

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2023-)	RESOLUTION NO 23-5353
24 BUDGET AND APPROPRIATIONS SCHEDULE)	Introduced by Marissa Madrigal, Chief
AND FY 2023-24 THROUGH FY 2027-28 CAPITAL)	Operating Officer, with the concurrence of
IMPROVEMENT PLAN TO PROVIDE FOR)	Council President Lynn Peterson
CHANGES IN OPERATIONS)	

WHEREAS, the Metro Council has reviewed and considered the need to change appropriations within the FY 2023-24 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new positions to the Budget; and

WHEREAS, the need for the change of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriations, if such transfers are authorized by official resolution or ordinance of the governing body; and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition; and

WHEREAS, ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition; and

WHEREAS, ORS 294.471(a) allows for the governing body to add appropriation categories to align organizational efficiencies, changes that were not ascertained when preparing the budget; now therefore

BE IT RESOLVED,

1. That the FY 2023-24 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled “November 2023 Amendment” of Exhibit A and B to this Resolution for the purpose of adding positions, modifying revenues and expenditures and transferring funds to and from contingency.
2. That the FY 2023-24 through FY 2027-28 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 30th day of November, 2023.

Lynn Peterson, Council President

APPROVED AS TO FORM:

Carrie MacLaren
Carrie MacLaren, Metro Attorney

Resolution 23-5353

Schedule of Appropriations

	Adopted Budget	November 2023 Amendment	Amended Budget
GENERAL FUND			
Council	10,801,167	-	10,801,167
Office of the Auditor	1,134,921	50,000	1,184,921
Diversity, Equity and Inclusion	3,068,733	-	3,068,733
Office of Metro Attorney	3,793,283	90,000	3,883,283
Information Technology and Records Management	8,418,288	149,276	8,567,564
Communications	6,983,176	(149,276)	6,833,900
Finance and Regulatory Services	12,182,199	83,542	12,265,741
Human Resources	6,310,038	-	6,310,038
Capital Asset Management	7,201,873	185,685	7,387,558
Planning, Development and Research Department	40,000,835	5,069,379	45,070,214
Housing	425,000	-	425,000
Special Appropriations	1,957,111	50,000	2,007,111
Non-Departmental			
Debt Service	2,546,179	-	2,546,179
Interfund Transfers	26,694,190	-	26,694,190
Contingency	23,158,907	(260,263)	22,898,644
<i>Total Appropriations</i>	154,675,900	5,268,343	159,944,243
Unappropriated Balance	27,170,056	-	27,170,056
Total Fund Requirements	181,845,956	5,268,343	187,114,299
GENERAL ASSET MANAGEMENT FUND			
Asset Management Program	12,117,270	(161,655)	11,955,615
Non-Departmental			
Interfund Transfers	-	261,655	261,655
Contingency	10,108,793	(100,000)	10,008,793
<i>Total Appropriations</i>	22,226,063	-	22,226,063
Unappropriated Balance	14,617,375	-	14,617,375
Total Fund Requirements	36,843,438	-	36,843,438
MERC FUND			
MERC	79,867,215	3,700,000	83,567,215
Non-Departmental			
Interfund Transfers	11,266,749	-	11,266,749
Contingency	23,446,873	(3,700,000)	19,746,873
<i>Total Appropriations</i>	114,580,837	-	114,580,837
Total Fund Requirements	114,580,837	-	114,580,837
PARKS AND NATURE BOND FUND			
Parks and Nature	83,386,522	(185,685)	83,200,837
Non-Departmental			
Interfund Transfers	2,482,751	185,685	2,668,436
Contingency	14,717,000	-	14,717,000
<i>Total Appropriations</i>	100,586,273	-	100,586,273
Unappropriated Balance	72,896,227	-	72,896,227
Total Fund Requirements	173,482,500	-	173,482,500

PARKS AND NATURE OPERATING FUND

Parks and Nature	29,291,134	150,000	29,441,134
Non-Departmental			
Interfund Transfers	5,933,606	-	5,933,606
Contingency	8,025,138	111,655	8,136,793
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<i>Total Appropriations</i>	43,249,878	261,655	43,511,533
Unappropriated Balance	700,000	-	700,000
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Total Fund Requirements	43,949,878	261,655	44,211,533
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Total Appropriations	1,511,092,260	5,529,998	1,516,622,258
Total Unappropriated Balance	289,076,786	-	289,076,786
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TOTAL BUDGET	1,800,169,046	5,529,998	1,805,699,044
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All other funds remain the same

Exhibit B
Resolution 23-5353
Schedule of FTE

	FTE	November 2023 Amendment	Amended FTE
GENERAL FUND			
Total Fund FTE	378.50	3.00	381.50
MERC FUND			
Total Fund FTE	201.50	1.00	202.50
PARKS AND NATURE BOND FUND			
Total Fund FTE	38.25	(1.00)	37.25
TOTAL FTE	1,148.95	3.00	1,151.95

All other FTE remain unchanged

STAFF REPORT

**IN CONSIDERATION OF RESOLUTION 23-5353 FOR THE PURPOSE OF AMENDING THE
FY 2023-24 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2023-24 THROUGH FY 2027-
28 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR CHANGES IN OPERATIONS**

Date: November 17, 2023

Prepared by:
Patrick Dennis, Budget Coordinator

Department: Finance and Regulatory Services

Presented by:
Cinnamon Williams, Financial Planning Director

Meeting date: November 30, 2023

Length: 20 minutes

ISSUE STATEMENT

Resolution 23-5353 will authorize changes in appropriations for FY 2023-24 and approve changes to the FY 2023-24 through FY 2027-28 Capital Improvement Plan.

