



Metro

600 NE Grand Ave.  
Portland, OR 97232-2736

# Memo

Date: March 8, 2023

To: Adriana Antelo  
 ODOT Region 1 STIP Coordinator  
 123 NW Flanders St  
 Portland, OR 97201

From: Ken Lobeck, Funding Programs Lead, 971-985-6156 (cell)

Subject: FFY 2023 Administrative Modification – March 2023 Admin Mod #2  
 AM23-13-MAR2 Approval Request to the 2021-26 MTIP

Dear Adriana:

In accordance with 23 CFR 450.328, Metro is submitting a Metro approved administrative modification bundle for ODOT review and approval for STIP inclusion. The March #2 Administrative Modification is under Metro amendment number AM23-13-MAR2 and contains two projects.

Key	Lead Agency	Name	Change
20384	Portland	NW Thurman St Over Macleay Park	<b>FUND PHASE SHIFT</b> Shift \$259,090 from construction to PE
21593	Metro	Portland Transportation Demand Management Activities	<b>LEAD AGENCY CHANGE:</b> Change the lead agency/applicant in the STIP to be Metro

I certify Metro has completed all required review and approval steps as the MPO and IAW with 23 CFR 450.328 for the 2021-24 MTIP for this administrative modification bundle. Please direct any comments or questions concerning this amendment to Ken Lobeck, Funding Programs Lead at [ken.lobeck@oregonmetro.gov](mailto:ken.lobeck@oregonmetro.gov).

Thank you for your time to review the March #2 Administrative Modification.

*Kenneth F Lobeck*

Kenneth F. Lobeck  
 Funding Programs Lead  
 Metro  
 600 NE Grand Avenue  
 Portland, OR 97232

**Federal Fiscal Year 2023 (October 2022 through September 2023)  
Metro AM23-13-MAR2 March #2 Administrative Modification Bundle 2**

<b>Key Number</b>	<b>20384</b>	MTIP ID	<b>70960</b>
Name:	<b>NW Thurman St Over Macleay Park</b>		
Lead Agency:	Portland		
Changes:	Shift \$259,050 from construction phase to PE.		
Notes:			
AM Eligible:	Phase fund swaps where no cost or scope change results		



**Metro  
2021-24 Metropolitan Transportation Improvement Program (MTIP)  
PROJECT ADMINISTRATIVE MODIFICATION DETAIL WORKSHEET**

**Administrative Modification  
FUND PHASE SHIFT**  
Shift \$259.090 from construction to  
PE

<b>Lead Agency:</b> Portland		Project Type:	Local Rd	<b>ODOT Key:</b>	<b>20384</b>
<b>Project Name:</b> <b>NW Thurman St Over Macleay Park</b>	<b>1</b>	Fiscal Type:	Planning O&M	<b>MTIP ID:</b>	<b>70960</b>
		ODOT Type	Bridge	<b>Status:</b>	<b>4</b>
<b>Project Status:</b> 4 = (PS&E) Planning Specifications, & Estimates (final design 30%, 60%,90% design activities initiated).		Capacity Enhancing:	No	<b>Comp Date</b>	<b>12/31/2026</b>
		Conformity Exempt:	Exempt	RTP ID:	12092
		Performance Meas:	Safety	RTP Approval:	12/6/2018
		On State Hwy Sys:	No	RFFA ID:	N/A
		Mile Post Begin:	N/A	RFFA Cycle:	N/A
		Mile Post End:	N/A	UPWP:	No
		Length:	N/A	UPWP Cycle:	N/A
		1st Year Program'd:	2020	Past Amend:	2
		Years Active:	4	OTC Approval:	No
		Flex Transfer:	No	Flex Code:	N/A
		STIP Amend#:	21-24-2858	MTIP Amend#:	<b>AM23-13-MAR2</b>
<b>Detailed Description:</b> None					

**STIP Description:** Paint the bridge to extend the life of the structure.

LAST Amendment or Admin Mod: Administrative - December 2022 - AM22-07-DEC1- Slip Construction phase with \$3,907,149 of State STBG plus match from FFY 2022 to FFY 2023

