

HOFFMAN CONSTRUCTION COMPANY OF OREGON

METRO HEADQUARTERS Our Job No. 9214

PROJECT MEETING MINUTES

Meeting No:

48

Date: Location: Attendees: November 17, 1992 HCCO Field Office

Berit Stevenson

Glenn Taylor
Maurice Neyma

Metro Metro Thompson

Metro

Paul Thimm
Bob Thompson
Cade Lawrence
Bill Stotts
Don Nail
Darryl Droba

Thompson Vaivoda & Associates Thompson Vaivoda & Associates Hoffman Construction Company Hoffman Construction Company Hoffman Construction Company

G1umac

ACTION SUMMARY

HCCO	
42-3-5	Set up new N. Plaza completion date once new design is
	revised. Obtain more bids on structural steel.
43-3-1	Obtain final carpet sample by 11/23/92.
15(102)	Get with flooring sub and get ideas on finishing of stair 41.
46-3-1	Get with 1100ring sub and get ideas on limishing of stall 41.
TVA	
$\frac{\text{TVA}}{42-3-5}$	Issue ASI simplifying N. Plaza steel and deleting screen work.
	Get with KPFF and delete special steel finish work.
43-3-1	Issue an ASI on approved carpet.
46-3-1	Issue an ASI on carpet deletion at stair #3.
47-3-4	Get with Desch and simplify Council fabric doors.
47-3-5	Review the curtainwall cross bracing mock-up on 11/19/92.
47-3-6	Select a light fixture for Tower tank.
48-1-2	Design a brochure rack into Reception desk.
48-1-5	Respond to the "ADA" report by Professional Dynamics.
48-1-6	Start on signage design.

ACTION SUMMARY (Continued)

- Review and decide on value engineering pricing for council 43-3-2 desk. Issue an RFP and obtain Syndecrete final samples.
- Review and VE fabric panel scope. Issue an RFP to HCCO. 47-3-4
- Issue RFP on new recycled paint color and additional rooms. 48-1-1
- Issue an RFP on approved residential equipment. 48-1-3
- Get with the city on Parking Garage backflow device. 48-1-4
- Start on signage design. 48-1-6

48-1-0 **ACTION ITEMS**

NEW RECYCLED PAINT: Metro explained they now had available a 48-1-1 recycled paint with a very white color. Metro will issue an RFP requesting the use of the white recycled paint and addition of some recycle group offices. HCCO will try to get the revisions incorporated.

Action:

Metro

Date:

11/24/92

ASI

BROCHURE RACK: Metro requested TVA add a small brochure rack 48-1-2 to the Reception desk design so Metro pamphlets can be stored in that area. TVA will review the design and get a brochure rack added.

Action:

TVA

Date:

11/24/92

SAME

48-1-3 RESIDENTIAL EQUIPMENT APPROVAL: Metro is reviewing the latest residential equipment buyout information and will issue an RFP clarifying which equipment to purchase as well as information on an old refrigerator to be moved over from the existing Metro building. HCCO emphasized a decision is critical so the casework blockouts can be determined.

> Action: Metro

Date:

11/19/92

/48-1-4

GARAGE BACKFLOW: HCCO issued budget pricing to Metro on the new backflow device required by the city at the Parking Garage. Metro will review and call the city if they have any concerns about why it is being required.

Action: Metro Date: 11/24/92

ADA REVIEW: HCCO issued the Professional Dynamics report concerning "ADA" to TVA for review and comment. TVA and Glumac will try to have a response ready by next week.

Action: TVA

Date: 11/24/92

TVA RESPONDED. WAITING FOR CLUMAC

RESPONSE

\[
\square 48-1-6 \]
\text{SIGNAGE DESIGN:} HCCO issued a fax requesting TVA and Metro start on the project signage design. Metro and TVA will get the process going.
\[
\text{TVA} \]
\text{TO} HAVE CORNER SIGN BY 12/1/92

Action: TVA/Metro REMANNOER BY 12/8
Date: 12/15/92

48-2-0 RESOLVED ITEMS

2-2-5

PP&L ENERGY ANALYSIS: Metro reported they have a meeting with Glumac January 10, 1992, at 10:00 at Glumac's office to review the PP&L energy analysis issues. Any parties interested will attend the meeting.