ACTION REQUESTED

Council adoption of Resolution 23-5353.

IDENTIFIED POLICY OUTCOMES

Council approval will authorize changes in appropriations requested by departments for FY 2023-24 and approve requested changes to the FY 2023-24 through FY 2027-28 Capital Improvement Plan.

POLICY QUESTION

Council should consider whether the changes in appropriations have been justified, that adequate funds exist for identified needs, and that proposed changes to the Capital Improvement Plan appear appropriate.

POLICY OPTIONS FOR COUNCIL TO CONSIDER

Adoption of Resolution 23-5353 will provide sufficient appropriations to accommodate the changes in operations outlined by departments. Adoption will allow for changes to capital projects due to operational factors.

Disapproval of Resolution 23-5353 will require departments to reevaluate their proposed changes to operations and capital plans.

STAFF RECOMMENDATIONS

The Chief Operating Officer and Chief Financial Officer recommend adoption of Resolution 23-5353.

STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION

Relationship to Metro’s Strategic Plan, racial equity, and climate action goals

By funding additional expenditures for operations, the Agency will more efficiently be able to focus on programming related to our guiding principles of racial justice, climate justice and resiliency, and shared prosperity.

Known Opposition: None known.

Legal Antecedents: ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriation if such transfers are authorized by official resolution or ordinance of the governing body. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.463 (4) provides that public testimony be allowed if any funds are changing by more than 10 percent of a fund’s expenditures. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro’s adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval. ORS 294.471 allows for pressing and necessary changes, by supplemental budget, that could not be reasonably foreseen during budget development.

Anticipated Effects: This action provides for changes in operations and capital improvement plans as described below.

Budget Impacts: This action has a net increase of \$5,529,998 in expenditure appropriations. The new total appropriations will be \$1,805,699,044 with 1,151.95 FTE. This action has the following impacts on the FY 2023-24 budget and FY 2023-24 through FY 2027-28 Capital Improvement Plan (CIP). Details of each change can be found in Attachment 6 – Summary of November 2023 Budget Amendments.

- **General Fund: Increase of \$5,268,343 to the total fund appropriations.**
 - Planning, Development and Research increase of \$5,069,379
 - Office of the Auditor increase of \$50,000
 - Office of Metro Attorney increase of \$90,000
 - Information Technology and Records Management increase of \$149,276
 - Communications decrease of \$149,276
 - Finance and Regulatory Services increase of \$83,542
 - Capital Asset Management increase of \$185,685
 - Special Appropriations increase of \$50,000
 - Contingency decrease of \$260,263

- **Parks and Nature Operating Fund: Increase of \$261,655 to the total fund appropriations.**
 - Increase Contracted Professional Services budget in Materials and Services by \$150,000 for additional work related to Levy Revisioning paid for by Parks and Nature Operating Fund Contingency
 - Add a net \$111,655 to Contingency, from \$261,655 transfer from Capital Asset Management, and the decrease of \$150,000 from the above M&S increase

- **Changes in the General Asset Management Fund, MERC Fund and Parks and Nature Bond Fund do not increase each respective fund's appropriations**

Below is a summary of all the proposed changes from Resolution 23-5353 that impact appropriations or CIP:

Appropriation Changes:

- **Total Appropriations** increase: \$5,529,998
 - **General Fund** increase by \$5,268,343
 - **Parks and Nature Operating Fund** increase by \$261,655

FTE Changes:

- **Total FTE** requested: 3.0 FTE
 - Finance and Regulatory Services: 1.0 FTE
 - Planning, Development and Research: 1.0 FTE
 - Portland's Centers for the Arts: 1.0 FTE

Capital Improvement Plan (CIP):

The following proposed changes to the Capital Improvement Plan (CIP) for FY 2023-24 are:

- **Capital Asset Management** increase of \$420,308 – Attachment 1
- **Information Technology and Records Management** increase of \$63,554 – Attachment 2
- **Parks and Nature** decrease of \$1,791,628 – Attachment 3
- **Portland's Centers for the Arts** increase of \$3,700,000 – Attachment 4
- **Waste Prevention and Environmental Services** no financial change – Attachment 5

For details about CIP changes, see Attachments 1-5.

