

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO. )  
91-390A REVISING THE FY 1991-92 )  
BUDGET AND APPROPRIATIONS SCHEDULE )  
FOR THE PURPOSE OF FUNDING AN )  
AMENDMENT TO THE R.W. BECK CONTRACT )

ORDINANCE NO. 91-425  
Introduced by Rena Cusma,  
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to transfer appropriations within the FY 1991-92 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

1. That Ordinance No. 91-390A, Exhibit B, FY 1991-92 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of funding an amendment to the R.W. Beck contract, transferring \$100,000 from the Waste Reduction Division of the Solid Waste Operating Account to the Solid Waste General Account

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Council of the Metropolitan Service District this

26th day of September, 1991.



Tanya Collier, Presiding Officer

ATTEST:

  
Clerk of the Council

**EXHIBIT A**  
**ORDINANCE NO. 91-425**

FISCAL YEAR 1991-92		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT

SOLID WASTE REVENUE FUND  
OPERATING ACCOUNT:Waste Reduction

<b>Total Personal Services</b>	<b>15.65</b>	<b>649,650</b>	<b>0.00</b>	<b>0</b>	<b>15.65</b>	<b>649,650</b>
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**Materials & Services**

521100	Office Supplies	7,000		0		7,000
521110	Computer Software	830		0		830
521240	Graphics/Reprographic Supplies	13,000		0		13,000
521260	Printing Supplies	595		0		595
521290	Other Supplies	2,465		0		2,465
521291	Packaging Materials	425		0		425
521293	Promotion Supplies	7,500		0		7,500
521310	Subscriptions	3,800		0		3,800
521320	Dues	1,685		0		1,685
521540	Maintenance & Repairs Supplies-Equipment	300		0		300
524130	Promotion/Public Relations	217,200		0		217,200
524190	Misc. Professional Services	1,211,035		(100,000)		1,111,035
524210	Data Processing Services	14,000		0		14,000
525640	Maintenance & Repairs Services-Equipment	6,600		0		6,600
525710	Equipment Rental	36,932		0		36,932
526200	Ads & Legal Notices	65,000		0		65,000
526310	Printing Services	62,900		0		62,900
526320	Typesetting & Reprographics Services	7,095		0		7,095
526410	Telephone	2,650		0		2,650
526420	Postage	9,000		0		9,000
526440	Delivery Service	660		0		660
526500	Travel	18,100		0		18,100
526610	Temporary Help Services	49,150		0		49,150
526800	Training, Tuition, Conferences	8,500		0		8,500
528100	License, Permits, Payments to Other Agencies	1,493,374		0		1,493,374
529500	Meetings	15,000		0		15,000

<b>Total Materials &amp; Services</b>	<b>3,254,796</b>	<b>(100,000)</b>	<b>3,154,796</b>
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<b>TOTAL EXPENDITURES</b>	<b>15.65</b>	<b>3,904,446</b>	<b>0.00</b>	<b>(100,000)</b>	<b>15.65</b>	<b>3,804,446</b>
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EXHIBIT A  
ORDINANCE NO. 91-425

FISCAL YEAR 1991-92		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND							
GENERAL ACCOUNT							
<b>Materials &amp; Services</b>							
	BUDGET AND FINANCE						
525740	Capital Lease Payments-Furniture & Equipment		43,550		0		43,550
	WASTE REDUCTION						
525740	Capital Lease Payments-Furniture & Equipment		50,000		0		50,000
	ST. JOHNS LANDFILL						
524190	Misc. Professional Services		100,000		0		100,000
	<b>Total Materials &amp; Services</b>		<b>193,550</b>		<b>0</b>		<b>193,550</b>
<b>Capital Outlay</b>							
	BUDGET AND FINANCE						
571500	Purchases-Office Furniture & Equipment		26,450		0		26,450
	OPERATIONS						
571400	Purchases-Equipment & Vehicles		365,000		0		365,000
571500	Purchases-Office Furniture & Equipment		494,000		0		494,000
	WASTE REDUCTION						
571400	Purchases-Equipment and Vehicles		17,000		0		17,000
	METRO SOUTH						
574130	Engineering Services		100,000		0		100,000
574510	Const. Work/Materials-Bldgs, Exhibits & Rel.		1,130,000		0		1,130,000
	ST. JOHNS LANDFILL						
571200	Improvements Other Than Building		50,000		0		50,000
574571	Const. Work/Materials-Final Cover & Imp.		353,880		0		353,880
	METRO NORTHWEST IMPROVEMENTS						
574130	Engineering Services		75,000		0		75,000
574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		440,000		0		440,000
	COMPOST FACILITY						
574130	Engineering Services		0		100,000		100,000
	<b>Total Capital Outlay</b>		<b>3,051,330</b>		<b>100,000</b>		<b>3,151,330</b>
	<b>Total Requirements</b>		<b>3,244,880</b>		<b>100,000</b>		<b>3,344,880</b>

