#### BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1994-95 BUDGET AND APPROPRIATIONS SCHEDULE	ORDINANCE NO. 95-595
FOR THE PURPOSE OF REFLECTING FUNDING INCREASES DUE TO COSTS ASSOCIATED WITH HOUSEHOLD HAZARDOUS WASTE EVENTS, DELIVERED SOLID WASTE TONNAGE IN EXCESS OF BUDGET EXPECTATIONS, AND TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND THE	) Introduced by Mike Burton ) Executive Officer ) ) )
REHABILITATION AND ENHANCEMENT FUND; AND DECLARING AN EMERGENCY.	)

WHEREAS, additional funding is required for the remaining household hazardous waste satellite collection events mandated by the Regional Solid Waste Management Plan, and

WHEREAS, solid waste tonnage received at the Forest Grove Transfer Station and the Oregon City Transfer Station are above forecast requiring larger Rehabilitation and Enhancement Fees to be collected and passed through to local governments, and

WHEREAS, it is appropriate to expend the last of the funds in the Rehabilitation and Enhancement account for the discontinued composter facility, and

WHEREAS, it is proposed for Metro to hire its own temporaries rather than contract for seasonal work at the St. Johns Landfill, and

WHEREAS, it is necessary to correctly reflect some expenditures as capital rather than Materials & Services, and

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1994-95 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and WHEREAS, Adequate funds exist for other identified needs; now, therefore, THE METRO COUNCIL ORDAINS AS FOLLOWS;

1. That the FY 1994-95 Budget and Schedule of Appropriations are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance

for the purpose of transferring within the Solid Waste Revenue Fund: \$15,000 from Budget & Finance Division Materials & Services to the General Account Capital Outlay, \$150,000 From the to the Operations Division Materials & Services to the Operations Division Personal Services, \$12,115 from the Operations Division Materials & Services Division to the General Account Capital Outlay, and adding 5.75 FTE temporary employees.

- 2. That the FY 1994-95 Budget and Schedule of Appropriations are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring from the Rehabilitation & Enhancement Fund Contingency: \$315 to the Composter Enhancement Account Materials & Services, \$5,000 to the Forest Grove Account Materials & Services, and \$15,000 to the Oregon City Account Materials & Services.
- 3. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 27 day of April , 1995

ATTEST:

