

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1996-97	)	ORDINANCE NO. 96-658
BUDGET AND APPROPRIATIONS	)	
SCHEDULE FOR THE PURPOSE OF	)	Introduced by Mike Burton
TRANSFERRING \$35,275 FROM THE	)	Executive Officer
REGIONAL PARKS AND EXPO FUND	)	
CONTINGENCY TO PROVIDE FUNDING FOR	)	
FLOOD RELATED EXPENSES AT OXBOW	)	
PARK, TITLE REPORTS FOR TRANSFERRED	)	
MULTNOMAH COUNTY PROPERTIES AND	)	
TO PURCHASE A LASER PRINTER FOR THE	)	
REGIONAL PARKS AND GREENSPACES	)	
DEPARTMENT; AND DECLARING AN	)	
EMERGENCY	)	

WHEREAS, The flood of 1996 caused damage to the streams which flow through Oxbow Regional Park; and

WHEREAS, It is necessary to complete stream restoration of the area known as "Dismal Creek" in Oxbow Regional Park; and

WHEREAS, Effective July 1, 1996, Multnomah County transferred title to Metro for the former County Park properties now managed under the Regional Parks and Greenspaces Department; and

WHEREAS, A due diligence requirement in the transfer to Metro was to complete title reports on each of the properties; and

WHEREAS, The Regional Parks and Greenspaces Department has identified the need to replace the department's laser printer; and

WHEREAS, The Regional Parks and Greenspaces Department has determined the need to transfer appropriation authority from Contingency to complete the stream restoration, fund the cost of the title reports and purchase a laser printer; and

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1996-97 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

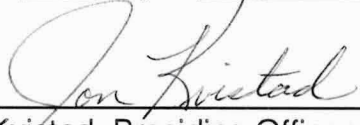
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS;

1. That the FY 1996-97 Budget and Schedule of Appropriations are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purposes of transferring \$35,275 from the Regional Parks and Expo Fund contingency to materials & services and capital outlay in the Regional Parks Department to provide funding for flood related expenses at Oxbow Park, title reports for transferred Multnomah County properties, and to purchase a laser printer for the department.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 12<sup>th</sup> day of December, 1996.

  
\_\_\_\_\_  
Jon Kvistad, Presiding Officer

ATTEST:

  
\_\_\_\_\_  
Recording Secretary

Approved as to Form:

  
\_\_\_\_\_  
Daniel B. Cooper, General Counsel

## STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 96-658 AMENDING THE FY 1996-97 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING \$35,275 FROM THE REGIONAL PARKS AND EXPO FUND CONTINGENCY TO PROVIDE FUNDING FOR FLOOD RELATED EXPENSES AT OXBOW PARK, TITLE REPORTS FOR TRANSFERRED MULTNOMAH COUNTY PROPERTIES AND TO PURCHASE A LASER PRINTER FOR THE REGIONAL PARKS AND GREENSPACES DEPARTMENT; AND DECLARING AN EMERGENCY.

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Date: November 7, 1996

Presented by: Charles Ciecko  
Dan Kromer  
Karen Feher

### FACTUAL BACKGROUND AND ANALYSIS

This action requests an amendment to the Regional Parks and Greenspaces Department budget for three items. Each item will be discussed separately below:

#### *Stream Restoration at Oxbow Park*

As a result of the flood in February, 1996, it is necessary to complete stream restoration at Oxbow Regional Park. The restoration of the area known as "Dismal Creek" entails: a) the excavation of silt and sediment deposits within the stream; b) the creation of sediment settling ponds; c) installation of rip rap material along the bank; and d) revegetation of the stream bank. The total project cost is \$17,250. The Natural Resources Conservation Service (NRCS) will reimburse Metro for 75 percent of the project costs. However, the NRCS receives its funding from the Federal Emergency Management Agency and it is unknown how soon Metro will receive reimbursement. As a result, this action requests the transfer of the full project cost of \$17,250 from contingency to materials and services to fund the stream restoration project. If reimbursement from the Natural Resources Conservation Service is received this fiscal year it will become part of the Regional Parks Department ending fund balance.

