

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE)
NO. 91-390A REVISING THE FY 1991-92)
BUDGET AND APPROPRIATIONS)
SCHEDULE FOR THE PURPOSE OF)
TRANSFERRING APPROPRIATIONS)
WITHIN THE INSURANCE FUND)

ORDINANCE NO. 92-457

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to transfer appropriations within the FY 1991-92 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

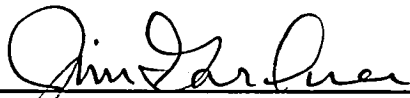
THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

1. That Ordinance No. 91-390A, Exhibit B, FY 1991-92 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$23,093 from the Insurance Fund Materials & Services appropriation to Capital Outlay to fund equipment purchases for the Workers' Compensation program.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Council of the Metropolitan Service District this 11th day of

June, 1992.



Jim Gardner, Presiding Officer

ATTEST:



Clerk of the Council

EXHIBIT A
ORDINANCE NO. 92-457

ACCT #	DESCRIPTION	CURRENT		REVISION		PROPOSED	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
INSURANCE FUND							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full-time)						
	Risk Manager	1.00	46,463	0.00	0	1.00	46,463
	Assoc. Management Analyst	1.00	32,756	0.00	0	1.00	32,756
511221	WAGES-REGULAR EMPLOYEES (full-time)						
	Administrative Secretary	1.00	20,031	0.00	0	1.00	20,031
512000	FRINGE	0.00	32,384	0.00	0	0.00	32,384
Total Personal Services		3.00	131,634	0.00	0	3.00	131,634
Materials & Services							
521100	Office Supplies		9,390		0		9,390
521110	Computer Software		5,400		0		5,400
524190	Misc. Professional Services		80,000		0		80,000
526100	Insurance		372,500		0		372,500
529810	Claims Paid		480,000		(23,093)		456,907
Total Materials & Services			947,290		(23,093)		924,197
Capital Outlay							
571500	Office Furniture & Equipment		16,220		23,093		39,313
Total Capital Outlay			16,220		23,093		39,313
Contingency & Unapp. Balance							
599999	Contingency		477,573		0		477,573
599990	Unappropriated Balance		4,026,941		0		4,026,941
Total Contingency & Unapp. Balance			4,504,514		0		4,504,514
TOTAL EXPENDITURES		3.00	5,599,658	0.00	0	3.00	5,599,658

**EXHIBIT A
ORDINANCE NO. 92-457**

ACCT #	DESCRIPTION	CURRENT		REVISION		PROPOSED	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
INSURANCE FUND:Liability Program							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full-time)						
	Risk Manager	0.75	34,847		0	0.75	34,847
	Assoc. Management Analyst		0		0		0
511221	WAGES-REGULAR EMPLOYEES (full-time)						
	Administrative Secretary	0.75	15,023		0	0.75	15,023
512000	FRINGE		16,270		0		16,270
Total Personal Services		1.50	66,140	0.00	0	1.50	66,140
Materials & Services							
521100	Office Supplies		6,405		0		6,405
521110	Computer Software		3,600		0		3,600
524190	Misc. Professional Services		50,000		0		50,000
526100	Insurance		372,500		0		372,500
529810	Claims Paid		130,000		0		130,000
Total Materials & Services			562,505		0		562,505
Capital Outlay							
571500	Office Furniture & Equipment		11,610		0		11,610
Total Capital Outlay			11,610		0		11,610
TOTAL EXPENDITURES		1.50	640,255	0.00	0	1.50	640,255