Ruth McFarland, Presiding Officer

Recording Secretary

RSR I:\BUDGET\FY94-95\BUDORD\95-595\ORD.DOC

# Solid Waste Revenue Fund

Derating Account (Budget and Finance) Total Personal Services  Materials & Services  521110 Computer Software 521111 Computer Supplies 521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525440 Maintenace & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal 526800 Training, Tuition, Conferences	8.00	495,560  5,470 2,045 225 75 94,815 21,260 10,105 515 25,000 1,000	FTE	AMOUNT (15,000)	8.00	495,560 5,470 2,040 220 75 94,815
Total Personal Services  Materials & Services  521110 Computer Software 521111 Computer Supplies 521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526612 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		5,470 2,045 225 75 94,815 21,260 10,105 515 25,000 1,000	•	(15,000)	8.00	5,470 2,04 229 75
Total Personal Services  Materials & Services  521110 Computer Software 521111 Computer Supplies 521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526612 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		5,470 2,045 225 75 94,815 21,260 10,105 515 25,000 1,000		(15,000)	8.00	5,470 2,04 22 79
521110 Computer Software 521111 Computer Supplies 521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526612 Disposal Operations-Landfill Disposal		2,045 225 75 94,815 21,260 10,105 515 25,000 1,000		(15,000)		2,04 22 7
521110 Computer Software 521111 Computer Supplies 521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526612 Disposal Operations-Landfill Disposal		2,045 225 75 94,815 21,260 10,105 515 25,000 1,000		(15,000)		2,04 22 7
521111 Computer Supplies 521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526612 Disposal Operations-Landfill Disposal		2,045 225 75 94,815 21,260 10,105 515 25,000 1,000		(15,000)		2,04 22 7
521310 Subscriptions 521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		225 75 94,815 21,260 10,105 515 25,000 1,000		(15,000)		22 7
521320 Dues 524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		75 94,815 21,260 10,105 515 25,000 1,000		(15,000)		. 7
524190 Misc. Professional Services 525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		94,815 21,260 10,105 515 25,000 1,000		(15,000)		•
525640 Maintenance & Repairs Services-Equipment 525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		21,260 10,105 515 25,000 1,000		(15,000)		94.81
525740 Capital Lease Payments-Furniture & Equipment 526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		10,105 515 25,000 1,000		(15,000)		•
526200 Ads & Legal Notices 526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		515 25,000 1,000				6,26
526310 Printing Services 526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		25,000 1,000				10,10
526320 Typesetting & Reprographics Services 526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		1,000				51
526420 Postage 526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal						25,00
526500 Travel 526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal						1,00
526510 Mileage Reimbursement 526612 Disposal Operations-Landfill Disposal		56,015				56,01
526612 Disposal Operations-Landfill Disposal		3,350				3,35
		1,030				1,03
526800 Training Tuition Conferences		127,075				127,07
		<sup>&gt;</sup> 7,625				7,62
526900 Miscellaneous Purchased Services		. 0				•
528100 License, Permits, Payments to Other Agencies		716,545				716,54
529500 Meetings		105				10
Total Materials & Services	-	1,072,255		(15,000)		1,057,25
TOTAL EXPENDITURES	8.00	1,567,815		(15,000)	8.00	1,552,81
Derating Account (Operations)  Personal Services						
511121 SALARIES-REGULAR EMPLOYEES (full time)						
Senior Manager	1.00	60,803			1.00	60,80
Sr. Solid Waste Planner	1.00	50,382			1.00	50,38
Assoc. Solid Waste Planner	1.00	48,174			1.00	48,17
Associate Program Supervisor	3.00	125,979			3.00	125,97
Hazardous Waste Specialist	5.00	179,208		•	5.00	179,20
Senior Service Supervisor	1,00	42,226			1.00	42,22
Service Supervisor	2.00	70,764			2.00	70,76
511221 WAGES-REGULAR EMPLOYEES (full time)	2.00	10,104			2.00	. 10,10
Hazardous Waste Technician	17.00	519,556			17.00	E40 EE
Equipment Operator	1.00				17.00	519,55
Scalehouse Technician		32,366			1.00	32,36
	14.00	416,325			14.00	416,32
511225 WAGES-REGULAR EMPLOYEES (part time)						
Scalehouse Technician	2.15	52,490			2.15	52,49
511235 WAGES-TEMPORARY EMPLOYEES (part time)	0.00	0	5.75	135,000	5.75	135,00
Temporary		53,500				53,50
Temporary 511400 OVERTIME		710,862		15,000	•	725,86
Temporary				1		
Temporary 511400 OVERTIME	48.15	2,362,635	5.75	150,000	53.90	2,512,63
Temporary 511400 OVERTIME 512000 FRINGE	48.15	2,362,635	5.75		53.90	2,512,63
Temporary 511400 OVERTIME 512000 FRINGE  Total Personal Services	48.15		5.75		53.90	
Temporary 511400 OVERTIME 512000 FRINGE  Total Personal Services  Materials & Services	48.15	13,000	5.75		53.90	13,00
Temporary 511400 OVERTIME 512000 FRINGE  Total Personal Services  Materials & Services 521100 Office Supplies 521110 Computer Software	48.15	13,000 4,500	5.75		53.90	13,00 4,50
Temporary 511400 OVERTIME 512000 FRINGE  Total Personal Services  Materials & Services 521100 Office Supplies 521110 Computer Software	48.15	13,000	5.75		53.90	13,00

