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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: April 6, 1979  
To: MSD Council  
From: Rick Gustafson, Executive Officer  
Subject: Monthly Report for March--Confidential

### Urban Growth Boundary

This issue has probably occupied most of my time this month in attempting to work with local jurisdictions, legislators and Councilors in attempting to reach a solution. I met with 1000 Friends, the Homebuilders, Ed Sullivan and Paul Romain in an effort to develop an alternative strategy for assuring the enforcement of the Urban Growth Boundary. After all of these discussions, I concluded that we can enforce a good portion of the Urban Growth Boundary with our existing powers. There is a serious question as to whether we have the authority to draw and enforce the actual line. Based on that judgment, I have approached the Council with three options: (1) to request clarification from the Legislature; (2) to seek an early court decision; (3) to adopt the boundary through the goals and objectives process. Emphasis on Goals and Objectives will be reflected in next year's budget.

Ed Sullivan issued an opinion to me after reviewing a draft proposal from Frank Ostrander in the Attorney General's Office that indicated we did not have the actual power to draw the boundary, but by adopting the boundary as a goal we could enforce the boundary. The one drawback to that is the fact that amendments by local jurisdictions would have to be contested by MSD through the courts. The conversations that I have had with LCDC have indicated their strong interest in MSD maintaining the power to draw the Urban Growth Boundary. While they were concerned about our power to draw the boundary, they are willing to cooperate in any way to assist the adoption of an Urban Growth Boundary.

Previously, I had had conversations with Mike Ragsdale about the Urban Growth Boundary. He is convinced that we do not have the power to draw the boundary and believes local jurisdictions should do that. I do not believe that Mike's position is

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April 6, 1979

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totally toward the existing law. There may be some opportunity to convince him to support legislation giving us the power to draw the Urban Growth Boundary.

Andy Jordan and I met with Don Clark and discussed the possibility of Don withdrawing the suit. He indicated that he was not willing to withdraw the suit, and the county felt the Forest Park Estates proposal was very bad planning. I believe that Don would be willing to work with us in expediting the suit. He is supportive of our organization and supportive of our having the authority to draw the Urban Growth Boundary.

Legislative Activity

This month I have testified on the major bill involving MSD (HB2328) plus our landfill franchising bill (HB2846). The House Local Government Committee has supported most of the provisions except for the initiative and referendum and the Administrative Procedures Act. They have removed the Voter's Pamphlet issue. I talked with Jo Simpson about the issue. She feels there should be a regional voter's pamphlet and that the state pamphlet should not include local governments.

Glenn Otto raised some concerns about MSD seeking new authority. I think the problem related to our requesting the change in the initiative and referendum procedures that he had sponsored two years ago. I visited with him and told him that we accepted his direction and support the bill.

Tri-Met asked that I assist them in lobbying some legislators about light rail. They put on a reception which I attended and it included Sen. Kafoury, Sen. Roberts, Reps. Katz, Cease, Starr, Cohen, Monroe, and Bauman. They were all supportive of light rail but concerned about its location on the transit mall.

Resource Recovery

This month I have spent considerable time developing the energy agreement for the resource recovery plant. Craig Berkman has reviewed the plan and we are moving toward an agreement. Everything looks good in terms of the cooperation from Publishers Paper Company. We are going to ask that the Times Mirror Board indicate support of this energy agreement to give us further confidence that they are willing to participate. I hope to approach the Board in May.

I contacted Bob Short of Portland General Electric and made a presentation to him with regard to our plant. PGE has signed an agreement with the City of Portland to purchase electricity from their turbines at Bull Run for an excess of 37 mils. Currently we are proposing to sell electricity to Publishers

Paper for about 22 mils. Bob Short indicated that he would prepare some information and determine what price PGE would be willing to pay us for the electricity generated at the recovery plant. The difficulty with our plant is that the electricity does not replace the need for additional power plants, and will principally be produced in the summertime when the load is the least. There still may be an opportunity to sell the electricity at a higher price directly to PGE.

### Citizens League

As many of you know, Bob Simpson has been organizing a Citizens League to follow the Metropolitan Service District. It is my opinion that the Citizens League should remain independent and autonomous from MSD and our involvement should be as interested citizens in the region rather than people with a specific vested interest. Hopefully, that will preserve the integrity of that organization. Some people have been led to believe I have been involved in the organization of the Citizens League. While I've offered to help, I have not been involved.

### Finance

The long-term financing of the Metropolitan Service District is an issue that I feel the Council and the Executive Officer should address in the near future. I have discussed informally with local officials and legislators the possibility of raising the issue regarding possible tax measures or continuation of the assessment authority. While there is some willingness to support continued financing of MSD, I have experienced difficulty in identifying people who have been willing to raise the issue. Sen. Roberts and I had some conversations about the possibility of raising the issue of extending the assessment authority. It was my feeling that the finance issue should not be raised until after we have completed our first six months in office. This means that we have no opportunity to discuss the issue in this legislative session. That is certainly a tough decision, but given the response of local papers and local officials to some of the minor suggestions the MSD has made, perhaps that is the wisest move. At any rate, I would hope that Councilors would begin to think about how we can address the long-term finance issue for MSD. We will be confronting the termination of the Zoo levy plus the termination of our local assessment authority. Those are significant issues for the long-term success of the organization. I would hope that some type of task force or reconstituted tri-county local government commission could be started by the MSD sometime in the next fiscal year.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: May 7, 1979  
To: MSD Council  
From: Rick Gustafson, Executive Officer  
Subject: Monthly Report for April (Confidential)

### Urban Growth Boundaries

The Urban Growth Boundary bill has been introduced in the legislature and appears to be gaining support. We have a strong advocate in Representative Jane Cease and have met with several other legislators. We have received letters of commitment from Cornelius, Hillsboro, Beaverton, Gresham and Troutdale. I was particularly pleased with the Gresham letter. Special credit goes to Sue Klobertanz and to Paula Bentley for her effort at the Gresham City Council. At this point I am modestly confident that the bill could pass the legislature. Jack Faust who is a member of LCDC has also written to Governor Atiyeh on our behalf.

### Resource Recovery

This month the resource recovery negotiations have heated up considerably. We held a meeting with Merrill Lynch, Times-Mirror, Publishers and our staff to discuss the energy agreement and commence the operating agreement. It was apparent that Publishers was unwilling to accept any significant risk in the arrangement. This represents a serious problem for MSD. In response to that I have inquired with other companies involved in resource recovery to determine if a different operating arrangement could be made where the risk and the total project could be shared. At this point I have nothing to report other than that I have made informal contact with Combustion Engineering Corporation. This may not mean major changes in the negotiations, or the proposed arrangement with Publishers, on the other hand it may mean significant shifts. Hopefully, those issues will be resolved in May.



I met with Bob Short, Portland General Electric, and with the Bonneville Power Authority. There appears to be considerable interest in purchasing electricity directly from MSD. I think that possibility looks very good.

