



METROPOLITAN SERVICE DISTRICT
527 S.W. HALL ST., PORTLAND, OR. 97201, 503/221-1646

MEMORANDUM

Date: August 7, 1980
To: Metro Council
From: Rick Gustafson, Executive Officer
Regarding: Progress Report

I am commencing the written Executive Officer reports to the Council again and I would appreciate feedback on your interest in this memo and suggestions as to how it can be more useful to you.

Revenue Sharing

We have been in touch with Jack Faust, who has in turn forwarded information to Bob Packwood regarding our eligibility for federal revenue sharing. Senator Packwood sits on the Finance Committee and the Subcommittee that will determine the allocation of revenue sharing monies. There is a possibility that we could get an appropriation out of the national pot. The League of Oregon Cities has made it clear to us that this would be acceptable, but anything else they would have to oppose. At this point that is all the information we have.

Collective Bargaining Ability

The bargaining seems to be going well. Both unions are close to a settlement. There are minor differences but we should come in with an acceptable resolution. You should be aware there are some difficulties with the service employees due to some changes in procedures but hopefully will be resolved within the negotiation process. The Employees' Association will discuss their settlement after we have completed the formal negotiations.

Environmental Services

I have commenced the search for a Director of Environmental and Technical Services and several candidates have been interviewed. Currently, I am negotiating with one individual and will keep you informed of the progress of those negotiations.

Transportation Director

Our search firm is interviewing candidates and is expected to present a finalist for our consideration for Transportation Director this month.

Johnson Creek

I am reviewing ideas on how we can maintain our involvement in Johnson Creek with a minimum of expense. One idea is to have a press briefing which would clarify some of the misconceptions people have regarding the status of Johnson Creek. A meeting with the local jurisdictions involved is important and one is being scheduled. I am considering the formation of an informal Advisory Committee of residents of the Basin to look at options for Johnson Creek.

Some 12,000 signatures have been gathered so far for the referendum. There has been interest on the part of some citizens to form a committee to support the election. We will need to keep such a committee, as well as those people who have participated in the process, informed as to the status and future developments.

Any ideas that you might have regarding a possible role or responsibility for Metro would be appreciated.

Spectator Facility Task Force

Marge Kafoury and I have been serving on an ad hoc committee with other governments to look at our future public facility needs. Frank Ivancie has taken a stronger interest in the Task Force and is looking to use it as a leader for stadium facility improvements. There may be a ballot measure as early as this fall for the City to improve the stadium. With the interest of Mayor Elect Ivancie in the Task Force, we will continue our work on that Committee.

Landfill Siting

This issue seems to be going far better. Roger Shiels has assumed lead responsibility and has been doing an excellent job in holding workshops in the community. The issues are being addressed and we are adhering to our schedule of October 23, for completion of the final report which will be made available to the Council in November.

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Recycling

The City of Beaverton has informed us that they own the land and the Design Review Committee will review our design this month. At this point we anticipate the Beaverton Recycling Center will open in October, but we do not have the Design Review Committee approval nor have all the legal options ended.

Tax Base

The Portland Chamber of Commerce Tax Committee has raised objections to the capital portion of the Tax Base. We are working with other Chamber members and appear to have substantial support for keeping the capital in the Tax Base. An effort will be made to define a full Zoo development program so that people have knowledge of our overall capital needs program and do not feel we are asking for money for which we have no plans.

The City Club has formed a committee to evaluate the Tax Base proposal, and it is similar to the committee that was formed for the May Primary. We will have to do some work immediately to delay the concerns raised by the City Club in the Primary election. Speaking engagements for the tax base are being set up, and the campaign effort is moving forward. There will be an effort by the Friends of Metro Citizens' Group to get volunteers this month. Your assistance to the Citizens' Group and the campaign effort, will be much appreciated.

RG:bk
9313/D2

EXECUTIVE OFFICER
PROGRESS REPORT
FOR THE
MONTH OF AUGUST

Recycling

The Beaverton Recycling Center continues to be a problem. We have received design review approval, but have yet to be assured of ownership by the city of Beaverton. Beaverton has agreed to take stronger steps in condemnation to resolve the problems. The Southeast Recycling Center is moving forward with negotiations in obtaining the option for the property. However, we are encountering some resistance from the local community.

