



Metro

600 NE Grand Ave.  
Portland, OR 97232-2736

# Memo

Date: February 24, 2025

To: Adriana Antelo  
 ODOT Region 1 STIP Coordinator  
 123 NW Flanders St  
 Portland, OR 97201

From: Ken Lobeck, Funding Programs Lead, 971-985-6156 (cell)

Subject: FFY 2025 Administrative Modification  
 – FFY 2025 February Admin Mod #5, AM25-11-FEB5

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Dear Adriana:

In accordance with 23 CFR 450.328, Metro is submitting the Metro approved FFY 2025 February #5 administrative modification for review and inclusion in the STIP. The February #5 Admin Mod is under amendment number AM25-11-FEB5 and contains one project:

Key	Lead Agency	Name	Change
21601	ODOT	Portland Metro & Surrounding Areas ITS & VMS Upgrades	<b><u>COST CHANGE:</u></b> The main cost decrease for the project based on lower construction bids was completed as part of the AM25-08-FEB2 admin mod bundle. Subsequent to this admin mod, the project’s construction phase was updated, and an additional minor cost decrease update is present. This admin mod updates the cost decrease per the latest project review.

I certify Metro has completed all required review and approval steps as the MPO and IAW with 23 CFR 450.328 for the 2024-27 MTIP for this admin mod. Please direct any comments or questions concerning this amendment to Ken Lobeck, at [ken.lobeck@oregonmetro.gov](mailto:ken.lobeck@oregonmetro.gov). Thank you for your time to review the February #5 Administrative Modification to the 2024-27 MTIP.

Kenneth F. Lobeck  
 Funding Programs Lead  
 Metro  
 600 NE Grand Avenue  
 Portland, OR 97230



**Metro**  
**2024-27 Metropolitan Transportation Improvement Program (MTIP)**  
**PROJECT AMENDMENT DETAIL WORKSHEET**

MTIP Admin Modification  
**COST CHANGE**  
 Minor cost increase to  
 construction phase

**Project #1**

<b>Project Name:</b>	<b>Portland Metro &amp; Surrounding Areas ITS &amp; VMS Upgrades</b>
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Project Details Summary							
ODOT Key #	21601	RFFA ID:	N/A	RTP ID:	11564	2023 RTP Approval Date:	11/30/2023
MTIP ID:	71155	CDS ID:	N/A	Bridge #:	N/A	FTA Flex & Conversion Code	No
MTIP Amendment ID:		AM25-11-FEB5		STIP Amendment ID:		24-27-2414	

**Summary of Amendment Changes Occurring:**

The admin mod corrects the construction funding amount based on the supplemental phase review. The cost change is considered a simple technical correction based on the updated budget estimate. This admin mod updates the project as amended in the AM25-08-FEB2 bundle.

**Why Changes May Proceed Administratively:**

Per the Metro MTIP Amendment Matrix, cost project cost decreases that do not involve down-scoping and result from lower than expected construction phase bids can occur administratively.

Lead Agency:	ODOT	Applicant:	ODOT	Administrator:	ODOT
Certified Agency Delivery:	No	Non-Certified Agency Delivery:	No	Direct Recipient Delivery:	Yes

**Short Description:**

Install & replace damaged and obsolete traffic monitoring cameras and Variable Message Signs (VMS) to improve operations, incident response, and provide real time travel information throughout the ODOT Region 1

**MTIP Detailed Description (Internal Metro use only):**

Install & replace damaged and obsolete traffic monitoring cameras and Variable Message Signs (VMS) to improve operations, incident response, and provide real time travel information throughout the ODOT Region 1 area located in Clackamas, Hood River, Multnomah and Washington Counties.

**STIP Description:**

Install & replace damaged and obsolete traffic monitoring cameras and Variable Message Signs (VMS) to improve operations, incident response, and provide real time travel information throughout the ODOT Region 1 area located in Clackamas, Hood River, Multnomah and Washington Counties.