# Solid Waste Revenue Fund

FISCAL YEAR 1994-95			CURRENT BUDGET		REVISION		DINANCE 95-595
ACCT#	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Operat	ing Account (Operations Continu	.ed)				•	
521220	Custodial Supplies	•	1,500				1,500
521260	Printing Supplies		2,500				2,500
521290	Other Supplies		102,000				102,000
521292	Small Tools		7,000				7,000
521293	Promotion Supplies		12,000	•			12,000
521310	Subscriptions	,	4,085				4,085
521320	Dues		800				800
521400	Fuels & Lubricants		11,000				11,000
521410	Fuels & Lubricants - Tax Exempt		1,193,313				1,193,313
521510	Maintenance & Repairs Supplies-Building		2,700				2,700
521520	Maintenance & Repairs Supplies-Grounds		3,100				3,100
521530	Maintenance & Repairs Supplies-Vehicles		2,000				2,000
521540	Maintenance & Repairs Supplies-Equipment		93,700				93,700
524130	Promotion/Public Relations		5,500				5,500
524190	Misc. Professional Services		1,545,591		(12,115)		1,533,476
524210	Data Processing Services		10,000		(12,110)		
525110	Utilities-Electricity		26,000				10,000
525120	Utilities-Water & Sewer		22,000		*		26,000
525610	Maintenance & Repairs Services-Building		8,000				22,000
525630	Maintenance & Repairs Services-Vehicles		4,200		•		8,000
525640	Maintenance & Repairs Services-Equipment						4,200
525710	Equipment Rental		100,435 8,000				100,435
525720	Rentals - Land & Building		•				8,000
525740	Capital Lease Payments-Furniture & Equipment		15,562				15,562
526200	Ads & Legal Notices		27,800		*		27,800
526310	Printing Services		18,000				18,000
526320	Typesetting & Reprographics Services		26,000				26,000
526410	Telephone		1,500				1,500
526420	Postage	•	30,000	`			30,000
526430	Catalogues & Brochures		10,000				10,000
526500	Travel		1,500				1,500
526510	Mileage Reimbursement		6,300				6,300
526610	——————————————————————————————————————		6,160				6,160
526611	Disposal Operations		5,421,745				5,421,745
526612	Disposal Operations-Transportation	•	10,354,036				10,354,036
	Disposal Operations-Landfill Disposal		21,818,774		(400.000)		21,818,774
526613	Disposal Operations-Hazardous Material		1,893,400		(120,000)		1,773,400
526700	Temporary Help Services		30,000		(30,000)		0
526800 526010	Training, Tuition, Conferences		55,200				55,200
526910	Uniform Supply & Cleaning Services		49,800				49,800
526911	Disposal Protective Gear		80,000				80,000
528100	License, Permits, Payments to Other Agencies		17,875				17,875
528310	Real Property Taxes		350				350
529500	Meetings		3,500				3,500
. 7	Total Materials & Services		43,060,626		(162,115)		42,898,511
7	FOTAL EXPENDITURES	48.15	45,423,261	5.75	(12,115)	53.90	45,411,146

# Solid Waste Revenue Fund

	FISCAL YEAR 1994-95		IRRENT JDGET	RE	VISION		DINANCE 05-595
ACCT#	DESCRIPTION	FTE .	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Genera	ıl Account					,	
<u>c</u>	Capital Outlay		•				
	BUDGET AND FINANCE				,		•
571500	Purchases-Office Furniture & Equipment OPERATIONS	•	21,355		15,000		36,355
571400	Purchases-Equipment & Vehicles		50,000		8,900		58,900
571500	Purchases-Office Furniture & Equipment WASTE REDUCTION		10,000		3,215		13,215
574520	Construction - Buildings and Related ADMINISTRATION		25,000				25,000
571500	Purchases-Office Furniture & Equipment METRO SOUTH		28,315				28,315
574130	Engineering Services		30,000				30,000
574520	Construction Work-Improvements ST. JOHNS LANDFILL		303,000		•		303,000
574571	Const. Work/Materials-Final Cover & Imp. METRO CENTRAL IMPROVEMENTS		80,000				80,000
574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		114,000				114,000
T	otal Capital Outlay	,	661,670		27,115	•	688,785
T	otal Requirements	,	661,670		27,115	•	688,785
T	OTAL REVENUE FUND EXPENDITURES	102.95	90,550,007	0.00	0	102.95	90,550,007