ATTACHMENTS

- Resolution 23-5353
- Exhibit A – Schedule of Appropriations
- Exhibit B – Schedule of FTE
- Attachments 1-5 - Capital Improvement Plan changes
- Attachment 6 – Summary of November 2023 Amendments

Budget Amendment for FY2023-24
Capital Improvement Plan (CIP) Detail Changes
Capital Asset Management

Attachment 1
 Resolution 23-5353

Description of Changes:

- Adjusting the budgets to finalize the Plaza and Parking Areas, Lighting, Fire & Security System, and Video Surveillance upgrades
- Cancelling the Main Electrical and Generator project, based on a recent EV assessment
- Adding the Lighting Upgrade and finalizing project
- Adding funds to the EV and Electrical upgrade for electric vehicle charging infrastructure at Metro; future year allocations are being re-scoped for FY 2024-25 CIP

Project ID	Project Title	FY 2023-24			FY 2024-25			FY 2025-26			FY 2026-27			FY 2027-28
		Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP	CIP
MRC018	MRC Plaza and Parking Areas	1,978,000	397,414	2,375,414	-	-	-	-	-	-	-	-	-	-
MRC024	MRC Fire & Security System Upgrades	300,000	(38,479)	261,521	-	-	-	-	-	-	-	-	-	-
MRC032	MRC Video Surveillance Upgrade	350,000	(233,000)	117,000	-	-	-	-	-	-	-	-	-	-
PSTBD035	MRC Main Electrical/Generator	200,000	(200,000)	-	1,200,000	(1,200,000)	-	-	-	-	-	-	-	-
MRC014	MRC Lighting Upgrades	-	219,373	219,373	-	-	-	-	-	-	-	-	-	-
MRC027	MRC EV and Electrical Upgrades	100,000	275,000	375,000	250,000	(250,000)	-	250,000	(250,000)	-	250,000	(250,000)	-	-
<i>No changes to the CIP projects below</i>														
MRC030	MRC Stormwater	200,000	-	200,000	-	-	-	-	-	-	-	-	-	-
MRC025	MRC Window Coverings R&R	135,000	-	135,000	-	-	-	-	-	-	-	-	-	-
PSTBD052	MRC Laminate Sills	-	-	-	200,000	-	-	-	-	-	-	-	-	-
MRC A00	MRC Campus ADA Upgrades	-	-	-	100,000	-	-	150,000	-	150,000	-	-	-	-
PSTBD053	MRC Landscape and Ecoroof Refresh	-	-	-	-	-	-	250,000	-	250,000	-	-	-	-
PSTBD054	MRC Art	-	-	-	-	-	-	100,000	-	100,000	-	-	500,000	-
PSTBD049	MRC Irving Street Garage 4th Floor Deck Coating	-	-	-	-	-	-	-	-	-	-	-	300,000	-
PSTBD056	MRC Lobby Stairs & Tiling R&R	-	-	-	-	-	-	-	-	-	-	-	-	500,000
PSTBD055	MRC Badge Readers & Access System	-	-	-	-	-	-	-	-	-	-	-	-	350,000
MRC023	MRC Café Master Plan/Conv	-	-	-	-	-	-	-	-	-	-	-	-	200,000
PSTBD043	MRC Conference Chairs	-	-	-	-	-	-	-	-	-	-	-	-	200,000
MRC022	MRC Facility Condition Assessment	-	-	-	-	-	-	-	-	-	-	-	-	100,000
PSTBD050	MRC Gender Neutral Bathrooms	-	-	-	-	-	-	-	-	-	-	-	-	-
PSTBD051	MRC Plackeeping	-	-	-	-	-	-	-	-	-	-	-	-	-
PSTBD042	MRC Seismic Retrofit	-	-	-	-	-	-	-	-	-	-	-	-	-
MRC026	MRC Seismic Assessment (612)	210,000	-	210,000	-	-	-	-	-	-	-	-	-	-
PSTBD038	MRC PV System	-	-	-	75,000	-	75,000	-	-	350,000	-	-	-	-

Budget Amendment for FY2023-24
Capital Improvement Plan (CIP) Detail Changes
Information Technology and Records Management

Attachment 2
Resolution 23-5353

Description of Change:

- Total Council Chambers project budget is not changing, however due to timing of project, additional resources in FY23-24 are needed to complete technology upgrades

