

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1996-97)
BUDGET AND APPROPRIATIONS)
SCHEDULE IN THE SPECTATOR FACILITIES)
FUND BY TRANSFERRING \$273,500 FROM)
CONTINGENCY TO THE MATERIALS AND)
SERVICES AND CAPITAL OUTLAY)
PORTIONS OF THE PORTLAND CENTER)
FOR THE PERFORMING ARTS BUDGET TO)
PROVIDE FOR CAPITAL RENEWAL AND)
REPLACEMENT; AND DECLARING AN)
EMERGENCY.)

ORDINANCE NO. 96-667

Introduced by Councilor
Ruth McFarland

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1996-97 Budget; and

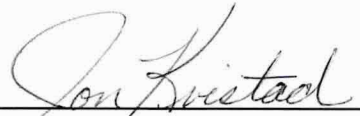
WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1995-96 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$25,000 from the Spectator Facilities Fund Contingency to the Performing Arts Center materials and services and , transferring \$248,500 from the Spectator Facilities Fund Contingency to the Performing Arts Center capital outlay for the purpose of providing funds for capital renewal and replacement.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 12th day of December, 1996.


Jon Kvistad, Presiding Officer

ATTEST:


Recording Secretary

Approved as to Form:


Daniel B. Cooper, General Counsel

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 96-667 AMENDING THE FY 1996-97 BUDGET AND APPROPRIATIONS SCHEDULE IN THE SPECTATOR FACILITIES FUND BY TRANSFERRING \$273,500 FROM CONTINGENCY TO THE MATERIALS AND SERVICES AND CAPITAL OUTLAY PORTIONS OF THE PORTLAND CENTER FOR THE PERFORMING ARTS BUDGET TO PROVIDE FOR CAPITAL RENEWAL AND REPLACEMENT; AND DECLARING AN EMERGENCY.

Date: November 19, 1996

Presented by: Heather Teed

FACTUAL BACKGROUND AND ANALYSIS

On October 9, 1996, the Metropolitan Exposition-Recreation Commission (MERC) passed Resolution No. 96-54 authorizing adjustments to the budget appropriations for the Spectator Facilities Fund, Portland Center for the Performing Arts (PCPA). The adjustments are necessary to fund capital renewal and replacement projects.

In presenting this item to the Commission, MERC staff noted that for a number of years the PCPA has had unmet capital renewal and replacement needs within the four theaters and three buildings that comprise the Center. In recognition of the improved financial results of the past two fiscal years the MERC staff and Commission are compelled to address some of the capital needs of these buildings. The proposed budget adjustment will provide funds for projects that are critical to the viability of these facilities. The projects include improvements in theatre equipment, audience facilities, and building systems. Because these projects are less than \$50,000 they fall outside the proposed Capital Improvement Program that was submitted to the Council on November 1, 1996.

This budget adjustment was originally presented to Council on November 7, 1996 via Ordinance No. 96-660. Between the first reading of the ordinance and the review by the Regional Facilities Committee, a situation arose where immediate repairs were needed to the heating, ventilation and air conditioning (HVAC) units at both the Civic Auditorium and the New Theatre building. These repairs needed to be completed immediately to provide for the safety and comfort of facility patrons. After discussion it was decided that Ordinance 96-660A (amended to transfer \$26,500 only to cover the HVAC repairs) be reviewed by Regional Facilities Committee on November 18, 1996 and forwarded to the Council for its review on November 21, 1996. The remainder of the original budget adjustment (\$273,500) would be presented to the Council via Ordinance No. 96-667. This would allow for the full review of all items by the respective committees and the Council.

FISCAL IMPACT

It is anticipated that these projects would be completed prior to the end of fiscal year 1996-97. The transfer of \$273,500 from contingency would leave a remainder for other uses if needed and would not impact the overall successful operation of the PCPA. The transfers are summarized below.

