

Tri-County Planning Body Meeting Summary

Meeting: Supportive Housing Services Tri-County Planning Body Meeting
Date: Wednesday, April 10, 2024
Time: 4:00 PM – 6:00 PM
Place: Metro Council Chambers, 600 NE Grand Ave, Portland, OR 97232 and Zoom Webinar
Purpose: The Tri-County Planning Body (TCPB) will receive a progress update regarding the Technical Assistance and Training Goals and receive information on the Supportive Housing Services Fiscal Year 2023 Annual Regional Report.

Member attendees

Co-chair Eboni Brown (she/her), Co-chair Matt Chapman (he/him), Mercedes Elizalde (she/her), Yvette Marie Hernandez (she/her), Nicole Larson (she/her), Michael Ong Liu (he/him), Cristina Palacios (she/her), Steve Rudman (he/him)

Absent members

Zoi Coppiano (she/her), Monta Knudson (he/him), Sahaan McKelvey (he/him), Mindy Stadlander (she/her)

Elected delegates

Washington County Chair Kathryn Harrington (she/her), Metro Councilor Christine Lewis (she/her)

Absent delegates

Multnomah County Chair Jessica Vega Pederson (she/her), Clackamas County Chair Tootie Smith (she/her)

County staff representatives

Clackamas County – Vahid Brown (he/him); Multnomah County – Breanna Flores (she/they), Christina Castaño (She/Her), Washington County – Jes Larson (she/her), Allie Alexander Sheridan (She/Her)

Metro

Liam Frost (he/him), Valeria McWilliams (she/her), Melia Deters (she/her), Giovanni Bautista (he/him)

Kearns & West Facilitators

Ben Duncan (he/him), Ariella Dahlin (she/her)

Note: The meeting was recorded via Zoom; therefore, this meeting summary will remain at a high-level overview. Please review the recording and archived meeting packet for details and presentation slides.

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Welcome and Introductions

Ben Duncan, Kearns & West, introduced himself and welcomed the Tri-County Planning Body (TCPB) to the meeting, facilitated introductions between TCPB members, and reviewed the agenda and objectives.

The TCPB approved the March Meeting Summary.

Liam Frost, Metro, noted that Michael Liu and Matt Chapman will not extend their terms to serve on the TCPB. He thanked them for their service and reflected on their contributions over the past two years.

Co-chair Matt Chapman and Michael Liu reflected on their time and the TCPB process and thanked Metro and other members for their work.

Washington County Chair Kathryn Harrington thanked Co-chair Matt Chapman and Michael Liu for their time and insights.

Public Comment

Anna Kurniski provided public comment.

Staff Updates

Shane Abma, Metro Attorney's Office, introduced himself and explained the Conflict-of-Interest procedure, where TCPB members must declare any conflicts. He shared that there are two types of conflict of interest, actual and potential, and if a TCPB member has a conflict, they must abstain from that decision-making process.

Valeria McWilliams, Metro, shared the process and timeline for appointing new Co-chairs and recruiting for three vacancies.

Breanna Flores, Multnomah County, announced that Multnomah County will release system development grants designated for new and emerging organizations.

Washington County Chair Kathryn Harrington asked how members of the public will be able to find the final version of the landlord recruitment goal and plan, and asked if the meeting packet could detail which TCPB goal activities are moving towards a plan and which have an approved plan.

Valeria McWilliams, Metro, replied that the plan will be made publicly available pending the Supportive Housing Services (SHS) Oversight Committee approval, and confirmed that they can add that detail in the activities table.

Technical Assistance and Training Progress Updates

Liam Frost, Metro, shared that Metro is putting together a Training and Technical Assistance Team to support these goals and that this presentation will set up a future TCPB meeting where the Team will return with recommendations.

Cole Merkel and Ash Elverfeld, Metro, introduced themselves and presented updates on the Training and Technical Assistance Goals.

Cole Merkel, Metro, defined technical assistance and capacity building and shared that a Regional Technical Assistance and Training Program will provide support that providers need.

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Emily Nelson, Multnomah County Joint Office of Homeless Services (JOHS), Allie Alexander Sheridan, Washington County, and Vahid Brown, Clackamas County, introduced themselves and detailed what Technical Assistance and Training activities their jurisdictions administered pre- and post-SHS. All jurisdictions had an increase in activities post-SHS.

Ash Elverfeld, Metro, presented an overview of Metro's Request for Qualifications (RFQu) 4269, which qualifies a pool of providers to be eligible for future allocation processes. They noted that proposals will be evaluated by a panel of Metro, the three counties, and housing and homeless services staff.

Cole Merkel, Metro, shared that Metro is building a Regional Capacity Team which should be fully staffed by the end of June.

Jes Larson, Washington County, added that the RFQu can sound complex and technical, but it will lead to government efficiencies and leverage opportunities.

Steve Rudman shared that this is a great example of how great the SHS program is. He noted that property managers are missing from this process and suggested including the property management sector to help answer questions about what it means to be a permanent supportive housing property manager.

Mercedes Elizalde highlighted the examples Washington County used in the presentation and asked for more information on how technical assistance and capacity building are connected, and how capacity building can help service providers work better with county partners, including developing indirect cost plans.

Cole Merkel, Metro, replied that the RFQu can help with best practices, but defers to the counties on current methods.

Allie Alexander Sheridan, Washington County, replied that Washington County recently qualified a bench of technical financial consultants to support service provider financial monitoring and evaluation. She shared that supporting indirect cost plans is a top priority for year four of the program.

Cristina Castaño, Multnomah County, replied that Multnomah County recently hired full-time employees to provide culturally specific services and support service providers in applying for system development grants.

Emily Nelson, JOHS, added that in addition to the system development grants, there are additional financial support opportunities, and the list of eligible expenses is similar to the RFQu list of services.

Ash Elverfeld, Metro, highlighted that the RFQu included categories of contracting consultation and fiscal management in direct response to feedback from service providers.

SHS Annual Regional Report

Yesenia Delgado, Metro, introduced herself and presented an overview of the SHS Annual Regional Report process.

Susan Emmons introduced herself as Co-chair for the SHS Oversight Committee. She presented on the role of the SHS Oversight Committee and each county's regional goals and performance. She then detailed the SHS Oversight Committee's recommendations for fiscal year 2023.


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Cristina Palacios emphasized the importance of comprehensive outreach and asked if there is a phone number to call if community members see someone who could benefit from connecting with an outreach worker.

Washington County Chair Kathryn Harrington noted that it is only year three of the program, and while shelter capacity is increasing, there is still a need. She reflected that camping ordinances and amount of emergency shelter beds vary between the counties.

Breanna Flores, Multnomah County, shared that this is an opportunity to grow outreach, and the county is piloting a data-tracking program for outreach.

Emily Nelson, JOHS, replied that there isn't one central number, but there is a project response number. She noted that outreach can be used to describe many things, and this ask seems to be towards outreach to find those who aren't able to advocate for themselves.

 *tina Palacios asked if she could have the project response number.*

Closing and Next Steps

Washington County Chair Kathryn Harrington shared she drafted a Metro SHS Program timeline and has copies to share with those who are interested.

Ben Duncan, Kearns & West, adjourned the meeting and noted next steps include:

- TCPB to meet Wednesday, May 8th from 4:00 to 6:00 pm.
- Washington County Chair Kathryn Harrington to provide a PDF copy of the Metro SHS Program timeline.

Adjourn

Adjourned at 6:00 p.m.