EXHIBIT B  
SCHEDULE OF APPROPRIATIONS  
Ordinance No. 91-425

SOLID WASTE REVENUE FUND	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
<b>Administration</b>			
Personal Services	347,683	0	347,683
Materials & Services	75,673	0	75,673
<b>Subtotal</b>	<b>423,356</b>	<b>0</b>	<b>423,356</b>
<b>Budget and Finance</b>			
Personal Services	393,083	0	393,083
Materials & Services	179,720	0	179,720
<b>Subtotal</b>	<b>572,803</b>	<b>0</b>	<b>572,803</b>
<b>Operations</b>			
Personal Services	1,196,133	0	1,196,133
Materials & Services	43,878,534	0	43,878,534
<b>Subtotal</b>	<b>45,074,667</b>	<b>0</b>	<b>45,074,667</b>
<b>Engineering and Analysis</b>			
Personal Services	536,402	0	536,402
Materials & Services	257,125	0	257,125
<b>Subtotal</b>	<b>793,527</b>	<b>0</b>	<b>793,527</b>
<b>Waste Reduction</b>			
Personal Services	649,650	0	649,650
Materials & Services	3,254,796	(100,000)	3,154,796
<b>Subtotal</b>	<b>3,904,446</b>	<b>(100,000)</b>	<b>3,804,446</b>
<b>Debt Service Account</b>			
Debt Services	2,191,328	0	2,191,328
<b>Subtotal</b>	<b>2,191,328</b>	<b>0</b>	<b>2,191,328</b>
<b>Landfill Closure Account</b>			
Materials & Services	10,016,200	0	10,016,200
<b>Subtotal</b>	<b>10,016,200</b>	<b>0</b>	<b>10,016,200</b>
<b>Construction Account</b>			
Capital Outlay	3,525,000	0	3,525,000
<b>Subtotal</b>	<b>3,525,000</b>	<b>0</b>	<b>3,525,000</b>
<b>Renewal and Replacement Account</b>			
Capital Outlay	732,000	0	732,000
<b>Subtotal</b>	<b>732,000</b>	<b>0</b>	<b>732,000</b>
<b>General Account</b>			
Materials & Services	193,550	0	193,550
Capital Outlay	3,051,330	100,000	3,151,330
<b>Subtotal</b>	<b>3,244,880</b>	<b>100,000</b>	<b>3,344,880</b>

EXHIBIT B  
 SCHEDULE OF APPROPRIATIONS  
 Ordinance No. 91-425

SOLID WASTE REVENUE FUND (continued)	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
Master Project Account			
Debt Services	3,033,085	0	3,033,085
Subtotal	3,033,085	0	3,033,085
General Expenses			
Interfund Transfers	17,742,748	0	17,742,748
Contingency	2,465,797	0	2,465,797
Subtotal	20,208,545	0	20,208,545
Unappropriated Balance	21,460,391	0	21,460,391
<b>Total Solid Waste Revenue Fund Requirements</b>	<b>115,180,228</b>	<b>0</b>	<b>115,180,228</b>

## FINANCE COMMITTEE REPORT

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ORDINANCE NO. 91-425, REVISING THE FY 1991-92 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FUNDING AN AMENDMENT TO THE R. W. BECK CONTRACT

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Date: September 23, 1991

Presented By: Councilor Wyers

COMMITTEE RECOMMENDATION: At its September 19, 1991 meeting the Finance Committee voted unanimously to recommend Council approval of Ordinance No. 91-425. All Committee members were present and voting.

COMMITTEE DISCUSSION / ISSUES: Kathy Rutkowski, Senior Management Analyst, Finance Department and Roosevelt Carter, Solid Waste Budget Manager, presented the staff report. Ms. Rutkowski indicated the purpose of the budget amendment was to transfer \$100,000 from the Waste Reduction Division budget to the Solid Waste General Account to pay for performance testing services provided by R. W. Beck on the composter project. In response to a question from Councilor Wyers, Mr. Carter pointed out that the \$100,000 was originally approved by the Council in the Waste Reduction Division budget but it is more appropriate for it to be expended out of the Capital Outlay category in the General Account.