#### Zoo Levy Campaign

For the past month several of us have been meeting to determine what needs to be done with regard to campaign support for a Zoo levy. This planning committee consisted of Cindy Banzer, myself, Jack McGowan, Warren Iliff, Ted Hallock, Jackie Hallock, Gay Stryker, and Jim Bailey. We met simply to determine the relationship between the Friends of the Zoo, the Metropolitan Service District, and a campaign organization. Out of these discussions came some agreements that the Council would carry on it's deliberations and review financial options over the next year with an understanding that no commitment with regard to future financing would be made until after the overall financial future of the agency is reviewed. And that hopefully a commitment can be made for a continuation of financing for the Zoo sometime in January or February of next year. The group no longer exists and a campaign Steering Committee of citizens has been formed to support a Zoo levy if there is one. Bob and Kathy Ames are willing to chair a Steering Committee for the campaign effort. They should be getting underway in the next month. I'd be happy to answer any other questions you may have about the proposed effort. I feel that it's important for the Metropolitan Service District to be informed of citizen activity in support of the Zoo but I feel that it's inappropriate for us to be directly managing a campaign in support of a levy.

#### Budget

This month has been devoted to developing the budget. I am very pleased with the work of Denton Kent and Charlie Shell and John Gregory in that process. I think they deserve a great deal of credit for having put together a good budget. There will be occasions where you will find the budget can be improved. I hope you will make those suggestions. Also try to understand that the budget development process was particularly difficult in this first year. There have been several errors that have been identified but we certainly have the capability of correcting them. I have been impressed with the quality of work of our people.

#### Legislation

We did not fair well in the legislature with our two bills that came to the floor of the House. I regard that as only a

temporary set back. I am convinced we can do quite well in this legislative session. We are going to need your help in pushing the legislative package. I have met with most of the members of the urban delegation throughout the Metropolitan Service District and have encountered some questions and negative feelings but none directed, really, at the new organization. I have worked with Ed Lindquist and Glen Whallon on the light rail funding issue, since they play a key role in that effort. We have been able to be helpful to Tri-Met and to Clackamas County by assisting and gaining some commitments from the state for funding the local match for the Oregon City by-pass. That will stand well for us in our attempts to gain an overall legislative package.

We have begun to encounter some problems on House Bill 2846, the landfill franchising and rate setting bill. Chuck Williams from Tektronix and Cheryl Perrin from Fred Meyer have raised questions about our control of on-site recovery systems at both Fred Meyer and Tektronix. They are close to opposing our bill. I think a way to avoid that is to call them together and develop some guidelines for MSD so that such activities can be encouraged rather than regulated. Much of their problem with the bill is simply to prevent unknown regulation in the future, rather than any specific problems they have now. That may heat up as the session continues.

I met with Wayne Fawbush and discussed the Voter's Pamphlet bill since he is chairman of the Elections Committee. He is tired of being lobbied but I think it's possible to convince him to vote for the bill. We may need to compromise for the general election only.

#### Clackamas County Suits

As you know we have been regularly suing Clackamas County on the violation of the Rural Policy. When Andy Jordan first went to Clackamas County they ruled that we had no standing and Ralph Groener declared that he would sponsor an initiative to repeal MSD if we appealed that to LCDC. I called a meeting of County Commissioners and met with them following that hearing. We discussed our problems on the Urban Growth Boundary, on Rural Policy and staff relationships. Subsequent to that we held a summit meeting with Stan Skoko and myself and the staff's of Clackamas County and MSD. I feel those meetings were very encouraging and there is a willingness to commit to some better accommodations. Subsequent to that, Clackamas County Commissioners have ruled on the next set of suits that we did have standing and in fact reversed one subdivision. There are three remaining suits of those approved subdivisions. The three remaining are the ones where initially the commissioners ruled we had no standing. John Hendrickson, the attorney, for the three developments, met with myself and Andy Jordan and committed to file for a rehearing before the

Clackamas County Commission rather than have us appeal to LCDC. He wanted us to commit to not appealing to LCDC and we would not do that because we had not reached an agreement with Clackamas County. If I had to guess what the agreement with Clackamas County would be, I would say that MSD should agree not to appeal subdivision renewals for subdivisions approved prior to the designation of rural policy and that Clackamas County would agree not to approve any more subdivisions in rural land. We are investigating a number of already approved subdivisions to determine the extent of the problem. How we gain that commitment from Clackamas County is yet to be determined, but I do believe we are close.

Staff

I believe a great deal of progress was made in April on staff relationships. I certainly am getting more comfortable with being the administrator and the relationship between the Executive Officer and Chief Administrative Officer continues to be good. The staff is beginning to understand the difference in the roles and there is a greater willingness to work together simply because there are improved understandings of individuals involved. On the whole, I could rate the staff response as very positive.

There continues to be confusion over how best to support the Council committee activities and the Council as a whole. That is a staffing issue that I hope to be able to deal with in May and provide the best possible service to the Council. Please understand that there will still need to be some provisions of assignments as we gain a better understanding of our job. I am generally impressed with the response of the staff and their willingness to participate in these significant changes in their job requirements.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: June 6, 1979  
To: MSD Council  
From: Rick Gustafson, Executive Officer  
Subject: Monthly Report for May (confidential)

### Resource Recovery

There have been significant changes in resource recovery negotiations this month. We invited Combustion Engineering to visit with us about the possibility of entering into a full service contract. At this stage our discussions can only be preliminary since we must go through a full bid process, but it is clear at this point that Publishers cannot be the operator of the plant since they will not assume the risk for operations. We still need Publishers participation as the energy customer and the owner of the plant so that the tax benefits can be applied to the project. Publishers has been a very good partner in the arrangement and must still remain a good partner. So far, they have been willing to discuss options that would introduce a third party.

This month Don Hodel met with Corky Ketterling and myself. He provided us with some excellent insight on energy and PGE. He approached the president of PGE about closer cooperation between MSD and PGE and the generation of electricity from the resource recovery plant. He feels there is a good likelihood that PGE could purchase our electricity.

While in Detroit I visited with the Director of Public Works for the city of Detroit and discussed their resource recovery project which is very similar to ours. They are negotiating with Combustion Engineering, and they have the same underwriter that we have. They have been negotiating for two years and have a substantially larger plant. He provided some excellent insights on the underwriter and on their experiences with negotiating a full service contract with Combustion Engineering.

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June 6, 1979  
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### Legislation

May was a very successful month for our legislative package. We were able to get all of our bills out of the House except for the emergency siting bill (HB 3069). However, SB 925 which passed the Senate accomplishes the same thing. We got the bills in a form that we wanted and with an overwhelming majority vote. The credit for that really rests with Anne Kelly and Caryl Waters. Your help as a Council was extremely useful in making necessary contacts.

SB 925 contains provisions for emergency siting and for landfills in EFU zones. The authority to do the siting rests with the Environmental Quality Commission, not MSD. That represents a compromise we had to make in order to get the bill out. The compromise was necessary, not because of objections to MSD, but because of complications in drafting a bill giving us the authority for the territory within our boundaries and giving the EQC the authority for territory outside of our boundaries. Two of our potential landfill sites are outside of our boundaries and could not be sited by us with the emergency siting authority. Due to that complication, it was difficult to draft a bill dividing the authority between MSD and the EQC. Therefore, we went with a simpler bill that gave the power to the Environmental Quality Commission.