Landfill Siting

The Wildwood/Jeep Trail Site is progressing with our first staff briefing this month going quite well. The community is well organized and is clearly opposed to the site, but all technical analyses indicate that we have a site that appears to be very good. We have held briefings for Pat Amadeo of the Governor's office, as well as Mardi Feather and Vera Katz, candidates for State Representative.

Resource Recovery

Community meetings are being scheduled in the Oregon City area to commence the effort of obtaining the permit from the Oregon City Council. We are preparing an estimate of the cost for filling the land and expect to do that next spring. The ownership issue is being discussed with Publishers and hopefully a meeting will be scheduled within the next month.

Franchising

Multnomah County has tabled the franchising ordinance; our involvement was contingent upon their approval. Therefore this is a dead issue at this point. City Commissioner Mike Lindberg is producing a report requesting curb-side recycling service. We have been asked to take a position on this proposal--our staff is developing information and will bring it to the Regional Services Committee. Commissioner Lindberg will be requesting funds from St. Johns Landfill revenues, but that is not possible at this point because the contract prohibits such funds.

Newsletter

150,000 newsletters went out to the 12 districts and have been very well received. We have numerous responses to the survey and will be sharing these with you as soon as possible. The Public Information Office is keeping the tabulation. Overall the reaction has been very positive in terms of people having a better notion of what Metro does.

Johnson Creek

We met with the representatives of each of the local jurisdictions and I must admit the meeting was disappointing. There does not appear to be hope of getting positive action out of the local officials. We should turn our attention to the Advisory Committee and community meetings in a effort to turn the issue around. The Advisory Committee would be made up of district residents and would meet with Jane, myself and the staff to discuss alternatives.

Transportation Director

John Ferneborg has returned three names for consideration as Transportation Director. One of those individuals has visited Portland and the second is scheduled. The Chairman of JPACT and the Regional Planning Committee will participate in the interviews in the first round. Before final selection is made, the individual will be asked back to meet with the entire Council. This may be a long process, but I think we should take whatever time is necessary to assure that we have the proper person for the job.

Joint Development

The Joint Development grant for the Banfield project is moving forward and should commence September 15. The firm of Economic Research Associates (ERA) has been selected to be the primary consultant for economic analysis and project development. The federal grant promised from UMTA for overall joint development activity of Metro has been held up slightly, but should move forward this month.

Regional Transportation Plan

The RTP draft is developed and will be released for comment. There has been a considerable amount of work done and I am very impressed with the materials that have been developed by the staff. The Council will be briefed this month on the schedule of proposed meetings and their opportunity to participate. We would hope we could reach conclusion of the plan effort by the end of this year.

Ballot Title

The ballot title was contested and the words "provides homeowner tax relief" were removed from the ballot title. The remaining title is "replaces Zoo/Metro levies with tax base." I think this will be a good explanation of the proposed levy.

Urban Growth Boundary Amendment Process

We are exploring the policy options for review of the UGB for formal adoption by the Council. At this point, there are several issues that need to be brought into proper focus so that the Council can make a better choice as to how it wants to manage the growth of the metropolitan area in the future. More time is necessary to review

the capital improvements program for Washington County and determine whether they would be able to provide adequate services for the land within the Boundary. We could tie that analysis to the proposed amendment process for the entire UGB.

Housing Forum

The Local Government staff in concert with Metro Development staff put on an excellent housing forum and gave local officials the opportunity to see innovative zoning and development. The forum was well received by the planners who were in attendance and represented ideas for other jurisdictions to carry out similar forums for their planning commissions. The Home Builders hosted a reception at the Street of Dreams following the tour. All in all, it was a success and a credit to Metro.

Zoo

Primate House construction is underway and doing quite well. We are hoping that the exhibits for the Orangutan will be open in November and we could host the area legislators for a reception at that time to see the exhibit and be lobbied by Metro.

