

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2024-25 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2024-25 THROUGH FY 2028-29 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR CHANGES IN OPERATIONS)	RESOLUTION NO 2-5471
)	Introduced by Marissa Madrigal, Chief
)	Operating Officer, with the concurrence of
)	Council President Lynn Peterson
)	

WHEREAS, the Metro Council has reviewed and considered the need to change appropriations within the FY 2024-25 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new positions to the Budget; and

WHEREAS, the need for the change of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund’s appropriations, if such transfers are authorized by official resolution or ordinance of the governing body; and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition; and

WHEREAS, ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition; and

WHEREAS, ORS 294.471(a) allows for the governing body to add appropriation categories to align organizational efficiencies, changes that were not ascertained when preparing the budget; now therefore


BE IT RESOLVED,

- 1. That the FY 2024-25 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled “March 2025 Amendment” of Exhibit A and B to this Resolution for the purpose of adding positions, modifying revenues and expenditures and transferring funds to and from contingency.
- 2. That the FY 2024-25 through FY 2028-29 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 20th day of March, 2025.

APPROVED AS TO FORM:

Carrie MacLaren
Carrie MacLaren, Metro Attorney



Lynn Peterson, Council President

Exhibit A
Resolution 25-5471
Schedule of Appropriations

	FY 25 Amended Budget	March 2025 Amendment	FY25 Amended Budget
PARKS AND NATURE BOND FUND			
Parks and Nature	58,321,489	2,200,000	60,521,489
Non-Departmental			
Interfund Transfers	3,692,640	-	3,692,640
Contingency	8,670,750	-	8,670,750
<i>Total Appropriations</i>	70,684,879	2,200,000	72,884,879
Unappropriated Balance	76,123,271	122,800,000	198,923,271
Total Fund Requirements	146,808,150	125,000,000	271,808,150
PARKS AND NATURE OPERATING FUND			
Parks and Nature	31,208,009	100,000	31,308,009
Non-Departmental			
Interfund Transfers	6,592,824	-	6,592,824
Contingency	4,822,254	-	4,822,254
<i>Total Appropriations</i>	42,623,087	100,000	42,723,087
Total Fund Requirements	42,623,087	100,000	42,723,087
ZOO BOND '24			
Visitor Venues - Oregon Zoo	4,010,538	107,112	4,117,650
Non-Departmental	-		
Contingency	2,000,000	(107,112)	1,892,888
<i>Total Appropriations</i>	6,010,538	-	6,010,538
Unappropriated Balance	68,989,462	-	68,989,462
Total Fund Requirements	75,000,000	-	75,000,000
Total Appropriations	1,907,247,641	2,300,000	1,909,547,641
Total Unappropriated Balance	268,561,825	122,800,000	391,361,825
TOTAL BUDGET	2,175,809,466	125,100,000	2,300,909,466

Note: All other funds remain unchanged

Exhibit B
Resolution 25-5471
Schedule of Appropriations

	FY 25 Amended FTE	March 2025 Amendment	FY 25 Amended FTE
OREGON ZOO OPERATING FUND			
Visitor Venues - Oregon Zoo	195.10	0.50	195.60
Total Fund FTE	195.10	0.50	195.60
ZOO BOND '24			
Visitor Venues - Oregon Zoo	4.00	2.00	6.00
Total Fund FTE	4.00	2.00	6.00
Total FTE	1,178.80	2.50	1,181.30

Note: All other FTE remain unchanged

STAFF REPORT

**IN CONSIDERATION OF RESOLUTION 25-5471 FOR THE PURPOSE OF AMENDING THE
FY 2024-25 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2024-25 THROUGH FY 2028-
29 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR CHANGES IN OPERATIONS**

Date: March 03, 2025

Prepared by:
Amanda Akers, Budget Manager

Department: Finance and Regulatory Services

Presented by:
Cinnamon Williams, Financial Planning Director
Amanda Akers, Budget Manager

Meeting date: March 20, 2025

Length: 20 minutes

ISSUE STATEMENT

Resolution 25-5471 will authorize changes in appropriations for FY 2024-25 and approve changes to the FY 2024-25 through FY 2028-29 Capital Improvement Plan.

ACTION REQUESTED

Council adoption of Resolution 25-5471.

