

# 1912 S.W. SIXTH AVENUE, ROOM 252 PORTLAND, OREGON 97201 / (503) 229-3097

Red Lion Motor Hotel S W 4th & lincoln

12:00 Noon

Wednesday, February 27

I TGHT RATE : WILL IT WORK? HOW WILL IT WORK?

SHOULD IT BE PLANNED FOR OTHER

CORRIDORS?

Robert Post, Executive Director of SPEAKERS:

Planning and Development Tri-Met

Andy Catugno, Transportation Planner

Metro

NOTE: Please bring a quest. Note change in

location this month.

\$8.00 Astoria Room COST: Luncheon:

> \$1.00 Audit:

RESERVATIONS & CANCELLATIONS: Please call 229-3049 2 days prior to the meeting. Cancellations should be made at least 1 day prior to the meeting. No-shows will be billed because we must pay the hotel.

To serve as a forum for metropolitan citizens to have an effective voice in the events and decisions made throughout the local metropolitan area.

Metropolitan Citizens League 1912 S.W. 6th Avenue Rm # 252 Portland, Oregon 97201



#### MAY'S GENERAL LUNCHEON MEETING

DATE: Wednesday, May 23

PLACE: Portland Motor Hotel

TIME: 12:00 noon

COST: \$8.00; \$1.00 for audit only

TOPIC: Is Tri-Met Sufficiently

Responsive To Its Region?

#### SPEAKERS:

John Frewing, member of Tri-Met Board, manager of electric business planning at PGE, a nuclear engineer by profession

Aloha Shade, president of Oregon chapter of Association of Railway Passengers, Portland attorney

Ray Polani, president of Citizens for Better Transit, retired S&L executive

call 229-3049 for reservations

METROPOLITAN CITIZEN LEAGUE 1912 S. W. 6th, #252 PORTLAND, OREGON 97201



### JUNE LUNCHEON

WHEN: Wednesday, June 27

WHERE: Portland Motor Hotel

TIME: 12:00 noon

COST: \$8.00, \$1.00 for auditing

TOPIC: What Regional Thinking Has

Done to the Portland Area's

Economic Development

SPEAKER: Mike Ragsdale, Vice-President,

Grubb & Ellis Commercial Brkg.

Mr. Ragsdale is a former legislator who sponsored the enabling legislation creating the Metropolitan Service District.

Come!...and bring a friend. Learn about the area you live in. We guarantee an interesting and informative program.

Call 229-3097 for reservations!



#### OCTOBER LUNCHEON MEETING

DATE: Wednesday, October 24
PLACE: Portland Motor Hotel

TTME: 12:00 noon

COST: \$8.00 \$1.00 audit only

TOPIC: A Proposal for Regional Park Planning:

findings of a study committee of the Metropolitan Citizens League Regional

Parks Committee

#### SPEAKERS:

Judith Mandt and Elden Foster, members of our Regional Parks Committee will discuss their report. This will be followed by a panel representing our 3 metropolitan counties and the city of Portland.

#### PANEL MEMBERS:

City of Portland, Mike Lindberg, Commissioner

Multnomah County, Dennis Buchanan, Executive

Washington County: A member of the Board of

Commissioners

Clackamas County: A member of their County

Park Department

FOR RESERVATIONS CALL <u>229-3049</u>; please call before noon on Tuesday, October 23

#### BRING A GUEST !

METROPOLITAN CITIZEN LEAGUE 1912 S. W. 6th, #252 PORTLAND, OREGON 97201



# Luncheon-General Meeting

Date: Wednesday, October 26

Place: The Portland Motor Hotel(\*)

Pacific Room 1414 SW Sixth

Portland

Time: 12:00 noon

Price: \$ 6.50 Lunch

1.00 Audit

# A "Key Regional Issue" Series TOPIC

CAN THE METROPOLITAN REGION SURVIVE A TAX
LIMITATION WITHOUT ALTERNATIVE SOURCES OF
FUNDING? What would be its effect on schools,
city services, county services?

# SPEAKERS (3 )

Dr Matthew Prophet- Superintendent, Portland Public Schools Dale Harlan- County Commissioner, Clackamas County Eldon Miles- City Manager, City of Hillsboro

Reservations or Cancellations: Please call 229-3097 before two p.m. on Monday, October 24. Guests who fail to cancel will be billed.

METROPOLITAN CITIZENS LEAGUE ROOM 252 ONDINE 1912 S.W. SIXTH AVENUE PORTLAND, OREGON 97201

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# GENERAL MEMBERSHIP MEETING

DATE: September 22, 1982

TIME: 12:00 Noon

PLACE: Mallory Hotel

PRICE: \$7.00

### PANEL

"It's the day after election. The tax limitation passed! What do we do now?"

