

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO. )  
91-390A REVISING THE FY 1991-92 )  
BUDGET AND APPROPRIATIONS SCHEDULE )  
FOR THE PURPOSE OF FUNDING SPECIAL )  
DISTRICT ASSOCIATION DUES FOR FY )  
1991-92 )

ORDINANCE NO. 91-427

Introduced by Rena Cusma,  
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to transfer appropriations within the FY 1991-92 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

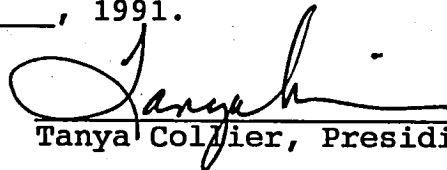
THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

1. That Ordinance No. 91-390A, Exhibit B, FY 1991-92 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$1,600 from the General Fund Contingency to fund the Special District Association dues for FY 1991-92

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, an emergency is declared to exist, and this Ordinance takes effect upon passage.


ADOPTED by the Council of the Metropolitan Service District this

10th day of October, 1991.



Tanya Collier, Presiding Officer

ATTEST:

  
Clerk of the Council

**EXHIBIT A  
ORDINANCE NO. 91-427**

ACCT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>GENERAL FUND</b>							
<b>Office of Governmental Relations</b>							
<b>Total Personal Services</b>		<b>1.50</b>	<b>81,005</b>	<b>0.00</b>	<b>0</b>	<b>1.50</b>	<b>81,005</b>
<b>Materials &amp; Services</b>							
521100	Office Supplies		3,080		0		3,080
521310	Subscriptions		300		0		300
521320	Dues		0		1,600		1,600
524190	Misc. Professional Services		160,000		0		160,000
526500	Travel		200		0		200
526800	Training, Tuition, Conferences		200		0		200
529500	Meetings		540		0		540
<b>Total Materials &amp; Services</b>			<b>164,320</b>		<b>1,600</b>		<b>165,920</b>
<b>Total Capital Outlay</b>			<b>4,000</b>		<b>0</b>		<b>4,000</b>
<b>TOTAL EXPENDITURES</b>		<b>1.50</b>	<b>249,325</b>	<b>0.00</b>	<b>1,600</b>	<b>1.50</b>	<b>250,925</b>

**EXHIBIT A  
ORDINANCE NO. 91-427**

ACCT #	DESCRIPTION	CURRENT BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<b>GENERAL FUND</b>							
<b>General Expenses</b>							
	<b>Total Interfund Transfers</b>		2,989,170		0		2,989,170
	<b>Contingency and Unappropriated Balance</b>						
599999	Contingency		401,558		(1,600)		399,958
	<b>Total Contingency and Unappropriated Balance</b>		401,558		(1,600)		399,958
	<b>TOTAL EXPENDITURES</b>	18.75	5,016,718	0.00	0	18.75	5,016,718

**EXHIBIT B**  
**ORDINANCE NO. 91-427**  
**SCHEDULE OF APPROPRIATIONS**

GENERAL FUND	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
<b>Council</b>			
Personal Services	403,577	0	403,577
Materials & Services	372,828	0	372,828
Capital Outlay	8,000	0	8,000
Subtotal	784,405	0	784,405
<b>Executive Management</b>			
Personal Services	348,071	0	348,071
Materials & Services	60,963	0	60,963
Capital Outlay	6,000	0	6,000
Subtotal	415,034	0	415,034
<b>Office of Governmental Relations</b>			
Personal Services	81,005	0	81,005
Materials & Services	164,320	1,600	165,920
Capital Outlay	4,000	0	4,000
Subtotal	249,325	1,600	250,925
<b>Regional Facilities</b>			
Personal Services	154,106	0	154,106
Materials & Services	23,120	0	23,120
Capital Outlay	0	0	0
Subtotal	177,226	0	177,226
<b>General Expenses</b>			
Interfund Transfers	2,989,170	0	2,989,170
Contingency	401,558	(1,600)	399,958
Subtotal	3,390,728	(1,600)	3,389,128
<b>Total General Fund Requirements</b>	<b>5,016,718</b>	<b>0</b>	<b>5,016,718</b>

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY APPROVED

FINANCE COMMITTEE REPORT

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ORDINANCE NO. 91-427 REVISING THE FY 1991-92 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FUNDING SPECIAL DISTRICT ASSOCIATION DUES FOR FY 1991-92

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Date: October 7, 1991

Presented By: Councilor Devlin

COMMITTEE RECOMMENDATION: At its October 3, 1991 meeting the Committee voted unanimously to recommend Council approval of Ordinance No. 91-427. All Committee members were present and voting.

COMMITTEE DISCUSSION/ISSUES: Ms. Kathy Rutkowski, Senior Management Analyst, presented the Staff Report. She indicated that Metro's dues for the Special District's Association (SDAO) in the past have been budgeted in the Support Services Fund because membership in the Association enabled the District to purchase liability insurance. Since the District is moving toward a self insurance program insurance no longer is being purchased through the SDAO. During the past budget process SDAO dues were inadvertently left out of the adopted Budget. This ordinance amends the General Fund budget and appropriations schedule to transfer \$1,600 from the Contingency category to the Materials and Services category in the Office of Governmental Relations. The Office of Governmental Relations is the appropriate place to budget the dues since the District has an intergovernmental agreement with the SDAO for governmental relations services.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 91-427 AMENDING ORDINANCE NO. 91-390A REVISING THE FY 1991-92 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF FUNDING SPECIAL DISTRICTS ASSOCIATION DUES FOR FY 1991-92

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Date: September 16, 1991

Presented by: Kathy Rutkowski

FACTUAL BACKGROUND AND ANALYSIS

Metro has been a member of the Special Districts Association (SDAO) since 1985. Historically, the primary purpose for the membership was to enable the District to purchase insurance from the SDAO excess pool. As a result, the dues were always funded out of the Insurance Fund. As of January, 1991, Metro no longer purchases its insurance through the Special Districts. In FY 1990-91, the Executive Officer executed a contract with Western Advocates through the Special Districts Association for lobbyist services. This contract has extended into FY 1991-92.

During the FY 1991-92 budget process, the SDAO dues were deleted from the Insurance Fund. They were to be transferred to the Office of Governmental Relations. However, they were inadvertently left out of that division's budget.

This action requests the transfer of \$1,600 from the General Fund Contingency to Materials & Services in the Office of Governmental Relations to fund the Special District Association dues for FY 1991-92.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends the adoption of Ordinance No. 91-427, transferring \$1,600 from the General Fund Contingency to fund Special District Association dues for FY 1991-92.



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

DATE: October 14, 1991

TO: Rena Cusma, Executive Officer

FROM: Paulette Allen, Clerk of the Council *PA*

RE: TRANSMITTAL OF ORDINANCE NOS. 91-427, 91-428, 91-429B, 91-422B, 91-406A AND 91-416

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on October 10, 1991.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, October 17, 1991. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

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I, *Lisa St. Helena*, received this memo and true copies of Ordinance Nos. 91-427, 91-428, 91-429B, 91-422B, 91-406A and 91-416 from the Clerk of the Council on 10-14-91.

ORD. MEM