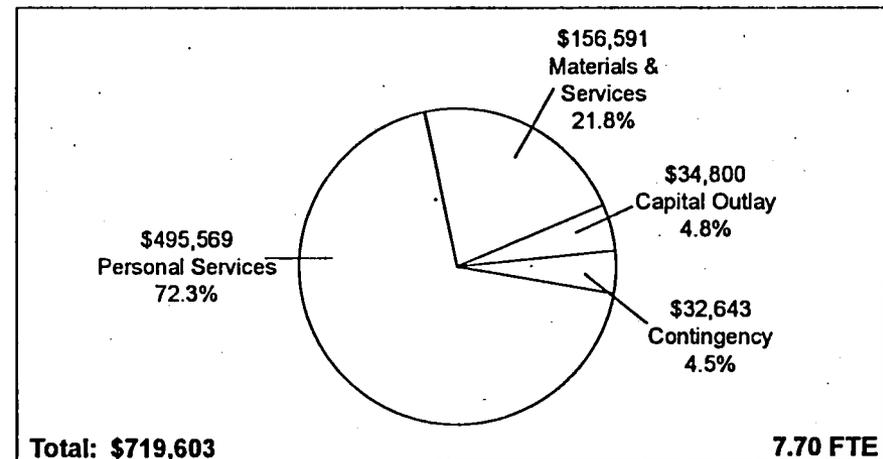
# Metro ERC Administration Fund

The Metro ERC Administration Fund includes central management and staff functions that are not specific to Metro ERC facilities, but that support all Metro ERC facilities, and expenses of the commission. Administrative duties are pooled as mandated in the FY 1990-91 Metro/Portland consolidation agreement requiring the separation of revenues and expenditures of the spectator facilities and the Oregon Convention Center. Restructuring of staff support continues as facility needs are re-examined each year. Transfers from the Spectator Facilities Operating Fund, the Oregon Convention Center Operating Fund and the Regional Parks and Expo Fund support the Metro ERC Administration department.

In FY 1996-97, Metro ERC administration staffing levels will remain at levels essentially the same as budget for FY 1995-96, as well as holding total budgeted expenditures at an approximate 5 percent increase from FY 1995-96.



Metro ERC Administration Fund resources



Metro ERC Administration Fund expenditures

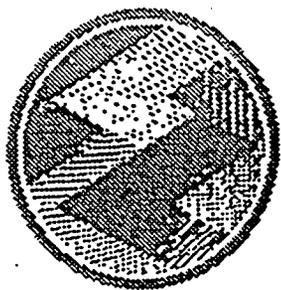
7.70 FTE

# Metro ERC Administration Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
2,498	7,755		2,500	361100	Interest on Investments		8,000		8,000		
0	3,471		0	379000	Miscellaneous Revenues		0		0		
303,278	286,887		363,120	393550	Transfer from OCC Operating Fund		359,077		377,150		
35,000	73,500		55,116	393160	Transfer from Reg. Parks/Expo Fund		54,200		56,928		
228,828	185,899		230,192	393750	Transfer from Spectator Facilities Operating Fund		264,226		277,525		
569,604	557,512		650,928		TOTAL RESOURCES		685,503		719,603		
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
86,297	86,297	1.00	94,678		General Manager	1.00	92,090	1.00	92,090		
42,988	53,091	1.00	56,568		Director of Fiscal Operations	1.00	58,046	1.00	58,046		
0	0		0		Fiscal Operations Analyst	1.00	49,228	1.00	49,228		
26,414	28,171		0		Construction/Capital/Project Manager		0		0		
12,342	7,041	0.17	10,101		Development Project Manager	0.10	6,095	0.10	6,095		
42,770	48,141	1.00	51,291		Systems Administrator	1.00	52,626	1.00	52,626		
35,576	38,558	1.00	41,085		Executive Secretary	1.00	42,153	1.00	42,153		
31,638	36,261	1.00	39,174		Purchasing and Systems Manager	1.00	40,196	1.00	40,196		
43,541	41,884	1.00	47,969		Senior Accountant		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full-time)						
27,376	19,028	1.00	30,553		Receptionist	1.00	25,786	1.00	25,786		
				511225	WAGES-REGULAR EMPLOYEES (part-time)						
1,444	0	0.60	13,603		Secretary	0.60	15,472	0.60	15,472		
29	3,182		0	511400	OVERTIME		2,470		2,470		
120,872	118,228		105,881	512000	FRINGE		111,407		111,407		
471,287	479,882	7.77	490,903		Total Personal Services	7.70	495,569	7.70	495,569		
<u>Materials &amp; Services</u>											
4,666	5,998		8,500	521100	Office Supplies		9,340		9,340		
0	2,601		0	521110	Computer Supplies		1,800		7,300		
530	400		365	521290	Other Supplies		430		430		
0	0		360	521292	Small Tools		374		374		
185	114		450	521310	Subscriptions		380		380		
915	1,552		715	521320	Dues		1,365		1,365		
86	1,538		300	521540	Maint. & Repairs Supplies-Equipment		360		360		
773	400		0	524130	Promotion/Public Relations Services		0		0		
9,829	1,891		18,500	524190	Misc. Professional Services		17,800		17,800		
3,030	989		10,840	525640	Maint. & Repairs Services-Equipment		43,600		43,600		
11,862	18,348		15,650	525710	Equipment Rental		7,870		7,870		
1,239	0		0	525720	Building Rental		0		0		

# Metro ERC Administration Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	300		800	526200	Ads & Legal Notices		832		832		
3,756	2,816		4,750	526310	Printing Services		4,940		4,940		
1,573	622		2,350	526320	Typesetting & Reprographics		500		500		
37	304		1,000	526410	Telephone		500		500		
0	2,914		0	526420	Postage		0		0		
0	0		1,000	526430	Catalogues & Brochures		1,040		1,040		
10,188	11,586		19,200	526440	Delivery Services		15,500		15,500		
505	0		3,745	526420	Postage		3,895		3,895		
912	2,501		5,080	526500	Travel		6,160		6,160		
30,735	10,073		7,000	526700	Purchased Labor		8,500		8,500		
650	2,027		17,050	526800	Training, Tuition, Conferences		14,665		16,465		
8,250	8,023		7,300	529500	Meeting Expenditures		7,000		7,000		
2,280	508		1,000	529800	Miscellaneous		1,040		1,040		
326	577		1,000	529835	External Promotions Expense		1,400		1,400		
92,327	76,082		126,955	Total Materials & Services			149,291		156,591		
<u>Capital Outlay</u>											
5,990	1,548		5,000	571500	Purchases-Office Furniture and Equipment		8,000		34,800		
5,990	1,548		5,000	Total Capital Outlay			8,000		34,800		
<u>Contingency and Unappropriated Balance</u>											
0	0		28,070	599999	Contingency		32,643		32,643		
0	0		28,070	Total Contingency and Unappropriated Balance			32,643		32,643		
569,604	557,512	7.77	650,928	TOTAL REQUIREMENTS		7.70	685,503	7.70	719,603		



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Oregon

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Convention

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Center

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Operating

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Fund

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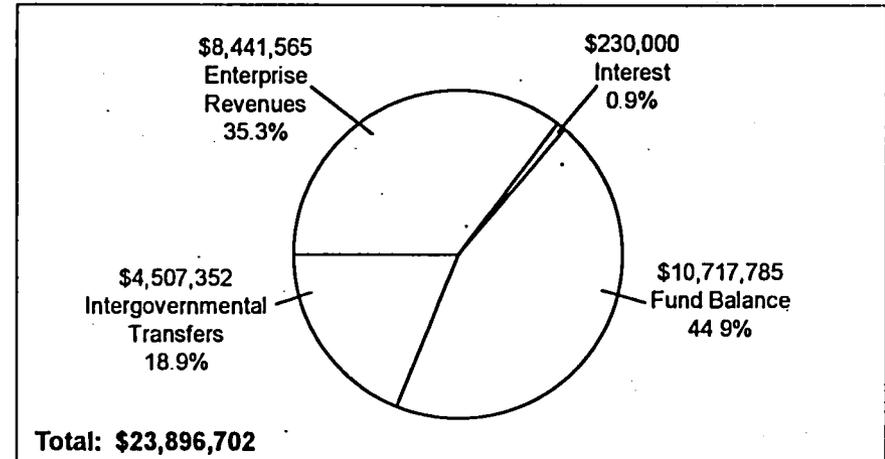
# Oregon Convention Center Operating Fund

Metro opened the Oregon Convention Center in 1990 with construction funded through general obligation bonds, lottery funds and assessments on businesses surrounding the site. In its five years of operation, the center has hosted more than 2,700 events with total attendance of more than 2.6 million and a cumulative region-wide economic impact of more than \$1.2 billion. The center is a 500,000-square-foot meeting facility with 150,000 square feet of exhibit space, a 25,000-square-foot ballroom, 28 meeting rooms and 55,000 square feet of lobbies and prefunction space.

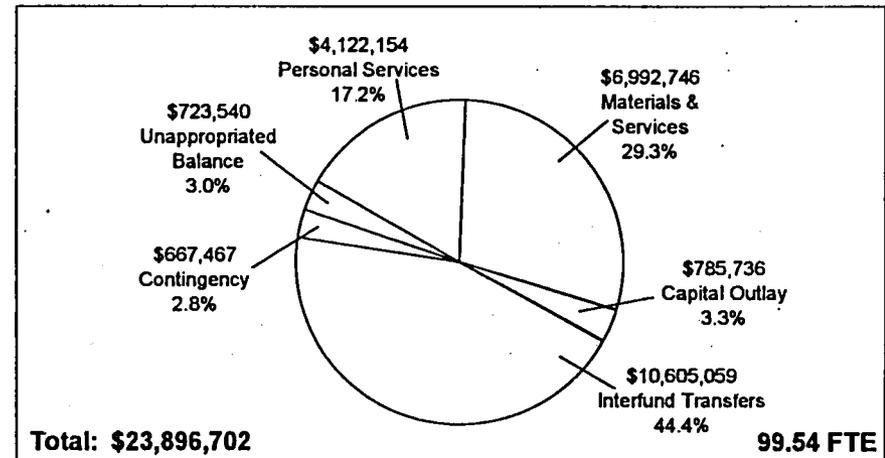
The goal of the convention center is to attract convention and trade show business as an economic benefit to Oregon. This is done by providing high-quality, cost-effective services while maximizing the use of the center's facilities. The center must balance its success in attracting national and regional conventions with local citizen access to the facility. Marketing will continue as the No. 1 priority with serious emphasis on ways to improve infrastructure, including a headquarters hotel, building expansion and Lloyd Center District development.

Total attendance for FY 1996-97 in the Oregon Convention Center is estimated at approximately 800,000. This includes 43 national and regional conventions with an estimated economic impact of more than \$450 million. FY 1996-97 will reflect the heaviest use of the facility to date as the convention center nears capacity.

Total operating revenues (not including fund balance) are \$13.2 million. In the FY 1996-97 budget, there is an increase of four FTE to support efforts to upgrade repair and maintenance and servicing of the continually heavy event schedule. Additionally, \$9 million in reserves is being transferred to Expo to help finance construction of a new exhibit hall. This will leave more than \$4 million in reserve funds.



Oregon Convention Center Operating Fund resources



Oregon Convention Center Operating Fund expenditures

Convention center occupancy is anticipated to reach 75 percent in 1997. Maximum capacity for most facilities is 75 percent due to

# Oregon Convention Center Operating Fund

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move in/move out patterns and holidays. FY 1995-96 reflected an increase in occupancy of about 11 percent to nearly 73 percent. Because the convention center is expected to reach full capacity for events by FY 1996-97, it is necessary to address expansion of the facility. Included in the expenses of this FY 1996-97 budget are funds to be used for expansion studies, bonding requirements and election expenses necessary to place a convention center bond measure on the ballot in spring 1997.

FY 1996-97 marks the third and final year of the transfer of \$600,000 hotel/motel tax funds from the convention center to the Portland Center for the Performing Arts and Multnomah County's retention of \$100,000 as contribution to the Regional Arts and Culture Council (formerly Metropolitan Arts Commission).

# Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
8,174,332	9,418,460	8,468,460	305000		Fund Balance		10,717,785		10,717,785		
4,201,479	3,840,473	4,019,200	338100		Hotel/Motel Tax		4,507,352		4,507,352		
0	3,286	0	347110		Admissions - User Fees		0		0		
1,305,849	1,355,152	1,473,045	347220		Rentals-Building		1,562,227		1,565,262		
15,723	18,328	14,790	347230		Rentals-Equipment		19,250		19,287		
1,502,008	1,258,857	4,349,924	347311		Food Service-Concessions/Food		4,778,572		4,787,855		
2,596,891	3,841,771	0	347320		Food Service-Catering		0		0		
0	0	0	347400		Retail Sales		30,000		30,058		
20,482	14,706	24,651	347500		Merchandising		26,000		26,051		
0	0	871,446	347600		Utility Services		900,018		901,766		
562,149	521,047	0	347610		Utility Services-Electric		0		0		
87,061	80,320	0	347620		Utility Services-Telephone		0		0		
24,235	17,277	0	347630		Utility Services-Air/Water		0		0		
173,002	193,577	0	347650		Utility Services-Audio/Visual		0		0		
22	0	0	347660		Utility Services-Lighting		0		0		
45,996	38,798	47,187	347700		Commissions		40,737		40,816		
0	0	0	347810		Advertising Revenue		28,458		28,513		
47,479	54,639	51,669	379000		Miscellaneous Revenue		53,200		53,303		
275,947	485,796	327,938	361100		Interest on Investments		230,000		230,000		
259,202	247,857	265,808	372100		Reimbursements - Labor		272,643		273,173		
658,886	590,160	675,678	374000		Parking		714,094		715,481		
19,950,743	21,980,504	20,589,796	TOTAL RESOURCES				23,880,336		23,896,702		
<u>Personal Services</u>											
511121 SALARIES-REGULAR EMPLOYEES (full time)											
42,749	48,104	1.00	53,875		Sales/Marketing Manager	1.00	55,271	1.00	55,271		
36,214	60,409	2.00	79,109		Sales Representative	2.00	81,144	2.00	81,144		
75,150	84,574	1.00	85,753		OCC Director	1.00	87,983	1.00	87,983		
58,442	100,786	3.00	100,520		Event Coordinator II	3.00	103,145	3.00	103,145		
33,703	20,898	1.00	36,395		Senior Event Coordinator	1.00	37,593	1.00	37,593		
30,887	37,869	1.00	44,299		Event Services Manager	1.00	45,443	1.00	45,443		
46,484	49,748	1.00	55,243		Operations Manager	1.00	56,691	1.00	56,691		
28,646	13,848		0		Booking Coordinator		0		0		
0	38,558	1.00	41,085		Audio Visual Coordinator	1.00	42,153	1.00	42,153		
64,676	31,672	1.00	33,745		Audio Visual Technician	1.00	34,625	1.00	34,625		
99,095	146,656	4.00	145,796		Set-up Supervisor	4.00	142,309	4.00	142,309		
37,960	40,493	1.00	43,148		Telephone System Coordinator	1.00	44,282	1.00	44,282		
22,634	29,875	0.85	27,016		Security Services Supervisor	0.75	24,743	0.75	24,743		
6,206	19,876	0.32	19,008		Development Project Manager	0.90	54,848	0.90	54,848		
0	23,969	0.85	23,295		Assistant Security Services Supervisor	0.75	21,340	0.75	21,340		

# Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
35,910	36,726	1.00	39,131		Multi-Media Manager (Graphics Coordinator)	1.00	45,443	1.00	45,443		
8,065	17,668	0.50	18,317		Box Office Manager	0.45	16,914	0.45	16,914		
0	700	0.50	16,873		Ticket Service Supervisor II	0.45	15,588	0.45	15,588		
7,423	16,418		0		Assistant Special Services Manager-Security/Medical		0		0		
7,969	11,080	0.50	16,862		Volunteer Coordinator		0		0		
4,954	8,391	0.35	11,540		Admissions Scheduling Coordinator	0.20	6,425	0.20	6,425		
0	0	0.45	27,011		Construction/Capital Projects Manager	0.50	30,765	0.50	30,765		
0	13,597	1.00	42,149		Senior Set-Up Supervisor	1.00	43,228	1.00	43,228		
0	0	1.00	45,385		Asst. Manager Operation Tech. Services	1.00	42,239	1.00	42,239		
					511221 WAGES-REGULAR EMPLOYEES (full time)						
27,624	30,359	1.00	32,421		Administrative Secretary	1.00	33,162	1.00	33,162		
118,479	163,701	3.00	78,272		Secretary (Administration)	2.00	55,530	2.00	55,530		
0	0	1.00	30,553		Secretary (Operations)	2.00	52,863	2.00	52,863		
0	0	1.00	30,792		Secretary (Sales)	1.00	31,593	1.00	31,593		
0	0	2.00	54,678		Secretary (Event Services)	2.00	57,465	2.00	57,465		
22,495	7,529	1.00	23,908		Receptionist	1.00	24,539	1.00	24,539		
0	12,637	0.60	15,468		Bookkeeper	0.60	15,872	0.60	15,872		
180,767	122,525	5.00	113,116		Utility Worker I	8.00	180,904	8.00	186,331		
129,655	194,846	15.00	373,712		Utility Worker II	12.00	298,920	12.00	307,888		
134,081	110,323	7.00	191,823		Utility Lead	7.00	191,762	7.00	197,515		
0	0		0		Facility Security Agent Supervisor	3.00	89,616	3.00	89,616		
192,272	195,353	8.00	205,038		Facility Security Agent	5.00	132,200	5.00	132,200		
0	0		0		Utility Maintenance Lead	1.00	29,754	1.00	30,647		
49,118	53,421	2.00	56,480		Utility Maintenance	2.00	56,460	2.00	58,154		
42,867	48,334	2.00	52,163		Utility-Grounds	2.00	52,158	2.00	53,723		
0	35,609		0		Utility-Custodial		0		0		
39,134	42,152	1.00	44,717		Electrician	1.00	46,312	1.00	46,312		
142,798	168,689	4.00	162,041		Operating Engineer	4.00	167,792	4.00	167,792		
97,273	105,488	3.00	111,420		Utility Technician	3.00	115,446	3.00	115,446		
33,216	0		0		Event Coordinator I		0		0		
37,564	40,178	1.00	42,493		Lead Engineer	1.00	43,994	1.00	43,994		
0	0	0.35	7,587		Event Services Clerk	0.20	4,441	0.20	4,441		
0	0		0		Multi-Media Assistant	1.00	25,786	1.00	25,786		
					511225 WAGES-REGULAR EMPLOYEES (part time)						
0	0		0		Volunteer Coordinator	0.50	13,495	0.50	13,495		
0	1,470		0		Advance Seller		0		0		
0	27,085		0		Audio Visual Services Manager		0		0		
0	1,385		0		Checkroom Attendant		0		0		
0	5,566		0		Controller		0		0		
0	66		0		Elevator Attendant		0		0		
0	711		0		House Manager II		0		0		
0	6,426		0		Secretary PCPA Part time		0		0		
0	10,684		0		Show Seller		0		0		

# Oregon Convention Center Operating Fund

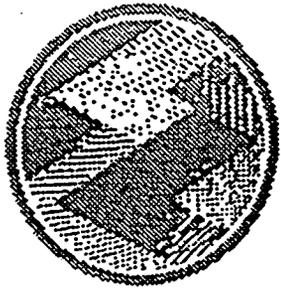
HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	54,117		0		Operating Engineer		0		0		0
0	280		0		Ticket Services Manager		0		0		0
0	0		0		Event Coordinator 1	0.50	13,893	0.50	13,893		
0	0		0		Event Custodians	2.30	43,776	2.30	45,089		
0	0		0		Event Receptionist	0.94	17,962	0.94	17,962		
					511255 WAGES-REGULAR EMP REIMBURSED (part-time)						
32,148	20,475	3.76	74,578		Event Services-Custodians/Receptionist/Coordinator		0		0		0
67,364	0		0		Stagehand/Utility/Engineer		0		0		0
126,487	118,008	2.54	65,232		Security/Medical	4.57	120,844	4.57	120,844		
88,097	76,811	5.92	111,571		Ushers/Sellers/Gate Attendants/Supervisors	5.29	99,233	5.29	99,233		
12,991	0		0		Message Center Operators		0		0		0
23,548	0	1.25	23,860		Audio/Visual Assistance	1.64	31,619	1.64	31,619		
58,820	64,513		62,005	511400	OVERTIME		65,318		65,318		
895,135	895,026		935,387	512000	FRINGE		1,006,362		951,660		
<b>3,199,100</b>	<b>3,465,682</b>	<b>95.74</b>	<b>3,904,870</b>		<b>Total Personal Services</b>	<b>99.54</b>	<b>4,151,243</b>	<b>99.54</b>	<b>4,122,154</b>		
					<u>Materials &amp; Services</u>						
13,169	12,068		15,672	521100	Office Supplies		30,990		30,990		
1,083	7,165		0	521110	Computer Software		0		18,500		
372	332		0	521111	Computer Supplies		22,000		22,000		
3,995	42,901		12,250	521200	Operating Supplies		12,750		12,750		
510	2,450		3,495	521210	Landscape Supplies		3,500		3,500		
4,979	5,661		5,480	521220	Custodial Supplies		4,200		4,200		
48	0		0	521230	Veterinary & Medical Supplies		0		0		0
0	967		0	521240	Graphics & Reprographic Supplies		0		0		0
0	0		500	521250	Tableware Supplies		0		0		0
108,883	20,407		105,461	521290	Other Supplies		93,607		93,607		
6,055	6,434		6,411	521292	Small Tools		4,364		4,364		
69	1,907		5,650	521293	Promotion Supplies		14,170		14,170		
2,274	1,802		1,528	521310	Subscriptions		2,094		2,094		
5,610	7,875		7,285	521320	Dues		8,650		8,650		
2,997	2,482		3,300	521400	Fuels & Lubricants		3,000		3,000		
27,016	42,205		41,600	521510	Maintenance and Repair Supplies - Building		55,610		55,610		
2,428	7,856		0	521511	Maintenance and Repair Supplies - HVAC		0		0		0
2,872	4,342		0	521512	Maintenance and Repair Supplies - Electrical		0		0		0
1,894	1,316		1,350	521520	Maintenance and Repair Supplies - Grounds		1,200		1,200		
3,477	1,301		4,500	521530	Maintenance and Repair Supplies - Vehicles		1,800		1,800		
62,305	32,187		71,876	521540	Maintenance and Repair Supplies - Equipment		88,857		88,857		
18,879	16,186		20,000	521541	Maint & Repair Supplies-Equipment/Show		15,000		15,000		
3,463	1,653		0	521590	Maintenance and Repair Supplies - Other		2,400		2,400		
11,571	12,401		20,000	523200	Merchandise for Resale-Retail Goods		15,000		15,000		
66,975	1,526,062		1,552,540	524130	Promotion/Public Relations		1,606,442		1,606,442		

# Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
1,542,719	19,542		262,910	524190	Misc. Professional Services		176,450		176,450		
337,838	386,621		330,500	525110	Utilities-Electricity		398,219		398,219		
46,759	54,218		51,250	525120	Utilities-Water and Sewer		58,013		58,013		
67,803	34,071		36,500	525130	Utilities-Natural Gas		36,500		36,500		
32,074	34,879		35,000	525150	Utilities-Sanitation Services		35,000		35,000		
1,993	1,612		3,726	525190	Utilities-Other		3,580		3,580		
0	306		0	525200	Cleaning Services		0		0		
62,095	73,960		75,500	525610	Maintenance & Repair Services-Building		78,520		78,520		
3,424	113		3,500	525620	Maintenance & Repair Services-Grounds		2,500		2,500		
0	612		1,000	525630	Maintenance & Repair Services-Vehicles		1,000		1,000		
66,847	72,490		81,080	525640	Maintenance & Repair Services-Equipment		108,745		108,745		
858	0		900	525641	Maintenance & Repair Services-Shows		900		900		
13,442	780		13,250	525690	Maintenance & Repair Services - Other		13,850		13,850		
36,889	20,282		41,557	525710	Equipment Rental		22,500		22,500		
36,105	34,732		36,500	525720	Building Rental		37,376		37,376		
0	132		0	525731	Rentals - Operating Leases - Bldg		0		0		
0	0		0	525732	Operating Lease - Vehicles		1,750		1,750		
0	0		1,617	525740	Capital Lease Payments-Office Equipment		2,450		2,450		
0	0		1,500	526100	Insurance		500		500		
17,471	62,835		65,271	526200	Ads & Legal Notices		65,064		65,064		
70,452	48,337		67,326	526310	Printing Services		69,305		69,305		
9,108	4,060		12,410	526320	Typesetting and Reprographics		12,590		12,590		
71,835	82,624		73,000	526410	Telephone		83,855		83,855		
13,537	16,591		15,000	526420	Postage		16,360		16,360		
338	7,448		19,900	526430	Catalogues & Brochures		20,260		20,260		
814	2,417		1,000	526440	Delivery Service		1,250		1,250		
26,856	14,385		25,975	526500	Travel		25,845		25,845		
2,450,664	3,092,445		3,110,111	526690	Concession/Catering Contract		3,420,257		3,420,257		
51,347	53,426		60,000	526691	Parking Contract		60,000		60,000		
12,919	13,982		20,500	526700	Temporary Help Services		6,200		6,200		
13,492	15,598		23,520	526800	Training, Tuition, Conferences		23,630		33,530		
4,353	26,419		0	526900	Misc. Other Purchased Services		0		10,000		
11,744	19,032		30,790	526910	Uniforms and Cleaning		20,918		20,918		
3,506	4,897		7,400	528100	License, Permits, Payments to Other Agencies		14,875		14,875		
0	0		0	528200	Elections Expense		125,000		125,000		
721,690	0		0	528500	Government Assessment (LID)		0		0		
1,539	1,444		3,500	529500	Meetings		3,150		3,150		
8,776	3,663		15,200	529800	Miscellaneous		11,600		11,600		
5,811	7,689		9,400	529835	External Promotion Expenses		7,700		7,700		
10,718	5,230		2,500	529930	Bad Debt Expense		3,000		3,000		
6,106,740	5,974,832		6,417,991		Total Materials & Services		6,954,346		6,992,746		

# Oregon Convention Center Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Capital Outlay</u>											
			125,000	571200	Purchased Improvements other than Building		100,000		100,000		
14,208	2,205		170,000	571300	Purchased Buildings and Related		454,500		454,500		
33,845	44,665		0	571350	Purchased Exhibits and Related		0		0		
19,499	5,431		70,500	571400	Purchases - Equipment and Vehicles		63,970		63,970		
34,097	67,524		20,000	571500	Purchases - Office Furniture and Equipment		10,000		167,266		
5,225	30,354		0	574130	Construction - Engineering Services		0		0		
0	2,000		0	574190	Construction - Other Construction Services		0		0		
0	500		0	574510	Construction - Improve. other than Bldgs		0		0		
0	14,457		0	574520	Construction - Buildings and Related		0		0		
0	16,447						0		0		
-----											
106,874	183,583		385,500		Total Capital Outlay		628,470		785,736		
<u>Interfund Transfers</u>											
299,249	404,394		548,225	581610	Trans. Indirect Costs to Support Srvs. Fund		630,008		623,872		
118,959	96,058		78,484	581615	Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		77,788		77,788		
66,527	47,574		35,695	581615	Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Comp		26,249		26,249		
178,000	1,400,000		400,000	582551	Trans. Resources to OCC Renewal & Replace. Fund		0		0		
0	0		0	582160	Trans. Resources to Regional Parks & Expo Fund		9,000,000		9,000,000		
0	0		0	582160	Trans. Resources to Expo - Interfund Loan		0		500,000		
153,556	103,701		95,209	583610	Trans. Direct Costs to Support Srvs. Fund		0		0		
303,278	286,887		363,120	583751	Trans. Direct Costs to Metro ERC Admin. Fund		359,077		377,150		
-----											
1,119,569	2,338,614		1,520,733		Total Interfund Transfers		10,093,122		10,605,059		
<u>Contingency and Unappropriated Balance</u>											
0	0		530,000	599999	Contingency						
0	0		325,000		* Unrestricted		598,203		667,467		
					* Facilities Planning Account		0		0		
9,418,460	10,017,793		3,137,702	599990	Unappropriated Balance						
0	0		4,368,000		* Unrestricted		1,454,952		723,540		
					* Economic Stabilization and Facilities Planning Account		0		0		
-----											
9,418,460	10,017,793		8,360,702		Total Contingency and Unappropriated Balance		2,053,155		1,391,007		
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19,950,743	21,980,504	95.74	20,589,796		TOTAL EXPENDITURES	99.54	23,880,336	99.54	23,896,702		



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Convention

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Center

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Project

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Capital

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Fund

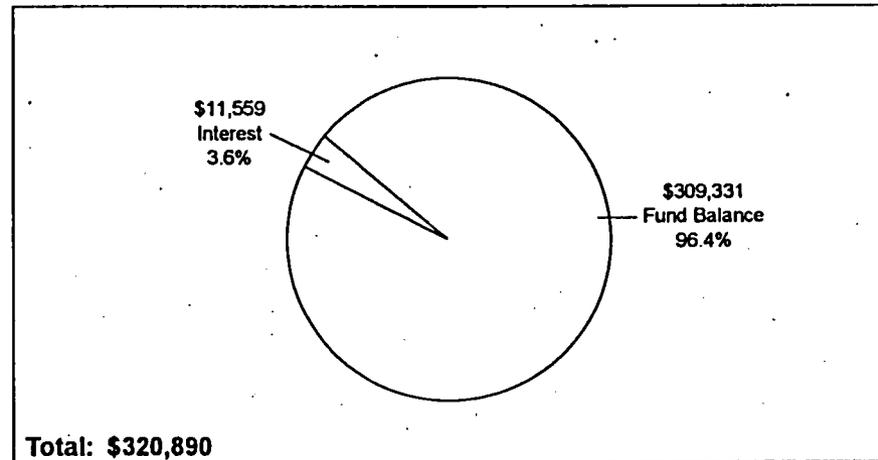
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# Convention Center Project Capital Fund

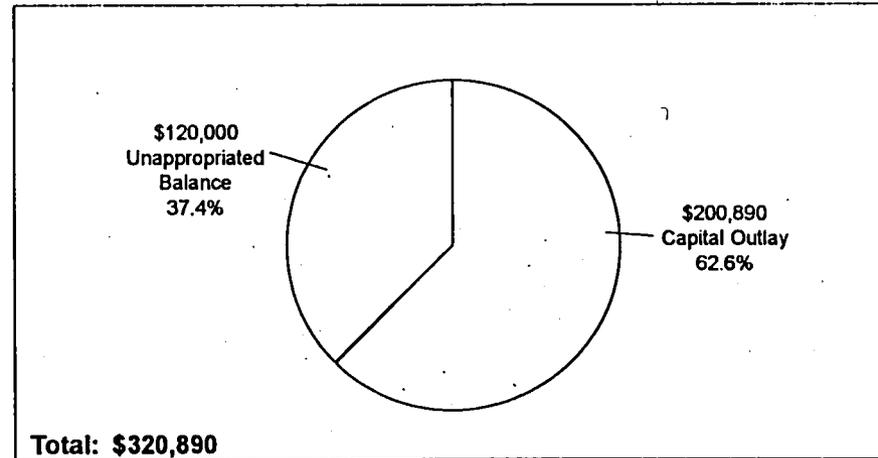
In FY 1993-94, the Metropolitan Exposition-Recreation Commission assumed management responsibility for the Convention Center Project Capital Fund. This fund consists of funds remaining from the original Oregon Convention Center construction project, and are dedicated to capital improvements at the Oregon Convention Center.

The FY 1995-96 budget included continued work on retrofitting for Americans with Disabilities Act (ADA) requirements, concessions retrofitting, installation of lighting controls and continued work on the Convention Center Master Plan. It was intended that all remaining project funds be fully spent in FY 1995-96, leaving only the balance estimated to meet federal arbitrage requirements in FY 1997-98. However, a revised estimate of the 1997 arbitrage payment has reduced the amount of arbitrage reserve required and released funds for use on capital improvements of the convention center.

Projects during FY 1996-97 will focus on capital improvements initiated in FY 1995-96, including Phase II of the concessions area renovations budgeted at \$110,890 with additional costs budgeted in the Oregon Convention Center Operating Fund box office remodeling and security office renovations. Available funds will be expended in FY 1996-97, with a \$120,000 balance remaining for future arbitrage rebate payment.



Convention Center Project Capital Fund resources



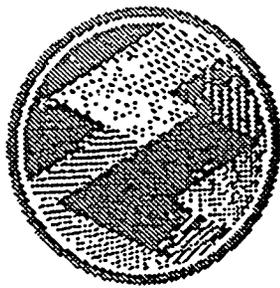
Convention Center Project Capital Fund expenditures

# Convention Center Project Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
2,804,662	1,409,045		993,786	305000	Fund Balance		309,331		309,331		
73,475	66,921		31,000	361100	Interest on Investments		11,559		11,559		
2,878,137	1,475,966		1,024,786		TOTAL RESOURCES		320,890		320,890		
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
26,631	33,392		0		Manager		0		0		
11,525	10,732		0	512000	FRINGES		0		0		
38,156	44,124	0.00	0		Total Personal Services	0.00	0	0.00	0		
<u>Materials &amp; Services</u>											
553	0		0	521290	Other Operating Supplies		0		0		
2,010	755		0	524190	Misc. Professional Services		0		0		
3,154	0		0	526200	Ads & Legal Notices		0		0		
116	0		0	526310	Printing Services		0		0		
18	0		0	526410	Telephone		0		0		
77	0		0	526440	Delivery Service		0		0		
5,928	755		0		Total Materials & Services		0		0		
<u>Capital Outlay</u>											
1,607	0		0	571200	Purchases Improvements Other than Building		0		0		
48,037	181,836		0	571300	Purchases-Buildings, Exhibits & Related		0		0		
402,334	1,575		0	571400	Purchases-Equipment & Vehicles		0		0		
0	20,387		50,000	574120	Architectural Services		20,000		20,000		
11,487	4,265		0	574130	Engineering Services		0		0		
25,624	63,851		0	574190	Other Construction Services		0		0		
0	0		0	574500	Construction Work/Material		180,890		180,890		
900	0		0	574510	Construction Work Other than Bldg		0		0		
144	31,294		849,372	574520	Const. Work/Materials-Bldgs, Exhibits & Rel		0		0		
328,955	2,082		0	574570	Construction - Leasehold Improvements		0		0		
819,088	305,290		899,372		Total Capital Outlay		200,890		200,890		

# Convention Center Project Capital Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
					<u>Interfund Transfers</u>						
66,580	53,053		14,414	581610	Trans. Indirect Costs to Support Svs. Fund		0		0		0
2,208	0		0	581615	Trans. Indirect Cost to Risk Mgmt. Fund-Liability		0		0		0
500,000	0		0	582551	Trans. Resources to OCC Renewal & Replacement		0		0		0
37,132	0		0	583610	Trans. Direct Costs to Support Svs. Fund		0		0		0
605,920	53,053		14,414		Total Interfund Transfers		0		0		0
					<u>Contingency and Unappropriated Balance</u>						
1,409,045	1,072,744		111,000	599990	Unappropriated Balance		120,000		120,000		
1,409,045	1,072,744		111,000		Total Contingency and Unappropriated Balance		120,000		120,000		
2,878,137	1,475,966	0.00	1,024,786		TOTAL REQUIREMENTS	0.00	320,890	0.00	320,890		



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Oregon

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Convention

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Center

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Renewal

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Replacement

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Fund

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# Oregon Convention Center Renewal and Replacement Fund

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This fund was created in FY 1993-94 as a reserve fund for future major capital renewal and replacement needs of the Oregon Convention Center. The fund has received annual contributions from the Oregon Convention Center Operating Fund. When this fund was originally established, it was projected that during FY 1995-96 certain major capital renewal and replacement projects would occur, such as replacement of carpet. However, these projects have been deferred to subsequent years to coincide with potential expansion of the convention center.

Therefore, no expenditures are planned for FY 1996-97. The Renewal and Replacement Fund is at the approximate \$2.5 million level goal established at its inception. As a result, there is no allocation budgeted from OCC operating funds for FY 1996-97.

# Oregon Convention Center Renewal & Replacement Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
0	691,627		2,115,000	305000	Fund Balance		2,599,600		2,599,600		
13,627	53,404		84,600	361100	Interest on Investments		142,978		142,978		
178,000	1,400,000		400,000	391550	Trans Resources from Oregon Conv Ctr Fund		0		0		
500,000	0		0	391559	Trans. Resources from Conv. Ctr Cap. Fund		0		0		
691,627	2,145,031		2,599,600		TOTAL RESOURCES		2,742,578		2,742,578		
<u>Requirements</u>											
691,627	2,145,031		2,599,600	599990	Unappropriated Balance		2,742,578		2,742,578		
691,627	2,145,031		2,599,600		TOTAL REQUIREMENTS		2,742,578		2,742,578		

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Spectator

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Facilities

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Operating

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Fund

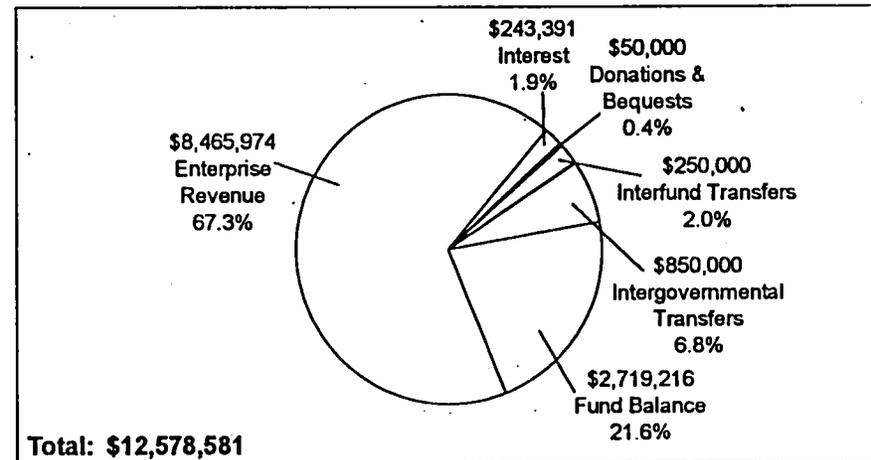
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# Spectator Facilities Operating Fund

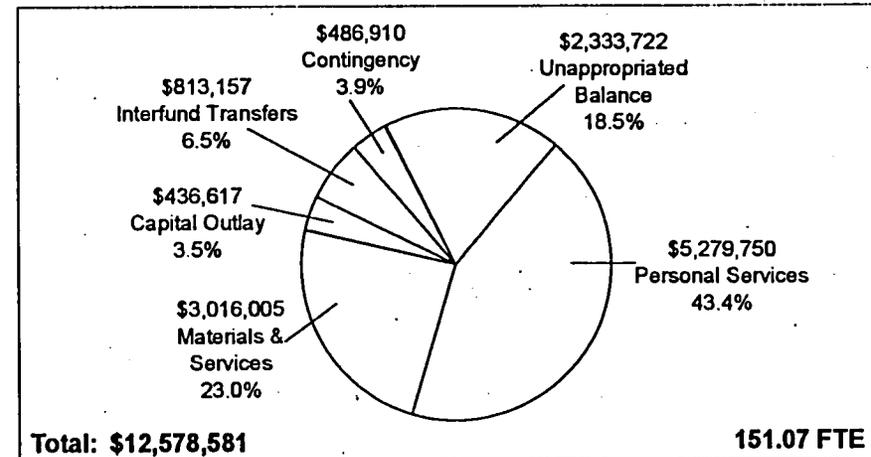
The Spectator Facilities Fund was created in FY 1990-91 under the intergovernmental agreement between Metro and the city of Portland consolidating regional convention, trade, spectator and performing arts facilities. Under the agreement, Metro was given management responsibility for the Memorial Coliseum, the Civic Stadium and the Portland Center for the Performing Arts, however, the city retained ownership of the facilities. The Spectator Facilities Fund provided the operating expenses for these city-owned facilities.