### Union Contract Negotiations

We have begun our labor negotiations with Local No. 483 represented by Dick House. Our team will consist of Andy Jordan, Kay Rich and Bob McAbee. They have prepared negotiations and it appears that we have fairly cordial relationships. I anticipate that the negotiations will go smoothly.

### Urban Systems Laboratory

A longer term effort has commenced to designate the MSD as an Urban Systems Laboratory to draw together an overall program of policy development for all of our fields of interest. This laboratory is intended to attract participation from the private sector and the federal government. I am hopeful that such a program will give us some leading efforts in innovative policy development. While in Detroit we made a contact with the General Motors Corporation because their Interactive Graphics capabilities are very advanced. We invited the Transportation Systems Division to participate in an informal committee with MSD and explore the possibility of joint proposals with the federal government for innovative studies in a number of

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fields. I am confident that General Motors will participate and probably take part in some joint efforts with MSD over the next year.

#### Budget

This month has represented a considerable amount of work on the budget as we have adjusted and established necessary controls. We have also begun an effort to improve our accounting system. Charlie Shell is confident that we can purchase a modest system to improve our capability in reporting, and is organizing some technical seminars for our improvement in that area. We have tentatively been exploring joint accounting and budgeting systems with other governmental agencies and think that it would be appropriate to have a similar system to Tri-Met and other governmental entities.

#### Staff

This month has also presented some significant challenges to the staff. We are experiencing difficulty in supporting all of the committee efforts and assuring that we have good communication among the staff. I have also heard some concern expressed from Councilors with regard to the focus of response to them in terms of knowing exactly whom they are supposed to work with in order to get service. You should still work with your various committee liaisons and Department Heads for necessary services. We have had some difficulty in people understanding and setting priorities based on the number of various challenges from myself, other departments and the Council. I am going to focus more of the responses through my office and would hope that for general efforts required from the agency, that you would make your requests through me. This way I can assure you that the response is accurate and timely to your needs.

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# METROPOLITAN SERVICE DISTRICT

527 S.W. HALL PORTLAND, OREGON 97201 503/221-1646

## INDIRECT COST PLAN FISCAL YEAR 1979-80 June 14, 1979

MSD's Indirect Cost Plan was developed in accordance with the policies and procedures contained in Federal Management Circular 74-4 and is based on the following concepts:

Rick Gustafson,  
Executive Officer

### MSD Council

Mike Burton,  
Presiding Officer  
District 12

Donna Stuhr,  
Deputy Presiding  
Officer  
District 1

Charles Williamson  
District 2

Craig Berkman  
District 3

Corky Kirkpatrick  
District 4

Jack Deines  
District 5

Jane Rhudes  
District 6

Betty Schedeen  
District 7

Caroline Miller  
District 8

Cindy Banzer  
District 9

Gene Peterson  
District 10

Marge Kafoury  
District 11

- (1) Certain operating costs are incurred for a common or joint purpose and are not readily identifiable with specific projects either because the cost of identification is disproportionately great or because the identification would be based on assumptions subject to conflicting interpretation. Expenditures which are clearly identifiable with a project are charged as direct costs. Those costs which benefit more than one project and cannot be identified by project are allocated as indirect (overhead) costs.
- (2) The allocation of indirect (overhead) costs is based upon direct labor costs and equal apportionment to projects and funds. This application as overhead is a standard accounting practice in both project and not-for-profit making entries.
- (3) Actual incurred indirect (overhead) costs are accumulated and recorded monthly and charged as part of the month-end closing procedures.

The formula for charging indirect (overhead) costs to projects with direct labor costs is as follows:

$$\frac{\text{Fund/Projects' Indirect Costs}}{\text{Project's Direct Labor Cost}} \times \frac{\text{Indirect Costs Total Labor Costs Charged For Month}}$$

(4) Indirect (overhead) costs are divided into two categories:

A) General Administrative Personal Services:

Position	# of People	% of Time	Cost	Fund Allocation
Chief Admin. Officer	1	100%	42,862	General, Zoo, SW Plan.,
Clerk of the Council	1	50%	7,353	
Legal Council	1	50%	16,426	
Legal Part-time	1	100%	<u>10,000</u>	
Public Information Officer	1	100%	24,145	General, Zoo, SW Plan
Public Info. Assistant	1	100%	11,445	
Public Info. Assistant	1	100%	11,245	
Policy & Research Officer	1	100%	23,250	
Director for Mngmt. Serv.	1	100%	28,000	
Finance	5	100%	76,440	
Personnel	1	100%	24,255	
Admin. Assistant	1	100%	12,075	
Office Manager	1	100%	13,070	
Secretary	1	100%	<u>9,900</u>	
Receptionist	1	100%	9,450	General, Sw Plan
Reproduction Printer	1	100%	9,450	
Graphics	4	100%	54,841	
Word Processing	3	100%	32,019	
Overtime & Extra Help		100%	<u>6,080</u>	
			422,322	
Salary Adjustment			29,562	
Fringe			<u>99,414</u>	
Sub-total			<u>551,298</u>	
A-95 Review			<u>19,900</u>	Plan



B) General Administrative Materials and Services

<u>Account Description</u>	<u>Lost</u>	<u>Fund Allocation</u>
Rent	✓ 194,400	General, SW plan
Postage	✓ 20,000	
Telephone	✓ 38,750	
Reproduction	✓ 50,000	
Supplies	✓ 30,000	
Legal	✓ 5,000 ✓	General, Zoo, SW Plan
Accounting & Audit	✓ 23,000	
Dues	✓ 8,000	
Meetings	2050 ✓ 3,000	
Travel	8000 10,000	
Auto	✓ 25,000	General, SW, Planning
Insurance	✓ 30,000	
Equipment Rental	✓ 15,000	
Data Processing	10,000 ✓	General, Zoo, SW, Plann.
Tuition	✓ 2,000	
Recruitment	✓ 4,000	
Tech. Consultants	✓ 5,000	
contractual Services	28,000	General, SW, Planning
Sub-total	501,150	
Total	1,072,354	

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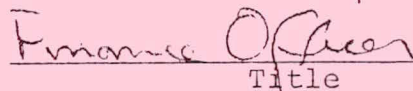
(4)

A) General Fund	Overhead	$\frac{113,548}{249,611}$	= .455
	*Direct Labor		
B) Planning Fund	Overhead Transfer	$\frac{607,541}{1,006,571}$	= .604
	Direct Labor		
C) Zoo Fund	Overhead Transfer	$\frac{221,267}{1,545,928}$	= .143
	Direct Labor		
D) Solid Waste Fund	Overhead Transfer	$\frac{129,998}{195,285}$	= .665
	Direct Labor		

\*Direct labor base for General Fund excludes overhead personal Services.

I hereby certify as the responsible official of the Metropolitan Service District that the information contained in this Indirect Cost Plan for the Fiscal Year ending June 30, 1980, is correct and was prepared in accordance with the policies and procedures contained in Federal Management Circular 74-4. I further certify that a consistent approach has been followed in treating a given type of cost as direct or indirect and that in no case have costs charged as direct costs of Federally-supported programs been included in indirect costs reflected in this plan.

