

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1994-95)
BUDGET AND APPROPRIATIONS)
SCHEDULE TO REFLECT OPERATIONAL)
NEEDS AT THE METRO WASHINGTON PARK)
ZOO; AND DECLARING AN EMERGENCY)

ORDINANCE NO. 95-608

Introduced by Mike Burton
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1994-95 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS;

1. The FY 1994-95 Budget, and Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$3,000 from the Zoo Operating Fund Contingency to the Personal Services Design Services and Personal Services Marketing appropriation categories as reflected in Exhibits A and B to this Ordinance.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 29 day of June, 1995.


J. Ruth McFarland, Presiding Officer

ATTEST:


Recording Secretary

Approved as to Form:


Daniel B. Cooper, General Counsel

Exhibit A
Ordinance No. 95-608

ACCT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Marketing							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Senior Program Supervisor	1.00	57,683		0	1.00	57,683
	Assoc. Pub. Affairs Specialist	1.00	37,015		0	1.00	37,015
	Asst. Pub. Affairs Specialist	1.00	40,825		0	1.00	40,825
	Event Technician	1.00	31,163		0	1.00	31,163
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Administrative Secretary	0.75	17,046		0	0.75	17,046
	Program Assistant 1	0.50	13,409		0	0.50	13,409
	Educational Service Aide 1		0		0		0
	Educational Service Aide 2	0.72	16,428		0	0.72	16,428
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Education Service Aide II	0.34	6,193		0	0.34	6,193
511335	REPRESENTED 483-TEMPORARY EMPLOYEES (part time)						
	Laborer	0.78	18,386	0.00	2,000	0.78	20,386
511400	OVERTIME		591		0		591
512000	FRINGE		90,023		0		90,023
	Total Personal Services	7.09	328,762	0.00	2,000	7.09	330,762
	Total Materials & Services		662,784				662,784
	Total Capital Outlay		4,650				4,650
	TOTAL EXPENDITURES	7.09	996,196	0.00	2,000	7.09	998,196
Design Services							
<u>Personal Services</u>							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Associate Program Supervisor	1.00	52,780		0	1.00	52,780
	Graphics/Exhibit Designer	1.00	37,015		0	1.00	37,015
	Project Coordinator	0.25	12,382	0.00	1,000	0.25	13,382
511125	SALARIES-REGULAR EMPLOYEES (part time)						
	Graphics/Exhibit Designer	1.00	37,013		0	1.00	37,013
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Program Assistant 2-Graphics	1.00	31,987		0	1.00	31,987
511225	WAGES-REGULAR EMPLOYEES (part time)						
	Administrative Secretary	0.75	23,275		0	0.75	23,275
	Program Assistant 2-Graphics	0.50	12,527		0	0.50	12,527
511400	OVERTIME		1,648		0		1,648
512000	FRINGE		86,567		0		86,567
	Total Personal Services	5.50	295,194	0.00	1,000	5.50	296,194
	Total Materials & Services		159,099				159,099
	Total Capital Outlay		183,470				183,470
	TOTAL EXPENDITURES	5.50	637,763	0.00	1,000	5.50	638,763
General Expenses							
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		362,175		(3,000)		359,175
599990	Unappropriated Balance		3,685,996				3,685,996
	Total Contingency and Unappropriated Balance		4,048,171				4,045,171
	TOTAL EXPENDITURES	202.30	18,300,896	0.00	0	202.30	18,300,896

Exhibit B
Ordinance No. 95-608
FY 1994-95 SCHEDULE OF APPROPRIATIONS

	Current Appropriation	Revision	Proposed Appropriation
ZOO OPERATING FUND			
Administration			
Personal Services	768,193	0	768,193
Materials & Services	174,595	0	174,595
Capital Outlay	6,180	0	6,180
Subtotal	948,968	0	948,968
Animal Management			
Personal Services	2,335,268	0	2,335,268
Materials & Services	495,185	0	495,185
Capital Outlay	77,446	0	77,446
Subtotal	2,907,899	0	2,907,899
Facilities Management			
Personal Services	1,822,777	0	1,822,777
Materials & Services	1,466,501	0	1,466,501
Capital Outlay	104,740	0	104,740
Subtotal	3,394,018	0	3,394,018
Education Services			
Personal Services	644,673	0	644,673
Materials & Services	222,300	0	222,300
Capital Outlay	7,500	0	7,500
Subtotal	874,473	0	874,473
Marketing			
Personal Services	328,762	2,000	330,762
Materials & Services	662,784	0	662,784
Capital Outlay	4,650	0	4,650
Subtotal	996,196	2,000	998,196
Visitor Services			
Personal Services	1,595,858	0	1,595,858
Materials & Services	1,418,244	0	1,418,244
Capital Outlay	123,030	0	123,030
Subtotal	3,137,132	0	3,137,132
Design Services			
Personal Services	295,194	1,000	296,194
Materials & Services	159,099	0	159,099
Capital Outlay	183,470	0	183,470
Subtotal	637,763	1,000	638,763
General Expenses			
Interfund Transfers	1,356,276	0	1,356,276
Contingency	362,175	(3,000)	359,175
Subtotal	1,718,451	(3,000)	1,715,451
Unappropriated Balance	3,685,996	0	3,685,996
Total Fund Requirements	18,300,896	0	18,300,896

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO 95-608 AMENDING THE FY 1994-95 BUDGET AND APPROPRIATIONS SCHEDULE TO REFLECT EXPECTED OPERATIONAL NEEDS AT METRO WASHINGTON PARK ZOO; AND DECLARING AN EMERGENCY

Date: June 5, 1995

Presented by: Kathy Kiaunis

FACTUAL BACKGROUND AND ANALYSIS

This action requests adjustments to the Zoo Operating Fund totaling \$3,000 from Contingency.

A budget adjustment earlier in the year was brought forward to make needed changes to the Zoo operating budget. Two areas require further adjustments:

1. Design Services, Personal Services. Adjustments were made to this budget to cover the vacation payout for a person leaving a position that was reduced to a .25 FTE in FY 1994-95. Adjustment was also made for a vacation payout for an anticipated vacancy. The anticipated vacancy will not occur now until FY 1995-96, but an unexpected unemployment claim of nearly \$8,000 has caused this budget to be in jeopardy of being overspent. Therefore, an additional \$1,000 is needed from contingency to ensure the budget is not exceeded.
2. Marketing, Personal Services. An adjustment was made to the Marketing budget to reflect additional temporary help required for special events assistance. An additional adjustment of \$2,000 is needed from contingency to ensure that this budget is not exceeded.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 95-608.