Project Classification Details									
Project Type	Category		Features				System Investment Type		
Highway	Highway - Motor Vehicle		Systems Management and Operations				Systems Management, ITS, and Operations		
ODOT Work Type:	OP-ITS								
Phase Funding and Programming									
Fund Type	Fund Code	Year	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation (UR)	Construction (Cons)	Other	Total
Federal Funds									
State STBG	Y240	2023		\$ 294,707					\$ 294,707
<del>State STBG</del>	<del>Y240</del>	<del>2025</del>					<del>\$ 453,626</del>		\$ -
State STBG	Y240	2025					\$ 453,884		\$ 453,884
Federal Totals:			\$ -	\$ 294,707	\$ -	\$ -	\$ 453,884	\$ -	\$ 294,707
State Funds									
Fund Type	Fund Code	Year	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
State	Match	2023		\$ 33,731					\$ 33,731
<del>State</del>	<del>Match</del>	<del>2025</del>					<del>\$ 51,920</del>		\$ -
State	Match	2025					\$ 51,949		\$ 51,949
State Totals:			\$ -	\$ 33,731	\$ -	\$ -	\$ 51,949	\$ -	\$ 33,731
Local Funds									
Fund Type	Fund Code	Year	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
									\$ -
									\$ -
Local Totals:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase Totals			Planning	PE	ROW	UR	Cons	Other	Total
Existing Programming Totals:			\$ -	\$ 328,438	\$ -	\$ -	<del>\$ 505,546</del>	\$ -	<del>\$ 833,984</del>
Amended Programming Totals			\$ -	\$ 328,438	\$ -	\$ -	\$ 505,833	\$ -	\$ 834,271
Total Estimated Project Cost									\$ 834,271
Total Cost in Year of Expenditure:									\$ 834,271

Programming Summary	Yes/No	Reason if short Programmed					
Is the project short programmed?	No	The project is not short programmed					
Programming Adjustments Details	Planning	PE	ROW	UR	Cons	Other	Totals
Phase Programming Change:	\$ -	\$ -	\$ -	\$ -	\$ 287	\$ -	\$ 287
Phase Change Percent:	0.0%	0.0%	0.0%	0.0%	0.1%	0.0%	0.1%
Amended Phase Matching Funds:	\$ -	\$ 33,731	\$ -	\$ -	\$ 51,949	\$ -	\$ 85,680
Amended Phase Matching Percent:	N/A	10.27%	N/A	N/A	10.27%	N/A	10.27%

### Phase Programming Summary Totals

Fund Category	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
Federal	\$ -	\$ 294,707	\$ -	\$ -	\$ 453,884	\$ -	\$ 748,591
State	\$ -	\$ 33,731	\$ -	\$ -	\$ 51,949	\$ -	\$ 85,680
Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 328,438	\$ -	\$ -	\$ 505,833	\$ -	\$ 834,271

### Phase Composition Percentages

Fund Type	Planning	PE	ROW	UR	Cons	Other	Total
Federal	0.0%	89.73%	0.0%	0.0%	89.73%	0.0%	89.73%
State	0.0%	10.27%	0.0%	0.0%	10.27%	0.0%	10.27%
Local	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.00%
Total	0.0%	100.0%	0.0%	0.0%	100.0%	0.0%	100.00%

### Phase Programming Percentage

Fund Category	Planning	Preliminary Engineering (PE)	Right of Way (ROW)	Utility Relocation	Construction	Other	Total
Federal	0.0%	35.33%	0.0%	0.0%	54.40%	0.0%	89.73%
State	0.0%	4.04%	0.0%	0.0%	6.23%	0.0%	10.27%
Local	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total	0.0%	39.37%	0.0%	0.0%	60.6%	0.0%	100.00%

Project Phase Obligation History							
Item	Planning	PE	ROW	UR	Cons	Other	Federal
Total Funds Obligated		\$ 294,707					Aid ID
Federal Funds Obligated:		\$ 328,438					SA00(608)
EA Number:		PE003509					FHWA or FTA
Initial Obligation Date:		6/28/2023					FHWA
EA End Date:		12/31/2025					FMIS or TRAMS
Known Expenditures:		\$ 92,358					FMIS
						Estimated Project Completion Date:	12/31/2028
Completion Date Notes:							
Are federal funds being flex transferred to FTA?		No	If yes, expected FTA conversion code:			N/A	
Notes: Expenditure Authorization (EA) information pertains primarily to projects under ODOT Local Delivery oversight.							