Through FY 1991-92, the fund included the Memorial Coliseum, the Civic Stadium and the Performing Arts Center. Profits from the Coliseum funded operating deficits at the Civic Stadium and the Performing Arts Center. In FY 1992-93, following a memorandum of understanding between Metro, the city of Portland and the Portland Trail Blazers, the Memorial Coliseum was split off from the other two facilities. In FY 1993-94 it was transferred back to the city of Portland and then to the management of the Portland Trail Blazers. At the time of the split on July 1, 1992, the beginning fund balance accruing to the Spectator Facilities Fund remained within the fund to provide a reserve for short-term future operating deficits of the Civic Stadium and the Performing Arts Center until a permanent funding solution could be identified.

In FY 1993-94, the financial impact of the loss of the Memorial Coliseum was further compounded by the loss of the Civic Stadium's anchor tenant – the Triple A baseball team. During that year, the Metro ERC began extensive work to reduce the operating deficits at both remaining facilities, and began the development of a long-term business plan for all facilities. Emergency cost cutting actions were taken during FY 1993-94 including the elimination of all capital expenditures except for specific safety and structural requirements; the reduction of operating and marketing staff and related marketing services; and the elimination of the summer



Spectator Facilities Operating Fund resources



Spectator Facilities Operating Fund expenditures

education program and the production of the calendar of events at the Performing Arts Center. In addition, through the development of

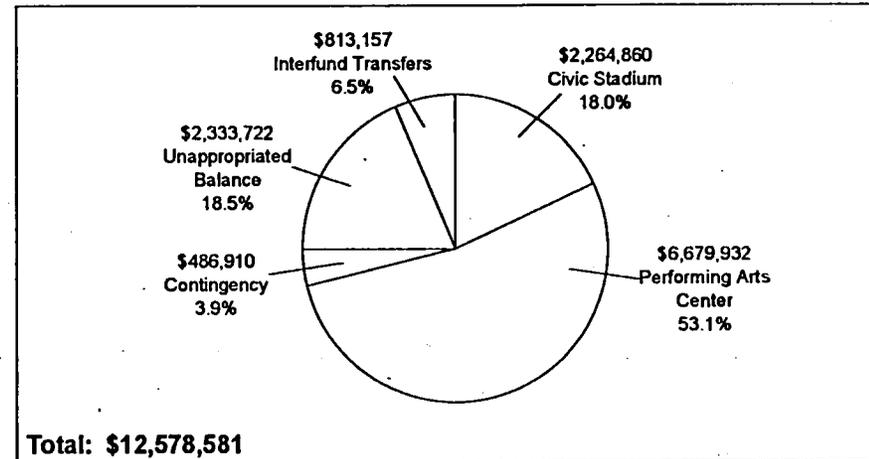
# Spectator Facilities Operating Fund

the business plan, agreement was reached with Multnomah County to redirect a portion of the hotel/motel tax from the Oregon Convention Center to the support of the Performing Arts Center. The three-year agreement began in FY 1994-95 and authorized the redirection of \$600,000 of hotel/motel tax per year. FY 1996-97 is the final year of the \$600,000 PCPA subsidy under the terms of the FY 1994-95 agreement.

The focus in FY 1994-95 and FY 1995-96 was on implementation of the business plan work program with priority on developing opportunities to increase earned revenues, refining policies on subsidized activities and improving service delivery within established funding constraints. During FY 1996-97 the work program implementation will continue.

**Civic Stadium** – The Civic Stadium operates with a small full-time staff whose role is to provide on-site administration and facility operations functions. The focus of the facility is to provide an urban, outdoor setting for the region's professional, college and high school sports, as well as entertainment and other community gatherings that lend themselves to an outdoor setting. FY 1994-95 saw the return of baseball to the stadium with a Northwest League (Single A) short-season team. Summer concerts, which contributed to the bottom line in FY 1995-96, are budgeted to continue in FY 1996-97. Additionally, the facility will host its usual mix of high school, college and community sports and entertainment events.

The addition of 1.0 FTE Building Maintenance staff is proposed in FY 1996-97, in part due to the phenomenal success of the Rockies' baseball team during its first season and Portland State University's move to the Big Sky Conference. The addition of this position will allow the stadium to maintain and improve the standards of cleanliness, especially with larger crowds attracted through baseball. The stadium will continue efforts to attract



**Spectator Facilities Operating Fund expenditures by facility**

concerts, placing priority on the development of revenue opportunities through the Marketing Plan.

In March 1995, stadium staff began a program to attract advertising and sponsorship revenues to assist the stadium's funding needs. In FY 1995-96, these efforts are expected to result in net additional revenues to the facility of \$85,000. The marketing plan will be in its second year, and although considered still viable by staff, a more conservative estimate of revenues is assumed for FY 1996-97.

FY 1996-97 will be the second year of a two-year modest capital enhancement program that focuses on improvements to visitor amenities such as the expansion of the outer concourse area and the rebuilding of bleachers. The capital expenditures will be funded cooperatively between the stadium, city of Portland, the Northwest League baseball team and business community sponsorships.

# Spectator Facilities Operating Fund

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The securing of a Northwest League short-season baseball team, as well as a strong college athletic program moving to a bigger league gives the facility a predictable event base allowing for the addition of concerts and special events. Stadium staff have maintained the reserve fund balance by building upon the event mix and developing ancillary revenue streams associated with large events. This allows time for a public process to take place whereby the Civic Stadium's long-term future as a municipal facility can be explored.

**Portland Center for the Performing Arts** – The Portland Center for the Performing Arts provides an array of venues for presentation of arts events, popular concerts, major touring shows and family attractions. The four theaters and lobby spaces of the center attract more than 900 performances with approximately 1 million visitors each year. About 60 percent of the events are presented by local arts organizations including the Portland Opera, Oregon Symphony Orchestra, Oregon Ballet Theater, Portland Center Stage, Oregon Children's Theater Company, Portland Youth Philharmonic, Tygres Heart Shakespeare Company and many others.

With the development of the PCPA business plan, a list of short-term objectives and strategies were adopted to avoid the immediate depletion of the reserve fund balance. Several emergency cost-cutting steps were initiated in FY 1993-94 and continued through FY 1994-95. With the focus on implementation of the business plan, efforts are now under way to identify new ways of funding activities previously deleted from the budget such as the calendar of events and the summer youth education program. The Friends of the Performing Arts Center, a tax-exempt charitable-purpose corporation, has been launched to build community awareness, to serve as a vehicle for reviving the calendar, and to sponsor new outreach activities.

With the great success of the PCPA's expanded commercial activity in FY 1995-96, including the two Broadway Series and the mega-hit "Miss Saigon," revenues reflect an improvement. However, adequate staff is needed to manage this success. Therefore the continuation of four FTE positions requested in FY 1995-96 is proposed. It is also proposed that significant part-time, reimbursed staff be added to handle the larger anticipated audiences during FY 1996-97.

In addition to the redirection of hotel/motel tax (for the final year of the agreement) to support PCPA, the FY 1996-97 budget includes a \$250,000 subsidy from Metro, for the second year. This subsidy in FY 1996-97 is contingent on receiving the same level of support from the building's owner, the city of Portland.

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Resources</b>											
4,521,305	3,127,060		2,329,630	305000	<u>Resources</u> Beginning Fund Balance		2,719,216		2,719,216		
					CIVIC STADIUM						
102,431	140,008		160,122	347110	Users' Fee		225,223		225,223		
160,001	159,225		157,700	347220	Rentals-Building		282,700		282,700		
1,213,809	662,209		906,081	347311	Food Service-Concessions/Food		1,341,365		1,341,365		
500	10,918		11,000	347500	Merchandising		12,300		12,300		
56,003	37,002		41,050	347700	Commissions		55,691		55,691		
0	23,861		350,000	347810	Advertising Fees		106,000		106,000		
17,329	102,374		70,795	347900	Miscellaneous Revenue		56,600		56,600		
55,487	75,189		42,000	361100	Interest		63,391		63,391		
0	0		122,500	365100	Donations (Capital Contributions)		50,000		50,000		
85,304	117,269		174,422	372100	Reimbursements - Labor		198,095		198,095		
					PERFORMING ARTS CENTER						
0	600,000		600,000	338100	Hotel/Motel Tax		600,000		600,000		
0	0		0	339200	Intergovernmental Revenue		250,000		250,000		
874,702	1,013,025		1,090,000	347110	Users' Fee		1,090,000		1,235,000		
582,951	730,671		800,000	347220	Rentals-Building		965,000		988,000		
100,635	87,217		920,000	347311	Food Service-Concessions/Food		681,300		781,300		
0	0		0	347320	Food Service-Catering		75,000		75,000		
45,229	55,377		75,000	347500	Merchandising		85,000		85,000		
127,273	179,466		210,000	347700	Commissions		180,000		180,000		
106,191	153,993		110,000	347900	Miscellaneous Revenue		105,000		105,000		
77,790	177,240		115,000	361100	Interest		180,000		180,000		
1,532,163	2,014,108		2,244,321	372100	Reimbursements - Labor		2,593,700		2,738,700		
0	0		250,000	391010	Trans. Resources from General Fund		250,000		250,000		
9,659,103	9,466,212		10,779,621		Total Resources		12,165,581		12,578,581		

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Civic Stadium Operations</b>											
<u>Personal Services</u>											
				511121	SALARIES-REGULAR EMPLOYEES (full time)						
52,668	56,165	1.00	59,825		Stadium Manager	1.00	61,358	1.00	61,358		
22,124	0	1.00	32,964		Building Maintenance Supervisor	1.00	33,830	1.00	33,830		
22,003	2,218	0.50	16,873		Ticker Service Supervisor II	0.45	15,585	0.45	15,585		
24,622	0		0		Senior Event Coordinator		0		0		
36,669	39,896	1.00	44,299		Technical Services Manager	1.00	43,593	1.00	43,593		
23,433	16,724	0.50	18,317		Box Office Manager	0.45	16,911	0.45	16,911		
5,945	4,995	0.20	6,599		Admissions Scheduling Coordinator	0.15	4,823	0.15	4,823		
2,328	0	0.19	11,296		Project Development Manager		0		0		
0	0	0.10	6,006		Construction/Capital Projects Manager	0.10	6,159	0.10	6,159		
0	0	0.10	3,204		Security Services Supervisor	0.10	3,299	0.10	3,299		
0	15,254	0.10	2,776		Assistant Security Services Supervisor	0.10	2,845	0.10	2,845		
2,829	0		0		Facility Security Supervisor		0		0		
				511221	WAGES-REGULAR EMPLOYEES (full time)						
53,316	57,049		0		Operations Lead		0		0		
0	0	2.00	60,628		Operations Lead II	3.00	86,907	3.00	86,907		
12,281	0		0		Security Agent		0		0		
19,441	16,817	1.00	27,752		Administrative Secretary	1.00	28,474	1.00	28,474		
0	4,212	0.20	5,160		Bookkeeper	0.20	5,291	0.20	5,291		
0	0	0.20	4,339		Event Services Clerk	0.15	3,334	0.15	3,334		
				511225	WAGES-REGULAR EMPLOYEES (part time)						
44,183	32,981		0		Stagehands/Utility		0		0		
28,024	18,490		0		Security/Medical		0		0		
42,411	32,546		0		Ushers/Gatemen		0		0		
25,835	1,794	0.32	2,807		Ticket Services		0		0		
0	0	0.04	800		Merchandising Vendors	0.03	450	0.03	450		
3,919	0		0		Scoreboard		0		0		
1,156	1,627		0		Clerical/Receptionist		0		0		
0	5,391	0.72	13,759		Event Custodian	1.52	29,843	1.52	29,843		
0	8,390	1.00	31,032		Event Coordinators	1.00	32,324	1.00	32,324		
0	15,345		0		Set Up Supervisor		0		0		
0	8,220		0		Show Seller		0		0		
0	389		0		Controller		0		0		
0	1,952		0		Audio Visual Services Manager		0		0		
0	1,656		0		Advance Seller		0		0		

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Civic Stadium Operations</b>											
					511255 WAGES-REGULAR EMP REIMBURSED (part-time)						
0	0	1.22	49,728		Stagehands	0.95	49,728	0.95	49,728		
0	0	3.26	55,574		Admissions	5.13	87,608	5.13	87,608		
0	0	0.17	5,245		Scoreboard Operators	0.23	5,005	0.23	5,005		
0	0	0.25	3,156		Event Receptionist	0.18	3,191	0.18	3,191		
0	0	1.61	39,389		Security/Medical	1.40	35,056	1.40	35,056		
0	0	0.73	17,558		Ticket Services	0.92	22,188	0.92	22,188		
4,294	7,054		9,507		511400 OVERTIME		7,564		7,564		
160,393	101,561		158,578		512000 FRINGE		152,195		152,195		
587,874	450,726	17.41	687,171		Total Personal Services	20.06	737,561	20.06	737,561		
					<u>Materials &amp; Services</u>						
3,096	3,630		3,325	521100	Office Supplies		3,100		3,100		
	0			521111	Computer Supplies		0		4,500		
1,326	5,424		6,889	521220	Custodial Supplies		7,165		7,165		
0	92		2,000	521260	Printing Supplies		2,700		2,700		
9,647	15,063		25,636	521290	Other Supplies		15,334		15,334		
971	904		1,000	521292	Small Tools		1,350		1,350		
0	0		2,000	521293	Promotion Supplies		14,414		14,414		
292	1,086		600	521310	Subscriptions		998		998		
510	410		425	521320	Dues		363		363		
1,186	889		1,357	521400	Fuels & Lubricants		1,411		1,411		
10,513	8,228		10,921	521510	Maint & Repair Supplies-Buildings		11,358		11,358		
0	0		500	521520	Maint & Repair Supplies-Grounds		500		500		
0	56		0	521530	Maint & Repair Supplies-Vehicles		0		0		
2,685	5,705		4,232	521540	Maint & Repair Supplies-Equipment		3,881		3,881		
1,027	1,024		1,068	521590	Maint & Repair Supplies-Other		1,111		1,111		
0	0		0	524110	Accounting & Auditing Services		0		0		
0	879		0	524120	Legal Fees		0		0		
23,363	308		0	524130	Promotion/Public Relations		0		0		
3,061	25,776		154,830	524190	Misc professional services		20,980		20,980		
65,404	60,683		77,920	525110	Utilities-Electricity		77,920		77,920		
12,967	12,281		14,101	525120	Utilities-Water and Sewer		14,828		14,828		
7,898	5,987		11,917	525150	Utilities-Sanitation Services		11,917		11,917		
0	290		0	525190	Utilities-Other		0		0		
1,613	9,232		10,518	525610	Maintenance & Repair Services-Building		6,779		6,779		
0	0		1,000	525620	Maintenance & Repair Services-Grounds		1,000		1,000		
59	0		500	525630	Maintenance & Repair Services-Vehicles		0		0		
10,355	13,768		16,910	525640	Maintenance & Repair Services-Equipment		21,110		21,110		
315	0		1,000	525690	Maintenance & Repair Services-Other		1,000		1,000		

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Civic Stadium Operations</b>											
3,735	3,922	5,900		525710	Equipment Rental		5,140		5,140		
0	0	0		525732	Operating Lease Payments-Vehicles		1,300		1,300		
0	0	0		525740	Capital Lease Payments		0		18,200		
1,366	1,308	2,224		526200	Advertising and Legal Notices		1,645		1,645		
4,753	1,110	1,830		526310	Printing Services		3,500		3,500		
641	177	300		526320	Typesetting & Reprographic		580		580		
7,728	6,721	9,000		526410	Telephone		7,400		7,400		
2,607	1,033	3,600		526420	Postage		1,700		1,700		
350	0	2,000		526430	Catalogues & Brochures		0		0		
652	178	1,250		526440	Communications - Delivery Services		700		700		
2,404	2,186	3,325		526500	Travel		3,300		3,300		
755,948	483,744	561,770		526690	Concession/Catering Contract		952,585		934,385		
60,470	69,180	107,109		526700	Temporary Help Services		84,981		84,981		
775	1,472	2,925		526800	Training, Tuition, Conferences		2,950		5,610		
1,699	7,246	10,468		526910	Uniforms and Cleaning		9,142		9,142		
706	767	10,700		528100	Licenses, Permits & Pymts to Agencies		10,980		10,980		
273	56	0		529500	Meetings		0		0		
852	365	1,000		529800	Miscellaneous		1,600		1,600		
0	0	0		529831	Internal Promotion Expenditures		1,000		1,000		
326	495	4,900		529835	External Promotion Expenditures		500		500		
529	3	0		529930	Bad Debt Expense		0		0		
<b>1,002,102</b>	<b>751,678</b>		<b>1,076,950</b>		<b>Total Materials &amp; Services</b>		<b>1,308,222</b>		<b>1,315,382</b>		
<u>Capital Outlay</u>											
1,576	23,603	174,000		571200	Improvements Other than Buildings		0		0		
2,655	8,143	157,700		571300	Buildings, Exhibits & Related		150,242		150,242		
145,678	84,624	32,345		571400	Purchases - Equipment and Vehicles		31,175		31,175		
3,980	0	6,030		571500	Purchases - Office Furniture and Equipment		1,000		30,500		
1,317	0	0		574520	Construction Work/Materials - Buildings, Exhibits		0		0		
<b>155,206</b>	<b>116,370</b>		<b>370,075</b>		<b>Total Capital Outlay</b>		<b>182,417</b>		<b>211,917</b>		
<b>1,745,182</b>	<b>1,318,774</b>	<b>17.41</b>	<b>2,134,196</b>		<b>TOTAL EXPENDITURES</b>	<b>20.06</b>	<b>2,228,200</b>	<b>20.06</b>	<b>2,264,860</b>		

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Performing Arts Center Operations</b>											
<u>Personal Services</u>											
51121 SALARIES-REGULAR EMPLOYEES (full time)											
83,038	66,933	1.00	68,575		PCPA Director	1.00	73,165	1.00	73,165		
40,547	0		0		Sales/Marketing Manager		0		0		
35,538	37,906	1.00	40,369		Sales Representative	1.00	41,400	1.00	41,400		
44,465	41,074	1.00	44,299		Event Services Manager	1.00	45,443	1.00	45,443		
38,176	39,676	1.00	43,377		Asst Operations Manager (Asst Tech Serv Mgr)	1.00	46,561	1.00	46,561		
35,548	23,344	1.00	34,592		Building Maintenance Supervisor	1.00	33,829	1.00	33,829		
37,362	39,840	1.00	42,432		Ticket Service Manager	1.00	43,529	1.00	43,529		
26,934	26,904		0		Ticket Service Supervisor I		0		0		
93,258	97,221	4.25	141,157		Ticket Service Supervisor II	5.00	161,620	5.00	161,620		
21,958	20,571	1.00	33,724		Volunteer Coordinator	1.00	34,604	1.00	34,604		
6,206	19,110	0.32	19,008		Development Project Manager		0		0		
4,903	10,952	0.45	14,840		Admissions Scheduling Coordinator	0.60	19,292	0.60	19,292		
0	0	0.25	9,000		Stage Manager	1.00	37,335	1.00	37,335		
0	0	0.25	7,000		Operations Systems Assistant	1.00	29,894	1.00	29,894		
45,461	48,480	1.00	52,889		Operations Manager (Technical Services Mgr)	1.00	57,014	1.00	57,014		
33,746	27,460	1.00	38,458		Asst Event Services Mgr or Senior House Mgr	1.00	37,572	1.00	37,572		
0	0	0.10	6,006		Construction/Capital Projects Manager	0.10	6,153	0.10	6,153		
0	0	0.06	1,925		Security Services Supervisor	0.05	1,659	0.05	1,659		
0	0	0.06	1,660		Assistant Security Services Supervisor	0.05	1,431	0.05	1,431		
511221 WAGES-REGULAR EMPLOYEES (full time)											
85,693	86,116	3.00	90,378		Utility Lead	3.00	91,551	3.00	91,551		
21,982	15,160	1.00	26,384		Receptionist	1.00	27,077	1.00	27,077		
25,020	27,336	1.00	29,142		Administrative Secretary	1.00	29,894	1.00	29,894		
64,357	78,410	2.00	54,114		Secretary	2.00	55,530	2.00	55,530		
25,044	0		0		Secretary		0		0		
16,678	0		0		Marketing Associate		0		0		
49,086	21,693	2.00	53,093		Facility Security Agent	2.00	53,186	2.00	53,186		
71,584	75,715	2.25	91,514		Operating Engineer	3.00	126,533	3.00	126,533		
23,295	25,372	1.00	27,035		Bookkeeper	1.00	27,743	1.00	27,743		
0	20,508	0.00	0		Stagedoor Security		0		0		
0	0	0.45	9,756		Event Services Clerk	0.60	13,334	0.60	13,334		
0	0	1.00	31,357		Booking Coordinator	1.00	32,174	1.00	32,174		

# Spectator Facilities Operating Fund

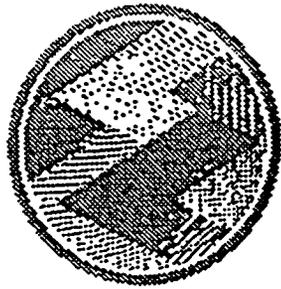
HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Performing Arts Center Operations</b>												
					511225 WAGES-REGULAR EMPLOYEES (part time)							
909,555	1,176,535		0		Stagehand/Utility Workers		0		0		0	
96,508	99,381	0.77	18,795		Security/Medical Workers		0		0		0	
241,785	373,763		0		Ushers/Gate Attendants/Supervisor		0		0		0	
73,759	87,570	6.14	115,917		Ticket Sellers/Supervisors	5.49	126,125	5.49	130,125			
89,127	96,651	2.68	92,091		House Managers/Coat Check/Elevator Op	2.70	94,971	2.70	97,971			
72,930	4,573	5.45	104,314		Event Custodians	6.14	120,552	7.14	140,552			
21,777	51,160	1.43	54,876		Engineers	1.20	47,930	1.20	47,930			
15,893	0		0		Receptionist/Secretarial		0		0		0	
0	0	2.26	41,532		Checkroom Attendants		0		0		0	
					511255 WAGES-REGULAR EMP REIMBURSED (part-time)							
0	0	38.48	1,255,914		Stagehands	35.79	1,378,913	38.90	1,498,913			
0	0	4.35	106,855		Security/Medical	5.34	134,330	5.34	134,330			
0	0	1.56	24,755		Elevator Operators	1.76	28,750	1.76	30,750			
0	0	1.16	26,926		Admissions Supervisors	1.32	31,115	1.40	33,115			
0	0	4.33	78,016		Gate Attendants	4.83	87,655	5.05	91,655			
0	0		0		Checkroom Attendants	1.91	36,236	1.91	37,236			
0	0	24.97	349,086		Ushers	27.60	394,667	28.72	410,667			
28,745	49,242		40,500	511400	OVERTIME		69,119		69,119			
741,083	724,192		797,563	512000	FRINGE		864,303		904,723			
<b>3,221,041</b>	<b>3,512,848</b>	<b>122.02</b>	<b>4,119,224</b>		<b>Total Personal Services</b>	<b>125.48</b>	<b>4,542,189</b>	<b>131.01</b>	<b>4,754,609</b>			
					<u>Materials &amp; Services</u>							
14,258	15,294		17,000	521100	Office Supplies		17,000		17,000			
0	2,519		0	521110	Computer Software		2,600		14,600			
0	17,725		0	521220	Custodial Supplies		41,146		41,146			
47,622	55,265		88,018	521290	Other Supplies		41,631		56,631			
3,279	4,318		5,113	521292	Small Tools		6,403		6,403			
0	181		1,500	521293	Promotion Supplies		2,725		2,725			
777	295		620	521310	Subscriptions		670		670			
1,660	950		1,200	521320	Dues		1,750		1,750			
13,334	29,061		15,000	521510	Maint & Repair Supplies - Buildings		31,355		31,355			
1,726	504		0	521520	Maint & Repair Supplies - Grounds		544		544			
15,692	11,525		19,160	521540	Maint & Repair Supplies - Equipment		9,270		11,423			
9,314	6,177		10,700	523200	Merchandise for Resale - Retail Goods		10,700		10,700			
35,229	15,013		0	524130	Promotion/Public Relation Services		6,375		6,375			
27,221	16,579		8,250	524190	Misc. Professional Services		8,540		8,540			
181,300	186,380		190,475	525110	Utilities-Electricity		201,290		210,000			
27,184	28,517		35,000	525120	Utilities-Water and Sewer		36,400		40,000			
49,454	51,554		48,900	525130	Utilities-Natural Gas		55,679		58,000			

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96			FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
<b>Performing Arts Center Operations</b>												
8,733	9,985		10,712	525150	Utilities-Sanitation Service		10,784		12,000			
26,136	54,250		42,848	525610	Maintenance & Repair Services-Building		58,590		68,590			
3,371	8,787		4,000	525620	Maintenance & Repair Services-Grounds		9,490		9,490			
36,628	33,527		39,133	525640	Maintenance & Repair Services-Equipment		39,893		46,893			
10,116	11,133		8,909	525710	Equipment Rental		4,675		4,675			
94,639	98,618		100,608	525720	Building Rental		100,608		100,608			
9,528	9,277		7,950	525740	Capital Leases (FY 92)		2,232		80,257			
3,924	5,802		6,989	526200	Advertising and Legal Notices		7,437		7,437			
21,700	8,166		12,680	526310	Printing Services		17,180		17,180			
604	240		2,200	526320	Typesetting & Reprographic		2,625		2,625			
48,313	43,031		49,450	526410	Telephone		46,413		46,413			
29,231	13,438		15,750	526420	Postage		15,750		15,750			
308	317		3,600	526430	Catalogues & Brochures		2,300		2,300			
951	839		1,070	526440	Communications-Delivery Services		1,373		1,373			
5,831	2,971		888	526500	Travel		2,800		2,800			
0	0		775,000	526690	Concessions/Catering Expense		591,970		600,975			
51,659	41,503		97,550	526700	Temporary Help Services		47,423		72,423			
899	1,274		3,050	526800	Training, Tuition, Conferences		4,350		11,470			
5,369	7,562		14,000	526910	Uniforms and Cleaning		23,095		23,095			
24,166	32,482		37,000	528100	License, Permits, Payments to Other Agencies		42,657		42,657			
1,057	787		1,100	529500	Meeting Expenditures		2,800		2,800			
6,044	6,854		4,950	529800	Miscellaneous		9,850		9,850			
7,647	377		750	529835	External Promotion Expenses		1,100		1,100			
37,618	41		0	529930	Bad Debt Expense		0		0			
862,522	833,118		1,681,123		Total Materials & Services		1,519,473		1,700,623			
<u>Capital Outlay</u>												
1,467	0		0	571200	Purchased Improvements Other than Building		0		0			
0	37,312		150,000	571300	Purchased Buildings, Exhibits & Related		150,000		150,000			
40,687	13,223		0	571400	Purchases - Equipment and Vehicles		0		0			
548	0		0	571500	Purchases - Office Furniture and Equipment		6,000		74,700			
0	8,750		0	574120	Construction - Architectural Services		0		0			
0	2,063		0	574190	Construction - Other Construction Services		0		0			
0	60,427		0	574520	Construction Work/Materials - Buildings, Exhibits		0		0			
42,702	121,775		150,000		Total Capital Outlay		156,000		224,700			
4,126,265	4,467,741	122.02	5,950,347		TOTAL EXPENDITURES	125.48	6,217,662	131.01	6,679,932			

# Spectator Facilities Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>General Expenses</b>											
<u>Interfund Transfers</u>											
228,414	262,045	347,536	581610		Trans. Indirect Costs to Support Svcs. Fund		463,591		459,077		
90,801	62,243	49,754	581615		Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		57,239		57,239		
50,781	30,828	22,627	581615		Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Comp		19,316		19,316		
228,828	185,899	230,192	583751		Transfer Direct Costs to Metro ERC Admin. Fund		264,226		277,525		
61,772	64,411	60,355	583610		Transfer Direct Costs to Support Svcs. Fund		0		0		
660,596	605,426	710,464			Total Interfund Transfers		804,372		813,157		
<u>Contingency and Unappropriated Balance</u>											
0	0	192,601	599999		Contingency		469,910		486,910		
3,127,060	3,074,271	1,792,013	599990		Unappropriated Balance		2,445,437		2,333,722		
3,127,060	3,074,271	1,984,614			Total Contingency and Unappropriated Balance		2,915,347		2,820,632		
9,659,103	9,466,212	139.43	10,779,621		TOTAL EXPENDITURES	145.54	12,165,581	151.07	12,578,581		



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Coliseum

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Operating

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Fund

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# Coliseum Operating Fund

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The Memorial Coliseum was turned over to the city of Portland/Oregon Arena Corporation effective July 1, 1993. The amount budgeted reflects any remaining contingent liabilities associated with the facility prior to the transfer to the city.

# Coliseum Operating Fund

HISTORICAL DATA ACTUAL \$		FY 1995-96 REVISED BUDGET AS OF 4/30/96		FISCAL YEAR 1996-97		PROPOSED		APPROVED		ADOPTED	
FY 1993-94	FY 1994-95	FTE	AMOUNT	ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Resources</u>											
757,930	36,179		36,000	305000	Beginning Fund Balance		43,181		43,181		
10,920	4,681		0	361100	Interest		2,375		2,375		
768,850	40,860		36,000		TOTAL RESOURCES		45,556		45,556		
<u>Materials &amp; Services</u>											
274,741	314		36,000	526100	Insurance		45,556		45,556		
457,930	0		0	528100	Payments to Other Agencies		0		0		
732,671	314		36,000		Total Materials & Services		45,556		45,556		
<u>Contingency and Unappropriated Balance</u>											
36,179	40,546		0	599990	Unappropriated Balance		0		0		
36,179	40,546		0		Total Contingency and Unappropriated Balance		0		0		
768,850	40,860		36,000		TOTAL REQUIREMENTS		45,556		45,556		

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**Capital**

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**Improvement**

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**Plan**

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# Capital Projects Summary

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Capital outlays are financed through various Metro operating and capital funds and are presented in their respective budget schedules. Because they represent the largest and most infrequent capital outlays, capital projects with a cost of \$25,000 or more and a useful life of at least five years are highlighted in this summary. They include the acquisition or construction of Metro-owned capital assets including land, facilities, exhibits, trails, roadways, major equipment and other infrastructure.

## Overview

Thirty capital projects, at a total cost of over \$75 million, are included in the FY 1996-97 proposed budget. Three of these projects – Expo Center Exhibit Hall, Open Spaces Acquisitions, and the Zoo Capital Project – comprise nearly 88 percent of the total project expenditures and two of them are financed exclusively with general obligation debt.

## CIP Process

This budget marks a transition year for the way in which Metro budgets for its capital projects. Beginning with the FY 1997-98 budget, Metro will prepare a long-range capital improvement plan (CIP). As an interim step, departments submitted additional information on proposed capital projects with their FY 1996-97 budget requests.

When the CIP process is implemented next year, departments will submit information on the location, scale and timing of capital projects proposed for a minimum of the next five years. The Financial Planning division will analyze capital project requests and prepare a CIP document for the Executive Officer's and Council's consideration and approval. Capital projects approved for funding in the first year of the plan will become part of the ensuing year's budget. The CIP will be updated in advance of each budget cycle.

The CIP process offers several advantages over the current annual budget process, including the following:

- ◆ identifies future capital needs (both new and replacement)
- ◆ considers all proposed capital projects simultaneously
- ◆ assesses fiscal capacity to undertake these projects
- ◆ measures the impact of projects on operating budgets
- ◆ gives decision makers a longer lead time to consider projects
- ◆ helps coordinate the scheduling of bond referenda

This process will introduce a more comprehensive planning and funding approach for Metro's largest expenditures.

## FY 1996-97 Capital Projects

The following table lists capital project by department and fund and presents the total capital costs for each. Because this is the first year that this summary has been produced, comparative data for prior fiscal years is not available.

# Capital Projects Summary

Projects by Department	Fund	Proposed	Approved
<b>Administrative Services</b>			
Management Information System	Support Services	\$1,450,000	\$2,363,716
<b>Growth Management Services</b>			
RLIS Computer Workstation	Planning	\$25,000	\$25,000
<b>Metro ERC</b>			
Civic Stadium Decking	Spectator Facilities Operating	\$100,000	\$100,000
Convention Center Concessions - Phase 2	OCC Operating & Capital	411,000	411,000
Convention Center Signage	OCC Operating	100,000	100,000
Convention Center Security Office Remodel	OCC Operating & Capital	70,000	70,000
Convention Center Box Office Remodel	OCC Capital	35,000	35,000
Expo Center South Hall Restrooms	Regional Parks & Expo	50,000	50,000
Expo Center Hall C Lighting	Regional Parks & Expo	45,000	45,000
Expo Center Exhibit Hall Addition	Regional Parks & Expo	13,000,000	13,500,000
<b>Regional Environmental Management</b>			
Home Compost Center	Solid Waste Revenue	\$30,500	\$30,500
Automated Transactions System	Solid Waste Revenue	100,000	100,000
Breathing Air Compressors	Solid Waste Revenue	75,000	75,000
Wash Water Recycling	Solid Waste Revenue	75,000	75,000
Metro South Storage	Solid Waste Revenue	25,000	25,000
Latex Paint Processing Facility	Solid Waste Revenue	278,465	278,465
Compactor Roof Expansion	Solid Waste Revenue	60,000	60,000
Pump/Compressor Replacement	Solid Waste Revenue	49,000	49,000
St. Johns Maintenance Building Design	Solid Waste Revenue	75,000	75,000
Groundwater Monitoring Wells	Solid Waste Revenue	65,000	65,000
St. Johns Closure	Solid Waste Revenue	2,087,163	2,144,163
Gas Emissions Management System	Solid Waste Revenue	1,155,100	0 <sup>1</sup>
Materials Processing	Solid Waste Revenue	175,000	175,000
<b>Regional Parks and Greenspaces</b>			
Open Spaces Acquisitions	Open Spaces	\$21,530,230	\$21,530,230
Multnomah County Open Spaces Local Shar	Regional Parks & Expo	0	1,830,000
<b>Washington Park Zoo</b>			
Juniper Fence Replacements	Zoo Operating	\$35,000	\$35,000
Roof Replacements	Zoo Operating	120,000	120,000
Elephant Barn Mechanicals	Zoo Operating	32,000	32,000
Netting Replacement	Zoo Operating	28,000	28,000
Elephant Backyard	Zoo Capital	250,000	250,000
Capital Project	Zoo Capital	31,500,000	31,500,000
Parking Lot	General Revenue Bond	2,500,000	2,500,000
<b>Total Capital Project Expenditures</b>		<b>\$75,531,458</b>	<b>\$77,677,074</b>

<sup>1</sup> Funds for this system were transferred to St. Johns Contingency.

## Description of Major Projects

A brief description of the largest capital projects, including their potential ongoing impact on operating budgets, is presented below.

**Management Information System.** This is a replacement of Metro's current system, which is outdated and no longer serviceable. The new system will include automated accounting, financial reporting, purchasing, budgeting, risk management, contracts management and human resources to service all Metro departments.

**Operating Budget Impact** – Once the system is fully operational, it is expected to result in some additional maintenance costs.

**Convention Center Concessions – Phase 2.** This is the completion of the upgrade and remodel of existing concessions area within the Oregon Convention Center. An estimated \$500,000 will be spent on this project during FY 1995-96.

**Operating Budget Impact** – This project is expected to generate revenues in excess of increased operating costs.

**Expo Center Exhibit Hall.** This project adds 120,000 square feet of exhibit hall space at the Expo Center to meet increased market demand and provide substitute space while seismic improvements are made to existing facilities.

**Operating Budget Impact** – This new hall is expected to generate revenues in excess of operating costs.

**Latex Paint Processing Facility.** This facility will house operations to process more than 45,000 gallons of latex paint annually.

# Capital Projects Summary

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The current work area poses health hazards for workers and does not provide adequate storage.

**Operating Budget Impact** – The project is expected to reduce net operating expenses by \$20,000 annually.

**St. Johns Closure.** Continued closure of St. Johns Landfill, including the installation of the cover cap on the landfill north of the Columbia River Slough, addition of signs, barriers and materials to repair settlement problems, and establishment of native vegetation, comprise this project. By the end of FY 1995-96 more than \$37 million will have been spent on the St. Johns closure.

**Operating Budget Impact** – The ongoing monitoring and maintenance costs for the closed landfill will not be fully known until a post-closure plan is prepared during FY 1996-97.

**Materials Processing.** Engineering services are budgeted for the design of materials recovery and dry-waste processing systems at Metro's solid waste transfer stations. If these projects prove feasible, funds are included within a capital contingency to build them.

**Operating Budget Impact** – If these projects are built, particularly those involving the diversion of dry-waste, they have the potential of significantly reducing solid waste transportation and disposal costs.

**Open Space Acquisitions.** This project continues the acquisition of open space land and trails in 14 target areas authorized through a spring 1995 bond referendum.

**Operating Budget Impact** – Landbanking costs associated with these acquisitions are expected to average at least \$83 per acre or a total of \$475,000.

**Elephant Back Yard.** This project will remodel the current exhibit to remove safety hazards and allow the animals to more fully use current space. About \$8,000 will be spent in FY 1995-96 for design costs.

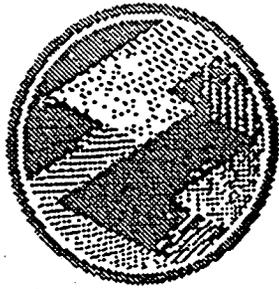
**Operating Budget Impact** – No impact on operating costs is anticipated.

**Zoo Capital Project.** This project adds a major new exhibit featuring native animals, relocates the zoo entrance near the new light-rail entrance with a new restaurant and gift shop, and replaces some outdated facilities to address maintenance problems and animal care concerns. This project requires voter approval.

**Operating Budget Impact** – This project is expected to generate revenues in excess of increased operating costs.

**Washington Park Parking Lot.** This project begins the reconstruction and reconfiguration of the parking lot to accommodate the light-rail station. Preliminary design work on the parking lot was begun in FY 1995-96.

**Operating Budget Impact** – The operating costs of this project will be offset by parking fee revenue.



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# Appendices

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# Message of the Executive Officer for the Proposed Budget

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## To the Citizens of the Region and Members of the Metro Council:

I am pleased to present my proposed budget for Metro for fiscal year 1996-97. Metro is now at the forefront of efforts to manage the region's growth while protecting our livability and our quality of life.

My proposed budget reflects Metro's Charter mandates and four themes I outlined at the beginning of the budget process:

- Preserve and enhance regional livability
- Enhance Metro's ability to serve the public
- Increase Metro's efficiency, and
- Continue building partnerships with local governments

The Charter dictates that Metro carry out regional planning functions in conjunction with development of the Regional Framework Plan. This budget meets the Charter mandate by ensuring that adequate resources are provided to do that job, and does so without increasing taxes or fees. On top of that broad charge, I developed this budget to embody the following themes.

## Preserving and enhancing regional livability

- Ensuring a timely completion of the Regional Framework Plan.
- Updating and implementing the Regional Transportation Plan and securing needed financing to maintain a superior transportation system.
- Implementing the 2040 Growth Concept through Interim Measures, in partnership with local governments and the public.
- Seeking voter approval to fund a new exhibit at the zoo, focusing on our native Northwest environment and aligning the entrance with westside light-rail's zoo station.
- Implementing the 10-year Regional Solid Waste Management Plan to expand waste reduction and recycling opportunities.
- Implementing the \$135 million bond measure for the public acquisition of open spaces for preservation, as approved by the voters in May, 1995.
- Establishing a Transit Oriented Development Fund to provide seed money for 2040-type development around transit centers.

### **Enhance Metro's ability to serve the public**

- Providing funding for a new building at Expo Center in time to accommodate a 40-day run of the "American Smithsonian" exhibit, and meet the region's demand for exhibit space.
- Providing for development of an automated scalehouse function at the transfer stations, improving speed and access for commercial customers as well as individual users of the stations.
- Launching a pilot marketing program for the Data Resource Center, improving access to Metro's mapping and demographic research products.
- Providing funds for a bond measure election in the spring of 1997 for expansion of the Oregon Convention Center.

### **Increase Metro's efficiency**

- New positions funded by grants or projects will be of limited duration, and will not continue after the grant or project is completed.
- Combining staffing functions for the two Charter-required committees: Metro Policy Advisory Committee (MPAC) and Metro Committee for Citizen Involvement (MCCI).
- Establishing a Capital Improvement Program for long-term financial planning.

- Proceeding with acquisition and implementation of a new Management Information System.

