

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING THE)	RESOLUTION NO. 24-5401
REAPPOINTMENT OF ONE MEMBER AND)	
APPOINTMENT OF ONE NEW MEMBER TO)	Introduced by Council President Lynn
THE METRO AUDIT COMMITTEE)	Peterson
)	

WHEREAS, Metro Code Chapter 2.19.250 establishes the Metro Audit Committee; and

WHEREAS, the Committee enhances the external audit function by monitoring the external auditor’s services and activities to ensure that independence is maintained between the external auditor and management; and

WHEREAS, the Metro Code Chapter 2.19.030, “Membership of the Advisory Committees,” states that all members and alternate members of all Metro Advisory Committees shall be appointed by the Council President and shall be subject to confirmation by the Council; and

WHEREAS, a citizen vacancy has occurred on the Metro Audit Committee, and Barbra Littrell has been selected to fill that position; and

WHEREAS, the Metro Code Chapter 2.19.250 (d), provides that the Committee shall include a Commissioner of Metropolitan Exposition Recreation Commission (MERC); and

WHEREAS, Damien Hall is the MERC Commissioner selected to serve a one-year term on the Audit Committee; and

WHEREAS, the Metro Council President has appointed Barbra Littrell, and reappointed Damien Hall to the Metro Audit Committee; and

WHEREAS, the Metro Council desires to confirm these appointments and reappointment; now, therefore,

BE IT RESOLVED, that the Metro Council confirms the appointment of Barbra Littrell, and the reappointment of Damien Hall to the Metro Audit Committee as set forth in Exhibit A attached hereto for the Committee positions and terms set forth therein.

ADOPTED by the Metro Council this 11th day of April 2024.



Lynn Peterson, Council President

Approved as to Form:



Carrie MacLaren, Metro Attorney

Exhibit A of Resolution No. 24-5401

METRO AUDIT COMMITTEE

Committee Member Reappointments and Appointments

The following person is appointed to serve a four year term, April 11, 2024 to April 10, 2028:

- **Barbra Littrell** Citizen member (voting)

The following person is reappointed to serve a one year term, April 11, 2023 to April 10, 2025:

- **Damien Hall** MERC Commissioner (voting)

BIOGRAPHY

Member appointment:

Barbra Boyen Littrell
Global Business Planning, Strategic Investments Director, Nike, Inc.
BA Business Economics

Barbra is a finance professional with experience in Financial Planning, Controlling, Audit and Compliance. She has served in several different capacities within Nike's finance organization during her 25 years with the company. Currently, she is the Strategic Investments Director in Nike's Global Business Planning group, helping manage Nike's \$15B spend portfolio. Barbra has extensive experience in training teams, transition management, system implementations and end-to-end finance process development. She also has several years of Internal Audit and Compliance experience. During her time in Nike Internal Audit, she led financial, operational and investigative audits around the globe. In 2004, Barbra was instrumental in the implementation of the Sarbanes-Oxley Act at Nike, ensuring a strong internal control environment at the company. For this work, her team was awarded the Nike Maxim Award: *Master the Fundamentals*.

Barbra has a Bachelor of Arts in Business Economics from Willamette University. She has served on various boards, including the Willamette University Alumni Board and Bridlemile Foundation. She is also a member of the Institute of Internal Auditors.

STAFF REPORT

IN CONSIDERATION OF RESOLUTION No. 24-5401 FOR THE PURPOSE OF CONFIRMING THE REAPPOINTMENT OF ONE MEMBER AND THE APPOINTMENT OF ONE NEW MEMBER TO THE METRO AUDIT COMMITTEE

Date: April 11, 2024

Prepared by: Brian Evans
Metro Auditor
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BACKGROUND AND SELECTION PROCESS

The Audit Committee assists the Metro Council in reviewing accounting policies and reporting practices as they relate to the Metro's Annual Comprehensive Financial Report. The Committee provides independent review and oversight of the government's financial reporting processes, internal controls, and independent auditors.

The reappointment of the Metropolitan Exposition and Recreation Commission (MERC) member was based on the nomination of the Chair of MERC. The Office of the Metro Auditor conducted an open recruitment to fill one vacancy among the public members of the committee. The opportunity to serve on the committee was posted on Metro's website and the Auditor's Office social media in January and February 2024.

The nominated members listed in Exhibit A of Resolution No. 24-5401 serve in a voting capacity.

ANALYSIS/INFORMATION

1. **Known Opposition:** none

2. **Legal Antecedents:**

Metro Code Chapter 2.19, "Metro Advisory Committees," provides generally applicable rules for the creation of committees providing advice to the Metro Council and appointment of members to such committees.

Metro Ordinance 10-1233 for the Purpose of Establishing an Audit Committee and Amending Metro Code Section 2.15.080 External Audits and Adding a New Metro Code Section 2.19.250 Audit Committee.

3. **Anticipated Effects:**

By approving Resolution No. 24-5401, the Metro Council will reappoint one member and appoint one member to the Audit Committee.

4. **Budget Impacts:** None

RECOMMENDED ACTION

The Council President recommends adoption of Resolution No 24-5401.