



METRO

Date: December 16, 1993  
To: Rena Cusma, Executive Officer  
From: *JW* Judy Wyers, Presiding Officer  
Re: Information for Special Council Meeting on Metro Center Building

Please find attached a copy of the agenda for tomorrow's special Council meeting. As you can see the first item is to review the options that we have for dealing with the building. In addition to the financial information already presented on the various options, it would be helpful to the Council to have as much detailed information concerning the projected revenues and expenditures for operating the building at a realistic level of occupancy for the remaining period of our master lease with AMCO (two and one-half years). Please include in these projections both operating and capital costs and identify the source of the capital funds.

Your earliest response with the most up to date, accurate information will be greatly appreciated. If you have any questions, please contact me as soon as possible.

cc: Metro Council  
Dick Engstrom  
Jennifer Sims

JW Met Center.memo2



**METRO**

Date: December 16, 1993  
To: Metro Council  
From: *JW* Judy Wyers, Presiding Officer  
Re: Agenda for Special Council Meeting

Please find below a more detailed agenda for the Special Council Meeting on December 17, 1993:

- I. Presentation of Options for Dealing with the Metro Center Building. Cusma/Administration Staff
- II. Report from CB Commercial on Potential for Leasing the Metro Center Building Under Various Options. Brad Pihas
- III. Report from General Counsel on Status of Existing and Potential Leases. Dan Cooper
- IV. Public Comment
- V. Council Discussion

JW Spec Cou Meet. Agenda