Speakers: Helen Barney : Director of Budget

Multnomah County

Jack Nelson: Mayor of Beaverton

Dr. Charles Clemans :

Superintendant of Oregon City School

District # 62

RESERVATIONS MUST BE MADE before Monday, September 20th. DO NOT EXPECT LUNCH WITHOUT A RESERVATION-----

Call Office for reservation - 229-3097

MEMBERSHIP RENEWALS WILL BE ACCEPTED. FISCAL YEAR IS May 1982 - May 1983

Metropolitan Citizens League Room 252, Ondine

Room 252, Ondine 1912 S.W. Sixth Avenue Portland, Oregon 97201 503/229-3097 BULK RATE U.S. POSTAGE PAID PORTLAND, OR PERMIT NO. 2557

#### GENERAL MEMBERSHIP MEETING

DATE:

October 27, 1982

TIME: PLACE: 12.00 Noon Mallory Hotel

PRICE:

\$7.00

## SPEAKER

Don Carlson - Deputy Director of METRO

Former Executive Director of the

Boundary Commission

# TOPIC

"REGIONALISM: WHERE DO WE GO FROM HERE?"

RESERVATIONS MUST BE MADE BEFORE MONDAY, OCTOBER 25, 1982. DO NOT EXPECT LUNCH WITHOUT A RESERVATION.

Call the office

229-3097

MEMBERSHIP RENEWALS WILL BE ACCEPTED



### GENERAL MEMBERSHIP MEETING

DATE:

February 23, 1983

TIME: PLACE:

12:00 Noon Mallory Hotel

PRICE:

\$7.00

### SPEAKERS:

Dr. John Anthony President - Portland Community College

Dr. John Blumel
President - Portland
State University

#### SUBJECT:

"\_UNIVERSITIES AND COMMUNITY COLLEGES: COMPLIMENTARY OR COMPETITIVE?"

Reservations may be made by calling the office - 229-3097 - before Monday, February 21st, 1983. Please cancel reservation if not able to attend.

Metropolitan Citizens League Room 252, Ondine

1912 S.W. Sixth Avenue Portland, Oregon 97201 503/229-3097 BULK RATE
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MEMBERSHIP MEETING

DATE:

March 23, 1983

TIME:

12:00 Noon

PLACE:

Mallory Hotel

PRICE:

\$7.00

SPEAKER:

Norman Winningstad, Chairman and CEO FLOATING POINT

TOPIC:

"OREGON AT THE CROSSROADS"

Reservations amy be made by calling the office-229-3097- before Monday, March 21, 1983. Please cancel reservation if unable to attend

METROPOLITAN CITIZENS LEAGUE
ROOM 252 ONDINE

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PORTLAND, OR PERMIT NO. 2557



#### GENERAL MEETING

DATE:

April 27, 1983

TIME:

12:00 noon Mallory Hotel

PRICE:

\$ 7.00

TOPIC

REGIONAL PARKS: PROBLEMS OR PANACEAS

SPEAKERS: A Panel on a Key Regional Issue

David Talbot- Administrator,
Oregon State Park System

Larry Cole - Chair, Regional Parks
Advisory Committee for Tualatin Hills Parks & Recreation
District

Robert K. Potter - Co-founder, Ad Hoc Committee on Multnomah County Regional Parks

Sharron Kelley- METRO Councilor; Chair Multnomah County Parks Commission

RESERVATIONS OR CANCELLATIONS: Please call 229-3097 before Monday, April 25. Persons not cancelling by 2:00 p.m. on Tuesday, April 26 will be billed for the luncheon.

**METROPOLITAN CITIZENS LEAGUE** 

ROOM 252 ONDINE 1912 S.W. SIXTH AVENUE PORTLAND, OREGON 97201 BULK RATE U.S. POSTAGE PAID

PORTLAND, OR PERMIT NO. 2557



#### GENERAL MEETING

DATE:

May 25, 1983 12:00 noon

PLACE:

Mallory Hotel

PRICE:

\$ 7.00

#### TOPIC

FUTURE OF LOCAL GOVERNMENT —
NARROWING THE CHOICES: WHAT ARE
THE OPTIONS?

SPEAKERS: A Panel on a Key Regional Issue

Gladys McCoy- Commissioner, Multnomah County; Chairperson, Future of Local Governments Group (FLGG)

Mark Gardiner-Director, Fiscal Administration, City of Portland

James Keller, City Manager, City of Gresham

RESERVATIONS OF CANCELLATIONS: Please call 229-3097 before Monday, May 23. Persons not cancelling by 2:00 p.m. on Tuesday, May 24 will be billed for the luncheon.

