

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1994-95)	ORDINANCE NO. 95-599
BUDGET AND APPROPRIATIONS)	
SCHEDULE TO REFLECT OPERATIONAL)	Introduced by Mike Burton
NEEDS AT THE METRO WASHINGTON PARK)	Executive Officer
ZOO; AND DECLARING AN EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1994-95 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

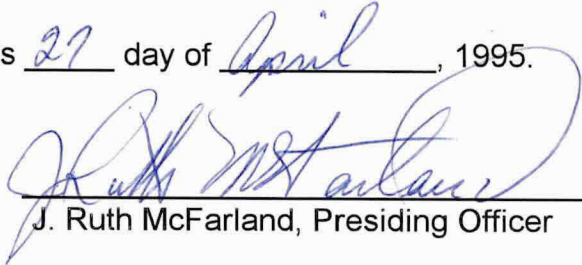
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS;

1. The FY 1994-95 Budget, and Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$151,606 from the Zoo Operating Fund Contingency and transferring \$123,030 from various appropriation categories to various other appropriation categories as reflected in Exhibits A and B to this Ordinance.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 27 day of April, 1995.



J. Ruth McFarland, Presiding Officer

ATTEST:


Cathy Rose
Recording Secretary

Exhibit B
Ordinance No. 95-599
FY 1994-95 SCHEDULE OF APPROPRIATIONS

	Current Appropriation	Revision	Proposed Appropriation
ZOO OPERATING FUND			
Administration			
Personal Services	768,193	0	768,193
Materials & Services	174,595	0	174,595
Capital Outlay	6,180	0	6,180
Subtotal	948,968	0	948,968
Animal Management			
Personal Services	2,298,268	37,000	2,335,268
Materials & Services	532,185	(37,000)	495,185
Capital Outlay	77,446	0	77,446
Subtotal	2,907,899	0	2,907,899
Facilities Management			
Personal Services	1,822,777	0	1,822,777
Materials & Services	1,401,501	65,000	1,466,501
Capital Outlay	169,740	(65,000)	104,740
Subtotal	3,394,018	0	3,394,018
Education Services			
Personal Services	644,673	0	644,673
Materials & Services	222,300	0	222,300
Capital Outlay	7,500	0	7,500
Subtotal	874,473	0	874,473
Marketing			
Personal Services	323,762	5,000	328,762
Materials & Services	667,784	(5,000)	662,784
Capital Outlay	4,650	0	4,650
Subtotal	996,196	0	996,196
Visitor Services			
Personal Services	1,565,076	30,782	1,595,858
Materials & Services	1,297,420	120,824	1,418,244
Capital Outlay	117,000	6,030	123,030
Subtotal	2,979,496	157,636	3,137,132
Design Services			
Personal Services	285,194	10,000	295,194
Materials & Services	159,099	0	159,099
Capital Outlay	199,500	(16,030)	183,470
Subtotal	643,793	(6,030)	637,763
General Expenses			
Interfund Transfers	1,356,276	0	1,356,276
Contingency	513,781	(151,606)	362,175
Subtotal	1,870,057	(151,606)	1,718,451
Unappropriated Balance	3,685,996	0	3,685,996
Total Fund Requirements	18,300,896	0	18,300,896

