



**Metro**

600 NE Grand Ave.  
Portland, OR 97232-2736

# Meeting minutes

Meeting: TOD Steering Committee  
Date: February 14, 2023  
Time: 3:00 – 4:30 p.m.  
Place: Virtual meeting

**Members:** Chair Mark Ellsworth, Councilor Duncan Hwang, Guy Benn, Madeline Baron, Derek Abe, Bob Hastings, Tai Dunson Strane arrived at 3:30 p.m. Madeline Baron left at 3:57 p.m.

**Staff:** Jon Williams, Pat McLaughlin, Andrea Pastor, Laura Dawson Bodner, Eva Goldberg, Eryn Kehe, Ashley McCarron

## **I. CALL TO ORDER, WELCOME AND INTRODUCTIONS**

Chair Mark Ellsworth called the meeting to order at 3:02 p.m. and welcomed committee members.

## **II. APPROVAL OF MEETING SUMMARY: DECEMBER 13, 2022**

Chair Ellsworth asked if there were any changes to the meeting summary for January 10. Hearing none, he asked for a motion to approve the January 10 meeting summary. Bob Hastings made the motion. The motion was seconded by Madeline Baron. The motion was **approved** unanimously.

## **III. EXECUTIVE SESSION**

Chair Ellsworth declared an executive session pursuant to 192.660(1)(e), for the purpose of deliberating with persons authorized to negotiate real property transactions to discuss Francis and Claire and 165<sup>th</sup> and Burnside.

**Members present:** Chair Mark Ellsworth, Councilor Duncan Hwang, Guy Benn, Madeline Baron, Derek Abe, Bob Hastings. Tai Dunson Strane arrived at 3:30 p.m.

**Staff present:** Jon Williams, Pat McLaughlin, Andrea Pastor, Laura Dawson Bodner, Eva Goldberg, Eryn Kehe, Ashley McCarron

**Time executive session started: 3:05 p.m.**

**Time executive session ended: 3:52 p.m.**

Eryn thanked Councilor Hwang for his questions about the program's focus and philosophy. She said site acquisition funds can be a big influence. Staff have learned by talking to developers that they are very important. Program grants could be more influential if they were available earlier, to leverage additional funds. In addition, they impact choices around location. Staff will share more at the March TOD Steering Committee meeting including on moving some funds from grants to land acquisition.

## **IV. ACTION ITEM: FRANCIS AND CLAIRE**

Staff recommends that the TOD Steering Committee approve \$250,000 in TOD Program funding for Francis + Clare Place with the following conditions:

1. Four-story building
2. 61 affordable housing units regulated at 30% AMI
3. With no parking spaces

**Action:** Guy Benn moved that the TOD Steering Committee recommend \$,250,000 in TOD Program funding for Francis + Clare Place. Madeline Baron seconded the motion. The motion was **approved** with one abstention from Tai Dunson Strane.

## **V. ACTION ITEM: 165<sup>TH</sup> AND BURNSIDE**

Staff recommends that the TOD Steering Committee approve \$250,000 in TOD Program funding for 165<sup>th</sup> and Burnside with the following conditions:

1. Four-story building
2. 92 affordable housing units regulated at 60% AMI or less
3. Approximately 56 parking spaces

**Action:** Bob Hastings moved that the TOD Steering Committee recommend \$,250,000 in TOD Program funding for 165<sup>th</sup> and Burnside. Derek Abe seconded the motion. The motion was **approved** unanimously.

#### **VI. STAFF UPDATES**

Eryn noted that the March meeting will be in person at Metro Regional Center and encouraged all to attend. There will be a hybrid option but she hopes that all can attend in person. Please let staff know if unable to attend.

Eryn asked if anyone wanted a hard copy of the packet. Derek asked about meeting notes, chat and public records.

#### **VII. ADJOURN**

Chair Ellsworth thanked the committee and adjourned the meeting at 4:05 p.m.