

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO.)
90-340A REVISING THE FY 1990-91)
BUDGET AND APPROPRIATIONS SCHEDULE)
FOR THE PURPOSE OF FUNDING)
INCREASED EXPENSES IN THE BUSINESS)
LICENSE PROGRAM)

ORDINANCE NO. 91-403

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to transfer appropriations within the FY 1990-91 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

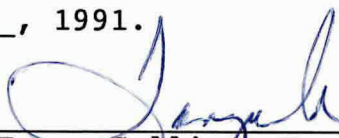
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

That Ordinance No. 90-340A, Exhibit B, FY 1990-91 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$11,211 from the Support Service Fund Contingency to fund increased expenses related to the Business License Program.

ADOPTED by the Council of the Metropolitan Service District this

13th day of June, 1991.



Tanya Collier, Presiding Officer

ATTEST:



Clerk of the Council

EXHIBIT A
ORDINANCE NO. 91-403

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
FINANCE & ADMINISTRATION:Construction Management							
	Total Personal Services	4.50	223,720		0	4.50	223,720
	Materials & Services						
521100	Office Supplies		7,300		0		7,300
521110	Computer Software		750		0		750
521310	Subscriptions		600		0		600
521320	Dues		300		0		300
526200	Ads & Legal Notices		16,000		0		16,000
526310	Printing Services		1,000		0		1,000
526410	Telephone		330		0		330
526420	Postage		500		0		500
526440	Delivery Services		250		0		250
526500	Travel		3,150		0		3,150
526800	Training, Tuition, Conferences		3,000		0		3,000
528100	License, Permits, Payments to Other Agencies		39,449		11,211		50,660
529500	Meetings		1,500		0		1,500
	Total Materials & Services		74,129		11,211		85,340
	Total Capital Outlay		5,995		0		5,995
	TOTAL EXPENDITURES	4.50	303,844	0.00	11,211	4.50	315,055

EXHIBIT A
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FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SUPPORT SERVICE FUND:General Expenses							
Interfund Transfers							
581513	Trans. Indirect Costs to Bldg. Fund		249,137		0		249,137
581615	Trans. Indirect Costs to Insurance Fund		26,762		0		26,762
Total Interfund Transfers			275,899		0		275,899
Contingency and Unappropriated Balance							
599999	Contingency		32,116		(11,211)		20,905
	Unappropriated Fund Balance		30,000		0		30,000
Total Contingency and Unappropriated Balance			62,116		(11,211)		50,905
TOTAL EXPENDITURES		62.70	4,377,122	0.00	0	62.70	4,377,122

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ORDINANCE NO. 91-403

FISCAL YEAR 1990-91		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
FINANCE & ADMINISTRATION							
	Total Personal Services	36.20	1,569,883	0.00	0	36.20	1,569,883
	Materials & Services						
521100	Office Supplies		64,328		0		64,328
521110	Computer Software		13,315		0		13,315
521260	Printing Supplies		50,277		0		50,277
521290	Other Supplies		1,200		0		1,200
521291	Small Tools		800		0		800
521310	Subscriptions		4,370		0		4,370
521320	Dues		2,905		0		2,905
521400	Fuels & Lubricants		7,200		0		7,200
524110	Accounting & Auditing Services		38,500		0		38,500
524190	Misc. Professional Services		207,800		0		207,800
524210	Data Processing Services		2,000		0		2,000
524310	Management Consulting Services		16,000		0		16,000
525630	Maintenance & Repairs Services-Vehicles		2,500		0		2,500
525640	Maintenance & Repairs Services-Equipment		121,620		0		121,620
525710	Equipment Rental		3,122		0		3,122
525732	Operating Lease Payments-Vehicles		27,900		0		27,900
526200	Ads & Legal Notices		16,300		0		16,300
526310	Printing Services		3,385		0		3,385
526410	Telephone		48,634		0		48,634
526420	Postage		60,560		0		60,560
526440	Delivery Services		800		0		800
526500	Travel		20,416		0		20,416
526700	Temporary Help Services		2,900		0		2,900
526800	Training, Tuition, Conferences		31,660		0		31,660
526900	Misc Other Purchased Services		17,621		0		17,621
528100	License, Permits, Payments to Other Agencies		39,708		11,211		50,919
529500	Meetings		2,350		0		2,350
529800	Miscellaneous		1,850		0		1,850
531100	Capital Lease Payments-Furniture & Equipment		274,983		0		274,983
	Total Materials & Services		1,085,004		11,211		1,096,215
	Total Capital Outlay		59,511		0		59,511
	TOTAL EXPENDITURES	36.20	2,714,398	0.00	11,211	36.20	2,725,609