Action: Metro

Date: January 10, 1992

As of October 27, 1992: HCCO issued additional information to Metro on Grasle's bid and Metro is reviewing. Metro requested HCCO determine whether Cochran had the temporary electrical

work covered. Glumac will verify that they have indicated all the occupancy sensors. HCCO, Metro, and Glumac, tentatively, agreed to meet next Tuesday on the overall energy study and try to resolve this issue.

As of November 3, 1992: HCCO explained they did not have the occupancy sensor pricing from Grasle so the meeting was rescheduled to occur on 11/9/92 at 9:00 a.m. at Glumac. HCCO will expedite the pricing from Grasle. Metro approved having Cochran install new lights at the parking garage.

As of November 10, 1992: The energy study meeting was rescheduled to 11/12/92, at 3:00 p.m. at Glumac since Glumac could not make the 11/10/92, meeting. HCCO is continuing to expedite the pricing from Grasle.

As of November 17, 1992: HCCO, Glumac, and Metro met on 11/12/92, and settled the value of each energy measure. Metro will get the Energy Study proposal submitted to P P & L now to resolve the issue. HCCO and Metro will settle out on the daylighting/dimmable fixture/design issues at a later date.

43-2-4 U.S. WEST ROOM DESIGN: HCCO questioned the status of design on the U.S. West room in the garage. TVA will check on it.

Action: TVA

Date: 10/20/92

As of October 27, 1992: TVA issued a preliminary room layout drawing to U.S. West (Scott Hill) for review and comment. Also, Metro received a drawing and will respond with their comments by 10/30/92.

As of November 3, 1992: Same as above.

As of November 10, 1992: TVA reported they did receive comments from Scott Hill on the U.S. West room and now have KPFF finalizing the structural footing design for the walls. TVA committed to having an ASI issued by the end of the week for the U.S. West room.

As of November 17, 1992: TVA issued ASI 61 to clarify the U.S. West room design. HCCO will finalize the pricing.

45-2-4

T.I. COLUMN FINISH: HCCO issued a copy of pricing on the cost to plaster finish all the T.I. area columns. The cost came in at ± \$33,000.00. Metro will review the jobsite and decide on which columns they feel must be refinished and HCCO will pursue a more competitive price.

Action: Metro Date: 10/29/92

As of November 3, 1992: Same as above. Metro and TVA committed to clarify the scope of column refinish by late 11/4/92. HCCO will have Performance and W. Part. price the new scope of work once TVA and Metro clarify which columns need patching.
As of November 10, 1992: Same as above.

As of November 17, 1992: HCCO and Metro walked the job and agreed upon parameters for which columns should receive heavy patching and which should just be painted or lightly patched. HCCO will work out the pricing issues with Western Partitions and possibly Reichle.

45-2-5 METRO COMPUTER LAYOUT: HCCO questioned where Metro wanted equipment located in the computer room so the drain could be located. Metro will get an equipment layout drawing to HCCO.

Action: Metro
Date: 10/30/92

As of November 3, 1992: Same as above. Metro committed to clarifying this issue by today.

As of November 10, 1992: Same as above.

As of November 17, 1992: Metro returned the HCCO RFI on the computer layout with the question answered. HCCO acknowledged receiving.

PLASTIC LAMINATE: HCCO explained several plastic laminate colors were selected by TVA which could drive the casework costs by ± \$10,000.00. Metro requested TVA revise the plastic laminate to a material within the budget. TVA will review the issue today.

Action: TVA

Date: 11/10/92

As of November 17, 1992: TVA reported they would be going with a solid color plastic laminate as requested by Metro so there would be no cost increase. TVA will issue an ASI today so the issue can be resolved.

47-2-2 PERFORATED SCREEN: HCCO questioned when TVA would clarify the type of perforated metal to be used at the Council Chambers.

TVA will get into the issue today and expedite a response.

