

## Meeting summary

Meeting: SHS Oversight Committee Discussion Group: SHS Annual Report

Date: June 27, 2022

Time: 9:30 a.m. to 11:00 a.m.

Place: Virtual meeting (Zoom)

During the first portion of this optional discussion group, committee members provided feedback in an open forum to Metro staff on the annual report template and review process.

- Would like a brief executive summary
- More time for discussion amongst members in the oversight committee meetings
- Make the report accessible, ie: screen reader compatible, less acronyms, glossary of terms
- Include contact information at the end of the report to allow readers a way to connect if they have questions or comments
- Use videos for success stories
- Make it “user-friendly” and respond to public concerns
- Find balance between stories and numbers
- Include information on how the supportive housing services programs are working with behavioral health services teams

The last portion of the meeting included a few comments on future meetings. Points included having more discussion time in meetings, considering meeting monthly instead of every other month, site tours, and meeting in person.

Staff and co-chairs will use the feedback received in the meeting to inform future meeting planning as well as in the annual report review and production process.

Meeting summary drafted by Metro Housing Program Assistant, Ash Elverfeld.