All Other Appropriations Remain As Previously Adopted

**Exhibit A
Ordinance No. 95-599**

FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Animal Management							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Managers	1.00	57,809		0	1.00	57,809
	Program Supervisor	1.00	52,576		0	1.00	52,576
	Associate Service Supervisor	1.00	36,269		0	1.00	36,269
	Research Coordinator	1.00	50,110		0	1.00	50,110
	Veterinarian	2.00	91,496		0	2.00	91,496
	Assistant Research Coordinator	1.00	28,281		0	1.00	28,281
511135	WAGES-TEMPORARY EMPLOYEES (part time)						
	Program Assistant 2	0.50	12,775		0	0.50	12,775
	Administrative Support Asst. - Secretary	0.50	11,076		0	0.50	11,076
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Support Assistant C	1.00	27,623		0	1.00	27,623
	Records Specialist	1.00	34,217		0	1.00	34,217
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Management Intern	0.15	3,871		0	0.15	3,871
	Animal Hospital Attendant	1.00	19,335		0	1.00	19,335
	Program Assistant 1	0.65	15,507		0	0.65	15,507
	Administrative Assistant	0.50	12,526		0	0.50	12,526
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Management Intern	0.35	8,518		0	0.35	8,518
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)						
	Nutrition Technician	1.00	30,518		0	1.00	30,518
	Senior Animal Keeper	7.00	225,516		0	7.00	225,516
	Animal Keeper	26.00	796,012		0	26.00	796,012
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)						
	Animal Keeper-PT	1.50	45,776		0	1.50	45,776
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
	Animal Keeper	0.31	8,120	1.26	33,333	1.57	41,453
511400	OVERTIME		66,950		0		66,950
512000	FRINGE		663,387		3,667		667,054
	Total Personal Services	48.46	2,298,268	1.26	37,000	49.72	2,335,268
<u>Materials & Services</u>							
521100	Office Supplies		990		0		990
521111	Computer Supplies		5,035		0		5,035
521230	Vet & Medical Supplies		82,176		0		82,176
521260	Printing Supplies		670		0		670
521270	Animal Food		217,330		(32,000)		185,330
521290	Other Supplies		66,067		0		66,067
521292	Small Tools		1,550		0		1,550
521310	Subscriptions & Publications		3,090		0		3,090
521320	Dues		3,790		0		3,790
524190	Misc. Professional Services		34,985		0		34,985
525640	M&R-Equipment(Contract/Agreement)		4,120		0		4,120
525710	Equipment Rental		2,775		0		2,775
526310	Printing Services		6,542		0		6,542
526500	Travel		46,958		0		46,958
526700	Temporary Help Services		8,892		0		8,892
526800	Training, Tuition, Conferences		2,600		0		2,600
526910	Uniform Supply & Cleaning		21,115		0		21,115
528100	License, Permits, Payments to Other Agencies		500		0		500
529700	Animal Purchases		23,000		(5,000)		18,000
	Total Materials & Services		532,185		(37,000)		495,185
	Total Capital Outlay		77,446		0		77,446
	TOTAL EXPENDITURES	48.46	2,907,899	1.26	0	49.72	2,907,899

**Exhibit A
Ordinance No. 95-599**

FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Facilities Management							
	Total Personal Services	41.17	1,822,777	0.00	0	41.17	1,822,777
	<u>Materials & Services</u>						
521100	Office Supplies		2,000		0		2,000
521110	Computer Software		1,500		0		1,500
521111	Computer Supplies		1,800		0		1,800
521210	Landscape Supplies		49,000		0		49,000
521220	Custodial Supplies		49,000		0		49,000
521260	Printing Supplies		500		0		500
521290	Other Supplies		15,304		0		15,304
521292	Small Tools		8,150		0		8,150
521310	Subscriptions & Publications		500		0		500
521320	Dues		946		0		946
521400	Fuels & Lubricants		34,000		0		34,000
521510	Maintenance & Repairs Supplies-Building		80,530		0		80,530
521511	Maintenance & Repairs Supplies-HVAC		24,000		0		24,000
521512	Maintenance & Repairs Supplies-Electrical		26,022		0		26,022
521520	Maintenance & Repairs Supplies-Grounds		16,500		0		16,500
521530	Maintenance & Repairs Supplies-Vehicles		14,000		0		14,000
521540	Maintenance & Repairs Supplies-Equipment		14,500		0		14,500
521550	Maintenance & Repairs Supplies-Railroad		33,000		0		33,000
524190	Misc. Professional Services		7,500		0		7,500
524210	Data Processing Services		5,000		0		5,000
525110	Utilities-Electricity		224,100		0		224,100
525120	Utilities-Water & Sewer		420,000		65,000		485,000
525130	Utilities-Natural Gas		84,000		0		84,000
525150	Utilities-Sanitation Services		54,000		0		54,000
525200	Cleaning Services		16,600		0		16,600
525610	M&R-Bldg(Contract/Agreement)		22,100		0		22,100
525620	M&R-Grnds(Contract/Agreement)		51,135		0		51,135
525630	M&R-Vehicles(Contract/Agreement)		6,700		0		6,700
525640	M&R-Equipment(Contract/Agreement)		7,225		0		7,225
525650	M&R-Railroad(Contract/Agreement)		6,500		0		6,500
525690	M&R-Other(Contracts/Agreements)		3,000		0		3,000
525710	Equipment Rental		6,850		0		6,850
525732	Operating Lease Payments-Vehicles		3,648		0		3,648
526310	Printing Services		2,500		0		2,500
526410	Telephone		71,080		0		71,080
526440	Delivery Services		2,956		0		2,956
526500	Travel		4,700		0		4,700
526700	Temporary Help Services		5,140		0		5,140
526800	Training, Tuition, Conferences		9,055		0		9,055
526910	Uniform Supply/Cleaning Services		13,500		0		13,500
528100	License, Permits, Payments to Other Agencies		2,200		0		2,200
529500	Meetings		260		0		260
529800	Miscellaneous		500		0		500
	Total Materials & Services		1,401,501		65,000		1,466,501
	<u>Capital Outlay</u>						
571200	Purchases-Improvements Other than Buildings		7,200		0		7,200
571350	Purchases-Exhibits & Related		3,000		0		3,000
571400	Purchases-Equipment & Vehicles		3,600		0		3,600
571600	Purchases-Railroad Equipment & Facilities		26,000		0		26,000
574520	Cnstrn Wrk/Mtrl-Building, Related		109,940		(65,000)		44,940
574560	Cnstrn Wrk/Mtrl-Railroad Equipment/Facilities		20,000		0		20,000
	Total Capital Outlay		169,740		(65,000)		104,740
	TOTAL EXPENDITURES	41.17	3,394,018	0.00	0	41.17	3,394,018

