

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1997-98)	ORDINANCE NO. 98-754A
BUDGET AND APPROPRIATIONS)	
SCHEDULE BY TRANSFERRING \$12,000)	Introduced by Mike Burton,
FROM CONTINGENCY TO THE OFFICE OF)	Executive Officer
GENERAL COUNSEL PORTION OF THE)	
SUPPORT SERVICES FUND FOR VARIOUS)	
FUNDING PURPOSES, AND DECLARING AN)	
EMERGENCY)	

WHEREAS, expenditures for Land Use Board of Appeals actions and office relocation costs that could not have been reasonably anticipated at the time the budget was developed are necessary in the current fiscal year to successfully meet the needs of the agency; and

WHEREAS, the Metro Council has reviewed and considered the need to transfer appropriations with the FY 1997-98 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified;
and

WHEREAS, Adequate funds exist for other identified needs; now,
therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1997-98 Budget and Schedule of Appropriations is hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$5,500 from contingency to materials and

services and \$6,500 from contingency to capital outlay in the Office of General Counsel portion of the Support Services Fund.

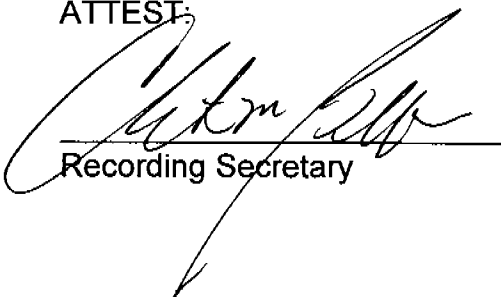
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 11th day of June, 1998.



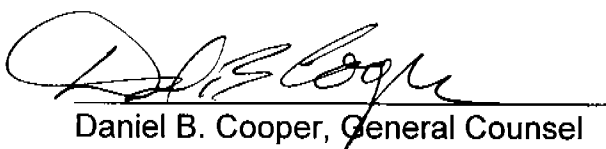
Jon Kvistad, Presiding Officer

ATTEST:



Recording Secretary

Approved as to Form:



Daniel B. Cooper, General Counsel

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**Exhibit A
Ordinance No. 98-754A**

Support Services Fund

ACCT	DESCRIPTION	Current Budget		REVISION		Proposed Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Office of the General Counsel							
Total Personal Services		9.00	\$655,656	0.00	\$0	9.00	\$655,656
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
5201	Office Supplies		8,379		0		8,379
5205	Operating Supplies		515		0		515
5210	Subscriptions and Dues		19,423		2,000		21,423
<i>SVCS Services</i>							
5260	Maintenance & Repair Services		1,545		0		1,545
5280	Other Purchased Services		2,627		3,000		5,627
<i>OTHEXP Other Expenditures</i>							
5450	Travel		3,238		0		3,238
5455	Training and Conference Fees		4,320		0		4,320
5490	Miscellaneous Expenditures		1,809		500		2,309
Total Materials & Services			\$41,856		\$5,500		\$47,356
<i>Capital Outlay</i>							
<i>CAPNON Capital Outlay (Non-CIP Projects)</i>							
5750	Office Furn & Equip (non-CIP)		21,644		3,500		25,144
5725	Buildings & Related (CIP)		0		3,000		3,000
Total Capital Outlay			\$21,644		\$6,500		\$28,144
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		0		0		0
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		0		0		0
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		9.00	\$719,156	0.00	\$12,000	9.00	\$731,156

Exhibit B
Ordinance No. 98-754A

Schedule of Appropriations

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
SUPPORT SERVICES FUND			
Administrative Services			
Personal Services	4,367,424	0	4,367,424
Materials and Services	1,126,419	0	1,126,419
Capital Outlay	1,088,547	0	1,088,547
Debt Service	28,432	0	28,432
Subtotal	6,610,822	0	6,610,822
Office of General Counsel			
Personal Services	655,656	0	655,656
Materials and Services	41,856	5,500	47,356
Capital Outlay	21,644	6,500	28,144
Subtotal	719,156	12,000	731,156
Office of Public and Government Relations			
Personal Services	75,758	0	75,758
Materials and Services	60,427	0	60,427
Capital Outlay	1,750	0	1,750
Subtotal	137,935	0	137,935
Council Office of Public Outreach			
Personal Services	100,049	0	100,049
Materials and Services	31,185	0	31,185
Capital Outlay	8,033	0	8,033
Subtotal	139,267	0	139,267
Office of Citizen Involvement			
Personal Services	61,631	0	61,631
Materials and Services	22,480	0	22,480
Capital Outlay	0	0	0
Subtotal	84,111	0	84,111
Auditor's Office			
Personal Services	394,617	0	394,617
Materials and Services	161,013	0	161,013
Capital Outlay	4,006	0	4,006
Subtotal	559,636	0	559,636
General Expenses			
Interfund Transfers	826,762	0	826,762
Contingency	309,634	(12,000)	297,634
Subtotal	1,136,396	(12,000)	1,124,396
Unappropriated Ending Fund Balance	306,414	0	306,414
Total Fund Requirements	\$9,693,737	\$0	\$9,693,737

All other appropriations remain as previously adopted

STAFF REPORT

CONSIDERATION OF AN ORDINANCE AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$12,000 FROM CONTINGENCY TO THE OFFICE OF GENERAL COUNSEL PORTION OF THE SUPPORT SERVICES FUND FOR VARIOUS FUNDING PURPOSES, AND DECLARING AN EMERGENCY.