### **Continue Building Partnerships with Local Governments**

- Providing direct planning resources to local governments to assist with Regional Framework Plan development and implementation of the Interim Measures.
- Providing outreach and training tools to local governments to assist in communicating with their citizens.
- Providing both jurisdictional and geographic representation on Metro committees.
- Implementing localized communication strategies to reach citizens more effectively.
- Metro is leading the effort to establish state agency involvement with local governments and Metro to assist in the implementation of 2040.
- Hold regular meetings with local government officials, the Executive Officer, and members of the Council to ensure open, effective, direct communication.
- Host regional administrative managers meetings quarterly.

## **Department Budgets**

### ***Growth Management Services***

The Metro Charter dictates that regional planning functions associated with development and implementation of the Regional Framework Plan "are the primary functions of Metro." This budget provides the resources necessary to get this important job done. I hope to have a draft of the plan ready for Council's review by the end of the 1996-97 fiscal year. We will accomplish this through collaborative partnerships, where local governments recognize their regional role. The budget adds three new positions in the Growth Management Services Department to meet the work requirements for the Interim Measures and the necessary functional plans for the development of the Regional Framework Plan. This budget also provides for planning resources to be available to the local governments to assist in the local plans and zoning changes that will be necessary to implement 2040 and the Regional Framework Plan. This budget accomplishes all that without an increase in taxes, using existing resources. This budget also includes a pilot marketing project for the Data Resource Center, to expand on current enterprise activities.

### ***Transportation***

Transportation needs are an integral part of overall livability, and Metro continues to serve as a vital link in the region's transportation planning structure as the federally designated Metropolitan Planning Organization

for this region. The coming year will see our continued service to the region as the focal point of transportation planning and finance, and as the planning and design agency for the South/North light-rail line. New programs in FY 96-97 include a dedicated fund in support of Transit Oriented Developments, with over \$2.6 million from federal grant sources providing seed money for loans to developers for housing, retail, and commercial projects that focus on access to transit in support of regional land use and transportation goals. This new fund adds to our tools for implementing the goals of the 2040 Growth Concept and providing transportation alternatives; we are also continuing to develop other alternatives to the automobile by designing better ways to promote bicycling, walking, transit use, and telecommuting. We are recognizing the link between transportation systems and the importance of freight movement by working with the Port of Portland to examine the needs for moving goods within and through the region. This link is critical to economic development and transportation efficiency in the region, and statewide. Finally, we will be working to secure state and federal funding for South/North light-rail, an integral part of our planning for future growth management and transportation needs.

### ***Regional Environmental Management***

Metro's largest direct service continues to be the processing and final disposal of solid waste. The Regional Environmental Management budget reflects the priorities of the new 10-year Regional Solid Waste Management Plan. This includes expanding waste

reduction and recycling opportunities throughout the region and identifying opportunities to make the rate structure more equitable among waste generators. Rate reform is a priority for Regional Environmental Management, and recommendations for restructuring the current solid waste fee system will be presented to the Executive Officer by July 1, 1996.

An advance disposal fee has been recommended as the most equitable method of paying for the cost of hazardous waste treatment and disposal. A state-wide advance disposal fee will be a recommended priority for Metro in the 1997 legislative session.

In FY 96-97, the Regional Environmental Management staff allocation and assignments will begin to reflect the changes in the department's focus and mission. Automation of scale house activities may result in FTE savings.

### ***Metro Washington Park Zoo***

The Zoo is the top paid attendance attraction in Oregon, and it will continue to provide recreational and educational opportunities for residents and visitors alike, in addition to important research activities. The Zoo must continue to evolve in order to stay in the top tier of zoos across the country and tourist attractions locally. To maintain that status, this budget includes a proposed bond measure of \$30.5 million for a new exhibit, with a vote scheduled for the fall of 1996; the project has a regional focus that mirrors the goals of Metro and features native wildlife. In addition to the new project

proposal, the Zoo budget represents a continuation of critical research, increased focus on education, and maintenance of existing facilities.

### ***Regional Parks & Greenspaces***

The coming year will see many exciting developments in our Regional Parks and Greenspaces Department, which include implementing the public acquisition of open spaces for preservation as approved by the voters in May 1995. This budget maintains the seventeen limited-term positions established to implement the acquisition of regional open spaces and manage the Multnomah County share of local program funds authorized in the bond measure. The last link in this system will be identifying a source of operational funding for our parks and open spaces, which will be a priority work item in the coming year; this work will include the department's marketing plan which will evaluate current programs and identify new activities and sources of revenue. Metro will have ownership of the regional parks and open spaces that we have managed for the past two years for Multnomah County, as the agreement making the final transfer of ownership will be completed by spring of 1996. In conjunction with this new asset, we will be conducting master planning activities for several of our existing regional parks, continuing in FY 1996-97. Additional planning work calls for one new limited-term position to coordinate work on the open spaces element of the Framework Plan, as called for in the Charter.

As part of the agreement with Multnomah County, we will receive approximately \$1.2 million to be set aside and

held in reserve for one-time capital investments in our regional park facilities. These funds will be placed in reserve pending development of a master plan for their use. Expenditures from this fund will be restricted to the interest it earns until the Council determines how best to utilize this resource.

### ***Regional Facilities***

The Expo Center is one of the facilities being transferred from Multnomah County, and this facility will see the addition of a new building in 1997 with 120,000 square feet of exhibit space. This new addition will enable the region to be the only site in the Northwest to host the "America's Smithsonian" exhibit. This new space will also provide Metro with the flexibility of needed exhibit space at Expo, while completing necessary improvements to the existing facility. This expansion will be financed without additional tax money, using reserves from the Expo and Convention Center as the primary funding sources. Completion of the expanded facility will produce additional revenue in the coming year, with the potential for an even greater return on the investment in the future.

For 1996-97, the Metro Exposition-Recreation Commission (MERC) will continue to be managed as it has in past years, with the Commission responsible for the day-to-day operations of the Oregon Convention Center, Expo, Portland Center for the Performing Arts (PCPA), and Civic Stadium. All facilities are enjoying a successful year in 1995-96, which is projected to continue in 1996-97. The Council is considering the

placement of a measure on the ballot in the spring of 1997 for an expansion of the Convention Center, for which election costs are included in the proposed budget. At PCPA, I am proposing to continue Metro's General Fund support of \$250,000 for operations, contingent on a matching amount forthcoming from the City of Portland. This money will help support this facility that – like most performing arts centers around the world – will never be expected to operate without public financial support. MERC's efforts have been successful in attracting new business for all of the facilities, which is reflected in the addition of 11 part-time FTEs. It is important to note that this increase in staff is a direct pass-through for the increased business.

The budget also includes \$125,000 in support of the Regional Arts and Culture Council (RACC), continuing for a third year our support for RACC projects designed to broaden community access and involvement with the arts. The Civic Stadium is projected to continue to serve as the region's only outdoor venue for multiple events, including the very successful Portland Rockies baseball team, high school and college football, concerts, and other events of benefit to the community. A study on the future of the Civic Stadium is now being done by a task force, and its recommendations will be forwarded to the Council for consideration.

### ***Administrative Services***

Metro continues to search for innovation in its internal operations. FY 1996-97 will see the implementation of a new management information system that is necessary

to improve Metro's productivity. This budget includes the first phase of a Metro-wide capital improvement program, which will provide Metro with a plan and timeline for the expenditure of capital improvement dollars. This program includes setting aside funds for renewal and replacement of Metro buildings and major equipment. Reclassifications will now be routed through Administrative Services to examine the long-term financial impacts.

### ***Office of Citizen Involvement***

This budget contains a reorganization of the staffing of the two Charter-mandated committees: The Committee for Citizen Involvement and the Metro Policy Advisory Committee. In conjunction with Council, the proposal is for 1.5 FTE to provide administrative support to both committees. This results in eliminating the MCCI analyst position and replacing it with an administrative assistant and an office assistant that is shared with Growth Management Services.

### **Conclusion**

The annual budget document is the single most important piece of legislation to be developed and approved by any government each year. I believe this proposed budget continues Metro along the path of not only fulfilling, but exceeding, its Charter mandate of managing this region's growth, while moving Metro towards greater efficiency and accountability to the

public and its regional partners. I look forward working with the Council to:

Preserve and enhance regional livability

Enhance Metro's ability to serve the public

Increase Metro's efficiency, and

Continue building partnerships with local governments.



Mike Burton  
Executive Officer

# Glossary of Terms

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## ***Accrual Basis***

The system of accounting under which revenues are recorded when earned or when levies are made, and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of the revenue or payment of the expenditure may take place, in whole or in part, in another accounting period.

## ***Appropriation***

Based on an adopted budget, an authorization to spend specific amounts of money for specific purposes during the fiscal year. Metro appropriates by organizational unit by the categories of Personal Services, Materials & Services, Debt Service, Capital Outlay, Transfers and Contingency.

## ***Budget***

A plan for the coordination of resources and expenditures for one fiscal year. The budget is the financial plan for Metro's allocation of resources to provide services, accomplish Metro's objectives and perform activities.

## ***Budget Calendar***

The schedule of major events and key dates in the budget process.

## ***Budget Committee***

The Metro Council sitting as a special committee under Oregon Budget Law to review the Executive Officer's Proposed Budget and to determine the approved budget.

## ***Budget Message***

Written statement of the Executive Officer and Presiding Officer explaining the budget document, reasons for salient changes and major financial policies and priorities.

## ***Budget Phases***

The following are the major phases of the budget process:

- Requested  
The requested appropriation of a department as submitted to the Executive Officer.
- Proposed  
The Executive Officer's recommended budget to the Metro Council as Budget Committee.
- Approved  
The budget as approved by the Metro Council as Budget Committee and subsequently reviewed and certified by the Multnomah County Tax Supervising and Conservation Commission.
- Adopted  
The budget ordinance passed by Council after certification of the budget by the Multnomah County Tax Supervising and Conservation Commission.

## ***Capital Outlay***

Expenditures for land purchase, buildings (purchase or construction), improvements other than buildings (purchase or construction) and furniture and equipment with a unit cost in excess of \$1,000 and useful life of one or more years.

## ***Contingencies***

An amount set aside for unforeseen expenses. Must be appropriated before any amounts can be spent.

## ***Contract***

An agreement whereby Metro and an individual, legal or political entity, agree to do certain things. If Metro is to provide a service(s) for

# Glossary of Terms

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reimbursement, the department to provide the service must indicate the appropriation necessary to provide the service(s) and identify the source and amount of funds to be received in its budget request. If Metro is agreeing to purchase services or a capital asset, the department requesting the purchase must request appropriation for the contract and identify the source of funds (e.g., the operating fund, grant, etc.).

## *Cost Allocation Plan*

A process and a document which identifies Support Services, Building Management and Risk Management Fund costs and assigns them to operating units. Each cost is split among the operating units on a basis which estimates value received. The plan is used during the annual budget preparation to develop the amount of interfund transfers for the central service funds.

## *Debt Service*

Includes repayment of principal and interest on bonds, interest-bearing warrants and short-term loans.

## *Equipment*

Types of machinery, vehicles, etc., with a unit cost in excess of \$500 and an expected life of one year or more.

## *Expenditure*

The actual outlay of, or obligation to, pay cash.

## *Fiscal Year (FY)*

The 12-month period beginning July 1 and ending June 30 for which the annual budget is prepared and adopted.

## *Fringe Benefits*

Non-salary employee benefits provided in accordance with Personnel Rules and union agreements. Includes health plan, life insurance/pension, Social Security, Workers' Compensation and Unemployment Insurance. Temporary employees receive only those

benefits mandated by law such as Social Security, Workers' Compensation and unemployment insurance.

## *Full-Time Equivalent (FTE)*

The ratio of time expended in any position to that of a full-time position. (i.e. One FTE may be one employee working full-time, two employees working half-time, four employees at quarter-time, etc.)

## *Fund*

A fiscal and accounting entity with a balanced set of resources and requirements which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Operating funds are restricted to certain specific types of services or activities. Departments may be responsible for all or parts of more than one fund. Other types of funds are debt service, capital and reserve funds. The definition of purposes, services and other restrictions of Metro funds is specified by Council resolution.

## *Grants*

An agreement, usually with the Federal or State government or a nonprofit organization, whereby Metro agrees to perform certain services and activities, or purchase a specific capital asset with funds provided by the organization.

## *Indirect Costs*

The general central overhead costs (i.e., payroll, accounts payable and legal counsel) necessary for the operation of a grant, but which cannot be directly attributable to a specific grant. These costs are computed and charged to the grant based on a cost allocation plan.

## *Job Share Position*

A budgeted full-time position shared by two people who each work 20 hours per week.

# Glossary of Terms

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## *Line Item*

An object of expenditure. (See Chart of Accounts)

## *Line Item Budget*

The traditional form of budgeting in which proposed expenditures are based on individual objects of expense within a department.

## *Materials & Services*

Includes contractual and other services (e.g., audit or legal services), materials, supplies and other charges.

## *Net Working Capital*

The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies and prepaid expenses less current liabilities and, if the encumbrance method of accounting is adopted, reserve for encumbrances.

## *Compensation Plan*

The document which lists all Metro position classifications, their classification number and the rates of pay authorized. The document is updated annually by the Personnel Office and adopted by the Council.

## *Personal Services*

Includes all salaries, fringe benefits and miscellaneous costs associated with salary expenditures.

## *Position*

A budgeted employee slot for either part-time or full-time. One position may be budgeted as any fraction of an FTE, but cannot be budgeted in excess of one FTE.

## *Program*

Related activities and projects which seek to accomplish a specific objective. Programs are budgeted at the department level.

## *Resources*

Estimated beginning fund balances on hand at the beginning of the fiscal year, plus all anticipated revenues.

## *Revenue*

Money received by Metro from external sources.

## *Supplemental Budget*

Prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. Cannot be used to increase a tax levy. Requires TSCC review.

## *Tax Supervising and Conservation Commission (TSCC)*

The State-authorized body which reviews the Metro budget prior to adoption in order to certify compliance with Oregon budget law.

## *Transfers*

Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

## *Unappropriated Ending Fund Balance*

Amount set aside in the budget to be used as a cash carryover to the next year's budget, or to provide a needed cash flow until other money is received. This amount cannot be transferred by ordinance or used through a supplemental budget during the fiscal year it is budgeted.

# Metro Charter Expenditure Limitation

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In November, 1992, the voters of the region approved a charter for Metro. Section 14 of the charter places limitations on the expenditures of certain tax revenues as follows:

## **Section 14. Limitations on Expenditures of Certain Tax Revenues**

(1) Generally. Except as provided in this section, for the first fiscal year after this charter takes effect Metro may make no more than \$12,500,000 in expenditures on a cash basis from taxes imposed and received by Metro and interest and other earnings on those taxes. This expenditure limitation increases in each subsequent fiscal year by a percentage equal to (a) the rate of increase in the Consumer Price Index, All Items, for Portland-Vancouver (All Urban Consumers) as determined by the appropriate federal agency, or (b) the most nearly equivalent index as determined by the council if the index described in (a) is discontinued.

(2) Exclusions from limitation. This section does not apply to (a) taxes approved by the voters of Metro for the Metropolitan Services District and interest and other earnings on those taxes, (b) payroll taxes specified in section 11 of this charter, and (c) tax increment financing charges on property.

The following table reflects the dollar limitation on expenditures from these tax revenues for each fiscal year since the first full fiscal year following the approval of the Charter.

<u>Fiscal Year</u>	<u>CPI</u>	<u>Limit</u>
1993-94	----	\$12,500,000
1994-95	3.0%	\$12,875,000
1995-96 estimated	2.8%	\$13,235,500
1996-97 estimated	2.7%	\$13,592,859

# Excise Tax

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Chapter III Section 10 of the Metro Charter authorizes Metro to levy and collect taxes except as prohibited by law or restricted by the Charter. The Metro Code Chapter 7.01.020 imposes a tax on each user for the privilege of use of the facilities, equipment, systems, functions, services or improvements owned, operated, franchised or provided by Metro. Certain exemptions to the tax are specified in Section 7.01.050 of the Code. The tax is not applied at this time to the Civic Stadium or Portland Center for the Performing Arts under terms of the Consolidation Agreement with the City of Portland.

The excise tax is received as a revenue in the General Fund. It supports the expenses of the Office of the Executive, the Council, and transfers of indirect costs of associated support services. The tax also provides a transfer of resources for various Planning, Parks, Expo, Spectator Facilities, and Building Management activities.

The excise tax rate will be reduced from 7.5% to 7.25% on September 1, 1996, for the remainder of FY 1996-97. This rate is projected to raise the following amounts from the various operations shown below:

	<u>Approved</u>
Building Management	\$ 34,599
Zoo	504,293
Solid Waste (Metro owned facilities)	4,072,183
Solid Waste (franchised & licensed facilities)	870,079
Transportation Planning	949
Growth Management	18,857
Convention Center	615,524
Expo	289,285
Parks	<u>112,422</u>
Total	<u>\$ 6,518,191</u>

A carry over fund balance is projected in the amount of \$1,550,000. Combined with projected excise tax receipts and interest earnings of \$65,000, total resources for the General Fund will be \$8,133,191.

These funds are budgeted to be used as follows:

	<u>Approved</u>
General Government	\$ 2,065,415
Special Appropriations	125,000
Planning	3,659,624
Spectator Facilities	250,000
Regional Parks & Expo Fund	1,042,621
Zoo Operating Fund	61,990
Support Services Fund	65,000
Contingency (General Fund)	663,541
Unappropriated Balance (General Fund)	<u>200,000</u>
Total	<u>\$ 8,133,191</u>

# Solid Waste Revenue Fund Structure

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On November 21, 1989, the Metro Council enacted Ordinance No. 89-319 establishing a plan for the financing of Metro's waste disposal system. The ordinance provides specific requirements for the application of all revenues and restrictions on the use of certain revenues. The Master Ordinance specifies the order of priority to which "gross revenues" and bond proceeds may be applied. Gross revenues are defined as any fees, charges or other income received by Metro for the use of the service and facilities of the disposal system or otherwise generated by the operation of the system but do not include any tax revenues, loan repayments, lease-purchase payments or similar payments required to be made by any person or entity to Metro in connection with and for the purpose of providing a source of payment for any series of bonds.

**Order of Priority for the use of Gross Revenues:**

- First, to any Rebate Payments**
- Second, to the Operating Account**
- Third, to (A) the Debt Service Account, or (B) pay when due all outstanding issuer financial obligations**
- Fourth, to (A) the System Reserve Account, or (B) any debt service reserve fund or account established**
- Fifth, to the payment of amounts owing under or with respect to any subordinated debt**
- Sixth, to the Renewal and Replacement Account**
- Seventh, to the Landfill Closure Account**
- Eighth, the balance of gross revenues to the General Account**

**Order of Priority for the use of Bond Proceeds:**

- First, to the System Reserve Account**
- Second, to the Construction Account**
- Third, to accrued interest paid by the initial purchasers to the System Debt Service Account**
- Fourth, into any other stipulated System Funds or Accounts**

The fiscal year 1996-97 Solid Waste Revenue Fund receives resources from three areas – (1) fund balance; (2) solid waste disposal fees; (3) miscellaneous revenues, i.e., interest earnings, pass through debt service, etc.

The Solid Waste Revenue Fund is divided in nine accounts. Each account may be funded by one or more Solid Waste revenue sources. The breakout of funding sources is listed below.

<i>Operating Account</i>	<u>Approved</u>
Transfers	\$ 47,184
Disposal Fees	52,312,387
Interest	555,180
Miscellaneous	307,436
Fund Balance (from General Account)	4,009,374
<i>Debt Service Account</i>	
Fund Balance	\$ 1,396,556
Disposal Fees	2,458,515
Interest	211,685
<i>Construction Account</i>	
Bond Proceeds	\$ 0
<i>Debt Reserve Account</i>	
Fund Balance	\$ 2,951,884

# Solid Waste Revenue Fund Structure

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<b><i>Renewal and Replacement Account</i></b>		<u>Approved</u>
Fund Balance	\$	3,170,730
Disposal Fees		587,065
Interest		146,500
<b><i>General Account</i></b>		
Disposal Fees	\$	2,010,434
Fund Balance		7,999,779
<b><i>Master Project Account</i></b>		
Pass through Debt Service	\$	350,000
<b><i>Landfill Closure Account</i></b>		
Fund Balance	\$	6,793,071
Interest		192,670
<b><i>Rate Stabilization Account</i></b>		
Fund Balance (carry-over)	\$	2,972,233
Interest		<u>163,475</u>
TOTAL	\$	88,636,158

- Reserve Account \$ 2,951,884  
Bond proceeds set aside to create a debt reserve account as stipulated in Ordinance 89-319
  
- Rate Stabilization Account \$ 3,135,708  
Reserve used to minimize fluctuations in Solid Waste tipping fees due to unplanned changes in tonnage or expenses.

Designated:

- General Account, Working Capital \$6,718,095  
Liquid reserves needed for day-to-day cash requirements based on 45 days of operating expenses.
  
- General Account, Capital Reserve \$1,510,234  
Reserves for capital replacements and improvements at Metro solid waste facilities that are not covered by the Renewal and Replacement Account

**Unappropriated Ending Balance**

The FY 1996-97 Unappropriated Ending Balance for the Solid Waste Revenue Fund is \$15,715,893. This reflects components of the various accounts. Certain portions of the ending balance are restricted in use and the remaining portion is designated for specific purposes.

Restricted:

- Debt Service Account \$ 1,399,882  
FY 1997-98 debt service requirements paid in advance per bond requirements

# General Revenue Bond Fund Structure

On December 12, 1991, the Metro Council enacted Ordinance No. 91-439 establishing a plan for the financing of various facilities and operations, and authorizing the issuance of one or more series of revenue bonds. After issuing these bonds, Metro is required to impose and collect department assessments to meet the debt service and other financial requirements. If, for any reason, any department fails to generate sufficient department revenues to pay its department assessment or Metro fails to collect revenues sufficient to enable it to pay any general assessment made, Metro must make up the deficiency by reassessment of any one or more other departments, making a general assessment, or the application of any other revenues and available funds.

## Order of Priority for the Use of Total Assessments

First, to any Rebate Payments

Second, to the Debt Service Account

Third, to the Reserve Account

Fourth, to any special account as required by any Supplemental Ordinance

Fifth, for any other lawful purpose.

The financing mechanism outlined above was used in December 1991 for financing the acquisition and renovation of Metro Regional Center. The original bonds for this purpose were refunded in October 1993, resulting in a savings of \$1.44 million, and the related escrow was later restructured saving an additional \$185,000.

The Master Bond Ordinance allows Metro to issue additional bonds for other projects or to enter into other financial obligations. In either case, the new project should be budgeted in the General Revenue Bond Fund to facilitate tracking compliance with bond covenants.

In FY 1995-96, the fund was expanded to include an "other financial obligation" for the Washington Park Parking Lot renovation and the contribution to Tri-Met for the zoo light rail station. This financial obligation was in the form of a loan from the Oregon Economic Development Department, Oregon Bond Bank.

For fiscal year 1996-97, the General Revenue Bond Fund resources are:

### *Metro Regional Center:*

Fund Balance	
Construction Account	\$47,070
Debt Service Account	\$125,000
Debt Service Reserve Account	\$1,794,020
Renewal & Replacement Account	\$235,979

### Interest on Investments

Construction Account	\$2,470
Debt Service Reserve Account	\$89,700
Renewal & Replacement Account	\$11,800

### Transfer Resources from Building Fund

Parking Garage Account	\$302,957
Metro Regional Center Account	\$1,159,036

### *Washington Park Parking Lot:*

Oregon Bond Bank Loan	\$2,575,064
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## Restrictions on Ending Balance

The FY 1996-97 Unappropriated Balance for the General Revenue Bond Fund is \$1,883,720. All portions of this ending balance are restricted in use.

Debt Reserve (Metro Regional Center)	\$1,883,720
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# Metro Population Estimate

<b>Clackamas County</b>	<b>214,790</b> <sup>1</sup>
Gladstone	11,475
Happy Valley	2,660
Johnson City	615
Lake Oswego <sup>2</sup>	33,145
Milwaukie	20,015
Oregon City	18,980
Rivergrove <sup>2</sup>	300
West Linn	19,370
Wilsonville <sup>2</sup>	9,765
Unincorporated in Metro	97,924
<b>Multnomah County</b>	<b>623,568</b> <sup>1</sup>
Fairview	4,245
Gresham	77,240
Maywood Park	790
Portland <sup>2</sup>	497,600
Troutdale	11,450
Wood Villiage	2,965
Unincorporated in Metro	29,723
<b>Washington County</b>	<b>336,913</b> <sup>1</sup>
Beaverton	61,720
Cornelius	6,550
Durham	1,510
Forest Grove	14,755
Hillsboro	46,160
King City	2,170
Sherwood	5,320
Tigard	35,000
Tualatin <sup>2</sup>	18,750
Unincorporated in Metro	145,194
<b>TOTAL ESTIMATED METRO POPULATION</b>	<b>1,175,271</b>

Source: Portland State University, Estimate for July 1, 1995

<sup>1</sup> Does not add up to the sum of the populations below [see footnote #2].

<sup>2</sup> Includes some population from a portion(s) of the City which is located within another County.

# Property Tax Calculations

## FY 1996-97 PROPERTY TAX CALCULATIONS

<b>Zoo Operating Fund Tax Base:</b>		
FY 1995-96 Tax Base	\$6,824,948	
Annual Increase of 6%	\$7,234,444	
Less: Measure 5 impact	\$0	
 Taxes after Measure 5	 \$7,234,444	
Assume 93% collection rate	\$6,728,032	
Estimated taxes to be received	\$6,728,032	
Assessed valuation of district (in 1000's)	\$74,930,250	
Levy rate per \$1000	0.096549044	\$0.097
On \$100,000 property		\$9.70
 <b>FY 1996-97 Levy Amount</b>	 <b>\$7,234,444</b>	

<b>Convention Center Debt Service:</b>		
FY 1996-97 Requirements:		
7/1/96 payment	\$2,789,399	
1/1/97 payment	\$2,789,049	
7/1/97 payment (cash flow)	\$2,797,049	
Total Requirements	\$8,375,497	
Sources available for cash flow:		
Fund Balance	\$2,915,000	
Prior Years Taxes	\$283,710	
Interest earned, FY 1996-97	\$90,000	
Total non-tax sources	\$3,288,710	
Tax resources required	\$5,086,787	
Levy (assume 93% collectable rate)	\$5,469,663	
Assessed valuation of district (in 1000's)	\$74,930,250	
Levy rate per \$1000	0.072996727	\$0.073
On \$100,000 property		\$7.30
<b>FY 1996-97 Tax Levy Amount</b>	<b>\$5,469,663</b>	

## PRIOR YEAR TAX CALCULATIONS

<b>Zoo Operating Fund:</b>		
Tax receivables as of 6/30/95	\$401,639	
Assume 50% of 1995 receivables		\$200,820
 FY 1995-96 Tax levy	 \$6,824,948	
Less: Measure 5 impact	\$0	
 Net FY 1995-96 tax levy	 \$6,824,948	
Assume 7% of current levy		\$477,746
 Total		 \$678,566
 Prior year taxes for FY 1996-97 (50% of total)		 \$339,283

<b>Convention Center Debt Service:</b>		
Tax receivables as of 6/30/95	\$363,373	
Assume 50% of 1995 receivables		\$181,687
 FY 1995-96 Tax levy	 \$5,510,463	
Assume 7% of current levy		\$385,732
 Total		 \$567,419
 Prior year taxes for FY 1996-97 (50% of total)		 \$283,710

# Property Tax Calculations

## FY 1996-97 PROPERTY TAX CALCULATIONS

<b>Open Spaces, Parks and Streams Debt Service:</b>			
FY 1996-97 Requirements:			
9/1/96 payment	\$7,635,546		
3/1/97 payment	\$3,417,089		
9/1/97 payment (cash flow)	\$7,737,089		
Total Requirements	\$18,789,724		
Sources available for cash flow:			
Fund Balance	\$9,500,000		
Prior Years Taxes	\$457,160		
Interest earned, FY 1996-97	\$275,000		
Total non-tax sources	\$10,232,160		
Tax resources required			
Levy (assume 93% collectable rate)	\$8,557,564		
	\$9,201,682		
Assessed valuation of district (in 1000's)			
Levy rate per \$1000	0.1228033	\$0.123	
On \$100,000 property		\$12.30	
FY 1996-97 Tax Levy Amount	\$9,201,682		

<b>Zoo Capital Project Debt Service:</b>			
FY 1996-97 Requirements:			
first payment 96-97	\$0		
second payment 96-97	\$0		
first payment 97-98 (cash flow)	\$775,000		
Total Requirements	\$775,000		
Sources available for cash flow:			
Fund Balance	\$0		
Prior Years Taxes	\$0		
Interest earned, FY 1996-97	\$18,000		
Total non-tax sources	\$18,000		
Tax resources required			
Levy (assume 93% collectable rate)	\$757,000		
	\$813,978		
Assessed valuation of district (in 1000's)			
Levy rate per \$1000	0.010863143	\$0.011	
On \$100,000 property		\$1.10	
FY 1996-97 Tax Levy Amount	\$813,978		

## PRIOR YEAR TAX CALCULATIONS

<b>Open Spaces, Parks and Streams Debt Service:</b>			
Tax receivables as of 6/30/95	\$0		
Assume 50% of 1995 receivables			\$0
FY 1995-96 Tax levy			
Assume 7% of current levy	\$13,061,703		\$914,319
Total			
			\$914,319
Prior year taxes for FY 1996-97 (50% of total)			
			\$457,160

<b>Zoo Capital Project Debt Service:</b>			
Tax receivables as of 6/30/95	\$0		
Assume 50% of 1995 receivables			\$0
FY 1995-96 Tax levy			
Assume 7% of current levy	\$0		\$0
Total			
			\$0
Prior year taxes for FY 1996-97 (50% of total)			
			\$0

# FY 1996-97 Cost Allocation Plan Summary

DESCRIPTION	Planning Fund	Regional Environ. Mgmt	Zoo Operations	General Fund	MERC Operations	Regional Parks & Green.	Open Spaces	TOTAL ALLOCATED COSTS	Pooled Costs By Division (memo only)	Total Costs By Division (memo only)
<b>Allocation of Specific Costs</b>										
Accounting	\$118,818	\$260,716	\$291,473	\$27,419	\$285,095	\$57,236	\$23,846	\$1,064,603	\$121,878	\$1,186,481
Information Services	149,733	332,981	281,530	44,516	167,184	52,903	32,432	1,061,280	266,176	1,327,456
Financial Planning	71,049	235,604	48,575	22,278	75,224	7,535	45,700	505,966	35,581	541,547
Office Services	183,595	86,381	35,830	63,997	3,311	26,385	5,236	404,734	99,882	504,616
Property Services	87,197	126,398	15,868	38,999	24,574	15,275	23,597	331,909	88,662	420,571
Contract Services	31,281	76,364	35,235	3,513	9,369	16,798	36,624	209,184	27,002	236,186
Graphics Services	114,732	124,252	4,749	16,999	6,097	43,223	9,317	319,369	100,539	419,908
Human Resources	57,732	103,202	190,370	11,555	146,047	33,355	11,596	553,857	77,748	631,605
Office of General Counsel	130,412	130,412	26,082	41,732	65,206	10,433	65,206	469,484	52,165	521,649
Citizen Involvement	9,604	12,725	219	11,040	0	3,627	0	37,214	42,474	79,688
Outreach & Government Liaison	37,368	49,510	853	42,954	0	14,112	0	144,797	165,260	310,057
Auditor's Office	69,130	210,234	43,762	4,788	69,977	16,167	14,408	428,467	28,470	456,937
General Expenses (Contingency & Reserves)	48,031	84,119	49,383	14,930	32,097	13,418	12,183	254,161	56,139	310,300
<b>Subtotal Specific Costs</b>	<b>\$1,108,683</b>	<b>\$1,832,898</b>	<b>\$1,023,931</b>	<b>\$344,719</b>	<b>\$884,182</b>	<b>\$310,467</b>	<b>\$280,144</b>	<b>\$5,785,025</b>	<b>\$1,161,976</b>	<b>\$6,947,001</b>
<b>Allocation of Pooled Costs</b>										
Support Services	\$222,832	\$367,400	\$204,742	\$69,285	\$179,014	\$62,407	\$56,296	\$1,161,976	-----	-----
Building Mgmt - Regional Center	134,484	221,734	123,567	41,815	108,039	37,664	33,976	701,279	-----	-----
Risk Mgmt - Liability/Property	4,324	7,130	3,973	1,345	3,474	1,211	1,092	22,549	-----	-----
Risk Mgmt - Workers' Comp	2,998	4,943	2,755	932	2,409	840	757	15,634	-----	-----
<b>Subtotal Pooled Costs</b>	<b>\$364,638</b>	<b>\$601,207</b>	<b>\$335,037</b>	<b>\$113,377</b>	<b>\$292,935</b>	<b>\$102,122</b>	<b>\$92,122</b>	<b>\$1,901,438</b>	<b>-----</b>	<b>-----</b>
<b>SUPPORT SERVICES FUND TRANSFER</b>	<b>\$1,473,321</b>	<b>\$2,434,106</b>	<b>\$1,358,967</b>	<b>\$458,097</b>	<b>\$1,177,117</b>	<b>\$412,588</b>	<b>\$372,266</b>	<b>\$7,686,463</b>	<b>\$1,161,976</b>	<b>\$8,947,001</b>
<b>BLDG MGMT TRANSFER - Regional Center</b>	<b>\$494,301</b>	<b>\$328,578</b>	<b>\$0</b>	<b>\$345,813</b>	<b>\$0</b>	<b>\$130,202</b>	<b>\$69,832</b>	<b>\$1,368,726</b>	<b>\$701,279</b>	<b>\$2,070,005</b>
<b>RISK MGMT TRANSFER - Liability/Property</b>	<b>\$11,369</b>	<b>\$39,546</b>	<b>\$59,108</b>	<b>\$3,381</b>	<b>\$146,769</b>	<b>\$20,957</b>	<b>\$16,320</b>	<b>\$297,451</b>	<b>\$22,549</b>	<b>\$320,000</b>
<b>RISK MGMT TRANSFER - Workers' Comp</b>	<b>\$18,781</b>	<b>\$36,685</b>	<b>\$62,937</b>	<b>\$7,506</b>	<b>\$49,527</b>	<b>\$6,867</b>	<b>\$2,063</b>	<b>\$184,366</b>	<b>\$15,634</b>	<b>\$200,000</b>
<b>TOTAL TRANSFERS</b>	<b>\$1,997,773</b>	<b>\$2,838,916</b>	<b>\$1,481,012</b>	<b>\$814,797</b>	<b>\$1,373,413</b>	<b>\$570,614</b>	<b>\$460,481</b>	<b>\$9,537,006</b>	<b>\$1,901,438</b>	<b>\$9,537,006</b>
<b>DISALLOWED (Included in above)</b>	<b>\$236,575</b>	<b>\$336,509</b>	<b>\$148,098</b>	<b>\$133,638</b>	<b>\$121,111</b>	<b>\$71,042</b>	<b>\$34,203</b>	<b>\$1,081,178</b>		

# Budget Transfers

## EXPLANATION OF FY 1996-97 METRO BUDGET TRANSFERS

Interfund transfers are a significant part of the annual budget. Generally, transfers are made between funds when the revenue is received in one fund for an expense that occurs in another fund. Another primary reason for transfers is for a fund to pay for services provided by another fund (for example, the Zoo Operating Fund transfers money to the Risk Management Fund for insurance coverage).

A transfer is an expense to the fund that is transferring the money out or buying services. A transfer is a resource to the fund that is receiving the money or selling the services. For every expense transfer there is a corresponding resource transfer. (For example, the expense of "Transfer to Building Management Fund" in the Solid Waste Revenue Fund would show as a resource "Transfer from Solid Waste Revenue Fund" in the Building Management Fund. The corresponding transfers must show the same dollar amount. The various types of interfund transfers (e.g., Indirect Costs, transfer of resources, etc.) as shown in the line item detail of the budget are defined in the Chart of Accounts. Since the internal transfers are complex and can be difficult to understand and trace through the budget document, the following explanation is provided for each transfer, by fund.

<u>From (Expenditure)</u>	<u>To (Resource)</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Purpose</u>
General Fund	Support Services Fund	Indirect	\$458,097	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.
	Building Management Fund	Indirect	\$345,813	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	\$10,887	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	Zoo Operating Fund	Resource	\$61,990	Transfer of excise tax to offset Zoo central services allocated costs.
	Planning Fund	Resource	\$3,634,624	Transfer of excise tax to fund the Growth Management and Transportation Planning related activities including the Data Resource Center, Charter mandated planning activities and local match for grant funds.
	Spectator Facilities Fund	Resource	\$250,000	Transfer of excise tax to the Performing Arts Center to offset additional rental rate increases, contingent upon an equal contribution from the City of Portland.

# Budget Transfers

<u>From (Expenditure)</u>	<u>To (Resource)</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Purpose</u>
<b>General Fund</b>	<b>Support Services Fund</b>	Resource	\$65,000	Transfer \$65,000 of excise tax to assist in funding a stable contingency reserve for the fund. Transfer will only be made if actual needs exist.
	<b>Regional Parks &amp; Expo Fund</b>	Resource	\$654,073	Transfer of excise tax to assist in funding department administrative costs and activities which implement the Greenspaces Master Plan. FY 1996-97 activities include support of Charter mandated activities related to the Regional Framework Plan.
	<b>Regional Parks &amp; Expo Fund (land banking operations)</b>	Resource	\$97,277	Transfer of excise tax to fund the land banking operating needs of land acquired under the Open Spaces Acquisition Program, approved by the voters in May, 1995.
	<b>Regional Parks &amp; Expo Fund (earned on Parks/Expo facilities)</b>	Resource	\$298,441	Transfer of excise tax earned on all Regional Parks facilities and all non-food concession activities of the Expo Center. Metro policy has dedicated these specific resources to funding the Regional Parks Operations.
<b>Support Services Fund</b>	<b>Building Management Fund</b>	Indirect	\$701,279	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	<b>Risk Management Fund</b>	Indirect	\$38,183	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
<b>Building Management Fund</b>	<b>General Revenue Bond Fund</b>	Resource	\$1,461,993	Charges for debt service payments on Metro Regional Center and the parking structure. Charges are included in each department's indirect transfer to the Building Management Fund and passed through to the General Revenue Bond Fund when debt service payments are due.
<b>Zoo Operating Fund</b>	<b>Support Services Fund</b>	Indirect	\$1,358,967	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.

# Budget Transfers

<u>From (Expenditure)</u>	<u>To (Resource)</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Purpose</u>
Zoo Operating Fund	Risk Management Fund	Indirect	\$122,045	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
Zoo Capital Fund	Support Services Fund	Direct	\$40,000	Anticipated charges for services in support of the Zoo Capital project general obligation bond.
Solid Waste Revenue Fund	Support Services Fund	Indirect	\$2,434,106	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.
	Building Management Fund	Indirect	\$328,578	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	\$0	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan. Beginning FY 1996-97, the Solid Waste Revenue Fund's Risk Management charges will be funded with interest earned on the Environmental Impairment Liability reserve in the Risk Management Fund.
	Planning Fund	Direct	\$357,071	Charges for services provided by the Data Resource Center and travel forecasting sections of the Planning Fund departments. Includes a fee for maintaining the databases.
	Smith & Bybee Lakes Trust Fund	Direct	\$15,000	Charges for services incurred on behalf of and directly related to Solid Waste issues.
Rehabilitation & Enhancement Fund	Rehabilitation & Enhancement Fund	Resource	\$448,359	Fees collected on each ton of solid waste dedicated to rehabilitation and enhancement of the area impacted by the solid waste facilities.
Rehabilitation & Enhancement Fund	Solid Waste Revenue Fund	Direct	\$42,184	Charges for Solid Waste staff support to the various Advisory Committees.

# Budget Transfers

<u>From (Expenditure)</u>	<u>To (Resource)</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Purpose</u>
Planning Fund	Support Services Fund	Indirect	\$1,473,321	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.
	Building Management Fund	Indirect	\$494,301	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	\$30,150	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
Regional Parks and Expo Fund	Support Services Fund	Indirect	\$506,757	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.
	Building Management Fund	Indirect	\$130,202	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan. Charges are for the Regional Parks Department only.
	Risk Management Fund	Indirect	\$43,528	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	Planning Fund	Direct	\$16,000	Charges for technical assistance and GIS services provided to the Regional Parks and Greenspaces programs.
	Open Spaces Fund	Direct	\$10,000	Charges for real estate acquisition services provided to the Regional Parks Department.
	MERC Administration Fund	Direct	\$56,928	Proportional share of Metro ERC Administration expenses for the Expo Center.