	Current Budget	Adjustment	Revised Budget
Spectator Facilities Fund: *			
PCPA - Contingency	\$ 346,500	(273,500)	\$ 73,000
PCPA - Materials & Services	\$ 1,700,623	25,000	\$ 1,725,623
PCPA - Capital Outlay	\$ 251,200	248,500	\$ 499,700

* Assumes adoption of Ordinance No. 96-660A

Attachments:

MERC Resolution No. 96-54 adopted on October 9, 1996
MERC Staff Report for Resolution No. 96-54
Revised MERC Staff Report

Exhibit A
Ordinance No. 96-667
Spectator Facilities Fund

ACCT #	DESCRIPTION	FISCAL YEAR 1996-97		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Civic Stadium									
	TOTAL EXPENDITURES	20.06	2,264,860	0.00	0	20.06	2,264,860		
Portland Center for the Performing Arts									
	Total Personal Services	131.01	4,754,609	0.00	0	131.01	4,754,609		
	<u>Materials & Services</u>								
521100	Office Supplies		17,000		0		17,000		
521110	Computer Software		14,600		0		14,600		
521220	Custodial Supplies		41,146		0		41,146		
521290	Other Supplies		56,631		0		56,631		
521292	Small Tools		6,403		0		6,403		
521293	Promotion Supplies		2,725		0		2,725		
521310	Subscriptions		670		0		670		
521320	Dues		1,750		0		1,750		
521510	Maint & Repair Supplies - Buildings		31,355		10,000		41,355		
521520	Maint & Repair Supplies - Grounds		544		0		544		
521540	Maint & Repair Supplies - Equipment		11,423		0		11,423		
523200	Merchandise for Resale - Retail Goods		10,700		0		10,700		
524130	Promotion/Public Relation Services		6,375		0		6,375		
524190	Misc. Professional Services		8,540		0		8,540		
525110	Utilities-Electricity		210,000		0		210,000		
525120	Utilities-Water and Sewer		40,000		0		40,000		
525130	Utilities-Natural Gas		58,000		0		58,000		
525150	Utilities-Sanitation Service		12,000		0		12,000		
525610	Maintenance & Repair Services-Building		68,590		15,000		83,590		
525620	Maintenance & Repair Services-Grounds		9,490		0		9,490		
525640	Maintenance & Repair Services-Equipment		46,893		0		46,893		
525710	Equipment Rental		4,675		0		4,675		
525720	Building Rental		100,608		0		100,608		
525740	Capital Leases (FY 92)		80,257		0		80,257		
526200	Advertising and Legal Notices		7,437		0		7,437		
526310	Printing Services		17,180		0		17,180		
526320	Typesetting & Reprographic		2,625		0		2,625		
526410	Telephone		46,413		0		46,413		
526420	Postage		15,750		0		15,750		
526430	Catalogues & Brochures		2,300		0		2,300		
526440	Communications-Delivery Services		1,373		0		1,373		
526500	Travel		2,800		0		2,800		
526690	Concessions/Catering Expense		600,975		0		600,975		
526700	Temporary Help Services		72,423		0		72,423		
526800	Training, Tuition, Conferences		11,470		0		11,470		
526910	Uniforms and Cleaning		23,095		0		23,095		
528100	License, Permits, Payments to Other Agencies		42,657		0		42,657		
529500	Meeting Expenditures		2,800		0		2,800		
529800	Miscellaneous		9,850		0		9,850		
529835	External Promotion Expenses		1,100		0		1,100		
	Total Materials & Services		1,700,623		25,000		1,725,623		

Exhibit A
Ordinance No. 96-667
Spectator Facilities Fund

ACCT #	FISCAL YEAR 1996-97 DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Capital Outlay</u>							
571300	Purchased Buildings, Exhibits & Related		176,500		248,500		425,000
571500	Purchases - Office Furniture and Equipment		74,700		0		74,700
Total Capital Outlay			251,200		248,500		499,700
General Expenses							
581610	Trans. Indirect Costs to Support Srvs. Fund		459,077		0		459,077
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Gen'l		57,239		0		57,239
581615	Trans. Indirect Cost to Risk Mgmt. Fund-Workers' Comp		19,316		0		19,316
583751	Transfer Direct Costs to Metro ERC Admin. Fund		277,525		0		277,525
Total Interfund Transfers			813,157		0		813,157
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		460,410		(273,500)		186,910
599990	Unappropriated Balance		2,333,722		0		2,333,722
Total Contingency and Unappropriated Balance			2,794,132		(273,500)		2,520,632
TOTAL EXPENDITURES		151.07	12,578,581		0	151.07	12,578,581

* Assumes adoption of Ordinance No. 96-660A

Exhibit B
Ordinance No. 96-667
FY 1996-97 SCHEDULE OF APPROPRIATIONS

	Current Budget	Revision	Proposed Budget
Spectator Facilities Fund *			
Personal Services	\$5,492,170	\$0	\$5,492,170
Materials & Services	3,016,005	25,000	3,041,005
Capital Outlay	463,117	248,500	711,617
Subtotal	8,971,292	273,500	9,244,792
General Expenses			
Interfund Transfers	813,157		813,157
Contingency	460,410	(273,500)	186,910
Subtotal	1,273,567	(273,500)	1,000,067
Unappropriated Balance	2,333,722	0	2,333,722
Total Fund Requirements	\$12,578,581	\$0	\$12,578,581

* Assumes adoption of Ordinance 96-660A

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION NO. 96-54

Authorizing the approval of an amendment to the FY 1996-97 Adopted Budget for the Portland Center for the Performing Arts (Spectator Facilities Fund).

