



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Memo

Date: August 20, 2024

To: Adriana Antelo
 ODOT Region 1 STIP Coordinator
 123 NW Flanders St
 Portland, OR 97201

From: Ken Lobeck, Funding Programs Lead, 971-985-6156 (cell)

Subject: FFY 2024 Administrative Modification – August 2024 Admin Mod #4, AM24-22-AUG4

Dear Adriana:

In accordance with 23 CFR 450.328, Metro is submitting the Metro approved August #4 administrative modification for review and inclusion in the STIP. The August #4 Admin Mod is under amendment number AM24-22-AUG4 and contains one project:

Key	Lead Agency	Name	Change
23549	Washinton County	Council Creek Regional Trail: Douglas St-Dennis Ave	<u>RE-ADD PHASE:</u> Re-add the right-of-way (ROW) phase canceled in AM24-19-AUG1. ROW certification has determined the ROWS phase will be required as part of the project. \$150k of local overmatch will provide the funding for the ROW phase.

Note: The FFY 2024 EOY Slip Amendment will be submitted via the August #3 Admin Mod under AM24-21-AUG#3. This admin mod is still in development.

I certify Metro has completed all required review and approval steps as the MPO and IAW with 23 CFR 450.328 for the 2024-27 MTIP for this admin mod. Please direct any comments or questions concerning this amendment to Ken Lobeck, at ken.lobeck@oregonmetro.gov. Thank you for your time to review the August #4 Administrative Modification to the 2024-27 MTIP.

Kenneth F. Lobeck
 Funding Programs Lead
 Metro
 600 NE Grand Avenue
 Portland, OR 97230



Metro
2024-27 Metropolitan Transportation Improvement Program (MTIP)
PROJECT AMENDMENT DETAIL WORKSHEET

MTIP Admin Modification
RE-ADD PHASE
 Re-add ROW Phase canceled in
 AM24-19-AUG1

Project #1

Project Name:	Council Creek Regional Trail: Douglas St-Dennis Ave
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Project Details Summary							
ODOT Key #	23549	RFFA ID:	N/A	RTP ID:	10806	2023 RTP Approval Date:	11/30/2023
MTIP ID:	TBD	CDS ID:	N/A	Bridge #:	N/A	FTA Flex & Conversion Code	No
MTIP Amendment ID:			AM24-22-AUG4	STIP Amendment ID:		24-27-1642	

Summary of Amendment Changes Occurring:
 The admin mod re-adds the ROW phase per Washington County's assessment that ROW will be required as part of the project. See ROW Certification summary at end. This action reverses the ROW cancelation completed in the August #1 Admin Mod AM24-19-AUG1

Why Changes May Proceed Administratively:
 Phase cancelations except for Construction can occur administratively assuming no scope, costs, or limits changes result.

Lead Agency:	Washington County	Applicant:	Washington County	Administrator:	FHWA
Certified Agency Delivery:	Yes	Non-Certified Agency Delivery:	No	Direct Recipient Delivery:	Yes

Short Description:
 Complete trail segments and driveway crossings along the 6-mile Council Creek Regional Trail corridor to facilitate safe pedestrian and bicycle connections between the centers of Forest Grove, Cornelius and Hillsboro (parallel to RFFA Key 23254)

MTIP Detailed Description (Internal Metro use only):
 From Hillsboro to Forest Grove, design and construct new Council Creek Trail completing the trail segments and street crossings for this 6-mile commuter trail corridor for increased pedestrian and bicycle travel safety (parallel project to RFFA funded project in Key 23254) (FFY 2021 RAISE grant award)

STIP Description:
 The project will construct an approximately 5.5-mile multi-use trail along an unused railroad right-of-way. The trail will extend from Hillsboro through Cornelius, to Forest Grove. Crossing portion of project being delivered under project K23254.

Project Classification Details

Project Type	Category	Features	System Investment Type
Active	Active Trans - Bike	Off Street	Capital Improvement
Transportation/ Complete Streets	Active Trans - Pedestrian	Off Street	
	Active Trans - Trail/Multi-Use Path	New Trail/Path	
ODOT Work Type:	BIKPED		

Does the administrative modification change the project classification in the MTIP? No

