

BEFORE THE METRO COUNCIL

AN ORDINANCE RELATING TO) ORDINANCE NO. 95-592
CITIZEN INVOLVEMENT, AMENDING)
CHAPTER 2.12 OF THE METRO CODE) Introduced by Mike Burton,
) Executive Officer

THE METRO COUNCIL ORDAINS AS FOLLOWS:

Section 1. The Metro Code Chapter 2.12 is amended to read as follows:

CHAPTER 2.12

OFFICE OF CITIZEN INVOLVEMENT

SECTIONS:

- 2.12.010 Creation and Purpose
- 2.12.020 Establishment of Metro Committee for Citizen Involvement
- 2.12.030 Approval of Bylaws and Appointments

2.12.010 Creation and Purpose: There is hereby created an Office of Citizen Involvement ~~consisting of such employees as the Council may provide. The Office of Citizen Involvement shall report to the Metro Council and is not a department of Metro.~~ The purpose of the Office of Citizen Involvement is to develop and maintain programs and procedures to aid communication between citizens of Metro and the Council and Executive Officer. The Executive Officer shall assign employees to manage and operate the Office consistent with the budget approved by the Council.

2.12.020 Establishment of Metro Committee for Citizen Involvement: There is hereby established the Metro Committee for Citizens Involvement (Metro CCI) within the Office of Citizen Involvement. The Metro CCI will be responsible for assisting with the development, implementation and evaluation of Metro's citizen involvement programs and advising the

Council, Executive Officer, and appropriate Metro committees in ways to involve citizens in regional planning activities and other Metro programs.

(b) The Council shall by resolution appoint members and alternates to the Metro CCI.

The positions shall be as follows:

- (1) The Metro CCI shall have nineteen (19) members. Each member position shall have an alternate. Membership shall consist of:
 - (A) One (1) representative from each of the thirteen (13) Metro Council districts (for a total of 13);
 - (B) One (1) representative from each of the areas outside of the Metro boundaries in Clackamas, Multnomah, and Washington Counties (for a total of three (3));
 - (C) One (1) representative from each of: Clackamas County's Committee for Citizen Involvement (CCI), Multnomah County's Citizen Involvement Advisory Committee (CIAC) and Washington County's Committee for Citizen Involvement (CIC) (for a total of three (3)).
- (2) A Metro staff member shall act as a non-voting advisor for the Metro CCI.
- (3) Members and alternates shall not be elected officials.
- (4) Alternates for each member shall be appointed to serve in the absence of the regular members (and shall be encouraged to attend meetings on a participatory but non-voting basis).

- (5) Members (or designated alternates) shall be expected to present a balanced representation of the interests of their district at all meetings of the Metro CCI.

2.12.030 Approval of Bylaws and Appointments: The Council shall approve bylaws by which the Metro CCI will proceed. Bylaws shall include: The committee's name; the geographical area served; the mission and purpose of the committee; membership and terms of office; officers and duties; meetings, conduct of meetings and quorum standards; and methods for amending the bylaws.

The Council shall by resolution make reappointments to the Metro CCI from time to time, and revise the organizational structure of the Metro CCI as made necessary by changes to the Metro Code.

ADOPTED by the Metro Council this ____ day of _____, 1995.

J. Ruth McFarland, Presiding Officer

ATTEST:

Recording Clerk

gl1219

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 95-592, RELATING
TO CITIZEN INVOLVEMENT, AMENDING CHAPTER 2.12 OF
THE METRO CODE

Date: February 6, 1995

Presented by:
Executive Officer Mike Burton

PROPOSED ACTION

This Ordinance would amend the Metro Code to allow the Metro Office of Citizen Involvement to be operated by the Metro Public Affairs Department under the direction of the Executive Officer.

FACTUAL BACKGROUND AND ANALYSIS

The Office of Citizen Involvement was created by the 1992 Metro Charter. The purpose of the Office is to "develop and maintain programs and procedures to aid communication between citizens and the Council and the Executive Officer." There is nothing in the Charter that addresses how the Office should be managed or where it should be placed.

The Office of Citizen Involvement, from a management perspective would be a valuable addition to the Government and Public Affairs Department.

Within this structure the Office will be able to maximize the resources, talent and expertise of the committee members. The committee will be able to advise not just on general involvement activities, but also be more integrated with department efforts, Executive and Council activities and outreach. This can be accomplished and carried out on both District-specific and Metro as a whole. This activity would include both citizen involvement and constituent outreach.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 95-592.