**Exhibit A
Ordinance No. 95-599**

FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Marketing							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Senior Program Supervisor	1.00	55,228		2,455	1.00	57,683
	Assoc. Pub. Affairs Specialist	1.00	37,015		0	1.00	37,015
	Asst. Pub. Affairs Specialist	1.00	40,825		0	1.00	40,825
	Event Technician	1.00	31,163		0	1.00	31,163
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Administrative Secretary	0.75	17,046		0	0.75	17,046
	Program Assistant 1	0.50	13,409		0	0.50	13,409
	Educational Service Aide 2	0.72	16,428		0	0.72	16,428
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Education Service Aide II	0.34	6,193		0	0.34	6,193
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
	Laborer	0.78	17,312	0.05	1,074	0.78	18,386
511400	OVERTIME		0		591		591
512000	FRINGE		89,143		880		90,023
	Total Personal Services	7.09	323,762	0.05	5,000	7.09	328,762
<u>Materials & Services</u>							
521100	Office Supplies		1,900		0		1,900
521111	Computer Supplies		1,450		0		1,450
521290	Other Supplies		8,250		0		8,250
521293	Promotion Supplies		90,647		0		90,647
521310	Subscriptions		2,305		0		2,305
521320	Dues		1,395		0		1,395
524130	Promotional Services		64,650		0		64,650
524190	Misc. Professional Services		230,176		(5,000)		225,176
525110	Utilities-Electricity		700		0		700
525120	Utilities-Water & Sewer		300		0		300
525640	M&R-Equipment(Contract/Agreement)		4,775		0		4,775
525710	Equipment Rental		7,470		0		7,470
525731	Operating Lease Payments-Building		18,500		0		18,500
526200	Ads & Legal Notices		148,120		0		148,120
526310	Printing Services		66,701		0		66,701
526320	Typesetting & Reprographics Services		4,000		0		4,000
526440	Delivery Service		870		0		870
526500	Travel		6,150		0		6,150
526700	Temporary Help Services		2,880		0		2,880
526800	Training, Tuition, Conferences		1,275		0		1,275
526910	Uniform Supply & Cleaning		850		0		850
528100	License, Permits, Payments to Other Agencies		2,360		0		2,360
529500	Meetings		1,545		0		1,545
529800	Miscellaneous		515		0		515
	Total Materials & Services		667,784		(5,000)		662,784
	Total Capital Outlay		4,650		0		4,650
	TOTAL EXPENDITURES	7.09	996,196	0.05	0	7.09	996,196