EXHIBIT B
ORDINANCE NO. 91-403
SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
SUPPORT SERVICES FUND			
Finance & Administration			
Personal Services	1,569,883	0	1,569,883
Materials & Services	1,085,004	11,211	1,096,215
Capital Outlay	59,511	0	59,511
Subtotal	2,714,398	11,211	2,725,609
Personnel			
Personal Services	322,427	0	322,427
Materials & Services	31,445	0	31,445
Capital Outlay	8,036	0	8,036
Subtotal	361,908	0	361,908
Office of General Counsel			
Personal Services	276,913	0	276,913
Materials & Services	18,120	0	18,120
Capital Outlay	8,500	0	8,500
Subtotal	303,533	0	303,533
Public Affairs			
Personal Services	547,839	0	547,839
Materials & Services	98,661	0	98,661
Capital Outlay	12,768	0	12,768
Subtotal	659,268	0	659,268
General Expense			
Interfund Transfers	275,899	0	275,899
Contingency	32,116	(11,211)	20,905
Subtotal	308,015	(11,211)	296,804
Unappropriated Balance	30,000	0	30,000
Total Support Services Fund Requirements	4,377,122	0	4,377,122

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 91-403 AMENDING ORDINANCE NO. 90-340A REVISING THE FY 1990-91 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FUNDING INCREASED EXPENSES IN THE BUSINESS LICENSE PROGRAM

Date: May 13, 1991

Presented by: Jennifer Sims
Neil Saling

FACTUAL BACKGROUND AND ANALYSIS

During the budget process for FY 1990-91, the Business License Program was transferred from the Planning & Development Department to the Construction/Contracts Division of the Finance & Administration Department. Although the program is designed to be self-supporting, in the first few years of development it requires an additional funding source. It was agreed that for FY 1990-91 excise tax would be used to make up any shortfall in revenues to expenditures.

In December, 1990, the Finance Division presented a report to the Finance Committee on the status of the Business License Program. At that time it was forecasted that the excise tax needed would be approximately \$3,500. In addition, it was reported that the sales and renewals of business licenses were greater than anticipated and may require a budget action. An updated forecast is provided in Attachment A to the staff report.

The program requires that 75.5 percent of all sales be returned to the participating jurisdictions. An increase in the revenue received from the sale of licenses results in a corresponding increase in expenditures to local jurisdictions. For FY 1990-91 the amount budgeted for payments to the other agencies was \$39,449. The actual amount of payments made this fiscal year was \$50,660. This action requests the transfer of \$11,211 from the Support Service Fund Contingency to the Construction/Contracts Division of the Finance & Administration Department. The source of revenue for this action will be Business License fees and excise tax and not indirect support transfers. The total projected excise tax support to this program for FY 1990-91 is \$3,276.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance 91-403, transferring \$11,211 from the Support Service Fund Contingency to the Construction/Contracts division of the Finance & Administration Department to fund increased expenditures related to Business License Program.