Summary of MTIP Programming and Last Formal/Full Amendment or Administrative Modification							
1st Year Programmed	2022	Years Active	4	Project Status	4	(PS&E) Planning Specifications, & Estimates (final design 30%, 60%, 90% design activities)	
Total Prior Amendments	7	Last Amendment	Administrative	Date of Last Amendment	February 2025	Last MTIP Amend Num	AM25-08-FEB2
Last Amendment Action	Cost Decrease: Update project costs (construciton phase) based on lower construction bids						

Are There Changes in Performance Measures or Geo Spatial Data

Project Location References								
On State Highway	Yes/No	Route	MP Begin	MP End	Length			
	No	N/A - Regional	N/A - Regional	N/A - Regional	N/A - Regional			
Cross Streets	Route or Arterial		Cross Street		Cross Street			
	N/A - Regional		N/A - Regional		N/A - Regional			
Performance Measurements Monitoring								
Metro RTP Performance Measurements	Congestion Mitigation	Climate Change Reduction	Economic Prosperity	Equity	Mobility Improvement	Safety	High Injury Corridor	Notes
					X	X		
Notes: Regional application for now.								

### Fund Codes References

State	General state funds committed by the lead agency to provide the required minimum match supporting the federal funds.
STBG	Surface Transportation Block Grant funds. A federal funding source (FHWA based) appropriated to the State DOT. The Surface Transportation Block Grant Program (STBG) promotes flexibility in State and local transportation decisions and provides flexible funding to best address State and local transportation needs.
State STBG	Appropriated STBG that remains under ODOT's management and commitment to eligible projects.

### MTIP Amendment Matrix Administrative Modification Guidance and Thresholds for Change

Number	Change Area
General	<p>Any project changes that do not meet the MTIP amendment criteria in the Full Amendments section. To qualify as an administrative modification, the project change(s) must clearly fit into the below categories without exceeding the category threshold. Some exceptions may be possible. These will be treated on an individual case-by-case basis to determine and verify that:</p> <ul style="list-style-type: none"> <li>- Fiscal constraint is not impacted by the change</li> <li>- Air quality is not impacted as a result of the change</li> <li>- A capacity change is not occurring which would impact the Metro Motor Vehicle transportation modeling network.</li> <li>- The project change does not involve canceling the project or construction phase from the MTIP .</li> </ul>
Completing Project Cost Changes	<p>Project Cost changes may occur administratively as follows:</p> <ul style="list-style-type: none"> <li>- <b>Cost decreases; Any amount as long as it does not include a major scope change, or location plus limits update.</b></li> <li>- Cost increases for projects up to \$1 million dollars: The administrative threshold is 50% for these projects.</li> <li>- Cost increases for projects between \$1 million and \$5 million: The administrative threshold is 30% for these projects.</li> <li>- Cost increases for projects over \$5 million dollars: The administrative threshold is 20% for these projects.</li> </ul>

Key Number: **21601**

2024-2027 STIP

Project Name: **Portland Metro & Surrounding Areas ITS & VMS Up (DRAFT AMENDMENT DP**

Fund Codes										
Phase	Fund Code	Description	Percent of Phase	Total Amount	Federal Percent	Federal Amount	State Percent	State Amount	Local Percent	Local Amount
PE	Y240	Surface Transportation Block Grant (STBG) - Flex IIJA	100.00%	328,437.00	89.73%	294,706.52	10.27%	33,730.48	0.00%	0.00
	<b>PE Totals</b>		<b>100.00%</b>	<b>328,437.00</b>		<b>294,706.52</b>		<b>33,730.48</b>		<b>0.00</b>
CN	Y240	Surface Transportation Block Grant (STBG) - Flex IIJA	100.00%	505,833.01	89.73%	453,883.96	10.27%	51,949.05	0.00%	0.00
	<b>CN Totals</b>		<b>100.00%</b>	<b>505,833.01</b>		<b>453,883.96</b>		<b>51,949.05</b>		<b>0.00</b>
<b>Grand Totals</b>				<b>834,270.01</b>		<b>748,590.48</b>		<b>85,679.53</b>		<b>0.00</b>