

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO.)
90-340A REVISING THE FY 1990-91)
BUDGET AND APPROPRIATIONS SCHEDULE)
FOR THE PURPOSE OF FUNDING)
INCREASED EXPENSES AT METRO ERC)
FACILITIES)

ORDINANCE NO. 91-399
Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to transfer appropriations within the FY 1990-91 Budget; and


WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

That Ordinance No. 90-340A, Exhibit B, FY 1990-91 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring appropriation to fund increased expenses at the Metro ERC facilities.

ADOPTED by the Council of the Metropolitan Service District this
13th day of June, 1991.


Tanya Collier, Presiding Officer

ATTEST:

Clerk of the Council

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
OREGON CONVENTION CENTER OPERATING FUND							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Marketing Manager/Director of Sales and Ma	1.00	36,643		(5,000)	1.00	31,643
	Sales Associate	1.00	28,682		(5,000)	1.00	23,682
	Event Coordinator	2.00	43,562		(5,000)	2.00	38,562
	Event Manager	1.00	34,932		(5,000)	1.00	29,932
	Chief Engineer	1.00	36,643		(5,000)	1.00	31,643
	Electrician	1.00	33,220		(5,000)	1.00	28,220
	Operating Engineer	2.75	71,580		(10,000)	2.75	61,580
	Set-up Superintendent	0.92	25,126		(5,000)	0.92	20,126
	Utility Technician	2.00	54,622		(5,000)	2.00	49,622
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Secretary	2.00	39,090		(6,000)	2.00	33,090
	Bookkeeper	1.00	23,631		(4,000)	1.00	19,631
	Clerical/Receptionist	3.33	57,036		(7,500)	3.33	49,536
	Lead Engineer/Mechanic	0.92	30,562		(4,500)	0.92	26,062
	Maintenance/Utility Lead	16.50	350,064		(42,000)	16.50	308,064
	Security Watch staff	5.83	91,222		(13,000)	5.83	78,222
	Sound/Audio Visual Technician	1.00	24,784		(7,500)	1.00	17,284
	Supervisor	1.83	45,355		(5,500)	1.83	39,855
	Telephone System Coordinator	0.92	25,126		(2,000)	0.92	23,126
	Utility Maintenance	1.83	47,633		(3,500)	1.83	44,133
	Utility-Grounds	2.75	54,225		(4,500)	2.75	49,725
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Secretary/Receptionist	1.50	26,945			1.50	26,945
	Operations Workers	5.71	83,206			5.71	83,206
	Facility Security	1.50	27,249			1.50	27,249
	Data Entry Clerk	1.00	16,388			1.00	16,388
	Box Office Supervisor	0.41	10,156			0.41	10,156
	Ticket Sellers	1.64	25,560			1.64	25,560
	Head Gate Attendant	0.41	8,307			0.41	8,307
	Gate Attendant	2.80	43,799			2.80	43,799
	Uniformed Security Supervisor	0.82	17,892			0.82	17,892
	Uniformed Agent	3.14	56,163			3.14	56,163
	Medical Specialist	0.56	12,138			0.56	12,138
511400	OVERTIME		0		50,000		50,000
512000	FRINGE		454,698		(120,000)		334,698
512400	Service Reimbursement-Workers comp		21,229				21,229
Total Personal Services		70.07	1,957,468	0.00	(220,000)	70.07	1,737,468