Action: TVA

Date: 11/10/92

As of November 17, 1992: TVA issued a sample of the Council Chambers perforated metal screen to HCCO for their use. HCCO requested Weldcraft proceed with purchase of metal screen which matches the sample.

47-2-3

TELEPHONE PENETRATIONS: HCCO requested ACSI review how many telephone/data penetrations are really required since they are causing the addition of structural support. ACSI explained they could not determine if some penetrations could be deleted until Cochran completes their wiring calculations. HCCO will expedite the Cochran calculations.

Action: HCCO
Date: 11/13/92

As of November 17, 1992: HCCO and Metro reported Cochran had issued information on the actual data/phone wire sizes and had reduced the required quantity of extra slab penetration to one (1) 3" diameter sleeve. HCCO reported this reduction in sleeves minimized any structural modifications.

47-2-7 GRIMMES SOIL TEST: HCCO questioned the status of approval on using Grimmes soil and the revised drainage piping. TVA will get with Mayer Reed on their approval of the Grimmes soil vs. the filter fabric.

Action: TVA

Date: 11/17/92

As of November 17, 1992: Mayer Reed issued a memo revising the planter fabric to accommodate the Grimmes soil mix. HCCO distributed the fabric revision to Landscape West and will let Metro know if there are any costs associated with the revision.

48-3-0 UNRESOLVED ITEMS

OVERALL SCHEDULE REVIEW: HCCO explained they are concerned about meeting the schedule deadline since the tenant square footage and dollar value had increased greatly without any schedule extension. All parties agreed the issue should be reviewed further, once the latest schedule is updated.

Action: HCCO/TVA Date: 10/13/92

As of November 3, 1992: HCCO had the N. Plaza retail activities cut loose from the 3/11/93, completion date and had the schedule updated. The latest update indicated the reception/council desk design was at a negative (6) day float and the spine activities were running negative. HCCO sent a copy of the schedule update to Metro for their review. HCCO will set the N. Plaza completion date once the design is finalized.

As of November 10, 1992: Same as above. HCCO explained they expect VE pricing from John Earp for reducing the Reception and Council desk costs. Upon receiving the pricing, HCCO will forward to Metro for review. TVA explained they met with the city (Edgar Waehrer) and there was very little acceptance by the city for redesign of the N. Plaza area.

As of November 17, 1992: Metro approved awarding the Reception desk and Council Chambers' casework to John Earp. All parties discussed the N. Plaza design status and agreed to the following action items:

- a) TVA to issue an ASI simplifying the design and deleting the Plaza screen work.
- b) HCCO will obtain additional bids on the retail/trellis structural work.
- C) Metro approved the curtainwall design and HCCO will award to Harmon.
 - d) TVA and HCCO will get with KPFF and try to reduce any special structural steel work.
 - e) TVA will continue to pursue city (Edgar) approval.

DELETE GLASS ON SMALL PAVILION.

CARPET PRICING: HCCO explained the latest T.I. budget numbers presented to Metro were for a "Shaw, Capilano", 32 oz. carpet. HCCO voiced concern over TVA's selection of a "PrinceStreet" carpet, which would be an approximate addition of \$32,000 to the latest T.I. cost. TVA will check into which carpet they were planning on using and what price commitment they received.

Action: TVA

Date: 10/14/92

As of November 3, 1992: HCCO received a Shaw carpet sample but it was the same cost as the "Prince Street" carpet. HCCO expects the "No Cost" Shaw sample on 11/9/92. Metro committed to making a decision by 11/10/92, even if the new sample does not arrive.

As of November 10, 1992: HCCO tabled miscellaneous carpet samples of PrinceStreet and Shaw materials with the pricing noted. All parties discussed and TVA committed to recommending a carpet by 5:00 p.m. tonight.

As of November 17, 1992: Metro and TVA approved the Shaw, solution-dyed, 30 oz. carpet for the tenant areas. This is an addition of ± \$8,000.00 over the low bid carpet. TVA will issue an ASI clarifying the carpet selection and HCCO will pursue a final sample which is to be blacker. HCCO expects to have the new sample by 11/23/92.