#### *Property Transfer from Multnomah County*

When the FY 1996-97 Regional Parks Department budget was prepared, the final intergovernmental agreement transferring title of the properties from Multnomah County to Metro was not complete. A due diligence requirement in the transfer to Metro was to complete title reports on each of the properties. This expenditure was not anticipated in the FY 1996-97 adopted budget. This action requests the transfer of \$13,875 from contingency to materials and services to fund the cost of the title reports.

#### *Laser Printer*

The laser printer connected to the personal computers in the Regional Parks Department is experiencing continued failures. With the present workload, the printer is not expected to last through the remainder of the fiscal year. This action requests

the transfer of \$4,150 from contingency to capital outlay to purchase a HP 5 SI laser printer as replacement this fiscal year.

In summary, this action requests the transfer of a total of \$35,275 from the Regional Parks and Greenspaces contingency to materials and services (\$31,125) and capital outlay (\$4,150) for the purposes described above.

**EXECUTIVE OFFICER'S RECOMMENDATION**

The Executive Officer recommends the adoption of Ordinance No. 96-658

**Exhibit A  
Ordinance No. 96-658**

FISCAL YEAR 1995-96		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Expo Fund</b>							
<b>Regional Parks and Greenspaces Department</b>							
<b>Total Personal Services</b>		<b>49.73</b>	<b>2,004,744</b>	<b>0.00</b>	<b>0</b>	<b>49.73</b>	<b>2,004,744</b>
<u>Materials &amp; Services</u>							
521100	Office Supplies		7,605		0		7,605
521110	Computer Software		3,000		0		3,000
521111	Computer Supplies		699		0		699
521210	Landscape Supplies		16,526		0		16,526
521220	Custodial Supplies		7,415		0		7,415
521240	Graphics/Reprographic Supplies		1,375		0		1,375
521250	Tableware Supplies		1,200		0		1,200
521260	Printing Supplies		500		0		500
521270	Animal Food		110		0		110
521290	Other Operating Supplies		19,790		0		19,790
521292	Small Tools		5,180		0		5,180
521293	Promotional Supplies		1,700		0		1,700
521310	Subscriptions		1,050		0		1,050
521320	Dues		1,014		0		1,014
521510	Maintenance & Repairs Supplies-Building		14,282		0		14,282
521520	Maintenance & Repairs Supplies-Grounds		39,380		0		39,380
521540	Maintenance & Repairs Supplies-Equipment		8,217		0		8,217
523100	Merchandise for Resale-Food		10,000		0		10,000
523200	Merchandise for Resale-Retail		2,000		0		2,000
524110	Accounting & Auditing Services		3,800		0		3,800
524190	Miscellaneous Professional Services		758,815		13,875		772,690
525110	Utilities-Electricity		29,542		0		29,542
525120	Utilities-Water & Sewer Charges		7,725		0		7,725
525140	Utilities-Heating Fuel		4,124		0		4,124
525150	Utilities-Sanitation Service		21,360		0		21,360
525190	UtilitiesOther		3,000		0		3,000
525610	Maintenance & Repair Services-Building		700		0		700
525620	Maintenance & Repairs Services-Grounds		0		17,250		17,250
525640	Maintenance & Repairs Services-Equipment		7,870		0		7,870
525710	Equipment Rental		30,140		0		30,140
526200	Ads & Legal Notices		2,325		0		2,325
526310	Printing Services		35,675		0		35,675
526320	Typesetting & Reprographics Services		6,000		0		6,000
526410	Telephone		9,954		0		9,954
526420	Postage		13,981		0		13,981
526440	Delivery Services		1,850		0		1,850
526500	Travel		2,975		0		2,975
526510	Mileage Reimbursement		1,700		0		1,700
526700	Temporary Help Services		1,000		0		1,000
526800	Training, Tuition, Conferences		8,251		0		8,251
526900	Misc. Other Purchased Services		230		0		230
529910	Uniform Supply		8,600		0		8,600
528100	License, Permits, Payment to Agencies		278,763		0		278,763
528310	Real Property Taxes		91,500		0		91,500
528500	Government Assessments		13,000		0		13,000