# Rehabilitation & Enhancement Fund

		•						
	FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		ORDINANCE 95-595	
ACCT#	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
	Materials & Services	•						
	NORTH PORTLAND ENHANCEMENT ACCOUNT							
524190			445,000				445,000	
526200	· ···· - · <b>-</b> · <b>J</b> ··· · · · · · · · · · · · · · · · · ·		500				500	
526310			700				700	
526420	Postage .		400				400	
526800	, ,		50,0				500	
529500			360				360	
	COMPOSTER ENHANCEMENT ACCOUNT		•		•			
524190	Misc. Professional Services		2,335		315		2,650	
	METRO CENTRAL ENHANCEMENT ACCOUNT						•	
524190			387,750		• •		387,750	
526200	Ads & Legal Notices		500				500	
526310	Printing Services	•	552		•		552	
526420	Postage		500				500	
529500	Meetings		500	•			500	
	FOREST GROVE ACCOUNT							
528100	License, Permits, Payments to Other Agencies		34,118		5,000		39,118	
	OREGON CITY ACCOUNT						·	
528100	License, Permits, Payments to Other Agencies		192,690		15,000		207,690	
	Total Materials & Services		1,066,405		20,315	•	1,086,720	
599999	Contingency		250,000		(20,315)		229,685	
	TOTAL EXPENDITURES	0.00	2,743,375	0.00	0	0.00	2,743,375	
			_,, ,5,5,0	0.00	Ū	0.00	2,17	

## Exhibit B Ordinance 95-595

	Current Appropriation	Revision	ORD. NO. 95-595 Proposed Appropriation
SOLID WASTE REVEN	HE ELIND		
Budget and Finance	OF LOND		
Personal Services	495,560		495,560
Materials & Services	1,072,255	(15,000)	1,057,255
		. , ,	
Subtotal	1,567,815	(15,000)	1,552,815
Operations	c		
Personal Services	2,362,635	150,000	2,512,635
Materials & Services	43,060,626	(162,115)	42,898,511
Subtotal	45,423,261	(12,115)	45,411,146
<u> </u>	45,425,201	<u>(12,113)</u>	45,411,140
General Account			
Capital Outlay	661,670	27,115	688,785
Subtotal	661,670	27,115	688,785
Total Fund Desuirements	00 550 007		00 550 005
Total Fund Requirements	90,550,007	0	90,550,007
REHABILITATION & EN	HANCEMENT F	UND	
REHABILITATION & EN Composter Enhancement Materials & Services		<b>SUND</b> 315	2,650
Composter Enhancement	Account		2,650 2,650
Composter Enhancement Materials & Services Subtotal	Account 2,335	315	
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account	Account 2,335	315	2,650
Composter Enhancement Materials & Services Subtotal	Account 2,335	315	<u> </u>
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account	Account 2,335	315	2,650
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal	2,335 2,335 34,118	315 315 5,000	2,650 39,118
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account	2,335 2,335 34,118 34,118	315 315 5,000 5,000	2,650 39,118 39,118
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal	2,335 2,335 34,118	315 315 5,000	2,650 39,118
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account	2,335 2,335 34,118 34,118	315 315 5,000 5,000	2,650 39,118 39,118
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal	2,335 2,335 34,118 34,118	315 315 5,000 5,000	2,650 39,118 39,118 207,690
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses	2,335 2,335 34,118 34,118 192,690 192,690	315 315 5,000 5,000	2,650 39,118 39,118 207,690 207,690
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses Interfund Transfers	2,335 2,335 34,118 34,118 192,690 192,690 42,254	315 315 5,000 5,000 15,000	2,650 39,118 39,118 207,690 207,690 42,254
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses	2,335 2,335 34,118 34,118 192,690 192,690	315 315 5,000 5,000	2,650 39,118 39,118 207,690 207,690
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses Interfund Transfers	2,335 2,335 34,118 34,118 192,690 192,690 42,254	315 315 5,000 5,000 15,000	2,650 39,118 39,118 207,690 207,690 42,254
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses Interfund Transfers Contingency  Subtotal	2,335 2,335 34,118 34,118 192,690 192,690 42,254 250,000 292,254	315 315 5,000 5,000 15,000 (20,315) (20,315)	2,650 39,118 39,118 207,690 207,690 42,254 229,685 271,939
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses Interfund Transfers Contingency	2,335 2,335 34,118 34,118 192,690 192,690 42,254 250,000	315 315 5,000 5,000 15,000 (20,315)	2,650 39,118 39,118 207,690 207,690 42,254 229,685 271,939
Composter Enhancement Materials & Services  Subtotal  Forest Grove Account Materials & Services  Subtotal  Oregon City Account Materials & Services  Subtotal  General Expenses Interfund Transfers Contingency  Subtotal	2,335 2,335 34,118 34,118 192,690 192,690 42,254 250,000 292,254	315 315 5,000 5,000 15,000 (20,315) (20,315)	2,650 39,118 39,118 207,690 207,690 42,254 229,685

#### STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 95-595, AMENDING THE FY 1994-95 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF REFLECTING FUNDING INCREASES DUE TO COSTS ASSOCIATED WITH HOUSEHOLD HAZARDOUS WASTE EVENTS, DELIVERED SOLID WASTE TONNAGE IN EXCESS OF BUDGET EXPECTATIONS, AND TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND THE REHABILITATION AND ENHANCEMENT FUND; AND DECLARING AN EMERGENCY.

Date: April 6, 1995 Presented by: Roosevelt Carter

#### FACTUAL BACKGROUND AND ANALYSIS

This action requests adjustments to the Solid Waste Revenue Fund and the Rehabilitation and Enhancement Fund for the following purposes:

#### SOLID WASTE REVENUE FUND

- 1. Transfer \$150,000 from the Operations Division, Operating Account, Materials & Services Category, as follows:
  - a) \$120,000 to the Operations Division, Operating Account, Personal Services Category, to fund costs associated with household hazardous waste collection events.
  - b) \$30,000 to the Operations Division, Operating Account, Personal Services Category to fund costs associated with St. Johns Landfill seasonal activities.
- 2. Transfer \$12,115 from the Operations Division, Operating Account, Materials and Services Category to the General Account, Operations Division, Capital Category, to reclassify Capital items included as Materials & Services in the Flow Control Enforcement Contract.
- 3. Transfer \$15,000 from the Budget and Finance Division, Operating Account, Materials & Services Category, to the Budget and Finance Division, General Account, Capital Category to appropriately classify certain expenditures as Capital Outlay expenditures.

#### REHABILITATION AND ENHANCEMENT FUND

- 4. Transfer \$5,000 from the Forest Grove Account, Contingency Category, to the Forest Grove Account, Materials & Services Category.
- 5. Transfer \$15,000 from the Oregon City Account, Contingency Category, to the Oregon City Account, Materials & Services Category.

These two transfers are required to fund increased costs associated with higher than originally estimated tonnage flows through June 30, 1995.

6. Transfer \$315 from the Contingency Category to the Composter Enhancement Account, Materials & Services Category, to reflect actual interest accrued in this account during FY 1994-95. This allows for all funds in this account to be spent during FY 1994-95 and close the account.

Each action will be explained separately.

### SOLID WASTE REVENUE FUND

"1. a) Transfer \$120,000 to the Operations Division, Operating Account, Personal Services Category, Operations Division, to fund costs associated with hazardous waste collection events and St. Johns Landfill seasonal activities."

#### FY 1994-95 Household Hazardous Waste Collection Events

In a budget note to the FY 1994-95 budget, the Council indicated the Department should develop a plan for providing hazardous waste services in outlying areas, primarily east Multnomah and Washington Counties. After working with local governments and the Solid Waste Advisory Committee, staff presented a draft plan to the Council in December 1994. A key element of this plan called for 8-10 satellite events per year. Four satellite events had occurred successfully in the first part of FY 1994-95.