Date: June 3, 1998

Presented by: Daniel B. Cooper

FACTUAL BACKGROUND AND ANALYSIS

This ordinance contains actions on two separate items. Each of the actions is described below.

1. Materials and Services

A transfer from contingency to materials and services is required to prevent this department from exceeding appropriations in this classification. There has been an increase in expenditures in several accounts due to the increased costs associated with Land Use Board of Appeals (LUBA) actions. These costs include conference calls with various parties, increased printing costs, on-line research, etc. Although additional funds were budgeted to cover these expenses, the actual costs have exceeded the planned expenditures. The amount needed to be transferred is \$5,500.

2. Capital Outlay

Costs related to the relocation of the Office of General Counsel (OGC) from the third floor to the first floor exceeded the planned expenditures. These costs included adjustments to the construction plans to provide a more usable space for OGC staff, and higher than anticipated expenditures for new office furniture. The amount needed to be transferred is \$6,500.

BUDGET IMPACT

Sufficient appropriations exist within the Support Services Fund contingency to provide for the changes outlined above.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 98-754A.

STAFF REPORT

CONSIDERATION OF AN ORDINANCE AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$10,000 FROM CONTINGENCY TO THE OFFICE OF GENERAL COUNSEL PORTION OF THE SUPPORT SERVICES FUND FOR VARIOUS FUNDING PURPOSES, AND DECLARING AN EMERGENCY.

Date: May 7, 1998

Presented by: Daniel B. Cooper

FACTUAL BACKGROUND AND ANALYSIS

This ordinance contains actions on two separate items. Each of the actions is described below.

1. Materials and Services

A transfer from contingency to materials and services is required to prevent this department from exceeding appropriations in this classification. There has been an increase in expenditures in several accounts due to the increased costs associated with Land Use Board of Appeals (LUBA) actions. These costs include conference calls with various parties, increased printing costs, etc. Although additional funds were budgeted to cover these expenses, the actual costs have exceeded the planned expenditures. The amount needed to be transferred is \$3,500.

2. Capital Outlay

Costs related to the relocation of the Office of General Counsel (OGC) from the third floor to the first floor exceeded the planned expenditures. These costs included adjustments to the construction plans to provide a more usable space for OGC staff, and higher than anticipated expenditures for new office furniture. The amount needed to be transferred is \$6,500.

BUDGET IMPACT

Sufficient appropriations exist within the Support Services Fund contingency to provide for the changes outlined above.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 98-754.

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BEFORE THE METRO COUNCIL

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BUDGET AND APPROPRIATIONS)	
SCHEDULE BY TRANSFERRING \$10,000)	Introduced by Mike Burton,
FROM CONTINGENCY TO THE OFFICE OF)	Executive Officer
GENERAL COUNSEL PORTION OF THE)	
SUPPORT SERVICES FUND FOR VARIOUS)	
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WHEREAS, expenditures for Land Use Board of Appeals actions and office relocation costs that could not have been reasonably anticipated at the time the budget was developed are necessary in the current fiscal year to successfully meet the needs of the agency; and

WHEREAS, the Metro Council has reviewed and considered the need to transfer appropriations with the FY 1997-98 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified;
and

WHEREAS, Adequate funds exist for other identified needs; now,
therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1997-98 Budget and Schedule of Appropriations is hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$3,500 from contingency to materials and services and \$6,500 from contingency to capital outlay in the Office of General Counsel portion of the Support Services Fund.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this ____ day of _____, 1998.

Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

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Exhibit A
Ordinance No. 98-754

Support Services Fund

ACCT	DESCRIPTION	Current Budget		REVISION		Proposed Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Office of the General Counsel							
Total Personal Services		9.00	\$655,656	0.00	\$0	9.00	\$655,656
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
5201	Office Supplies		8,379		0		8,379
5205	Operating Supplies		515		0		515
5210	Subscriptions and Dues		19,423		0		19,423
<i>SVCS Services</i>							
5260	Maintenance & Repair Services		1,545		0		1,545
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<i>CONT Contingency</i>							
5999	Contingency		0		0		0
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		0		0		0
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		9.00	\$719,156	0.00	\$10,000	9.00	\$729,156

Exhibit B
Ordinance No. 98-754

Schedule of Appropriations

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