  
Signature

  
Title

6-14-79

Date

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: July 3, 1979  
To: MSD Council  
From: Rick Gustafson *RLG*  
Subject: June Monthly Report

### Legislation

This month involved a great deal of effort by the MSD staff and myself in pushing legislation. We appear to have been successful with every bill. None of them represent major sacrifices on our part except for SB 925 - the Emergency Siting bill. We went through a great deal with the House Environment and Energy Committee to gain adoption of the concept. We will be required to submit a waste reduction program to the DEQ, but I am convinced our current effort is sufficient to satisfy the requirements in state law. Wayne Fawbush was particularly helpful on this legislation.

Special thanks should be given to Representative Glenn Otto, Chairman of the Intergovernmental Affairs Committee, for his outstanding work on some of our bills; Senator Frank Roberts for marshalling our bills through the Senate, and Senator Mike Ragsdale who spent a considerable amount of time with Councilors and myself regarding the Urban Growth Boundary bill. Mike finally decided to support the legislation, but certainly expects us to be aware of the needs of developers in terms of fair and quicker treatment by ourselves and local government. All in all I would rate the legislative session a success.

### Urban Growth Boundary

As expected the LCDC staff has recommended denial of the UGB. Their grounds for denial are based on the contention that we have too much land within the boundary. We are in an unfortunate position in having to defend a boundary built by a previous Board, but that boundary represents a long history of compromises developed in this region, to satisfy our future needs. There are several very important opportunities for us if the boundary is acknowledged. Our staff will be available for more imaginative work on goals and objectives, and housing, and MSD will be able to advance the planning process in the

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metropolitan area. Unfortunately, we have a tough fight ahead of us. I am working with Marge Kafoury, Corky Kirkpatrick and Mike Burton to develop a position for MSD for the July 11 hearing before the commission. I am hopeful we can offer some policies to be developed in July by the Council that will satisfy some of the concerns that allow LCDC to acknowledge in August.

I have laid some groundwork for the acknowledgment hearings by meeting with the heads of most of the Savings and Loans in the region, and briefing the Home Builders. In addition I have contacted several individuals involved with the Oregon Environmental Council and 1000 Friends in order to discuss possible mechanisms for growth management with the existing boundary. I hope we can put the proposals together by the 11th.

#### Resource Recovery

The EPA grant has cost us a great deal in time as we are still struggling to gain approval from them to proceed with the grant. We have requested that a new process be established and that MSD invite a third party to design, construct and operate the facility, that is neither, ourselves nor Publishers. The EPA supports that approach.

I have met with PGE, PP&L and BPA to discuss the possibility of putting our agencies together to develop an effective scenario for energy distribution. Don Hodel, former administrator of BPA, has proposed to act as a facilitator for this group. They have all agreed to assign a staff person to work on an Energy Task Force with our staff to establish the best available price for electricity. The work of this Task Force could be significant and may change the economics of the resource recovery facility substantially.

#### Name Change

Judy Bieberle has been developing alternative names for MSD. We have finally decided to try Metro Service District and the staff agrees. We hope to plan a major change when our offices open in September. At this time, we are going to try to begin to use the term Metro Service District to get people used to the idea and, hopefully, eventually shift to Metro.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: August 17, 1979  
To: MSD Council  
From: Rick Gustafson  
Subject: July Monthly Report

### Press Experiment

This month I tried an experiment to see if we could feature more of our technical work. Two items were identified for that effort -- I thought successfully. The Corridor Improvement Strategy was announced by myself at a press briefing in which we gained reasonably good press coverage. I thought Bill Ockert, Steve Siegel and Frank Angelo did an excellent job of preparing the material and proving that we do good technical work. The press covered it accurately and fairly, and I thought gave a reasonably good shot showing to the public, through that media, that MSD is deeply involved in transportation. The other experiment was to focus press releases on the \$20 million fund, for each of the Council districts, in hopes that the outlying papers would carry it. I thought we had reasonably good coverage from the Enterprise Courier and others. Any comments you may have would be welcome with regard to how we deal with that. Certainly as a result of our retreat, I hope to establish a session to brainstorm a press strategy. There will be more of that in the next month's report.

### Retreat

I am grateful for your comments with regard to the Executive Officer's Role, and I think we made some real positive strides at the retreat. I repeat that it is necessary for us to maintain an understanding of long-term priorities at MSD -- which are finance and organization. In the meantime, to accomplish our goal of successful operation, I do think it is necessary to maintain visibility for the organization as well as highlighting some short-term projects that demonstrate that we are an action oriented organization.

### Transportation

The heat has commenced on the Westside Transit Study. The MSD

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has been charged with the lead responsibility of that project. This represents a significant commitment for us. We must produce the studies on time and provide Tri-Met, ODOT, Washington County, Beaverton, City of Portland, and others, with the kind of leadership necessary to see to it that the project is fairly considered and passed on to whatever lead agency is necessary. There is no question that the greatest amount of attention on this project will be centered on Light Rail and its potential as a second major line. That project represents a priority if MSD is going to remain in the forefront in the transportation planning area in the region. Two other projects that are of concern, and can impact us, is the McLoughlin project which has been criticized for being limited in scope, and the I-5 North project which is currently being run by ODOT. Those projects need more of our attention.

#### Urban Growth Boundary

We are still struggling to gain acknowledgment of the Urban Growth Boundary. At this point I have become convinced that MSD is going to have to get better cooperation from Washington County. We have struggled very hard to cooperate with them and work closely with them. I am convinced they simply do not understand the complexity of the problems and their role in it. It is a delicate area to have to deal with since their support on many other items is necessary, but we need to find a way to make it clear to them that some of the items and policies they are pushing are not working. MSD cannot be expected to continue to carry those problems as we seek acknowledgment. If any of you have any questions about this I would be happy to explain it in more detail.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: October 4, 1979  
To: Metro Council  
From: Rick Gustafson  
Subject: Monthly Progress Report

### Resource Recovery

Publishers and Combustion Engineering have combined to make a joint proposal for operation and construction of the resource recovery plant. This is very encouraging since previously Publishers had been unwilling to accept certain risks. The combined effort will propose the assumption of certain risks. We will strive to complete the negotiations by January. This means we must move quickly with the establishment of the marketing contract, the project management contract, and the completion of the flow study to be under contract. Also, Don Frisbee from PP&L has indicated strong interest in helping with the project and will be participating in the negotiations. I am hopeful that a proposal for a loaned employee from PP&L can be successfully negotiated and before the Council soon so that we can do a full analysis all of the energy alternatives before us. If you need more direct information from me on this project I would be happy to talk with you on the phone or in my office individually.

### Federal Study

The Advisory Commission on Intergovernmental Relations works with the federal government and local governments in providing proper coordination and studies of local governments and state governments. Noticeably absent from this group are the regional governments. I have strongly urged that the ACIR consider appointing a regional advocate to their Commission. There are many political complications, but I have proposed that the ACIR conduct a study of innovative regional government concepts and hope that the NARC and ACIR will combine to conduct some efforts that will center on innovative governmental efforts.