ATTACHMENT A
Builders License Program
Budget to Forecast Report

	Adopted Budget	Received to Date	Forecasted 5/1 - 6/30	Total for FY 1990-91	Increase/ (Decrease)
RESOURCES:					
Business License Fees	62,500	54,450	16,500	70,950	8,450
Transfer from Transportation	20,000	25,200	0	25,200	5,200
TOTAL RESOURCES	82,500	79,650	16,500	96,150	13,650
EXPENDITURES:					
Personal Services:					
Asst. Regional Planner	14,251	8,285	1,365	9,650	(4,601)
Fringe	4,418	2,568	423	2,992	(1,426)
Total Personal Services	18,669	10,854	1,788	12,642	(6,027)
Materials & Services:					
Office/Other Supplies	300	417	100	517	217
Computer Software	0	479	0	479	479
Travel/Training	200	266	0	266	66
Meetings	200	0	0	0	(200)
Postage	500	139	900	1,039	539
Printing	0	414	1,000	1,414	1,414
Subscriptions	0	18	0	18	18
Payment to other agencies	39,449	50,661	0	50,661	11,212
Total Materials & Services	40,649	52,394	2,000	54,394	13,745
Unappropriated Balance	30,000	0	32,390	32,390	2,390
TOTAL EXPENDITURES	89,318	63,248	36,178	99,426	10,108
Revenue shortfall funded through Excise Tax	(6,818)			(3,276)	

kr:ord90-91:f&a:license
May 13, 1991



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

DATE: June 18, 1991

TO: Rena Cusma, Executive Officer

FROM: Paulette Allen, Clerk of the Council *PA*

RE: TRANSMITTAL OF ORDINANCE NOS. 91-398, 91-399, 91-400A, 91-401, 91-402, **91-403**, 91-404, and 91-405A

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on June 13, 1991.

If you wish to veto any of the above ordinances, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, June 20, 1991. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, *Kathleen Dowdall*, received this memo and true copies of Ordinance Nos. 91-398, 91-399, 91-400A, 91-401, 91-402, 91-403, 91-404, and 91-405A from the Clerk of the Council on June 18, 1991.

Date: *6/18/91*

ORD.MEM

FINANCE COMMITTEE REPORT

ORDINANCE NO. 91-403, AMENDING THE FY 1990-91 BUDGET AND APPROPRIATIONS SCHEDULE TO FUND INCREASED EXPENSES IN THE BUILDING LICENSE PROGRAM

Date: June 10, 1991

Presented by: Councilor Buchanan

COMMITTEE RECOMMENDATION: At its June 6, 1991 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 91-403. All Committee members were present and voting.

COMMITTEE DISCUSSION / ISSUES: Jennifer Sims, Finance and Management Information Director, presented the staff report. Ms. Sims indicated this request to authorize increased expenditures is result of more license sales than anticipated during this fiscal year. Metro is required to pass through 75.5% of all sales to participating jurisdictions. These transactions are budgeted as revenue and expenditures so as the volume of sales increase so do revenues and expenditures. The specific request is to transfer \$11,211 from the Support Service Fund Contingency to Payment to Other Agencies line item in the Construction / Contracts Division, Finance and Administration Department budget.



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

91-403

August 16, 1991

Clerk of the Board
Multnomah County Courthouse
1021 S.W. Fourth Avenue
Portland, OR 97204

Dear Clerk of the Board:

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your County.

Executive Officer
Rena Cusma
Metro Council
Tanya Collier
Presiding Officer
District 9
Jim Gardner
Deputy Presiding
Officer
District 3
Susan McLain
District 1
Lawrence Bauer
District 2
Richard Devlin
District 4
Tom DeJardin
District 5
George Van Bergen
District 6
Ruth McFarland
District 7
Judy Wyers
District 8
Roger Buchanan
District 10
David Knowles
District 11
Sandi Hansen
District 12