# Budget Transfers

<u>From (Expenditure)</u>	<u>To (Resource)</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Purpose</u>
<b>Open Spaces Fund</b>	Support Services Fund	Indirect	\$372,266	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.
	Building Management Fund	Indirect	\$69,832	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan. Charges are for the Regional Parks Department only.
	Risk Management Fund	Indirect	\$18,383	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	Regional Parks and Expo Fund	Resource	\$71,143	Transfer of bond reimbursed costs to the Operations and Maintenance division of the Regional Parks department to support land banking operating costs associated with land purchased under the Open Spaces Acquisition program.
	Regional Parks and Expo Fund	Direct	\$1,830,000	Proceeds from Multnomah County's local share portion of the Open Spaces General Obligation bonds. Certain projects identified by Multnomah County will benefit Park facilities transferred to Metro by Multnomah County on January 1, 1994.
<b>Smith &amp; Bybee Lakes Trust Fund</b>	Regional Parks and Expo Fund	Direct	\$39,324	Charges for Regional Parks Department staff support costs to the Smith & Bybee Lakes Trust Fund.
	Solid Waste Revenue Fund	Direct	\$5,000	Charges for Solid Waste Revenue Fund staff support costs for projects monitoring the Smith and Bybee Lakes.
<b>Regional Parks Trust Fund</b>	Regional Parks and Expo Fund	Resource	\$4,806	Transfer of resources from the Willamina Farmers Trust Account and the Tibbetts Flowers Trust Account in accordance with bequests.
<b>Oregon Convention Center Operating Fund</b>	Support Services Fund	Indirect	\$623,872	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.

# Budget Transfers

<u>From (Expenditure)</u>	<u>To (Resource)</u>	<u>Type</u>	<u>\$ Amount</u>	<u>Purpose</u>
<b>Oregon Convention Center Operating Fund</b>	Risk Management Fund	Indirect	\$104,037	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	MERC Administration Fund	Direct	\$377,150	Proportional share of Metro ERC Administration expenses.
	Regional Parks and Expo Fund	Resource	\$9,000,000	Transfer of reserves to the Expo Center to assist in the capital expansion project at the Expo Center.
	Regional Parks and Expo Fund	Resource	\$500,000	Interfund loan to assist in the capital expansion project at the Expo Center.
<b>Spectator Facilities Fund</b>	Support Services Fund	Indirect	\$459,007	Charges for services provided including but not limited to Accounting, Financial Planning, Human Resources, Legal and Information Services support. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	\$76,555	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	MERC Administration Fund	Direct	\$277,525	Proportional share of Metro ERC Administration expenses.

# Budget Transfers

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## FY 1996-97 METRO BUDGET TRANSFER DIRECTIONS

The following narrative details the budget transfer plan for each fund.

### Support Services Fund Indirect Costs

Transfers will be made quarterly in advance based on estimated expenditures. Advances will occur on July 1, October 1, January 1, and April 1, with the year-end reconciliation to actual expenses.

### Building Management Fund Indirect Costs

Transfers for operations will be made quarterly in advance based on estimated expenditures. Advances will occur on July 1, October 1, January 1, and April 1. Transfers for debt service payments will be made the day payments are due (August 1 and February 1).

### Risk Management Fund Indirect Costs

Transfers will be made in advance on July 1.

### Metro ERC Administration Fund Direct Costs

Transfers will be made in advance in four quarterly payments on July 1, October 1, January 1, and April 1. Transfers will be reconciled to actual expenses at year end.

### Rehabilitation & Enhancement Fund

Transfers will be made from the Solid Waste Revenue Fund on a monthly basis when fees are received and calculated.

### Planning Fund

Transfers from Solid Waste Revenue Fund and Regional Parks and Expo Fund will be made monthly for actual costs incurred.

### Excise Tax Funding

Transfers will be made as needed throughout the year.

### All Other Transfers

All other transfers will be made as requested during the fiscal year.

# Fringe Benefit Rate Calculation

The fringe benefit estimate as a percentage of salaries and wages is as follows. For all non-MERC employees the rate applies to regular employees only but makes no distinction between represented and non-represented employees. The rate for MERC employees is a composite rate for both temporary and regular employees.

	FICA	Pension	Health & Insur.	Tri-Met	Unemp.	Other	Total Rate
<b>General Fund</b>							
Council	7.65%	8.61%	12.82%	0.62%	0.60%	0.20%	30.50%
Executive Management	7.65%	8.61%	10.32%	0.62%	0.60%	0.20%	28.00%
<b>Support Service Fund</b>							
<b>Administrative Services</b>							
Accounting	7.65%	8.61%	14.82%	0.62%	0.60%	0.20%	32.50%
Financial Planning	7.65%	8.61%	11.32%	0.62%	0.60%	0.20%	29.00%
Information Management Services	7.65%	8.61%	13.32%	0.62%	0.60%	0.20%	31.00%
Creative Services	7.65%	8.61%	13.32%	0.62%	0.60%	0.20%	31.00%
Contractors License Program	7.65%	8.61%	14.82%	0.62%	0.60%	0.20%	32.50%
Contract Services	7.65%	8.61%	13.82%	0.62%	0.60%	0.20%	31.50%
Human Resources	7.65%	8.61%	13.32%	0.62%	0.60%	0.20%	31.00%
Property Services	7.65%	8.61%	10.32%	0.62%	0.60%	0.20%	28.00%
Office of General Counsel	7.65%	8.61%	10.32%	0.62%	0.60%	0.20%	28.00%
Outreach & Gov't Liaison	7.65%	8.61%	13.32%	0.62%	0.60%	0.20%	31.00%
Office of Citizen Involvement							
Office of Auditor	7.65%	8.61%	12.32%	0.62%	0.60%	0.20%	30.00%
Building Management Fund	7.65%	8.61%	17.82%	0.62%	0.60%	0.20%	35.50%
Risk Management Fund	7.65%	8.61%	13.32%	0.62%	0.60%	0.20%	31.00%
<b>Solid Waste Revenue Fund</b>							
Administration	7.65%	8.61%	14.32%	0.62%	0.60%	0.20%	32.00%
Budget & Finance	7.65%	8.61%	11.82%	0.62%	0.60%	0.20%	29.50%
Operations	7.65%	8.61%	14.82%	0.62%	0.60%	0.20%	32.50%
Engineering & Analysis	7.65%	8.61%	11.82%	0.62%	0.60%	0.20%	29.50%
Waste Reduction & Planning Services	7.65%	8.61%	12.32%	0.62%	0.60%	0.20%	30.00%
<b>Planning Fund</b>	7.65%	8.61%	12.32%	0.62%	0.60%	0.20%	30.00%
<b>Smith &amp; Bybee Lakes Fund</b>	7.65%	8.61%	12.32%	0.62%	0.60%	0.20%	30.00%
<b>Regional Parks and Greenspaces</b>	7.65%	8.61%	14.82%	0.62%	0.60%	0.20%	32.50%
<b>Open Spaces Fund</b>	7.65%	8.61%	12.82%	0.62%	0.60%	0.20%	30.50%
<b>Zoo Operating Fund</b>							
Administration	7.65%	8.61%	13.82%	0.62%	0.60%	0.20%	31.50%
Animal Management	7.65%	8.61%	15.32%	0.62%	0.60%	0.20%	33.00%
Facilities Management	7.65%	8.61%	15.82%	0.62%	0.60%	0.20%	33.50%
Education Services	7.65%	8.61%	14.32%	0.62%	0.60%	0.20%	32.00%
Marketing	7.65%	8.61%	14.32%	0.62%	0.60%	0.20%	32.00%
Visitor Services	7.65%	8.61%	17.32%	0.62%	0.60%	0.20%	35.00%
Design Services	7.65%	8.61%	14.32%	0.62%	0.60%	0.20%	32.00%
<b>Metro ERC Facilities</b>							
Oregon Convention Center							30.00%
Expo Center							31.00%
Performing Arts Center							23.50%
Civic Stadium							26.00%
Administration							29.00%

# 1995-96 Pay Plan

## Metro NON-REPRESENTED EMPLOYEE PAY SCHEDULE (Monthly and Annual Rate Based on 2,088 Hours Per Year for Exempt Employees)

Salary Range	Class Code	Classification	Beginning Rate	Entry Merit Rate	Maximum Merit Rate		Salary Range	Class Code	Classification	Beginning Rate	Entry Merit Rate	Maximum Merit Rate	
1	1110	• Admin. Support Asst. A	8.34	8.76	11.59	Hourly	17	1350	Associate Program Supervisor	18.24	19.15	25.33	Hourly
	1510	• Education Service Aide 1						1590	Facilities Mgmt Project Coord	3,174	3,174	4,407	Monthly
										38,085	38,085	52,889	Annual
4	1520	• Education Service Aide 2	9.67	10.15	13.42	Hourly	18	1230	Senior Admin Svcs Analyst	19.15	20.11	26.59	Hourly
	1530	• Animal Hospital Attendant						1560	Research Coordinator	3,332	3,332	4,627	Monthly
										39,985	39,985	55,520	Annual
5	1610	• Management Intern	10.14	10.65	14.09	Hourly	19	1360	Program Supervisor	20.12	21.13	27.93	Hourly
	1120	• Admin. Support Asst. B						1570	Veterinarian	3,501	3,501	4,860	Monthly
8	1130	• Admin. Support Asst. C	11.76	12.35	16.32	Hourly		1240	Principal Admin Svcs Analyst	42,011	42,011	58,318	Annual
10	1140	Admin. Support Asst. D	12.97	13.62	18.00	Hourly	20	1370	Senior Program Supervisor	21.13	22.19	29.31	Hourly
	1150	• Legal Secretary	2,257	2,257	3,132	Monthly		1620	Construction Coordinator	3,677	3,677	5,100	Monthly
			27,081	27,081	37,584	Annual				44,119	44,119	61,199	Annual
11	1310	Associate Service Supervisor	13.63	14.31	18.88	Hourly	22	1410	Manager	23.28	24.44	32.31	Hourly
			2,372	2,372	3,285	Monthly				4,051	4,051	5,622	Monthly
			28,459	28,459	39,421	Annual				48,609	48,609	67,463	Annual
12	1540	Catering Coordinator	14.29	15.00	19.82	Hourly	24	1420	Senior Manager	25.66	26.94	35.62	Hourly
	1550	Assistant Research Coordinator	2,486	2,486	3,449	Monthly		1640	Senior Assistant Counsel	4,465	4,465	6,198	Monthly
			29,838	29,838	41,384	Annual				53,578	53,578	74,375	Annual
14	1580	Events Technician	15.75	16.54	21.87	Hourly	25	1450	Assistant Director	26.95	28.30	37.39	Hourly
	1210	Assistant Admin Svcs Analyst	2,741	2,741	3,805	Monthly				4,689	4,689	6,506	Monthly
	1650	Volunteer Coordinator	32,886	32,886	45,665	Annual				56,272	56,272	78,070	Annual
15	1630	Law Clerk	16.54	17.37	22.96	Hourly	26	1460	Director	28.31	29.73	39.26	Hourly
	1320	Service Supervisor	2,878	2,878	3,995	Monthly				4,926	4,926	6,831	Monthly
			34,536	34,536	47,940	Annual				59,111	59,111	81,975	Annual
16	1330	Senior Service Supervisor	17.38	18.25	24.11	Hourly	29	1490	Administrator	32.76	34.40	45.45	Hourly
	1220	Associate Admin Svcs Analyst	3,024	3,024	4,195	Monthly		1470	Senior Director	5,700	5,700	7,908	Monthly
			36,289	36,289	50,342	Annual				68,403	68,403	94,900	Annual

\* Non-exempt classification. Employees in this classification are paid hourly and are eligible to receive overtime compensation.

Effective: August 1, 1995 - June 30, 1996

Adopted: July 27, 1995, Resolution #95-2180

Revised: August 1, 1995

# 1995-96 Pay Plan

## Metro AFSCME PAY SCHEDULE

Range #	Class Code	Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Range #	Class Code	Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	
1	003*	Visitor Services Wkr 3--Regular	7.91	8.31	8.74	9.17	9.63	10.11	10.62	11.15	12	023	Program Coordinator	13.56	14.24	14.95	15.69	16.48	17.30	18.17	19.08	
	012*	Office Assistant										329	Management Technician									
2			8.31	8.74	9.17	9.63	10.11	10.62	11.15	11.71		331*	Hazardous Waste Technician									
												360	Graphics/Exhibit Designer									
3	018*	Receptionist	8.74	9.17	9.63	10.11	10.62	11.15	11.71	12.30	13	633*	Technical Assistant	14.24	14.95	15.69	16.48	17.30	18.17	19.08	20.03	
	037*	Accounting Clerk 1										14	268	Volunteer Coordinator	14.95	15.69	16.48	17.30	18.17	19.08	20.03	21.04
	538*	Safety/Security Officer 1										333	Asst Management Analyst									
4			9.17	9.63	10.11	10.62	11.15	11.71	12.30	12.91		338	Asst Public Affairs Specialist									
												348	Asst Transportation Planner									
5	022*	Secretary	9.63	10.11	10.62	11.15	11.71	12.30	12.91	13.56		354	Asst Regional Planner									
	040*	Program Assistant 1										637*	Technical Specialist									
	364*	Graphics Technician																				
	625*	Word Processing Operator									15	306	Asst Engineer	15.69	16.48	17.30	18.17	19.08	20.03	21.04	22.09	
6	013*	Scalehouse Technician	10.11	10.62	11.15	11.71	12.30	12.91	13.56	14.24		343	Asst Solid Waste Planner									
	017*	Reproduction Clerk										635	D.P. Operations Analyst									
	539*	Safety/Security Officer 2																				
7	006*	Food Service/Retail Specialist	10.62	11.15	11.71	12.30	12.91	13.56	14.24	14.95		16	039	Senior Accountant	16.48	17.30	18.17	19.08	20.03	21.04	22.09	23.19
	015*	Building Service Worker										332	Hazardous Waste Specialist									
	038*	Accounting Clerk 2										334	Assoc Management Analyst									
	330*	Planning Technician										339	Assoc Public Affairs Specialist									
8	021*	Administrative Secretary	11.15	11.71	12.30	12.91	13.56	14.24	14.95	15.69		349	Assoc Transportation Planner									
												355	Assoc Regional Planner									
9	014*	Lead Scalehouse Technician	11.71	12.30	12.91	13.56	14.24	14.95	15.69	16.48		362	Graphics Coordinator									
	042*	Program Assistant 2										638	Programmer/Analyst									
	626*	Lead Word Processing Operator									17	307	Associate Engineer	17.30	18.17	19.08	20.03	21.04	22.09	23.19	24.36	
10	005*	Storekeeper	12.30	12.91	13.56	14.24	14.95	15.69	16.48	17.30		344	Associate Solid Waste Planner									
	031	Administrative Assistant										636	Systems Specialist									
	036	Lead Accounting Clerk									18	335	Senior Management Analyst	18.17	19.08	20.03	21.04	22.09	23.19	24.36	25.57	
11	634*	Data Processing Operator	12.91	13.56	14.24	14.95	15.69	16.48	17.30	18.17		340	Senior Public Affairs Specialist									
	016*	Building Services Technician					15.69	16.48	17.30	18.17		350	Senior Transportation Planner									
	020*	Maintenance/Equipment Operator					15.69	16.48	17.30	18.17		356	Senior Regional Planner									
											19	308	Senior Engineer	19.08	20.03	21.04	22.09	23.19	24.36	25.57	26.86	
												345	Senior Solid Waste Planner									
												365	Real Estate Negotiator									
											20	346	Principal Solid Waste Planner	20.03	21.04	22.09	23.19	24.36	25.57	26.86	28.19	
												476	Construction Coordinator									

\* Non-exempt classification. Employees in these classifications are eligible to receive overtime compensation.

Effective: December 16, 1994

Adopted: December 22, 1994, Resolution # 94-2055

Revised: January 22, 1996

# 1995-96 Pay Plan

## Metro LABORERS INTERNATIONAL UNION LOCAL 483 PAY SCHEDULE

### REGULAR EMPLOYEES

#### Pay Range (Hourly Rates):

Class Code	Classification	Entrance Rate	After Six Months	After One Year
019*	Typist-Receptionist	10.23	10.69	11.47
035*	Clerk/Bookkeeper	10.75	11.48	12.24
020*	Clerk/Stenographer	11.52	12.25	13.08
461*	Stationmaster	12.69	13.11	13.60
444*	Custodian	13.12	14.05	14.55
445*	Maintenance Worker 1	13.12	14.05	14.99
465*	Gardener 1	13.12	14.05	15.27
535*	Nutrition Technician	13.64	14.76	15.88
470*	Animal Keeper	13.64	-----	15.88
536*	Veterinary Technician	13.64	-----	15.88
466*	Gardener 2	14.29	15.01	16.09
446*	Maintenance Worker 2	14.29	15.01	16.09
450*	Park Ranger	14.29	15.01	16.09
447*	Maintenance Worker 3	15.21	15.89	16.97
467*	Senior Gardener	16.43	17.16	18.23
468*	Arborist	16.43	17.16	18.23
478*	Work Center Coordinator	16.43	17.16	18.23
471*	Senior Animal Keeper	16.78	-----	-----
448*	Maintenance Technician	16.91	17.67	18.89
455*	Maintenance Lead	17.70	-----	19.75
456*	Master Mechanic	17.70	-----	19.75
457*	Maintenance Electrician	22.77	-----	-----

### TEMPORARY EMPLOYEES

#### Pay Range (Hourly Rates):

Class Code	Classification	Entrance Rate	After Six Months	After One Year
019*	Typist-Receptionist	9.69	10.14	10.88
035*	Clerk/Bookkeeper	10.20	10.89	11.60
020*	Clerk/Stenographer	10.92	11.61	12.40
430*	Laborer (90 working days)	10.96	-----	-----
461*	Stationmaster	12.03	12.43	12.89
444*	Custodian	12.44	13.32	13.79
445*	Maintenance Worker 1	12.44	13.32	14.20
465*	Gardener 1	12.44	13.32	14.48
535*	Nutrition Technician	12.93	13.99	15.06
470*	Animal Keeper	12.93	-----	15.06
536*	Veterinary Technician	12.55	-----	14.62
466*	Gardener 2	13.54	14.22	15.25
446*	Maintenance Worker 2	13.54	14.22	15.25
450*	Park Ranger	13.54	14.22	15.25
447*	Maintenance Worker 3	14.42	15.07	16.09
467*	Senior Gardener	15.57	16.26	17.28
468*	Arborist	15.57	16.26	17.28
478*	Work Center Coordinator	15.57	16.26	17.28
471*	Senior Animal Keeper	15.90	-----	-----
448*	Maintenance Technician	16.03	16.76	17.90
455*	Maintenance Lead	16.77	-----	18.72
456*	Master Mechanic	16.77	-----	18.72
457*	Maintenance Electrician	21.59	-----	-----

\* Non-exempt classes. Employees in these classes are eligible to receive overtime compensation.

Effective: July 1, 1995 - June 30, 1996

Adopted: March 14, 1996, Res. # 96-2287

Revised: March 14, 1996

# 1995-96 Pay Plan

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## Metro VISITOR SERVICES WORKERS PAY SCHEDULE

**Seasonal Pay Ranges (Hourly Rates):**

Class Code	Classification	Beginning Rate	Maximum Rate
001*	Visitor Services Worker 1	4.75	7.50
002*	Visitor Services Worker 2	5.00	9.50
003*	Visitor Services Worker 3	5.25	9.75

Merit increases will average four to six percent using the following scale. The maximum rate will not be reached prior to 60 months of service.

- 0-3% Meets standards
- 4-6% Meets all standards, and exceeds several
- 7-8% Outstanding performance, exceeds all standards.

This table is coordinated with the Federal Minimum Wage and is eligible for adjustment annually in January.

- \* Non-exempt classifications. Employees in these classifications are eligible to receive overtime overtime compensation.

## Metro ELECTED OFFICIAL PAY SCHEDULE

Office	Annual Salary
Executive Officer	78,500
Presiding Officer of the Council	52,333
Councilor	26,167
Auditor	62,800

Rates determined by Metro Charter in accordance with Senate Bill 5535.

Effective: February 1, 1995

Effective: July 1, 1995  
Prepared: July 7, 1995 in accordance with Metro Charter and HB2625

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission NON-REPRESENTED EMPLOYEES PAY SCHEDULE Full-Time Positions

(Monthly and Annual Rate Based on 2,088 Hours Per Year for Exempt Employees)

RANGE JOB TITLE	STEPS							RANGE JOB TITLE	STEPS						
	1	2	3	4	5	6			1	2	3	4	5	6	
20	9.15	9.60	10.08	10.58	11.12	11.67	Hourly	30 * Bookkeeper	11.70	12.30	12.90	13.55	14.23	14.93	Hourly
	1,592	1,670	1,754	1,841	1,935	2,031	Monthly		2,036	2,140	2,245	2,358	2,476	2,598	Monthly
	19,105	20,045	21,047	22,091	23,219	24,367	Annual		24,430	25,682	26,935	28,292	29,712	31,174	Annual
21	9.37	9.84	10.34	10.85	11.39	11.96	Hourly	31 * Facility Security Supervisor Assistant Security Svcs Supervisor	11.89	12.59	13.23	13.89	14.58	15.31	Hourly
	1,630	1,712	1,799	1,888	1,982	2,081	Monthly		2,086	2,191	2,302	2,417	2,537	2,664	Monthly
	19,565	20,546	21,590	22,655	23,782	24,972	Annual		25,035	26,288	27,624	29,002	30,443	31,967	Annual
22	9.61	10.09	10.59	11.13	11.68	12.27	Hourly	32	12.30	12.91	13.55	14.23	14.95	15.70	Hourly
	1,672	1,756	1,843	1,937	2,032	2,135	Monthly		2,140	2,246	2,358	2,476	2,601	2,732	Monthly
	20,066	21,068	22,112	23,239	24,388	25,620	Annual		25,682	26,956	28,292	29,712	31,216	32,782	Annual
23 * Office Clerk * Data Entry Clerk	9.84	10.34	10.87	11.39	11.97	12.57	Hourly	33 * Administrative Secretary Ticket Services Supv I	12.60	13.24	13.90	14.60	15.32	16.08	Hourly
	1,712	1,799	1,891	1,982	2,083	2,187	Monthly		2,192	2,304	2,419	2,540	2,666	2,798	Monthly
	20,546	21,590	22,697	23,782	24,993	26,246	Annual		26,309	27,645	29,023	30,485	31,988	33,575	Annual
24 * Accounting Clerk	10.09	10.59	11.13	11.69	12.28	12.89	Hourly	34 Event Coordinator I House Manager I * Marketing Associate	12.92	13.56	14.25	14.95	15.70	16.48	Hourly
	1,756	1,843	1,937	2,034	2,137	2,243	Monthly		2,248	2,359	2,480	2,601	2,732	2,868	Monthly
	21,068	22,112	23,239	24,409	25,641	26,914	Annual		26,977	28,313	29,754	31,216	32,782	34,410	Annual
25	10.35	10.87	11.40	11.98	12.57	13.20	Hourly	35 Volunteer Coordinator	13.24	13.90	14.60	15.32	16.09	16.90	Hourly
	1,801	1,891	1,984	2,085	2,187	2,297	Monthly		2,304	2,419	2,540	2,666	2,800	2,941	Monthly
	21,611	22,697	23,803	25,014	26,246	27,562	Annual		27,645	29,023	30,485	31,988	33,596	35,287	Annual
26 * Facility Security Agent	10.59	11.13	11.69	12.28	12.89	13.53	Hourly	36 Group Sales Coordinator Setup & Maint Coordinator	13.56	14.26	14.96	15.71	16.48	17.32	Hourly
	1,843	1,937	2,034	2,137	2,243	2,354	Monthly		2,359	2,481	2,603	2,734	2,868	3,014	Monthly
	22,112	23,239	24,409	25,641	26,914	28,251	Annual		28,313	29,775	31,236	32,802	34,410	36,164	Annual
27	10.87	11.40	11.98	12.58	13.21	13.87	Hourly	37 Ticket Services Supv II	13.91	14.60	15.33	16.10	16.92	17.75	Hourly
	1,891	1,984	2,085	2,189	2,299	2,413	Monthly		2,420	2,540	2,667	2,801	2,944	3,089	Monthly
	22,697	23,803	25,014	26,267	27,582	28,961	Annual		29,044	30,485	32,009	33,617	35,329	37,062	Annual
28	11.14	11.70	12.29	12.90	13.54	14.22	Hourly	38 Assistant Accountant * Booking Coordinator Admissions Staffing Manager	14.26	14.96	15.72	16.49	17.33	18.20	Hourly
	1,938	2,036	2,138	2,245	2,356	2,474	Monthly		2,481	2,603	2,735	2,889	3,015	3,167	Monthly
	23,260	24,430	25,662	26,935	28,272	29,691	Annual		29,775	31,236	32,823	34,431	36,185	38,002	Annual
29 * Secretary/Receptionist * Clerical Assistant	11.41	11.99	12.59	13.23	13.88	14.58	Hourly	39 Asst Ticket Svcs Mgr-Phone Audio Visual Technician	14.62	15.33	16.10	16.92	17.76	18.65	Hourly
	1,985	2,086	2,191	2,302	2,415	2,537	Monthly		2,544	2,667	2,801	2,944	3,090	3,245	Monthly
	23,824	25,035	26,288	27,624	28,981	30,443	Annual		30,527	32,009	33,617	35,329	37,083	38,941	Annual
30	11.41	11.99	12.59	13.23	13.88	14.58	Hourly	40 Building Maintenance Supv Event Coordinator II House Manager II Setup Supervisor	14.99	15.73	16.50	17.34	18.21	19.11	Hourly
	1,985	2,086	2,191	2,302	2,415	2,537	Monthly		2,608	2,737	2,871	3,017	3,169	3,325	Monthly
	23,824	25,035	26,288	27,624	28,981	30,443	Annual		31,299	32,844	34,452	36,206	38,022	39,902	Annual

\* Non-exempt classification. Employees in this classification are paid hourly and are eligible to receive overtime compensation.

Effective: July 1, 1995

Adopted: June 14, 1995, MERC Resolution #95-33

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission NON-REPRESENTED EMPLOYEES PAY SCHEDULE Full-Time Positions

(Monthly and Annual Rate Based on 2,088 Hours Per Year for Exempt Employees)

RANGE	JOB TITLE	STEPS							RANGE	JOB TITLE	STEPS						
		1	2	3	4	5	6				1	2	3	4	5	6	
41	Security Services Supervisor	15.34	16.11	16.93	17.78	18.66	19.59	Hourly	49	Assistant Operations Manager Fiscal Operations Analyst	18.70	19.64	20.63	21.65	22.72	23.87	Hourly
		2,669	2,803	2,948	3,094	3,247	3,409	Monthly			3,254	3,417	3,590	3,767	3,953	4,153	Monthly
		32,030	33,638	35,350	37,125	38,962	40,904	Annual			39,046	41,008	43,075	45,205	47,439	49,841	Annual
42		15.73	16.53	17.34	18.22	19.12	20.09	Hourly	50	Systems Administrator	19.16	20.13	21.12	22.20	23.30	24.47	Hourly
		2,737	2,876	3,017	3,170	3,327	3,496	Monthly			3,334	3,503	3,675	3,853	4,054	4,258	Monthly
		32,844	34,515	36,208	38,043	39,923	41,948	Annual			40,008	42,031	44,099	46,354	48,850	51,093	Annual
43	Audio Visual Coordinator Executive Secretary Telephone System Coord Graphic Systems Coord	16.14	16.95	17.80	18.67	19.60	20.59	Hourly	51		19.65	20.64	21.66	22.74	23.87	25.08	Hourly
		2,808	2,949	3,097	3,249	3,410	3,583	Monthly			3,419	3,591	3,769	3,957	4,153	4,364	Monthly
		33,700	35,392	37,168	38,983	40,925	42,992	Annual			41,029	43,098	45,228	47,481	49,841	52,367	Annual
44	Accountant Asst Technical Svcs Mgr Purchasing Coord Sales Representative Senior Event Coordinator Assistant Event Services Manager Senior Setup Supervisor Maintenance Supervisor Box Office Manager	16.54	17.36	18.23	19.13	20.10	21.10	Hourly	52	Event Services Manager Sales & Marketing Manager Technical Services Manager Ticket Office Manager	20.13	21.13	22.20	23.31	24.48	25.70	Hourly
		2,878	3,021	3,172	3,329	3,497	3,671	Monthly			3,503	3,677	3,863	4,056	4,260	4,472	Monthly
		34,536	36,248	38,064	39,943	41,969	44,057	Annual			42,031	44,119	46,354	48,671	51,114	53,662	Annual
45		16.95	17.81	18.68	19.61	20.60	21.64	Hourly	53	Operations Manager	20.65	21.67	22.76	23.89	25.10	26.36	Hourly
		2,949	3,099	3,250	3,412	3,584	3,765	Monthly			3,593	3,771	3,960	4,157	4,367	4,587	Monthly
		35,392	37,187	39,004	40,946	43,013	45,184	Annual			43,117	45,247	47,523	49,882	52,409	55,040	Annual
46		17.36	18.24	19.15	20.11	21.10	22.17	Hourly	54		21.14	22.21	23.32	24.49	25.71	27.00	Hourly
		3,021	3,174	3,332	3,499	3,671	3,858	Monthly			3,678	3,865	4,058	4,261	4,474	4,698	Monthly
		36,248	38,085	39,985	41,990	44,057	46,291	Annual			44,140	46,374	48,692	51,135	53,682	56,378	Annual
47	Purchasing & Systems Manager	17.81	18.69	19.62	20.62	21.64	22.71	Hourly	55		21.67	22.76	23.89	25.09	26.36	27.66	Hourly
		3,099	3,252	3,414	3,588	3,765	3,952	Monthly			3,771	3,960	4,157	4,366	4,587	4,813	Monthly
		37,187	39,025	40,967	43,055	45,184	47,418	Annual			45,247	47,523	49,882	52,388	55,040	57,754	Annual
48		18.25	19.16	20.12	21.11	22.19	23.29	Hourly	56	Construction/Capital Projects Mgr Development Project Manager	22.21	23.31	24.48	25.70	26.99	28.34	Hourly
		3,176	3,334	3,501	3,673	3,861	4,052	Monthly			3,865	4,056	4,260	4,472	4,696	4,931	Monthly
		38,106	40,006	42,011	44,078	46,333	48,630	Annual			46,374	48,671	51,114	53,682	56,355	59,174	Annual
49	Purchasing & Systems Manager	17.81	18.69	19.62	20.62	21.64	22.71	Hourly	57		22.76	23.88	25.09	26.35	27.65	29.04	Hourly
		3,099	3,252	3,414	3,588	3,765	3,952	Monthly			3,960	4,155	4,366	4,585	4,811	5,053	Monthly
		37,187	39,025	40,967	43,055	45,184	47,418	Annual			47,523	49,861	52,388	55,019	57,733	60,636	Annual
50		18.25	19.16	20.12	21.11	22.19	23.29	Hourly	58	Director of MERC Fiscal Operations Asst Dir of OCC (for Mgmt of Expo) Stadium Manager	23.31	24.47	25.69	26.99	28.33	29.76	Hourly
		3,176	3,334	3,501	3,673	3,861	4,052	Monthly			4,056	4,258	4,470	4,696	4,929	5,178	Monthly
		38,106	40,006	42,011	44,078	46,333	48,630	Annual			48,671	51,093	53,641	56,355	59,153	62,139	Annual

\* Non-exempt classification. Employees in this classification are paid hourly and are eligible to receive overtime compensation.

Effective: July 1, 1995

Adopted: June 14, 1995, MERC Resolution #95-33

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission NON-REPRESENTED EMPLOYEES PAY SCHEDULE EXECUTIVE MANAGEMENT CLASSES

(Monthly and Annual Rates Based on 2,088 Hours Per Year for Exempt Employees)

RANGE	JOB TITLE	Control			RANGE	JOB TITLE	Control		
		Minimum	-25% Point	+25% Maximum			Minimum	-25% Point	+25% Maximum
110	PCPA Director	30.45	38.07	47.56	117		36.19	45.24	56.56
		5,298	6,624	8,275			6,297	7,872	9,841
		63,580	79,490	99,305			75,565	94,461	118,097
111		31.20	39.01	48.76	118		37.11	46.36	57.96
		5,429	6,788	8,484			6,457	8,067	10,085
		65,146	81,453	101,811			77,486	98,800	121,020
112		31.99	39.99	50.00	119		38.02	47.53	59.41
		5,566	6,958	8,700			6,615	8,270	10,337
		66,795	83,499	104,400			79,386	99,243	124,048
113		32.79	40.98	51.24	120		38.97	48.72	60.90
		5,705	7,131	8,916			6,781	8,477	10,597
		68,466	85,566	106,989			81,369	101,727	127,159
114	Oregon Convention Ctr Director	33.61	42.01	52.51	121		39.96	49.94	62.42
		5,848	7,310	9,137			6,953	8,690	10,861
		70,178	87,717	109,641			83,436	104,275	130,333
115		34.46	43.07	53.82	122		40.94	51.20	63.98
		5,996	7,494	9,365			7,124	8,909	11,133
		71,952	89,930	112,376			85,483	106,906	133,590
116		35.32	44.14	55.18	123	General Manager	41.97	52.47	65.60
		6,146	7,680	9,601			7,303	9,130	11,414
		73,748	92,164	115,216			87,633	109,557	136,973

Effective: July 1, 1995  
Adopted: June 14, 1995, MERC Resolution No. 95-33

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission NON-REPRESENTED EMPLOYEES PAY SCHEDULE Part-Time Positions

(Monthly and Annual Rate Based on 1,044 Hours Per Year for Exempt Employees)

RANGE	JOB TITLE	STEPS						RANGE	JOB TITLE	STEPS						
		1	2	3	4	5				1	2	3	4	5		
9	Elevator Operator	6 28	6 59	6 92	7 27	7 65	Hourly	18	Event Receptionist	7 84	8 25	8 65	9 09	9 54	Hourly	
		546	573	602	632	666	Monthly			682	718	753	791	830	Monthly	
		6,556	6,880	7,224	7,590	7,987	Annual			8,185	8,613	9,031	9,490	9,960	Annual	
10		6 43	6 75	7 10	7 45	7 82	Hourly	19		8 05	8 44	8 88	9 31	9 79	Hourly	
		559	587	618	648	680	Monthly			700	734	773	810	852	Monthly	
		6,713	7,047	7,412	7,778	8,164	Annual			8,404	8,811	9,271	9,720	10,221	Annual	
11	Seat Marker	6 60	6 93	7 27	7 65	8 03	Hourly	20	Audio Visual Production Asst	8 25	8 67	9 11	9 55	10 03	Hourly	
		574	603	632	666	699	Monthly			718	754	793	831	873	Monthly	
		6,890	7,235	7,590	7,987	8,383	Annual			8,613	9,051	9,511	9,970	10,471	Annual	
12		6 77	7 11	7 46	7 83	8 23	Hourly	21		8 45	8 88	9 32	9 80	10 28	Hourly	
		589	619	649	681	716	Monthly			735	773	811	853	894	Monthly	
		7,068	7,423	7,788	8,175	8,592	Annual			8,822	9,271	9,730	10,231	10,732	Annual	
13		6 93	7 27	7 65	8 03	8 42	Hourly	22		8 68	9 12	9 56	10 04	10 55	Hourly	
		603	632	666	699	733	Monthly			755	793	832	873	918	Monthly	
		7,235	7,590	7,987	8,383	8,790	Annual			9,062	9,521	9,981	10,482	11,014	Annual	
14		7 11	7 47	7 83	8 24	8 64	Hourly	23	Office Clerk	8 89	9 32	9 80	10 30	10 80	Hourly	
		619	650	681	717	752	Monthly			773	811	853	896	940	Monthly	
		7,423	7,799	8,175	8,603	9,020	Annual			9,281	9,730	10,231	10,753	11,275	Annual	
15	Checkroom Attendant	7 27	7 65	8 03	8 43	8 86	Hourly	24		9 12	9 56	10 04	10 55	11 07	Hourly	
		632	666	699	733	771	Monthly			793	832	873	918	963	Monthly	
		7,590	7,987	8,383	8,801	9,250	Annual			9,521	9,981	10,482	11,014	11,557	Annual	
16		7 47	7 84	8 24	8 64	9 08	Hourly	25		9 33	9 81	10 30	10 81	11 35	Hourly	
		650	682	717	752	790	Monthly			812	853	896	940	987	Monthly	
		7,799	8,185	8,603	9,020	9,480	Annual			9,741	10,242	10,753	11,286	11,849	Annual	
17		7 66	8 04	8 43	8 87	9 30	Hourly	26	Event Security Agent	9 56	10 04	10 55	11 07	11 63	Hourly	
		666	699	733	772	809	Monthly			832	873	918	963	1,012	Monthly	
		7,997	8,394	8,801	9,260	9,709	Annual			9,981	10,482	11,014	11,557	12,142	Annual	
									Stagedoor Watchperson							

\* Non-exempt classifications. Employees in this classification are paid hourly and are eligible to receive overtime compensation.

Revised: July 25, 1995

Effective: July 1, 1995

Adopted: June 14, 1995

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission NON-REPRESENTED EMPLOYEES PAY SCHEDULE Part-Time Positions

(Monthly and Annual Rate Based on 1,044 Hours Per Year for Exempt Employees)

RANGE	JOB TITLE	STEPS						RANGE	JOB TITLE	STEPS					
		1	2	3	4	5				1	2	3	4	5	
27		9.81	10.30	10.81	11.35	11.92	Hourly	36	* Medical Specialist	12.25	12.86	13.51	14.18	14.89	Hourly
		853	896	940	987	1,037	Monthly			1,066	1,119	1,175	1,234	1,295	Monthly
		10,242	10,753	11,286	11,849	12,444	Annual			12,789	13,426	14,104	14,804	15,545	Annual
28		10.05	10.56	11.09	11.64	12.22	Hourly	37	* Ticket Services Supervisor II	12.56	13.19	13.84	14.54	15.26	Hourly
		874	919	965	1,013	1,063	Monthly			1,093	1,148	1,204	1,265	1,328	Monthly
		10,492	11,025	11,578	12,152	12,758	Annual			13,113	13,770	14,449	15,180	15,931	Annual
29	* Secretary	10.31	10.82	11.36	11.93	12.54	Hourly	38		12.87	13.51	14.18	14.90	15.63	Hourly
		897	941	988	1,038	1,091	Monthly			1,120	1,175	1,234	1,296	1,360	Monthly
		10,764	11,296	11,860	12,455	13,092	Annual			13,436	14,104	14,804	15,556	16,318	Annual
30		10.56	11.09	11.66	12.22	12.85	Hourly	39		13.19	13.85	14.54	15.26	16.04	Hourly
		919	965	1,014	1,063	1,118	Monthly			1,148	1,205	1,265	1,328	1,395	Monthly
		11,025	11,578	12,173	12,758	13,415	Annual			13,770	14,459	15,180	15,931	16,746	Annual
31	* Event Security Supervisor	10.82	11.36	11.93	12.54	13.17	Hourly	40	* Event Coordinator II * House Manager II	13.52	14.21	14.91	15.64	16.44	Hourly
		941	988	1,038	1,091	1,146	Monthly			1,176	1,236	1,297	1,361	1,430	Monthly
		11,296	11,860	12,455	13,092	13,749	Annual			14,115	14,835	15,566	16,328	17,163	Annual
32		11.10	11.66	12.24	12.85	13.49	Hourly	41		13.86	14.56	15.28	16.04	16.86	Hourly
		966	1,014	1,065	1,118	1,174	Monthly			1,206	1,267	1,329	1,395	1,467	Monthly
		11,588	12,173	12,779	13,415	14,084	Annual			14,470	15,201	15,952	16,746	17,602	Annual
33	* Ticket Svcs Supv I	11.39	11.95	12.55	13.18	13.84	Hourly	42		14.20	14.92	15.66	16.43	17.27	Hourly
		991	1,040	1,092	1,147	1,204	Monthly			1,235	1,298	1,362	1,429	1,502	Monthly
		11,891	12,476	13,102	13,760	14,449	Annual			14,825	15,576	16,349	17,153	18,030	Annual
34	* Event Coordinator I * House Manager I	11.67	12.25	12.86	13.50	14.17	Hourly	43		14.56	15.29	16.06	16.85	17.71	Hourly
		1,015	1,066	1,119	1,175	1,233	Monthly			1,267	1,330	1,397	1,466	1,541	Monthly
		12,183	12,789	13,426	14,094	14,793	Annual			15,201	15,963	16,767	17,591	18,489	Annual
35	Volunteer Coordinator	11.95	12.55	13.18	13.84	14.52	Hourly	44	* Senior Event Coordinator	14.92	15.66	16.45	17.27	18.15	Hourly
		1,040	1,092	1,147	1,204	1,263	Monthly			1,298	1,362	1,431	1,502	1,579	Monthly
		12,476	13,102	13,760	14,449	15,159	Annual			15,576	16,349	17,174	18,030	18,949	Annual

\* Non-exempt classifications. Employees in this classification are paid hourly and are eligible to receive overtime compensation.

