

(REV. 4/71)
STATE LAW ENFORCEMENT PLANNING AGENCY

**APPLICATION FOR LAW ENFORCEMENT
 ACTION GRANT**
 (Under Part C Title I Public Law 90-351)
 (As amended by Public Law 91-644)

DISTRICT	FUNCTIONAL CATEGORY
PROJECT #	DATE RECEIVED
TRANS. #	DATE APPROVED

PART A - PROJECT DATA

- PROJECT TITLE Community Crime Prevention and Education, Phase II
- TYPE OF APPLICATION (check one) Initial Revision Contin.
- APPLICANT AGENCY Columbia Region Association of Governments
- ADDRESS 6400 S.W. Canyon Court, Portland, Oregon 97221
- LOCATION OF PROJECT 9980 S.E. Washington Street, Portland, Oregon 97216
- PROJECT DURATION From: April 1, 1975 To: March 31, 1976
- PROGRAM AREA (see instructions) P.L. 93-83, Section 301 (b) (3)

- DESCRIPTION OF PROJECT (describe in detail on ATTACHMENT 1)
- BUDGET (see instructions--provide itemization as called for on ATTACHMENT 2)

10. TOTAL ESTIMATED COSTS (Including non-federal share)

SOURCE OF FUNDS	FY <u>75-76</u>		FY <u>76-77</u>		FY _____	
	%	Amount	%	Amount	%	Amount
FEDERAL	80	109,623	67	110,637		
STATE						
LOCAL GOVERNMENT	20	27,406	33	54,493		
OTHER						
TOTAL		137,029		165,130		

- SPECIFY HOW NON-FEDERAL SHARE WILL BE PROVIDED: Hard cash match to be provided by Multnomah County.

12. PROJECT DIRECTOR

Name J. Richard Piland Title Lieutenant, Crime Prevention Unit
Crime Prevention Display Center
 Address 9980 S.E. Washington St. Tel. No. (503) 255-7422
Portland, Oregon 97216

ATTACHMENT 1

PART A - ITEM 8. DESCRIPTION OF PROJECT

a. The Problem

The criminal justice system depends upon citizen participation. Cooperation between the police and the community is the first step in effective crime control. Most crimes do not come directly to the attention of the police; they are reported by citizens. Additionally, the best trained and equipped police force will fare poorly in the battle against crime if the citizens it serves do not take basic precautionary measures to protect themselves and reduce criminal opportunities.

Citizen cooperation with the Multnomah County Division of Public Safety has great potential, but it is largely unrealized. The Division relies to a great extent upon reports by citizens of crime within their neighborhoods, but burglaries and other stranger-to-stranger crimes continue to occur,* with sporadic citizen reporting. Further, many households take precautions through various types of home and property protection, but, again, these efforts are largely sporadic, uncoordinated, and there is little assurance that the measures adopted are the most effective of those available. In short, the local communities are this county's most underdeveloped and underutilized crime fighting resources.

The Department of Public Safety currently maintains a crime prevention program after funding in April, 1974. Staffed full-time by four deputies and five non-sworn personnel, the Sheriff's Crime Prevention Unit has made presentations to 173 groups and organizations - over 5,989 people - during the past 24 months of its existence. Since funding April 1st of this year, the unit has made 34 presentations to groups and organizations totaling over 1,552 people. This crime prevention unit has been involved in these activities: conduct of crime prevention block meetings; establishment of four neighborhood crime prevention organizations; periodic consultation with the lock and alarm industries, individual merchants and their organizations, as well as urban planning, design, and building institutions; liaison with the media; and recruit and in-service education within the Division of Public Safety; establishment of a Crime Prevention Display Center in Mall 205. It must be stressed that all of these activities have been performed on a random basis within the county.

b. Goals and Objectives

1. A reduction in the incidence of residential crime, with an emphasis on burglary.

*Over 3350 burglaries and 5700 thefts were reported to the Division of Public Safety in 1973. Retail loss to the victims of these crimes was approximately \$2,275,000.