START ARTISTS IN TWO WEEKS DEC 14

COUNCIL CHAMBERS DESK: TVA submitted the latest Council Chambers desk design to Metro for final approval. Metro will try to obtain approvals by 10/15/92, so TVA can issue "For Construction" drawings by 10/16/92. HCCO voiced concern this activity was going to be driving the schedule again if the work is not awarded by 10/16/92.

Action: Metro/TVA Date: 10/16/92

As of November 3, 1992: TVA reported they were going to meet with John Earp on 11/5/92, at 8:30 a.m. at TVA's office. HCCO and Metro will also attend the meeting. HCCO again explained the raised platform (+ \$11,000) would need to be covered in the \$42,000 allowance so the desk cost would need to be around \$31,000. Metro reported the latest design was approved by Council and they would issue an RFP to document approval with addition of a small typing drawer. TVA will issue the Council framing drawing by 11/6/92.

As of November 10, 1992: HCCO explained they expect VE pricing from John Earp today from which TVA and Metro can finalize the design. HCCO, TVA, and Metro did meet with John Earp on 11/5/92, to create the VE list.

As of November 17, 1992: Metro approved awarding the Council Chambers and Reception desk casework to John Earp with all the VE ideas implemented. Metro will issue an RFP on the approval, and HCCO will get the work awarded. TVA committed to working with John Earp during the shop drawing phase to insure work can be started right after Christmas. Metro explained they will be looking at another Syndecrete sample which uses more recycled materials.

DESCH PRICING

STAIRWAY CARPET: TVA explained they presently have carpet shown at stair #3, rubber tread at stair #4, and carpet in other stairways. TVA will review the carpet scope and come up with a proposal on where to delete carpet so the savings can be used to purchase the "Prince Street" carpet, if necessary. TVA will have a proposal by the 11/5/92 morning meeting.

Action: TVA
Date: 11/5/92

As of November 10, 1992: TVA explained they received the \pm \$5,000.00 credit number from HCCO for deletion of carpet at

all areas of stair #3. TVA will get with the city on being able to install carpet at stair #4 in lieu of rubber tread. TVA will also come up with a recommendation for the stair #3 finishes.

As of November 17, 1992: TVA will issue an ASI deleting carpet at stair #3. HCCO will get the carpet subcontractor out on Friday to review the present stair #4 finishes and how best to finish the stairs with a minimal cost.

47-3-4 TACKABLE SURFACES: Metro reported that Homosote did not need to be used on the job. HCCO tabled pricing from Desch and Western Partitions in regards to the fabric panels and reviewed them with Metro. Metro will review the added work and decide if there are areas which can be cut.

Action: Metro
Date: 11/16/92

As of November 17, 1992: Metro decided to delete the fabric panels from all Daycare rooms and the North wall of the small Council Chambers' room. Metro requested the fabric panels should remain at the Personnel room. Metro will issue an RFP to HCCO on their directive. TVA will get with Desch on simplifying the Council Chambers sliding fabric panel doors to reduce costs.

WPI

47-3-5 CROSS BRACING MOCK-UP: TVA requested HCCO have one (1) mock-up completed on the window wall cross bracing prior to having all the cross-bracing installed. TVA explained they are thinking of deleting the cross-bracing.

Action: HCCO
Date: 11/17/92

As of November 17, 1992: HCCO explained Harmon will have the curtainwall cross-bracing mock-up ready by tomorrow. TVA will come over and review the mock-up once it is completed.

TVA to DECIDE BY 11/25/92

47-3-6 TANK LIGHT FIXTURE: Metro questioned the status of TVA selecting a light fixture for the Tower tank. TVA will get started on selecting a fixture for the tank.

Action: TVA

Date: 11/17/92

As of November 17, 1992: Same as above.