Revised: July 25, 1995  
Effective: July 1, 1995  
Adopted: June 14, 1995

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission

### NON-REPRESENTED OPERATIONS WORKERS PAY SCHEDULE

Classification	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Operations Grounds Lead	11.87	12.48	12.94	13.26	13.59	
Operations Maintenance	12.38	12.98	13.63	13.98	14.34	
Operations Worker I	9.51	10.01	10.49			
Operations Worker II*	10.68	11.22	11.76	12.06	12.37	
Operations Lead I	11.60	12.17	12.49	12.80	13.18	13.57
Operations Lead II	12.37	12.97	13.31	13.63	14.04	14.47
Operations Event Custodian (part-time)	8.69	9.14				
Operating Engineers (part-time)	18.39					

\* Operations Worker II can be a promotional step form Operations Worker I and the probationary period is not repeated. The employee is promoted into Step 2 of the Operations Worker II category.

Effective: July 1, 1995

Adopted: June 14, 1995, MERC Resolution #95-33

## Metropolitan Exposition-Recreation Commission

### AFSCME, LOCAL 3580-1 (UTILITY WORKERS) PAY SCHEDULE

Classification	Probationary Step	Regular Step
Event Custodian	8.09	9 12
Utility Worker I	9.61	10 83
Utility Worker II	10.59	11.93
Utility Grounds Maintenance	10.97	12.49
Utility Lead	12.52	13.12
Utility Grounds Lead	11.65	13 12
Utility Maintenance	12.00	13.53
Utility Maintenance Specialist*	12.65	13.85

\* This classification shall be used only at Expo.

Effective: July 1, 1995 - June 30, 1996

Adopted: December 22, 1994, Resolution #94-77

Revised: July 25, 1995

# 1995-96 Pay Plan

## Metropolitan Exposition-Recreation Commission

### IATSE, LOCAL B-20 PAY SCHEDULE

Classification	Hourly Rate
Advance Seller	8.80
Show Seller	10.64
Ticket Sellers Hired After 7/1/87	8.36
Gate Attendant Hired Before 7/1/87	8.69
Gate Attendant Hired After 7/1/87	7.33
Admissions Lead Hired Before 7/1/87	11.27
Admissions Lead Hired After 7/1/87	9.82
Usher Hired Before 7/1/87	6.70
Usher Hired After 7/1/87	6.37

Effective: July 1, 1995 - June 30, 1996  
 Adopted: August 10, 1994, Resolution 94-46  
 Prepared: June 13, 1995

## Metropolitan Exposition-Recreation Commission

### INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 701 PAY SCHEDULE

Classification	Step 1	Step 2	Step 3
Apprentice Operating Engineer*	16.49	17.46	18.43
Operating Engineer	19.40		
Lead Operating Engineer	20.35		
Electrician	21.42		
Lead Electrician	22.49		
Utility Technician	17.79		

\* Apprentice Engineers are compensated at 85% of the journey level (Operating Engineer) rate for the first year of the apprenticeship program and then receive 90% and 95% for the second and third years respectively until full Operating Engineer pay is attained at the beginning of the fourth year of the apprenticeship program. Pay raises at the conclusion of each one-year period following the date of employment are contingent upon the successful and timely completion of the requirements of the apprenticeship program.

Effective: July 1, 1995 - June 30, 1996  
 Adopted: December 22, 1994, MERC Resolution No. 94-76

# Debt Service Schedule

**METRO**  
**Waste Disposal System Revenue Bonds**  
**Metro Central Transfer Station Project**  
**1990 Series A and 1993 Series A**  
**Semi-Annual Debt Service Schedule**

The Waste Disposal System Revenue Bonds were issued in 1990 to build the Metro Central Solid Waste Transfer Station. Debt service on the bonds is paid from solid waste revenues (primarily the solid waste tipping fee). Refer to the section on the Solid Waste Revenue Fund Structure for additional detail. A refunding bond was issued August 15, 1993, for \$12,895,000 in order to refund \$11,370,000 par value of the original bonds. The net present value savings is \$668,200.

	1990	1993		1990	Ratings	1993
Amount Issued:	\$28,500,000	\$12,895,000				
Issue Date:	3-1-90	8-15-93		Moody's:	A	A
Original Issue Net Interest Cost (NIC):	8.09%			Standard & Poor's:	A	A
Original Issue True Interest Cost (TIC):		5.196%				
				Principal Outstanding as of July 1, 1996:	\$4,280,000.00	\$23,985,000.00

Payment Due	1990 Series A Interest Rate	1990 Series A Principal Due	1990 Series A Interest Due	1993 Series A Interest Rate	1993 Series A Principal Due	1993 Series A Interest Due	Total Interest Due	Total Principal Due	Total Debt Service	Total F/Y Debt Service	Total Calendar Year Debt Service	
7-1-96	6.50%	\$740,000.00	\$225,235.00	3.50%	\$125,000.00	\$306,320.63	\$531,555.63	\$865,000.00	\$1,396,555.63		\$2,671,511.26	
1-1-97	6.65%	765,000.00	201,185.00	-	-	304,133.13	505,318.13	765,000.00	1,270,318.13	\$2,666,873.76		
7-1-97	6.65%	790,000.00	175,748.75	3.80%	130,000.00	304,133.13	479,881.88	920,000.00	1,399,881.88		2,670,200.01	
1-1-98	6.75%	815,000.00	149,481.25	-	-	301,663.13	451,144.38	815,000.00	1,266,144.38	2,666,026.26		
7-1-98	6.75%	845,000.00	121,975.00	4.00%	135,000.00	301,663.13	423,638.13	980,000.00	1,403,638.13		2,669,782.51	
1-1-99	6.85%	875,000.00	93,456.25	-	-	298,963.13	392,419.38	875,000.00	1,267,419.38	2,671,057.51		
7-1-99	6.85%	905,000.00	63,487.50	4.30%	140,000.00	298,963.13	362,450.63	1,045,000.00	1,407,450.63		2,674,870.01	
1-1-00	6.95%	935,000.00	32,491.25	-	-	295,953.13	328,444.38	935,000.00	1,263,444.38	2,670,895.01		
7-1-00		0.00	0.00	4.30%	1,110,000.00	295,953.13	295,953.13	1,110,000.00	1,405,953.13		2,669,397.51	
1-1-01		0.00	0.00	-	-	272,088.13	272,088.13	0.00	272,088.13	1,678,041.26		
7-1-01		0.00	0.00	4.40%	2,125,000.00	272,088.13	272,088.13	2,125,000.00	2,397,088.13		2,669,176.26	
1-1-02	6.90%	478,986.30	587,133.49 (a)	-	-	225,338.13	812,471.62	478,986.30	1,291,457.92	3,688,546.05		
7-1-02	6.90%	464,701.00	605,299.00 (a)	4.60%	75,000.00	225,338.13	830,637.13	539,701.00	1,370,338.13		2,661,796.05	
1-1-03	7.00%	443,686.20	626,313.80 (a)	-	-	223,613.13	849,926.93	443,686.20	1,293,613.13	2,663,951.26		
7-1-03	7.00%	428,674.10	641,325.90 (a)	4.70%	80,000.00	223,613.13	864,939.03	508,674.10	1,373,613.13		2,667,226.26	
1-1-04	7.05%	411,425.70	658,574.30 (a)	-	-	221,733.13	880,307.43	411,425.70	1,291,733.13	2,665,346.26		
7-1-04	7.05%	397,419.40	672,580.60 (a)	4.80%	85,000.00	221,733.13	894,313.73	482,419.40	1,376,733.13		2,668,466.26	
1-1-05	7.05%	383,883.90	686,116.10 (a)	-	-	219,693.13	905,809.23	383,883.90	1,289,693.13	2,666,426.26		
7-1-05	7.05%	370,819.20	699,180.80 (a)	4.90%	90,000.00	219,693.13	918,873.93	460,819.20	1,379,693.13		2,669,386.26	
1-1-06	7.10%	355,464.70	714,535.30 (a)	-	-	217,488.13	932,023.43	355,464.70	1,287,488.13	2,667,181.26		
7-1-06	7.10%	343,277.40	726,722.60 (a)	5.00%	90,000.00	217,488.13	944,210.73	433,277.40	1,377,488.13		2,664,976.26	
1-1-07	7.10%	331,518.10	738,481.90 (a)	-	-	215,238.13	953,720.03	331,518.10	1,285,238.13	2,662,726.26		
7-1-07	7.10%	320,144.00	749,856.00 (a)	5.10%	95,000.00	215,238.13	965,094.13	415,144.00	1,380,238.13		2,665,476.26	
1-1-08		0.00	0.00	-	-	212,815.63	212,815.63	0.00	212,815.63	1,593,053.76		
7-1-08		0.00	0.00	5.13%	2,240,000.00	212,815.63	212,815.63	2,240,000.00	2,452,815.63		2,665,631.26	
1-1-09		0.00	0.00	-	-	155,415.63	155,415.63	0.00	155,415.63	2,608,231.26		
7-1-09		0.00	0.00	5.13%	2,360,000.00	155,415.63	155,415.63	2,360,000.00	2,515,415.63		2,670,831.26	
1-1-10		0.00	0.00	-	-	94,940.63	94,940.63	0.00	94,940.63	2,610,356.26		
7-1-10		0.00	0.00	5.13%	2,475,000.00	94,940.63	94,940.63	2,475,000.00	2,569,940.63		2,664,881.26	
1-1-11		0.00	0.00	-	-	31,518.75	31,518.75	0.00	31,518.75	2,601,459.38		
7-1-11		0.00	0.00	5.13%	1,230,000.00	31,518.75	31,518.75	1,230,000.00	1,261,518.75	1,261,518.75	1,293,037.50	
<b>Totals</b>		<b>\$11,400,000.00</b>	<b>\$9,169,179.79</b>			<b>\$12,585,000.00</b>	<b>\$6,887,510.77</b>	<b>\$16,056,690.56</b>	<b>\$23,985,000.00</b>	<b>\$40,041,690.56</b>	<b>\$40,041,690.56</b>	<b>\$41,316,646.19</b>

(a) Sold as Capital Accumulator Serial Bonds (Zero-Coupon) with accreted interest paid only at maturity.

# Debt Service Schedule

**METRO**  
**Waste Disposal Project Revenue Bonds**  
**Riedel Compost Facility**  
**Variable Rate Bonds Set by Market (est. @ 7.00%)**  
**Semi-Annual Debt Service Schedule**

**\$5,000,000 1990 Series 1**

The bonds and all obligations of the Issuer under or with respect to the bonds, the 1989 Supplemental Ordinance and the 1989 Credit Agreement shall be and remain limited obligations of the Issuer payable solely and only out of the Trust Estates. No recourse shall be had against any property, funds or assets of the issuer for the payment of any amount owing under or with respect to the bonds, the 1989 Supplemental Ordinance or the 1989 Credit Agreement. Payments to the Trust Estates are made pursuant to irrevocable direct-pay letters of credit issued by Credit Suisse for Series A, and United States National Bank of Oregon for Series 1. Loan repayments will be derived solely from the revenues generated by the operation of the 1989 Compost Project which will be owned by Riedel Oregon Compost Company, Inc. Metro covenants to deliver waste to Riedel pursuant to the Mass Composting Facility Service Agreement dated August 16, 1989.

	Amount Issued:	\$5,000,000.00	<u>Ratings</u>
	Issue Date:	6-20-90	Moody's: None
Original Issue True Interest Rate (TIC):	Variable rate		Standard & Poor's: A-1
Principal Outstanding as of July 1, 1996.			\$5,000,000.00

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service	Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service
7-1-96	variable	\$0.00	\$175,000.00	\$175,000.00		7-1-04	variable	\$0.00	\$175,000.00	\$175,000.00	
1-1-97	variable	0.00	175,000.00	175,000.00	\$350,000.00	1-1-05	variable	0.00	175,000.00	175,000.00	\$350,000.00
7-1-97	variable	0.00	175,000.00	175,000.00		7-1-05	variable	0.00	175,000.00	175,000.00	
1-1-98	variable	0.00	175,000.00	175,000.00	350,000.00	1-1-06	variable	0.00	175,000.00	175,000.00	350,000.00
7-1-98	variable	0.00	175,000.00	175,000.00		7-1-06	variable	0.00	175,000.00	175,000.00	
1-1-99	variable	0.00	175,000.00	175,000.00	350,000.00	1-1-07	variable	0.00	175,000.00	175,000.00	350,000.00
7-1-99	variable	0.00	175,000.00	175,000.00		7-1-07	variable	0.00	175,000.00	175,000.00	
1-1-00	variable	0.00	175,000.00	175,000.00	350,000.00	1-1-08	variable	0.00	175,000.00	175,000.00	350,000.00
7-1-00	variable	0.00	175,000.00	175,000.00		7-1-08	variable	0.00	175,000.00	175,000.00	
1-1-01	variable	0.00	175,000.00	175,000.00	350,000.00	1-1-09	variable	0.00	175,000.00	175,000.00	350,000.00
7-1-01	variable	0.00	175,000.00	175,000.00		7-1-09	variable	0.00	175,000.00	175,000.00	
1-1-02	variable	0.00	175,000.00	175,000.00	350,000.00	1-1-10	variable	0.00	175,000.00	175,000.00	350,000.00
7-1-02	variable	0.00	175,000.00	175,000.00		7-1-10	variable	0.00	175,000.00	175,000.00	
1-1-03	variable	0.00	175,000.00	175,000.00	350,000.00	1-1-11	variable	0.00	175,000.00	175,000.00	350,000.00
7-1-03	variable	0.00	175,000.00	175,000.00		7-1-11	variable	5,000,000.00	175,000.00	5,175,000.00	5,175,000.00
1-1-04	variable	0.00	175,000.00	175,000.00	350,000.00						
						<b>Total</b>		<b>\$5,000,000.00</b>	<b>\$5,425,000.00</b>	<b>\$10,425,000.00</b>	<b>\$10,425,000.00</b>

# Debt Service Schedule

**METRO**  
**General Obligation Refunding Bonds**  
**Oregon Convention Center**  
**1992 Series A**  
**Semi-Annual Debt Service Schedule**

The Oregon Convention Center General Obligation Bonds were issued in 1987 for the construction of the Oregon Convention Center facility. The project opened for business in September 1990. A refunding bond was dated March 15, 1992, for \$65,760,000 in order to refund the \$61,855,000 balance of the original issue. The net present value savings is \$2,236,600. Debt service is paid from a levy against real estate. Refer to the section on Convention Center Project Debt Service for additional detail.

<b>Amount Issued:</b>	\$65,760,000.00	<u>Ratings</u>	
<b>Issue Date:</b>	3-15-92	Moody's:	AA+
<b>Original Issue True Interest Rate (TIC):</b>	6.095%	Standard & Poor's:	Aa
<b>Principal Outstanding as of July 1, 1996:</b>		<b>\$59,655,000.00</b>	

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service	Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
7-1-96	5.20%	\$975,000.00	\$1,814,398.75	\$2,789,398.75		7-1-05	6.20%	\$1,740,000.00	\$1,139,096.25	\$2,879,096.25	
1-1-97	5.40%	1,000,000.00	1,789,048.75	2,789,048.75	\$5,578,447.50	1-1-06	6.20%	1,795,000.00	1,085,156.25	2,880,156.25	\$5,759,252.50
7-1-97	5.40%	1,035,000.00	1,762,048.75	2,797,048.75		7-1-06	6.25%	1,865,000.00	1,029,062.50	2,894,062.50	
1-1-98	5.50%	1,065,000.00	1,734,103.75	2,799,103.75	5,596,152.50	1-1-07	6.25%	1,925,000.00	970,781.25	2,895,781.25	5,789,843.75
7-1-98	5.50%	1,100,000.00	1,704,816.25	2,804,816.25		7-1-07	6.25%	2,000,000.00	910,625.00	2,910,625.00	
1-1-99	5.65%	1,130,000.00	1,674,566.25	2,804,566.25	5,609,382.50	1-1-08	6.25%	2,060,000.00	848,125.00	2,908,125.00	5,818,750.00
7-1-99	5.65%	1,170,000.00	1,642,643.75	2,812,643.75		7-1-08	6.25%	2,140,000.00	783,750.00	2,923,750.00	
1-1-00	5.75%	1,205,000.00	1,609,591.25	2,814,591.25	5,627,235.00	1-1-09	6.25%	2,205,000.00	716,875.00	2,921,875.00	5,845,625.00
7-1-00	5.75%	1,250,000.00	1,574,947.50	2,824,947.50		7-1-09	6.25%	2,295,000.00	647,968.75	2,942,968.75	
1-1-01	5.85%	1,280,000.00	1,539,010.00	2,819,010.00	5,643,957.50	1-1-10	6.25%	2,365,000.00	576,250.00	2,941,250.00	5,884,218.75
7-1-01	5.85%	1,330,000.00	1,501,570.00	2,831,570.00		7-1-10	6.25%	2,460,000.00	502,343.75	2,962,343.75	
1-1-02	6.00%	1,370,000.00	1,462,667.50	2,832,667.50	5,664,237.50	1-1-11	6.25%	2,530,000.00	425,468.75	2,955,468.75	5,917,812.50
7-1-02	6.00%	1,425,000.00	1,421,567.50	2,846,567.50		7-1-11	6.25%	2,640,000.00	346,406.25	2,986,406.25	
1-1-03	6.00%	1,465,000.00	1,378,817.50	2,843,817.50	5,690,385.00	1-1-12	6.25%	2,715,000.00	263,906.25	2,978,906.25	5,965,312.50
7-1-03	6.00%	1,520,000.00	1,334,867.50	2,854,867.50		7-1-12	6.25%	2,820,000.00	179,062.50	2,999,062.50	
1-1-04	6.15%	1,565,000.00	1,289,267.50	2,854,267.50	5,709,135.00	1-1-13	6.25%	2,910,000.00	90,937.50	3,000,937.50	6,000,000.00
7-1-04	6.15%	1,630,000.00	1,241,143.75	2,871,143.75							
1-1-05	6.20%	1,675,000.00	1,191,021.25	2,866,021.25	5,737,165.00	<b>Total</b>		<b>\$59,655,000.00</b>	<b>\$38,181,912.50</b>	<b>\$97,836,912.50</b>	<b>\$97,836,912.50</b>

# Debt Service Schedule

**METRO**  
**General Revenue Refunding Bonds**  
**Metro Regional Center Project**  
**1993 Series A**  
**Semi-Annual Debt Service Schedule**

The General Revenue Bonds were issued in December 1991 to build the Metro Regional Center headquarters building. Debt service is paid from department and general assessments. Refer to the section on General Revenue Bond Fund Structure for additional detail. A refunding bond was dated October 15, 1993, for \$26,160,000 in order to refund the initial balance of \$22,990,000. The net present value savings was \$1,440,600.

	Amount Issued:	\$26,160,000	<b>Ratings</b>
	Issue Date:	10-15-93	Moody's: A
	Original Issue True Interest Cost (TIC):	5.269%	Standard & Poor's: A
			Fitch: A+
			Principal Outstanding as of July 1, 1996: \$25,715,000.00

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service	Total Calendar Year Debt Service	Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service	Total Calendar Year Debt Service
2-1-94		\$0.00	\$381,499.15	\$381,499.15	\$381,499.15		2-1-09		\$0.00	\$455,695.00	\$455,695.00	\$1,777,515.00	
8-1-94	2.70%	200,000.00	647,828.75	847,828.75		\$1,229,327.90	8-1-09	5.00%	890,000.00	455,695.00	1,345,695.00		\$1,801,390.00
2-1-95		0.00	645,128.75	645,128.75	1,492,957.50		2-1-10		0.00	433,445.00	433,445.00	1,779,140.00	
8-1-95	3.20%	245,000.00	645,128.75	890,128.75		1,535,257.50	8-1-10	5.00%	935,000.00	433,445.00	1,368,445.00		1,801,890.00
2-1-96		0.00	641,208.75	641,208.75	1,531,337.50		2-1-11		0.00	410,070.00	410,070.00	1,778,515.00	
8-1-96	3.50%	310,000.00	641,208.75	951,208.75		1,592,417.50	8-1-11	5.10%	980,000.00	410,070.00	1,390,070.00		1,800,140.00
2-1-97		0.00	635,783.75	635,783.75	1,586,992.50		2-1-12		0.00	385,080.00	385,080.00	1,775,150.00	
8-1-97	3.75%	375,000.00	635,783.75	1,010,783.75		1,646,567.50	8-1-12	5.10%	1,030,000.00	385,080.00	1,415,080.00		1,800,160.00
2-1-98		0.00	628,752.50	628,752.50	1,639,536.25		2-1-13		0.00	358,815.00	358,815.00	1,773,895.00	
8-1-98	4.00%	545,000.00	628,752.50	1,173,752.50		1,802,505.00	8-1-13	5.10%	1,080,000.00	358,815.00	1,438,815.00		1,797,630.00
2-1-99		0.00	617,852.50	617,852.50	1,791,605.00		2-1-14		0.00	331,275.00	331,275.00	1,770,090.00	
8-1-99	4.10%	570,000.00	617,852.50	1,187,852.50		1,805,705.00	8-1-14	5.25%	1,140,000.00	331,275.00	1,471,275.00		1,802,550.00
2-1-00		0.00	606,167.50	606,167.50	1,794,020.00		2-1-15		0.00	301,350.00	301,350.00	1,772,625.00	
8-1-00	4.30%	590,000.00	606,167.50	1,196,167.50		1,802,335.00	8-1-15	5.25%	1,195,000.00	301,350.00	1,496,350.00		1,797,700.00
2-1-01		0.00	593,482.50	593,482.50	1,789,650.00		2-1-16		0.00	269,981.25	269,981.25	1,766,331.25	
8-1-01	4.40%	615,000.00	593,482.50	1,208,482.50		1,801,965.00	8-1-16	5.25%	1,255,000.00	269,981.25	1,524,981.25		1,794,962.50
2-1-02		0.00	579,952.50	579,952.50	1,788,435.00		2-1-17		0.00	237,037.50	237,037.50	1,762,018.75	
8-1-02	4.50%	640,000.00	579,952.50	1,219,952.50		1,799,905.00	8-1-17	5.25%	1,320,000.00	237,037.50	1,557,037.50		1,794,075.00
2-1-03		0.00	565,552.50	565,552.50	1,785,505.00		2-1-18		0.00	202,387.50	202,387.50	1,759,425.00	
8-1-03	4.60%	670,000.00	565,552.50	1,235,552.50		1,801,105.00	8-1-18	5.25%	1,390,000.00	202,387.50	1,592,387.50		1,794,775.00
2-1-04		0.00	550,142.50	550,142.50	1,785,695.00		2-1-19		0.00	165,900.00	165,900.00	1,758,287.50	
8-1-04	4.70%	705,000.00	550,142.50	1,255,142.50		1,805,285.00	8-1-19	5.25%	1,460,000.00	165,900.00	1,625,900.00		1,791,800.00
2-1-05		0.00	533,575.00	533,575.00	1,788,717.50		2-1-20		0.00	127,575.00	127,575.00	1,753,475.00	
8-1-05	4.80%	735,000.00	533,575.00	1,268,575.00		1,802,150.00	8-1-20	5.25%	1,540,000.00	127,575.00	1,667,575.00		1,795,150.00
2-1-06		0.00	515,935.00	515,935.00	1,784,510.00		2-1-21		0.00	87,150.00	87,150.00	1,754,725.00	
8-1-06	4.90%	770,000.00	515,935.00	1,285,935.00		1,801,870.00	8-1-21	5.25%	1,620,000.00	87,150.00	1,707,150.00		1,794,300.00
2-1-07		0.00	497,070.00	497,070.00	1,783,005.00		2-1-22		0.00	44,625.00	44,625.00	1,751,775.00	
8-1-07	5.00%	810,000.00	497,070.00	1,307,070.00		1,804,140.00	8-1-22	5.25%	1,700,000.00	44,625.00	1,744,625.00		1,789,250.00
2-1-08		0.00	476,820.00	476,820.00	1,783,890.00								
8-1-08	5.00%	845,000.00	476,820.00	1,321,820.00		1,798,640.00	<b>Total</b>		<b>\$26,160,000.00</b>	<b>\$24,824,947.90</b>	<b>\$50,984,947.90</b>	<b>\$50,984,947.90</b>	<b>\$50,984,947.90</b>

# Debt Service Schedule

**METRO**  
**General Obligation Bonds**  
**Open Spaces, Parks, and Streams**  
**1995 Series A, B, and C**  
**Semi-Annual Debt Service Schedule**

	<b>Series A</b>	<b>Series B</b>	<b>Series C</b>		<b>Series A</b>	<b>Series B</b>	<b>Series C</b>
Amount Issued:	\$74,170,000	\$5,219,923.06	\$56,210,000	Moody's:	Aa	Aa	Aa
Issue Date:	9-1-95	8-29-95	10-15-95	Standard & Poor's:	AA+	AA+	AA+
Original Issue True Interest Cost (TIC):	5.466%	5.259%	5.230%	Principal Outstanding as of July 1, 1996:	\$74,170,000.00	\$5,219,923.06	\$56,210,000.00

Payment Due	Series A Interest Rate	Series A Principal Due	Series A Interest Due	Series B Interest Rate	Series B Principal Due	Series B Interest Due	Series C Interest Rate	Series C Principal Due	Series C Interest Due	Total Principal Due	Total Interest Due	Total Debt Service	Fiscal Year Debt Service	Calendar Year Debt Service
9-1-96	5.00%	\$2,120,000.00	\$2,016,583.13	3.70%	\$483,965.00	\$16,035.00	6.75%	\$1,495,000.00	\$1,503,962.50	\$4,098,965.00	\$3,536,580.63	\$7,635,545.63		\$10,788,455.63
3-1-97	5.00%		1,963,583.13						1,453,506.25		3,417,089.38	3,417,089.38	11,052,635.01	
9-1-97	5.00%	2,230,000.00	1,963,583.13	4.00%	463,955.00	36,045.00	6.00%	1,590,000.00	1,453,506.25	4,283,955.00	3,453,134.38	7,737,089.38		11,154,178.76
3-1-98	7.00%		1,907,833.13						1,405,806.25		3,313,639.38	3,313,639.38	11,050,728.76	
9-1-98	7.00%	2,370,000.00	1,907,833.13	4.15%	444,050.00	55,950.00	6.00%	1,690,000.00	1,405,806.25	4,504,050.00	3,369,589.38	7,873,639.38		11,187,278.76
3-1-99	5.25%		1,824,883.13						1,355,106.25		3,179,989.38	3,179,989.38	11,053,628.76	
9-1-99	5.25%	2,520,000.00	1,824,883.13	4.30%	423,755.00	76,245.00	6.00%	1,790,000.00	1,355,106.25	4,733,755.00	3,256,234.38	7,989,989.38		11,169,978.76
3-1-00	5.25%		1,758,733.13						1,301,406.25		3,060,139.38	3,060,139.38	11,050,128.76	
9-1-00	5.25%	2,655,000.00	1,758,733.13	4.45%	403,200.00	96,800.00	6.00%	1,905,000.00	1,301,406.25	4,963,200.00	3,156,939.38	8,120,139.38		11,180,278.76
3-1-01	5.25%		1,689,039.38						1,244,256.25		2,933,295.63	2,933,295.63	11,053,435.01	
9-1-01	5.25%	2,795,000.00	1,689,039.38	4.55%	383,625.00	116,375.00	6.00%	2,020,000.00	1,244,256.25	5,198,625.00	3,049,670.63	8,248,295.63		11,181,591.26
3-1-02	5.00%		1,615,870.63						1,183,656.25		2,799,326.88	2,799,326.88	11,047,622.51	
9-1-02	5.00%	2,945,000.00	1,615,870.63	4.70%	363,060.00	136,940.00	6.00%	2,145,000.00	1,183,656.25	5,453,060.00	2,936,266.88	8,389,326.88		11,168,653.76
3-1-03	5.50%		1,542,045.63						1,119,306.25		2,661,351.88	2,661,351.88	11,050,678.76	
9-1-03	5.50%	3,105,000.00	1,542,045.63	4.80%	343,920.00	156,080.00	6.00%	2,275,000.00	1,119,306.25	5,723,920.00	2,817,431.88	8,541,351.88		11,202,703.76
3-1-04	5.00%		1,458,658.13						1,051,056.25		2,507,714.38	2,507,714.38	11,049,068.26	
9-1-04	5.00%	3,270,000.00	1,458,658.13	4.90%	325,155.00	174,845.00	4.60%	2,405,000.00	1,051,056.25	6,000,155.00	2,682,559.38	8,682,714.38		11,190,428.76
3-1-05	5.00%		1,374,908.13						995,741.25		2,370,649.38	2,370,649.38	11,053,363.76	
9-1-05	5.00%	3,435,000.00	1,374,908.13	5.00%	308,037.24	193,962.76	4.70%	2,515,000.00	995,741.25	6,258,037.24	2,564,612.14	8,822,649.38		11,193,298.76
3-1-06	5.10%		1,289,033.13						936,838.75		2,225,671.88	2,225,671.88	11,048,321.26	
9-1-06	5.10%	3,615,000.00	1,289,033.13	5.10%	288,945.00	211,055.00	4.80%	2,640,000.00	936,838.75	6,543,945.00	2,436,728.88	8,960,671.88		11,206,343.76
3-1-07	5.25%		1,196,850.63						873,278.75		2,070,129.38	2,070,129.38	11,050,801.26	
9-1-07	5.25%	3,805,000.00	1,196,850.63	5.20%	271,585.00	228,415.00	4.90%	2,770,000.00	873,278.75	6,846,585.00	2,298,544.38	9,145,129.38		11,215,258.76
3-1-08	5.35%		1,096,969.38						805,413.75		1,902,383.13	1,902,383.13	11,047,512.51	
9-1-08	5.35%	4,015,000.00	1,096,969.38	5.30%	254,775.00	245,225.00	5.00%	2,910,000.00	805,413.75	7,179,775.00	2,147,608.13	9,327,383.13		11,229,768.26
3-1-09	5.40%		989,568.13						732,663.75		1,722,231.88	1,722,231.88	11,049,615.01	
9-1-09	5.40%	4,235,000.00	989,568.13	5.40%	238,540.00	261,460.00	5.10%	3,065,000.00	732,663.75	7,538,540.00	1,983,691.88	9,522,231.88		11,244,463.76
3-1-10	5.50%		875,223.13						654,506.25		1,529,729.38	1,529,729.38	11,051,961.26	
9-1-10	5.50%	4,475,000.00	875,223.13	5.50%	223,355.82	277,644.18	5.15%	3,225,000.00	654,506.25	7,923,355.82	1,807,373.56	9,730,729.38		11,260,458.76
3-1-11	5.60%		752,180.63						571,462.50		1,323,623.13	1,323,623.13	11,054,352.51	
9-1-11	5.60%	4,730,000.00	752,180.63				5.25%	3,910,000.00	571,462.50	8,640,000.00	1,323,623.13	9,963,623.13		11,287,246.26
3-1-12	5.70%		619,720.63						468,825.00		1,088,545.63	1,088,545.63	11,052,168.76	
9-1-12	5.70%	5,005,000.00	619,720.63				5.25%	4,120,000.00	468,825.00	9,125,000.00	1,088,545.63	10,213,545.63		11,302,091.26
3-1-13	5.75%		477,078.13						360,675.00		837,753.13	837,753.13	11,051,298.76	
9-1-13	5.75%	5,300,000.00	477,078.13				5.25%	4,340,000.00	360,675.00	9,640,000.00	837,753.13	10,477,753.13		11,315,506.26
3-1-14	5.625%		324,703.13						246,750.00		571,453.13	571,453.13	11,049,206.26	
9-1-14	5.625%	5,610,000.00	324,703.13				5.25%	4,575,000.00	246,750.00	10,185,000.00	571,453.13	10,756,453.13		11,327,906.26
3-1-15	5.625%		166,921.88						126,856.25		293,578.13	293,578.13	11,050,031.26	
9-1-15	5.625%	5,835,000.00	166,921.88				5.25%	4,825,000.00	126,856.25	10,780,000.00	293,578.13	11,053,578.13	11,053,578.13	11,347,156.26
<b>Totals</b>		<b>\$74,170,000.00</b>	<b>\$47,859,749.57</b>		<b>\$5,219,923.06</b>	<b>\$2,283,076.94</b>		<b>\$56,210,000.00</b>	<b>\$35,277,385.00</b>	<b>\$135,599,923.06</b>	<b>\$85,420,211.51</b>	<b>\$221,020,134.57</b>	<b>\$221,020,134.57</b>	<b>\$224,173,044.57</b>

# Debt Service Schedule

**METRO**  
**Oregon Economic Development Department SPWF Loan**  
**Washington Park Parking Lot**  
**\$2,510,000 1995 Series A**  
**Semi-Annual Debt Service Schedule**

Amount Issued:	\$2,510,000	Ratings
Issue Date:	9-13-95	N/A
Original Issue True Interest Cost (TIC):	5.487%	
Principal Outstanding as of July 1, 1996:		\$2,510,000

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service	Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
7-1-96		\$0.00	\$118,051.03	\$118,051.03		7-1-07		\$0.00	\$43,745.00	\$43,745.00	
1-1-97	3.90%	0.00	67,223.75	67,223.75	\$185,274.78	1-1-08	5.40%	135,000.00	43,745.00	178,745.00	\$222,490.00
7-1-97		0.00	67,223.75	67,223.75		7-1-08		0.00	40,100.00	40,100.00	
1-1-98	4.10%	0.00	67,223.75	67,223.75	134,447.50	1-1-09	5.50%	145,000.00	40,100.00	185,100.00	225,200.00
7-1-98		0.00	67,223.75	67,223.75		7-1-09		0.00	36,112.50	36,112.50	
1-1-99	4.25%	85,000.00	67,223.75	152,223.75	219,447.50	1-1-10	5.60%	150,000.00	36,112.50	186,112.50	222,225.00
7-1-99		0.00	65,417.50	65,417.50		7-1-10		0.00	31,912.50	31,912.50	
1-1-00	4.40%	95,000.00	65,417.50	160,417.50	225,835.00	1-1-11	5.75%	160,000.00	31,912.50	191,912.50	223,825.00
7-1-00		0.00	63,327.50	63,327.50		7-1-11		0.00	27,312.50	27,312.50	
1-1-01	4.60%	100,000.00	63,327.50	163,327.50	226,655.00	1-1-12	5.75%	170,000.00	27,312.50	197,312.50	224,625.00
7-1-01		0.00	61,027.50	61,027.50		7-1-12		0.00	22,425.00	22,425.00	
1-1-02	4.75%	100,000.00	61,027.50	161,027.50	222,055.00	1-1-13	5.75%	180,000.00	22,425.00	202,425.00	224,850.00
7-1-02		0.00	58,652.50	58,652.50		7-1-13		0.00	17,250.00	17,250.00	
1-1-03	4.80%	105,000.00	58,652.50	163,652.50	222,305.00	1-1-14	5.75%	190,000.00	17,250.00	207,250.00	224,500.00
7-1-03		0.00	56,132.50	56,132.50		7-1-14		0.00	11,787.50	11,787.50	
1-1-04	4.90%	115,000.00	56,132.50	171,132.50	227,265.00	1-1-15	5.75%	200,000.00	11,787.50	211,787.50	223,575.00
7-1-04		0.00	53,315.00	53,315.00		7-1-15		0.00	6,037.50	6,037.50	
1-1-05	5.00%	115,000.00	53,315.00	168,315.00	221,630.00	1-1-16	5.75%	210,000.00	6,037.50	216,037.50	222,075.00
7-1-05		0.00	50,440.00	50,440.00							
1-1-06	5.20%	125,000.00	50,440.00	175,440.00	225,880.00						
7-1-06		0.00	47,190.00	47,190.00							
1-1-07	5.30%	130,000.00	47,190.00	177,190.00	224,380.00						
								<b>\$2,510,000.00</b>	<b>\$1,838,540</b>	<b>\$4,348,540</b>	<b>\$4,348,540</b>

# Debt Service Schedule

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## Revenue Bonds Expo Center Expansion 1996 Series A Semi-Annual Debt Service Schedule Estimated

A privately placed, unrated revenue bond is anticipated to be issued in the last half of FY 1996-97 to complete the funding package for the construction of a new building at the Expo Center, located in north Portland. The bonds will be secured by and repaid from the operating revenues of the Expo Center.

Amount Issued:	\$2,500,000	<u>Ratings</u>
Issue Date:	5-15-96 (est.)	None
Original Issue True Interest Cost (TIC):	To be determined	
Principal Outstanding as of July 1, 1996:		\$2,500,000

Amount Issued	Date Issued	Principal Due	Interest Rate	Principal Outstanding	Maturity FY 97-97	Interest FY 96-97
\$2,500,000	5-15-96 (est.)	11-1-97	5.50%	\$2,500,000	\$0	\$0

# Debt Service Schedule

**General Obligation Bond  
Zoo Project  
1997 Series A  
Semi-Annual Debt Service Schedule**

This \$30,500,000 bond issue is to be submitted to the voters at a special election in September 1996.

Amount Issued:	\$30,500,000	<u>Ratings:</u>	
Issue Date:	1-1-97 (est.)	Moody's:	To be determined
Original Issue True Interest Cost (TIC):	To be determined	Standard & Poor's:	To be determined
Principal Outstanding as of July 1, 1996:			\$0.00

Bond Title	Amount Issued	Date Issued	Principal Due	Interest Rate	Principal Outstanding	Maturity FY 96-97	Interest FY 96-97
1997 Series A	\$28,800,000	1-1-97 (est.)	8-1-97	6.00%	\$28,800,000	\$0	\$0

# Debt Service Schedule

## Metro Capital Lease Requirements

Contract Number	Lessor	Purpose	Date Expires	FY 96-97	FY 97-98	FY 98-99	Total Balance Due
93-1854	U. S. Bank/Sea First Bank Sun Computer upgrade - Planning Dept. pays 83% Kodak Duplicator - Support Services pays 17% Original Issue True Interest Cost (TIC) 4.048%	Duplicator and Computer Eq.	12-1-96				
			Principal	\$85,000			\$85,000
			Interest	1,721			1,721
			Total	<u>\$86,721</u>			<u>\$86,721</u>
94-1870	U. S. Bank/Sea First Bank Hewlett Packard computer upgrade - Planning Dept. pays 94% Pitney Bowes postage meter - Support Services pays 6% Original Issue True Interest Cost (TIC) 4.352%	Post. Meter and Computer Eq.	12-1-96				
			Principal	\$85,000			\$85,000
			Interest	1,849			1,849
			Total	<u>\$86,849</u>			<u>\$86,849</u>
95-2161	SAWY Leasing Transportation Department pays 44.42% Growth Management Services Department pays 55.58% Original Issue True Interest Cost (TIC) 5.242%	New Computer Equipment Upgrade Computer Equipment	1-1-98				
			Principal	\$125,000	\$135,000		\$260,000
			Interest	12,875	6,750		19,625
			Total	<u>\$137,875</u>	<u>\$141,750</u>		<u>\$279,625</u>
95-2208	SAWY Leasing Original Issue True Interest Cost (TIC) 5.109%	Computer Workstations Printer & Copy Machines	1-1-99				
			Principal	\$25,000	\$25,000	\$25,000	\$75,000
			Interest	4,010	2,363	1,213	7,585
			Total	<u>\$29,010</u>	<u>\$27,363</u>	<u>\$26,213</u>	<u>\$82,585</u>
<b>Total per fiscal year</b>				<u><u>\$340,455</u></u>	<u><u>\$169,113</u></u>	<u><u>\$26,213</u></u>	<u><u>\$535,780</u></u>

# Chart of Accounts

## THE CHART OF ACCOUNTS (Object Codes Only)

The objective of this chart of accounts is to:

1. Conform to Generally Accepted Accounting Principles (GAAP) and GAAFR (Governmental Accounting Auditing and Financial Reporting) standards.
2. Establish concise object codes that will be consistent in all funds and departments.
3. Permit full grant and project accounting.
4. Meet specific accounting and reporting needs of all Metro departments.
5. Allow "roll-up" to higher summary levels for managerial and public analysis.