The principal issues raised by the Committee were as follows:

1. The budget request is \$50,000 more than originally approved by the Council in the FY 1991-92 Budget. Mr. Carter pointed out that the request is to fund an extension of the R. W. Beck contract from \$150,000 to \$300,000 and to extend the time of the contract through March, 1992. He indicated that the additional work was not directly related to the odor problem at the facility but was related to the production of satisfactory compost. R.W. Beck has been retained as the independent consulting engineer in the contract with Riedel for both the bond holders and Metro. It is this responsibility to ascertain whether or not the compost meets performance specifications. Mr. Carter indicated the amount of money requested for the Beck contract is sufficient to meet performance testing requirements for the facility.
2. The relationship between the fiscal and substantive committee review of this matter. Chair Van Bergen expressed concern about the Solid Waste Committee's review of this matter. Councilor Wyers pointed out that the Solid Waste Committee had recommended Council approval of Resolution No. 91-1503 on Tuesday, September 17, 1991. That resolution amends the contract with R.W. Beck to provide the additional testing services for the additional payments. She indicated that the

committee made the recommendation with little discussion of the issues involved because it came up right after an hour long discussion of another matter. Finance Committee members agreed that the ordinance to authorize funding should be enacted but should further review of the contract be warranted the Council can make that determination. Council staff pointed out that both the budget ordinance and the contract resolution would be scheduled for Council consideration on September 26, 1991.

Council staff pointed out that the Budget amendment part of the ordinance (Exhibit A) did not take into account the additional \$50,000 needed for the contract. Mr. Carlson indicated that the ordinance correctly amends the appropriation schedule (Exhibit B) so no further amendment is needed. He recommended that the Solid Waste Department request an administrative budget adjustment within the Solid Waste Revenue Fund, General Account budget. The Finance Committee agreed with this approach.

(Staff Note: Attached is the Solid Waste Department request for the Administrative budget adjustment of \$50,000 between the General Account line items).

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 91-425 AMENDING ORDINANCE NO. 91-390A REVISING THE FY 1991-92 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FUNDING AN AMENDMENT TO THE R.W. BECK CONTRACT

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Date: August 29, 1991

Presented by: Roosevelt Carter  
Kathy Rutkowski

FACTUAL BACKGROUND AND ANALYSIS

The Solid Waste Department has an existing contract with R. W. Beck and Associates to provide performance test monitoring for the Riedel Compost Facility. The total original contract amount is \$150,000. The department is requesting an amendment to this contract of \$150,000 for a total contract amount of \$300,000. The Council Solid Waste Committee will consider this request at its September 17, 1991, meeting.

During the FY 1991-92 budget process, the Council approved \$100,000 for this contract. This amount was budgeted in the Waste Reduction Division of the Operating Account. Subsequent review has determined this contract is more appropriately a General Account expenditure.

This action requests the transfer of the original \$100,000 from the Waste Reduction Division, Materials & Services, to the General Account, Capital Outlay. The additional amount needed will be funded through savings in existing General Account project appropriation. Specific savings will be realized from a delay in the proposed dewatering station at the Metro Center Transfer Station.

This action is necessary to reclass the original \$100,000 budgeted and is needed regardless of the Solid Waste Committee recommendation on the proposed contract amendment. The recommendation of the Solid Waste Committee will be presented at the Finance Committee meeting on September 19, 1991.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance 91-425 transferring \$100,000 from the Waste Reduction Division, Materials & Services, to the General Account, Capital Outlay, for the contract with R. W. Beck and Associates.

kr:ord91-92:sw:sr  
September 3, 1991





**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

DATE: October 1, 1991  
TO: Rena Cusma, Executive Officer  
FROM: Paulette Allen, Clerk of the Council, *PA*  
RE: TRANSMITTAL OF ORDINANCE NOS. 91-424, 425, AND 426A

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on September 26, 1991.

If you wish to veto any of the above referenced ordinances, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, October 3, 1991. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

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I, *Cynthia Shalley*, received this memo and true copies of Ordinance Nos. ~~91-424~~, 91-425 and 91-426A from the Clerk of the Council on *Sept OCT 01, 1991*.

ORD.MEM