



METRO

Date: January 18, 1994
To: Finance Committee
From: Donald E. Carlson, Council Administrator
Re: Information on Metro Center Building

Please find attached a copy of a letter sent to Metropolitan Family Services from Doug Butler, Interim Director of the Regional Facilities Department, regarding the Council's action on December 23, 1993. A similar letter was sent to the other potential tenants including: The Morrison Center; Parametrix, Inc.; Down Stream Editorial; and Solus System, Inc. Existing tenants, The Pacific Fishery Management Council and Moskowitz and Thomas, received a slightly different letter (see attached copy to Chris Thomas).

This memo is sent in an effort to keep you informed on this matter. If you need anything else or have questions, please let me know.

cc: Metro Council
Dick Engstrom
Doug Butler

Metro Center.memo



METRO

January 5, 1994

Gary Withers
Executive Director
Metropolitan Family Service
2281 Northwest Everett Street
Portland, Oregon 97210

Dear Mr. Withers:

I have recently been appointed as Interim Director of the Regional Facilities Department of Metro and will be taking over the responsibilities of Neil Saling. Mr. Saling resigned his position of Director effective December 15, 1993. I understand that prior to his resignation, you and Mr. Saling had commenced negotiations for leased space for Metropolitan Family Service in the Metro Center Building located at 2000 Southwest First Avenue.

As you are aware, the Metro Council acted on December 23, 1993 to disapprove the extension of Metro's lease with AMCO for the Metro Center Building. This action will of course terminate the previous negotiations for a five year lease between Metropolitan Family Service and Metro. The Council did indicate their desire to assist you if possible. Please do not hesitate to contact me if you wish to discuss this matter further. I can be reached directly at (503) 797-1715.

Sincerely,

Douglas E. Butler
Interim Director
Regional Facilities

c: John Van Zonneveld
Brad Pihas



METRO

January 5, 1994

Chris Thomas
Moskowitz and Thomas
2000 Southwest First Avenue
Portland, Oregon 97201


Dear Chris,

I have recently been appointed as Interim Director of the Regional Facilities Department of Metro and will be taking over the responsibilities of Neil Saling. Mr. Saling resigned his position of Director effective December 15, 1993.

You are most likely aware that the resolution of the leasing of the former Metro Center building is uncertain. The Metro Council's action of December 23rd to disapprove the extension of the Master Lease has delayed the ultimate resolution of the situation. I appreciate your understanding and patience during this period. In the event Metro determines that it is necessary to vacate the building, Moskowitz and Thomas will be notified immediately. Metro will provide at a minimum a 60 day notice and longer if possible to existing tenants such as Moskowitz and Thomas.

Again, thank you for your patience and please do not hesitate to contact me directly at 797-1715 regarding this matter.

Sincerely,



Douglas E. Butler
Interim Director
Regional Facilities