**Exhibit A
Ordinance No. 95-599**

FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Visitor Services							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Managers	1.00	55,099		0	1.00	55,099
	Senior Service Supervisor	2.00	88,114		0	2.00	88,114
	Associate Service Supervisor	5.00	148,352		0	5.00	148,352
	Catering Coordinator	1.00	31,313		0	1.00	31,313
511125	SALARIES-REGULAR EMPLOYEES (part time)						
	Catering Coordinator	0.90	29,072		0	0.90	29,072
	Associate Service Supervisor	0.75	21,376		0	0.75	21,376
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Administrative Secretary	1.50	44,444		0	1.50	44,444
	Office Assistant	0.85	15,873		0	0.85	15,873
	Food Service/Retail Specialist	1.00	25,889		0	1.00	25,889
	Visitor Service Worker 3-reg	5.00	86,456		0	5.00	86,456
	Visitor Service Worker 1-reg	0.25	5,150		0	0.25	5,150
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Staff Assistant	0.25	5,000		0	0.25	5,000
511241	WAGES-SEASONAL EMPLOYEES						
	Visitor Service Worker 3-temp	3.50	57,733		0	3.50	57,733
	Visitor Service Worker 2-temp	10.50	157,853		0	10.50	157,853
	Visitor Service Worker 1-temp	21.00	252,126	2.25	27,732	21.00	279,858
511321	REPRESENTED 483-REGULAR EMPLOYEES (full time)						
	Typist/Receptionist-reg	1.00	22,044		0	1.00	22,044
511325	REPRESENTED 483-REGULAR EMPLOYEES (part time)						
	Typist/Receptionist Reg.(Part Time)	2.25	49,599		0	2.25	49,599
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
	Typist/Receptionist-temp	1.60	31,417		0	1.60	31,417
	Stationmaster-temp	2.20	53,607		0	2.20	53,607
511400	OVERTIME		15,450		0		15,450
512000	FRINGE		369,109		3,050		372,159
	Total Personal Services	61.55	1,565,076	2.25	30,782	61.55	1,595,858
<u>Materials & Services</u>							
521100	Office Supplies		2,600		0		2,600
521110	Computer Software		900		0		900
521220	Custodial Supplies		8,200		0		8,200
521250	Tableware Supplies		86,158		0		86,158
521290	Other Supplies		26,703		0		26,703
521310	Subscriptions/Publications		450		0		450
521320	Dues		630		0		630
521540	Maintenance & Repairs Supplies-Equipment		2,600		0		2,600
523100	Merchandise for Resale-Food		593,647		78,624		672,271
523200	Merchandise for Resale-Retail		469,530		42,200		511,730
524190	Misc. Professional Services		9,700		0		9,700
525640	M&R-Equipment(Contract/Agreement)		34,300		0		34,300
525710	Equipment Rental		14,652		0		14,652
526200	Ads & Legal Notices		2,300		0		2,300
526310	Printing Services		26,600		0		26,600
526500	Travel		5,600		0		5,600
526800	Training, Tuition, Conferences		3,000		0		3,000
526910	Uniform Supply & Cleaning		9,000		0		9,000
528100	License, Permits, Payments to Other Agencies		650		0		650
529500	Meetings		200		0		200
	Total Materials & Services		1,297,420		120,824		1,418,244
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		117,000		6,030		123,030
	Total Capital Outlay		117,000		6,030		123,030
	TOTAL EXPENDITURES	61.55	2,979,496	2.25	157,636	61.55	3,137,132

