



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

<b>RECORDS FORMAT:</b> Hard Copy <input checked="" type="checkbox"/> Electronic _____ Other Media: _____
<b>PURPOSE:</b> Records for Storage <input checked="" type="checkbox"/> Records for Destruction _____

<b>DEPARTMENT:</b> Metro Council	<b>PROGRAM:</b>	<b>PREPARED BY:</b> Jeffrey Kain
<b>RECORD SERIES TITLE:</b> Meeting Records, Governing Body, Agendas, Meeting Packets, Minutes and Exhibits – Meeting Packets		
<b>RECORD SERIES NO:</b> 02.02.04		
<b>MINIMUM RETENTION:</b> Permanent		
<b>DATE RANGE/FROM:</b> 04/27/2023		
<b>DATE RANGE/TO:</b> 06/27/2023		

<b>METRO BOX NO:</b> <a href="#">COUNC0594</a>
<b>ACCESS, INC. BOX NO:</b> <a href="#">OREG319825</a>
<b>BOX TITLE:</b> Metro Council Meeting Records – Meeting Packets (Folders No. 1 to 14)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
	See attached list for complete details:	

<b>Folder No.</b>	<b>CM Record No.</b>	<b>Classification Description</b>	<b>Meeting Type</b>	<b>Meeting Date:</b>	<b>Retain Until:</b>
1	MEET23/349	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	04/27/2023	Permanent
2	MEET23/487	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	04/27/2023	Permanent
3	MEET23/372	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/02/2023	Permanent
4	MEET23/375	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/04/2023	Permanent
5	MEET23/401	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/09/2023	Permanent
6	MEET23/404	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/11/2023	Permanent
7	MEET23/398	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	05/16/2023	Permanent
8(A) & 8(B)	MEET23/381	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/18/2023	Permanent
9	MEET23/378	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/25/2023	Permanent
10(A) & 10(B)	MEET23/409	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	05/30/2023	Permanent
11(A) & 11(B) & 11(C) & 11(D) & 11(E) & 11(F)	MEET23/445	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/13/2023	Permanent
12(A) & 12(B)	MEET23/448	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/15/2023	Permanent
13	MEET23/565	Metro Council – Council Meeting Records – Meeting Packets	Council Meeting	06/22/2023	Permanent
14	MEET23/451	Metro Council – Council Meeting Records – Meeting Packets	Council Work Session	06/27/2023	Permanent