



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_  
**PURPOSE:** Records for Storage  Records for Destruction \_\_\_\_\_

**DEPARTMENT:** Metro Council **PROGRAM:** **PREPARED BY:** Jeffrey Kain  
**RECORD SERIES TITLE:** Meeting Records, Governing Body, Agendas, Meeting Packets, Minutes and Exhibits – Meeting Packets  
**RECORD SERIES NO:** 02.02.04  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 06/15/2021  
**DATE RANGE/TO:** 10/26/2021

**METRO BOX NO:** COUNC0588  
**ACCESS, INC. BOX NO:** OREG372218  
**BOX TITLE:** Metro Council Meeting Records – Meeting Packets (Folders No. 1 to 19)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
	See attached list for complete details:	

Folder No.	CM Record No.	Classification Description	Meeting Type	Meeting Date:	Retain Until:
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1(A) & 1(B)	MEET21/557	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/15/2021	Permanent
2(A) & 2(B)	MEET21/559	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/17/2021	Permanent
3	MEET21/525	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/22/2021	Permanent
4	MEET21/568	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/29/2021	Permanent
5	MEET21/724	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	07/08/2021	Permanent
6	MEET21/529	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	07/20/2021	Permanent
7	MEET21/775	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	07/27/2021	Permanent
8	MEET21/776	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	07/29/2021	Permanent
9	MEET21/599	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	08/03/2021	Permanent
10	MEET21/763	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	09/07/2021	Permanent
11	MEET21/765	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	09/09/2021	Permanent
12	MEET21/1070	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	09/23/2021	Permanent
13(A) & 13(B) & 13(C)	MEET21/1358	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	09/30/2021	Permanent
14	MEET21/1351	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	10/05/2021	Permanent
15	MEET21/1590	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	10/12/2021	Permanent
16	MEET21/1583	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	10/14/2021	Permanent
17	MEET21/1438	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	10/19/2021	Permanent
18(A) & 18(B)	MEET21/1435	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	10/21/2021	Permanent
19	MEET21/1594	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	10/26/2021	Permanent