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
OREGON CONVENTION CENTER OPERATING FUND (continued)							
Materials & Services							
521100	Office Supplies		6,000				6,000
521290	Other Supplies		70,500				70,500
521292	Small Tools		4,000				4,000
521310	Subscriptions		215				215
521320	Dues		4,770				4,770
524120	Legal Fees		3,000				3,000
524130	Promotion/Public Relations		74,288		20,000		94,288
524190	Misc. Professional Services		2,143,528				2,143,528
525110	Utilities-Electricity		266,200				266,200
525120	Utilities-Water and Sewer		30,300				30,300
525130	Utilities-Natural Gas		92,000				92,000
525190	Utilities-Other		11,500				11,500
525610	Maintenance & Repair Services-Building		61,000				61,000
525640	Maintenance & Repair Services-Equipment		20,000				20,000
525710	Equipment Rental		20,000		20,000		40,000
525720	Building Rental		7,500		40,000		47,500
526200	Ads & Legal Notices		15,820				15,820
526310	Printing Services		55,000				55,000
526320	Typesetting and Reprographics		5,800				5,800
526410	Telephone		71,200				71,200
526420	Postage		16,360				16,360
526440	Delivery Service		360				360
526500	Travel		19,195				19,195
526690	Concession/Catering Contract		1,089,388		100,000		1,189,388
526691	Parking Contract		40,841				40,841
526700	Temporary Help Services		0		40,000		40,000
526800	Training, Tuition, Conferences		8,869				8,869
526910	Uniforms and Cleaning		20,500				20,500
529500	Meetings		4,500				4,500
529800	Miscellaneous		7,000				7,000
529835	External Promotion Expenses		12,600				12,600
531100	Capital Lease Payments-Office Equipment		9,275				9,275
	Total Materials & Services		4,191,509		220,000		4,411,509
	Total Capital Outlay		200,000		0		200,000
	Total Interfund Transfers		669,072		0		669,072
Contingency and Unappropriated Balance							
599999	Contingency		300,000				300,000
599990	Unappropriated Balance		1,155,594				1,155,594
	Total Contingency and Unappropriated Balance		1,455,594		0		1,455,594
	TOTAL EXPENDITURES	70.07	8,473,643	0.00	0	70.07	8,473,643

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Coliseum							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Coliseum/Stadium Manager	0.75	42,750		0	0.75	42,750
	Accountant	1.00	34,932		0	1.00	34,932
	Assistant Accountant	1.00	26,029		(1,500)	1.00	24,529
	Assistant Director of Security	1.00	33,220		(1,500)	1.00	31,720
	Admissions Assistant Director	1.00	33,280		(1,500)	1.00	31,780
	Admissions Supervisor	1.00	48,423		(1,500)	1.00	46,923
	Event Manager	1.00	38,528		(1,500)	1.00	37,028
	Customer Services Representative	3.00	74,444		(4,500)	3.00	69,944
	Sales Manager	1.00	42,465		(1,500)	1.00	40,965
	Promotions Coordinator	1.00	30,137		(1,500)	1.00	28,637
	Group Sales Coordinator	1.00	21,574		(1,500)	1.00	20,074
	Sales Associate	1.00	26,029		(1,500)	1.00	24,529
	Lead Engineer	1.00	33,220		(1,500)	1.00	31,720
	Operations Engineer	4.00	126,548		(6,000)	4.00	120,548
	Maintenance Section Superintendent	1.00	40,413		(1,500)	1.00	38,913
	Set-Up Supervisor	2.00	55,993		(3,000)	2.00	52,993
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Bookkeeper II	1.00	22,561		0	1.00	22,561
	Bookkeeper I	1.00	19,682		0	1.00	19,682
	Accounting Clerk	1.00	18,052		0	1.00	18,052
	Office Assistant	1.00	20,585		0	1.00	20,585
	Switchboard/Receptionist	1.00	20,585		0	1.00	20,585
	Data Entry Clerk	1.00	17,963		0	1.00	17,963
	Marketing Staff Assistant	1.00	17,963		0	1.00	17,963
	Security Watchman	2.00	37,548		0	2.00	37,548
	Security Secretary	1.00	20,585		0	1.00	20,585
	Marketing Secretary	1.00	20,585		0	1.00	20,585
	Utility/Grounds	1.00	22,318		0	1.00	22,318
	Utility Lead	15.00	346,948		0	15.00	346,948
	Utility Maintenance	3.00	67,372		0	3.00	67,372
	Set Up Staff Assistant	1.00	23,631		0	1.00	23,631
511225	WAGES-REGULAR EMPLOYEES (part time)	55.45	1,043,798	22.00	425,000	77.45	1,468,798
511400	OVERTIME		45,132		(10,000)		35,132
	PREMIUM PAY		8,519		0		8,519
512000	FRINGE		777,120		(85,000)		692,120
512400	Service Reimbursement-Workers Comp		36,916		0		36,916
Total Personal Services		108.20	3,295,848	22.00	300,000	130.20	3,595,848