Jazz Concerts

The Jazz Concerts were extremely successful and we will undoubtedly have to develop a new policy for next year because of the increase in attendance. We have had preliminary conversations with Tri-Met and Meier & Frank about bus service to the concerts and the possibility of advance sale of tickets so that we can limit the tickets available for the concert.

Friends of the Zoo

We have been working on a contract with the Friends of the Zoo and will come to the Council in this month with a proposed change. We are proposing a much more aggressive membership drive to expand the membership of the Friends and strengthen its overall standing financially and membership-wise. At the same time, I would propose that Metro take a much more direct role in the Friends of the Zoo by participation on the Board of Directors by both Council and myself. I provide direct staff assistance from the Director's office and by more directly managing the budget of the Friends of the Zoo to assure cooperative relationships between the two organizations. I hope the proposed contract will reflect the Council's interest in maintaining a strong organization at the Zoo.

RG/gl
184B/D1



METROPOLITAN SERVICE DISTRICT
527 S.W. HALL ST., PORTLAND, OR. 97201, 503/221-1646

MEMORANDUM

Date: November 10, 1980
To: Metro Council
From: Rick Gustafson, Executive Officer
Regarding: September/October Progress Report

This report should cover the progress of the last two months as I missed the last month's report with the Council.

Election

I am writing this report the day after the election and the results of our tax base measure are obvious. Even in defeat, I feel that we accomplished a great deal and have built a tremendous amount of support for Metro. There is no question that we need additional support. The opposition in the election effort seriously hurt our attempt to get the measure passed and, therefore, a major task yet ahead of us is building a regional constituency. Each of us needs to accept a portion of the responsibility for accomplishing this goal.

The business community's financial support was very good and the staff effort in the campaign was tremendous. We accomplished the goals of the campaign although there is still a modest deficit that would appear possible to recover. I am proud of the effort that we undertook but obviously we have more work to do to convince people that the metropolitan government concept deserves a permanent base.

Resource Recovery

Tremendous progress has been made on this project. We have applied to Oregon City for the conditional use permit and have included a recycling and recovery center as part of the construction so that as the Oregon City landfill closes, the center will open up. Publishers Paper Co has signed the agreement and we received good press coverage on this accomplishment. We will be having discussions with Publishers in the near future regarding ownership. The Request for Proposal to the five firms for design, construction and operation has been issued and will be submitted on February 13, 1981.

Transfer Station

A plan for transfer stations in the metropolitan area will be presented to you in the near future. The staff has been working on a program to establish transfer stations as part of the overall Solid Waste Management Plan.

Landfill Siting

Recently an additional site has emerged as a possibility in Yamhill County. This site is controlled by a private individual who would like to operate it herself and would like to have a contract from Metro to guarantee waste from Portland to the landfill. This guarantee is necessary in order to accept the risk of seeking a permit because without our garbage the landfill site would not be feasible. It appears to be possible to gain a DEQ permit and the question remaining is the same one with Wildwood - will the local government provide the permit.

I have taken the approach that we should encourage any landfill site that is willing to take the garbage. If we can manage to obtain permits for both sites we could consider the operation of both or a single site that would be the least costly. There is still a great deal of work to do before any decisions are made. The Wildwood Site Report will be distributed on November 17, and the Council will be receiving the final analysis in January, 1981. I will be meeting with the Wildwood neighbors in December.

Yard Debris

The yard debris program and backyard burning ban have been delayed by DEQ but this does not end the issue. We have been working with DEQ on Metro's role in a yard debris program. DEQ will issue a report on December 1 describing possible solutions to the backyard burning problem. It is clear that most people would like Metro to assume the responsibility. However, this approach is premature until we determine how much it is going to cost and problems surrounding the issue.

I have outlined some positions appropriate for Metro to Bill Young and they include sufficient time for Metro to set up a program, a commencement of a voluntary yard debris collection program, full cooperation of the local governments on the collection side and, finally, if any financial assistance is required for the program, the State participate in providing at least one-half the money. The feasibility of a program will be reviewed further after the DEQ report is issued in December.