PROJECT FUNDING DETAILS								
Fund Type	Fund Code	Year	Planning	Preliminary Engineering	Right of Way	Other (Utility Relocation)	Construction	Total
<b>Federal Funds</b>								
State STBG	Z240	2020		\$ 476,421				\$ 476,421
<b>State STBG</b>	<b>Y240</b>	<b>2020</b>		<b>\$ 232,446</b>				<b>\$ 232,446</b>
<del>State STBG</del>	<del>Z240</del>	<del>2023</del>					<del>\$ 3,907,149</del>	\$ -
<b>State STBG</b>	<b>Z240</b>	<b>2023</b>					<b>\$ 3,674,704</b>	<b>\$ 3,674,704</b>
								\$ -
Note:							<b>Federal Totals:</b>	<b>\$ 4,383,571</b>
<b>State Funds</b>								
State (Z240)	Match	2020		\$ 54,529				\$ 54,529
								\$ -
							<b>State Total:</b>	<b>\$ 54,529</b>
<b>Local Funds</b>								
<b>Local (Y240)</b>	<b>Match</b>	<b>2020</b>		<b>\$ 26,604</b>				<b>\$ 26,604</b>
<del>Local</del>	<del>Match</del>	<del>2023</del>		-			<del>\$ 447,191</del>	\$ -
<b>Local</b>	<b>Match</b>	<b>2023</b>					<b>\$ 420,586</b>	<b>\$ 420,586</b>
								\$ -
							<b>Local Total</b>	<b>\$ -</b>
Phase Totals Before Amend:	\$ -	\$ -	<del>\$ 530,950</del>	\$ -	\$ -	\$ -	<del>\$ 4,354,340</del>	\$ 4,885,290
Phase Totals After Amend:	\$ -	\$ -	<b>\$ 790,000</b>	\$ -	\$ -	\$ -	<b>\$ 4,095,290</b>	\$ 4,885,290
Year Of Expenditure (YOE):								\$ 4,885,290

Programming Adjustments Summary Details							
Is the project short programmed:							
Phase Change Amounts:	\$ -	\$ 259,050	\$ -	\$ -	\$ (259,050)	\$ -	\$ -
Phase Change Percentages:	0.00%	48.79%	0.00%	0.00%	-5.95%	0.00%	
Revised Match Federal:	\$ -	\$ 81,133	\$ -	\$ -	\$ 420,586	\$ 501,719	
Revised Match Percent:	N/A	10.27%	N/A	N/A	10.27%	10.27%	

Phase Obligations and Expenditures Summary						
Item	Planning (PD)	PE	ROW	Other/Utility	Construction	Federal Aid ID
Total Funds Obligated:		\$ 530,950				5900(315)
Federal Funds Obligated:		\$ 476,421				Notes
Initial Obligation Date:		9/8/2020				
EA Number:		PE003237				
EA Start Date:		9/8/2020				
EA End Date:		3/31/2024				
Known Expenditures:		\$ 192,345				
Amendment Consistency Check Glossary Summary Details						
Capacity Enhancing Project:	No. The project is not capacity enhancing					
Modeled Project:	No. The project is not modeled, nor does it require transportation demand modeling analysis.					
Exemption Status:	The project is exempt from transportation demand management and air quality modeling analysis: Yes					
Exemption Reference:	40 CFR 93.126, Table 2, and/or 40 CFR 93.126 Table 3: 40 CFR 93.126, Table 2 - Safety					
Exemption Category:	Safety - Widening narrow pavements or reconstructing bridges					
Administrative Mod Summary:	The admin mod shifts \$259k from the construction phase to PE to address final PE design and scoping requirements.					
Special Approval Conditions:	None					
Submitted Materials:	STIP Summary Report and STIP Impacts Worksheet					
Amendment Matrix Reference:	Fund phase swaps within constrained years where no cost or scope change occurs can be completed as an admin mod.					
Special Considerations:	None					
Constrained RTP ID and Name:	ID# 12092 - Bridge Rehabilitation & Repair					
RTP Description:	Projects to repair or rehabilitate bridges, such as painting, joint repair, bridge deck repair, seismic retrofit, etcetera, that do not add motor vehicle capacity.					
Additional comments:						