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Coliseum (continued)							
Materials & Services							
521100	Office Supplies		25,000		0		25,000
521290	Other Supplies		82,909		0		82,909
521292	Small Tools		12,715		0		12,715
521400	Fuels & Lubricants		3,350		0		3,350
524110	Audit Services		2,000		0		2,000
524120	Legal Fees		25,000		0		25,000
524130	Promotion/Public Relation Services		137,025		0		137,025
524190	Misc Professional Services		11,682		0		11,682
524310	Management Consulting Services		4,000		0		4,000
525110	Utilities-Electricity		262,851		0		262,851
525120	Utilities-Water and Sewer		64,468		0		64,468
525130	Utilities-Natural Gas		2,297		0		2,297
525140	Utilities-Heating Oil		44,688		0		44,688
525190	Utilities-Other		33,881		0		33,881
525610	Maintenance & Repair Services-Building		155,848		0		155,848
525710	Equipment Rental		31,598		0		31,598
526310	Printing Services		25,862		0		25,862
526410	Telephone		50,923		0		50,923
526420	Postage		25,500		0		25,500
526500	Travel		29,800		0		29,800
526690	Concessions/Catering Contract		3,391,375		(300,000)		3,091,375
526691	Parking Contract		421,338		0		421,338
526700	Temporary Help Services		357,280		0		357,280
526800	Training, Tuition, Conferences		10,500		0		10,500
526910	Uniforms and Cleaning		23,611		0		23,611
529800	Miscellaneous		41,525		0		41,525
Total Materials & Services			5,277,026		(300,000)		4,977,026
Total Capital Outlay			468,500		0		468,500
TOTAL EXPENDITURES		108.20	9,041,374	22.00	0	130.20	9,041,374

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND:Performing Arts Center							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	PAC Manager	1.00	54,881		(1,500)	1.00	53,381
	Program Development Manager	1.00	39,478		(1,500)	1.00	37,978
	Booking coordinator	1.00	26,029		(1,500)	1.00	24,529
	PAC Events Director	1.00	36,650		(1,500)	1.00	35,150
	Operations Engineer	1.00	31,637		(1,500)	1.00	30,137
	Stage/Operations Coordinator	1.00	33,220		(1,500)	1.00	31,720
	Building Maintenance Supervisor	1.00	30,137		(1,500)	1.00	28,637
	Box Office Manager	1.00	27,311		(1,500)	1.00	25,811
	Box Office Supervisor	4.00	92,382		(5,000)	4.00	87,382
	Customer Service Representative	2.00	44,135		(3,000)	2.00	41,135
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Utility Lead	4.00	87,922		0	4.00	87,922
	Switchboard/Receptionist	1.00	18,774		0	1.00	18,774
	Administrative Secretary	1.00	20,585		0	1.00	20,585
	Secretary	1.00	18,774		0	1.00	18,774
	Data Entry	1.00	17,963		0	1.00	17,963
	Staff Assistant	1.00	22,561		0	1.00	22,561
	Security Watchman	3.00	53,030		0	3.00	53,030
511235	WAGES-TEMPORARY EMPLOYEES (part time)	75.61	1,675,472		0	75.61	1,675,472
511400	OVERTIME		23,092		0		23,092
	PREMIUM PAY		1,200		0		1,200
512000	FRINGE		589,289		(125,000)		464,289
512400	Service Reimbursement-Workers Comp		27,993		0		27,993
Total Personal Services		101.61	2,972,515	0.00	(145,000)	101.61	2,827,515
Materials & Services							
521100	Office Supplies		16,000		0		16,000
521290	Other Supplies		62,718		0		62,718
521292	Small Tools		1,600		0		1,600
524120	Legal Fees		0		61,000		61,000
524130	Promotion/Public Relation Services		60,400		0		60,400
524190	Misc. Professional Services		4,340		0		4,340
525110	Utilities-Electricity		198,000		0		198,000
525120	Utilities-Water and Sewer		16,486		0		16,486
525130	Utilities-Natural Gas		54,251		0		54,251
525190	Utilities-Other		12,038		0		12,038
525610	Maintenance & Repair Services-Building		81,775		0		81,775
525710	Equipment Rental		16,612		0		16,612
525720	Building Rental		94,200		0		94,200
526310	Printing Services		118,750		0		118,750
526410	Telephone		59,060		0		59,060