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FISCAL YEAR 1995-96		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Expo Fund</b>							
<b>Regional Parks and Greenspaces Department</b>							
529500	Meetings		1,500		0		1,500
529800	Miscellaneous Expenditures		500		0		500
529835	External Promotion		12,700		0		12,700
<b>Total Materials &amp; Services</b>			<b>1,498,623</b>		<b>31,125</b>		<b>1,529,748</b>
<b>Capital Outlay</b>							
571100	Land		890,000		0		890,000
571200	Purchases-Improvements		18,400		0		18,400
571300	Purchases-Building & Related		4,500		0		4,500
571400	Equipment and Vehicles		25,500		0		25,500
571500	Purchases-Office Furniture & Equipment		14,700		4,150		18,850
574110	Construction Management		46,500		0		46,500
574130	Engineering Services		139,500		0		139,500
574510	Construction Work/Materials-Improvements		744,000		0		744,000
574520	Construction Work/Materials-Buildings		15,000		0		15,000
<b>Total Capital Outlay</b>			<b>1,898,100</b>		<b>4,150</b>		<b>1,902,250</b>
<b>TOTAL EXPENDITURES</b>		<b>49.73</b>	<b>5,401,467</b>	<b>0.00</b>	<b>35,275</b>	<b>49.73</b>	<b>5,436,742</b>

**Exhibit A  
Ordinance No. 96-658**

FISCAL YEAR 1995-96		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Expo Fund For Information Only</b>							
<b>Regional Parks and Greenspaces Department (Administration)</b>							
<b>Total Personal Services</b>		<b>4.75</b>	<b>231,188</b>	<b>0.00</b>	<b>0</b>	<b>4.75</b>	<b>231,188</b>
<b>Total Materials &amp; Services</b>			<b>19,203</b>		<b>0</b>		<b>19,203</b>
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		3,230		4,150		7,380
<b>Total Capital Outlay</b>			<b>3,230</b>		<b>4,150</b>		<b>7,380</b>
<b>TOTAL EXPENDITURES</b>		<b>4.75</b>	<b>253,621</b>	<b>0.00</b>	<b>4,150</b>	<b>4.75</b>	<b>257,771</b>