### Urban Systems Laboratory

While in Washington I met with Gene Eidenberg about the Urban

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Systems Laboratory proposal. He is very interested and encouraged us to approach individuals at Region X and the possibilities of funding portions of that effort were very high. Buck Kelly is the head of the Federal Regional Council and will be working with us.

#### Man In Washington

Through NARC I have proposed that a service be offered for direct lobbying efforts for regional councils throughout the United States. The proposal would be a "Man in Washington" program where an individual in Washington, D. C. would be available to individual councils for direct service in contacting federal agencies and the Congressional delegation. I have found a significant need in the solid waste area, and in other areas, for assisting our agency in maintaining close contact with governmental agencies that provide funds to us. At this point the program is nothing more than a draft proposal. I hope to have more detail as we carry on subsequent discussions with NARC.

#### Landfills

The Mira Monte and Durham studies have moved through the most critical stage and in both cases it appears technically feasible to continue and seriously consider these as landfill sites. The 106th and Division site has been added because we have been approached by the landowner and because it appears necessary to look at sites that strategically may not be located in the southern half of the region. I would hope that our staff could have before you in January three completed landfill studies--one for each county of the region. The other sites would be held as backup if any of these were to be determined to be technically impossible. In January the Council will be asked to pursue land use permits for any one or all of these sites.

#### Urban Growth Boundary

The Multnomah County Plan is inconsistent with our UGB in the West Hills area. I have had several conversations with County Executive Don Clark about how to resolve this issue. A suggestion has been made that Metro be used as an arbitrator between the City and the County. At this point I do not believe the City would agree to such an arbitration. We are in conflict with Multnomah County at this time and may face, in the future, more significant difficulties until that issue is resolved.



### Johnson Creek

I have tentatively approached the Portland City Council about making a loan to finance the formation of the LID. I am not encouraged by the contact and will be investigating alternative sources of funding. Prior to giving up entirely, I hope to host a meeting of the Mayors of the local jurisdictions involved to see if there is an ability to accumulate necessary resources to form the LID. Mayor McCreedy has indicated very strongly she does not believe we can form an LID over the remonstrance procedure.

### Zoo Campaign

The Friends of the Zoo Too have been fortunate to line up a pops concert at the Civic Auditorium with the chairmanship of that going to Ron and Edie Schmidt to raise money for support of the Zoo effort. The Zoo campaign is in some disarray at this point because Bob Ames has left, but they appear to be supportive and participating with the overall program. The pops concert arrangement is due entirely to the efforts of Craig Berkman.

### Intergovernmental Affairs Legislative Committee

The Committee chaired by Representative Glenn Otto has offered to review our legislation for 1981. Marilyn Holstrom has been assigned to work with the Interim Committee and I hope to arrange some sessions with the Committee and the Council to prepare for our legislative program.

### I-5 North

Mike Burton proposed a Bi-State Planning Task Force between Vancouver and Portland to be formed by the Governors of the two states. The hope would be that this would investigate options for solving our transportation problems which might include a third bridge, more significant transit investments, or even perhaps some changes in land use designations.

### Westside Transit Study

Steve Siegel has been assigned to manage the project for the Westside. We, Metro, have been put in charge of the project and are attempting to form a policy committee to direct the project throughout the duration. There appears to be great cooperation at this point and a significant effort is required out of us to gain approval. Our first effort will be to convince the federal government that the change in the process is

Memorandum  
October 4, 1979  
Page 4

necessary in order to allow completion of the project. We also will need to move quickly to gain resolutions and support from the local jurisdictions and establish a policy committee for the project. There seems to be little resistance to doing the project.

Washington County

Our problems in the planning area with Washington County continue. We have been filing some appeals on subdivisions that have been forwarded to the Washington County Planning Commission. The reason for the appeals is that they violate the proposed conversion policies that the Metro Council has adopted. The general problem has been the reluctance to approve adequate densities for Washington County. The problem is becoming more serious and subsequent meetings with the County officials would be extremely useful.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: November 8, 1979  
To: Metro Council  
From: Rick Gustafson *Rick Gustafson*  
Subject: First Quarter Report -- Fiscal Year 1980

*For Rick's*

### A. Summary and Conclusion

As directed by the Council, a report has been prepared on Metro's financial status following the end of the first quarter of fiscal year 1980. The specific information requested on expenditures and revenues, savings, grant status and investment earnings is attached for your review.

The bottom line of this report is that a combined contingency amount of savings of \$133,818 in the Planning and General funds can be identified. This is \$33,818 in excess of the amount which management pledged would be available by the end of the year. Of the total amount, \$72,643 is the result of revenue changes, accumulated personnel services savings and management decisions on specific expenditure reductions to be effective for the remainder of the fiscal year. To achieve this level of savings, two planners in the Metropolitan Development Department funded from local revenues will be laid off as of December 7, 1979.

The remaining \$61,175 represents the net amount remaining in the combined contingency after transfers have been made to cover the cost of living and reclassification increases. This amount, which is larger than previously reported, is the result of a more precise estimate of the amounts needed to meet personnel services expenses.

The Council is urged to take additional action to help increase the accumulation of a combined contingency to be carried into the 1981 fiscal year up to \$250,000. This action involves increasing the transfers from the Zoo and Solid Waste funds to cover costs not previously included in the overhead cost plan.

A \$250,000 contingency and a very aggressive grant program will help reduce the funding problems in the next year's budget.

B. Net Savings to Date

The following is a summary of the net savings identified in the General and Planning funds.

a. Revenue Changes

1. Decrease in fund balance	(24,857)
2. Increase in grant revenues (grants which do not require additional expenditures above current budget)	31,000
Net Change	6,143

b. Expenditure Changes

1. Personnel Services Savings to 9/30/79 (net savings of local funds)	\$11,000
2. Reduction of staff paid from local funds (savings to 6/30/80)	\$40,000
3. Reduction in salary level for Administrative Assistant to the Executive Officer (savings to 6/30/80)	\$ 2,000
4. Reduction in local match funds for LEAA Grant (savings to 6/30/80)	\$ 5,000
5. Reduction of materials and services expenditures in Public Information office	<u>\$ 8,500</u>
Total Savings	\$69,500

Total Net Savings -- Revenues and Expenditures	\$72,643
Adjusted prior contingency	<u>61,175</u>
Revised contingency	\$133,818

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: November 15, 1979

To: Denton Kent

From: John Gregory

Subject: SECONDARY ALLOCATION OF ELECTED EXPENSES

Having re-examined the eligibility criteria for inclusion of items into a federally approved cost allocation plan, it is my conclusion that any of the costs associated with the Council or Executive Officer are not eligible. They are considered "a cost of general State or local government".

Following the conclusion, I would suggest that these items be included in the secondary allocation plan:

I) Council	
P. S.	13,255
M. and S.	44,600
II) Executive Management	
Executive Officer	48,058
Executive Aid	22,895
Administrative Aid	20,821
.50 Clerk Council	<u>9,734</u>
TOTAL	159,363

The figures above are the current budgeted amounts. I have selected these items because they fall within the criteria which excludes them from the federal overhead plan. They are all items which are "a cost of general State or local government".