ATTACHMENT 1 (Continued)

b. Goals and Objectives (cont.)

2. An increase in crimes reported, arrests, clearance rates, and amount of property recovered.
3. Increased involvement of citizens in the operation of the criminal justice system, including cooperation with the police.
4. The education of the community in practical aspects of community crime prevention, with emphasis on, but not limited to, residential burglary (reducing criminal opportunities).
5. The education of institutions consisting of planners, architects, and builders in order to stimulate crime prevention through urban planning and design.
6. The development within neighborhoods and communities of a community spirit; this would include a strengthening of the bonds of neighborliness and mutual assistance, as well as a heightened sense of security.
7. Establishment of an effective public crime prevention display center.

c. Project Activities

1. Conduct of at least 500 mass, area and block meetings per year.
2. Establishment of neighborhood crime prevention organizations.
3. Consultation with lock, alarm, insurance, and private security industry representatives.
4. Consultation with merchants and their associations.
5. Consultation with urban planning, design and building institutions (including conducting of seminars).
6. Liaison with mass media.
7. Education within public and private schools.
8. Increasing awareness on the part of correctional institution inmates of community crime prevention activities.
9. Recruit and in-service crime prevention education and training for deputies.
10. Train deputies in the conduct of mass, area, and block meetings.
11. Further development of the drop-in center to provide crime prevention education materials.
12. Continue the property identification program.
13. Develop "Court Following" programs.

ATTACHMENT 1 (Continued)

d. Project Management

The Crime Prevention Project Director, a lieutenant, will work within the Crime Prevention Unit and will report to the Sheriff. The duties of the Project Director and staff will include at least all of the following: overall development, administration, and coordination of the project; recruitment of division personnel to give crime prevention talks; formal training of deputies in techniques of conducting block meetings; consultation with industry, planning and design, and media representatives.

e. Personnel

The project will employ one lieutenant, two sergeants, one patrolman and two community service officers (non-sworn) full-time and three interns part-time. The lieutenant will develop and administer the overall program. He will also be responsible for developing educational material and course content for implementation into the grade school level. He will also be responsible for promoting citizen education, involvement and organization of future crime prevention activities throughout the county. The two sergeants will primarily supervise and conduct the 500 community meetings per year. They will supervise also the property identification program, conduct residential security inspections, and oversee the public and private school crime prevention effort.

The patrolman will develop and administer our commercial burglary, armed robbery and shoplifting presentations and will aid the Project Director in the financial record keeping of the unit.

The two records clerks will be responsible for the performance of general secretarial and clerical tasks, for operation of the community drop-in center, and for coordinating the use of the property engravers. These clerks will also keep project records in anticipation of program evaluation.

The three interns will operate the drop-in center on weekends and provide other assistance as needed.

The training of 20 deputy sheriff patrolmen in the techniques of conducting area and block meetings will continue. This training will consist of eight hours of formal instruction and observance-participation at two block meetings for an additional eight hours.

f. Personnel Biography

Lt. J. Richard Piland, the Project Director, has been a Multnomah County Deputy Sheriff since 1963, with experience in all divisions. For the past five years he has served as a detective, specializing in burglary investigation. He had a temporary assignment as acting commander of the Crimes Against Property Branch within the Investigative Division. He presently heads the Crime Prevention Unit.

ATTACHMENT 1 (Continued)

Lt. Piland received his Bachelor of Science degree in Political Science from Portland State University and his Master of Science in Law Enforcement and Administration from San Jose State College. He serves as part-time instructor in criminal justice at Portland Community College. Also, he is the first full-time crime prevention officer in Oregon police history, having developed and operated the existing unit since its inception. He was the co-founder of the Oregon Crime Prevention Workshop.

g. Participating Agencies

Multnomah County will be the source of local match for this project and the County's Division of Public Safety will administer the project.

h. Project Evaluation

Project evaluation will be administered by the Oregon Law Enforcement Council. Periodic monitoring should judge the project's accomplishments in reducing the incidence of all varieties of stranger-to-stranger crime -- with an emphasis on residential burglary -- throughout Multnomah County. Also important will be attitudinal assessments of community and neighborhood members, the members of community planning, architectural and building organizations and associations, local merchants, as well as members of the Public Safety Division, particularly those deputies who participate in this program.