The Metropolitan Exposition-Recreation Commission finds that it is necessary to do the following at the PCPA:

- * Address the serious need for maintenance services and equipment for buildings
- * Address the urgent needs for renewal and replacement of building elements, systems and equipment

Further, The Metropolitan Exposition-Recreation Commission finds that the following budget amendment is necessary:

	Adopted Budget	Amendment	Revised Budget
Maintenance & Repair Supplies - Building	\$31,355	\$ 10,000	\$ 41,355
Maintenance & Repair Services - Building	\$ 68,590	\$ 15,000	\$ 83,590
Buildings & Related	\$150,000	\$275,000	\$499,700
Contingency	\$373,000	(\$300,000)	\$ 73,000

BE IT THEREFORE RESOLVED that the Metro E-R Commission approves the above budget amendment and submits it to the Metro Council.

Passed by the Commission on October 9, 1996.


Chairman


Secretary/Treasurer

Approved As to Form:
Daniel B. Cooper, General Counsel

By: 

Mark B. Williams
Senior Assistant Counsel

I HEREBY CERTIFY THAT THE FOREGOING
IS A COMPLETE AND EXACT COPY OF THE
ORIGINAL THEREOF


EXECUTIVE SECRETARY,
METROPOLITAN E-R COMMISSION

MERC STAFF REPORT

Agenda Item/Issue: Approval of amendment to the FY 96-97 budget for Portland Center for the Performing Arts

Resolution No. 96-54

Date: October 9, 1996 Presented By: Heather Teed & Harriet Sherburne

Background and Analysis: The PCPA has been functioning with a "bare bones" budget for capital renewal and replacement in the 4 theaters and 3 buildings which comprise the Center. For several years, the annual budgets have included minimal sums for maintenance of buildings and equipment, and for property investments classified as Capital Expenditures. In light of improved financial results in the past 2 fiscal years, the Commission has approved major expenditures for restroom expansion, carpet replacement and seat reupholstery at Civic Auditorium. In consideration of the heavy wear and tear from increased events in the halls, these renewal investments have become critical. Research on comparable performing arts complexes indicates that \$400-600,000 per year is a minimal budget for upkeep of stages and theatre equipment, audience facilities, building systems, and the properties. The discussion paper on this issue has had broad review.

The PCPA FY96-97 budget included \$150,000 for general Capital Expenditures, and \$74,700 for computer system upgrade to Windows 95. The costs for completing the Civic seating project, and other urgent repairs already total approximately \$150,000; the computer project and training are currently underway, and are within budget. In order to address the long list of additional critical repairs and replacements, it is necessary to shift funds from Contingency to Materials and Services and Capital Expenditure lines in the PCPA Budget.

Fiscal Impact: The adopted FY96-97 budget contains \$373,000 in the Contingency line, to be used for unforeseen requirements. Because of the strong positive performance in FY95-96, the Fund Balance was increased from \$1,803,258 million to approximately \$2,389,000, providing additional resources for operation and maintenance of the facility. The transfer of \$300,000 from Contingency for the attached list of critical repairs and replacements would not deplete that line item, and would have no impact on the net fiscal results budgeted for the fiscal year.

Recommendation: Staff recommends that the Commission approve the budget amendment to shift funds from Contingency to Materials & Services, and Capital Expenditures. The PCPA Advisory Committee recommends this action, as shown in their Resolution adopted August 28, 1996.

**PCPA Advisory Committee Resolution:
Repair, Replacement and Capital Projects
August 28, 1996**

The PCPA Advisory Committee has reviewed and discussed the materials prepared by staff in the Discussion Notes: Repair, Maintenance, Capital Improvements, August 2, 1996, along with Projects Lists for the next several years. The Advisory Committee believe that staff have done an excellent job of assessing the condition of PCPA buildings, facilities and equipment. There is now a substantial record of the critical needs as well as the key replacements necessary to keep the buildings in good working order, with assurance of safe operating conditions. We also acknowledge that PCPA facilities are being used at greater than 100% capacity with ever increasing audiences, thus increasing the wear and tear on already deteriorated finishes, furnishings and equipment.