If these costs were divided in thirds, the Zoo and the Solid Waste share would be \$53,121 each or \$106,242 in total for the full fiscal year.

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: November 15, 1979

To: Charlie Shell

From: John Gregory

Subject: INVESTMENT STATUS AS OF SEPTEMBER 30, 1979

The rate of return of funds invested for the quarter ending September 30, 1979 was approximately 9.11 percent.

Allocations made to the various funds are as follows:

<u>FUND</u>	<u>BUDGET ESTIMATE</u>	<u>EARNED TO DATE</u>	<u>BALANCE</u>
1) Solid Waste Capital	180,000	24,102	155,898
2) Solid Waste Operations	15,000	10,076	4,924
3) Zoo	100,000	44,851	55,149

These allocations only reflect the interest earned in the State Investment Pool. The transfer of funds to the City Pool was made in the latter part of September and the City does not reflect interest earned for a given accounting period on their reports until the next month. However, per a telephone call with the investment manager, interest earned in the month of October was approximately 9.3 percent and they are projecting a 10.5 percent return for the month of November.

Also the following funds were invested in 180-day certificates of deposit during October:

<u>FUND</u>	<u>INVESTMENT</u>	<u>EARNINGS</u>
1) Solid Waste -	\$500,000 at 13%	\$32,500
2) Zoo -	\$500,000 at 13%	\$32,500
3) Solid Waste Capital Construction -	\$800,000 at 14%	\$56,000

CS:kas

Metropolitan Service District  
FISCAL YEAR 1980 GRANT SUMMARY

Organization	Grant	Budgeted	Awarded	Pending	Change
Transportation	Urban Mass Transit				
	UMTA - Sec, 8	104,000	96,000		(8,000)
	Planning Funds	120,000	125,760		5,760
	Interstate Transfer	197,100	225,590		28,490
	Transition Quarter Funds	256,800	256,800		-0-
	Oregon Dep. of Trans.	62,100	63,540		1,440
	Tri-Met	52,200	56,810		-0-
	SUBTOTAL				<u>4,610</u> 32,300
Metro Development	HUD "701"	106,000	106,000		-0-
	EDA	100,000	100,000		-0-
	Urban Land Institute	-0-	2,000		2,000
	SUBTOTAL				* <u>2,000</u>
Local Government	LCDC	100,000	100,000		-0-
	Pac. Northwest Reg. Council	-0-	20,000		20,000
	Intergov. Rel. Div.	-0-	5,000		5,000
	SUBTOTAL				* <u>25,000</u>
Executive Management	Energy	-0-	4,000		* 4,000
Public Facilities	Water Quality	128,932	128,932		-0-
	Air Quality	264,915		264,915	-0-
Criminal Justice	LEAA - Planning	100,000		98,316	(1,684)
	Juvenile Justice	23,674		33,743	10,069
	Coordination	30,000		30,000	-0-
	SUBTOTAL				<u>8,385</u>
Solid Waste	DEQ	3,417,300	3,417,300		-0-
	CPA	223,000	223,000		-0-
Zoo	Collins Foundation	10,000	10,000		
	HEW, Institute of Museum Sciences	-0-	25,000		25,000
	Fred Meyer Foundation	-0-	20,000		20,000
	Rose E. Tucker Charitable Trust	-0-	2,500		2,500
	Nat'l Endowment for the Humanities	-0-	9,600		9,600
	Portland Veterinary Medicine Association	1,000	1,000		
	SUBTOTAL				<u>57,100</u>
*These grants, totalling \$31,000, represent a net gain in revenues.					

METROPOLITAN SERVICE DISTRICT  
Budget Status Report  
September 30, 1979

Fund: Planning  
Department:

Percent of fiscal  
year remaining: 75%

	<u>Budget</u>	<u>YTD</u>	<u>YTD Balance</u>	<u>% Remaining</u>
<b>I. Total Fund Resources</b>				
Working Capital	340,000	281,050	58,950	17%
Transfers	152,758	38,190	114,568	75%
Grants	1,810,721	79,289	1,731,432	96%
Other		1,305	(1,305)	
	<u>2,303,479</u>	<u>399,834</u>	<u>1,903,645</u>	<u>83%</u>
Grant Accrual		230,912		
		<u>630,746</u>		
<b>II. Expenditures</b>				
<b>A. Department - <u>General Expenditures</u></b>				
Capital Outlay	200	0	200	100%
Contingency	35,367	0	35,367	100%
Transfers	725,548	181,387	544,161	75%
	<u>761,115</u>	<u>181,387</u>	<u>579,728</u>	<u>76%</u>
<b>B. Department - <u>Transportation</u></b>				
Personal Services	454,708	102,823	351,885	77%
Materials & Services	83,660	11,537	72,123	86%
Transfers				
	<u>538,368</u>	<u>114,360</u>	<u>424,008</u>	<u>79%</u>
<b>C. Department - <u>Metro</u></b>				
Personal Services	442,748	96,407	346,341	78%
Materials & Services	68,294	2,041	66,253	97%
	<u>511,042</u>	<u>98,448</u>	<u>412,594</u>	<u>81%</u>



	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
D. Department - <u>Public Facilities</u>				
Personal Services	174,404	29,535	144,869	83%
Materials & Services	318,550	1,408	317,142	99%
Capital Outlay				
Contingency				
Transfers				
	<u>492,954</u>	<u>30,943</u>	<u>462,011</u>	<u>94%</u>
Total				
Fund Expenditures	<u>2,303,479</u>	<u>425,138</u>	<u>1,878,341</u>	<u>81%</u>

III. Summary Fund Expenditures

Personal Services	1,071,860	228,765	843,095	79%
Materials & Services	470,504	14,986	455,518	97%
Capital Outlay	200	0	200	100%
Contingency	35,367	0	35,367	100%
Transfers	725,548	181,387	544,161	75%
Total Summary				
Fund Expenditures	<u>2,303,479</u>	<u>425,138</u>	<u>1,878,341</u>	<u>81%</u>

Fund: General  
 Department: All

	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
I. Total Fund Resources				
Working Capital	525	34,617	(34,092)	
Transfers	1,090,813	268,704	822,109	75%
Local	538,132	188,243	349,889	65%
Other	13,600	0	13,600	100%
Total	<u>1,643,070</u>	<u>491,564</u>	<u>1,151,506</u>	<u>70%</u>
II. Expenditures				
A. Department - <u>Accounting</u>				
Personal Services	137,678	30,690	106,988	78%
Material & Services	40,800	14,308	26,492	65%
Capital Outlay	581	301	280	48%
Contingency	25,808	0	25,808	100%
Transfers	152,758	38,190	114,568	75%
	<u>357,625</u>	<u>83,489</u>	<u>274,136</u>	<u>77%</u>
B. Department - <u>Support Services</u>				
Personal Services	234,040	45,906	188,134	80%
Materials & Services	424,050	118,274	305,776	72%
Capital Outlay	7,585	333	7,252	96%
Contingency				
Transfers				
	<u>665,675</u>	<u>164,513</u>	<u>501,162</u>	<u>75%</u>
C. Department - <u>Local Government</u>				
Personal Services	154,062	33,619	120,443	78%
Materials & Services	45,350	235	45,115	99%
Capital Outlay	1,323	0	1,323	100%
Contingency				
Transfers				
	<u>200,735</u>	<u>33,854</u>	<u>166,881</u>	<u>83%</u>