### OBJECT CODES

Object codes are presented below and are identifiable as a six digit number beginning with the digits 3 and 4 for revenues, while 5 and 6 represent expenditures. The object code is structured to roll-up to the major object categories as follows: 51XXXX for Personal Services, 52XXXX for Materials & Services, 53XXXX for Debt Service Expenditures, 58XXXX for Transfers-Out and 59XXXX for Contingency.

### PERSONAL SERVICES

- |   |   |
|---|---|
| <b>511110</b> <i>Elected Officials</i><br>Salary paid to an elected official of the District.   | <b>511135</b> <i>Salaries-Temporary Employees (part-time)</i><br>Salaries paid to exempt temporary employees who work less than a full-time schedule.   |
| <b>511121</b> <i>Salaries-Regular Employees (full-time)</i><br>Salaries paid to exempt employees who are full-time.                         | <b>511221</b> <i>Wages-Regular Employees (full-time)</i><br>Wages paid to hourly (non-exempt) employees who are non-represented and work a full-time schedule.  |
| <b>511125</b> <i>Salaries-Regular Employees (part-time)</i><br>Salaries paid to exempt employees who work less than a full-time schedule.   | <b>511225</b> <i>Wages-Regular Employees (part-time)</i><br>Wages paid to hourly (non-exempt) employees who are non-represented and work less than a full-time schedule.                                      |
| <b>511131</b> <i>Salaries-Temporary Employees (full-time)</i><br>Salaries paid to exempt temporary employees who work a full-time schedule. | <b>511231</b> <i>Wages-Temporary Employees (full-time)</i><br>Wages paid to hourly (non-exempt) employees who are non-represented, hired on a temporary full-time basis.                                      |
|   | <b>511235</b> <i>Wages-Temporary Employees (part-time)</i><br>Wages paid to hourly (non-exempt) employees who are non-represented and are hired on a temporary basis and work less than a full-time schedule. |
|   | <b>511241</b> <i>Wages-Seasonal-Regular Employees</i><br>Wages paid to temporary (do not receive benefits) seasonal employees.  |
|   | <b>511251</b> <i>Reimbursable Labor-Full-time</i><br>Wages paid to full-time employees whose costs are reimbursable by event promoters. This account should be used by MERC facilities only.                  |
|   | <b>511255</b> <i>Reimbursable Labor-Part-time</i><br>Wages paid to part-time employees whose costs are reimbursable by event promoters. This account should be used by MERC facilities only.                  |

# Chart of Accounts

- 511321 Wages—Represented 483—Regular Employees (full-time)**  
Wages paid to regular represented employees who work a regular full-time schedule.
- 511325 Wages—Represented 483—Regular Employees (part-time)**  
Wages paid to regular represented employees who work less than a full-time schedule.
- 511331 Wages—Represented 483—Temporary Employees (full-time)**  
Wages paid to temporary employees who are represented and work a full-time schedule.
- 511335 Wages—Represented 483—Temporary Employees (part-time)**  
Wages paid to temporary employees who are union and work less than a full-time schedule.
- 511400 Overtime**  
Wages paid for overtime work performed. Distinction between controllable overtime and uncontrollable overtime, i.e., holidays, will be reported by type of hours and not by object code.
- 511500 Premium Pay (MERC only)**  
Wages paid to Metro E-R Commission employees, over and above regular wages, for working specific shifts or events.
- 512000 Fringe Benefits**  
Fringe benefit expenditures for employees are coded by expenditure type (health insurance, retirement, etc.). This account number range is 512000-512900.

## MATERIALS & SERVICES

### Supplies

Supplies include articles and commodities which are consumed or significantly altered when used and have a per unit cost of less than \$500. Supplies are identified in the accounts by type as outlined below.

- 521100 Office Supplies**  
Pencils, forms, note pads, staples, small office equipment and other consumable office supplies with a unit cost of less than \$500.
- 521110 Computer Software**  
Personal computer software license fees for software with a cost of less than \$500.
- 521111 Computer Supplies**  
Computer supplies, other than software, with a unit price less than \$500, such as plugs, wire, mouse, connectors.
- 521210 Landscape Supplies**  
Agricultural and nursery supplies such as mulch, compost, grass seed.
- 521220 Custodial Supplies**  
Janitorial supplies such as paper towels, cleansers, toiletries, detergents.
- 521230 Veterinarian & Medical Supplies**  
Medical supplies for use by veterinarian in the care of animal stock.
- 521240 Graphics/Reprographic Supplies**  
Tools and materials used for graphics design and production, e.g., inks, paints, resin, matte board.
- 521250 Tableware/Retail Supplies**  
Paper plates, napkins, paper cups, gift shop bags and other supplies used to serve food (generally associated with concession activity).
- 521260 Printing Supplies**  
Paper, toner, masters, ink and other items used for printing.
- 521270 Animal Food**  
Bananas, hay, crickets and other food stuffs purchased for consumption by animal stock.

# Chart of Accounts

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**521290 Other Supplies**  
Supplies not specifically identified in the various other supply accounts established.

**521291 Packing Material**  
Materials used to send or store goods/items.

**521292 Small Tools**  
Tools which cost under \$500 that become a part of an inventory of small tools such as rakes, hoes, shovels, hammers, screwdrivers, etc.

**521293 Promotion Supplies**  
Supplies used in the promotion of Metro events and facilities (for example, balloons, commemoratives and other goods).

**521310 Subscriptions/Publications**  
Professional publications including books, newsletters, magazines and various other subscriptions.

**521320 Dues**  
Dues to professional organizations for which Metro gains benefit through publications, seminars, professional exchanges and related activities. This account also includes agency memberships (for example, National Association of Regional Councils).

**521400 Fuels & Lubricants**  
Diesel, gasoline, oil, propane and other related goods.

**521410 Fuels, Lubricants—Tax Exempt**  
Diesel and other fuels fundable under a contracts that are tax exempt from federal excise taxes.

## Maintenance and Repair Supplies

Building materials and supplies; paints and painting supplies; steel, iron, and other metals; plumbing supplies; electrical supplies; motor vehicle repair materials and supplies; replacement parts and other related items which cost less than \$500 per unit.

**521510 Maintenance & Repairs Supplies-Building**

**521511 Maintenance & Repairs Supplies-HVAC**

**521512 Maintenance & Repairs Supplies-Electrical**

**521520 Maintenance & Repairs Supplies-Grounds**

**521530 Maintenance & Repairs Supplies-Vehicles**

**521540 Maintenance & Repairs Supplies-Equipment**

**521541 Maintenance & Repairs Supplies-Show Services**

**521550 Maintenance & Repairs Supplies-Railroad**

**521590 Maintenance & Repairs Supplies-Other**

## Merchandise for Resale

Goods purchased solely for resale as defined below.

**523100 Merchandise for Resale—Food**

Food items purchased for resale to customers, such as soda pop, hot dogs, french fries, etc.

**523200 Merchandise for Resale—Retail**

Goods purchased for resale to customers which are non-food, such as postcards, puzzles, souvenirs, film, etc.

**523900 Freight In**

Cost associated with transporting goods purchased for resale to Metro facilities by truck, ship, rail, air or other means.

## Purchased Professional & Technical Services

Services that by their nature can be performed only by persons or firms with specialized skills and knowledge. The primary reason for the purchase is the service provided, such as architects, engineers, auditors, physicians, attorneys and consultants. Expenditures included in this category are those which are not capitalized as a cost of a fixed asset.

**524110 Accounting & Auditing Services**

Fees paid for audit or other accounting services.

# Chart of Accounts

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|---|---|
| <p><b>524120 Legal Fees</b><br/>Fees paid to attorneys for legal services rendered.</p> <p><b>524130 Promotion/Public Relations</b><br/>Professional fees paid to firms for promotion and/or public relations (marketing) services provided under contract.</p> <p><b>524190 Miscellaneous Professional Services</b><br/>Other services for which a specific account is not provided.</p> <p><b>524210 Data Processing Services</b><br/>Fees paid for data processing services, i.e., Multnomah County Data Processing Authority charges, charges incurred for programming work.</p> <p><b>524310 Management Consulting Services</b><br/>Fees paid to management consulting firm for services rendered.</p> <p><b><u>Purchased Property Services</u></b></p> <p>Services purchased to operate, repair, maintain and rent property owned or used by Metro. These services are those performed by other than Metro employees. The primary reason for the purchase is the service provided. The expenditures reflected here are not capitalized as costs to fixed assets, i.e., costs for renovation and/or remodeling are not included here, but should be reflected in a capital outlay account.</p> <p><b>525110 Utilities–Electricity</b><br/>Charges for the use of electrical energy provided by the utility vendor.</p> <p><b>525120 Utilities–Water &amp; Sewer</b><br/>Charges for the use of water and sewer services.</p> <p><b>525130 Utilities–Natural Gas</b><br/>Charges for the use of natural gas provided by the vendor.</p> | <p><b>525140 Utilities–Heating Fuel</b><br/>Charges for the purchase of fuel used to heat buildings.</p> <p><b>525150 Utilities–Sanitation Services</b><br/>Charges for solid waste pick up/disposal provided by non-Metro personnel.</p> <p><b>525190 Utilities–Other</b><br/>Charges for utilities not identified in specific accounts.</p> <p><b>525200 Cleaning Services</b><br/>Charges for services purchased to clean buildings and grounds (apart from services provided by Metro employees).</p> <p><b>525610 Maintenance &amp; Repair Services–Building</b><br/>Expenditures for repair and maintenance services not provided directly by Metro personnel. These expenditures include contracts and agreements covering the upkeep of buildings.</p> <p><b>525620 Maintenance &amp; Repair Services–Grounds</b><br/>Maintenance and repair expenditures under contract or agreement for the upkeep of grounds.</p> <p><b>525630 Maintenance &amp; Repair Services–Vehicles</b><br/>Maintenance and repair expenditures under contract or agreement for the upkeep of vehicles.</p> <p><b>525640 Maintenance &amp; Repair Services–Equipment</b><br/>Maintenance and repair expenditures under contract or agreement for the upkeep of equipment.</p> <p><b>525641 Maintenance &amp; Repair Services–Show Services</b><br/>Maintenance and repair services expenditures incurred by Spectator Facilities resulting from exhibitor actions which are not reimbursed.</p> <p><b>525650 Maintenance &amp; Repair Services–Railroad</b><br/>Maintenance and repair expenditures under contract or agreement for the upkeep of railroad facilities.</p> |
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# Chart of Accounts

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- 525690 Maintenance & Repair Services—Other**  
Other maintenance and repair services not described elsewhere (for example, electrical).
- 525710 Equipment Rental**  
Charges for renting equipment on a short-term basis, the intent of which is not to acquire the asset.
- 525720 Land & Building Rental**  
Charges for renting land or buildings on a short-term basis, the intent of which is not to acquire the asset.
- 525731 Operating Lease Payments—Building**  
Lease payments made under a lease agreement where there is no evidence of future ownership of the property (building).
- 525732 Operating Lease Payments—Vehicles**  
Lease payments made under a lease agreement where there is no evidence of future ownership of the property (vehicle).
- 525733 Operating Lease Payments—Other**  
Lease payments made under a lease agreement where there is no evidence of future ownership of the property (an item not included in any other account category.)
- 525740 Capital Lease Payments**  
Amounts paid on capital lease obligations. A capital lease is a lease the substance of which is a financing arrangement leading to ownership of the asset. (FASB 13 requirements.) If the arrangement is solely rent payments with no future ownership, the amounts should be coded to rentals or operating lease accounts.

## Other Purchased Services

Amounts paid for services rendered by firms or personnel who are not employees of Metro. Although a product may or may not result from the transaction, the primary reason for the purchase is the service provided.

- 526100 Insurance**  
Expenditures for all types of insurance coverage, including property, liability and fidelity.
- 526200 Advertising**  
Expenditures for announcements in professional publications, newspapers or broadcasts over radio and television. These expenditures include advertising for personnel recruitment, legal ads, requests for proposal, etc. Costs for professional advertising or public relations services are not recorded here, but are charged to object code 524190.
- 526310 Printing Services**  
Expenditures for job printing and binding performed by non-Metro staff.
- 526320 Typesetting & Reprographic Services**  
Expenditures for typesetting, PMTs, transparencies, film positives and negatives used in preparing layouts and graphics.
- Other Purchased Services—Communications
- 526410 Telephone**  
Charges incurred in the use of telephone and related equipment, to include local and long-distance call charges.
- 526420 Postage**  
Amounts incurred for postage charges assessed by the US Postal Service and by use of postage meters.
- 526430 Catalogues & Brochures**  
Marketing materials used to promote or inform.
- 526440 Delivery Service**  
Expenditures for the use of delivery services such as Federal Express and United Postal Service.

# Chart of Accounts

## Other Purchased Services—Miscellaneous

- 526500 Travel**  
Expenditures for transportation, meals, hotel and other expenses associated with staff travel for Metro. Payments for per diem in lieu of reimbursements for meals also are charged here.
- 526610 Disposal Operations**  
Expenditures for services provided under contract to perform operational services at Metro solid waste disposal facilities.
- 526611 Disposal—Waste Transport**  
Expenditures for transporting solid waste between facilities under contract.
- 526612 Disposal Fees**  
Expenditures for fees paid to non-Metro solid waste facilities for disposal of solid waste.
- 526613 Special Waste Disposal**  
Charges incurred for the disposal of special or hazardous waste as part of Metro's Solid Waste system.
- 526690 Operations Contract—Concessions/Catering**  
Expenditures to contractors for performance of services related to concession sales and/or catering for Metro facilities and operations.
- 526691 Operations Contract—Parking**  
Expenditures to contractors for services provided in managing Metro-owned or operated parking facilities.
- 526700 Temporary Help Services**  
Expenditures for services provided by temporary help services where the individual assigned is not an employee of Metro, e.g., Kelly Services, Accountemps, etc.

- 526800 Training, Tuition and Conferences**  
Registration fees for conferences, classes and seminars attended by Metro staff; books and other training materials provided are included here.
- 526900 Miscellaneous Other Purchased Services**  
Expenditures for other services provided under contract or agreement for which a specific account does not currently exist.
- 526910 Uniform Supply & Cleaning Services**  
Expenditures for supplying and cleaning uniforms of Metro staff, e.g., zoo uniforms.

## Intergovernmental Expenditures

- Includes expenditures made by one level or unit of government to another government in support of government activities administered by the recipient unit and non-payroll related taxes.
- 528100 Payments to Other Agencies**  
Charges and amounts paid or payable to other governmental agencies for fees or other contributions.
- 528110 Licenses and Permits**  
Charges for required licenses and permits by government entities.
- 528200 Election Expense**  
Expenditures made to the various counties for the cost of elections attributable to Metro issues/candidates.
- 528310 Real Property Taxes**  
Expenditures for real property taxes on realty not used for Metro's governmental purposes (for example, subleased property).

# Chart of Accounts

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<b>528320</b>	<b>Federal Arbitrage Rebate on Bonds</b> Amount of expenditure incurred to the U.S. Treasury for arbitrage earnings on bonds.	<b>529500</b>	<b>Meetings</b> Authorized luncheon expenditures and miscellaneous supplies used in the course of meetings.
<b>528400</b>	<b>Grants to Other Governments</b> Payments to and expenditures incurred by other governmental entities under grant agreements.	<b>529700</b>	<b>Animal Purchases</b> Expenditures for the purchase of zoo animals.
<b>528410</b>	<b>Grants to Other Governments—Waste Reduction Grants</b> Payments to and expenditures incurred by other governmental entities under waste reduction grant agreements of Metro's Solid Waste Department.	<b>529800</b>	<b>Miscellaneous</b> Other miscellaneous expenditures which are not identified elsewhere.
<b>528500</b>	<b>Government Assessments</b> Payments made to other governments based upon assessments received, e.g., Local Improvement District.	<b>529805</b>	<b>Employer Premium Assessment—Workers' Compensation</b> Charges for workers' compensation premiums.
	<b>Miscellaneous Other Charges</b>  Expenditures not includable in the categories identified previously for which separate detailed information is required.	<b>529810</b>	<b>Claims Paid (Self Insurance)</b> Expenditures for insurable losses incurred by Metro and paid from the Risk Management Fund.
<b>529010</b>	<b>Revenue Bond Loan Disbursement</b> Proceeds of bond issues passed through to entities under a loan agreement.	<b>529815</b>	<b>Actuarial Claims Expense</b> Expenses determined by actuarial estimates reflecting incurred but not reported (IBNR) claims and reserves in accordance with GASB Statement 10 requirements.
<b>529020</b>	<b>Litigation Fees</b> Expenditures for filing fees and other litigation costs.	<b>529820</b>	<b>Cash Discounts Lost</b> Additional charges incurred for payment of invoices beyond discount date.
<b>529110</b>	<b>Council Per Diem</b> Expenditures incurred by Councilors for attendance at Metro-related meetings as allowed per Council resolution or ordinance.	<b>529830</b>	<b>Promotion Expense</b>
<b>529120</b>	<b>Councilor Expenses</b> Annual expense accounts to cover Council business-related costs incurred by each Councilor.	<b>529831</b>	<b>Promotion Expense—Internal</b> Expenditures for promoting events and activities within the organization.
		<b>529835</b>	<b>Promotion Expense—External</b> Expenditures for promoting events and activities to parties outside the organization.
		<b>529910</b>	<b>Other GAAP Accounts—Depreciation</b>

# Chart of Accounts

529920 *Other GAAP Accounts—Amortization*

529930 *Other GAAP Accounts—Bad Debt Expense*

## Debt Service Expenditures

Budgetary accounts which reflect interest and principal payments on long-term debt.

532110 *Loan—Principal*  
Payments which reduce the outstanding principal balances of loans.

532120 *Loan—Interest*  
Payments of interest on outstanding principal balances on loans.

533110 *General Obligation Bond—Principal*  
Payments which reduce the outstanding principal balance of bonds which are backed by the full faith and credit of Metro.

533120 *General Obligation Bond—Interest*  
Payments of interest on the outstanding principal balance of bonds which are backed by the full faith and credit of Metro.

533210 *Revenue Bond—Principal*  
Payments which reduce the outstanding principal balance of bonds which are backed or secured by a revenue source or sources as identified in the bond covenant.

533220 *Revenue Bond—Interest*  
Payments of interest on the outstanding principal balance of bonds which are backed or secured by a revenue source or as identified in the bond covenant.

533220 *Defeasance Payments to Escrow Agent*  
Payments made to trustees and escrow agents to defease outstanding bond issue.

## CAPITAL OUTLAY

### Purchased Fixed Assets

Expenditures for acquiring fixed assets (cost greater than or equal to \$500) that do not require contractor or Metro staff construction activities. Acquisitions are coded by the type of asset as identified below.

571100 *Purchases—Land*  
571200 *Purchases—Improvements Other than Buildings*  
571300 *Purchases—Buildings*  
571350 *Purchases—Exhibits & Related*  
571400 *Purchases—Equipment & Vehicles*  
571500 *Purchases—Office Furniture & Equipment*  
571600 *Purchases—Railroad Equipment & Facilities*  
571700 *Purchases—Leasehold Improvements*

### Constructed Fixed Assets

Expenditures made to design and construct fixed assets such as the contracted construction of buildings, exhibits, enclosures, major permanent structural alterations and initial installation of systems.

574110 *Construction Management*  
Payments made to a contractor (non-Metro staff) for services rendered in managing a construction project.

574120 *Architectural Services*  
Expenditures for architectural services performed in the course of designing and constructing fixed assets, the costs of which are capitalized as a cost of the asset.

574130 *Engineering Services*  
Expenditures for architectural services performed in the course of designing and constructing fixed assets, the costs of which are capitalized as a cost of the asset.

# Chart of Accounts

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- 574190 Other Construction Services**  
Expenditures for other professional services performed in the course of design or construction of a fixed asset, which is not appropriately identified in another account.
- 574510 Construction Work/Materials—Improvements Other than Building**  
Materials used in making improvements to assets other than buildings, such as underground utilities, new pathways, paving, and permanent benches. Payments to contractors for this type of work are also reflected in the account.
- 574520 Construction Work/Materials—Buildings and Related**  
Materials used in construction of buildings, exhibits and related assets. Payments to contractors for construction work are also reflected here.
- 574525 Construction Work/Materials—Exhibits and Related**  
Materials used in construction of exhibits (zoo) and related assets. Payments to contractors for construction labor and services are also reflected here.
- 574560 Construction Work/Materials—Railroad Equip. & Facilities**  
Materials used in construction of major improvements or initial construction of railroad equipment and facilities (engines, train cars, track and bed). Payments made to contractors for this work are also included here.
- 574570 Construction Work/Materials—Leasehold Improvements**  
Materials used in construction of leasehold improvements (assets permanently affixed to leased facilities) and payments to contractors for services in constructing same.
- 574571 Construction Work/Materials—Final Cover & Improvements**  
Materials and work performed in placing Final Cover and Final Improvements on Metro owned or leased sanitary landfill facilities. Materials include soil, grass seed, etc.

## TRANSFER OF INDIRECT COSTS

Transfers made by the benefiting funding source for services provided by the recipient funding source which are allocated based upon an approved cost allocation plan.

**581XXX Transfer to XXX Fund**

## TRANSFER OF RESOURCES

Transfers of resources from one fund to another which are not based upon a cost allocation plan or any expectation of a payment for services provided; rather this transfer represents the transfer of a resource for another use.

**582XXX Transfer to XXX Fund**

## TRANSFER OF DIRECT COSTS

A payment for services provided to a funding source by another funding source, which services can be specifically identified and billed to the recipient entity.

**583XXX Transfer to General Fund**

The code XXX in the transfer accounts above indicate the fund to which amounts are being transferred from the list below:

## CONTINGENCY

**599999 Contingency**

# Chart of Accounts

## Funds

010 General Fund  
 120 Zoo Operating Fund  
 140 Planning Fund  
 160 Regional Parks and Expo Fund  
 161 Expo Subfund (GAAP only)  
 251 General Obligation Debt Service Fund  
 325 Zoo Capital Fund  
 350 Open Spaces Fund  
 413 General Revenue Bond Fund  
 420 Zoo Revenue Bond Fund (GAAP only)  
 513 Building Management Fund  
 531 Solid Waste Revenue Fund  
 550 Oregon Convention Center Operating Fund  
 551 Oregon Convention Center Renewal and Replacement Fund  
 Spectator Facilities Subfunds:  
 553 Civic Stadium  
 554 Performing Arts Center  
 559 Convention Center Project Capital Fund  
 610 Support Services Fund  
 615 Risk Management Fund  
 751 Metro Exposition-Recreation Commission Administration  
 Fund  
 761 Smith & Bybee Lakes Trust Fund  
 765 Regional Parks Trust Fund  
 768 St. Johns Rehabilitation and Enhancement Fund  
 770 Pension Trust Fund

## REVENUES

### General Property Taxes

General property taxes are ad valorem taxes levied on an assessed valuation of real and/or personal property. The distinguishing characteristics of general property taxes are that the revenues are (1) derived from taxes, (2) levied by the government reporting entity, and (3) assessed on the general property.

#### *311110 Real Property Taxes--Current Year*

Revenues received from ad valorem taxes assessed on real property within the Metro district, which is collected by the counties and remitted to Metro. This account reflects the collections assessed for the current fiscal year.

#### *311120 Real Property Taxes--Prior Year*

Revenues received from ad valorem taxes assessed on real property within the Metro district, which is collected by the counties and remitted to Metro. This account reflects the collections on prior year assessments.

#### *311200 Personal Property Taxes*

Revenues received from taxes levied on personal property. This source is currently not available to Metro.

#### *312000 Excise Tax*

Taxes imposed on Metro services and Metro-related revenues as defined in Metro Code to fund general government functions as prescribed.

#### *318100 Payments In Lieu of Property Taxes*

Revenues received from the counties in lieu of property taxes (for example, Western Oregon Timber Tax, etc.).

#### *319110 Interest & Penalties--Real Property Taxes*

Interest earned on property tax receipts while in the counties' treasury and remitted to Metro, as well as interest and penalties assessed to the taxpayer which are remitted to Metro.

# Chart of Accounts

## Licenses and Permits

This revenue is segregated into business and non business categories.

- 321100 Builders Business License**  
Revenues from businesses that must be licensed before doing business within Metro's jurisdiction according to the requirements of the passport licensing program.
- 322000 Boat Ramp Use Permits**  
Revenues derived from permits for use of Multnomah County boat ramps.

## Intergovernmental Revenue

Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes. The grant revenues identified below must be analyzed closely to determine the appropriate classification of the revenue. Federal Grants consist of grant funds provided by the federal government, whereas State and Local Grants are funds provided by those respective jurisdictions from their own funds. Operating grants are contributions from another government to be used or expended for a specified purpose or activity. Capital grants are restricted by the grantor for the acquisition and/or construction of fixed assets. A grant may be received either directly from the granting government or indirectly as a pass-through from another government. Departments are cautioned to determine if money received from state or local governments is actually federal grant funds being passed through or used to fund the activity. Categorical grants are grants received from agencies whose programs are listed in the Catalogue of Federal Domestic Assistance (CFDA).

- 331110 Federal Grants—Operating-Categorical-Direct**  
**331120 Federal Grants—Operating-Categorical-Indirect**  
**331210 Federal Grants—Operating-Non Categorical-Direct**

- 331220 Federal Grants—Operating-Non Categorical-Indirect**  
**331310 Federal Grants—Capital-Direct**  
**331320 Federal Grants—Capital-Indirect**  
**334110 State Grants—Operating-Categorical-Direct**  
**334120 State Grants—Operating-Categorical-Indirect**  
**334210 State Grants—Operating-Non Categorical-Direct**  
**334220 State Grants—Operating-Non Categorical-Indirect**  
**334310 State Grants—Capital-Direct**  
**334320 State Grants—Capital-Indirect**  
**337110 Local Grants—Operating-Categorical-Direct**  
**337120 Local Grants—Operating-Categorical-Indirect**  
**337210 Local Grants—Operating-Non Categorical-Direct**  
**337220 Local Grants—Operating-Non Categorical-Indirect**  
**337310 Local Grants—Capital-Direct**  
**337320 Local Grants—Capital-Indirect**

- 338100 Hotel/Motel Tax**  
Revenue received through the City of Portland from Multnomah County based upon the agreed upon percentage of transient lodging taxes collected.
- 338200 Marine Board Fuel Tax**  
Tax revenues from the State of Oregon and Multnomah County from sales of marine fuel.
- 339100 Local Government Dues Assessment**  
Revenues received from local governments as permitted by state law and assessed by the Metro Council.
- 339200 Contract and Professional Services**  
Revenues derived for services performed by Metro under contract, not identified in another object code category (for example, transportation studies).
- 339210 Contract and Professional Services—LID Agreement Services**
- 339300 Government Contributions**  
Funds provided to Metro by other governments not associated with grant, tax and other sources.

# Chart of Accounts

## Charges for Services

Revenues derived from services performed by Metro for other individuals or entities for which there is a fee or assessed charge.

- |   |   |
|---|---|
| <p><b>341310</b> <i>Zoning, UGB Fees</i><br/>Non-refundable fees paid by applicants for processing Urban Growth Boundary amendments.</p> <p><b>341500</b> <i>Documents &amp; Publications</i><br/>Sale of maps, reports and other documents.</p> <p><b>341600</b> <i>Conferences &amp; Workshops</i><br/>Fees received for Metro sponsored conferences, workshops and seminars.</p> <p><b>341700</b> <i>Grave Openings</i><br/>Revenue from the public for services performed.</p> <p><b>341710</b> <i>Grave Sales</i><br/>Revenue received from the public for cemetery plots.</p> <p><b>342000</b> <i>Public Safety</i><br/>Revenue received for public safety related matters.</p> <p><b>343111</b> <i>Disposal Fees—Credit</i><br/>Fees charged customers on account at Metro solid waste disposal sites to cover the costs of disposal.</p> <p><b>343115</b> <i>Disposal Fees—Cash</i><br/>Fees charged customers in cash at Metro solid waste disposal sites to cover the costs of disposal.</p> <p><b>343121</b> <i>User Fees—Credit</i><br/>Fees charged customers on account at Metro solid waste disposal sites to cover the costs of administering the Solid Waste program. This fee may be assessed at non-Metro operated sites on waste generated within Metro's boundaries.</p> | <p><b>343125</b> <i>User Fees—Cash</i><br/>Fees charged customers in cash at Metro solid waste disposal sites to cover the costs of administering the Solid Waste program. This fee may be assessed at non-Metro operated sites on waste generated within Metro's boundaries.</p> <p><b>343131</b> <i>Regional Transfer Charge—Credit</i><br/>Fees charged customers on account at Metro solid waste disposal sites to cover the cost of operating the transfer station system. This fee may be assessed at non-Metro operated sites on waste generated within Metro's boundaries.</p> <p><b>343135</b> <i>Regional Transfer Charge—Cash</i><br/>Fees charged customers in cash at Metro solid waste disposal sites to cover the cost of operating the transfer station system. This fee may be assessed at non-Metro operated sites on waste generated within Metro's boundaries.</p> <p><b>343141</b> <i>Convenience Charge—Credit</i><br/>Fees charged customers on account at Metro solid waste disposal sites for flow control.</p> <p><b>343145</b> <i>Convenience Charge—Cash</i><br/>Fees charged customers in cash at Metro solid waste disposal sites for flow control.</p> <p><b>343151</b> <i>Rehabilitation &amp; Enhancement Fee—Credit</i><br/>Fees required by state law to be collected to rehabilitate and enhance the areas surrounding the landfill site.</p> <p><b>343155</b> <i>Rehabilitation &amp; Enhancement Fee—Cash</i><br/>Fees required by state law to be collected to rehabilitate and enhance the areas surrounding the landfill site.</p> <p><b>343161</b> <i>Mitigation Fee—Credit</i><br/>Fees collected from customers on account at Metro South Station under agreement with the City of Oregon City.</p> |
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# Chart of Accounts

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- 343165 Mitigation Fee—Cash**  
Fees collected from customers on account at Metro South Station under agreement with the City of Oregon City.
- 343171 Host Fee—Credit**  
Fees assessed at non-Metro disposal facilities and remitted to Metro for pass-through to entities in the area where disposal facilities are sited per Metro Code.
- 343175 Host Fee—Cash**  
Fees assessed at non-Metro disposal facilities and remitted to Metro for pass-through to entities in the area where disposal facilities are sited.
- 343180 Special Waste Fee**  
Fees assessed for the disposal of special waste at Metro solid waste disposal facilities.
- 343191 Landfill Siting Fee—Credit**  
Fees required by state law to be collected at one dollar per ton for all solid waste disposed in the Metro region and remitted to the State of Oregon Department of Environmental Quality, to be used to fund the siting of a regional landfill.
- 343195 Landfill Siting Fee—Cash**  
Fees required by state law to be collected at one dollar per ton for all solid waste disposed in the Metro region and remitted to the State of Oregon Department of Environmental Quality, to be used to fund the siting of a regional landfill.
- 343200 Franchise Fees**  
Fees assessed to franchised disposal site operators.
- 343211 Orphan Site Account Fee—Credit**  
Fees collected to pay off debt incurred by State of Oregon to clean up orphaned waste sites (assessed only on landfilled waste).
- 343215 Orphan Site Account Fee—Cash**  
Fees collected to pay off debt incurred by State of Oregon to clean up orphaned waste sites (assessed only on landfilled waste).
- 343221 DEQ Promotion Fee—Credit**  
Fees collected to fund state-wide promotion of recycling by the State of Oregon's Department of Environmental Quality (assessed on waste disposed of at all sites).
- 343225 DEQ Promotion Fee—Cash**  
Fees collected to fund state-wide promotion of recycling by the State of Oregon's Department of Environmental Quality (assessed on waste disposed of at all sites).
- 343231 Refrigeration Unit Disposal Fee—Credit**  
Fees collected at Metro facilities for disposal of refrigeration units.
- 343235 Refrigeration Unit Disposal Fee—Cash**  
Fees collected at Metro facilities for disposal of refrigeration units.
- 343241 Household Hazardous Waste Disposal Fee—Credit**  
Fees charged for the disposal of household hazardous waste at Metro facilities.
- 343245 Household Hazardous Waste Disposal Fee—Cash**  
Fees charged for the disposal of household hazardous waste at Metro facilities.
- 343300 Salvage Revenue**  
Revenue received from the sale of recyclable material.
- 343700 Natural Gas Recovery Revenue**  
Revenue derived from sale of natural gas produced by sanitary landfill closure operations.

# Chart of Accounts

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<p><b>343800 Lease Income</b> Revenue received from leases of property owned by Metro.</p> <p><b>343900 Tarp Sales</b> Revenue received from the sale of tarps (used to cover solid waste loads).</p> <p><b>343910 Compost Bin Sale</b> Revenue received from sale of compost bins.</p> <p><b>344000 Gas Sales</b> Revenue from the sale of methane gas at Metro-operated landfill(s).</p> <p><b>345000 Insurance Recovery Revenues</b> Amounts received or receivable from insurance companies for losses sustained by the District and covered under insurance policies in force.</p> <p><b>346000 Insurance Premiums</b> Amounts due to and earned by the Insurance Fund for insurance services provided to the District's operating units.</p> <p><b>346100 Workers' Compensation Premiums</b> Amounts due to and earned by the Insurance Fund for workers' compensation insurance services provided to the District's operating units.</p> <p><b><u>Cultural and Recreation Revenues</u></b></p> <p><b>347100 Admissions</b> Fees charged for admittance to Metro facilities and/or events.</p> <p><b>347110 User Fees (Other than Solid Waste)</b> Surcharges on admittance fees as may be permitted by ordinance.</p> <p><b>347120 Reservation Fees</b> Fees received for reserving space at Metro-operated parks.</p>	<p><b>347151 Passes—Annual</b> Fees received for sale of annual parks passes.</p> <p><b>347152 Passes—Family</b> Fees received for sale of annual family parks passes.</p> <p><b>347153 Passes—Group</b> Fees received for sale of annual group parks passes.</p> <p><b>347210 Rentals—Conveyances</b> Revenue received from the rental of strollers, wheelchairs and other conveyances.</p> <p><b>347220 Rentals—Buildings</b> Revenue received from temporary rental of building facilities; such rentals are not those under longer term sublease arrangements.</p> <p><b>347221 Rentals—Buildings, Office</b> Revenue received from rental of building office space.</p> <p><b>347230 Rentals—Equipment</b> Revenue received from rental of equipment, such as audio-visual devices, recorders, speakers, microphones, etc.</p> <p><b>347311 Food Service—Regular/Food</b> Revenue received from food sales in concession activities.</p> <p><b>347312 Food Service—Regular/Beer &amp; Wine</b> Revenue received from the sale of beer and wine as a part of regular concession activity.</p> <p><b>347321 Food Service—Catering/Food</b> Revenue received from food sales as a part of catering services provided to customers (for example, company picnics).</p> <p><b>347322 Food Service—Catering/Beer &amp; Wine</b> Revenue received from beer and wine sales as a part of catering services provided to customers.</p>
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- 347400 Retail Sales**  
Revenue received from the sale of retail (non-food) goods (for example, zoo gift shop items).
- 347410 Retail Sales–Vending**  
Revenue received from sales of goods through vending processes.
- 347500 Merchandising**  
Sale of souvenirs, novelty items, programs related to trade, exhibit and other spectator events, but unrelated to gift shop revenue.
- 347600 Utility Services Revenue**  
Revenue received from contractors to cover the cost of electric power for lighting or other utility services used in Metro facilities for show purposes (for example, contract with Hollywood Lighting).
- 347610 Utility Services–Electrical**  
Revenue received for electrical services provided to customers in the course of business.
- 347620 Utility Services–Telephone**  
Revenue received for telephone services or equipment provided to customers in the course of business.
- 347630 Utility–Air/Water/Gas**  
Revenues received for supplying air, water or gas to customers in the ordinary course of business.
- 347640 Utility Services–Labor**  
Revenues received for supplying labor to provide other utility services in connection with activities or events conducted in the ordinary course of business.
- 347650 Utility Services–Audio/Visual**  
Revenues received for supplying audio/visual utility services to customers in the ordinary course of business.
- 347660 Utility Services–Lighting**  
Revenues received for supplying lighting equipment and services to customers in the ordinary course of business.
- 347690 Utility Services–Other Miscellaneous**  
Revenues received for supplying utility services not specifically identified in the account series noted above.
- 347700 Commissions**  
Commissions received on box office ticket sales.
- 347810 Management Fee Income**  
Fees received for managing activities or events for the benefit of others.
- 347820 Promotion Income**  
Revenue generated through promotional activities including discounts for employees, coupons and related.
- 347821 Promotion Income–Employee Discounts**  
Discounts on sales provided to employees as allowed under Metro policies.
- 347822 Promotion Income–Promotional Discounts**  
Discounts allowed on sales transactions to promote future business as allowed under Metro policy.
- 347830 Contract Revenue–Glendoveer**  
Share of revenue received from operation of golf course, under contract.
- 347840 Concession Revenue**  
Revenue received from concessionaires under contract.
- 347901 Sale of Animals**  
Proceeds from the sale of zoo animals.
- 347910 Tuition & Lectures**  
Fees received for classes and lectures sponsored by Metro organizations (for example, zoo lecture series).

# Chart of Accounts

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**347920 Exhibit Shows/Zoo**  
Revenue received for providing traveling or other zoo related exhibits.

**347930 Railroad Rides**  
Admission revenue for the zoo railroad ride.

**347940 Zoo People Mover**  
Fees charged for riding the Zoo people mover.

**347950 Passthrough Event Revenue**

**347960 Boat Launch Fees**  
Fees charged the public for launching water craft.

## Fines and Forfeits

Include monies derived from fines and penalties imposed for the violation of lawful administrative rules, ordinances and/or regulations. Forfeits include monies derived from confiscating deposits held as performance guarantees.

**351500 Parking Fines**

## Interest and Other Earnings on Investments

**361100 Interest on Investments**  
Interest earned on investments made with cash balances in excess of immediate needs. Interest is allocated to each fund based upon their respective cash balances.

**362000 Earnings on Investments**  
Earnings, other than interest, from investments. This category includes gains and/or losses on the sale of investments (the difference between financial inflows and the carrying value of the disposed investments).

**363000 Finance Charge**  
Interest charges received in return for financing a sales transaction in accordance with appropriate Executive Orders.

## Contributions and Donations/Private Sources

**365100 Donations & Bequests-General**  
Special gifts or bequests given in support of Metro functions and activities.

**365110 Donations-Event Sponsorships**  
Funds received to sponsor Metro events, e.g., Zoogross, ZooJazz, etc.

**365200 Zoo Parents**  
Donations received specifically for the care and feeding of zoo animals or the care of zoo grounds.

**365310 Friends of the Zoo**  
Funds received from the Friends of the Zoo organization in accordance with an agreement.

## Miscellaneous Other Revenues

**371100 Cash Overages**  
Amounts deposited in bank in excess of sales revenue recorded (usually resulting from error). This account is specifically used for management analysis purposes.

**371200 Cash Shortages**  
Amounts equal to the difference between sales revenue recorded and the amount deposited in the bank (usually caused by errors). This account is specifically used for management analysis purposes.

# Chart of Accounts

- 372000 Refunds/Reimbursements**  
Amounts received as refunds of prior Metro payments which, if coded to the expenditure account, would result in significant distortion of information. Insurance refunds/reimbursements are also recorded here.
- 372100 Reimbursements—Labor**  
Amounts received from outside entities under contractual agreement to pay for specific labor charges associated with an event.
- 373100 Charge Card Discounts**  
Reduction of revenue received in the percentage amount retained by the bank for the use of their credit card services.
- 373200 Foreign Currency Discounts**  
Foreign currency exchange gain or loss incurred upon deposit of foreign currency received.
- 373500 Sale of Proprietary Assets**  
Proceeds from the sale of Enterprise (Solid Waste, Convention Center, Building Management) or Internal Service Fund fixed assets. Sale of other fund type fixed assets should be recorded to account 381100.
- 374000 Parking Fees**  
Revenues generated from parking fees charged for employee parking at Metro Center, or from other parking arrangements.
- 379000 Other Miscellaneous Revenue**  
Revenue for which no other account exists should be coded to this account.