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Legislative Program

Ike Regenstreif is doing a good job of circulating among the legislators and local officials as we begin to establish our legislative priorities. There is no question that the defeat of the tax base will have a tremendous impact on our program. Isaac will continue to work with the Council Coordinating Committee in November and December in establishing the program. The full Council will be briefed November 20. We are planning a legislative reception in December to which you will receive an invitation. I hope you will be able to attend.

Management Consultant

We have hired Theodore Barry & Associates to assist our top level management in developing a better system of relating programs to budgets and providing effective feedback and evaluation. So far, we have found their work to be quite helpful and you should be aware that we would hope that their system and proposals could be implemented in the next budget cycle.

Budget

The budget schedule will be submitted this month to the Council and the review process will begin for determining next year's budget. January is the key time for preliminary Council input on priorities and again in March when our initial budget proposals are presented. In April the Executive Officer's budget will be presented for review, with adoption by the Council in May.

Johnson Creek

The Ad Hoc Committee for Johnson Creek will meet once again November 18. The members of that Committee seem to feel that an election at this time on Johnson Creek would prove very little and probably should not be held. The Attorney General's opinion should be forthcoming soon and we will then determine the appropriate action. The Ad Hoc Committee feels that Phase I should determine what the assessment district would be and be financed from other sources of revenue. I would expect the cost to be around \$450,000 to carry out the essential steps for determining the Phase I program for Johnson Creek. Given the defeat of the tax base the likelihood of funding that money or even a small portion of it out of Metro is minimal at best.

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Housing Policy

As you are aware, there has been an effort to collect signatures and refer the Housing Goals to a vote in the February election. December 4 is the deadline for the submittal of those petitions. It is our Legal Counsel's opinion that if the issue did receive sufficient signatures it would be voted on. We face the same cost problem as before. The Council should be prepared to discuss this issue on November 20. There are a number of options--none of which are particularly good--and it depends whether the Council is interested in avoiding an election or revising the Housing Goals. One serious complication is that the original ordinance which contained the original language for Goal #22 is being referred. The amended portion is not part of the referral. This matter is being reviewed legally and we are preparing to challenge the ballot title so that the amended language is included in the petition.

RG/gl
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METRO

METROPOLITAN SERVICE DISTRICT
527 S.W. HALL ST., PORTLAND, OR. 97201, 503/221-1646

MEMORANDUM

Date: December 11, 1980
To: Metro Council
From: Executive Officer
Regarding: November Monthly Report

Finance

Meetings have begun to be set up with the local officials and the Council participation has been very helpful. Hopefully we can complete the individual meetings with the local officials and Legislators this month and compile the information we have obtained with regard to financial options. LOAC was not well attended because of the snow warning and other problems so we were not able to gain a great deal from that meeting. The Council retreat in January will need to center on this topic more directly so that we can arrive at a decision on our approach to the problem.

The problem which is of concern to most of the local officials centers around control over our regional functions, particularly in the planning area. We will need to do a full evaluation of our planning functions as a part of the review of the dues system in order to secure the support of the majority of the jurisdictions. I do not think this involves any deterioration of our authority or responsibility and might be a healthy review of our current process in this area. There is not a strong interest for the voluntary dues because it would require that local jurisdictions take affirmative action to support us. The mandatory dues from the Legislature would help relieve local budget pressure.

Resource Recovery

As you know, we have applied to Oregon City for the resource recovery conditional use permit. The Mayor's Economic Development Committee, along with the Oregon City Planning Commission, have raised quite a few issues and it will be necessary for us to fund independent evaluation of the project for their benefit. We are also proposing to take a group from Oregon City to tour the plant in Saugus, Mass. There does not appear to be major problems with gaining the permit and the first presentation before the Planning Commission went very well. However, it may take some time before we can secure the final agreement.

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With regard to the ownership possibilities, it now appears likely that some legislation will be required to allow us to take full advantage of the tax credit. We are seeking some assistance from Arthur Anderson for tax consultation to draft a bill that would work most effectively.