	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
D. Department - <u>Legal</u>				
Personal Services	54,616	12,037	42,579	78%
Materials & Services	6,900	225	6,675	97%
Capital Outlay	600	0	600	100%
Contingency				
Transfers				
	<hr/> 62,116	<hr/> 12,262	<hr/> 49,854	<hr/> 80%

E. Department - <u>Public Information</u>				
Personal Services	63,337	17,461	45,876	72%
Material & Services	31,000	340	30,660	99%
Capital Outlay	85	0	85	100%
Contingency				
Transfers				
	<hr/> 94,422	<hr/> 17,801	<hr/> 76,621	<hr/> 81%

F. Department - <u>Executive Office</u>				
Personal Services	197,996	46,340	151,656	77%
Materials & Services	5,400	1,662	3,738	69%
Capital Outlay	250	0	250	100%
Contingency				
Transfers				
	<hr/> 203,646	<hr/> 48,002	<hr/> 155,644	<hr/> 76%

G. Department - <u>Council</u>				
Personal Services	12,078	0	12,078	100%
Materials & Services	44,600	9,619	34,981	78%
Capital Outlay	2,173	0	2,173	100%
Contingency				
Transfers				
	<hr/> 58,851	<hr/> 9,619	<hr/> 49,232	<hr/> 84%

Total				
Fund Expenditures	<hr/> 1,643,070	<hr/> 369,540	<hr/> 1,273,530	<hr/> 77%

### III. Summary Fund Expenditures

Personal Services	853,807	186,053	667,754	78%
Materials & Services	598,100	144,663	453,437	76%
Capital Outlay	12,597	634	11,963	95%
Contingency	25,808	0	25,808	100%
Transfers	152,758	38,190	114,568	75%
	<hr/>	<hr/>	<hr/>	<hr/>
Total Summary				
Fund Expenditures	<hr/> 1,643,070	<hr/> 369,540	<hr/> 1,273,530	<hr/> 77%

Fund: Zoo Summary  
 Department: All

	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
<b>I. Total Fund Resources</b>				
Working Capital	1,026,777	2,279,131	(1,252,354)	
Local				
Taxes	1,928,000	118,076	1,809,924	93%
Grants	160,100	0	160,100	100%
Admissions	1,449,575	673,500	776,045	53%
Fees				
Other	489,602	69,209	420,393	85%
<b>Total</b>	<b>5,054,054</b>	<b>3,139,916</b>	<b>1,914,138</b>	<b>37%</b>
<b>II. Expenditures</b>				
<b>A. Department - <u>Administration</u></b>				
Personal Services	168,824	40,172	128,652	76%
Material & Services	223,321	73,383	149,938	67%
Capital Outlay	8,200	1,555	6,645	81%
Contingency	283,639	0	283,639	100%
Unappropriated Balance	100,000	0	100,000	100%
Transfers	221,267	55,317	165,950	75%
	1,005,251	170,427	834,824	83%
<b>B. Department - <u>Visitor Services</u></b>				
Personal Services	231,049	94,309	136,740	59%
Materials & Services	260,683	88,359	172,324	66%
Capital Outlay	20,800	257	20,543	99%
Contingency				
Transfers				
	512,532	182,925	329,607	64%
<b>C. Department - <u>Education</u></b>				
Personal Services	161,356	39,030	122,326	76%
Materials & Services	54,713	7,563	47,150	86%
Capital Outlay	1,900	0	1,900	100%
Contingency				
Transfers				
	217,969	46,593	171,376	79%



	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
D. Department - <u>Building &amp; Grounds</u>				
Personal Services	423,978	107,680	316,298	75%
Materials & Services	278,520	70,586	207,934	75%
Capital Outlay	9,800	0	9,800	100%
Contingency				
Transfers				
	<hr/>	<hr/>	<hr/>	<hr/>
	712,298	178,266	534,032	75%

E. Department - Animal Management

Personal Services	610,189	149,111	461,078	75%
Material & Services	197,100	26,939	170,161	86%
Capital Outlay	16,135	598	15,537	96%
Contingency				
Transfers				
	<hr/>	<hr/>	<hr/>	<hr/>
	823,424	176,648	646,776	78%

F. Department - Capital Improvement

Personal Services				
Materials & Services				
Capital Outlay	1,782,580	319,352	1,463,228	82%
Contingency				
Transfers				
	<hr/>	<hr/>	<hr/>	<hr/>
	1,782,580	319,352	1,463,228	82%
Total				
Fund Expenditures	5,054,054	1,074,211	3,979,843	79%

III. Summary Fund Expenditures

Personal Services	1,595,396	430,302	1,165,094	73%
Materials & Services	1,014,337	266,830	747,507	74%
Capital Outlay	1,839,415	321,762	1,517,653	82%
Contingency	283,639	0	283,639	100%
Unappropriated Balances	100,000	0	100,000	100%
Transfers	221,267	55,317	165,950	100%
	<hr/>	<hr/>	<hr/>	<hr/>
Total Summary				
Fund Expenditures	5,054,054	1,074,211	3,979,843	79%

Fund: Solid Waste  
 Department: Operating

	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
I. Total Fund Resources				
Working Capital	588,651	1,072,467	(483,816)	
Transfers				
Local				
DEQ Loans				
Taxes				
Grants				
Admissions				
Fees	875,000	307,452	567,548	64%
Other	15,870	10,249	5,621	35%
Total	<u>1,479,521</u>	<u>1,390,168</u>	<u>89,353</u>	<u>6%</u>
Cash				
Accrual				
II. Expenditures				
Personal Services	197,685	38,667	159,018	80%
Material & Services	374,990	22,952	352,038	93%
Capital Outlay	1,910	171	1,739	91%
Contingency	84,139	0	84,139	100%
DEQ Loans				
Unappropriated Balance	4,060	0	4,060	100%
Transfers	816,737	32,000	784,737	96%
	<u>1,479,521</u>	<u>93,790</u>	<u>1,385,731</u>	<u>93%</u>

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Fund: Solid Waste Capital Construction  
 Department: Capital Construction

	<u>Budget</u>	<u>YTD</u>	<u>YTD Balance</u>	<u>% Remaining</u>
I. Total Fund Resources				
Working Capital	1,652,000	1,368,604	283,396	17%
Transfers	37,663	0	37,663	100%
Local				
DEQ Loans	5,998,700	0	5,998,700	100%
Taxes				
Grants	3,417,300	0	3,417,300	100%
Admissions				
Fees				
Other	180,000	24,102	155,898	86%
Total	<u>11,285,663</u>	<u>1,392,706</u>	<u>9,892,957</u>	<u>87%</u>
Cash				
Accrual				
II. Expenditures				
Capital Outlay	11,139,300	0	11,139,300	100%
Contingency	146,363	0	146,363	100%
	<u>11,285,663</u>	<u>0</u>	<u>11,285,663</u>	<u>100%</u>