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND: Performing Arts Center (continued)							
526420	Postage		11,200		15,000		26,200
526500	Travel		7,000		5,000		12,000
526700	Temporary Help Services		13,300		55,000		68,300
526800	Training, Tuition, Conferences		2,300		0		2,300
526910	Uniforms and Cleaning		17,118		0		17,118
528100	License, Permits, Payments to Other Agencies		18,887		0		18,887
529800	Miscellaneous		83,025		0		83,025
529835	External Promotion Expenses		125,000		0		125,000
	Total Materials & Services		1,074,060		136,000		1,210,060
Capital Outlay							
571400	Purchases - Equipment and Vehicles		17,975				17,975
571500	Purchases - Office Furniture and Equipment		6,300				6,300
574520	Construction Work/Materials - Buildings, Exhibits		288,300		9,000		297,300
	Total Capital Outlay		312,575		9,000		321,575
	TOTAL EXPENDITURES	101.61	4,359,150	0.00	0	101.61	4,359,150

EXHIBIT A
ORDINANCE NO. 91-399

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SPECTATOR FACILITIES FUND: General Expenses							
Interfund Transfers							
581610	Trans. Indirect Costs to Support Svs. Fund		312,466		0		312,466
581615	Trans. Indirect Cost to Insur. Fund		114,822		0		114,822
582751	Transfer Resources to Metro ERC Management Pool		603,030		0		603,030
583610	Transfer Direct Costs to Support Svs. Fund		45,885		0		45,885
Total Interfund Transfers			1,076,203		0		1,076,203
Contingency and Unappropriated Balance							
599999	Contingency		465,000		0		465,000
599990	Unappropriated Balance		2,005,453		0		2,005,453
Total Contingency and Unappropriated Balance			2,470,453		0		2,470,453
TOTAL EXPENDITURES		229.42	18,636,021	22.00	0	251.42	18,636,021

EXHIBIT B
ORDINANCE NO. 91-399
SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
OREGON CONVENTION CENTER OPERATING FUND			
Personal Services	1,957,468	(220,000)	1,737,468
Materials & Services	4,191,509	220,000	4,411,509
Capital Outlay	200,000	0	200,000
Interfund Transfers	669,072	0	669,072
Contingency	300,000	0	300,000
Unappropriated Balance	1,155,594	0	1,155,594
Total Oregon Convention Center Operating Fund Requirements	8,473,643	0	8,473,643
SPECTATOR FACILITIES OPERATING FUND			
Memorial Coliseum			
Personal Services	3,295,848	300,000	3,595,848
Materials & Services	5,277,026	(300,000)	4,977,026
Capital Outlay	468,500	0	468,500
Subtotal	9,041,374	0	9,041,374
Civic Stadium			
Personal Services	516,945	0	516,945
Materials & Services	1,150,196	0	1,150,196
Capital Outlay	21,700	0	21,700
Subtotal	1,688,841	0	1,688,841
Performing Arts Center			
Personal Services	2,972,515	(145,000)	2,827,515
Materials & Services	1,074,060	136,000	1,210,060
Capital Outlay	312,575	9,000	321,575
Subtotal	4,359,150	0	4,359,150
General Expense			
Interfund Transfers	1,076,203	0	1,076,203
Contingency	465,000	0	465,000
Subtotal	1,541,203	0	1,541,203
Unappropriated Balance	2,005,453	0	2,005,453
Total Spectator Facilities Operating Fund Requirements	18,636,021	0	18,636,021

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 91-399 AMENDING ORDINANCE NO.
90-340A REVISING THE FY 1990-91 BUDGET AND APPROPRIATIONS
SCHEDULE FOR THE PURPOSE OF FUNDING INCREASED EXPENSES AT THE
METRO ERC FACILITIES

Date: May 12, 1991

Presented by: Jennifer Sims
Dominic Buffetta

FACTUAL BACKGROUND AND ANALYSIS

The fiscal and budgetary status of the Metro ERC facilities is directly related to the number and types of events held at each facility. With three months remaining in the fiscal year, at the time this adjustment is prepared, there are many unknowns, especially related to the number of playoff games to be held at the Coliseum. While each new event brings in additional revenue, it also has a corresponding increase in expenditures. The Metro ERC facilities may experience increased expenditures or shifts in expenditures in the last three months related to these new events. As a prudent fiscal measure, this action requests the transfer of existing appropriation, as summarized below, to account for these unforeseen activities.

