

## Tri-County Planning Body Meeting Summary

Meeting: Supportive Housing Services Tri-County Planning Body Meeting  
Date: Wednesday, March 08, 2023  
Time: 4:00 PM – 6:00 PM  
Place: Metro Council Chambers, 600 NE Grand Ave, Portland, OR 97232 and Zoom Webinar  
Purpose: The Tri-County Planning Body (TCPB) will reflect on their work over the past 6 months and continue to discuss goals, staff recommendations, and next steps for regional coordination priorities.

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### Member attendees

Co-chair Matt Chapman (he/him), Zoi Coppiano (she/her), Mercedes Elizalde (she/her), Nicole Larson (she/her), Michael Ong Liu (he/him), Cristina Palacios (she/her)

### Absent members

Co-chair Eboni Brown (she/her), Yvette Hernandez (she/her), Monta Knudson (he/him), Sahaan McKelvey (he/him), Steve Rudman (he/him)

### Elected delegates

Washington County Chair Kathryn Harrington (she/her), Multnomah County Commissioner Susheela Jayapal (she/her), Metro Councilor Christine Lewis (she/her), Clackamas County Chair Tootie Smith (she/her)

### County staff representatives

Clackamas County – Vahid Brown (he/him), Multnomah County – Yesenia Delgado (she/her), Washington County – Jessi Adams (she/her), Jes Larson (she/her)

### Metro

Abby Ahern (she/her), Melia Deters (she/her), Liam Frost (he/him), Patricia Rojas (she/her), Valeria McWilliams (she/her)

### Kearns & West Facilitators

Ben Duncan (he/him), Ariella Dahlin (she/her)

## Welcome and Introductions

Ben Duncan, Kearns & West, welcomed the Tri-County Planning Body (TCPB) to the meeting and reviewed the agenda.

The TCPB approved the February Meeting Summary.

Liam Frost, Regional Housing Assistant Director, Metro, gave an update on current TCPB membership vacancies and welcomed Clackamas County Chair Tootie Smith to the TCPB.

## Public Comment

Mellani Calvin, ASSIST Program, provided verbal and written public comment.

Clackamas County Commissioner Ben West provided verbal public comment.

Mercedes Elizalde asked if Metro staff can share the services mentioned by Mellani Calvin with the Supportive Housing Services (SHS) Oversight Committee.

*Valeria McWilliams, Housing Policy and Planning Coordinator, Metro, confirmed that they will share this information with the SHS Oversight Committee.*

## Tri-County Planning Body Meeting Summary

### Staff Updates

Liam Frost, Metro, announced Metro is hiring for a policy associate position.

Valeria McWilliams, Metro, announced that it was International Women's Day and gave a high-level overview of survey results. She reminded TCPB members to confirm meeting attendance in advance.

### Tri-County Planning Body Six-Month Review

Liam Frost, Metro, reflected on the TCPB's challenges and successes for the past six months. He acknowledged the iterative process and reviewed the workflow. He shared that a survey would go out in July to get feedback on the process and workflow.

Washington County Chair Kathryn Harrington shared that she is pleased with TCPB's goals and hoped that Metro and County staff are given enough time to do the work.

Clackamas County Chair Tootie Smith agreed that it's important to consider staff capacity.

Valeria McWilliams, Metro, shared that staff have begun work on the approved bodies of work, and shared that after July the TCPB will be entering a different phase, including beginning to draft the Regional Plan. She also gave an update on the SHS Oversight Committee's work and that they plan to present their recommendations in April.

Valeria McWilliams, Metro, then reviewed the Coordinated Entry goal and recommendation.

Liam Frost, Metro, reviewed the Regional Landlord Recruitment goal and recommendation. He shared that Metro has begun work to get a consultant under contract to begin identifying areas where regionalization can support existing and future county efforts.

Co-chair Matt Chapman shared his proposal to add a recommendation that Metro staff negotiate a regional contract with a landlord database service provider, which counties can opt in or out of. He added that this proposal would accelerate the TCPB's progress and would utilize the Regional Investment Funds (RIF).

Washington County Chair Kathryn Harrington asked if someone could provide the memo referenced in Co-chair Matt Chapman's proposal.

*Liam Frost, Metro, responded that the memo was shared during February's meeting and was written in response to Steve Rudman's previous request for Metro to complete a scan of what County staff and other jurisdictions are doing regarding landlord recruitment and to provide recommendations.*

Multnomah County Commissioner Susheela Jayapal shared that Multnomah County is working on an agreement with a provider regarding landlord recruitment. She suggested that the TCPB endorse the strategy with the view that Multnomah County can move forward with the work underway and then be able to use the RIF when the TCPB moves forward with its work. She reflected that Multnomah County's experience could be folded in with the regional approach if appropriate.

Jes Larson, Supportive Housing Services Program Manager, Washington County, appreciated the proposal's urgency but noted that it would not be a quick win as framed and that regional requests must be developed thoughtfully.

Cristina Palacios reflected that for the second recommendation regarding a regional communications campaign, the outreach strategies for Black, Indigenous, and People of Color (BIPOC) owners should be different from the strategies used for large housing providers.

Clackamas County Chair Tootie Smith asked what the incentives are for landlords to join the program, and regarding Co-chair Matt Chapman's proposal, asked whom the service provider Metro would contract with as the Counties are the service providers.

## Tri-County Planning Body Meeting Summary

Mercedes Elizalde reflected that each county is in a different place and regional needs for all Counties need to be identified. She noted that recommendations should only move forward if all counties would opt-in.

