RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST

RECORDS FORMAT: Hard Copy **X**   Electronic _____   Other Media: _____

PURPOSE: Records for Storage **X**   Records for Destruction _____

DEPARTMENT: Metro Council   **PROGRAM:**   **PREPARED BY**: Jeffrey Kain

RECORD SERIES TITLE: Meeting Records, Governing Body, Agendas, Meeting Packets, Minutes and Exhibits – Meeting Packets

RECORD SERIES NO: 02.02.04

MINIMUM RETENTION: Permanent

DATE RANGE/FROM: 05/12/2020

DATE RANGE/TO: 09/24/2020

METRO BOX NO: **COUNC0585**

ACCESS, INC. BOX NO: OREG372221

BOX TITLE: Metro Council Meeting Records – Meeting Packets (Folders No. 1 to 24)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
	See attached list for complete details:	

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
1	MEET20/546	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/12/2020	Permanent
2	MEET20/544	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/14/2020	Permanent
3	MEET20/224	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/19/2020	Permanent
4(a) & 4(b)	MEET20/227	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/21/2020	Permanent
5	MEET20/540	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/26/2020	Permanent
6	MEET20/230	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/02/2020	Permanent
7	MEET20/536	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/09/2020	Permanent
8	MEET20/549	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/11/2020	Permanent
9	MEET20/243	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/18/2020	Permanent
10	MEET20/533	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/23/2020	Permanent
11	MEET20/552	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/25/2020	Permanent
12	MEET20/240	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/30/2020	Permanent
13	MEET20/519	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	07/07/2020	Permanent
14	MEET20/555	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	07/09/2020	Permanent
15	MEET20/249	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	07/09/2020	Permanent
16	MEET20/260	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	07/14/2020	Permanent
17(a) & 17(b)	MEET20/267	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	07/16/2020	Permanent
18	MEET20/561	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	07/23/2020	Permanent
19	MEET20/277	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	07/28/2020	Permanent
20(a) &20(b)	MEET20/288	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	07/30/2020	Permanent

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
21	MEET20/388	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	09/03/2020	Permanent
22	MEET20/385	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	09/03/2020	Permanent
23(a) & 23(b)	MEET20/461	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	09/15/2020	Permanent
24	MEET20/465	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	09/24/2020	Permanent