## Other Financing Sources

- 381100 Sale of General Fixed Assets**  
Financial inflows provided from the sale or disposal of general fixed assets (those not identified with Enterprise or Internal

Service Funds which are recorded in account 373500) owned by Metro.

- 385100 General Obligation Bond Proceeds**  
Financial resources provided by the issuance of general obligation bonds.
- 385300 State Bond Bank Proceeds**  
Financial resources provided by bonds issued by the State which are benefitting Metro programs.
- 385400 Revenue Bond Proceeds**  
Financial resources provided by the issuance of revenue bonds (bonds which are payable from specified revenue).
- 385500 Premium on Bond Sales**  
Proceeds in excess of the par value of the bonds sold
- 385610 DEQ Loan Proceeds**  
Proceeds from loans provided by the State of Oregon Department of Environmental Quality.
- 385700 Capital Lease Obligation Proceeds**  
Proceeds from capital leases entered into for the financing of the acquisition of assets. (Capital leases are, in essence, financing arrangements as opposed to operating leases which convey no ownership interest in the underlying asset and, therefore, would constitute rent. Operating lease payments should be coded to accounts in the 525730 series.)

## INTERFUND TRANSFERS

### TRANSFER OF RESOURCES

Transfers of resources from one fund to another which are not based upon a cost allocation plan or any expectation of a payment for services provided; rather this transfer represents the transfer of a resource for another use.

391XXX Transfer from XXX Fund

# Chart of Accounts

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## *TRANSFER OF INDIRECT COSTS*

Transfers received for services provided which have been allocated based upon an approved cost allocation plan.

392XXX Transfer from XXX Fund  
*TRANSFER OF DIRECT COSTS*

A receipt for services provided to another fiscal entity (fund), the services of which can be specifically identified and billed to the benefiting entity.

393XXX Transfer from XXX Fund

The code XXX in the above transfer accounts should be replaced by the appropriate fund number from the table below which indicates from which fund the amounts were transferred:

399XXX Residual Equity Transfer

Non recurring or non routine transfers of equity between funds, including transfers of residual balances of discontinued funds.

### Funds

010 General Fund  
120 Zoo Operating Fund  
140 Planning Fund  
160 Regional Parks and Expo Fund  
161 Expo Subfund (GAAP only)  
251 General Obligation Debt Service Fund  
325 Zoo Capital Fund  
350 Open Spaces Fund  
413 General Revenue Bond Fund  
420 Zoo Revenue Bond Fund (GAAP only)  
513 Building Management Fund  
531 Solid Waste Revenue Fund  
550 Oregon Convention Center Operating Fund  
551 Oregon Convention Center Renewal and Replacement Fund  
Spectator Facilities Subfunds:  
553 Civic Stadium

554 Performing Arts Center  
559 Convention Center Project Capital Fund  
610 Support Services Fund  
615 Risk Management Fund  
751 Metro Exposition-Recreation Commission  
Administration Fund  
761 Smith & Bybee Lakes Trust Fund  
765 Regional Parks Trust Fund  
768 St. Johns Rehabilitation and Enhancement Fund  
770 Pension Trust Fund

# Contracts List

The following list contains all known, existing or anticipated contracts for FY 1996-97. This list has been prepared in accordance with Metro Code Section 2.04.026. The contracts are shown by department and/or division. All contracts have been classified into one or more of the following types: PS - Personal Services, PUB - Public Contract, PROC - Procurement, CONST - Construction, IGA - Intergovernmental Agreement, REV - Revenue, LM - Labor and Materials, LEASE/PURCH - Lease/Purchase

Explanation of Council Designation as follows:

- S/I - Bid or request for proposal documents require Council Committee approval
- N/A - Contract is exempt or not subject to Metro Code sections 2.04.026
- Existing - Contract already exists and/or bid documents have already received appropriate review according to Metro Code

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>OFFICE OF THE AUDITOR</u></b>						
	904174	KPMG Peat Marwick LLP Financial Audit Services	PS	4/1/95-3/31/98	237,000	63,000
<b><u>OFFICE OF GENERAL COUNSEL</u></b>						
	904812	Stoel Rives Bond Counsel/Legal Services	PS	1/1/96-12/31/98	50,000	20,000
	904811	Preston, Gates, Ellis Bond Counsel/Legal Services	PS	1/1/96-12/31/98	50,000	20,000
<b><u>ADMINISTRATIVE SERVICES</u></b>						
<i>Accounting Services</i>						
	904647	First Interstate Bank Checking Account/Cash Management Services	PS	1/1/96-12/31/98	72,000	25,000
	New	First Interstate Bank Safekeeping Services: Investments	PS	TBD	TBD	4,000
	New	To be determined Fixed Asset: Inventory/Tagging	PS	TBD	20,000	20,000
	904808	Dun and Bradstreet Credit Reporting	PS	1/1/96-12/31/96	TBD	6,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ADMINISTRATIVE SERVICES - continued</u></b>						
<i>Accounting Services - continued.</i>						
	PO	Commercial Information Systems Credit Reporting	PS	TBD	TBD	1,300
	PO	NACM Oregon Inc Credit Reporting	PS	TBD	TBD	2,000
	New	Cummins-Allison Maint/Repair: Check Signer/Burster, Collator	LM	TBD	TBD	475
<i>Financial Planning</i>						
	904803	Gardiner & Clancy Financial Advisory Service	PS	1/29/96-1/31/97	65,000	35,000
	New	To be determined Financial Advisory Service	PS	2/1/97-TBD	TBD	35,000
	904895	Arbitrage Compliance Specialist Arbitrage/Rebate Management Services	PS	3/15/96-3/31/99	30,000	12,500
<i>Information Management Services</i>						
	900679	Unisys Mainframe Maintenance: Hardware/Software	PUB	10/1/95-9/30/96	67,397	6,665
	New	To be determined Management Information System (MIS): Hardware/Software/Database	PUB	7/1/96-7/1/97	1,450,000	TBD
	New	To be determined Temporary Assistance: MIS Project	PS	9/1/96-9/1/98	93,960	46,980
	903309	Eastman Kodak Maintenance/Repair/Supplies: Kodak 2085	LM	10/1/93-6/30/98	82,000	17,392
	New	Eastman Kodak Maintenance/Repair: Kodak 300	LM	7/1/96-6/30/99	124,268	39,880

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ADMINISTRATIVE SERVICES - continued</u></b>						
<i>Information Management Services - continued</i>						
	904176	Multnomah County Development of Records Retention Schedules	IGA	5/10/95-5/9/98	14,000	TBD
	904157	Unicorn Travel Service Metro Travel Agency	PS	3/1/95-4/30/98	N/A	N/A
	New	City of Portland Archived Records Service	IGA	7/1/96-6/30/99	12,000	4,000
	CRO	Automated Office Systems Maintenance/Repair: Canon Copiers	LM	1/1/96-12/31/99	72,700	26,500
	New	Rose City Record Storage Archived Records Storage	LM	7/1/96-6/30/99	6,000	2,000
	New	City of Portland Intercity Mail Delivery	IGA	7/1/96-6/30/97	2,000	2,000
	New	To be determined Mail Presort Service	LM	7/1/96-6/30/99	48,000	16,000
	904520	Corporate Express Metro Office Supplies	LM	9/15/95-9/14/98	N/A	N/A
<i>Creative Services</i>						
	904840	Mail-Well Print: Stationery/Envelopes	LM	7/1/96-6/30/98	30,000	15,000
	New	To be determined Typeset/Print: Business Cards	LM	7/1/96-6/30/97	3,000	3,000
	New	To be determined Print: Brochures, Flyers, etc	LM	7/1/96-6/30/98	60,000	30,000
	New	To be determined Print: Technical/Reprographic	LM	7/1/96-6/30/98	60,000	30,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ADMINISTRATIVE SERVICES - continued</u></b>						
<i>Creative Services - continued</i>						
	New	To be determined Service Bureau/Typesetting Services	LM	7/1/96-6/30/97	7,500	7,500
<i>Personnel</i>						
	903975	CAPE Employee Counseling: Assistance Program	PS	7/1/94-6/30/97	30,000	10,000
	904882	Willis Corroon Agent of Record: Employee Health/Welfare	PS	1/1/96-12/31/98	120,000	32,000
	904881	Northwestern Trust Administrative/Recordkeeping: 401(k) Savings	PS	7/1/95-6/30/97	N/A	N/A
	904621	William M Mercer Administrative/Recordkeeping: 401(k) Savings	PS	7/1/95-6/30/97	151,000	60,000
	904114	The Gibbens Company Inc Agent of Record: Unemployment Cost Control	PS	1/1/95-12/31/97	6,000	2,000
<i>Risk and Contract Management Division</i>						
	904745	JBL & K Agent of Record: Liability Ins	PS	1/1/96-12/31/98	N/A	N/A
	New	To be determined Adjusting Services	PS	7/1/96-6/30/97	15,000	15,000
	New	To be determined Actuarial Services	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Consulting: Safety Related	PS	7/1/96-6/30/97	5,000	5,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ADMINISTRATIVE SERVICES - continued</u></b>						
<i>Property Services Division</i>						
	New	To be determined Security Services: Evenings/Weekends	LM	7/1/96-6/30/97	92,000	92,000
	New	To be determined Janitorial Services	LM	7/1/96-6/30/97	125,000	125,000
	903857	Joyful Noise Child Care Center Child Care Services: MetroKids	PS	11/1/94-10/31/99	N/A	N/A
	904734	Sound Elevator Elevator Maintenance: Dover Elevator	LM	1/1/96-12/31/98	26,604	8,888
	904735	Otis Elevator Elevator Maintenance: Otis Elevator	LM	1/1/96-12/31/98	12,528	4,176
	904519	Albert B Ashforth of Oregon Parking Management	LM	11/1/95-10/31/98	72,000	33,320
	903857	Tri-Met Loan of Construction Mgmt Svc Manager	IGA	5/1/94-6/30/97	249,000	25,747
	904132	State of Oregon Lease/Maintenance: Fleet Cars	IGA	7/1/96-6/30/97	38,250	38,250

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b>ZOO</b>						
<i>Administration</i>						
	903749	Ankrom-Moisan Entrance-Oregon Exhibit	PS	6/1/94-6/30/97	280,000	50,000
	905013	Premier Security Zoo Event Security	LM	6/1/96-5/31/97	12,000	12,000
	New	To be determined Zoo Event Security	LM	6/1/97-5/31/98	15,000	13,450
	904920	Laidlaw Transit Shuttle Bus Service	LM	3/17/96-3/18/97	30,000	25,000
<i>Animal Management</i>						
	904497	Ward Rugh Inc Timothy Hay	PROC	9/1/95-8/31/96	39,780	33,150
	New	To be determined Timothy Hay	PROC	9/1/96-8/31/97	39,780	33,150
	903974	Paramount Pest Control Pest Control: Animal Health	LM	10/10/96-10/10/98	7,200	1,600
	New	To be determined Pest Control: Animal Health	LM	10/10/96-10/10/98	5,000	4,800
	New	To be determined Testing: Polar Bears Pools	PS	7/1/96-6/30/97	2,000	2,000
	901378	Unifirst Uniform Laundry Service	LM	8/90-3/96	54,994	0
	New	To be determined Supply and Laundry of Uniforms and Towels	LM	12/95-11/98	43,200	18,800
	New	To be determined Radiomunoassay Work	PS	7/1/96-6/30/97	2,000	2,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ZOO - continued</u></b>						
<i>Animal Management - continued</i>						
	New	To be determined Animal Food/Carnivore Diet	PO	7/1/96-6/30/97	18,000	18,000
<i>Facilities Management</i>						
	New	To be determined Replace Juniper Fence/Africa	PUB	2/97-6/97	35,000	35,000
	New	To be determined Van: Event Tech Coordinator	PROC	7/96-9/96	22,000	22,000
	New	To be determined Van: HVAC Technician	PROC	7/96-9/96	20,000	20,000
	New	To be determined Gear Box: New Locomotive	PUB	1/1/97-3/1/97	12,000	12,000
	New	To be determined Fabricate Frame: New Locomotive	PUB	9/1/96-6/30/97	16,000	16,000
	New	To be determined Paint: Africafe	PUB	9/1/96-6/30/97	25,000	25,000
	New	To be determined Paint: Elephant Museum	PUB	9/1/96-6/30/97	25,000	25,000
	New	To be determined Replace Roof: Elephant Viewing	PUB	7/1/96-6/30/97	30,000	30,000
	New	To be determined Replace Roof: Commissary	PUB	7/1/96-6/30/97	30,000	30,000
	New	To be determined Replace Roof: Cascades	PUB	7/1/96-6/30/97	30,000	30,000
	New	To be determined Roof Repairs: Various Exhibits/Buildings	PUB	7/1/96-6/30/97	30,000	30,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<u>ZOO - continued</u>						
<i>Facilities Management - continued</i>						
	New	To be determined Replace Net: Alaska Tundra	PUB	7/1/96-6/30/97	16,000	16,000
	New	To be determined Replace Net: Cascades	PUB	7/1/96-6/30/97	12,000	12,000
	New	To be determined Replace: Telephone Cable	PUB	7/1/96-6/30/97	12,000	12,000
	New	To be determined Consulting Service(s): Earthquake Assessment	PS	7/1/96-6/30/97	60,000	60,000
	New	To be determined Engineering Service: Water/HVAC System	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Construction Svc: Elephant Mechanical	PUB	7/1/96-6/30/97	32,000	32,000
	New	To be determined Track Replacement	PROC	7/1/96-6/30/97	13,000	13,000
	New	To be determined Replace Glass: Primates	PUB	7/1/96-6/30/97	13,500	13,500
	New	To be determined Paving Services	PUB	7/1/96-6/30/97	10,000	10,000
	904258	American Janitorial Custodial Supplies	PROC	4/95-3/98	162,000	45,000
	904265	Metropolitan Disposal Corp Refuse Hauling	PUB	5/95-4/98	200,000	46,000
	903367	Amerigas Propane/Propane Tanks	PUB	11/1/93-10/31/96	12,500	3,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b>ZOO - continued</b>						
<i>Facilities Management - continued</i>						
	904280	The Bug Man Bee and Yellow Jacket Control	PUB	3/95-2/98	22,698	7,200
	904474	Sound Elevator Elevator Maintenance	PUB	8/95-7/97	5,927	2,327
	903365	Chemcoa Water Treatment Chemicals	PUB	11/1/93-10/31/96	14,995	1,600
	New	To be determined Water Treatment Chemicals	PUB	11/1/96-10/31/99	14,995	4,165
	903908	Columbia Cross Connection Test/Certify Backflow Prevention Device	PUB	8/15/94-6/30/97	6,000	2,000
	904413	Matrix Communications Maintenance/Emergency Svc: Telephone	PUB	7/1/95-6/30/97	24,000	12,000
	New	To be determined Pavement Cleaning	PUB	7/1/96-6/30/99	15,000	2,736
	903617	Pacific NW Fire Extinguisher Service Test/Recharge: Fire Extinguishers	PUB	4/1/94-3/31/97	7,506	2,106
	New	To be determined Test/Recharge: Fire Extinguishers	PUB	4/1/97-3/31/00	8,000	1,800
	903490	Port City Development Wash/Detail: Zoo Vehicles	PUB	3/1/94-1/31/97	5,040	840
	New	Port City Development Wash/Detail: Zoo Vehicles	PUB	2/1/97-1/31/00	5,040	350
	904027	Sprint Communications Long Distance: Zoo	PUB	12/1/94-11/30/97	43,200	14,400

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b>ZOO - continued</b>						
<i>Facilities Management - continued</i>						
	904077	Squier Associates Slope Stability Monitoring	PS	1/1/95-12/31/97	4,900	1,634
	903375	Watt Welding Supply Welding Tanks/Supplies	PUB	11/1/93-10/31/97	14,900	3,000
	New	To be determined Uniforms/Clothing: Division Staff	PUB	11/95-10/98	36,000	12,000
	New	To be determined Install Disabled Access Doors	PUB	10/95-9/98	41,835	12,000
	New	To be determined Lawn Renovation	PUB	10/1/95-9/30/98	13,500	4,500
	New	To be determined Air Time/Maintenance: Pagers	PUB	7/1/96-6/30/99	10,800	2,400
<i>Marketing</i>						
	904097	Showman Concert Coordinator: Summer Series	PS	2/1/96-1/31/97	172,500	140,000
	New	To be determined Install/Remove: ZooLights	PUB	11/1/95-1/31/96	29,500	29,500
	New	To be determined Reprint Zoo Brochures	PUB	Spring 1997	18,000	18,000
	New	To be determined Gateway Surveys/Market Research	PS	7/1/96-6/30/97	16,000	16,000
	904872	09 Properties Warehouse: ZooBoo/ZooLights	Lease	3/1/96-2/28/97	18,510	12,340

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ZOO - continued</u></b>						
<i>Visitor Services</i>						
	904018	Alpenrose Dairy Supply Ice Cream	PROC	10/28/97-10/27/97	55,000	20,000
	903940	American Convenience Foods Supply Animal Fries	PROC	9/1/94-9/30/96	66,000	18,000
	904852	Portland Bottling Co Supply Soda Pop	PROC	2/1/96-1/31/99	100,000	30,000
	New	To be determined Maintenance: NCR Cash Registers	LM	7/1/96-6/30/97	12,000	12,000
	904887-89	Multiple Vendors Supply Custom-Printed Paper	PROC	1/1/96-12/31/96	33,000	18,000
	New	To be determined Supply Plain Paper Products	PROC	1/3/96-1/2/97	45,000	22,000
	New	To be determined Supply Plain Paper Products	PROC	1/3/97-1/2/98	50,000	25,000
	903839	Darrell Hames Outside Catering Sales	PS	7/1/94-6/30/97	50,000	18,000
	903999	Eurobest Supply Bottled Beverages, Chicken Strips, Frozen Yogurt	PROC	10/2/94-9/30/96	53,000	8,000
	904125	Good Earth Products Supply Ice Cream Novelties	PROC	1/25/95-1/24/98	18,000	6,000
	903993	Northwest Popcorn Supply Supply Popcorn/Popcorn Oil	PROC	10/17/94-10/16/97	28,500	10,000
	903974	Paramount Pest Control Pest Control	LM	10/11/94-10/10/96	14,400	4,400

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ZOO - continued</u></b>						
<i>Visitor Services - continued</i>						
	903997	Sysco Food Service Supply Beef Patties	PROC	10/17/94-9/30/96	45,500	15,000
	903998	Sysco Food Service Supply Hot Dogs	PROC	10/17/94-10/16/97	36,000	16,000
	904019	Sysco Food Service Supply Chili, Garden Burgers, Pretzels	PROC	10/28/94-9/30/96	44,000	16,000
	903701	Take-A-Break Supply Coffee	PROC	5/9/94-5/8/97	40,000	15,000
	904511	United State Bakery Supply Bread Items	PROC	9/1/95-9/10/96	19,500	3,000
New		To be determined Construct Crossroads Retail/Food Outlet	CONST	7/1/96-6/30/97	115,500	115,500
New		To be determined Assorted Resale Merchandise, Food	PROC	1/1/96-12/31/96	450,000	250,000
New		To be determined Assorted Resale Merchandise, Food	PROC	1/1/97-12/31/97	500,000	350,000
New		To be determined Supply Rental Linen	PROC	7/1/96-6/30/97	10,000	10,000
New		To be determined Supply Assorted Rental Equipment	PROC	7/1/96-6/30/97	20,000	20,000
New		To be determined Supply Zoo Maps	PROC	2/1/96-1/31/97	10,000	5,000
New		To be determined Supply Zoo Maps	PROC	2/1/97-1/31/98	12,000	6,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>ZOO - continued</u></b>						
<i>Design Services</i>						
	New	To be determined Produce Self-Guided Tour Maps	PS	7/1/96-6/30/97	15,000	15,000
	New	To be determined Print Animal Information Handout	PROC	7/1/96-6/30/97	10,500	10,500
	New	To be determined Print Summer Handout	PROC	7/1/96-6/30/97	12,420	12,420
	New	To be determined Copywriting Services: Interpretive Signs	PS	7/1/96-6/30/97	4,200	4,200
	New	To be determined Signage: Alaska Tundra and Primates	PUB	7/1/96-6/30/97	35,000	35,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT</u></b>						
<i>Administration Division</i>						
	New	Stop Oregon Litter & Vandalism Clean-up Services	PS	2/15/97-6/15/97	30,000	30,000
	New	To be determined Market Research	PS	7/1/96-6/30/97	2,000	2,000
	New	To be determined Maintenance Agreement-ARC/Info	PUB	7/1/96-6/30/97	5,000	5,000
	New	Hewlett Packard Maintenance Agreement	PUB	7/1/96-6/30/97	9,319	9,319
	New	TBD Earth Day Support	PS	7/1/96-6/30/97	5,000	5,000
	New	TBD GIS Consultant	PS	7/1/96-6/30/97	9,000	9,000
	New	Department of Environmental Quality DEQ Reimbursement	IGA	7/1/96-6/30/97	4,000	4,000
<i>Budget &amp; Finance</i>						
	New	To be determined Database: Design & Programming	PS	7/1/96-6/30/97	60,750	60,750
	New	Hewlett Packard Maintenance Agreement	PUB	7/1/96-6/30/97	4,668	4,668
<i>Environmental Services</i>						
	901106	Waste Management of Oregon Operation of Metro South Station	PUB	1/1/90-10/1/96	10,820,584	396,762
	901584	Browning-Ferris Industries (Trans Industries) Operation of Metro Central Station	PUB	1/14/91-10/1/96	30,079,889	1,273,486

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Environmental Services - continued</i>						
	900848	Jack Gray Transport, Inc. Transport of Solid Waste	PUB	3/1/89-12/31/09	287,179,591	9,228,918
	901623	Walsh & Sons Trucking Transport of Solid Waste	PUB	2/1/91-1/31/97	250,195	15,538
	900607	Oregon Waste Systems Disposal of Solid Waste	PUB	4/1/88-12/31/09	570,421,619	19,000,804
	901368	Marion County Disposal of Solid Waste	IGA	2/22/90-12/31/97	3,110,000	70,096
	902570	Oregon City HW Training Agreement	IGA	8/1/92-TBD	62,000	10,000
	902313	City of Portland Sewage Hauling and Disposal Agreement	IGA	2/3/92-2/3/97	2,125,000	551,049
	904571	Multnomah County Litter Collection-MCS	IGA	8/1/95-6/30/97	43,700	22,800
	904513	Philip Environmental Disposal of Hazardous Material	PUB	9/1/95-6/30/97	546,653	286,342
	904514	Western Compliance Disposal of Hazardous Material	PUB	9/1/95-6/30/97	187,622	98,278
	904515	Clean Care Corporation Disposal of Hazardous Material	PUB	9/1/95-6/30/97	310,782	162,791
	New	MSE Disposal of Hazardous Material	PUB	6/1/96-6/30/97	49,000	35,000
	904491	John Schmidt Construction Hauling of Waste Tires	PUB	9/1/95-6/30-97	73,707	37,979

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Environmental Services - continued</i>						
	904564	Waste Recovery, Inc. Tire Recycling	PUB	12/1/95-6/30/97	52,000	25,455
	904279	Information Systems, Inc. Consulting Svcs: Weighmaster	PS	7/1/95-6/30/97	20,000	10,000
	904422	Morris Scale Company, Inc. Scale Maintenance and Repair Agreement	PUB	7/1/95-6/30/97	32,000	16,000
	904306	B&B Leasing Company, Inc. Rubbish Disposal Agreement	PUB	7/1/95-6/30/97	20,800	10,400
	900848	Jack Gray Transport Parking Agreement	PUB	2/1/94-12/31/00	36,500	6,000
	904961	Madison Avenue Seminars Training	PS	5/1/96-10/31/96	10,200	3,000
	New	To be determined Computer Technician: Computer Maintenance	PS	7/1/96-6/30/97	18,249	18,249
	New	To be determined Operation of Metro South	PUB	10/1/96-TBD	TBD	1,190,286
	New	To be determined Operation of Metro Central	PUB	10/1/96-TBD	TBD	3,820,457
	New	Multnomah County Sheriff's Department Solid Waste Enforcement	IGA	7/1/96-6/30/97	436,068	436,068
	New	To be determined Hazardous Waste Advertising	PUB	7/1/96-6/30/97	20,000	20,000
	New	To be determined Hazardous Material Testing	PUB	7/1/96-6/30/97	20,000	20,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Environmental Services - continued</i>						
	New	To be determined Purchase Agreement for Steel Drums	PUB	7/1/96-6/30/98	275,372	137,686
	New	To be determined Purchase Agreement for Absorbent	PUB	7/1/96-6/30/98	128,500	64,250
	New	To be determined Compactor Maintenance Agreement	PUB	7/1/96-6/30/97	11,000	11,000
	New	To be determined Purchase & Cleaning of Uniforms	PUB	7/1/96-6/30/97	21,150	21,150
	New	To be determined Purchase of Diesel Fuel	PUB	7/1/96-6/30/97	998,948	998,948
	New	To be determined Metro South: Litter Collection	IGA	7/1/96-6/30/98	64,000	32,000
	New	To be determined Provide Personal Protective Equipment	PUB	7/1/96-6/30/98	248,100	124,050
	New	Multnomah County Sheriff's Department Metro South: Landscaping Svc	IGA	7/1/96-6/30/97	23,607	23,607
	New	To be determined Metro South: Landscaping Consulting Svcs	PS	7/1/96-6/30/97	7,100	7,100
	New	To be determined Armored Car Svc	PUB	7/1/96-6/30/98	26,940	13,470
	904977	City of Portland Courier Service	IGA	7/1/96-6/30/97	2,550	2,550
	New	To be determined Maint of Compost Stormwater Filter System	PUB	7/1/96-6/30/98	1,900	900

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Environmental Services - continued</i>						
	New	To be determined Purchase of Cabinets & Desks	PUB	7/1/96-6/30/97	3,000	3,000
	New	To be determined Medical Monitoring for Employees	PS	7/1/96-6/30/97	12,500	12,500
	New	To be determined Respiratory Fitness Tests for Employees	PS	7/1/96-6/30/97	5,000	5,000
	New	To be determined Health & Safety Consulting Svcs	PS	7/1/96-6/30/97	25,000	25,000
	New	To be determined Exposure Evaluations for Employees	PS	7/1/96-6/30/97	2,500	2,500
	New	To be determined IH Sampling & Analysis	PS	7/1/96-6/30/97	21,000	21,000
	New	To be determined Safety Evaluation	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Copier Maintenance Agreement	PUB	7/1/96-6/30/98	3,800	1,800
	New	To be determined Appliance Recovery	PUB	7/1/96-6/30/97	20,000	20,000
	New	To be determined Supply Compressed Air Cylinders	PUB	7/1/96-6/30/97	9,785	9,785
	New	To be determined HVAC Maintenance	PUB	7/1/96-6/30/97	15,000	15,000
	New	To be determined Alarm Monitoring	PUB	7/1/96-6/30/97	1,200	1,200

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Environmental Services - continued</i>						
	New	To be determined Video Surveillance Equipment Maintenance	PUB	7/1/96-6/30/97	3,500	3,500
	New	To be determined Management Consulting Svcs	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Hearings Officer for Illegal Dumping Cases	PS	7/1/96-6/30/97	7,500	7,500
	New	To be determined 24-Hour Illegal Dumping Hotline	IGA	7/1/96-6/30/97	5,000	5,000
	New	Department of Environmental Quality DEQ Agricultural Waste Collection Program	IGA/ REV	7/1/96-6/30/97	26,000	26,000
	New	Department of Environmental Quality Reimburse Out-of-Region HHW Customers	IGA/ REV	7/1/96-6/30/97	50,000	50,000
	New	To be determined Temporary Employment Agency	PS	7/1/96-6/30/97	90,000	90,000
<i>Engineering &amp; Analysis</i>						
	New	To be determined Provide Photogrammetric Svcs	PS	1/1/97-6/30/98	30,000	10,000
	New	Portland State University Model Update	IGA	7/1/96-6/30/97	20,000	20,000
	901270	Parametrix, Inc. Change Order for Monitoring Methane Gas	PS	7/1/95-6/30/97	55,000	50,000
	New	Legacy Occupational Health Annual Employee Health Testing	PS	7/1/96-6/30/97	4,375	4,375
	New	To be determined Annual Inspection Service: Bridge	PS	7/1/96-6/30/97	3,100	3,100

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</b>						
<i>Engineering &amp; Analysis - continued</i>						
	New	To be determined Repair Agreement: Bridge	PS	7/1/96-6/30/97	15,000	15,000
	903339	AMTEST, Inc. Laboratory Services	PS	10/14/93-12/31/96	567,498	50,000
	New	To be determined Laboratory Services	PS	1/1/97-6/30/99	500,000	60,000
	New	To be determined Road Maintenance Service	PUB	7/1/96-6/30/97	12,000	12,000
	New	Portland Habilitation Center Janitorial Services	PS	7/1/96-6/30/97	6,500	6,500
	New	To be determined Financial Consulting Services	PS	1/1/96-12/31/98	10,000	10,000
	New	To be determined Bond Counsel	PS	1/1/96-12/31/98	20,000	20,000
	New	To be determined Consulting Engineer	PS	7/1/96-6/30/97	35,000	35,000
	903103	City of Portland Lease of Property	IGA	5/1/93-10/31/97	22,248	5,562
	New	To be determined Engineering Consulting Svc: Maintenance	PS	7/1/96-6/30/97	15,000	15,000
	New	To be determined Engineering Consulting Svc: Fluorescent Light	PS	7/1/96-6/30/97	5,000	5,000
	903074	David C. Smith & Associates Photogrammetric Svc: St. Johns Landfill	PS	3/1/93-12/31/96	52,819	8,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Engineering &amp; Analysis - continued</i>						
	New	To be determined Gas Analysis Maintenance & Repair	PUB	7/1/96-6/30/97	15,000	15,000
	New	To be determined Scales Maintenance & Repair	PUB	7/1/96-6/30/97	2,000	2,000
	New	To be determined Operation & Maintenance Svc: Gas Facility	PUB	7/1/96-6/30/97	30,000	30,000
	New	To be determined Electrical Services	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Landscape Maintenance	PS	7/1/96-6/30/97	1,000	1,000
	New	To be determined Maintenance & Repair of Gas Collection System Piping	PUB	7/1/96-6/30/97	20,000	20,000
	New	To be determined Maintenance of Agricultural Equipment	PUB	7/1/96-6/30/97	4,000	4,000
	New	Caterpillar Financial Services Lease of Caterpillar Backhoe/Loader	PUB	11/1/96-10/31/97	10,000	10,000
	New	To be determined Removal of Sunken Barge	PUB	9/1/96-11/30/96	33,000	33,000
	New	To be determined Maintenance Agreement: Structures	PUB	7/1/96-6/30/97	5,000	5,000
	New	To be determined Lease of Construction Trailer	PUB	12/1/96-11/30/97	5,600	5,600

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Waste Reduction &amp; Planning Services</i>						
	New	To be determined Organic Waste Management	PS	7/1/96-6/30/97	15,000	15,000
	New	To be determined Regional Waste Prevention Promotion: Businesses Phase I	PS	4/1/96-12/31/96	40,000	25,000
	New	To be determined Consultation Svcs: Advance Disposal Fee	PS	7/1/96-12/20/96	25,000	25,000
	New	To be determined Consultation Svcs: Industrial Waste	PS	1/1/97-6/30/97	10,000	10,000
	New	To be determined Consulting Svcs: Waste Prevention	PS	7/1/96-12/30/96	5,000	5,000
	New	To be determined Consulting Svcs: State of the Plan Report	PS	7/1/96-10/30/96	5,000	5,000
	New	To be determined Consulting Svcs: Local Govt: Assistance	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Consulting Svcs: Disaster Debris Mgmt.	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Consulting Svcs: Yard Debris Facility Licensing	PS	7/1/96-6/30/97	7,000	7,000
	904396	AGRA Earth & Environmental Yard Debris Compost Sampling & Testing	PS	7/1/95-6/30/97	20,200	10,100
	New	Oregon State University Yard Debris Compost Testing	IGA	7/1/96-6/30/97	2,900	2,900
	New	To be determined Discount Home Compost Bins	PS	1/1/97-6/30/97	80,000	80,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Waste Reduction &amp; Planning Services - continued</i>						
	904395	Antech Analysis Technology Yard Debris Compost Sampling/Testing	PS	7/1/95-6/30/97	11,000	5,500
	New	To be determined Consulting Svcs: Package Waste	PS	7/1/96-6/30/97	30,000	30,000
	New	To be determined Consulting Svcs: Health Care	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Consulting Svcs: Attorneys	PS	7/1/96-6/30/97	15,000	15,000
	New	To be determined "Get in the Loop" Campaign	IGA	1/1/97-6/30/97	28,000	28,000
	New	To be determined Regional Waste Prevention Promotion: Ph 2	PS	7/1/96-6/30/97	30,000	30,000
	New	To be determined Business Recognition Advertising Program	PS	7/1/96-6/30/97	5,000	5,000
	New	Forest Grove School District Home Compost Center Maintenance	IGA	7/1/96-6/30/97	13,500	13,500
	New	Various Waste Prevention Grants FY 1995-96	IGA	1/1/96-9/30/96	100,000	55,000
	New	Various Waste Prevention Grants FY 1996-97	IGA	7/1/96-6/30/97	100,000	100,000
	New	Various Clean-up Grants for Local Governments	IGA	7/1/96-6/30/97	50,000	50,000
	New	OSU Extension Service Master Recycler Grant	IGA	7/1/96-6/30/97	25,000	25,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Waste Reduction &amp; Planning Services - continued</i>						
	New	To be determined Home Composting Program Assessment	PS	7/1/96-6/30/97	30,000	30,000
	New	To be determined Commercial Diversion Strategies-Project 1	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Commercial Diversion Strategies-Project 2	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Business Recycling Programs Development	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Commercial Yard Debris Study	PS	4/1/96-6/30/97	20,000	7,000
	New	To be determined Waste Prevention: Commercial Waste Prevention Program	PS	5/96-6/30/97	20,000	12,000
	New	To be determined Building Materials Salvage	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Non-Curbside Yard Debris	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Diversion of Food Waste	PS	5/1/96-6/30/97	175,000	150,000
	New	To be determined Food Waste Support Services	PS	7/1/96-6/30/97	50,000	50,000
	New	To be determined Recycling Information System	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Materials Processing Facility Development	PS	7/1/96-6/30/97	20,000	20,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL SERVICES - continued</u></b>						
<i>Waste Reduction &amp; Planning Services - continued</i>						
	New	To be determined ReTAP Recycling System Development	PS	7/1/96-6/30/97	5,000	5,000
	New	To be determined (Multiple Contracts) Metro Challenge Grants	IGA	7/1/96-6/30/97	600,000	600,000
	New	To be determined Business Development Grants	PS	7/1/96-6/30/97	75,000	75,000
	New	To be determined Business Development Grants	PS	6/1/96-6/30/97	75,000	44,000
	New	To be determined Education : Artwork & Displays	PS	7/1/96-6/30/97	7,000	7,000
	New	To be determined Forecast Development and Support	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined RLIS Maintenance	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined RLIS User Interface	PS	7/1/96-6/30/97	30,000	30,000
	New	To be determined Database Audits	PS	7/1/96-6/30/97	5,000	5,000
	New	To be determined Building Permits & Employment Databases	PS	7/1/96-6/30/97	24,000	24,000
	New	To be determined Commercial Generator Study	PS	1/1/96-6/30/97	121,000	106,000
	New	To be determined Construction & Demolition Generator Study	PS	6/1/96-6/30/97	60,000	60,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Waste Reduction &amp; Planning Services - continued</i>						
	New	To be determined RSWMP Measurement & Program Evaluation	PS	7/1/96-6/30/97	12,500	12,500
	New	To be determined ARC/INFO Maintenance Agreement	PS	7/1/96-6/30/97	5,035	5,035
	New	Hewlett Packard HP Workstations Maintenance Agreement	PS	7/1/96-6/30/97	2,775	2,775
	New	To be determined Alternatives to Pesticides Workshop	PS	7/1/96-6/30/97	20,000	20,000
<i>Renewal &amp; Replacement</i>						
	New	To be determined Pump/Compressor Repairs/Replacement	PUB	7/1/96-6/30/97	49,000	49,000
	New	To be determined Correct Drainage at Metro Central	PUB	7/1/96-6/30/97	10,000	10,000
	New	To be determined Renewal & Replacement Study	PS	7/1/96-6/30/97	30,000	30,000
	New	To be determined Engineering Svc: SSI Compactor	PS	7/1/96-6/30/97	6,000	6,000
	New	To be determined Construct Compactor Roof Extension	CONST	7/1/96-6/30/97	60,000	60,000
	New	To be determined Repair/Replacement of Capital Assets	CONST	7/1/96-6/30/97	250,000	250,000
	New	To be determined Restore HVAC System	PUB	7/1/96-6/30/97	9,000	9,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Environmental Services - General Account</i>						
	New	To be determined Compressors for Supplied Air	PO	7/1/96-6/30/97	75,000	75,000
	New	To be determined Automated Transaction System	PUB	7/1/96-6/30/97	100,000	100,000
	New	To be determined Air Meters for H2W Facilities	PO	7/1/96-9/30/96	6,000	6,000
	New	To be determined Vacuum Lifting Systems	PO	7/1/96-6/30/97	58,500	58,500
	New	To be determined Polyethylene Bulking Tanks	PUB	7/1/96-6/30/97	12,190	12,190
	New	To be determined Steel Tank Supports & Installation	PUB	7/1/96-6/30/97	2,875	2,875
	New	To be determined Pneumatic Can Openers	PO	7/1/96-6/30/97	7,000	7,000
	New	To be determined Custom Built Tank for Can Crusher	PUB	7/1/96-6/30/97	4,000	4,000
	New	To be determined Pallet/Cage Lift & Installation	PUB	7/1/96-6/30/97	6,900	6,900
<i>Engineering &amp; Analysis - General Account</i>						
	New	To be determined Engineering/Architectural Svc: Metro South	PS	7/1/96-6/30/98	100,000	50,000
	New	To be determined Engineering Svc: Maintenance Bldg	PS	7/1/96-6/30/97	75,000	75,000
	New	To be determined Construction of Latex Processing Building	CONST	TBD-6/30/97	156,000	156,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Engineering &amp; Analysis - General Account - continued</i>						
	New	To be determined Storage Problems: Metro Central	CONST	7/1/96-6/30/97	25,000	25,000
	New	To be determined Infrastructure Development/St. Johns	PUB	7/1/96-6/30/97	95,000	95,000
	New	To be determined Installation: Truck Wash	PUB	7/1/96-6/30/97	75,000	75,000
	New	To be determined Upgrading Scalehouse Windows	PUB	7/1/96-6/30/97	49,000	49,000
	New	To be determined Engineering/Architectural Svc: Metro Central	PS	7/1/96-6/30/97	125,000	125,000
<i>Waste Reduction &amp; Planning Services - General Account</i>						
	New	To be determined Washington County Home Compost Center: Landscaping	PUB	7/1/96-6/30/97	20,000	20,000
	New	To be determined Landscape Architect	PS	7/1/96-6/30/97	3,500	3,500
	New	To be determined Build/Install Kiosk & Signs	PUB	7/1/96-6/30/97	7,000	7,000
<i>St. Johns Closure</i>						
	904184	L&H Grading Construction of Stormwater Cover Cap	CONST	3/1/95-12/31/96	7,500,000	1,750,000
	904184	L&H Grading C/O: Patch Visible Seeps into Columbia Slough	CONST	7/96-12/31/96	57,000	57,000
	New	City of Portland Expenses Related to SJLF	IGA/ REV	7/1/96-12/31/96	90,000	90,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>St Johns Closure - continued</i>						
	902525	Jensen Drilling Groundwater Monitoring Wells	CONST	7/1/92-12/31/96	347,625	65,000
	New	To be determined Establish Native Vegetation	LM	7/1/96-6/30/98	50,000	25,000
	901270	Parametrix, Inc. Design Services	PS	5/24/90-7/10/96	3,455,265	30,000
	904293	EMCON Northwest, Inc. Construction Management Services	PS	5/1/95-12/31/96	474,467	187,163
	904562	Harding Lawson Associates, Inc. Engineering Svc: Gas Emissions	PS	10/15/95-12/31/96	216,438	100,000
	New	To be determined Groundwater Assessment	PS	5/1/96-12/31/96	67,600	45,000
	New	To be determined Revision of Closure Plan	PS	7/1/96-6/30/97	40,000	40,000
	New	To be determined Temporary Clerical Svcs	PS	4/1/96-12/31/97	55,600	30,600
	New	To be determined Test Topsoil Quality	PS	1/1/96-6/30/97	9,000	5,000
	New	To be determined Conduct Study of Environmental Risks	PS	7/1/96-6/30/97	156,000	156,000
	New	To be determined Revise Closure Plan	PS	7/1/96-9/30/97	40,000	35,000
<i>Rehabilitation &amp; Enhancement</i>						
	New	To be determined (Multiple Contracts) North Portland Enhancement Committee	PS	7/1/96-6/30/97	100,500	100,500