- 48-4-0 QUALITY/SAFETY ITEMS
- 48-4-1 SAFETY MANHOURS: HCCO reported they had presently worked approximately 84,000 manhours without a lost time accident as of 11/17/92.
- 48-4-2 QUALITY ISSUES: No quality issues were brought up at the meeting.
- 48-5-0 INFORMATION ITEMS
- 48-5-1 NEXT MEETING: The next Project Review meeting is scheduled for November 24, 1992, at 8:00 a.m. at the jobsite office.
- 48-5-2 SCHEDULE: See attachment, Fig. #1 for a copy of the HCCO three-week schedule. See attachment, Figure #2 for a copy of the latest ASI log from TVA.

Submitted by:

Cade Lawrence

Assistant Operations Manager

CL:gac

Attachments

cc: Attendees

Wayne Drinkward, HCCO

PARKING GARAGE W/ EDGAR



Hoffman Construction Job # 9014 Short Interval Schedule HOUSIBER 55557555 METRO HEADQUARTERS Y Y Y Y Y EDD WED STEEL BEAMS AS NEW BEAMS 7 7 7 7 7 7 7 7 E E AND STATE AT CATCAGE FRE COMORETE SEMONES HSI FOUR ENTRY COLUMNS POUR STAIR PANS GERAMICTILE P.C.I. INSTALL ELEVATOR #3 SOUND INTERNITER BASIC FIRE DAVIDSONS X X X X X X X X E E INSTALL WEST ELEVATION BRICK DAVIDSON X X X X X X X X H & CKU AT N.W. MACH ROO COPE FLASHING AND STANDING MCBRIDE X X X X X CRITICAL XXXXH SEAN METAL ROOF AND CAULKING X X X X X KORRAH INSTALL WINDOWS AT TOWER INCLUDES SUPPORT STEEL INSTALL NORTH ELEVATION XXXXHH HARMON CURTAINWALL INSTALL ENTRYS

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PERFORMANCE X X X X X

FIREPROOFING

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Hoffman Construction Job # 9214

Short Interval Schedule METRO HEADQUARTERS

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Hoffman Construction Job ≠ 9214

Short Interval Schedule METRO HEADQUARTERS

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ASI No.	DESCRIPTION	CONSULTANT	DATE	CROSS	STATUS
		RESPONSIBLE	ISSUED	REFERENCE	
01	Revise brick dim. at tower entry	TVA	5-18-92		
	East wall mod. for Penthouse	TVA	5-27-92	RFI-138	
	Structural Items additional	KPFF	5-26-92		
	M.S. backup at brick	TVA/KPFF	5-27-92		
05	Various Mech & Plumbing items	GLUMAC	5-27-92	-	
	Clar.M.S. at stair tower	TVA	5-28-92		
	Brick R.O. dim. change	TVA	5-29-92		
	Brick Veneer East	TVA	6-2-92		
	Misc. Arch. items	TVA	6-8-92		
	Revise CMU, N. plaza demo, etc.	TVA	6-18-92		
	Plancheck Architectual comments	TVA	6-12-92		
12	Brick veneer mod. for (e) cond.	TVA	6-16-92		
13	Alum. closure mod. / insul. change	TVA	7-13-92		
	Core & Shell revision due to T.I.	TVA	7-16-92		REV. 7-24-92
15	New plate at window head	TVA	7-22-92		
	Channel at offset loc.	TVA	7-24-92		
17	Elec. main service conduit changes	GLUMAC	7-27-92		
18	Curtainwall metal panels / tie rods	TVA	7-28-92		
19	Move 2' x 2' wdw. on west elev.	TVA	7-28-92		
20	Tower structure cladding anchors	KPFF	7-29-92		
		KPFF	7-30-92	<u> </u>	
	36 x 72 hole for penthouse mech.	GLUMAC			
	Various M. & E. per Glumac mtg.		8-3-92		
	Cast Stone Ornament	TVA	8-4-92		
	Partition Clarifications	TVA	8-7-92		D-771 0 00 00
	T.I. Revisions per METRO	TVA/GLUMAC			REV. 9-30-92
	Roof screen changes	TVA	8-12-92		
	T.I. Elec. & Phone changes	GLUMAC/ACSi			
	Door and louver relocation at tower	TVA	8-14-92		
	Stair #3 tower parapets	TVA	8-17-92		
30	Delete cable tray at north plaza	GLUMAC	8-19-92		
31	Paver joint and aggregate conc.clarify	TVA	8-26-92		
	Elevator Pit Lights	GLUMAC	8-31-92	•	
33	T.I. Plancheck items	TVA	9-9-92		
	T.I. Wd to H.M. frame substitution	TVA	9-9-92		T.I. V.E.
35	Add 2 roof drains at plaza retail	GLUMAC	9-14-92		****
36	Decorative stone medallions locations	TVA	9-15-92		
37	Openings in Park. Stru. shearwalls	TVA/KPFF	9-16-92	RFI-192	
38	Flagpole layout & support clarification	TVA/KPFF	9-18-92	1	
39	Plumbing changes in bsmt.	GLUMAC	9-18-92	1	
40	Landscape VE & METRO changes	MAYER-REED			T.I. V.E.
40	Landscape VL & WLTTO Changes				
41R	New brick at auto entry wall	TVA	9-24-92		REV. 11-5-92
42	Plaza plancheck, etc.	TVA	11-16-92		
43	T.I. 2nd & 3rd fl. ceiling revisions	TVA	9-28-92	ASI-48_	SUPERSEDED
44	T.I. Fitness shower layout revision	TVA	9-28-92		
45	T.I. HVAC rev. at Council Ch.+ misc.	GLUMAC	10-2-92		
46	T.I. Light rev. + clarifications (Memo)	GLUMAC	10-5-92		
47	Stair 5 rail support modification	TVA/KPFF	10-8-92		
· · · · /		TVA	10-9-92		REPLACES ASI.43
	Coordinated Ceiling Plans 2nd + 3rd	IVA	10-3-32	<u> </u>	712121
48 49R	Coordinated Ceiling Plans 2nd + 3rd Media box & F.A. pnl locations	TVA	10-3-32		REV. 10-26-92

