

March 9, 1992

DRAFT

Mr. Bob Thompson
Project Designer
Thompson Vaivoda/Cole and Associates
1010 SW 11th
Portland, Oregon 97205

Mr. Wayne Drinkward
Project Manager
Hoffman Construction Company
1300 SW Sixth Avenue
Portland, OR 97201

Dear Mr. Thompson,

We are writing to reinforce our commitment to using recycled building materials in Metro's new headquarters, and to thank you for your cooperation in this matter.

As you know, Metro is responsible for coordinating solid waste planning and recycling in the Portland Metropolitan region. Part of our responsibility includes developing markets for recycled materials. Supporting the burgeoning recycled building products industry is essential to our Market Development Program.

Renovation of Metro's new headquarters is a prime opportunity (if not a mandate for Metro) to "practice what it preaches" about recycling. The renovation gives Metro a unique opportunity to showcase the use of recycled building products and efficient building practices. It also could provide new insights about purchasing and using recycled building products.

Our understanding of the renovation contract is that the design/build team intends "to be responsive to Metro at each and every step of the project" and that it recognizes "Metro wishes an open and participatory design and construction process." We must compliment you for employing these principles to date. We understand from Beirut Stevenson and Pat Varley, your cooperation in this matter has been exceptional!

We appreciate and understand the parameters under which we must work to achieve our recycling goals--the project timeline is tight and the financial resources are limited. We assure you we are doing everything possible to facilitate the use of recycled building products in the renovation. As you know, we have obtained additional funds to help offset the possible additional cost of some recycled products. An EPA grant is being processed for use of recording and publicizing this state-of-the-art project on a national level. We also understand that Beirut and Pat are working closely with your design team to establish potential criteria for selection of certain products.

In closing, we must reiterate our appreciation in your cooperation. We will be looking forward to working with you further to achieve the optimum level of recycled building materials.

Sincerely,

Mr. Bob Martin
Director of Solid Waste
s:share/overview/bob316.ltr

Mr. Neal Saling
Director of Facilities Management