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Ordinance No. 96-658**

FISCAL YEAR 1995-96		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Expo Fund For Information Only</b>							
<b>Regional Parks and Greenspaces Department (Operations and Maintenance)</b>							
<b>Total Personal Services</b>		<b>34.73</b>	<b>1,239,517</b>	<b>0.00</b>	<b>0</b>	<b>34.73</b>	<b>1,239,517</b>
<b>Materials &amp; Services</b>							
521100	Office Supplies		1,435		0		1,435
521110	Computer Software		750		0		750
521111	Computer Supplies		195		0		195
521210	Landscape Supplies		6,526		0		6,526
521220	Custodial Supplies		7,415		0		7,415
521240	Graphics/Reprographic Supplies		525		0		525
521270	Animal Food		110		0		110
521290	Other Operating Supplies		18,098		0		18,098
521292	Small Tools		4,430		0		4,430
521510	Maintenance & Repairs Supplies-Building		14,282		0		14,282
521520	Maintenance & Repairs Supplies-Grounds		39,380		0		39,380
521540	Maintenance & Repairs Supplies-Equipment		8,217		0		8,217
523100	Merchandise for Resale-Food		5,000		0		5,000
524110	Accounting & Auditing Services		3,800		0		3,800
524190	Miscellaneous Professional Services		163,050		13,875		176,925
525110	Utilities-Electricity		29,542		0		29,542
525120	Utilities-Water & Sewer Charges		7,725		0		7,725
525140	Utilities-Heating Fuel		4,124		0		4,124
525150	Utilities-Sanitation Service		18,160		0		18,160
525190	Utilities-Other		3,000		0		3,000
525610	Maintenance & Repair Services-Building		700		0		700
525620	Maintenance & Repairs Services-Grounds		0		17,250		17,250
525640	Maintenance & Repairs Services-Equipment		2,634		0		2,634
525710	Equipment Rental		22,890		0		22,890
526200	Ads & Legal Notices		1,225		0		1,225
526310	Printing Services		6,425		0		6,425
526410	Telephone		7,392		0		7,392
526420	Postage		1,000		0		1,000
526510	Mileage Reimbursement		1,275		0		1,275
526800	Training, Tuition, Conferences		4,933		0		4,933
526900	Misc. Other Purchased Services		230		0		230
526910	Uniform Supply		7,700		0		7,700
528100	License, Permits, Payment to Agencies		228,463		0		228,463
528310	Real Property Taxes		91,500		0		91,500
528500	Government Assessments		13,000		0		13,000
<b>Total Materials &amp; Services</b>			<b>725,131</b>		<b>31,125</b>		<b>756,256</b>
<b>Total Capital Outlay</b>			<b>53,400</b>		<b>0</b>		<b>53,400</b>
<b>TOTAL EXPENDITURES</b>		<b>34.73</b>	<b>2,018,048</b>	<b>0.00</b>	<b>31,125</b>	<b>34.73</b>	<b>2,049,173</b>



**Exhibit A  
Ordinance No. 96-658**

FISCAL YEAR 1995-96		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>Regional Parks and Expo Fund</b>							
<b>General Expenses</b>							
<b>Total Interfund Transfers</b>			<b>763,415</b>		<b>0</b>		<b>763,415</b>
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency						
	* Undesignated		568,997		(35,275)		533,722
	* Open Spaces Bonds		0		0		0
599990	Unappropriated Balance		0		0		0
	* Undesignated		835,822		0		835,822
	* Restricted (Natural Areas Fund)		1,032,660		0		1,032,660
	* Renewal & Replacement		0		0		0
<b>Total Contingency and Unappropriated Balance</b>			<b>2,437,479</b>		<b>(35,275)</b>		<b>2,402,204</b>
<b>TOTAL FUND REQUIREMENTS</b>		<b>70.46</b>	<b>23,990,939</b>	<b>0.00</b>	<b>0</b>	<b>70.46</b>	<b>23,990,939</b>

**Exhibit B**  
**Ordinance No. 96-658**  
**FY 1996-97 Schedule of Appropriation**

	Current Appropriation	Revision	Proposed Appropriation
<b>REGIONAL PARKS AND EXPO FUND</b>			
<i>Regional Parks and Greenspaces</i>			
Personal Services	2,004,744	0	2,004,744
Materials & Services	1,498,623	31,125	1,529,748
Capital Outlay	1,898,100	4,150	1,902,250
<b>Subtotal</b>	<b>5,401,467</b>	<b>35,275</b>	<b>5,436,742</b>
<i>Expo Center</i>			
Personal Services	830,977	0	830,977
Materials & Services	2,197,101	0	2,197,101
Debt Service	150,000	0	150,000
Capital Outlay	12,210,500	0	12,210,500
<b>Subtotal</b>	<b>15,388,578</b>	<b>0</b>	<b>15,388,578</b>
<i>General Expenses</i>			
Interfund Transfers	763,415	0	763,415
Contingency	568,997	(35,275)	533,722
<b>Subtotal</b>	<b>1,332,412</b>	<b>(35,275)</b>	<b>1,297,137</b>
Unappropriated Balance	1,868,482	0	1,868,482
<b>Total Fund Requirements</b>	<b>23,990,939</b>	<b>0</b>	<b>23,990,939</b>

**All other appropriations remain as previously adopted.**