Project ID	Project Title	FY 2023-24			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
		Current CIP	Requested Amendment	Amended CIP	CIP	CIP	CIP	CIP
01326	Council Chambers	52,000	63,554	115,554	-	-	-	-
<i>No changes to the CIP projects below</i>								
65200	IMS - Network Management	369,186	-	369,186	583,067	256,265	679,724	500,000
I9012E	UCS datacenter computer stack	360,000	-	360,000	-	-	-	-
I7001I	Microsoft Exchange upgrade	355,000	-	355,000	-	-	-	-
I9013E	Datacenter backup platform	180,000	-	180,000	-	-	-	-
I8004I	Tech Upgrades-Public Meetings	160,000	-	160,000	-	-	-	-
ISTBD18	Zoo UCS upgrade	150,000	-	150,000	-	-	-	-
I9007U	Video Conferencing Equipment Idea 000760	105,000	-	105,000	-	-	-	-
I4004E	E911	63,000	-	63,000	-	-	-	-
ISTBD24	Zero Trust WAN	50,000	-	50,000	100,000	-	-	-
I9014E	Migrate Zoo data center	50,000	-	50,000	85,000	-	-	-
ISTBD22	EMC (File Storage) Replacement	-	-	-	275,000	-	-	-
ISTBD25	Redundant internet connection	-	-	-	170,000	-	-	-
ISTBD21	Datacenter UPS battery protection platform upgrade	-	-	-	150,000	-	-	-
ISTBD26	MRC Technology Upgrades R&R	-	-	-	121,465	-	-	-
ISTBD27	Website Refresh	-	-	-	100,000	200,000	-	-
ISTBD28	HVAC Update OCC Data Center	-	-	-	-	200,000	-	-
ISTBD31	Camera Platform	-	-	-	-	-	250,000	-
ISTBD30	Palo Alto Firewall	-	-	-	-	-	125,000	-
ISTBD32	Council Chamber Broadcast Video Upgrade	-	-	-	-	-	-	180,000
I4003I	MRC Technology Upgrades	400,000	-	400,000	-	-	-	-
I3008U	Drupal 8 Refresh	113,000	-	113,000	-	-	-	-

Budget Amendment for FY 2023-24

Capital Improvement Plan (CIP) Detail Changes

Parks and Nature

Attachment 3

Resolution 23-5353

Description of Changes:

- The Parks and Nature Capital Improvement Plan was primarily updated to align with current schedules, project scopes and cost estimates
- Seven new projects were added that were not identified in time to include in the FY 2023-24 adopted budget
- Three new TCMP projects include breaking the Oxbow Potable water improvements project into three separate projects and the addition of a fence at Newell Creek Canyon South perimeter
- Additionally, stabilization projects that are part of the acquisition of properties for the Protect and Restore Land program are added to the CIP when the stabilization work is over \$100,000

Project ID	Project Title	FY 2023-24			FY 2024-25			FY 2025-26			FY 2026-27			FY 2027-28		
		Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP	Current CIP	Requested Amendment	Amended CIP
BA020	Marine Drive Trail (Bond Fund)	900,000	(500,000)	400,000	-	4,492,792	4,492,792	-	250,000	250,000	-	-	-	-	-	-
BA020	Marine Drive Trail (NA Fund)	1,543,658	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CEM010	Lone Fir Cultural Heritage & Healing Garden	250,000	-	250,000	3,000,000	(500,000)	2,500,000	550,000	633,232	1,183,232	-	-	-	-	-	-
CEM015	% for Art at Lone Fir CHHG	80,000	(30,000)	50,000	200,000	(110,000)	90,000	160,000	(60,000)	100,000	10,000	(10,000)	-	-	-	-
PBL009	BL Curry Bldg Replacement/Operations Facility	8,800,000	(1,300,000)	7,500,000	972,000	1,544,466	2,516,466	-	-	-	-	-	-	-	-	-
PBL011	Blue Lake Park Renovation	750,000	(250,000)	500,000	2,000,000	(1,500,000)	500,000	5,000,000	(3,000,000)	2,000,000	3,000,000	3,000,000	6,000,000	-	1,783,000	1,783,000
PBL014	Blue Lake Water System Phase 2	3,000,000	218,372	3,218,372	-	-	-	-	-	-	-	-	-	-	-	-