Alternative means of providing the same services by using contractors have been fully investigated. There are two ways in which to configure contract services: (1) contract for the complete event -- planning, organizing, and implementation, and (2) contract only for the temporary labor for the events.

The household hazardous waste collection events held prior to 1990 were done using the first option, contracting for the complete event. Since that time, all hazardous waste events have been managed and held using Metro employees exclusively. Non-financial reasons for the initial decision to go in this direction include liability, work scope control (reuse, recycling needs, safety), and flexibility.

The second alternative would be to use a contractor to supply only the temporary labor for the events. The cost for hiring temporary employees through a temporary employment agency is 40-55% higher than the compensation rate for Metro temporary employees. Metro temporaries cost \$12.47 plus 11% fringe, for a total of \$13.84 per hour. The use of a temporary service would increase the cost to \$17.00 per hour. Also, the events are held on Sunday and ORS 279.334 requires Metro to pay time and a half for contract labor on Sunday; a requirement that does not apply to temporary Metro employees not exceeding 40 hours per week. This would increase the average cost per event by approximately \$10,000. Given eight events per year, staff estimates that the total cost per year would be \$80,000 higher with contract employees.

Staff continues to compare the costs of contracting versus in-house services. Over the last ten events conducted with Metro employees, the average cost per customer has been \$68. As a comparison, DEQ currently contracts for the same service outside the Metro region with a private vendor at \$96 per customer.

The amount of \$120,000 is the equivalent of 4.75 Temporary FTE to cover work performed during FY 1994-95.

"1. b) Transfer \$30,000 to the Operations Division, Operating Account, Personal Services Category to fund costs associated with St. Johns Landfill seasonal activities."

#### St. Johns Landfill Seasonal Activities

Currently, four full-time staff are budgeted and assigned to the landfill for closure and maintenance activities. Other operations staff, including scalehouse and hazardous waste technicians, have provided cost-effective, temporary assistance to the St. Johns Landfill gas monitoring project over the past year, and anticipate continuing this service for at least the near-term horizon. These Metro permanent staff are less costly than contractor employees, and more importantly, are more reliable in providing monitoring and oversight functions on a very expensive construction project.

This amendment transfers \$30,000 from the Operations Division, Operating Account, Materials & Services Category, to the Operations Division, Operating Account, Personal Services Category to pay for these temporary employees.

The amount of \$30,000 is the equivalent of 1.00 Temporary FTE to cover work performed during FY 1994-95.

"2. Transfer \$12,115 from the Operations Division, Operating Account, Materials and Services Category to the General Account, Operations Division, Capital Category, to reclassify Capital items included as Materials & Services in the Flow Control Enforcement Contract."

### Flow Control Enforcement Contract

Under an agreement with the Multnomah County Sheriff's Office, Metro has inadvertently budgeted and paid for capital items (two-way radios, computer, video camera, etc.) in the Miscellaneous Professional Services classification. This occurred as a result of misinterpretation of a clause allowing the County first right of refusal on the repurchase (at fair market value) of certain items should the contract be terminated.

The Accounting staff has determined that Metro possesses legal ownership of these items in spite of the clause giving Multnomah County repurchase rights. Furthermore, these items should be depreciated in the annual financial statements.

To correct this situation, it is necessary to reclassify these purchases as capital items. This action will require the transfer of \$12,115 from the Operating Account, Operations Division, Materials & Services Category, to the General Account, Operations Division, Capital Outlay to cover items already charged to Materials & Services, and for the remaining fiscal year.

"3. Transfer \$15,000 from the Budget and Finance Division, Operating Account, Materials & Services Category, to the Budget and Finance Division, General Account, Capital Category to appropriately classify certain expenditures as Capital Outlay expenditures."

#### **Expenditures Reclassification**

The FY 1994-95 Budget & Finance Division budget includes \$21,260 in the Materials & Services Category for Maintenance & Repair Equipment. This amount includes \$15,000 for computer replacements and upgrades. Originally, it was planned that existing machines would be upgraded.