The PCPA Advisory Committee has reviewed the preliminary PCPA financial results of the past fiscal year which show a positive net cash flow of \$585,000 instead of the budgeted shortfall of (\$151,000). As a consequence, the PCPA fund balance has grown from \$1,803,000 at the beginning of the year, to approximately \$2,389,000 at this time. It is both reasonable and important that a portion of this financial benefit be invested as soon as possible in the properties and systems which have had maintenance deferred in the past due to lack of financial resources.

The PCPA Advisory Committee urges that the MERC Commission support full expenditure of funds budgeted (\$150,000) for PCPA facility Capital Expenditures in FY96-97. In addition, the Advisory Committee urges amendment of the FY 96-97 budget to transfer up to \$300,000 from Contingency to Capital Expenditures and maintenance in order to address the critically important renewal and replacement projects identified in the staff reports. This action would bring renewal and replacement expenditures up to a level comparable to other performing arts facilities and maintenance comparable to the local industry standard for complex commercial buildings. The projects should be pursued in an orderly manner for each of the 3 properties, with balanced attention to building exterior, interior public spaces, as well as stage and support spaces. We believe that without the appropriate level of replacement and renewal investment on an annual basis, PCPA facilities will fall rapidly into a state of serious disrepair. Unless investments are made at the level recommended by the Advisory Committee in FY96-97 and continued at a similar rate for the foreseeable future, it will take enormous sums of scarce dollars to catch up at a time farther down the road.

PROPOSED ADDITIONAL
CAPITAL EXPENDITURE PROJECTS FY96-97
Estimated Costs

CIVIC	Carpet Project: Complete stairs + replace backstage	\$ 12,000
ASCH	Emergency evacuation equipment - Stairporter	7,000
ALL	Carpet cleaning equipment	4,000
CIVIC	Plumbing project - replace basement and orchestra level hot water lines	25,000
NTB	Exterior repair drivit walls	16,000
CIVIC	HVAC chiller rebuild	20,000
CIVIC	HVAC controls update	21,000
ASCH	Park Street Entry modifications/security	30,000
ASCH	Park Street Marquee repairs	10,000
NTB	ADA Restroom Project - Design Services	10,000
ASCH	Balcony Safety Railing - Design Services	3,000
ASCH	ADA Wheelchair Locations - Design Services	3,000
ASCH/NTB	Carpet replacement - Design Services	3,000
All	Genie Lift equipment for maintenance	4,000
ASCH	Lighting control system replaced	25,000
ADMIN.	Computer system additional equipment	26,000
CIVIC	Security Cameras & Monitor - Exterior	10,000
NTB	Security Cameras & Monitor - Interior	10,000
CIVIC	Follow Spots - Replace 2 outdated units	20,000
CIVIC	Follow Spots - 2 Additional units	<u>20,000</u>

SUBTOTAL \$ 279,000

REQUESTED TOTAL \$275,000

MATERIALS & SERVICES
Unplanned and Necessary Projects

CIVIC	HVAC urgent repairs - September, 1996	\$ 5,000	Done
ALL	Additional 12-channel radio & accessories	2,000	Done
NTB	Exterior balcony repairs, painting	1,000	In progress
ALL	Event Services small equipment replaced	3,000	Done
CIVIC	Seat Project upholster Dress Circle fixed units	2,500	Complete
CIVIC	Carpet replacement - Box Office	3,000	Est.
ASCH	ADA Restroom stalls revised	2,000	Est.
ASCH	Roof Coating and repair	2,000	Est.
ASCH	Roof coating and repair	2,000	Est.
ALL	Weatherstripping, caulking, repairs	3,000	Est.
ASCH/ NTB	Main Street Enhancements	<u>5,000</u>	In progress
	SUBTOTAL	\$ 30,500	
	REQUESTED TOTAL	25,000	