PBL015	Blue Lake Sanitary System	1,672,000	(472,000)	1,200,000	-	654,714	654,714	-	-	-	-	-	-	-	-	-
PBL016	Blue Lake Pier Demolition/Rehab	2,025,000	300,000	2,325,000	1,907,000	(1,907,000)	-	-	-	-	-	-	-	-	-	-
PGO001	Graham Oaks ADA T-Plan Improvements	80,000	20,000	100,000	-	45,875	45,875	-	-	-	-	-	-	-	-	-
POX012	Oxbow Potable Water Distribution	350,000	(170,000)	180,000	500,000	320,000	820,000	2,000,000	1,000,000	3,000,000	2,040,000	(1,540,000)	500,000	-	-	-
POX014	Oxbow Road Improvements	350,000	-	350,000	700,000	(250,000)	450,000	2,900,000	-	2,900,000	800,000	-	800,000	-	-	-
POX021	Oxbow Welcome Center Water System	-	160,000	160,000	-	600,000	600,000	-	50,000	50,000	-	-	-	-	-	-
POX022	Oxbow Well Refurbishment	-	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-
PWC001	Willamette Cove Master Plan	630,000	(420,000)	210,000	-	150,000	150,000	-	75,000	75,000	-	-	-	-	-	-
PWC002	Willamette Cove Remedial Design/Remedial Action	205,000	(75,000)	130,000	-	-	-	-	-	-	-	-	-	-	-	-
POX015	Oxbow ADA Parking	-	15,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-
PNC001 *	Newell Creek Canyon South Perimeter Fence	-	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-
G48015 *	Sohler Stream Restoration	-	65,000	65,000	-	2,500	2,500	-	2,500	2,500	-	-	-	-	-	-
G02147 *	Smull Stream Stabilization	-	91,000	91,000	-	-	-	-	-	-	-	-	-	-	-	-
G18055 *	Richardson Creek Pond Restoration	-	60,000	60,000	-	90,000	90,000	-	10,000	10,000	-	-	-	-	-	-
LR168 *	Roberts Bridge Stream Restoration	-	25,000	25,000	-	76,000	76,000	-	5,000	5,000	-	-	-	-	-	-
LR481 *	Coffee Lake Wetlands Restoration	-	165,000	165,000	-	550,000	550,000	-	100,000	100,000	-	-	-	-	-	-
LR147 *	Fern Hill Forest Stream Channels Restoration	-	81,000	81,000	-	60,000	60,000	-	332,000	332,000	-	69,600	69,600	-	29,600	29,600
LR520 *	Quamash Prairie McFee Creek Crossing	-	25,000	25,000	-	50,000	50,000	-	275,000	275,000	-	50,000	50,000	-	-	-
<i>No changes to the CIP projects below</i>																
TEMP98	Natural Areas Acquisition	10,000,000	-	10,000,000	10,000,000	-	10,000,000	10,000,000	-	10,000,000	15,000,000	-	15,000,000	15,000,000	-	15,000,000
PADA01	ADA Transition Plan Ph. 2	150,000	-	150,000	100,000	-	100,000	100,000	-	100,000	100,000	-	100,000	-	-	-
G18015	Meyers Stabilization	116,500	-	116,500	425,000	-	425,000	383,500	-	383,500	8,500	-	8,500	-	-	-
G07052	East Council Creek Village Stream Stabilization	63,000	-	63,000	118,000	-	118,000	-	-	-	-	-	-	-	-	-
LR036	Barton Natural Area Stream & Turtle Restoration	450,000	-	450,000	15,000	-	15,000	-	-	-	-	-	-	-	-	-
LR414	Smith & Bybee Bank Integrity	400,000	-	400,000	-	-	-	-	-	-	-	-	-	-	-	-
LR230	Beaver Creek Stream Restoration	290,000	-	290,000	15,000	-	15,000	-	-	-	-	-	-	-	-	-
LR903	Ennis Creek Road Repair	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-
LR652	North Fork Deep Creek Rest. Capital	55,000	-	55,000	150,000	-	150,000	5,000	-	5,000	-	-	-	-	-	-
LR066	Jonsson Ctr Stream and Wetland	40,000	-	40,000	150,000	-	150,000	5,000	-	5,000	-	-	-	-	-	-
LR067	LowerClear Creek Rest Ph2	35,000	-	35,000	250,000	-	250,000	5,000	-	5,000	-	-	-	-	-	-
LR038	North Newell Stream Restoration	15,000	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-
PTR001	Trails: St Johns Prairie Design	325,000	-	325,000	-	-	-	-	-	-	-	-	-	-	-	-
WF013	WF Demo & Construction	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-