METRO HEADQUARTERS - ASI LOG - updated 11/17/92

ASI No.	DESCRIPTION	CONSULTANT	DATE	CROSS	STATUS
ASI NO.	DESCRIPTION	RESPONSIBLE		REFERENCE	
51	Landscape + irrig. for parking structure			MELLICINOL	
52	N. Plaza planter drains rev.	TVA/GLUMAC			
53	Daycare "dock" stair + rail clarification	TVA	10-15-92		
54	Plumbing rev. Sheet TP2.1 (field coord.)	GLUMAC	10-15-92		
55	Daycare kitchen revision	TVA/GLUMAC			(appeal hood)
56	Various T.I. V.E. items (combined)	TVA	10-19-92		T.I. V.E.
57	Lighting rev. + occ. sens. 2nd+3rd	GLUMAC	10-20-92		T.I. V.E.
58	Revise H.M. relites at rm. 201A	TVA	10-20-92	ASI-34	
59	T.I. finish schedule	TVA	10-21-92		
60	Police T.I. docs. + Fitness revision		10-21-92		
			44 40 00		
61	Add Fiber optic phone equip. rm.	TVA	11-16-92		For US WEST
62	Roof Appeal - add phone, ch. hardwar		10-26-92	101 00	METRO reques
63	Change to dimmable lights council char		10-27-92	ASI-66	
64	Misc. mechanical rev. 2nd + 3rd	GLUMAC	11-2-92		
65	Park structure railings + paint	TVA	11-5-92	401 00	
66	AV room 362 revisions	TVA/GLUMAC		ASI-63	
67	Recycled paint scheme clarification	TVA	11-9-92		REV. 11-12-92
68	Council desk, kitchen + add toilet	TVA	11-9-92	PR-7	T. 1/5
69	VE wood wall caps to MDF	TVA	11-6-92		T.I. V.E.
70	Misc. elec. and mech. items	TVA/GLUMAC	11-6-92		
71	Extend slate flooring in lobby .	TVA	11-16-92	PR-8	
72	Rev. low wall at rm. 385, etc.	TVA	11-16-92	PR-2	
73	Add access at roof screen at RAC-1	TVA	11-17-92	Glumac field r	eport
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