IDENTIFIED POLICY OUTCOMES

Council approval will authorize changes in appropriations requested by departments for FY 2024-25 and approve changes to the FY 2024-25 through FY 2028-29 Capital Improvement Plan

POLICY QUESTION

Council should consider whether the changes in appropriations have been justified, that adequate funds exist for identified needs, and that proposed changes to the Capital Improvement Plan appear appropriate.

POLICY OPTIONS FOR COUNCIL TO CONSIDER

Adoption of Resolution 25-5471 will provide sufficient appropriations to accommodate the changes in operations outlined by departments. Adoption will allow for changes to capital projects due to operational factors.

Disapproval of Resolution 25-5471 will require departments to reevaluate their proposed changes to operations and capital plans.

STAFF RECOMMENDATIONS

The Chief Operating Officer and Chief Financial Officer recommend adoption of Resolution 25-5471.

STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION

Relationship to Metro’s Strategic Plan, racial equity, and climate action goals

By funding additional expenditures for operations, the Agency will more efficiently be able to focus on programming related to our guiding principles of racial justice, climate justice and resiliency, and shared prosperity.

Known Opposition: None known.

Legal Antecedents: ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation if such transfers are authorized by official resolution or ordinance of the governing body. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.338(3) allows an increase in appropriations when a request for services, the cost of which is supplied by another entity, necessitates a greater expenditure of public money for any specific purpose in order to provide the services when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. ORS 294.463 (4) provides that public testimony be allowed if any funds are changing by more than 10 percent of a fund's expenditures. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval. ORS 294.471 allows for pressing and necessary changes, by supplemental budget, that could not be reasonably foreseen during budget development.

Anticipated Effects: This action provides for changes in operations and capital improvement plans as described below.

Budget Impacts: This action has a net increase of \$2,300,000 in expenditure appropriations. The new total appropriations will be \$2,300,909,466 with 1,181.3 FTE. This action has the following impacts on the FY 2024-25 budget and FY 2024-25 through FY 2028-29 Capital Improvement Plan (CIP). Details of each change can be found in Attachment 1 – Summary of March 2025 Budget Amendments.

- **Capital Asset Management**
 - Re-allocation of four capital project based on timing to make improvements to the MRC Plaza did not adjust appropriations.
- **Information Technology**
 - Re-allocation from one project to a replacement data server supporting Planning, Development and Research did not adjust appropriations.
- **Parks and Nature**
 - One-time update to revenues increases the fund by \$100,000 to support Personnel/M&S needs.
 - Adding \$125 million in bond sale revenue with \$2.2 million earmarked for arbitrage and bond issuance costs. All remaining proceeds will fall to ending fund balance and used for future bond needs.

- **EXPO**
 - Re-allocation of four project to prioritize the HVAC in Hall E&D and Website Development project. No adjustment to appropriations.
- **Waste Prevention and Environmental Services**
 - Re-allocation of ten projects in CIP that did not adjust appropriations.
- **Oregon Zoo**
 - Convert temporary help support to 0.5 FTE for ongoing animal care
 - Add 2.0 FTE for Zoo Bond administration. Support from contingency.

Below is a summary of all the proposed changes from Resolution 25-5471 that impact appropriations or CIP:

Appropriation Changes:

- **Total Appropriations** increase: \$2.3 million
 - **Parks and Nature Bond Fund** increase by \$2.2 million
 - **Parks and Nature Operating Fund** increase by \$100,000

FTE Changes:

- **Total FTE** requested: 2.5 FTE
 - Oregon Zoo: 2.5 FTE

Capital Improvement Plan (CIP):

The following proposed changes to the Capital Improvement Plan (CIP) for FY 2024-25 are:

- **Capital Asset Management** increase of \$100,000 – Attachment 2
- **Information Technology** net zero increase – Attachment 3
- **EXPO** net zero increase – Attachment 4
- **WPES** net zero increase – Attachment 5

For details about CIP changes, see Attachments 2-5.