* Denotes new project

Budget Amendment for FY 2023-24
Capital Improvement Plan (CIP) Detail Changes
Portland'5 Centers for the Arts

Attachment 4
Resolution 23-5353

Description of Changes:

- The Arelene Schnitzer Concert Hall (ASCH) cooling tower failed in spring of 2023 and an emergency rented cooler was deployed. In June of 2023 P5 requested a budget amendment to pay for a temporary rented unit that started in June (including install of the temporary unit), but the necessary replacement is happening in FY 2023-24.
- The project has costs for the temporary fix until the permanent unit is installed and working. This cost breakdown is \$1.5M temporary and \$2.5M permanent for a total cost of \$4M. As to the elements for the FY 2023-24 P5 CIP, the amount needed to finish this project is \$3,700,000. The amount spent in FY23 was \$300,000.

Project ID	Project Title	FY 2023-24			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
		Current CIP	Requested Amendment	Amended CIP	CIP	CIP	CIP	CIP
8R316 *	ASCH Cooling Tower Replacement	-	3,700,000	3,700,000	-	-	-	-
<i>No changes to the CIP projects below</i>								
8S115	P5 - F&B Renewal and Replacement	500,000	-	500,000	-	-	-	-
8R267	Two-Way Radio System Upgrades	450,000	-	450,000	-	-	-	-
8R263	P5 ASCH Roof Drains	300,000	-	300,000	4,150,000	-	-	-
8R268	All venues touchless restroom fixtures	250,000	-	250,000	-	-	-	-
8R269	ASCH Backup Generator Replacement	250,000	-	250,000	-	-	-	-
8R270	Newmark theater stage floor replacement	225,000	-	225,000	-	-	-	-
8R261	AHH FoH Elevators	200,000	-	200,000	300,000	-	-	-
8R271	Newmark House PA Replacement	200,000	-	200,000	-	-	-	-
8R272	ASCH Family Restroom(s)	150,000	-	150,000	200,000	-	-	-
8R273	ASCH Sound Board	150,000	-	150,000	-	-	-	-
8N110	Main Street Plaza at Portland'5	50,000	-	50,000	500,000	500,000	-	-
8R274	AHH Exterior Cladding	50,000	-	50,000	200,000	150,000	-	-
8R275	ADA compliance work	50,000	-	50,000	50,000	50,000	50,000	-
8N105	All Venues Theater Fall Protection	50,000	-	50,000	50,000	-	-	-
8R276	Electronic Poster Cases	-	-	-	200,000	200,000	-	-
8R277	Security cameras, Phase III	-	-	-	125,000	125,000	-	-
8R278	AHH Stage Door Elevator	-	-	-	50,000	300,000	-	-
8R279	Niagara Controls Completion	-	-	-	-	500,000	-	-
8R280	ASCH LED house lights	-	-	-	-	-	2,200,000	-
8R281	AHH Freight Elevator	-	-	-	-	-	350,000	-
8R282	Remodel Ticket Booths / Box Offices	-	-	-	-	-	350,000	-
8R283	AHH Storefront Doors, Replacement	-	-	-	-	-	250,000	250,000
8N107	Security cameras, Phase IV, Interior	-	-	-	-	-	150,000	150,000
8R284	Newmark Mid-bridge Updates	-	-	-	-	-	125,000	-
8R285	ASCH Seating Replacement	-	-	-	-	-	-	2,000,000
8R286	Keller LED house lights	-	-	-	-	-	-	1,800,000

* Denotes new project

Budget Amendment for FY 2023-24
Capital Improvement Plan (CIP) Detail Changes
Waste Prevention and Environmental Services (WPES)

Attachment 5
 Resolution 23-5353

Description of Changes:

The WPES Capital Improvement Plan was reprioritized to address health, safety and deferred maintenance needs:

- Project budget increases are primarily due to delays with the MSS Transfer Scale Replacement project, the acquisition of the new RID Annex Building, and a need for large equipment replacements
- Continued delays with the Metro South Office Renovation and the Bay 4 Improvements for Organics projects, and other projects, free up some funding to reallocate to alternate projects
- Roughly \$2M in funding to various projects not originally adopted in the FY 2023-24 CIP including: Metro South Pond Stormwater, Metro South Pit Wall Repair, St. Johns Landfill Office Relocation, and Metro South Bay 1 & 2 Ventilation Systems.

Project ID	Project Title	FY 2023-24			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
		Current CIP	Requested Amendment	Amended CIP	CIP	CIP	CIP	CIP
RID003	RID Annex acquisition	4,000,000	(200,000)	3,800,000	-	-	-	-
SMC029	MCS - Station Operations Fleet	3,200,000	(50,000)	3,150,000	-	-	-	-
SWR004	MCS MSS POS system upgrade plus hardware	750,000	(450,000)	300,000	-	-	-	-
SWS004	WPES Integrated Garbage & Recycling Data System	400,000	(100,000)	300,000	-	-	-	-
SMC030	MCS Covered Storage HHW	320,000	(320,000)	-	-	-	-	-
SMS027	MSS Covered Storage	150,000	(150,000)	-	-	-	-	-
SSJ004	SJLF Condition Assessment	250,000	(250,000)	-	-	-	-	-
SMS028	MSS Roof Repairs	700,000	(159,000)	541,000	-	-	-	-
SMC028	MCS - Safe Roof Access System	625,000	30,000	655,000	-	-	-	-
SMC031	MCS roof repairs	600,000	(100,000)	500,000	-	-	-	-
SMC019	MCS Clarus System Replacement/Upgrade	500,000	(450,000)	50,000	-	-	-	-
SSJ003	SJL Bridge replacement	300,000	(300,000)	-	4,000,000	4,500,000	4,500,000	-
SMS008	MSS Transfer Scale Replacement	200,000	694,000	894,000	-	-	-	-
SMC034	MCS ADA Facility Improvements	100,000	(51,500)	48,500	100,000	100,000	100,000	100,000
SMS030	MSS ADA Facility Improvements	100,000	(51,500)	48,500	100,000	100,000	100,000	100,000
SMC036	MCS electrical renewal and replacement	100,000	(72,000)	28,000	-	-	-	-
SMC011 *	MCS Bay 4 Improvements for Organics	-	250,000	250,000	-	-	-	-
SMS024 *	MSS Signage & Wayfinding	-	65,000	65,000	-	-	-	-
RID002 *	RID tenant improvements incl HVAC	-	100,000	100,000	-	-	-	-
SMC025 *	MCS bay 1 side load project	-	100,000	100,000	-	-	-	-
SMS015 *	Metro South Bays - 1&2 Ventilations System	-	615,000	615,000	-	-	-	-
SSJ008 *	SJL Office Relocation	-	200,000	200,000	-	-	-	-
STH034 *	MSS Pond Stormwater - Phase II	-	150,000	150,000	-	-	-	-
STH035 *	MSS Pit Wall Repair	-	350,000	350,000	-	-	-	-
SJL009 *	SJL Immediate Bridge Repair	-	150,000	150,000	-	-	-	-
<i>No changes to the CIP projects below</i>								
SMS006	MSS Office Renovations (2 stories)	500,000	-	500,000	-	-	-	-
SMC035	MCS Fire suppression system	250,000	-	250,000	-	-	-	-
SMC005	Concrete removal and installation - MCS	500,000	-	500,000	-	-	-	-
700015	Fleet: Solid Waste	300,000	-	300,000	100,000	100,000	100,000	100,000
SMS025	MSS Trash Compactor #3	-	-	-	2,500,000	-	-	-
SMC032	MCS Wall in / close off maintenance area	-	-	-	150,000	-	-	-
SMW001	New Facility Design (NEW WEST)	-	-	-	-	500,000	-	-
SWR006	RFID hardware	-	-	-	-	500,000	-	-
SMW002	New Facility 02 Construction (NEW WEST)	-	-	-	-	-	3,500,000	-
SNF001	Solid Waste System Land Acquisition	-	-	-	-	-	-	10,000,000
SMS031	MSS electrical renewal and replacement	300,000	-	300,000	-	-	-	-
SWR005	Camera hardware replacement (All - both stations)	-	-	-	500,000	-	-	-
SMC037	MCS contractor office space refresh/remodel	-	-	-	-	300,000	-	-