Evaluation would be facilitated by the maintenance of records and reports of the following types:

1. Count residents reached with education materials.
2. Count school children reached with education materials.
3. Count inmates reached.
4. Count deputies reached.
5. Count merchants reached.
6. Count urban institutions reached.
7. Count number of programs developed.
8. Count items of legislation suggested.
9. Count citizen reports as a result of the program.
10. Attempt to link arrests, clearances, and property recovery with program efforts.

i. Alternative Methods

The alternatives to continuing funding for this program are two: completely dropping the program, which we feel is unthinkable, and continuing the program relying strictly on local funding. In the latter case, the ability of the Crime Prevention Unit to provide needed services would be severely restricted (extremely large burden on local taxpayers), thus denying the large majority of citizens in the County's unincorporated areas the opportunity to learn how to better prevent crimes in their neighborhoods.

j. Assumption of Costs

Although the attached budget is designed to fund this project for only the second year, it is anticipated the project will continue for an additional year. We will ask for continuation funding for that year also. It is anticipated Multnomah County will assume full financial responsibility for community crime prevention and education in FY 1977-78.

ATTACHMENT 2

PART A - ITEM 9. FIRST YEAR BUDGET DETAIL (Estimate)

(If additional space is needed, use BUDGET EXPLANATION page)

COST ELEMENT			FEDERAL SHARE	STATE/LOCAL SHARE	PROJECT TOTAL
a. SALARIES AND WAGES					
<u>Position</u>	<u>% of time</u>	<u>Monthly salary</u>			
1) Lieutenant	100	1,526	9,804	8,510	18,314
2) Patrolman	100	1,263	15,162		15,162
3) Community Service Officers (2)	100	691	16,584		16,584
4) 2,160 hours - Patrolman overtime			22,600		22,600
5) Other overtime, as required			2,000		2,000
Sub-Total Salaries			\$ 66,150	\$ 8,510	\$ 74,660
Employee Benefits @ 22 %			\$	\$	\$ (12,858)
Total Salaries			\$ 66,150	\$ 8,510	\$ 74,660
b. CONSULTANTS (List by individual or type)					
1) Service fee for lock and alarm experts				3,000	3,000
2) Advertising				5,000	5,000
Total Consultants			\$	\$ 8,000	\$ 8,000
c. TRAVEL, TRANSPORTATION, SUBSISTENCE (Itemize)					
1) Crime Prevention Conferences					(3,010)
2) Vehicle mileage and maintenance					(6,000)
Total Travel			\$	\$	\$ (9,010)

ATTACHMENT 2 (Continued)

COST ELEMENT	FEDERAL SHARE	STATE/LOCAL SHARE	PROJECT TOTAL
d. OFFICE SUPPLIES, POSTAGE, PRINTING, ETC. (Itemize)			
1) Printing (brochures)			(9,000)
2) Postage - 20,000 pieces (brochures, etc.)			(2,000)
3) Consumable office supplies			(1,000)
4) Postage for community crime prevention organizations - 30,000 pieces			(1,800)
Total Office Supplies	\$	\$	<u>\$ (13,800)</u>
e. FACILITIES, OFFICE SPACE, UTILITIES, EQUIPMENT RENTAL (Itemize)			
1) Rent for drop-in center @ \$450/month (800 sq. ft. total)		5,400	5,400
2) Telephone @ \$130/month			(2,560)
3) Janitorial services @ \$.69/sq.ft. per year (800 sq. ft.)		550	550
4.) Utilities @ \$70 per month		840	840
Total Facilities	\$	\$ 6,790	<u>\$ 6,790</u>
f. EQUIPMENT (Itemize)			
1) 60 property engravers @ \$4.50 each		270	270
2) 5 crime prevention films @ \$300 each		1,500	1,500
3) Slides, visual aids, displays		500	500
4) 2 16mm projectors and accessories		1,336	1,336
5) Office equipment and repair		500	500
Total Equipment	\$	\$ 4,106	<u>\$ 4,106</u>
g. INDIRECT COSTS			
(48.6% x \$89,450)	43,473		43,473
Total Indirect	\$ 43,473	\$	<u>\$ 43,473</u>
TOTAL PROJECT COSTS	\$ 109,623	\$ 27,406	<u>\$ 137,029</u>