However, it is more cost-effective to buy new machines than to upgrade old computers This action requests the transfer of \$ 15,000 from the Budget & Finance Division, Operating Account, Materials and Services Category to the Budget & Finance Division, General Account, Capital Category.

#### REHABILITATION AND ENHANCEMENT FUND

- "4. Transfer \$5,000 from the Forest Grove Account, Contingency Category, to the Forest Grove Account, Materials & Services Category.
- 5. Transfer \$15,000 from the Oregon City Account, Contingency Category, to the Oregon City Account, Materials & Services Category."

### Delivered Solid Waste Tonnage in Excess of Budget Expectations

The privately-owned Forest Grove Transfer Station collects and remits to Metro a Rehabilitation and Enhancement fee of \$.50 per ton for all waste that is disposed at the station. Metro then transmits these funds to the City of Forest Grove for enhancement projects in the vicinity of the transfer station. A similar fee is collected directly by Metro and is remitted to the City of Oregon City for community enhancement projects near the Metro South Station.

FY 1994-95 estimates of payments for the Cities of Forest Grove and Oregon City prepared last year were based on 68,235 tons and 385,381 tons respectively. Current projections revise those estimates upward to 69,430 for Forest Grove and 390,342 for Oregon City. Contingency of \$50,000 was included in the budget to provide funds, if projections for tonnage at transfer stations were exceeded. A transfer of \$5,000 for the Forest Grove Account and \$15,000 for the Oregon City Account are required to ensure that adequate appropriations are available in each account for dispersal.

"6. Transfer \$315 from the Contingency Category to the Composter Enhancement Account, Materials & Services Category, to reflect actual interest accrued in this account during FY 1994-95. This allows for all funds in this account to be spent during FY 1994-95 and close the account."

#### Composter Community Enhancement Program

The program began when the Riedel MSW Composter facility opened in 1991. The \$.50 per ton fee was collected on all waste disposed at the facility during operation until early in 1992. Nine projects selected by the citizen oversight committee were funded totaling \$64,587, leaving a balance of \$2,335; the remaining funds were approved by the committee for dispersal this year. Actual interest that accrued in the account prior to final dispersal totals an additional \$315. Action requested would transfer \$315 from the Contingency Account to the Composter Enhancement Account, Materials and Services Category. All funds in the account will be spent in FY 1994-95; and the appropriation to this account for FY 1995-96 will be deleted.

#### **EXECUTIVE OFFICER RECOMMENDATION**

The Executive Officer recommends approval of Ordinance No. 95-595.

s:\share\robe\94-95ba\staf0406.rv2



	your consideration is a true copy of the ordinance referenced above adopted by the April 27., 1995.
*****	**************************************
RE:	Transmittal of Ordinance No. 95-595
FROM:	Cathy Ross, Assistant to the Presiding Officer
TO:	Mike Burton, Executive Officer
DATE:	April 28, 1995

If you wish to veto the ordinance, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, May 4, 1995. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, this ordinance will be considered finally adopted.

Please complete the acknowledgment below and return to me.

Thank-you.	
I, No. 98-595 from the Assistant to the Presidi	received this memo and a true copy of Ordinance ng Officer on

800 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736 TEL 503 797 1700 | FAX 503 797 1797



DATE:

April 7, 1995.

TO:

Presiding Officer Ruth McFarland

Councilor Jon Kvistad

John Houser

Marilyn Geary-Symons

FROM:

Cathy Ross

RE:

Ordinance No. 95-595 Amending the FY 94-95 Budget and Appropriations Schedule For The Purpose of Reflecting Funding Increases Due To Costs Associated With Household Hazardous Waste Events, Delivered Solid Waste Tonnage in Excess of Budget Expectations, and Transferring Appropriations Within the Solid Waste Revenue Fund and The Rehabilitation and Enhancement

Fund; And Declaring an Emergency.

A copy of Ordinance No. 95-595 is attached. This ordinance is set for first reading at the Thursday, April 20 Metro Council meeting.

Thank you.