



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT:	Hard Copy X	Electronic _____	Other Media: _____
PURPOSE:	Records for Storage X	Records for Destruction _____	

DEPARTMENT: Metro Council	PROGRAM:	PREPARED BY: Jeffrey Kain
RECORD SERIES TITLE: Meeting Records, Governing Body, Agendas, Meeting Packets, Minutes and Exhibits – Meeting Packets		
RECORD SERIES NO: 02.02.04		
MINIMUM RETENTION: Permanent		
DATE RANGE/FROM: 10/01/2020		
DATE RANGE/TO: 03/30/2021		

METRO BOX NO: COUNC0586
ACCESS, INC. BOX NO: OREG372220
BOX TITLE: Metro Council Meeting Records – Meeting Packets (Folders No. 1 to 29)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
	See attached list for complete details:	

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
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1	MEET20/473	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	10/01/2020	Permanent
2	MEET20/477	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	10/13/2020	Permanent
3	MEET20/456	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	10/15/2020	Permanent
4	MEET20/494	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	10/27/2020	Permanent
5	MEET20/497	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	10/29/2020	Permanent
6	MEET20/650	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	11/05/2020	Permanent
7	MEET20/501	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	11/10/2020	Permanent
8	MEET20/653	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	11/17/2020	Permanent
9	MEET20/508	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	11/19/2020	Permanent
10	MEET20/656	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	12/01/2020	Permanent
11(A) & 11(B)	MEET20/658	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	12/03/2020	Permanent
12	MEET20/602	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	12/08/2020	Permanent
13(A) & 13(B) & 13(C)	MEET20/605	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	12/10/2020	Permanent
14	MEET20/662	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	12/15/2020	Permanent
15(A) & 15(B)	MEET20/681	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	12/17/2020	Permanent
16	MEET21/23	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/07/2021	Permanent
17	MEET21/26	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	01/12/2021	Permanent
18	MEET21/30	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/21/2021	Permanent
19	MEET21/33	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	01/26/2021	Permanent
20	MEET21/38	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	01/28/2021	Permanent

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
21	MEET21/47	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	02/02/2021	Permanent
22	MEET21/50	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/04/2021	Permanent
23	MEET21/68	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/11/2021	Permanent
24	MEET21/119	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	02/23/2021	Permanent
25	MEET21/122	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	02/25/2021	Permanent
26	MEET21/74	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	03/02/2021	Permanent
27	MEET21/132	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	03/09/2021	Permanent
28	MEET21/125	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	03/18/2021	Permanent
29	MEET21/322	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	03/30/2021	Permanent