* Denotes new project

Attachment 6 – Summary of November 2023 Budget Amendments

The following requested budget amendments would *increase* appropriations as follows:

- **TOTAL APPROPRIATIONS** increase: \$5,529,998
 - **General Fund** (excluding PDR) increase by \$198,964
 - **Planning, Development and Research (PDR)** increase by \$5,069,379
 - **Parks and Nature Operating Fund** increase by \$261,655

The following budget amendments transfer 2.0 FTE between departments and request an *additional 3.0 FTE*:

- **Capital Asset Management**
 - (transfer from Parks and Nature) – 1.0 FTE – Construction Project Manager II
- **Communications:**
 - (transfer to IT) 1.0 FTE – Principal Public Affairs Specialist
- **Finance and Regulatory Services:**
 - 1.0 FTE – Accountant II
- **Information Technology and Records Management**
 - (transfer from Communications) 1.0 FTE – Principal Public Affairs Specialist
- **Parks and Nature**
 - (transfer to Capital Asset Management) – 1.0 FTE – Construction Project Manager II
- **Planning, Development & Research**
 - 1.0 FTE – Associate Transportation Planner
- **Portland’s 5 Centers for the Arts**
 - 1.0 FTE – Operating Engineer I

The proposed changes to the FY 2023-24 Capital Improvement Plan (CIP) are:

- **Capital Asset Management** increase of \$420,308
 - Requires a transfer of \$100,000 from contingency to fully fund
- **Information Technology and Records Management** increase of \$63,554
 - Paid for by other capital outlay savings
- **Parks and Nature** *decrease* of \$1,791,628
 - 24 projects adjusted for scope and schedule updates
- **Portland’s 5 Centers for the Arts** increase of \$3,700,000
 - Transfer from P’5 contingency
- **Waste Prevention and Environmental Services** *no change*
 - 25 projects reprioritized – net zero change in cost

Budget Amendments and Capital Improvement Plan (CIP) Changes

Below is a list, by department, of each requested budget amendment. Associated CIP changes can be found as Attachments 1-5.

Central Services

Capital Asset Management	
Capital Improvement Plan Updates and Transfer- Climate and Resiliency	<p>\$275,000 allocation for installation of electric vehicle charging infrastructure at MRC, based on Council memo from July 2023 (one-time)</p> <p>Transfer \$261,655 to Parks and Nature for the purchase of three EVs and installation of additional chargers at Blue Lake Park Operations and Maintenance building (one-time)</p> <p>Shifting \$536,655 in Capital Outlay from “unidentified projects” to projects listed above. No additional appropriation needed to fund these projects in FY 2023-24.</p>
Capital Improvement Plan Updates - Renewal and Replacement (R&R)	<p>\$100,000 from Contingency to support funding MRC R&R projects; five projects adjusted in the CIP to account for project timing and carryovers (one-time)</p> <p>These five projects include: lighting, plaza and parking, fire and security system, video surveillance, and electrical and generator upgrades.</p> <p>\$100,000 will be transferred from the CAM R&R Contingency (Fund 618). The remainder of the funding will come from other budgeted projected with changed timing or scopes.</p>
FTE Transfer (Position 1190)	<p>1.0 FTE transfer from Parks and Nature to CAM to allow for cPMO to hire a Construction Project Manager II position to support Parks Bond capital projects (on-going)</p> <p>This transfer will increase CAM appropriations in FY 2023-24 by \$185,685. It will also transfer the equivalent amount of resources to the General Fund to cover the cost of the position and reduce Parks and Nature’s resources and requirements accordingly.</p>

Communications	
FTE Transfer (Position 1030)	<p>Transfer 1.0 FTE from Communications to Information Technology and Records Management - Position 1030 (on-going)</p> <p>Allows for greater technical support and project management for building and maintaining websites and digital features.</p> <p>\$149,276 is being transferred from the Personnel Services budget in Communications to IT. This transfer occurs within the General Fund.</p>