EXHIBIT A
ORDINANCE NO. 92-457

ACCT #	DESCRIPTION	CURRENT		REVISION		PROPOSED	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
INSURANCE FUND: Workers' Compensation Program							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full-time)						
	Risk Manager	0.25	11,616	0	0	0.25	11,616
	Assoc. Management Analyst	1.00	32,756	0	0	1.00	32,756
511221	WAGES-REGULAR EMPLOYEES (full-time)						
	Administrative Secretary	0.25	5,008	0	0	0.25	5,008
512000	FRINGE		16,114	0	0		16,114
Total Personal Services		1.50	65,494	0.00	0	1.50	65,494
Materials & Services							
521100	Office Supplies		2,985		0		2,985
521110	Computer Software		1,800		0		1,800
524190	Misc. Professional Services		30,000		0		30,000
526100	Insurance		0		0		0
529810	Claims Paid		350,000		(23,093)		326,907
Total Materials & Services			384,785		(23,093)		361,692
Capital Outlay							
571500	Office Furniture & Equipment		4,610		23,093		27,703
Total Capital Outlay			4,610		23,093		27,703
TOTAL EXPENDITURES		1.50	454,889	0.00	0	1.50	454,889

**EXHIBIT B
ORDINANCE NO. 92-457
SCHEDULE OF APPROPRIATIONS**

	Current Appropriation	Revision	Proposed Appropriation
INSURANCE FUND			
Personal Services	131,634	0	131,634
Materials & Services	947,290	(23,093)	924,197
Capital Outlay	16,220	23,093	39,313
Contingency	477,573	0	477,573
Unappropriated Balance	4,026,941	0	4,026,941
Total Insurance Fund Requirements	5,599,658	0	5,599,658

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

FINANCE COMMITTEE REPORT

ORDINANCE NO. 92-457 REVISING THE FY 1991-92 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING APPROPRIATIONS WITHIN THE INSURANCE FUND

Date: June 8, 1992

Presented By: Councilor Devlin

COMMITTEE RECOMMENDATION: At it's June 4, 1992 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 92-457. Present and voting were Councilors Gardner, Devlin, Hansen and Van Bergen. Councilor Wyers was excused.

COMMITTEE DISCUSSION/ISSUES: Scott Moss, Risk Manager presented the Staff Report. He indicated that during the fiscal year the District applied for and received funds from the State of Oregon to acquire capital items which will permit employees previously injured to perform duties their injuries would otherwise preclude. The \$23,093 expenditure for Capital Outlay items were unanticipated during the adoption of the FY 91-92 Budget so additional appropriation authority is needed in the Capital Outlay category to provide for these expenditures. In response to a question from Council Staff, Mr. Moss indicated items purchased include a forklift, a hay baler and a chair.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 92-457 AMENDING ORDINANCE NO. 91-390A REVISING THE FY 1991-92 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING APPROPRIATIONS WITHIN THE INSURANCE FUND

Date: May 14, 1992

Presented by: Scott Moss

FACTUAL BACKGROUND AND ANALYSIS

Under an Oregon Workers' Compensation program, Metro is able to apply for reimbursement for equipment purchases that permits employees previously injured to perform duties their injuries would otherwise preclude. Three times during FY 1991-92, Metro has successfully applied for reimbursement under this program. These items are purchased through the Insurance Fund with revenue received from the State of Oregon Department of Insurance and Finance.

Proper budgetary and accounting procedures require that these items be reflected as an expenditure to the Insurance Fund. The dollar amount of the purchases requires them to be classified as capital outlay. The Insurance Fund does not have sufficient capital outlay appropriation to fund these purchases. This action requests the transfer of \$23,093 from the Insurance Fund materials & services category to capital outlay.

The Insurance Fund has received a corresponding amount of revenue from the State of Oregon, however, Oregon Budget Law precludes the recognition of this revenue without a Supplemental Budget action. This revenue will become part of the Insurance Fund's unappropriated balance and carried forward to FY 1992-93.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 92-457, for the purpose of transferring \$23,093 from the Insurance Fund Materials & Services appropriation to Capital Outlay for equipment purchases for the workers' compensation program.



METRO

Memorandum

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

DATE: June 12, 1992
TO: Rena Cusma, Executive Officer
FROM: Paulette Allen, Clerk of the Council
RE: TRANSMITTAL OF ORDINANCE NOS. 92-457, 92-458, 92-459, 92-460
AND 92-462

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on June 12, 1992.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, June 18, 1992. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, Unette Harley, received this memo and true copies of Ordinance Nos. 92-457, 92-458, 92-459, 92-460 and 92-462 from the Clerk of the Council on 6-12-92.