ATTACHMENT 2 (continued)

BUDGET EXPLANATION (use if additional space needed)

a. Salaries and Wages

I. There will be two sergeants assigned to this program, neither of which is reflected on the budget page, thus neither of which would be financed by this grant. One sergeant will fill the position the Sheriff allocated to the crime prevention effort before the branch was federally funded. The sheriff will assign the other sergeant to the project pursuant to internal departmental reorganization.

II. The "patrolmen overtime" request is included to allow eight hours of training in block meeting techniques for 20 patrolmen (160 hours @ \$10.46 per hour = \$1,680) and to allow for conduct of 500 block meetings (@ four hours per meeting) by those 20 patrolmen (2,000 hours @ \$10.46 per hour = \$20,920).

III. The "employee benefits" figure includes a 7.5% rate for overtime ($7.5\% \times \$24,600$), pursuant to Multnomah County policy.

b. Consultants

I. Project evaluation is a prerogative of the State of Oregon, through its Law Enforcement Council. Thus, no funds have been requested for evaluation by Multnomah County.

II. The Sheriff plans to invite lock and alarm industry representatives to Portland to consult with his prevention personnel, as well as with community members, on developments in lock and alarm technology.

c. Travel, Transportation, Subsistence

I. Continuing education of project staff is a key to unit success, particularly because of the changing nature of crime prevention technology and techniques (remember: criminals innovate and learn to defeat existing systems). Information sharing between police and the security industries and among police themselves is the primary method of continuing education. Crime prevention conferences we should attend:

- Two deputies to attend the advanced crime prevention seminar (one week) of the National Crime Prevention Institute @ \$385 = \$770 (Louisville, KY).
- Two deputies to attend the International Crime Prevention Conference @ \$420 = \$840 (Louisville, KY).
- One deputy to visit and survey the urban design crime prevention program in Fremont, California @ \$250.
- One deputy to attend the National Security Industry Conference @ \$650.
- Local area conferences \$500.

II. Vehicle mileage and maintenance is based on the use of four vehicles @ 10,000 miles per year each (40,000 miles) @ the current County rate of \$.15 per mile = \$6,000.

ATTACHMENT 2 (continued)

BUDGET EXPLANATION (use if additional space needed)

d. N/A

e. N/A

f. Equipment

I. The 60 property engravers represent a 10% replacement figure anticipating loss and wear. The 5 crime prevention films would be used to replace worn out films from the first year. Slides, visual aids and displays will help augment and replace defective equipment in the display center and compliment existing displays.

II. The existing projectors will be in continuous use, 4 nights a week. This purchase of 2 additional projectors will enable us to continue our presentation schedule if machines are broken down. Also, they will enable us to schedule 6 meetings a night, if necessary.

g. Indirect Cost

The Indirect Costs figure for this grant request was calculated pursuant to LEAA's formal approval on April 16, 1974, of an A-87 Plan for Multnomah County. Indirect Costs (those indicated in parentheses on the budget pages) total \$38,228. Direct Costs total \$89,450 and serve as the basis of the Indirect Costs calculation:

Salaries	74,660	
Service fee/experts	3,000	
Advertising	5,000	
Rent	5,400	
Janitorial service	550	
Utilities	840	
	<u>\$89,450</u>	(no capital expenditures allowed)