ATTACHMENTS

- Resolution 25-5471
- Exhibit A – Schedule of Appropriations
- Exhibit B – Schedule of FTE
- Attachment 1 – Summary of March 2025 Amendments
- Attachments 2-5 - Capital Improvement Plan changes

March 2025 Budget Amendments Summary

The following requested budget amendments would *increase* appropriations as follows:

- **TOTAL APPROPRIATION** increase: \$2.3 million
 - **Parks and Nature Bond Fund** increase by \$2.2 million
 - **Parks and Nature Operating Fund** increase by \$100,000

The following requested budget amendments request an *additional 2.5 FTE*:

- **Zoo (Operations & Bond)– 2.5 FTE**
 - 1.0 FTE – Manager II – Interpretative Planning & Development Manager
 - 1.0 FTE – Manager II – Design & Construction Manager
 - 0.5 FTE (Conversion of VHE) – Nutrition Technician

The following proposed changes to the Capital Improvement Plan (CIP) are:

- **Capital Asset Management** increase of \$100,000
 - Four projects reprioritized based on timing with MRC Plaza (lighting/landscaping work) beginning sooner than originally anticipated.
- **Information Technology** *net zero*
 - Two projects adjusted, placing priority for replacement data server for Planning, Development and Research.
- **EXPO** *net zero*
 - Seven projects at Expo adjusted. HVAC project and Website Development prioritized in FY25 resulting in de-prioritization of other improvements.
- **Waste Prevention and Environmental Services** *net zero*
 - Two projects delayed resulting in reprioritization of three other projects and creation of new project code.

Budget Amendments and Capital Improvement Plan (CIP) Changes (cont.)

Budget Amendments and Capital Improvement Plan (CIP) Changes

Below is a list, by department, of each requested budget amendment. Associated CIP changes can be found as attachments.

Central Services

Capital Asset Management	
Capital Improvement Plan Updates – Renewal and Replacement (R&R)	<p>\$100,000 to fund MRC R&R projects; four projects adjusted in the CIP to account for reprioritization (one-time)</p> <p>These four projects include: MRC Storm Water, MRC ADA Projects, MRC Plaza Lighting and Landscaping, and MRC Rooftop Solar Array</p> <p>\$100,000 is funded from an unallocated project budget.</p>
Information Technology	
Capital Improvement Plan Updates – Renewal and Replacement (R&R)	<p>Reducing EMC (File Storage) Replacement project to support more immediate need of TF Modeling Storage for PDR Data Server (one-time)</p> <p>No operating, appropriation, or FTE impact.</p>

EXPO

Capital Improvement Plan Updates	<p>Cancel four projects in CIP to prioritize the HVAC in Hall E & D and Website Development projects (one-time)</p> <p>No operating, appropriation, or FTE impact.</p>
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Parks and Nature

Personnel and M&S Increase	<p>\$100,000 increase to match updated forecast (one-time)</p> <p>Cemetery increases in FY 2024-25 supported by increased revenue from updated forecasts.</p>
Bond Sale & Arbitrage Payment	<p>\$125,000,000 bond sale for Parks & Nature (one-time)</p> <p>\$2.2 million added in expenses for the arbitrage and bond issuance. The remaining will be placed in ending fund balance for later use.</p>

Waste Prevention and Environmental Services

Capital Improvement Plan Updates	<p>Adjust and reprioritize 10 projects in the CIP to address health, safety, and deferred maintenance needs (one-time)</p> <p>No operating, appropriation, or FTE impact.</p>
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Budget Amendments and Capital Improvement Plan (CIP) Changes (Cont.)

Zoo

FTE Request – Zoo Operating	Convert VHE hours into 0.5 FTE for Animal Care (ongoing) No appropriation change as this FTE is converting from current temp budget.
FTE Request – Zoo Bond	2.0 FTE Zoo Bond Administration (ongoing) In May 2024, Oregon voters passed the \$380 million Zoo bond measure 26-244. To support the implementation of this measure, the zoo will hire two additional positions to support the spend of the bond including; <div><div>1.</div><div>Interpretative Planning & Development Manager (Manager II)</div></div> <div><div>2.</div><div>Design & Construction Manager (Manager II)</div></div> Support will come from contingency, previously added from the anticipated bond sale this spring.