Phase Funding and Programming

Fund Type	Fund Code	Year	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation (UR)	Construction (Cons)	Other	Total
Federal Funds									
AC-RAISE	ACP0	2024		\$ 2,098,400					\$ -
AC-RAISE	ACP0	2024		\$ 1,993,829					\$ 1,993,829
ADVCON	ACP0	2024					\$ 10,101,600		\$ 10,101,600
Federal Totals:			\$ -	\$ 1,993,829	\$ -	\$ -	\$ 10,101,600	\$ -	\$ 12,095,429
State Funds									
Fund Type	Fund Code	Year	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
									\$ -
									\$ -
State Totals:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Local Funds									
Fund Type	Fund Code	Year	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
Local (RAISE)	Match	2024		\$ 524,600					\$ -
Local (RAISE)	Match	2024		\$ 498,457					\$ 498,457
Other	OTH0	2024		\$ 387,000					\$ -
Other	OTH0	2024		\$ 367,714					\$ 367,714
Other	OTH0	2024			\$ 150,000				\$ 150,000
Local	Match	2024					\$ 2,525,400		\$ 2,525,400
Other	OTH0	2024					\$ 1,863,000		\$ 1,863,000
Local Totals:			\$ -	\$ 866,171	\$ 150,000	\$ -	\$ 4,388,400	\$ -	\$ 5,404,571

Phase Totals	Planning	PE	ROW	UR	Cons	Other	Total
Existing Programming Totals:	\$ -	\$ 3,010,000	\$ -	\$ -	\$ 14,490,000	\$ -	\$ 17,500,000
Amended Programming Totals	\$ -	\$ 2,860,000	\$ 150,000	\$ -	\$ 14,490,000	\$ -	\$ 17,500,000
Total Estimated Project Cost							\$ 17,500,000
Total Cost in Year of Expenditure:							\$ 17,500,000

Programming Summary	Yes/No	Reason if short Programmed					
Is the project short programmed?	No	The project is not short programmed					
Programming Adjustments Details	Planning	PE	ROW	UR	Cons	Other	Totals
Phase Programming Change:	\$ -	\$ (150,000)	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Phase Change Percent:	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
Amended Phase Matching Funds:	\$ -	\$ 498,457	\$ -	\$ -	\$ 2,525,400	\$ -	\$ 3,023,857
Amended Phase Matching Percent:	N/A	20.0%	N/A	N/A	20.0%	N/A	20.00%

Phase Programming Summary Totals							
Fund Category	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
Federal	\$ -	\$ 1,993,829	\$ -	\$ -	\$ 10,101,600	\$ -	\$ 12,095,429
State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local	\$ -	\$ 866,171	\$ 150,000	\$ -	\$ 4,388,400	\$ -	\$ 5,404,571
Total	\$ -	\$ 2,860,000	\$ 150,000	\$ -	\$ 14,490,000	\$ -	\$ 17,500,000

Phase Composition Percentages							
Fund Type	Planning	PE	ROW	UR	Cons	Other	Total
Federal	0.0%	69.7%	0.0%	0.0%	69.7%	0.0%	69.12%
State	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.00%
Local	0.0%	30.3%	100.0%	0.0%	30.3%	0.0%	30.88%
Total	0.0%	100.0%	100.0%	0.0%	100.0%	0.0%	100.00%

Phase Programming Percentage							
Fund Category	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
Federal	0.00%	11.39%	0.0%	0.0%	57.7%	0.0%	69.12%
State	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Local	0.00%	4.9%	0.9%	0.0%	25.1%	0.0%	30.88%
Total	0.0%	16.34%	0.9%	0.0%	82.8%	0.0%	100.00%

Project Phase Obligation History							
Item	Planning	PE	ROW	UR	Cons	Other	Federal
Total Funds Obligated							Aid ID
Federal Funds Obligated:							
EA Number:							FHWA or FTA
Initial Obligation Date:							FHWA
EA End Date:							FMIS or TRAMS
Known Expenditures:							FMIS/DELPHI
Completion Date Notes:					Estimated Project Completion Date:		12/31/2028
Are federal funds being flex transferred to FTA?		No	If yes, expected FTA conversion code:			N/A	

Notes: Expenditure Authorization (EA) information pertains primarily to projects under ODOT Local Delivery oversight.

Summary of MTIP Programming and Last Formal/Full Amendment or Administrative Modification							
1st Year Programmed	2024	Years Active	1	Project Status	3	(PE) Preliminary Engineering (NEPA) activities initiated	
Total Prior Amendments	1	Last Amendment	Administrative	Date of Last Amendment	August 2024	Last MTIP Amend Num	AM24-19-AUG1
Last Amendment Action	Cancel ROW phase						

Are There Changes in Performance Measures or Geo Spatial Data

Project Location References					
On State Highway	Yes/No	Route	MP Begin	MP End	Length
	Yes	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Cross Streets	Route or Arterial		Cross Street		Cross Street
	Council Creek Regional Trail		Douglas Street (Forest Grove)		Dennis Ave (Hillsboro)

Are the project limits, general location, cross street locations. or site locations changing enough to require geospatial updates? No.