1996-97 EXPENDITURE BUDGET

ACCT #	DESCRIPTION	FY 96-97 ADOPTED	BUDGET ADJUSTMENT	FY 96-97 REVISED
EXPENDITURES:				
511121	SALARIES - FULL-TIME	670,501	0	670,501
511221	WAGES - FULL-TIME	457,022	0	457,022
511225	WAGES - PART-TIME	416,578	0	416,578
511255	WAGES - P.T. REIMBURSEABLE	2,236,666	0	2,236,666
511400	OVERTIME	69,119	0	69,119
512000	FRINGES	904,723	0	904,723
TOTAL PERSONAL SERVICES		4,754,609	0	4,754,609
521100	OFFICE SUPPLIES	17,000	0	17,000
521110	OFFICE SUPPLIES-COMPUTER SOFTWARE	14,600	0	14,600
521200	OPERATING SUPPLIES	0	0	0
521210	LANDSCAPE SUPPLIES	0	0	0
521220	CUSTODIAL SUPPLIES	41,146	0	41,146
521290	OTHER SUPPLIES	56,431	0	56,431
521292	SMALL TOOLS	6,403	0	6,403
521293	PROMOTION SUPPLIES	2,725	0	2,725
521310	SUBSCRIPTIONS	670	0	670
521320	DUES	1,750	0	1,750
521400	FUELS	0	0	0
521510	MAINT & REPAIR SUPPLIES - BLDG	31,355	10,000	41,355
521520	MAINT & REPAIR SUPPLIES-GROUNDS	544	0	544
521530	MAINT & REPAIR SUPPLIES-VEHICLE	0	0	0
521540	MAINT & REPAIR -SUPPLIES EQUIP	11,423	0	11,423
521541	MAINT & REPAIR-SUPPLIES - SHOES	0	0	0
523200	MERCHANDISE FOR RESALE	10,700	0	10,700
524130	PROMOTION/PUBLIC RELATIONS	6,375	0	6,375
524190	MISC PROFESSIONAL SERVICES	8,540	0	8,540
525110	UTILITIES - ELECTRICITY	210,000	0	210,000
525120	UTILITIES - WATER & SEWER	40,000	0	40,000
525130	UTILITIES - NATURAL GAS	58,000	0	58,000
525150	UTILITIES - SANITATION	12,000	0	12,000
525190	UTILITIES - OTHER	0	0	0
525200	PURCHASED PROPERTY SERVICES	0	0	0
525410	MAINT & REPAIR SERVICES - BLDG	48,590	15,000	63,590
525420	MAINT & REPAIR SERVICES-GROUNDS	9,490	0	9,490
525440	MAINT & REPAIR SERVICES -EQUIP	46,893	0	46,893
525441	MAINT & REPAIR-SERVICES-SHOES	0	0	0
525490	MAINT & REPAIR-SERVICES-OTHER	0	0	0
525710	RENTAL - EQUIPMENT	4,675	0	4,675
525720	RENTAL - LAND & BUILDING	100,608	0	100,608
525740	CAPITAL LEASES	2,232	0	2,232
526100	INSURANCE	0	0	0
526200	ADVERTISING	7,437	0	7,437
526310	PRINTING SERVICES	17,180	0	17,180
526320	TYPESETTING & REPROGRAPHIC	2,625	0	2,625
526410	TELEPHONE	46,413	0	46,413
526420	POSTAGE	15,750	0	15,750
526430	CATALOGUES & BROCHURES	2,300	0	2,300
526440	DELIVERY SERVICES	1,373	0	1,373
526500	TRAVEL	2,800	0	2,800
526490	CONCESSIONS	600,975	0	600,975
526491	CONTRACT - PARKING	0	0	0
526700	TEMP/PURCHASED LABOR	72,423	0	72,423
526800	TRAINING/TUITION/CONFERENCE	11,470	0	11,470
526900	MISC. PURCHASED SERVICES	0	0	0
526910	UNIFORMS	23,095	0	23,095
528100	PKYTS TO OTHER AGENCIES	42,657	0	42,657
528110	LICENSES & PERMITS	0	0	0
529500	MEETING EXPENDITURES	2,800	0	2,800
529800	MISCELLANEOUS	9,850	0	9,850
529835	EXTERNAL PROMOTIONS	1,100	0	1,100
529930	BAD DEBT EXPENSE	0	0	0
TOTAL MATERIALS & SERVICES		1,622,598	25,000	1,647,598
532100	LOAN PAYMENT	78,025	0	78,025
571200	IMPROVEMENTS OTHER THAN BLDG	0	0	0
571300	BUILDINGS AND RELATED	150,000	275,000	425,000
571400	EQUIPMENT & VEHICLES	0	0	0
571500	OFFICE FURNITURES & EQUIPMENT	74,700	0	74,700
574520	CONSTRUCTION WORK/MATERIALS	0	0	0
TOTAL CAPITAL OUTLAY		224,700	275,000	499,700
581610	METRO - SUPPORT SERVICE	353,136	0	353,136
581615	METRO - INSURANCE	58,889	0	58,889
582751	MERC - SUPPORT SERVICE	213,481	0	213,481
583XXX	TRANSFER - RENEWAL/REPLACEMENT	0	0	0
583513	TRANSFER-BUILDING MGMT	0	0	0
		625,506	0	625,506
599999	CONTINGENCY	373,000	(300,000)	73,000
TOTAL EXPENDITURES		7,678,438	0	7,678,438