Budget Amendment for FY2024-25
Capital Improvement Plan (CIP) Detail Changes
Capital Asset Management

<--Enter Department Here

Financial Planning Use
Attachment 2
Resolution 25-5471

New? Y/N**	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2024-25			FY 2025-26			FY 2026-27	FY 2027-28	FY 2028-29
						CIP	Change Request*	CIP Amended	CIP	Change Request	CIP Amended	CIP Amended	CIP Amended	CIP Amended
N	MRC030	MRC Storm Water	526010	618	00434	200,000	(119,800)	80,200	-	-	-	-	-	-
N	MRC000	MRC ADA Projects	526010	618	00434	100,000	73,000	173,000	-	-	-	-	-	-
N	MRC033	MRC Plaza Lighting and Landscaping	579000	618	00434	-	350,000	350,000	150,000	(150,000)	-	-	-	-
N	MRC035	MRC Rooftop Solar Array	579000	618	00434	500,000	(203,200)	296,800	203,200	-	203,200	-	-	-

Budget Amendment for FY2024-25
Capital Improvement Plan (CIP) Detail Changes
Information Technology and Records Management

Financial Planning Use

Attachment 3
Resolution 25-5471

New? Y/N**	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2024-25			FY 2025-26			FY 2026-27	FY 2027-28	FY 2028-29
						CIP	Change Request*	CIP Amended	CIP	Change Request	CIP Amended	CIP Amended	CIP Amended	CIP Amended
N	I9017E	EMC (File Storage) Replacement	579000	616	00441	275,000	(225,000)	50,000	475,000	-	475,000	-	-	-
Y	I4007I	TF Modeling Storage	579000	616	00441	-	225,000	225,000	-	-	-	-	-	-

Budget Amendment for FY2024-25
Capital Improvement Plan (CIP) Detail Changes
Visitor Venue - Expo

Financial Planning Use
Attachment 4
Resolution 25-5471

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2024-25			FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended
N	8R287	Hall E & D HVAC - 4 units	579000	556	56999	\$ 600,000	\$ 832,000	1,432,000	-	-	-	-
N	EXTBD01	Roof Repair - Hall C Recoat (TLT Pooled)	579000	556	56999	\$ 325,000	\$ (325,000)	-	-	-	-	-
N	8R234	Expo Hall E Flat Roof	579000	556	56999	\$ 175,000	\$ (175,000)	-	-	-	-	-
N	8R295	Hall E Micropile Improvements	579000	556	56999	\$ 100,000	\$ (100,000)	-	-	-	-	-
N	8N108	UP2 North Walkway Cover	579000	556	56999	\$ 75,000	\$ (75,000)	-	-	-	-	-
N	8N106	Metro Outfalls Decomissioning	579000	556	56999	\$ 300,000	\$ (297,000)	3,000	-	-	-	-
N	8R321	Website Development	579000	556	56999	\$ -	\$ 140,000	140,000	-	-	-	-

Budget Amendment for FY2024-25
Capital Improvement Plan (CIP) Detail Changes
Waste Prevention & Environ. Services

Financial Planning Use

Attachment 5

Resolution 25-5471

New? Y/N**	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2024-25			FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended
N	CEN052	MCS Trommel	579000	536	34100	350,000	(350,000)	-	-	-	-	-
N	CEN054	MCS Organics Depackager	579000	536	34100	-	750,000	750,000	-	-	-	-
Y	CEN055	MCS VMS Server Replacement	579000	534	34100	-	143,000	143,000	-	-	-	-
N	SMC011	MCS Bay 4 Organics Improvemnts	579000	536	34100	400,000	(400,000)	-	-	-	-	-
N	SMS006	MSS Office & Breakroom	579000	534	34100	1,720,000	(289,900)	1,430,100	-	-	-	-
N	SMS006	MSS Office & Breakroom	579000	536	34100	430,000	(8,100)	421,900	-	-	-	-
N	STH034	MSS Pond Stormwater - Phase II	579000	534	34100	150,000	(150,000)	-	-	-	-	-
Y	STH049	MSS VMS Server Replacement	579000	534	34100	-	143,000	143,000	-	-	-	-
Y	SWR010	MSS/MCS Stratus Server Replacement	579000	534	34100	-	153,900	153,900	-	-	-	-
Y	SWR010	MSS/MCS Stratus Server Replacement	579000	536	34100	-	8,100	8,100	-	-	-	-