Performance Measurements Monitoring								
Metro RTP Performance Measurements	Congestion Mitigation	Climate Change Reduction	Economic Prosperity	Equity	Mobility Improvement	Safety	High Injury Corridor	Notes EFA (POC) = Yes (LEP) = Yes (LI) = Yes
				X	X	X		
Notes:								

Fund Codes References	
Local	General Local funds committed by the lead agency that normally cover the minimum match requirement to the federal funds
Advance Construction ADVCON (AC funds)	A funding placeholder tool. This fund management tool allows agencies to incur costs on a project and submit the full or partial amount later for Federal reimbursement if the project is approved for funding. Advance construction can be used to fund emergency relief efforts and for any project listed in the STIP, including surface transportation, interstate, bridge, and safety projects. The use of Advance Construction is normally only by the state DOT to help leverage their funding resources and keep projects on their respective delivery schedules.
AC-RAISE	The expected conversion fund code for the AC funds will be FHWA's RAISE grant funding
Other	General local funds committed to the project above and beyond the required minimum match requirement in support of a project phase. Also referred to as "overmatch" to the project.

MTIP Amendment Matrix
Administrative Modification Guidance and Thresholds for Change

Number	Change Area
General	<p>Any project changes that do not meet the MTIP amendment criteria in the Full Amendments section. To qualify as an administrative modification, the project change(s) must clearly fit into the below categories without exceeding the category threshold. Some exceptions may be possible. These will be treated on an individual case-by-case basis to determine and verify that:</p> <ul style="list-style-type: none"> - Fiscal constraint is not impacted by the change - Air quality in not impacted as a result of the change - A capacity changes is not occurring which would impact the Metro Motor Vehicle transportation modeling network. - The project change does not involve canceling the project or construction phase from he MTIP .
Adding or Canceling Phases	Adding or canceling any phase of an approved existing project in the active MTIP constrained years except for the Construction phase. Adding or canceling the construction phase for a project usually will trigger the need for a formal/full amendment.

Key number: 23549

2024-2027 STIP

Project Name: Council Creek Regional Trail: Douglas St-Dennis Ave (DRAFT AMENDMENT

Fund Codes										
Phase	Fund Code	Description	Percent of Phase	Total Amount	Federal Percent	Federal Amount	State Percent	State Amount	Local Percent	Local Amount
PE	ACPO	ADVANCE CONSTRUCT PR	87.14%	2,492,285.71	80.00%	1,993,828.57	0.00%	0.00	20.00%	498,457.14
	OTH0	OTHER THAN STATE OR	12.86%	367,714.29	0.00%	0.00	0.00%	0.00	100.00%	367,714.29
	PE Totals			100.00%	2,860,000.00		1,993,828.57		0.00	
RW	ACPO	ADVANCE CONSTRUCT PR	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00
	OTH0	OTHER THAN STATE OR	100.00%	150,000.00	0.00%	0.00	0.00%	0.00	100.00%	150,000.00
	RW Totals			100.00%	150,000.00		0.00		0.00	
CN	ACPO	ADVANCE CONSTRUCT PR	87.14%	12,627,000.00	80.00%	10,101,600.00	0.00%	0.00	20.00%	2,525,400.00
	OTH0	OTHER THAN STATE OR	12.86%	1,863,000.00	0.00%	0.00	0.00%	0.00	100.00%	1,863,000.00
	CN Totals			100.00%	14,490,000.00		10,101,600.00		0.00	
Grand Totals				17,500,000.00		12,095,428.57		0.00		5,404,571.43



RIGHT OF WAY CERTIFICATION

NOTE: Some text fields in this form will expand as you type. Click tab to see the text in the expanded field. If you click the return or enter key and the text seems to disappear, click tab to see the text in the expanded field. In addition, clicking the "+" button on some tables will add a line to that table; clicking the "-" button will delete that line.

1. Project Information

PROJECT NAME Council Creek Regional Trail: Douglas St-Dennis Ave (RAISE Grant)				BID LET DATE 03/30/2026 (or before)
HIGHWAY NAME N/A				PS&E DATE 06/30/2024
COUNTY Washington (Proj. # 100724)	FAP NO. (PROJECT ID NO.) Grant Award 693JJ32340	R/W MAP NUMBER N/A	ODOT REGION 1	KEY NUMBER K23549

2. This Right of Way certification is certifying # 0 files of the 1 total files in the project.

3. Primary Declaration

- No additional right of way was required. Construction can be accomplished within the existing right of way.*
*If this box is checked, go to Section 4.
- Right of way was acquired in accordance with current FHWA guidance and policy and the ODOT Right of Way Manual, and
 - Certification 1: All necessary right of way, including access control, has been acquired and the agency has full legal and physical possession of the property.
 - Certification 2: All necessary rights have not been acquired; however, the agency has the right to occupy and use all rights of way or will have the rights prior to the project being bid for construction. **The pending parcels are listed in Section 10.**
 - Certification 3: The agency does not have all the necessary property rights to construct the project and the rights will be acquired after the expected bid date. **The pending parcels are listed in Section 10. If this box is checked, a signed public interest finding from FHWA must be attached.**