- a. Oregon Convention Center - move \$220,000 from Personal Services to Materials & Services.
- b. Memorial Coliseum - move \$300,000 from Materials & Services to Personal Services
- c. Performing Arts Center - move \$145,000 from Personal Services to Materials & Services (\$136,000) and Capital Outlay (\$9,000).

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance 91-399, transferring existing appropriations to fund increased expenditures at the Metro ERC facilities.

FINANCE COMMITTEE REPORT

ORDINANCE NO. 91-399, AMENDING THE FY 90-91 BUDGET AND
APPROPRIATIONS SCHEDULE TO FUND INCREASED EXPENSES AT
METRO ER COMMISSION FACILITIES

Date: June 10, 1991

Presented by: Councilor Hansen

COMMITTEE RECOMMENDATION: At its June 6, 1991 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 91-399. All Committee members were present and voting.

COMMITTEE DISCUSSION / ISSUES: Ms. Andrea Bonkowski, Metro ERC Controller, presented the staff report. She reviewed the proposed amendments to two Metro ERC Funds -- the Oregon Convention Center Fund and the Spectator Facilities Fund. Regarding the Convention Center Fund, the Metro ER Commission requests transferring \$220,000 from the Personal Services category to various line items in the Materials and Services category. Savings have been realized in the Personal Services due to hiring employees later than anticipated. The major expenditure increase is for the Concession / Catering contract because of increased business at the facility.

The requested changes in the Spectator Facilities Fund are for Coliseum and the Performing Arts Center. In regard to the Coliseum \$300,000 are being transferred from the Concession / Catering line item in Materials and Services to the Wages line item for part time employees in the Personal Services category. In regard to the Performing Arts Center \$145,000 is being transferred from the Personal Services category to cover increased expenditures in the Materials and Services and Capital Outlay categories.

Councilor Van Bergen questioned the reason for \$61,000 in legal expenses for the Performing Arts Center. Ms. Bonkowski said it was to pay costs associated with proposed condemnation of the Congregational Church property. Councilor Van Bergen questioned why the City of Portland did not pay for these costs since they were involved with the initial condemnation proceeding. Councilor Van Bergen indicated he would communicate these questions in writing to the Metro ER Commission.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

DATE: June 18, 1991

TO: Rena Cusma, Executive Officer

FROM: Paulette Allen, Clerk of the Council *PA*

RE: TRANSMITTAL OF ORDINANCE NOS. 91-398, 91-399, 91-400A, 91-401, 91-402, 91-403, 91-404, and 91-405A

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on June 13, 1991.

If you wish to veto any of the above ordinances, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, June 20, 1991. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, *Kathleen Donaldson*, received this memo and true copies of Ordinance Nos. 91-398, 91-399, 91-400A, 91-401, 91-402, 91-403, 91-404, and 91-405A from the Clerk of the Council on June 18, 1991.

Date: *6/18/91*

ORD. MEM



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

91-399

August 16, 1991

Clerk of the Board
Multnomah County Courthouse
1021 S.W. Fourth Avenue
Portland, OR 97204

Dear Clerk of the Board:

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your County.

Executive Officer
Rena Cusma

Metro Council

Tanya Collier
Presiding Officer
District 9

Jim Gardner
Deputy Presiding
Officer
District 3

Susan McLain
District 1

Lawrence Bauer
District 2

Richard Devlin
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Tom DeJardin
District 5

George Van Bergen
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Ruth McFarland
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Judy Wyers
District 8

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David Knowles
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Sandi Hansen
District 12

1. Ordinance No. 91-382, Amending the FY 1990-91 Budget and Appropriations Schedule to Increase the Convention Center Capital Fund Personal Services Appropriations
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Sincerely,



Paulette Allen
Clerk of the Council



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

August 16, 1991

Charles D. Cameron
County Administrator
150 N. First Avenue
Hillsboro, OR 97124

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Sincerely,



Paulette Allen
Clerk of the Council



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

August 16, 1991

John Kauffman
County Clerk
Clackamas County Courthouse
807 Main Street
Oregon City, OR 97045

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