Fund: Solid Waste Debt Service  
 Department: Debt Service

	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Balance</u>	<u>%</u> <u>Remaining</u>
I. Total Fund Resources				
Working Capital	40,881	44,306	(3,425)	
Transfers	635,076	0	635,076	100%
Local				
Taxes				
Grants				
Admissions				
Fees				
Other	10,445	2,611	7,834	75%
Total	<u>686,402</u>	<u>46,917</u>	<u>639,485</u>	<u>93%</u>
II. Expenditures				
DEQ Loans	455,521	0	455,521	100%
Unappropriated Balance	230,881	0	230,881	100%
Transfers				
	<u>686,402</u>	<u>0</u>	<u>686,402</u>	<u>100%</u>



# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

Date: December 3, 1979

To: Charlie Shell

From: Marlyn Daniels

Subject: The following is a summary of personnel actions for November 1 - November 30:

### 1. Resignations

CLASS	EMPLOYEE	EFFECTIVE DATE
Accountant Technician	Vickie Grimes	11/8/79
Engineer. & Analysis Mgr.	Corky Ketterling	11/30/79
Visitor Services Manager	Don Flatley	12/7/79
Bldg. & Grounds Manager	Lee Marshall	*
Planning Technician	Fred Leonhardt	11/13/79

### 2. New Hires

CLASS	EMPLOYEE	EFFECTIVE DATE
Planning Technician	Terry Bolstad	11/26/79
Solid Waste Coordinator	Dennis O'Neil	11/13/79
Public Involvement Coord.	Berta Delman	11/28/79
Receptionist	Kathy Chase	11/13/79
Accountant Technician	Joe Gross	11/26/79
Secretary to the Council	Priscilla Ditewig	12/3/79
Admin. Asst. to Exec. Off.	Sonnie Russill	11/13/79
Secretary	Kathy Sampson	11/2/79
Development Officer**	Judy Bieberle	11/1/79
Dir. of Public Info.**	Caryl Waters	11/1/79

### 3. Vacancies

CLASS	PREVIOUSLY HELD BY	EFFECTIVE DATE
Animal Keeper Foreman	Wes Peterson	9/7/79
Engineer/Planner III	Dan Hodge	5/31/79
Air Quality Engineer	Ed Kushner	8/31/79
Mg. of Per. & Sup. Serv.	Bob McAbce	10/16/79
Staff Assistant***		
Solid Waste Technician***		
Solid Waste Engineer***		

- \* Effective Date Pending
- \*\* Filled Through In-house Transfer
- \*\*\* Newly Established Position

MD:kas

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: December 6, 1979  
To: Metro Council  
From: Rick Gustafson  
Subject: Monthly Report

### Vancouver/Clark County

Denton Kent and I have been having meetings with John McKibbon of the Clark County Commission, and representative Dennis Heck from Vancouver, who are both quite interested in establishing a close working relationship with Metro. They have been disturbed with the lack of communication on their part and have had two lunches with us to discuss possible changes. We have talked about the Bi-State Planning Task Force as well as some potential organizational changes in RPC and the Clark County Commission. Those have not come about yet, but our discussions are continuing.

### Air Quality

We discovered some significant shortfalls in our production in air quality and have put a great deal of effort in rewriting and submitting previously committed. Also, in response to that shortfall I have transferred air quality to the Transportation Department.

### Transit Corridor Development Corporation

Tri-Met has been working with the local jurisdictions in developing a grant proposal for studying station development along the Banfield Corridor. I have asked, and been granted, the opportunity to participate in that grant. Metro Development will receive more than \$50,000 to participate in the coordination of the land use planning effort. At this point, the status of that grant application is uncertain due to the reluctance on the part of Tri-Met to lead the land use planning effort.

### Transportation

We have developed a consensus on McLoughlin Blvd. and a press conference will be held Monday, December 10, with Jack Deines

and Carrie Miller to announce the solution. Nine alternatives were considered and a consensus has been developed on a single alternative--adding three lanes to McLoughlin between Milwaukie and Union/Grand with one of the lanes being HOV for buses and carpools.

### COG Funding

The state neglected to include us in the \$5,000 allocation and they are submitting a request to the Emergency Board of the Legislature in January to give us our \$5,000. We have joined with other COG's in the state to submit a request to the Senate Interim Task Force on COGs that a base \$10,000 appropriation be made, plus a matching grant of \$10,000, to provide a stronger COG participation.

### Landfill Siting

By now you have probably figured out that our landfill siting effort is in trouble. The Department of Environmental Quality (DEQ) has raised serious questions about filling gravel pits. They have given us no official word because I have asked them to rethink their position in the long-term. I sense they believe there is no crisis. Also, I have insisted that the DEQ become a more active partner in the siting process, otherwise, I believe it would be unjustified for us to continue the expenditure of funds at the current rate. Bill Young has been cooperative and is considering options.

### Resource Recovery

This area is the most encouraging because Carrie Jackson has pulled the pieces together and the consultants are all on board. The issues are well defined, we have made an offer to Publishers, and I predict that by the end of January we will know whether a contract is possible with Publishers Paper Co. It would be my hope we could make a major announcement at that time.

### Recycling

Portland Recycling Team is the only bidder on the recycling centers. We believe we can have the centers open by January and contracts will be coming to you.

### St. Johns

The City of Portland has requested a loan of \$1.9 million to enable the expansion of St. Johns. I would recommend to the Council that such a loan be approved. We will have to do it in two stages since the City is looking for a loan grant; we have only received loans from the state and will not receive our

grant until we have expended the full loan amount. We will be going to the Emergency Board to ask for the grant portion of the \$1.9 million.

### Personnel Office

As you know, Bob McAbee, has left the Personnel Office on a permanent disability. Charlie Shell has submitted a request to fill the position at the same level, while abolishing the position vacated by Paul Breed, and hiring a part-time person to handle maintenance duties. I feel very strongly that we should strengthen our Personnel Office since our affirmative action program, building management and merit evaluation systems still need to be developed.

### LOAC

The Local Officials Advisory Committee (LOAC) has not worked particularly well for us, and our Local Government Assistance staff has been thinking of new ideas. One leading idea is to maintain the JPACT that evaluates transportation requests, establish a A-95 Review Committee of local officials to meet regularly, with a similar representation to the CRAG Board, and create a regional local officials forum that would deal with specific subjects and involve local officials more directly. The forum would broach issues that are long-term and not necessarily the province of Metro. For instance, we could host a forum on "911" bringing all the local officials together to learn what other local governments are doing. We could host a forum on solid waste and talk about garbage franchises, or we could host a forum on land use planning, etc. When these ideas are more established, we will bring them to you for consideration.

### LOGO

The logo for the organization has been proposed. There appear to be three leading candidates with some people making some efforts to identify some more. The progress is slow, but I hope we are making the right effort to pull everything together.

RG/gl  
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