Metropolitan Citizens League

Room 252, Ondine 1912 S.W. Sixth Avenue Portland, Oregon 97201 503/229-3097 BULK RATE U.S. POSTAGE

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#### LUNCHEON-GENERAL MEETING

Date: Wednesday, September 28, 1983

(\*) Place: Liu Chi Restaurant (across street

from Music Box theater)

818 SW Broadway

Portland

Price: Guests may order from the menu

### (\*) PLEASE NOTE CHANGE OF LOCATION

Early reservations are recommended. Room capacity: 40 (approx). We regret that space limitations preclude luncheon audit.

# A "KEY" REGIONAL ISSUES" SERIES TOPIC

"The Role of the Port of Portland in Regional Economics: Trends "

#### SPEAKER

-Lloyd Anderson- Executive Director Port of Portland

Reservations or Cancellations: Please call 229-3097 before two p.m. on Monday, September 26.



# Luncheon-General Meeting

Date:

Wednesday, November 30, 1983

Place:

The Portland Motor Hotel (\*)

Pacific Room

1414 SW Sixth Avenue

Time:

12:00 noon

Price:

\$6.50 Lunch

1.00 Audit

# A Key "Regional Issue" Series

## TOPIC

IS THE CLIMATE FOR BUSINESS REALLY NEGATIVE IN THE METROPOLITAN REGION?

## SPEAKERS (3)

- Steve Peterson- Director, Econmic Development, Portland Development Commission
- Richard Bullock- Staff, Alliance for Economic Development
- -Robert Baugh- Secretary-Treasurer, Oregon AFL-CIO

Reservations or Cancellation: Please call 229-3097 before two p.m. on Monday, November 28. Guests who fail to cancel will be billed.

(\*) Parking available, hotel garage

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METROPOLITAN CITIZENS LEAGUE ROOM 262 OUDINE 1912 S.W. SIXTH AVENUE PORTLAND, OREGON 97201

### DUTIES OF CO-EXECUTIVE DIRECTOR ELEANOR MILNE

Person Accountable to: Muriel Goldman, President, 636-2283

#### INFORMATION:

- 1. Executive Committee meets every 2nd Tuesday at Noon, Red Lion Inn, SW 4th and Lincoln and otherwise as necessary.
- 2. Board of Directors Meeting meets every 3rd Wednesday at 7:30 a.m., Ione Plaza Restaurant, 1717 SW Park.
- 3. Monthly luncheon Meetings meet every 4th Wednesday at Noon, Portland Motor Hotel, 1414 SW 6th; contact person is Rick Lucas, 221-1611.

#### DUTIES

# BOARD OF DIRECTORS MEETINGS - NOTIFICATION OF MEMBERS

- 1. Obtain copy of typed minutes of previous meeting from Rusty Goldy. Obtain copy of agenda and any other materials to be mailed to Directors: Zerox materials and mail to Directors no later than the Wednesday preceding the Board meeting. Zerox machine is in Research Institute office on first floor. Ask Kathy from World Affairs Council for the gadget that activates the machine and records the numbers printed; also the sheet for listing the amount and MCL. World Affairs Council will bill us for zerox usage at the end of each month.
- 2. Envelopes for mailing notices to Directors may be hand written or typed, whichever is more convenient for you.
- 3. Zerox 22 copies of minutes and agenda; keep one of each and place in Minutes Book which is on the desk between the bookends. The remainder are for the Directors. Agenda and other materials other than the minutes will be provided by Muriel.

# HANDLING OF CHECKS AS THEY COME IN - Contact: Ken Martin, Treasurer

- 1. Enter payment on members' cards
- 2. Make new card for each new member
- 3. Enter payment by person's name in bookkeeping journal and record amount under appropriate category.
- 4. Enter total amount to be deposited in bookkeeping journal in two places on the Revenue side and on the Disbursement side.
- 5. Prepare deposit slips in duplicate; enter names of persons writing checks on duplicate copy which remains in deposit book.
- 6. Enter amount deposited in check book. The names on clack to lear hand

### PAY THE BILLS

- 1. Check with Muriel to see if valid.
- 2. Check with Ken Martin on any bills or notices received from taxing bodies such as IRS, State Revenue Dept., or SAIF.
- 3. Obtain signature on checks from Muriel or Ken.
- 4. Arrange with Ken at your and his convenience to meet once a month prior to the board meeting to review the bookkeeping journal, etc. and so he can gather information to make a treasurer's report.

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# MONTHLY PROGRAM NOTICES

- Around the first of the month check with the program chairperson to get the program information. the notices should be mailed about 2 weeks prior to the meeting. Phil Adamsak and McKay Rich are currently the program chairs.
- 2. The notice must be prepared and duplicated.
- 3. The notices must be mailed to the members, and to some of the media. Printed mailing labels are in the file cabinet under "membership".
- 4. A press release should be prepared and mailed to the media. Phil Adamsak is Public Affairs Chair. He will assist in preparation of the releases and the list.
- 5. Before the notice can be prepared, make sure of the meeting place. We have a contract until December 31, 1984, with the Portland Motor Hotel for the fourth Wednesday of the month, but they should be called and the date confirmed.