Finance and Regulatory Services	
FTE Request	<p>1.0 FTE for an Accountant II (on-going) This position will support the General Ledger accounting team with financial reporting, internal controls, account reconciliations, and process improvements.</p> <p>The estimated FY 2023-24 cost of \$83,542 will be paid for by a transfer from the General Fund Contingency. The position has an estimated annualized cost of \$125,000.</p>

Information Technology and Records Management	
Capital Improvement Plan Update	<p>\$63,554 to support the Council Chambers IT capital project (one-time)</p> <p>Shift \$96,154 from “unidentified projects” to: \$63,554 for the Council Chamber project Capital Outlay and \$32,600 for Computer Equipment, more specifically copiers. No additional appropriation or contingency transfer needed.</p>
FTE Transfer (Position 1030)	<p>Transfer 1.0 FTE from Communications to Information Technology and Records Management (on-going) Allows for greater technical support and project management for building and maintaining websites and digital features.</p> <p>\$149,276 is being transferred from the Personnel Services budget in Communications to IT. The position will be reclassified to an appropriate classification prior to recruitment. This transfer occurs within the General Fund.</p>

Office of the Auditor	
Personnel Services Increase	<p>\$50,000 to adjust salaries of current employees to stay consistent and competitive with peer audit offices (on-going)</p> <p>Request is based on benchmarking analysis to peer organizations. Paid for in FY 2023-24 by a transfer from General Fund Contingency.</p>

Office of the Metro Attorney	
Personnel Services Increase	<p>\$82,000 to assist with succession planning and safeguard against service level interruptions, OMA needs to double-fill a Paralegal position for 6-months (one-time)</p> <p>\$8,000 increase to fund internship program (on-going)</p> <p>Both personnel service increases will be paid for in FY 2023-24 by a transfer from the General Fund Contingency.</p>

Non-Departmental	
Special Appropriations M&S Increase	<p>\$50,000 to support Rewire Gresham initiative in City of Gresham (one-time)</p> <p>By Council request, one-time special appropriations allocation, paid for by a transfer from the General Fund Contingency.</p>

Parks and Nature

Levy Revisioning M&S Increase	<p>Increase Parks Operating M&S by \$150,000 for Contracted Property Services (one-time)</p> <p>Support Levy Revisioning work, specifically reviewing Levy outcomes and implementation.</p> <p>Transfer \$150,000 from the Parks and Nature Operating Fund Contingency to pay for the Contracted Property Services, identified as a priority for the department.</p>
Capital Improvement Plan Updates	<p>Adjust and reprioritize 24 projects in the CIP to reflect project scope and schedule refinement (one-time)</p> <p>Net increase to Contingency by \$111,655 due to projected savings in CIP adjustments.</p>

Planning, Development & Research

FTE Request	<p>1.0 FTE for an Associate Transportation Planner (on-going)</p> <p>Work would include (1) monitoring the progress of Climate Smart, (2) coordinating with Metro Research and State of Oregon data partners to improve regional climate data, (3) tracking and evaluation of the effectiveness of the CRP funding investments for GHG benefits and (4) ongoing and expanded communication with local partners on Climate Smart implementation.</p> <p>This FTE would be funded with a dedicated federal Carbon Reduction Program (CRP) grant for the purpose of enhancing Metro's implementation of the regional Climate Smart Strategy. The partial FY 2023-24 cost, including onboarding equipment, is \$69,379.</p>
Transit-Oriented Development (TOD) M&S Increase	<p>Increase TOD M&S by \$5 million for work on 82nd Avenue (one-time)</p> <p>New Funding - The State of Oregon allocated \$5 million in funding to the Transit-Oriented Development Program to establish an 82nd Avenue Property Acquisition Fund for the purpose of securing land to build affordable housing and affordable commercial spaces in preparation for future development.</p>

Portland's Centers for the Arts

FTE Request	<p>1.0 FTE for an Operating Engineer I (on-going)</p> <p>Use projected savings of \$80,438 in Contracted Professional Services in FY 2023-24 to pay for the requested FTE. No additional appropriation increase requested.</p>
Capital Improvement Plan Updates	<p>Transfer \$3,700,000 from Portland's Contingency to Capital Outlay (one-time)</p> <p>Adds funding to the Arlene Schnitzer Concert Hall Cooling Tower Replacement project.</p> <p>Replacing the cooling unit was not budgeted for FY 2023-24. The project has costs for the temporary fix until the permanent unit is installed and working. This cost breakdown is \$1.5M temporary and \$2.5M permanent for a total cost of \$4M. The amount needed to finish this project is \$3,700,000. The amount spent in FY 2022-23 was \$300,000.</p>

Waste Prevention and Environmental Services

Capital Improvement Plan Updates	<p>Adjust and reprioritize 25 projects in the CIP to address health, safety, and deferred maintenance needs (one-time)</p> <p>No operating, appropriation, or FTE change.</p>
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