Multnomah County Commissioner Susheela Jayapal reflected that she sees the service of recruiting landlords as additive.

Co-chair Matt Chapman thanked the TCPB for their feedback and stated that the objective of his proposed recommendation is to provide a regional structure and provider that the counties could use if they choose to.

Vahid Brown, Housing Services Team Manager, Clackamas County, shared that Clackamas County has an incentivized landlord liaison program. He reflected that there are options to regionalize, such as the TCPB's recommendation from February which includes a regional framework that's managed at the county level.

Yesenia Delgado, Supportive Housing Services Manager, Multnomah County, reflected that it's helpful to learn from each county and augment strategies relating to landlord recruitment and retention.

Multnomah County Commissioner Susheela Jayapal suggested that a consultant look at each county's strategies and identify which are best for regionalization.

Co-chair Matt Chapman withdrew his recommendation.

Jes Larson, Washington County, reflected that the work currently underway is regional and implemented per county, and that there are multiple ways to regionalize work.

Liam Frost, Metro, noted that Co-chair Matt Chapman's proposal will stay in the idea bank. He added that regional language can be added to the approved recommendations for clarity.

Valeria McWilliams, Metro, reviewed the Healthcare System Alignment goal and recommendation.

Mercedes Elizalde emphasized the importance of Medicaid waiver alignment for this goal.

*Valeria McWilliams, Metro, confirmed that Medicaid alignment will be discussed.*

### Training and Technical Assistance

Ben Duncan, Kearns & West, shared that the proposed Training and Technical Assistance Goal now has two different options for the TCPB to consider. Option 1 is leaving the goal as presented at the February meeting, and Option 2 is splitting the goal into two parts, Part A relating to program functionality, and Part B relating to organizational functionality.

Washington County Chair Kathryn Harrington shared that both program and organizational functionality are important.

*Ben Duncan, Kearns & West, clarified that option two includes both Part A and B, and the TCPB would not have to choose between them.*

Nicole Larson stated that Option 2 is beneficial for discussing implementation nuance.

Washington County Chair Kathryn Harrington asked if one option would be preferable over the other for the SHS Oversight Committee process.

Multnomah County Commissioner Susheela Jayapal said that there wouldn't be a difference in the SHS Oversight Committee process. She shared her preference for Option 2.

Clackamas County Chair Tootie Smith asked for clarity around the difference between organizational and operational functionality.

## Tri-County Planning Body Meeting Summary

*Nicole Larson shared that organizational functionality relates to operations, not direct services, whereas program functionality relates to direct service.*

*Mercedes Elizalde provided examples of organizational functionality and program functionality.*

*Clackamas County Chair Tootie Smith expressed that implementing action was more important than specific language use.*

Zoi Coppiano expressed her support for Option 2.

Co-chair Matt Chapman shared that Option 2 allowed for clarity. He expressed a need for Metro staff to coordinate and identify training sources. He suggested the TCPB direct Metro staff to hire a consultant to begin work.

The TCPB approved Option 2 as the Training and Technical Assistance Goal.

Valeria McWilliams, Metro, shared the Training and Technical Assistance Recommendations. She added the word coordination to Goal A's recommendation.

Multnomah County Commissioner Susheela Jayapal suggested using the word provide.

Mercedes Elizalde supported using the word coordination and suggested adding support.

Cristina Palacios shared that for BIPOC communities the focus should be on removing barriers.

Nicole Larson asked to define coordinate.

*Liam Frost, Metro, responded that coordinating would be to identify and align existing materials.*

Co-chair Matt Chapman noted that this language eliminates creation. He advocated for the need to create trainings.

The TCPB approved Recommendation A.

Michael Liu reflected that these goals and recommendations are regional, so the TCPB should have broad objectives so staff can be successful.

Mercedes Elizalde suggested adding investments to Recommendation B.

The TCPB approved Recommendation B.

### Employee Recruitment and Retention

Ben Duncan, Kearns & West, reviewed Option 1 and Option 2 for the Employee Recruitment and Retention Goal(s).

Clackamas County Chair Tootie Smith shared that this is the most important goal and Oregon Governor Tina Kotek's emergency declaration could address pay equity. She added that Clackamas County is connecting with the Governor's Office on this issue.

Washington County Chair Kathryn Harrington asked why Goal B is needed.

Cristina Palacios added that differential pay is needed for bilingual staff.

Ben Duncan, Kearns & West, reflected that this conversation will continue at the next meeting.

### Closing and next steps

Liam Frost, Metro, thanked everyone for joining and reminded the TCPB that approval of these goals and recommendations gives staff the green light to begin work.

The TCPB approved the following goals and recommendations:

## Tri-County Planning Body Meeting Summary

### Training and Technical Assistance

- Goal A: Service providers have access to the knowledge and skills required to operate at a high level of program functionality; the need for culturally specific providers will be prioritized through all program design.
  - Counties and Metro coordinate and support regional training that meets the diverse needs of individual direct service staff, with sensitivity to the needs of BIPOC agencies.
- Goal B: Organizations have access to the technical assistance required to operate at a high level of organization functionality; the need of culturally specific providers will be prioritized through all program design.
  - Counties and Metro coordinate and support regional technical assistance and investments in capacity building especially among culturally specific providers.

The next steps include:

- April 12<sup>th</sup> meeting, 4-6 pm.
- Metro staff sharing public comment with the SHS Oversight Committee.

### Adjourn

Adjourned at 6:00 pm.