# THE LUNCHEON MEETING DAY

- 1. Collect reservations and report the number of people to Mr. Lucas by by Tuesday, Noon. The World Affairs Council will have taken our reservations and put the names in the designated box. These must be counted and any additional names added such as yourself and guest speaker (s).
- 2. Request meal tickets, a registration table and a cash box with \$65.00. Also advise Lucas if head table is needed and number to be seated at head table (consult with Muriel on this).
- 3. Prepare an alphabetical list of attendees, double spaced, for use at the registration desk. Note if payment is by check or cash for each attendee or if free guest as in the case of a speaker. Cost per person is \$8.00.
- 4. Be at the hotel by 11:30 a.m. to set up the table and get our sign up. Muriel will meet you there with signs, check book and deposit slips and any additional names of stragglers to be added to the list.
- 5. Get bill from hotel and pay them with a check. Check the number of lunches served yourself, so you can check against the number on the bill. Payment to hotel is \$5.50 + .80 gratuity or \$6.30 per person.
- 6. Separate out the \$65.00 cash from the rest of the receipts and return to the hotel.
- 7. Enter the remaining receipts on the deposit slip in duplicate. List the names on the checks on the duplicate kept by MCL.
- 8. Enter the deposit in the bookkeeping journal on both the "Revenue" side and the "Disbursement" side.
- 9. Our bank account is at U.S Bank, SW 4th and Harrison.

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#### MONTHLY LUNCHEON ARRANGEMENTS

Contract: Portland Motor Hotel - through December 31, 1984

When: Fourth Wednesday of the month, 11:30 a.m. to 1:30 p.m.

Contact: Rick Lucas

Cost: \$5.50 + .80 gratuity or \$6.30 per person (standing order for Chef's Special)

Arrangements: Rusty

- 1. Collect reservations and report number of luncheon guests to Mr. Lucas by Tuesday, Noon.
- 2. Prepare alphabetical list of reservations and bring to reservation desk. Have person in charge of desk notate if payment is by check or cash for each guest.
- Advise Lucas if head table is needed and number to be seated at head table.
- 4. Ask Lucas to set up registration table and to provide the following:
  - Cash box with \$65.00 in change
  - Luncheon tickets to hand out to guests

Arrangements: Program Chairs

- 1. Arrange for someone to "man" the reservations table.
- 2. Advise person to arrive at 11:40 a.m.
- 3. Notify president of name of person.

Arrangements: Muriel

- 1. Replenish \$65.00 cash box before paying hotel lunch bill.
- 2. Pay bill by check
- 3. Bring following items:
  - Calculator, check book, deposit slips, MCL stamp
  - Signs in plastic bag on top of file cabinet
- 4. Record received on deposit slip and in check book and in ledger at office; deposit receipts in bank.



Dear Friend:

The Metropolitan Citizens League is wearing new clothes this year! We're busy putting new life into it...pulling up our socks, squaring our shoulders, determined to re-invigorate the organization.

You were once one of our members so we know you must be interested in regional government. We'd like you to come back and re-join.

The Board has determined to concentrate on bigger and better programs this year, with our primary goal that of explaining to citizens the vital importance of making sense out of the multiplicity of government units in the metropolitan area. Did you know that there are more than 125 individual and separate governing units in our metropolitan area? Some of them duplicate functions; others overlap.

We want to help citizens learn more about local governments so they in turn can help re-organize them in an orderly way. Citizens are voting for more work to be done by government units but with less tax money. Can this be accomplished? Join the MCL and find out!

Every month--on the 4th Wednesday at noon--we arrange an interesting program. We call on local officials--sometimes more than one at a meeting-- to tell you how some of the governments function; and time is allotted for you to ask questions.

We cover transportation, use of land, utilities, economic development, government structure and finance, education, social services, corrections, and other topics in which you are interested. We form study committees in those areas of interest to you. You will be able to make those decisions.

We also invite officials from other areas where metropolitan government is in place and functioning well like the twin cities of Minneapolis and St. Paul, Minnesota.

Oregonians have taken the first step to an orderly regional government structure by establishing the Metropolitan Service District. Now we must go on from there. Decisions must be made as to what governing units should be taken over by the Metropolitan Service District; which should be re-organized; and which should remain as they are. To achieve this will take the interest and help of all citizens. YOU can be part of this process. YOU can participate in solving metropolitan area government problems.

Come back! Re-join!

Membership Chairman