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL ENVIRONMENTAL MANAGEMENT - continued</u></b>						
<i>Rehabilitation &amp; Enhancement - continued</i>						
	New	Delaunay Family of Services Construction of North Portland Child & Youth	PS	7/1/96-6/30/97	100,000	100,000
	New	To be determined (Multiple Contracts) Metro Central Community Enhancement	PS	1/1/97-12/31/97	501,134	351,134
	New	City of Oregon City Garbage Ton "Host Fees"	IGA	1/1/96-TBD	TBD	173,336
	901195	City of Forest Grove Enhancement Projects	IGA	1/1/89-1/31/00	385,000	37,888

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>GROWTH MANAGEMENT SERVICES DEPARTMENT</u></b>						
	New	To be determined Regional Framework Plan Public Involvement: Communications Consultant	PS	7/1/96-6/30/97	78,000	78,000
	New	To be determined Regional Framework Plan Public Involvement: Video Production	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Growth Management Newsletter(s): Printing	LM	9/1/96-6/30/97	45,000	45,000
	New	To be determined Regional Framework Mailer: Printing	LM	7/1/96-6/30/97	35,000	35,000
	New	To be determined Housing Consultant	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Engineering Assistance: Public Facilities and Services	PS	11/1/96-6/30/97	20,000	20,000
	New	To be determined Martin Luther King Jr Blvd Planning	PS	7/1/96-6/30/97	25,000	25,000
	New	To be determined Fiscal Policy Analysis	PS	11/1/96-6/30/97	20,000	20,000
	New	To be determined Performance Measure Development	PS	10/1/96-5/30/97	15,000	15,000
	New	To be determined RUGGO and 2040 Growth Concept: Implementation Services	PS	7/1/96-6/30/97	22,000	22,000
	New	To be determined Parking Handbook: Printing	LM	7/1/96-6/30/97	28,000	28,000
	904463	Associated Marketing Resources (AMR) Land Development Data Collection	PS	7/1/95-6/30/97	90,000	45,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b>GROWTH MANAGEMENT SERVICES DEPARTMENT - continued</b>						
	New	To be determined Household Survey	PS	7/1/96-2/29/97	10,000	10,000
	New	To be determined Aerial Photography	PS	7/1/96-9/30/96	20,000	20,000
	New	To be determined Storefront Marketing Support	PS	7/1/96-6/30/97	10,000	10,000
	New	Environmental Science Research Institute ARC/INFO RLIS Software Maintenance	LM	7/1/96-6/30/97	35,000	35,000
	New	Hewlett-Packard Software and Hardware Maintenance	LM	7/1/96-6/30/97	20,000	20,000
	New	To be determined ArcView Application Development	PS	7/1/96-6/30/97	10,000	10,000
	New	To be determined Paper Streets: Identify and Eliminate	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined REGGIE Network Connection: Washington	LM	7/1/96-6/30/97	5,000	5,000
	New	To be determined Temporary Help Services, Storefront	PS	7/1/96-6/30/97	54,400	54,400
	New	To be determined Earthquake, Map Production	PS	7/1/96-6/30/97	100,000	100,000
	New	To be determined Earthquake, Land Use Consultant	PS/ IGA	7/1/96-6/30/97	100,000	100,000
	New	To be determined (Multiple Contracts) Earthquake Consultant(s)	PS	7/1/96-6/30/97	182,000	182,000
	904677	City of Portland Station Area Planning	IGA	7/1/95-6/30/97	69,152	10,000

# Contracts List

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<b>DEPT</b>	<b>CONTRACT #</b>	<b>VENDOR/DESCRIPTION</b>	<b>TYPE</b>	<b>DURATION</b>	<b>TOTAL AMOUNT OF CONTRACT</b>	<b>FY 1996-97 AMOUNT</b>
<b><u>GROWTH MANAGEMENT SERVICES DEPARTMENT - continued</u></b>						
	904676	City of Beaverton Station Area Planning	IGA	7/1/95-6/30/97	207,802	100,000
	904702	Washington County Station Area Planning	IGA	7/1/95-6/30/97	248,934	100,000
	905034	City of Hillsboro Station Area Planning	IGA	7/1/95-6/30/97	226,000	40,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>TRANSPORTATION DEPARTMENT</u></b>						
	New	ODOT - PL, STP Supplemental General Planning Funds for Transportation	IGA/ REV	7/1/96-6/30/97	1,882,975	1,882,975
	New	ODOT - Section 8 General Planning Funds for Transportation	IGA/ REV	7/1/96-6/30/97	197,523	197,523
	New	Tri-Met General Planning funds for Transportation	IGA/ REV	7/1/96-6/30/97	225,000	225,000
	904644	ODOT Congestion Pricing Grant	IGA/ REV	1/96-6/98	1,032,000	572,000
	PO	Multiple Vendors Computer Upgrade	PROC/ LEASE	12/93-12/96	TBD	72,400
	New	To be determined Eleven Workstations: Travel Forecasting	PROC/ LEASE	7/96-6/99	124,600	61,500
	New	To be determined Longitudinal Household Panel Survey	PS	7/1/96-6/30/97	150,000	150,000
	New	To be determined Model Development: Person Travel	PS	7/1/96-6/30/97	75,000	75,000
	New	Port of Portland Commodity Flow Model	IGA	7/1/96-6/30/97	60,000	60,000
	New	To be determined Commodity Flow Model: Guidance	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Commodity Flow Model-Survey	PS	7/1/96-6/30/97	212,500	212,500
	New	To be determined Commodity Flow Model-Vehicle Classification	PS	7/1/96-6/30/97	20,000	20,000
	904836	City of Portland Congestion Pricing Pilot Project	IGA	1/96-1/98	24,000	14,500

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>TRANSPORTATION DEPARTMENT - continued</u></b>						
	904837	DEQ Congestion Pricing Pilot Project	IGA	1/96-1/98	24,000	14,500
	904838	Tri-Met Congestion Pricing Pilot Project	IGA	1/96-1/98	24,000	14,500
	904834	Washington County Congestion Pricing Pilot Project	IGA	1/96-1/98	24,000	14,500
	904836	Multnomah County Congestion Pricing Pilot Project	IGA	1/96-1/98	24,000	14,500
	904833	Port of Portland Congestion Pricing Pilot Project	IGA	1/96-1/98	30,000	14,500
	904835	Clackamas County Congestion Pricing Pilot Project	IGA	1/96-1/98	24,000	14,500
	New	Cogan Owens Cogan Congestion Pricing Pilot Project-Public	PS	6/96-1/98	356,000	133,000
	New	ECO Northwest Congestion Pricing Pilot Project-Technical	PS	6/96-1/98	320,000	132,000
	New	To be determined Transit Oriented Devel: Professional Services	PS	7/96-6/97	113,000	95,000
	New	To be determined Transit Oriented Devel: Land Acquisition	PS	7/96-6/97	2,700,000	2,700,000
	New	Oregon Department of Transportation Highway Study	IGA	6/96-6/97	50,000	40,000
<i>High Capacity Transit</i>						
	903678	Tri-Met South/North Transit Corridor DEIS	IGA/ REV	1/94-5/97	12,270,195	7,364,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>TRANSPORTATION DEPARTMENT - continued</u></b>						
<i>High Capacity Transit - continued</i>						
	903679	City of Portland South/North Transit Corridor DEIS	IGA	1/94-5/97	475,265	276,000
	New	To be determined South/North Transit Corridor DEIS	IGA	7/96-6/97	100,000	100,000
	903680	Oregon Department of Transportation South/North Transit Corridor DEIS	IGA	1/94-5/97	408,805	125,000
	903681	Multnomah County South/North Transit Corridor DEIS	IGA	1/94-5/97	35,996	4,000
	903682	City of Milwaukie South/North Transit Corridor DEIS	IGA	1/94-5/97	118,808	20,000
	903683	Clackamas County South/North Transit Corridor DEIS	IGA	1/94-5/97	140,868	29,000
	903685	City of Gladstone South/North Transit Corridor DEIS	IGA	1/94-5/97	23,050	400
	903688	Clark County South/North Transit Corridor DEIS	IGA	1/94-5/97	88,340	58,340
	903689	City of Vancouver South/North Transit Corridor DEIS	IGA	1/94-5/97	82,156	3,506
	903477	Federal Transit Administration South/North High Capacity Transit Study	IGA/ REV	1/94-6/98	1,600,000	50,000
	903406	Washington Department of Transportation South/North Transit Corridor DEIS	IGA	10/93-5/97	229,000	115,000
	903690	SW Washington RTC South/North Transit Corridor DEIS	IGA	1/94-5/97	389,845	119,657

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>TRANSPORTATION DEPARTMENT - continued</u></b>						
<i>High Capacity Transit - continued</i>						
	903678	Tri-Met South/North AA/DEIS	IGA/ REV	1/94-5/97	4,100,000	3,500,000
	903469	C-Tran South/North DEIS	IGA/ REV	8/95-5/97	455,592	185,000
	904021	Parametrix South/North Transit Corridor DEIS: Environmental Services	PS	11/95-5/97	1,500,000	1,350,000
	New	To be determined South/North Transit Corridor DEIS: Public Involvement	PS	1/96-5/97	150,000	150,000
	904099	The Larkin Group South/North Transit Corridor DEIS: Technical Services	PS	9/95-5/96	274,988	190,988
	New	To be determined South/North Transit Corridor DEIS: Financial	PS	7/96-6/97	50,000	50,000
	903684	City of Oregon City South/North Transit Corridor DEIS	IGA	9/93-12/96	60,588	15,185
	903692	Washington Department of Transportation South/North Transit Corridor DEIS	IGA	1/94-5/97	28,044	644
	904957	Federal Transit Administration South/North PE Services	IGA/ REV	4/96-12/97	13,063,452	9,300,000
	New	Tri-Met South/North FEIS	IGA/ REV	5/97-7/98	3,925,000	640,000
	New	To be determined South/North FEIS: Environmental Services	PS	5/97-7/98	1,250,000	187,500

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>TRANSPORTATION DEPARTMENT - continued</u></b>						
<i>High Capacity Transit - continued</i>						
New		To be determined South/North FEIS: Technical Services	PS	5/97-7/98	175,000	26,250
New		To be determined South/North FEIS: Financial Analysis	PS	5/97-7/98	25,000	3,750
New		To be determined South/North FEIS: Public Involvement	PS	5/97-6/98	75,000	11,250
New		To be determined South/North FEIS: Station Area Planning	PS	5/97-6/98	200,000	40,000
New		To be determined South/North FEIS: Station Area Planning	PS	5/97-7/98	150,000	30,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT</u></b>						
<i>Administration Division</i>						
	New	To be determined Computer Programmer	PS	7/1/96-6/30/97	5,000	5,000
<i>Operations and Maintenance Division</i>						
	903770	Oregon Wilbert Vault Co Cemetery Services	PS	12/1/94-11/30/97	201,000	70,000
	903775	City of Portland Glendoveer Sewer Assessment	IGA	6/30/93-3/60/13	290,000	14,500
	903766	Glisan Street Recreation Glendoveer Perimeter Maintenance	LM	7/1/96-6/30/97	25,000	25,000
	903768	Glisan Street Recreation Glendoveer Management	PS/ REV	7/17/79-12/1/02	N/A	752,382
	904072	Prestige Catering Lake House Management	PS/ REV	12/1/95-11/30/96	N/A	34,500
	904226	Oregon Historical Society Bybee/Howell Services	IGA	7/1/95-6/30/99	51,525	10,305
<i>Planning &amp; Capital Development Division</i>						
	904147	The Nature Conservancy Year 3, Education Grant	PS	3/1/95-3/1/97	5,000	3,239
	904148	Washington County ESD Year 3, Education Grant	IGA	3/1/95-8/31/96	5,000	5,000
	904150	E Multnomah Soil & Water Conservation Dist Year 3, Education Grant	IGA	3/1/95-3/31/97	2,000	2,000
	904151	Westview High School Year 3, Education Grant	IGA	3/1/95-7/31/96	5,000	5,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES - continued</u></b>						
<i>Planning &amp; Capital Development Division - continued</i>						
	904153	Fowler Middle School Year 3, Education Grant	IGA	3/1/95-12/31/96	1,350	1,350
	904154	JB Thomas High School Year 3, Education Grant	IGA	3/1/95-3/1/97	5,950	5,950
	904155	Mt Tabor/Alameda Middle School Year 3, Education Grant	IGA	3/1/95-12/15/96	1,700	1,700
	904239	Tualatin Hills Park and Recreation Dist Year 4, Restoration Grant: Beaverton Creek	IGA	6/1/95-12/31/96	3,215	3,215
	904240	City of Hillsboro Year 4, Restoration Grant: Jackson Bottom	IGA	6/1/95-12/31/96	5,500	5,500
	904241	City of Troutdale Year 4, Restoration Grant: Beaver Creek	IGA	6/1/95-12/31/96	15,000	15,000
	904242	City of Vancouver Year 4, Restoration Grant: Burnt Bridge Creek	IGA	6/1/95-12/31/96	15,000	15,000
	904243	The Wetland Conservancy Year 4, Restoration Grant: Fanno Creek	PS	6/1/95-12/31/96	15,000	15,000
	904244	City of Gresham Year 4, Restoration Grant: Johnson Creek	IGA	6/1/95-12/31/96	15,000	15,000
	904245	Lake Oswego Land Trust Year 4, Restoration Grant: Lamont Springs	PS	6/1/95-12/31/96	7,000	7,000
	904542	The Wetland Conservancy Technical Assistance: Restoration Grant Prog	PS	10/1/95-12/31/96	20,000	5,000
	904683	Pacific University Year 5, Restoration Grant	PS	1/1/96-6/30/97	6,500	6,500

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES - continued</u></b>						
<i>Planning &amp; Capital Development Division - continued</i>						
	904684	City of Gresham Year 5, Restoration Grant	IGA	1/1/96-6/30/97	6,000	6,000
	904685	Portland Parks Bureau Year 5, Restoration Grant	IGA	1/1/96-6/30/97	13,000	13,000
	904686	Portland Audubon Society Year 5, Restoration Grant	PS	1/1/96-6/30/97	13,000	13,000
	904687	City of West Linn Year 5, Restoration Grant	IGA	1/1/96-6/30/97	12,000	12,000
	904688	North Portland Neighborhood Assoc Year 5, Restoration Grant	IGA	1/1/96-6/30/97	7,000	7,000
	904689	City of Tualatin Year 5, Restoration Grant	IGA	1/1/96-6/30/97	10,000	10,000
	904690	The Nature Conservancy Year 5, Restoration Grant	PS	1/1/96-6/30/97	5,000	5,000
	904691	Center Neighborhood Association Year 5, Restoration Grant	IGA	1/1/96-6/30/97	4,950	4,950
	904692	Nature Scaping/Columbia Land Trust Year 5, Restoration Grant	PS	1/1/96-6/30/97	2,900	2,900
	904709	Oregon State University Extenson/4H Club Year 4, Education Grant	IGA	1/1/96-6/30/97	2,000	2,000
	904710	Alice Ott Middle School Year 4, Education Grant	IGA	1/1/96-6/30/97	3,283	3,283
	904711	Northwest Service Academy Year 4, Education Grant	IGA	1/1/96-6/30/97	4,850	4,850

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Planning &amp; Capital Development Division - continued</i>						
	904712	Portland Audubon Society Year 4, Education Grant	PS	1/1/96-6/30/97	1,000	1,000
	904713	Westview High School Year 4, Education Grant	IGA	1/1/96-6/30/97	4,676	4,676
	904714	City of West Linn Year 4, Education Grant	IGA	1/1/96-6/30/97	2,000	2,000
	904715	Reynolds High School Year 4, Education Grant	IGA	1/1/96-6/30/97	1,854	1,854
	904716	David Douglas High School Year 4, Education Grant	IGA	1/1/96-6/30/97	3,500	3,500
	904717	Tualatin Riverkeepers Year 4, Education Grant	PS	1/1/96-6/30/97	1,000	1,000
	904718	Friends of Forest Park Year 4, Education Grant	PS	1/1/96-6/30/97	1,000	1,000
	904719	Hollywood Elementary School Year 4, Education Grant	IGA	1/1/96-6/30/97	1,000	1,000
	904720	Environmental Middle School Year 4, Education Grant	IGA	1/1/96-6/30/97	3,000	3,000
	904721	Markham Elementary School Year 4, Education Grant	IGA	1/1/96-6/30/97	3,200	3,200
	904722	Portland School District Teen Parent Program Year 4, Education Grant	IGA	1/1/96-6/30/97	3,828	3,828
	904723	Sunnyside Elementary School Year 4, Education Grant	IGA	1/1/96-6/30/97	3,108	3,108

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Planning &amp; Capital Development Division - continued</i>						
	904724	Kelly Elementary School Year 4, Education Grant	IGA	1/1/96-6/30/97	3,700	3,700
	904725	Wolfree Inc Year 4, Education Grant	PS	1/1/96-6/30/97	3,000	3,000
	New	To be determined Multiple, Year 6, Restoration Grant	IGA/ PS	1/1/97-6/30/98	90,000	0
	New	To be determined Multiple, Year 5, Education Grants	IGA/ PS	1/1/97-6/30/98	35,000	0
	902796	Portland Parks Year 2, Restoration Grant	IGA	12/2/92-12/31/96	8,000	8,000
	903446	Washington State University Year 3, Restoration Grant	IGA	12/1/93-7/31/96	5,500	1,014
	904183	Kurahashi & Associates Ancient Forest Master Plan	PS	3/15/95-7/31/96	17,894	4,500
	904436	Nevue Ngan Associates Howell Park Master Plan	PS	8/15/95-8/31/96	24,990	6,500
	904877	TREW Corporation Rails to Trails Strategy Plan	PS	3/21/96-9/30/96	14,000	10,000
	904802	E Multnomah Soil & Water EnviroCorps Program	IGA	10/1/95-9/30/96	35,000	8,750
	904905	ECO Northwest Blue Lake Concert Stage	PS	4/3/96-7/31/96	15,000	5,000
	New	To be Determined Oxbow Park Master Plan	PS	5/1/96-12/31/96	80,500	74,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</b>						
<i>Planning &amp; Capital Development Division - continued</i>						
		New To be determined Restoration Svcs: Whitaker Pond, Blue Lake	IGA/ PS	7/1/96-6/30/97	10,000	10,000
	904908	BRG Design Regional Trails Brochure	PS	3/15/96-7/31/96	6,000	6,000
		New To be determined Graphic Design: Howell Park Brochure	PS	7/1/96-6/30/97	3,500	3,500
		New To be determined Graphic Design: Greenspaces	PS	6/1/96-12/31/96	8,000	8,000
		New To be determined Printing: Greenspaces Master Plan	LM	7/1/96-6/30/97	3,000	3,000
		New To be determined Printing: Oxbow Master Plan	LM	10/1/96-1/31/97	1,500	1,500
		New To be determined Printing: Howell Park Brochures	LM	7/1/96-6/30/97	1,500	1,500
		New To be determined Printing: Greenspaces Accomplishments	LM	7/1/96-6/30/97	3,000	3,000
		New To be determined Master Plan: Columbia River Management Unit	PS	7/1/96-6/30/97	45,000	45,000
		New To be determined (1-3 Contracts) Graphic Design Services	PS	7/1/96-6/30/97	3,000	3,000
		New To be determined (Multiple Contracts) Salmon Festival Entertainment	PS	7/1/96-6/30/97	5,500	5,500
	904931-36	Multiple Vendors Especially for Kids Entertainment	PS	6/1/96-6/30/97	4,800	4,800

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Planning &amp; Capital Development Division - continued</i>						
	904864	Showman Inc Concert Management: Music by Blue Lake	PS	3/15/96-3/17/99	90,000	30,000
	New	To be determined Rafting Outfitter Service	PS	7/1/96-6/30/99	18,000	5,497
	New	To be determined Multiple Instructors: Interpretive/Education	PS	7/1/96-6/30/97	1,500	1,500
	New	To be determined Printing: GreenScene	LM	7/1/96-6/30/97	11,000	11,000
	New	To be determined Printing: Miscellaneous	LM	7/1/96-6/30/97	9,250	9,250
	New	To be determined Promotion Services: Salmon Festival	PS	7/1/96-6/30/97	4,000	4,000
	New	To be determined Promotion Services: Especially for Kids	PS	6/1/96-6/30/97	2,200	2,200
	New	To be determined (Multiple Contracts) Promotion Services: Music by Blue Lake	PS	7/1/96-6/30/97	6,500	6,500
<i>Smith and Bybee Lakes Trust Fund</i>						
	904646	E Multnomah County Soil & Water District EnviroCorps Program	IGA	10/1/95-9/30/96	5,000	1,250
	New	To be determined Promotional Svcs: Smith & Bybee Lake Days	PS	7/1/96-6/30/97	2,700	
	New	To be determined Educational Services	PS	7/1/96-6/30/97	5,000	5,000
	New	To be determined (Multiple Contracts) Water Quality Monitoring Services	IGA/ PS	7/1/96-6/30/97	20,000	20,000

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Smith and Bybee Lakes Trust Fund - continued</i>						
	New	To be determined Biological Services	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Habitat Restoration and Enhancement Services	PS	7/1/96-6/30/97	15,000	15,000
	New	To be determined Signage: Design and Develop	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Title Company	PS	7/1/96-6/30/97	2,500	2,500
	New	To be determined Fundraising Svcs: Interpretive/Education Center	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Fundraising Svcs: Trails/Facilities	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined Security Services	IGA/ PS	7/1/96-6/30/97	5,000	5,000
	New	To be determined Design/Engineering Svcs: Forty Mile Loop Trail	PS	7/1/96-6/30/97	20,000	20,000
	New	To be determined (Multiple Contracts) Printing Services	LM	7/1/96-6/30/97	2,000	2,000
<i>Open Spaces Fund</i>						
	New	To be determined (Multiple Contracts) Legal Assistance	PS	7/1/96-6/30/97	50,000	50,000
	904486	Dennis O'Connor Biologist Services	PS	9/27/95-9/30/96	9,500	5,141
	904579	Cogan Owens Cogan Public Involvement	PS	11/12/95-9/30/96	12,000	7,707

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Open Spaces Fund - continued</i>						
	904580	Mike Faha & Associates Public Involvement	PS	11/21/95-9/30/96	48,000	37,404
	904581	Dorman & Company Public Involvement	PS	11/21/95-9/30/96	24,000	16,847
	904583	JD Walsh & Associates Public Involvement	PS	11/21/95-9/30/96	20,000	6,443
	904584	Nevue Ngan & Associates Public Involvement	PS	12/28/95-9/30/96	12,000	12,000
	904652-659	Multiple Vendors - \$25,000 Each Biologist Services	PS	12/1/95-11/30/98	200,000	48,019
	904761-763	Multiple Vendors - \$10,000 Each Planners/Landscape Architects	PS	12/1/95-11/30/98	143,867	48,019
	904772-784	Multiple Vendors - \$25,000 Each Surveyor Services	PS	12/1/95-11/30/98	719,334	240,093
	904625-643	Multiple Vendors - Various Amounts Appraisal/Appraisal Review Service	PS	12/1/95-11/30/98	655,000	218,333
	904669-674	Multiple Vendors - \$15,000 Each Environmental Audit Services	PS	12/1/95-11/30/98	320,124	106,708
	904648-651	Multiple Vendors - \$15,000 Each Real Estate Negotiators	PS	12/1/95-11/30/98	479,556	160,062
	904764-768	Multiple Vendors - \$10,000 Each Civil Engineers	PS	12/1/95-11/30/98	143,867	48,019
	904769-771	Multiple Vendors - \$10,000 Each Construction Managers	PS	12/1/95-11/30/98	95,911	32,012

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Open Spaces Fund - continued</i>						
	New	To be determined Design/Construction: Peninsula Crossing Trail	IGA	7/1/96-6/30/98	1,600,000	80,000
	New	To be determined (Multiple Contracts) Property Management Services	PS	7/1/96-6/30/95	5,000	5,000
	904901	Transamerica Property Data	PS	4/9/96-3/31/99	4,185	1,395
	904588	Clackamas County Local Greenspaces Allocation	IGA	9/1/95-9/1/98	1,876,235	TBD
	904589	North Clackamas Parks & Recreation Local Greenspaces Allocation	IGA	9/1/95-9/1/98	1,043,025	TBD
	904590	City of Gladstone Local Greenspaces Allocation	IGA	9/1/95-9/1/98	156,857	TBD
	904591	City of Happy Valley Local Greenspaces Allocation	IGA	9/1/95-9/1/98	35,305	TBD
	904592	City of Lake Oswego Local Greenspaces Allocation	IGA	9/1/95-9/1/98	697,166	TBD
	904593	City of Milwaukie Local Greenspaces Allocation	IGA	9/1/95-9/1/98	349,020	TBD
	904594	City of Oregon City Local Greenspaces Allocation	IGA	9/1/95-9/1/98	268,322	TBD
	904595	City of Rivergrove Local Greenspaces Allocation	IGA	9/1/95-9/1/98	5,673	TBD
	904596	City of West Linn Local Greenspaces Allocation	IGA	9/1/95-9/1/98	333,385	TBD

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Open Spaces Fund - continued</i>						
	904597	City of Wilsonville Local Greenspaces Allocation	IGA	9/1/95-9/1/98	218,222	TBD
	904598	Multnomah County Local Greenspaces Allocation	IGA	9/1/95-9/1/98	3,401,545	TBD
	904599	City of Portland Local Greenspaces Allocation	IGA	9/1/95-9/1/98	7,480,868	TBD
	904600	City of Gresham Local Greenspaces Allocation	IGA	9/1/95-9/1/98	1,164,474	TBD
	904601	City of Troutdale Local Greenspaces Allocation	IGA	9/1/95-9/1/98	257,327	TBD
	904602	City of Fairview Local Greenspaces Allocation	IGA	9/1/95-9/1/98	169,109	TBD
	904603	City of Wood Village Local Greenspaces Allocation	IGA	9/1/95-9/1/98	169,109	TBD
	904604	Washington County Local Greenspaces Allocation	IGA	9/1/95-9/1/98	949,049	TBD
	904605	Tualatin Hills Park & Recreation District Local Greenspaces Allocation	IGA	9/1/95-9/1/98	2,315,771	TBD
	904606	City of Beaverton Local Greenspaces Allocation	IGA	9/1/95-9/1/98	1,372,654	TBD
	904607	City of Cornelius Local Greenspaces Allocation	IGA	9/1/95-9/1/98	147,186	TBD
	904608	City of Durham Local Greenspaces Allocation	IGA	9/1/95-9/1/98	28,538	TBD

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>REGIONAL PARKS AND GREENSPACES DEPARTMENT - continued</u></b>						
<i>Open Spaces Fund - continued</i>						
	904609	City of Forest Grove Local Greenspaces Allocation	IGA	9/1/95-9/1/98	321,226	TBD
	904610	City of Hillsboro Local Greenspaces Allocation	IGA	9/1/95-9/1/98	989,745	TBD
	904611	City of Sherwood Local Greenspaces Allocation	IGA	9/1/95-9/1/98	103,705	TBD
	904612	City of Tigard Local Greenspaces Allocation	IGA	9/1/95-9/1/98	757,954	TBD
	904613	City of Tualatin Local Greenspaces Allocation	IGA	9/1/95-9/1/98	388,528	TBD

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>METROPOLITAN EXPOSITION RECREATION COMMISSION</u></b>						
	913400	AGG OCC Garbage/Recycling Service	LM	11/93-10/96	150,000	50,000
	New	To be determined Temporary Labor-All Facilities (Light Industrial)	PS	7/96-6/99	360,000	120,000
	913914	Borders, Perrin & Norrande OCC & Expo	PS	7/95-6/97	130,000	65,000
	914529	Business Center Mgmt Professional Svc-OCC	PS	9/95-6/97	TBD	TBD
	914406	City Center Parking Parking Management-OCC	REV	7/95-6/98	N/A	N/A
	914013	Clean & Safe Service Dist PCPA	IGA	6/94-7/97	113,324	35,000
	911587	Coast to Coast Event Security	PS	7/95-6/96	TBD	TBD
	913306	Copelco Leasing Copier-OCC	LEASE	9/93-9/96	9,300	3,100
	913633	Dan Bean Presents PCPA	REV	3/94-6/97	N/A	N/A
	913092	Digital Equipment Svc/Maint: Computer System	LM	8/95-7/97	21,700	0
	New	To be determined Summer Concert Series	PS/ REV	4/96-4/97	N/A	N/A
	914356	Fine Host Corp Food Service-OCC/PCPA	REV	7/95-6/99	N/A	N/A
	914294	Fine Host/S Brooks & Assoc Food Service-Expo/Civic	REV	7/95-6/99	N/A	N/A

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>METROPOLITAN EXPOSITION RECREATION COMMISSION - continued</u></b>						
	910346	First Congressional Church Lease PCPA	LEASE	11/84-11/2083	TBD	114,000
	914555	First Interstate Bank ATM Machine-OCC	REV	11/95-10/00	N/A	N/A
	914556	First Interstate Bank ATM Machine-Expo	REV	1/95-10/00	N/A	N/A
	913398	Friends of PCPA PCPA	PS	10/94-9/97	30,000	2,500
	New	Thermal Control PCPA	PS	9/96-6/99	TBD	TBD
	914948	Hoffman Construction CM/GC - Expo Expansion	PS	3/96-4/97	TBD	TBD
	914405	Metro Auto Park Parking Management-Expo	REV	7/95-6/98	N/A	N/A
	New	To be determined Refuse/Recycling-PCPA	LM	12/95-11/96	102,000	51,000
	913304	Motorola Communications Pager Service-All Facilities	LM	9/94-10/96	13,400	6,700
	New	To be determined Janitorial Services-Expo	LM	7/96-12/97	60,000	60,000
	913412	Oregon Convention & Visitors Svc Tourism	PS	11/93-10/96	608,000	208,000
	913397	Oregon Dept of Transportation Air Marshaling Agreement	IGA	12/91-TBD	TBD	36,000
	914164	Oregon Ticket Co/Fastixx Ticket Sales-PCPA/Civic	REV	4/95-12/97	N/A	N/A

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>METROPOLITAN EXPOSITION RECREATION COMMISSION - continued</u></b>						
	914233	Oregon Ticket Co/Fastixx Ticket Sales-OCC/Expo	REV	4/95-12/97	N/A	N/A
	913502	Oregon Tourism Alliance Tourism	PS	7/95-6/97	15,000	15,000
	911618	Photo & Sound Event Support-Cost Reimbursable	LM	7/95-6/97	N/A	N/A
	914010	Portland Baseball Inc/Portland Rockies Baseball Team	REV	10/94-10/98	N/A	N/A
	914144	Portland Center Stage PCPA	PS	7/94-6/97	N/A	N/A
	913895	Portland Opera/Jujamcyn Prod Concert Promoter	REV	7/94-6/97	N/A	N/A
	913451	Portland Oregon Visitors Assoc Promote Tourism	PS	7/93-6/97	3,720,000	1,240,000
	913201	Portland Police Bureau Event Security	IGA	9/92-TBD	TBD	0
	914407	Portland State University College Athletic Events	REV	7/95-6/98	N/A	N/A
	913238	RIC Corporation Maintenance of Computer	LM	12/89-11/96	55,000	7,870
	913418	Savin/Copeland Credit Copier-OCC	LEASE	11/93-11/96	4,500	1,500
	912961	Sound Elevator Elevator/Escalator Maintenance-OCC	LM	1/94-12/96	84,000	28,000
	914426	Talk n'Toss Disposal Telephone Card Service	REV	7/95-6/97	N/A	N/A

# Contracts List

DEPT	CONTRACT #	VENDOR/DESCRIPTION	TYPE	DURATION	TOTAL AMOUNT OF CONTRACT	FY 1996-97 AMOUNT
<b><u>METROPOLITAN EXPOSITION RECREATION COMMISSION - continued</u></b>						
	914897	Tektronix Inc OCC: Letter of Understanding	PROC	1/96-1/98	N/A	N/A
	914165	Ticketmaster Automated Ticket Service-PCPA/Civic	REV	4/95-12/97	N/A	N/A
	914510	US National Bank ATM Machine-OCC	REV	11/95-10/00	N/A	N/A
	910408	US West Communications OCC	REV	12/93-11/96	N/A	N/A
	913942	White Glove Building Maint Window Cleaning Svc-OCC	LM	8/95-7/96	54,450	18,150
	PO 504256	Xerox Copier Lease & Maintenance-MERC	LEASE	12/95-11/00	35,000	7,000
	914871	Yost Grube Hall Architectural Services-Expo Expansion	PS	2/5/96-4/97	1,030,000	1,030,000
	New	Oregon Dept of Administrative Services Vehicle Lease-OCC/Civic	IGA/ LEASE	11/1/95-10/30/97	10,800	5,400
	New	Oregon Dept of Administrative Services Pickup Lease-Expo	IGA/ LEASE	7/1/96-6/30/99	9,900	3,300
	PO 504324	Oregon Paper Fibers Sanitation & Recycling Service	PROC	11/94-10/97	36,000	12,000
	New	To be determined Engineering Services-Civic	PS	7/1/96-6/30/97	TBD	TBD
	New	To be determined Architectural Services-Civic	PS	7/1/96-6/30/97	TBD	TBD

# Affidavit of Publication

## AFFIDAVIT OF PUBLICATION

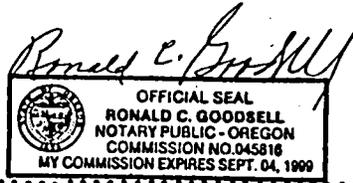
**B. G. McBRIDE**

I, ..... BEING FIRST DULY SWORN DEPOSE AND SAY THAT I AM THE PRINCIPAL CLERK OF THE PUBLISHER OF THE OREGONIAN, A NEWSPAPER OF GENERAL CIRCULATION, AS DEFINED BY ORS 193.010 AND 193.020, PUBLISHED IN THE CITY OF PORTLAND, IN MULTNOMAH COUNTY, OREGON; THAT THE ADVERTISEMENT, THE PRINTED TEXT OF WHICH IS SHOWN BELOW, WAS PUBLISHED IN THE ENTIRE AND REGULAR ISSUES OF THE OREGONIAN FOR 1 DAYS STARTING 02/05/96, ENDING 02/05/96

*B.G. McBride*  
.....  
PRINCIPAL CLERK OF THE PUBLISHER

FEB 07 1996

SUBSCRIBED AND SWORN TO BEFORE ME THIS DATE .....



NOTARY: .....

223693  
AD TEXT:

NOTICE OF BUDGET COMMITTEE MEETING  
THE METRO COUNCIL WILL CONVENE AS BUDGET COMMITTEE ON THURSDAY, FEBRUARY 15, 1996, AT 2:00 P.M., IN THE COUNCIL CHAMBER, 600 NE GRAND AVENUE, PORTLAND, OREGON, TO RECEIVE THE BUDGET MESSAGE AND BUDGET DOCUMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 1996. IN FY 1996-97 A TAX BASE LEVY FOR ZOO OPERATIONS WILL BE LEVIED FOR \$7,234,444. THE FY 1995-96 LEVY WAS \$6,824,948. A LEVY FOR GENERAL OBLIGATION BONDS FOR THE OREGON CONVENTION CENTER WILL BE LEVIED FOR FY 1996-97 IN THE AMOUNT OF \$5,469,663. THE FY 1995-96 LEVY WAS \$5,510,464.

A LEVY FOR GENERAL OBLIGATION BONDS FOR THE OPEN SPACES, PARKS AND STREAMS WILL BE LEVIED IN FY 1996-97 IN THE AMOUNT OF \$9,201,882. THE FY 1995-96 LEVY WAS \$15,061,703. A LEVY FOR GENERAL OBLIGATION BONDS IS PROPOSED IN FY 1996-97 FOR THE ZOO CAPITAL PROJECT IN THE AMOUNT OF \$860,215. THE ZOO CAPITAL PROJECT GENERAL OBLIGATION BOND ISSUE IS PROPOSED TO BE PRESENTED TO VOTERS FOR APPROVAL AT A SPECIAL ELECTION TO BE HELD IN SEPTEMBER, 1996. THE MEETING IS OPEN TO THE PUBLIC. ANY PERSON MAY DISCUSS PROPOSED PROGRAMS WITH THE COMMITTEE AT THAT TIME. ADDITIONAL MEETINGS OF THE METRO BUDGET COMMITTEE WILL BE SCHEDULED

WHERE DETAILED DISCUSSIONS OF THE BUDGET WILL TAKE PLACE. ALL MEETINGS WILL BE OPEN TO THE PUBLIC. A COPY OF THE BUDGET IS AVAILABLE FREE OF CHARGE AT 600 NE GRAND AVENUE, PORTLAND, OREGON, BETWEEN THE HOURS OF 8:00 A.M. TO 5:00 P.M., MONDAY THROUGH FRIDAY.

# Affidavit of Publication

## Affidavit of Publication Daily Journal of Commerce

RECEIVED

P.O. Box 10127 / Portland, Oregon 97210-0127 / (503) 226-1311 FAX (503) 222-3358

STATE OF OREGON, COUNTY OF MULTNOMAH,—ss.

I, I.J. CAPLAN, being first duly sworn, depose and say that I am the Manager of the DAILY JOURNAL OF COMMERCE, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the oforesaid County and State; that I know from my personal knowledge that the

### NOTICE OF BUDGET COMMITTEE HEARING

a printed copy of which is hereto annexed,  
was published in the entire issue of said newspaper for  
ONE time(s)  
in the following issues:

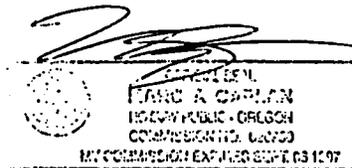
FEBRUARY 5, 1996

Case No. \_\_\_\_\_



Subscribed and sworn to before me this

5TH DAY OF FEBRUARY, 1996



### NOTICE OF BUDGET COMMITTEE HEARING

The Metro Council will convene as Budget Committee on Thursday, February 15, 1996, at 2:00 p.m. in the Council Chamber, 600 NE Grand Avenue, Portland, Oregon, to receive the budget message and budget document for the fiscal year beginning July 1, 1996. In FY 1996-97 a tax base levy for Zoo Operations will be levied for \$7,234,444. The FY 1995-96 levy was \$6,824,948. A levy for general obligation bonds for the Oregon Convention Center will be levied for FY 1996-97 in the amount of \$5,459,663. The FY 1995-96 levy was \$5,510,464. A levy for general obligation bonds for the Open Spaces, Parks and Streams will be levied in FY 1996-97 in the amount of \$9,201,682. The FY 1995-96 levy was \$13,061,703. A levy for general obligation bonds is proposed in FY 1996-97 for the Zoo Capital Project in the amount of \$860,215. The Zoo Capital Project general obligation bond issue is proposed to be presented to voters for approval at a special election to be held in September, 1996.

The meeting is open to the public. Any person may discuss proposed programs with the Committee at that time. Additional meetings of the Metro Budget Committee will be scheduled where detailed discussions of the budget will take place. All meetings will be open to the public. A copy of the budget is available free of charge at 600 NE Grand Avenue, Portland, Oregon, between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

Published Feb. 5, 1996. PF1839-11