1. Ordinance No. 91-382, Amending the FY 1990-91 Budget and Appropriations Schedule to Increase the Convention Center Capital Fund Personal Services Appropriations
2. Ordinance No. 91-376B, Revising Admission Fees and Policies at the Metro Washington Park Zoo
3. Ordinance No. 91-387A, An Ordinance Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding Initial Financing and Purchase Costs of the Hanna Property
4. Ordinance No. 91-386C, For the Purpose of Amending Metro Chapter Code 5.02, Establishing Solid Waste Disposal Rates for FY 1991-92
5. Ordinance No. 91-389, For the Purpose of Exempting the Oregon Convention Center Grand Opening from the Provisions of Metro Code Chapter 7.01 Excise Tax
6. Ordinance No. 91-392, Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding the Charter Commission
7. Ordinance No. 91-396, An Ordinance Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding Increased Expenses in the Insurance Fund
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17. Ordinance No. 91-405A, An Ordinance for the Purpose of Amending Chapter 5.02 of the Metro Code to Amend Section 5.02.025(c) Regarding the Recyclable Material Credit
18. Ordinance No. 91-395A, An Ordinance Adopting a Final Order and Amending the Metro Urban Growth Boundary for Contested Case No. 90-1: Wagner
19. Ordinance No. 91-410, An Ordinance Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding Increased Expenses at Metropolitan Exposition-Recreation Facilities
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METRO ORDINANCES

August 20, 1991

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26. Ordinance No. 91-417, An Ordinance for the Purpose of Amending and Renewing the Franchise Agreement with East County Recycling, Inc.; and Declaring an Emergency

Sincerely,



Paulette Allen
Clerk of the Council



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

August 16, 1991

Charles D. Cameron
County Administrator
150 N. First Avenue
Hillsboro, OR 97124

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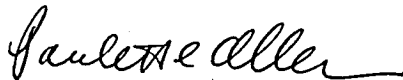
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Sincerely,



Paulette Allen
Clerk of the Council



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

August 16, 1991

John Kauffman
County Clerk
Clackamas County Courthouse
807 Main Street
Oregon City, OR 97045

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14. Ordinance No. 91-402, An Ordinance Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding Increased Expenses in the Council Department
15. Ordinance No. 91-403, An Ordinance Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding Increased Expenses in the Business License Program
16. Ordinance No. 91-404, An Ordinance for the Purpose of Amending Chapter 5.02 of the Metro Code to Provide that All User Fees and Other Fees Submitted to Metro for Solid Waste Generated Within the District Shall be Calculated on a Tonnage Basis Using Certified Scale Weights
17. Ordinance No. 91-405A, An Ordinance for the Purpose of Amending Chapter 5.02 of the Metro Code to Amend Section 5.02.025(c) Regarding the Recyclable Material Credit
18. Ordinance No. 91-395A, An Ordinance Adopting a Final Order and Amending the Metro Urban Growth Boundary for Contested Case No. 90-1: Wagner
19. Ordinance No. 91-410, An Ordinance Amending Ordinance No. 90-340A Revising the FY 1990-91 Budget and Appropriations Schedule for the Purpose of Funding Increased Expenses at Metropolitan Exposition-Recreation Facilities
20. Ordinance No. 91-390A, For the Purpose of Adopting the Annual Budget for Fiscal Year 1991-92, Making Appropriations and Levying Ad Valorem Taxes
21. Ordinance No. 91-408, For the Purpose of Amending the Planning Procedure for Designating Functional Planning Areas and Activities

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22. Ordinance No. 91-407A, For the Purpose of Amending Metro Code Sections 2.01.070, 2.01.090, 2.01.120, 2.01.130 and 2.01.140 Relating to Conduct of Debate at Council Meetings, Receipt of Public Testimony at Council Meetings and Consideration of a Consent Agenda at Council Meetings and Standing Committees of the Council
23. Ordinance No. 91-414, An Ordinance Amending Ordinance No. 91-390A Revising the FY 1991-92 Budget and Appropriations Schedule for the Purpose of Funding Modifications for the STRAP Project
24. Ordinance No. 91-413, For the Purpose of Approving an Increase in the Transfer Rate for the Forest Grove Transfer Station
25. Ordinance No. 91-409, For the Purpose of Amending Chapter 2 of the Metro Code to Establish the Appointment Process, Qualifications, and Terms of Office for Members of the Portland Metropolitan Area Local Government Boundary Commission
26. Ordinance No. 91-417, An Ordinance for the Purpose of Amending and Renewing the Franchise Agreement with East County Recycling, Inc.; and Declaring an Emergency

Sincerely,



Paulette Allen
Clerk of the Council