**Exhibit A
Ordinance No. 95-599**

FISCAL YEAR 1994-95		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Design Services							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Associate Program Supervisor	1.00	47,680		5,100	1.00	52,780
	Graphics/Exhibit Designer	1.00	37,015		0	1.00	37,015
	Project Coordinator	0.25	9,882		2,500	0.25	12,382
511125	SALARIES-REGULAR EMPLOYEES (part time)						
	Graphics/Exhibit Designer	1.00	37,013		0	1.00	37,013
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Program Assistant 2-Graphics	1.00	31,987		0	1.00	31,987
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Administrative Secretary	0.75	23,275		0	0.75	23,275
	Program Assistant 2-Graphics	0.50	12,527		0	0.50	12,527
511400	OVERTIME		1,648		0		1,648
512000	FRINGE		84,167		2,400		86,567
	Total Personal Services	5.50	285,194	0.00	10,000	5.50	295,194
	Total Materials & Services		159,099		0		159,099
<u>Capital Outlay</u>							
571350	Purchases-Exhibits & Related		30,000		0		30,000
571500	Purchases-Office Furniture & Equipment		6,500		0		6,500
574120	Architectural Services		5,000		0		5,000
574130	Engineering Services		5,000		0		5,000
574520	Cnstrn Wrk/Mtrl-Building, Related		153,000		(16,030)		136,970
	Total Capital Outlay		199,500		(16,030)		183,470
	TOTAL EXPENDITURES	5.50	643,793	0.00	(6,030)	5.50	637,763
General Expenses							
	Total Interfund Transfers		1,356,276		0		1,356,276
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		513,781		(151,606)		362,175
599990	Unappropriated Balance		3,685,996				3,685,996
	Total Contingency and Unappropriated Balance		4,199,777		(151,606)		4,048,171
	TOTAL EXPENDITURES	198.79	18,300,896	3.56	0	200.05	18,300,896

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO 95-599 AMENDING THE FY 1994-95 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT EXPECTED OPERATIONAL NEEDS AT METRO WASHINGTON PARK ZOO; AND DECLARING AN EMERGENCY

Date: March 31, 1995

Presented by: Kathy Kiaunis

FACTUAL BACKGROUND AND ANALYSIS

This action requests adjustments to the Zoo Operating Fund totaling \$274, 636. A total of \$123,030 of this amount would come from other line-items within the zoo budget and \$151,606 would come from Contingency.

This adjustment is requested for the following purposes:

1. Transfer \$37,000 from Materials and Services to Personal Services in the Animal Management division to fund additional staff costs due to the delay in closure of the Animal Care Center and unanticipated disability and family leave related expenses. Savings in animal food and animal purchase costs will offset the increased personnel costs.
2. Transfer \$65,000 from Capital Outlay to Materials and Services in Facilities Management due to increased utility usage and rates. Savings are available in Capital Outlay due to eliminating some projects and deferring painting projects until 1995-96.
3. Transfer \$5,000 from Materials and Services to Personal Services in the Marketing division to fund additional event temporary help and correction of an employee anniversary date. Funds are available from Miscellaneous Professional Services due to the elimination of ZooBloom in 1994-95.
4. Transfer \$30,782 from Contingency to Personal Services and \$120,824 from Contingency to Materials and Services in the Visitor Services division to fund additional temporary labor, food and goods for resale needed due to better than anticipated attendance and sales. Also transfer \$6,030 from Design Services Capital Outlay to Capital Outlay in Visitor Services to pay for an oven budgeted and purchased in 1993-94, but not paid for until 1994-95. Savings are available in Design Services Capital Outlay due to elimination or deferral of some projects.

5. Transfer \$10,000 from Capital Outlay to Personal Services in Design Services division to fund costs associated with vacation payouts. Funds are available from Capital Outlay due to the elimination or deferral of some budgeted projects.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 95-599.

M E M O R A N D U M

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2738
TEL 503 797 1700 | FAX 503 797 1797



METRO

DATE: April 10, 1995

TO: Presiding Officer Ruth McFarland
Councilor Ed Washington
Lindsey Ray
John Houser
Casey Short

FROM: Cathy Ross

RE: Ordinance No. 95-599 Amending the FY 1994-95 Budget and Appropriations
Schedule to Reflect Operational Needs At Metro Washington Park Zoo; And
Declaring an Emergency.

The attached ordinance has been filed with the Council office and will be set for first reading
April 20, 1995.

Thank you.

M E M O R A N D U M

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
TEL 503 797 1700 | FAX 503 797 1797



METRO

DATE: April 28, 1995
TO: Mike Burton, Executive Officer
FROM: Cathy Ross, Assistant to the Presiding Officer
RE: Transmittal of Ordinance No. 95-599

Attached for your consideration is a true copy of the ordinance referenced above adopted by the Council on April 27., 1995.

If you wish to veto the ordinance, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, May 4, 1995. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, this ordinance will be considered finally adopted.

Please complete the acknowledgment below and return to me.

Thank-you.

I, Mike Burton, received this memo and a true copy of Ordinance No. 95-599 from the Assistant to the Presiding Officer on May 1, 1995.