



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

<b>RECORDS FORMAT:</b>	Hard Copy <b>X</b>	Electronic _____	Other Media: _____
<b>PURPOSE:</b>	Records for Storage <b>X</b>	Records for Destruction _____	

<b>DEPARTMENT:</b> Metro Council	<b>PROGRAM:</b>	<b>PREPARED BY:</b> Jeffrey Kain
<b>RECORD SERIES TITLE:</b> Meeting Records, Governing Body, Agendas, Meeting Packets, Minutes and Exhibits – Meeting Packets		
<b>RECORD SERIES NO:</b> 02.02.04		
<b>MINIMUM RETENTION:</b> Permanent		
<b>DATE RANGE/FROM:</b> 04/06/2021		
<b>DATE RANGE/TO:</b> 06/10/2021		

<b>METRO BOX NO:</b> <b>COUNC0587</b>
<b>ACCESS, INC. BOX NO:</b> <b>OREG372219</b>
<b>BOX TITLE:</b> Metro Council Meeting Records – Meeting Packets (Folders No. 1 to 17)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
	See attached list for complete details:	

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
1	MEET21/336	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/06/2021	Permanent
2	MEET21/350	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/08/2021	Permanent
3	MEET21/360	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/13/2021	Permanent
4	MEET21/413	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/15/2021	Permanent
5	MEET21/425	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/20/2021	Permanent
6(A) & 6(B)	MEET21/444	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/22/2021	Permanent
7(A) & 7(B) & 7(C)	MEET21/430	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/27/2021	Permanent
8(A), 8(B) & 8(C)	MEET21/433	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/29/2021	Permanent
9	MEET21/471	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/04//2021	Permanent
10	MEET21/474	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/06/2021	Permanent
11	MEET21/429	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/11/2021	Permanent
12	MEET21/608	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/18/2021	Permanent
13	MEET21/611	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/20/2021	Permanent
14	MEET21/439	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/25/2021	Permanent
15	MEET21/441	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/27/2021	Permanent
16	MEET21/519	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/08/2021	Permanent
17	MEET21/522	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/10/2021	Permanent