Key Number: **20384**

2021-2024 STIP

Project Name: **NW Thurman Street bridge over Macleay Park**

(DRAFT AMENDMENT

Fund Codes											
Phase	Fund Code	Description	ICA P	Percent of Phase	Total Amount	Federal Percent	Federal Amount	State Percent	State Amount	Local Percent	Local Amount
PE	Y240	Surface Transportation Block Grant (STBG) - Flex IJJA		32.79%	259,050.00	89.73%	232,445.56	0.00%	0.00	10.27%	26,604.44
	Z240	SURFACE TRANSP BLOCK GRTS-FLEX		67.21%	530,950.00	89.73%	476,421.44	10.27%	54,528.56	0.00%	0.00
	<b>PE Totals</b>			<b>100.00%</b>	<b>790,000.00</b>		<b>708,867.00</b>		<b>54,528.56</b>		<b>26,604.44</b>
CN	Z240	SURFACE TRANSP BLOCK GRTS-FLEX		100.00%	4,095,290.00	89.73%	3,674,703.72	0.00%	0.00	10.27%	420,586.28
	<b>CN Totals</b>			<b>100.00%</b>	<b>4,095,290.00</b>		<b>3,674,703.72</b>		<b>0.00</b>		<b>420,586.28</b>
<b>Grand Totals</b>					<b>4,885,290.00</b>		<b>4,383,570.72</b>		<b>54,528.56</b>		<b>447,190.72</b>

Amendments						
Status Date	Amendment Num.	Status	Project Change Type	S/C	Key Number	Change Reason
10/31/22	21-24-2858	DRAFT	SINGLE PROJECT ADJUSTMENT		20384	Reduce the construction phase estimate by \$259,050, moving funds to the preliminary engineering phase.

**Federal Fiscal Year 2023 (October 2022 through September 2023)  
Metro AM23-13-MAR2 March #2 Administrative Modification Bundle 2**

<b>Key Number</b>	<b>21593</b>	MTIP ID	<b>71067</b>
Name:	<b>Portland Transportation Demand Management Activities</b>		
Lead Agency:	Metro		
Changes:	Change the lead agency from Portland to be Metro		
Notes:	Metro to flex transfer the STG to FTA and then suballocate the funds to Portland to complete required TDM activities.		
AM Eligible:	Minor technical change		



**Metro  
2021-24 Metropolitan Transportation Improvement Program (MTIP)  
PROJECT ADMINISTRATIVE MODIFICATION DETAIL WORKSHEET**

**Administrative Modification  
LEAD AGENCY CHANGE**  
Change Lead Agency to Be Metro

<b>Lead Agency:</b> Metro		Project Type:	Other	<b>ODOT Key:</b>	<b>21593</b>
<b>Project Name:</b> <b>Portland Transportation Demand Management Activities</b>	<b>2</b>	Fiscal Type:	Other	<b>MTIP ID:</b>	<b>71067</b>
		ODOT Type:	OP-TDM	<b>Status:</b>	<b>T23</b>
<b>Project Status:</b> T23 = Flex Transfer in progress		Capacity Enhancing:	No	<b>Comp Date</b>	<b>12/31/2025</b>
		Conformity Exempt:	Exempt	RTP ID:	12078
<b>Short Description:</b> Through the Metro RTO program, Portland will conduct outreach and education to connect residents on available bike/ped/transit transportation alternatives (2019-21 RFFA Keys 20812/20813/20814 plus 2022-24 awards in Keys 22134/22135/22138).		Performance Meas:	N/A	RTP Approval:	12/6/2018
		On State Hwy Sys:	No	RFFA ID:	N/A
		Mile Post Begin:	N/A	RFFA Cycle:	N/A
		Mile Post End:	N/A	UPWP:	No
		Length:	N/A	UPWP Cycle:	N/A
		1st Year Program'd:	2023	Past Amend:	5
		Years Active:	3	OTC Approval:	No
		Flex Transfer:	<b>YES</b>	Flex Code:	<b>5307</b>
		STIP Amend#:	TBD	MTIP Amend#:	<b>AM23-13-MAR2</b>

**Detailed Description:** In the city of Portland supporting Portland project Keys 20812, 20813, 20814, 22134, 22135, and 22138, implement TDM outreach and education to residents via Metro's RTO program advocating transportation options and alternatives across multiple neighborhoods in the Portland area.

**STIP Description:** Through the Metro Regional Transportation Options program, Portland will conduct outreach and education to connect residents on available bike/pedestrian/transit transportation alternatives and options.