We are continuing to seek possible investors in the plant so that we can keep the disposal price down. This is going well, hopefully, all of the pieces will come together next spring when the bids are submitted for the plant. We have met with John Gray who is Chairman of the Alternative Energy Commission to seek his support and advice, and have set up meetings with the Governor's office to do the same.

Transportation

The few weeks since the election have been tough for this region in dealing with the changes in administration of transportation on the federal level. There are significant problems in the highway finance area, and at this point we have only \$20 million guaranteed to our region when we had hoped to receive \$59 million. Given the reduction in our local appropriation, the local committee had to make some important decisions in prioritizing projects within a short period of time. I am again impressed with the ability of this region to make tough decisions and keep the jurisdictions participating in the process--it worked quite well. The transit side had just as serious a shortfall which could have threatened our staff existence, but again, we were able to work in concert with Tri-Met to establish our priorities.

We hope to hear from the Secretary's office with regard to additional money beyond the the \$17.6 million. We will be in a very uncertain situation for the next four or five months. The projects that could be impacted are our major transportation planning effort as well as the Westside Corridor effort. More information will be available in a month or so. We have a strong, cooperative relationship with Tri-Met and it may be required that certain projects are funded locally by Tri-Met in order to keep the basic program alive. Their cooperation at this point is high.

Westside Corridor

The program is faced with some funding difficulties, as mentioned above, which may affect both the planning program and the ultimate project itself. The hearings on the Draft Environmental Impact Statement are still scheduled for the fall of 1981 and we are determined to meet this milestone. To

respond to the likely national shortfall in transit capital financing, the alternatives are being designed to be implemented in stages if necessary. This approach will allow the region to select its preferred alternative (from the four basic alternatives) even if full financing is not available at decision time and build towards its full implementation over time. Each stage would be a complete project in its own right and will not obligate the region for additional local and federal dollars if these funds are not available or if priorities change. More information on this strategy will be available soon, but it appears that there is general agreement to proceed in this direction. In summary, the project has been able to respond to the changing nationwide fiscal picture and is moving along. The participants in the project continue to give it good marks.

Recycling

We received the permit from the Portland Planning Commission for the recycling center at S. E. 39th and Powell Blvd. and are confident we can move forward on the project. The cost is higher than expected and we are investigating extending the lease to justify the additional cost. The next step for the Beaverton site is the appeal to LUBA in January, and until this issue is settled, the opening date cannot be set.

PRT approached Metro regarding their financial situation and I have presented to the Regional Services Committee a recommendation that we assume the lease cost for three sites, upgrade those sites, and provide some direct financial assistance to PRT as part of the first phase of the implementation of the Waste Reduction Plan. I feel this would be a good investment on our part so that recycling can continue and we do not have to take full responsibility for recycling if PRT were to cease operation. This matter should be before Council on December 18.

Johnson Creek

I met with Fair Share the end of November to discuss options on Johnson Creek. They accepted my argument that we should not repeal the LID until a reasonable alternative is established--I think they are still interested in having us rescind our action on the LID. It might be appropriate to provide a guarantee to Fair Share that we would wait until the end of the legislative session to consider their request. They have agreed to hold a series of meetings in January and February to discuss Johnson Creek and alternative solutions. I have urged them to invite local officials to participate along with Metro officials and would recommend to the Council that in our mid-year budget

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adjustment we set aside a modest amount of funds to assist in the consideration of alternatives to Johnson Creek. This also will be considered by the Council in the month of December.

Management Study

Theodore Barry & Associates have been conducting a study of our management structure and have developed a Metro organization chart, a copy of which I have included in the report. I think they have done an excellent job of identifying some key administrative issues and the investment has been well worthwhile. The primary objective of the management study was to develop a mechanism for tracking programs that are approved in the budget and providing simple explanations of the progress made toward accomplishments of the goals set in the budget process. I am encouraged with the results to date and hopeful that we can apply this to next year's budget.

The consultants also identified a significant issue regarding the staff's responsibility for making political judgments in technical work. This resulted from interviews and concern from the staff members as to exactly how they can be of service to the Executive Officer and Council, and what responsibilities are appropriate for them to carry out at the Department Head level.

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