MERC STAFF REPORT - REVISED

Agenda Item/Issue: Approval of amendment to the FY 96-97 budget for Portland Center for the Performing Arts

Resolution No. 96-54

Date: October 9, 1996 Presented By: Heather Teed & Harriet Sherburne

REVISION DATE: November 18, 1996

Background and Analysis: The PCPA has been functioning with a "bare bones" budget for capital renewal and replacement in the 4 theaters and 3 buildings which comprise the Center. For several years, the annual budgets have included minimal sums for maintenance of buildings and equipment, and for property investments classified as Capital Expenditures. In light of improved financial results in the past 2 fiscal years, the Commission has approved major expenditures for restroom expansion, carpet replacement and seat reupholstery at Civic Auditorium. In consideration of the heavy wear and tear from increased events in the halls, these renewal investments have become critical. Research on comparable performing arts complexes indicates that \$400-600,000 per year is a minimal budget for upkeep of stages and theatre equipment, audience facilities, building systems, and the properties. The discussion paper on this issue has had broad review.

The PCPA FY96-97 budget included \$150,000 for general Capital Expenditures, and \$74,700 for computer system upgrade to Windows 95. The costs for completing the Civic seating project, and other urgent repairs already total approximately \$150,000; the computer project and training are currently underway, and are within budget. In order to address the long list of additional critical repairs and replacements, it is necessary to shift funds from Contingency to Materials and Services and Capital Expenditure lines in the PCPA Budget.

Fiscal Impact: The adopted FY96-97 budget contains \$373,000 in the Contingency line, to be used for unforeseen requirements. Because of the strong positive performance in FY95-96, the Fund Balance was increased from \$1,803,258 million to approximately \$2,389,000, providing additional resources for operation and maintenance of the facility. The transfer of \$300,000 from Contingency for the attached list of critical repairs and replacements would not deplete that line item, and would have no impact on the net fiscal results budgeted for the fiscal year. Of the \$300,000 requested, \$26,500 was previously presented in a separate Ordinance 96-660A to reflect immediate emergency needs.

Recommendation: Staff recommends that the Commission approve the budget amendment to shift funds from Contingency to Materials & Services, and Capital Expenditures. The PCPA Advisory Committee recommends this action, as shown in their Resolution adopted August 28, 1996.

PROPOSED ADDITIONAL
CAPITAL EXPENDITURE PROJECTS FY96-97
Estimated Costs - REVISED

CIVIC	Carpet Project: Complete stairs + replace backstage	\$ 12,000
ASCH	Emergency evacuation equipment - Stairporter	7,000
ALL	Carpet cleaning equipment	4,000
CIVIC	Plumbing project - replace basement and orchestra level hot water lines	25,000
NTB	Exterior repair drivit walls	16,000

CIVIC	HVAC chiller rebuild	20,000	
CIVIC	HVAC chiller rebuild	13,000	Approved ORD. 96-660A
NTB	HVAC chiller rebuild	13,500	

CIVIC	HVAC controls update	21,000
ASCH	Park Street Entry modifications/security	30,000
ASCH	Park Street Marquee repairs	10,000
NTB	ADA Restroom Project - Design Services	10,000
ASCH	Balcony Safety Railing - Design Services	3,000
ASCH	ADA Wheelchair Locations - Design Services	3,000
ASCH/NTB	Carpet replacement - Design Services	3,000
All	Genie Lift equipment for maintenance	4,000
ASCH	Lighting control system replaced	25,000
ADMIN.	Computer system additional equipment	26,000
CIVIC	Security Cameras & Monitor - Exterior	10,000
NTB	Security Cameras & Monitor - Interior	10,000
CIVIC	Follow Spots - Replace 2 outdated units	20,000
CIVIC	Follow Spots - 2 Additional units	<u>20,000</u>

ORIGINAL SUBTOTAL	\$ 279,000
REVISED SUBTOTAL	\$ 285,500

ORIGINAL REQUESTED TOTAL	\$275,000
REVISED REQUESTED TOTAL	\$248,500