LAST Amendment or Admin Mod: Formal - October 2022 - OC23-02-OCT - COMBINE PROJECT: The Formal Amendment combines Key TDM2026 into Key 21593 to be obligated and implemented together with Metro as lead to then suballocate the funds back to Portland

**PROJECT FUNDING DETAILS**

Fund Type	Fund Code	Year	Planning	Preliminary Engineering	Right of Way	Construction	Other (Transit)	Total
<b>Federal Funds</b>								
STBG-U	Z230	2023					\$ 376,509	\$ -
TA-U	Z301	2023					\$ 40,000	\$ 40,000
							\$ -	\$ -
Note:							<b>Federal Totals:</b>	<b>\$ 40,000</b>
<b>State Funds</b>								
							\$ -	\$ -
							\$ -	\$ -
							\$ -	\$ -
							<b>State Total:</b>	<b>\$ -</b>
<b>Local Funds</b>								
Local (STBG)	Match	2023					\$ 43,093	\$ 43,093
Local (TA)							\$ 4,578	\$ 4,578
							\$ -	\$ -
							<b>Local Total</b>	<b>\$ -</b>
Phase Totals Before Amend:			\$ -	\$ -	\$ -	\$ -	\$ 464,180	\$ 464,180
Phase Totals After Amend:			\$ -	\$ -	\$ -	\$ -	\$ 464,180	\$ 464,180
							Year Of Expenditure (YOE):	\$ 464,180

**Programming Adjustments Summary Details**

Is the project short programmed:

Phase Change Amounts:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase Change Percentages:	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Revised Match Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,671	\$ 47,671
Revised Match Percent:	N/A	0.00%	N/A	N/A	N/A	10.27%	10.27%

Phase Obligations and Expenditures Summary						
Item	Planning (PD)	PE	ROW	Other/Utility	Construction	Federal Aid ID
Total Funds Obligated:						
Federal Funds Obligated:						Notes
Initial Obligation Date:						
EA Number:						
EA Start Date:						
EA End Date:						
Known Expenditures:						

**Amendment Consistency Check Glossary Summary Details**

Capacity Enhancing Project:	No. The project is not capacity enhancing
Modeled Project:	No. The project is not modeled, nor does it require transportation demand modeling analysis.
Exemption Status:	The project is exempt from transportation demand management and air quality modeling analysis: Yes
Exemption Reference:	40 CFR 93.126, Table 2, and/or 40 CFR 93.126 Table 3: 40 CFR 93.126, Table 2 - Other
Exemption Category:	Other - Planning activities conducted pursuant to titles 23 and 49 U.S.C.
Administrative Mod Summary:	The administrative modification changes the lead agency to be Metro. Metro will flex transfer the STBG and TA funds to FTA and then suballocate via reimbursement to Portland to complete required TDM activities.
Special Approval Conditions:	FTA flex transfer approval
Submitted Materials:	Prior completed amendment
Amendment Matrix Reference:	Fund Swaps within constrained years where no cost or scope change occurs can be completed as an admin mod.
Special Considerations:	FTA direction to Metro to complete the flex transfer process rather than Portland and then suballocate the funding back to Portland
Constrained RTP ID and Name:	ID# 12078 - Portland Citywide TDM Strategy
RTP Description:	Develop and implement a citywide Transportation Demand Management (TDM) strategy to reduce motor vehicle trip demand.
Additional comments:	Original formal amendment to change lead agency completed back last October 2022.



Name: **Portland Transportation Demand Management Activities**

Key: **21593**

Description Through the Metro Regional Transportation Options program, Portland will conduct outreach and education to connect residents on available bike/pedestrian/transit transportation alternatives and options.

Region: 1

MPO: **Portland Metro MPO**

Work Type: **OP-TDM**

Applicant: **CITY OF PORTLAND**

Status: **NON-CONSTRUCTION PROJECT**

Location(s)-					
Mileposts	Length	Route	Highway	ACT	County(s)
				REGION 1 ACT	MULTNOMAH

Current Project Estimate							
	Planning	Prelim. Engineering	Right of Way	Utility Relocation	Construction	Other	Project Total
Year						2023	
Total						\$464,180.00	\$464,180.00
Fund 1						Z230 \$376,508.87	
Match						\$43,093.13	
Fund 2						Z301 \$39,999.84	
Match						\$4,578.16	

Footnote: **Current funding:\$376,508.87 fed STBG, \$39,999.84 fed TAP**

Most Recent Approved Amendment	
Amendment No: <b>21-24-2932</b>	Approval Date: <b>12/13/2022</b>
Requested Action: <b>Increase the project by \$278,735, adding funding from the Urban STBG (Portland) program.</b>	